



City of Towanda
Council Meeting
May 10th, 2023





The City of Towanda

City Council Regular Meeting Agenda

Wednesday, May 10, 2023, 7:00 PM

City Hall – 110 S 3rd St.

REGULAR COUNCIL MEETING

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES & CLAIMS

- Minutes of April 12th, 2023, Regular Meeting
- **Treasurer's Report**
 - Fund Balance Report
 - Budget Execution Report
 - Claims
 - Appropriations Ordinance 04-2023

4. POLICE & COURT REPORTS

- Sheriff Office Report
- Rachel Cain, Court Report

5. PRESENTATIONS AND GUEST SPEAKERS

- None Scheduled

6. PUBLIC COMMENT

7. PLANNING/ZONING

Lisa Long, Department Report

- **214 N 3rd Demolition Update**
- **Proposed Zoning Revisions for Downtown District**

8. FIRE DEPARTMENT

T.C. Pyle, Department Report

9. MAINTENANCE

Sam French, Department Report

10. ADMINISTRATION

Andy Newbrey, City Administrator

- New Water Rates
- New Accounting System -Update
- Auditor Issue -Update
- Pool Progress
 - i. Town Opinion Poll Results
- Radio Read Meters -Update
- Pine Ridge Meter – Update
- Pricing for Dirt, Millings, Rock, etc.
- Banners Downtown Update

- Budget Things

11. EXECUTIVE SESSION

- 20 Min. to Discuss Personnel Matters

12. ITEMS TO CONSIDER FOR THE FUTURE

- 2024 Budget Coming Up Soon
 - i. June 29th, 2023, target date for finalizing
- ARPA Funds
- Lead & Copper Plan

13. ADJOURN

**The City of Towanda, Kansas
City Council Meeting Minutes**

**Towanda City Hall
110 S 3rd St.
April 12, 2023 at 7:00 PM**

Governing Body

Present

Mayor – Jennifer Shaults
Council President – Mike Hayes
Council Member – Darrell White
Council Member – Kendall Pierce
Council Member – Bill Wolf
Council Member – Jeff Banks

Staff

Present

City Administrator – Andy Newbrey
City Attorney – Rob Lane
Superintendent – Sam French
Planning/Zoning Administrator – Lisa Long
Fire Chief – T.C. Pyle
Court Administrator – Rachel Cain

1. Call To Order

- Mayor Jennifer Shaults, 7:04pm

2. Roll Call

3. Approval of Minutes & Claims

- *Motion by Kendall Pierce to approve the minutes from the March 8, 2023 regular council meeting. Second by Darrell White. Motion carried (5-0).*
- City Administrator Andy Newbrey presented the monthly treasurer's report, budget execution report, and claims report. Bill Wolf asked if trend graphs for all line items or at least large or recurring items could be provided. Mike Hayes inquired into the two payouts to the Sheriff's Department LEO for deputy coverage for March. Mr. Newbrey will investigate.
- *Motion by Kendall Pierce to approve Appropriations Ordinance 03-2023 for the period of March 1, 2023 through March 31, 2023 in the total amount of \$144,076.19. Second by Mike Hayes. Motion carried (5-0).*

4. Police & Court Reports

- Administrator Rachel Cain presented the monthly activity report for the Municipal Court. No comments.
- Deputy Danninger appeared before council in reference to the monthly activity report for the Sheriff's Department. No comments.

5. Presentations and Guest Speakers

- None

6. Public Comment

- Towanda resident John Bardin expressed concerns about using funds for new projects while the City has such high outstanding debt. Council responded.
- Mr. Bardin expressed concerns with traffic offenses not being enforced. Council responded.
- Towanda resident Gilbert Lewis inquired into when the pool survey results would be published. City Administrator Andy Newbrey replied with the date of April 14, 2023. Mrs. Lewis inquired into whether the City had pursued a partnership with the school for an indoor pool facility. Council responded.

7. Planning/Zoning

- Planning and Zoning Administrator Lisa Long presented the monthly activity report for the Planning and Zoning Department.
- Ms. Long noted the upcoming citywide cleanup day and upcoming zone code enforcement.
- Ms. Long opened the Dilapidation Hearing for 214 N 3rd. Ms. Long gave the opening statement and presented the City's findings to council along with a demolition bid and proposed resolution directing the unsafe or dangerous structure be removed. The property owners were not present and therefore had no presentation to give council. Mike Hayes asked if the City had a written statement from the building inspector regarding the state of the property and if it were inhabitable. Ms. Long replied that she did not but could obtain one. Darrell White requested another bid for demolition from Harder Excavation. City Administrator Andy Newbrey replied that he had attempted to obtain a bid from Harder Excavation but was told the company does not currently have a large enough crew to handle the demolition. Council discussed the dilapidated property.
- *Motion by Kendall Pierce to pass Resolution No. 2023-07 with the inclusion that the owners of 214 N 3rd were not present and provided no evidence and to give such owners until May 9, 2023 to demolish the structure. Second by Jeff Banks. Motion carried (5-0).*
- Ms. Long proposed taking zoning revisions to the Planning Commission board concerning the downtown district. Discussion ensued. Council directed Ms. Long to present her desired updates to the Planning Commission board.
- Ms. Long and Andy Newbrey presented an update on the proposed Lend a Truck program. Discussion ensued. Council tabled the item until a later date to review how El Dorado's program progresses.
- Ms. Long presented an update concerning the school zone changes. City staff had reviewed the 2010 study and had discussions with USD 375's superintendent and assistant superintendent. Ms. Long had started and will continue to obtain bids for new signs. Council directed Ms. Long to continue with planned changes for the 2023/2024 school year.
- Mr. Newbrey presented the idea to remove the flashing red light at Main St. and 3rd St. Darrell White noted concern due to likely subsequent speeding through the downtown business district. The fire department noted concern about safety for the fire trucks pulling out from S 3rd St. Suggestions were made of removing the one light but adding four flashing stop signs.

8. Fire Department

- Fire Chief T.C. Pyle presented the monthly activity report for the Fire Department.
- Mr. Pyle noted that the station was fully staffed on the extreme high fire danger day on March 31, 2023, and they had trucks rolling out toward El Dorado before the page came out.
- Mayor Shaults asked if Mr. Pyle had met with Jim Reddin. Mr. Pyle replied that he had heard from him and should have the report by the end of the month.
- Mike Hayes inquired into the dead truck. Mr. Pyle noted an overhaul for the truck was estimated at \$80,000+. No other progress.
- Mr. Pyle noted upcoming fundraisers, including the inaugural crawfish boil. Kendall Pierce suggested partnering with the local sports teams.
- Mr. Pyle noted he will likely soon ask for authorization to spend up to \$250,000 on a fire truck.

9. Maintenance

- Superintendent Sam French presented the monthly activity report for the Maintenance Department.
- Mr. French presented updates on preparing the pool for the upcoming season. Mayor Shaults recommended Mr. French obtain a bid from Gerber on the proposed prices for pool chemicals this year.
- Mr. French noted that the library staff had requested a tree in one corner of the property be removed per the roofing company that will be replacing the library roof. Council directed Mr. French to obtain bids for the tree removal.
- Mr. French noted that the recent water inspection included in a few negative marks regarding reports that need to be found.
- Mr. French noted that there are no plans to hire seasonal help as he believes the part time staff will be able to handle all mowing.

10. Administration

- City Administrator Andy Newbrey updated council regarding the new accounting system.
- Mr. Newbrey updated council on the status of the city auditor after he and Mayor Shaults met with the auditor. Mr. Newbrey recommends keeping the current auditor if she completes the current audits with open communication and matching numbers.
- Mr. Newbrey updated council regarding the Pine Ridge meter. The estimated delivery date of all parts is August 2023. Mr. Newbrey noted the two other mobile home parks in the city received their first single-meter-billing bill this month.
- Mr. Newbrey conveyed his desire to do a workshop concerning the radio read meters. Council set a date for May 10, 2023 at 6:00pm.
- Mr. Newbrey presented information about banners he would like to add to the light posts downtown. From his discussions with the school district, they are willing to split the cost of the banners between the USD, STUCCO, and the City.
- Mr. Newbrey briefly presented information regarding land south of town potentially opening up for residential development.

11. Executive Session

- *Motion by Kendall Pierce to recess into executive session to discuss non-elected personnel matters for a length of twenty minutes. The session to include the Governing Body, City Administrator, and City Attorney. Second by Mike Hayes. Motion carried (5-0).*
- Entered into executive session at 9:10pm.
- Resumed open meeting at 9:51pm.

12. Items To Consider

- *No action taken.*

13. Adjourn

- *Motion by Mike Hayes to adjourn at 9:52pm. Second by Kendall Pierce. Motion carried (5-0).*

Andrew Newbrey
City Clerk

Approved the 10th day of May 2023 by the City Council, City of Towanda, Kansas.

April 2023
Income / Expenditures
Statement
&
Fund Balance Statement to be
Presented at the June 14th
Council Meeting Due to New
Accounting System
Change-Over

**City of Towanda, KS
Claims Report
April 2023**

Type	Date	Num	Name	Memo	Debit
100X · GENERAL FUND EXPENSES					
12 · ADMINISTRATION EXPENSES					
12-5200 · Non-Material Expenditures					
Check	04/12/2023	38472	Culligan	PORTABLE WATER	\$8.51
Check	04/19/2023	38486	ANDY NEWBREY	REIMBURSEMENT FOR TAX FILING FEES	\$4.99
Check	04/19/2023	38486	ANDY NEWBREY	REIMBURSEMENT FOR TAX FILING FEES	\$89.68
Total 12-5200 · Non-Material Expenditures					\$103.18
12-5215 · Food For Meetings					
Check	04/19/2023	38478	Sam's Club	SAM'S CLUB CREDIT	\$147.55
Check	04/19/2023	38487	Bank of America	GAMBINOS	\$45.14
Total 12-5215 · Food For Meetings					\$192.69
12-5221 · Membership Fees					
Check	04/19/2023	38480	League of Kansas Municipalities	GRANT RESEARCH AND PROPOSAL WRITING -ANDY	\$90.00
Total 12-5221 · Membership Fees					\$90.00
12-5243 · Contractual Services					
Check	04/19/2023	38479	CBK	SELF COLLECTION ON MICHAEL MARKEE	\$48.36
Total 12-5243 · Contractual Services					\$48.36
12-5244 · Other Repair / Maintenance					
Check	04/05/2023	140	Petty Cash	LOCK FOR OUTSIDE PAYMENT BOX	\$6.27
Total 12-5244 · Other Repair / Maintenance					\$6.27
12-5251 · Utilities					
Check	04/05/2023	141	EVERGY BUTLER RURAL	EVERGY UTILITY	\$1,854.49
Check	04/05/2023	142	ELECTRIC	ELECTRIC UTILITY	\$61.96
Check	04/05/2023	143	COX	COX UTILITY	\$171.80
Check	04/12/2023	38465	VERIZON WIRELESS	VERIZON UTILITY	\$41.34
Check	04/24/2023	38499	KANSAS GAS SERVICE	EVERGY UTILITY	\$487.30
Total 12-5251 · Utilities					\$2,616.89
12-5253 · Insurance					
Check	04/19/2023	38484	EMC INSURANCE	COMMERCIAL INSURANCE	\$2,420.42
Total 12-5253 · Insurance					\$2,420.42
12-5254 · Printing / Publications					
Check	04/19/2023	38482	CANON FINANCIAL SERVICES	CANON PRINTER	\$28.26
Check	04/19/2023	38487	Bank of America	BUTLER CO GIS MAPPING, FEDEX	\$161.34
Check	04/19/2023	38487	Bank of America	JOB ADS	\$11.22
Total 12-5254 · Printing / Publications					\$200.82
12-5255 · Shipping Charges					
Check	04/05/2023	144	Petty Cash	CERTIFIED MAIL	\$8.13
Check	04/05/2023	145	Petty Cash	CERTIFIED MAIL	\$8.61
Check	04/05/2023	146	Petty Cash	EVERY DOOR DIRECT MAILING	\$139.67
Check	04/05/2023	147	Petty Cash	CERTIFIED MAILING	\$8.13
Check	04/05/2023	148	Petty Cash	CERTIFIED MAILING	\$8.13
Check	04/19/2023	38487	Bank of America	POOL SURVEY	\$69.55
Total 12-5255 · Shipping Charges					\$242.22
12-5314 · Office Supplies					
Check	04/19/2023	38487	Bank of America	OFFICE DEPOT BINDER CLIPS, HANGING FOLDER, PRINTER LABELS, EMPLOYEE FILE FOLDERS, ORSCHELIN	\$100.27
Check	04/19/2023	38487	Bank of America		\$301.04
Total 12-5314 · Office Supplies					\$401.31
12-5319 · Misc. Supplies					
Check	04/12/2023	38473	SUTHERLANDS CREDIT	SUTHERLANDS CREDIT TOWNSHIP EXPENSES TO BE REIMBURSED	\$87.73
Check	04/12/2023	38473	SUTHERLANDS CREDIT		\$112.38
Total 12-5319 · Misc. Supplies					\$200.11
12-5320 · Website and Related Fees					
Check	04/19/2023	38487	Bank of America	MICROSOFT STORE, GRAMMERLY, ISTOCK PHOTO, QUICKBOOKS	\$564.97
Total 12-5320 · Website and Related Fees					\$564.97
12-5323 · Office Equipment					
Check	04/19/2023	38487	Bank of America	COMPUTER MONITOR FOR FRONT DESK	\$231.13
Total 12-5323 · Office Equipment					\$231.13
12-5650 · Interfund Operate / TR Out					
Check	04/12/2023	38477	RECREATION DEPARTMENT	TRANSFER FROM CITY TO CIRCLE RECREATION DEPARTMENT	\$1,626.91
Total 12-5650 · Interfund Operate / TR Out					\$1,626.91
Total 12 · ADMINISTRATION EXPENSES					\$8,945.28
13 · COURT					

**City of Towanda, KS
Claims Report
April 2023**

	Type	Date	Num	Name	Memo	Debit
13-5251 · Utilities						
	Check	04/12/2023	38465	VERIZON WIRELESS	VERIZON UTILITY	\$81.32
Total 13-5251 · Utilities						<u>\$81.32</u>
Total 13 · COURT						\$81.32
14 · LEGAL						
14-5110 · Salaries / Permanent						
	Check	04/26/2023	38506	Robert Lane	May 2023 Attorney Fees	\$1,000.00
Total 14-5110 · Salaries / Permanent						<u>\$1,000.00</u>
Total 14 · LEGAL						\$1,000.00
15 · PLANNING & ZONING						
15-5252 · Communications						
	Check	04/26/2023	38507	LISA HAMILTON	Lisa Phone Bill for May 2023	\$59.71
Total 15-5252 · Communications						<u>\$59.71</u>
15-5254 · Printing / Publications						
	Check	04/19/2023	38482	CANON FINANCIAL SERVICES	CANON PRINTER	\$28.29
Total 15-5254 · Printing / Publications						<u>\$28.29</u>
Total 15 · PLANNING & ZONING						\$88.00
22 · POOL						
22-5242 · Building / Facilities R&M						
	Check	04/12/2023	38468	HIZEY SERVICE AND SUPPLY	PLUMBING ODDS AND ENDS	\$228.32
Total 22-5242 · Building / Facilities R&M						<u>\$228.32</u>
22-5251 · Utilities						
	Check	04/05/2023	38448	VERIZON WIRELESS	VERIZON UTILITY	\$64.58
	Check	04/05/2023	38437	EVERGY	EVERGY UTILITY	\$52.35
Total 22-5251 · Utilities						<u>\$116.93</u>
22-5253 · Insurance						
	Check	04/19/2023	38484	EMC INSURANCE	COMMERCIAL INSURANCE	\$700.00
Total 22-5253 · Insurance						<u>\$700.00</u>
22-5319 · Misc. Supplies						
	Check	04/12/2023	38473	SUTHERLANDS CREDIT	SUTHERLANDS CREDIT	\$393.40
Total 22-5319 · Misc. Supplies						<u>\$393.40</u>
Total 22 · POOL						\$1,438.65
24 · LIBRARY-BILLING						
24-5251 · Utilities						
	Check	04/24/2023	38505	KANSAS GAS SERVICE	KANSAS GAS UTILITY	\$154.38
Total 24-5251 · Utilities						<u>\$154.38</u>
24-5253 · Insurance						
	Check	04/19/2023	38484	EMC INSURANCE	COMMERCIAL INSURANCE	\$700.00
Total 24-5253 · Insurance						<u>\$700.00</u>
Total 24 · LIBRARY-BILLING						\$854.38
25 · SENIOR CENTER						
25-5251 · Utilities						
	Check	04/05/2023	38437	EVERGY	EVERGY UTILITY	\$149.19
	Check	04/19/2023	38481	COX	COX UTILITY	\$842.52
	Check	04/24/2023	38500	KANSAS GAS SERVICE	EVERGY UTILITY	\$112.70
Total 25-5251 · Utilities						<u>\$1,104.41</u>
25-5253 · Insurance						
	Check	04/19/2023	38484	EMC INSURANCE	COMMERCIAL INSURANCE	\$550.00
Total 25-5253 · Insurance						<u>\$550.00</u>
Total 25 · SENIOR CENTER						\$1,654.41
31 · SHERIFF DEPARTMENT CONTRACT						
31-5200 · Non-Material Expenditures						
	Check	04/12/2023	38472	Culligan	PORTABLE WATER	\$8.51
Total 31-5200 · Non-Material Expenditures						<u>\$8.51</u>
31-5251 · Utilities						
	Check	04/05/2023	38437	EVERGY	EVERGY UTILITY	\$89.30
	Check	04/05/2023	38436	COX	COX UTILITY	\$191.37
	Check	04/24/2023	38502	KANSAS GAS SERVICE	EVERGY UTILITY	\$127.47
Total 31-5251 · Utilities						<u>\$408.14</u>
31-5253 · Insurance						
	Check	04/19/2023	38484	EMC INSURANCE	COMMERCIAL INSURANCE	\$1,300.00
Total 31-5253 · Insurance						<u>\$1,300.00</u>
31-5327 · Law Enforcement Housing						
	Check	04/26/2023	38508	BUTLER COUNTY SHERIFF LE	2 X Deputies May 2023	\$9,475.53
Total 31-5327 · Law Enforcement Housing						<u>\$9,475.53</u>
Total 31 · SHERIFF DEPARTMENT CONTRACT						\$11,192.18
34 · ANIMAL CONTROL						
34-5319 · Misc. Supplies						
	Check	04/05/2023	38443	Petty Cash	DOG FOOD	\$31.99
	Check	04/19/2023	38487	Bank of America	KENNEL PANELS AND TOOLS	\$1,019.79
Total 34-5319 · Misc. Supplies						<u>\$1,051.78</u>
Total 34 · ANIMAL CONTROL						\$1,051.78
50 · PUBLIC WORKS SHOP						
50-5200 · Non-Material Expenditures						

**City of Towanda, KS
Claims Report
April 2023**

Type	Date	Num	Name	Memo	Debit
Check	04/12/2023	38472	Culligan	PORTABLE WATER	\$8.38
Total 50-5200 - Non-Material Expenditures					\$8.38
50-5225 - Cleaning / Disposal Service					
Check	04/05/2023	38443	Petty Cash	CAR WASH	\$0.50
Check	04/05/2023	38443	Petty Cash	TRUCK WASH	\$10.00
Total 50-5225 - Cleaning / Disposal Service					\$10.50
50-5241 - Vehicle / Mobile Equipment R/M					
Check	04/05/2023	38438	HOOVER MOWER SALES	TUBE OF GREASE SHIPPING WHEELS FOR NEW MOWER	\$68.61
Total 50-5241 - Vehicle / Mobile Equipment R/M					\$68.61
50-5244 - Other Repair / Maintenance					
Check	04/12/2023	38469	BUTLER COUNTY LANDFILL	10 X TRACTOR UTILITY TIRE AND 15 X REG. TIRES	\$237.50
Total 50-5244 - Other Repair / Maintenance					\$237.50
50-5251 - Utilities					
Check	04/05/2023	38437	EVERGY	EVERGY UTILITY	\$115.55
Check	04/05/2023	38436	COX	COX UTILITY	\$171.80
Total 50-5251 - Utilities					\$287.35
50-5311 - Gasoline / Fuel / Lubricants					
Check	04/05/2023	38445	SOUTHWIND OIL CORPORATION	FUEL	\$506.82
Total 50-5311 - Gasoline / Fuel / Lubricants					\$506.82
50-5319 - Misc. Supplies					
Check	04/12/2023	38473	SUTHERLANDS CREDIT	SUTHERLANDS CREDIT	\$186.63
Check	04/12/2023	38473	SUTHERLANDS CREDIT	SUTHERLANDS CREDIT	\$11.20
Total 50-5319 - Misc. Supplies					\$197.83
Total 50 - PUBLIC WORKS SHOP					\$1,316.99
Total 100X - GENERAL FUND EXPENSES					\$27,622.99

**City of Towanda, KS
Claims Report
April 2023**

DESIGNATED FUND EXPENDITURES	Type	Date	Num	Name	Memo	Debit
220X - FIRE						
2205210 - Training / Meetings						
	Check	04/19/2023	38478	Sam's Club	SAM'S CLUB CREDIT	\$44.52
	Check	04/19/2023	38489	Bank of America	GAMBINO'S, CASEYS, T-BIRD, FDIC/JEMS	\$1,060.58
Total 2205210 - Training / Meetings						\$1,105.10
2205241 - Vehicle / Mobile Equip. R/M						
	Check	04/05/2023	38442	NORRIS SERVICE CENTER	1984 AM GEN LIGHTS FENDERS MUD FLAPS	\$3,487.22
	Check	04/05/2023	38447	TOWANDA BATTERY COMPANY	REPLACE 1 BATTERY IN PUMPER 5	\$164.95
	Check	04/12/2023	38466	R&S PARTS PLUS	5X WIX FUEL FILTER, 4X IDL HOSE CLAMPS, 2X WIX AIR FILTER, 4X WIX OIL FILTER, 4X CABIN EXTRAS	\$311.13
Total 2205241 - Vehicle / Mobile Equip. R/M						\$3,963.30
2205242 - Building / Facilities R&M						
	Check	04/19/2023	38489	Bank of America	BOMGAARS	\$189.95
Total 2205242 - Building / Facilities R&M						\$189.95
2205244 - Other Repair / Maintenance						
	Check	04/19/2023	38485	WEIS FIRE AND SAFETY	SERVICE WORK ON COMPRSSORS 24 MONTH SERVICE KIT W/ FILTERS FOR COMPRESSOR	\$901.00
	Check	04/19/2023	38489	Bank of America	BOMGAARS	\$93.97
Total 2205244 - Other Repair / Maintenance						\$994.97
2205251 - Utilities						
	Check	04/05/2023	38436	COX	COX UTILITY	\$174.34
	Check	04/05/2023	38437	EVERGY	EVERGY UTILITY	\$105.16
	Check	04/12/2023	38485	VERIZON WIRELESS	VERIZON UTILITY	\$41.34
	Check	04/24/2023	38499	KANSAS GAS SERVICE	EVERGY UTILITY	\$243.65
Total 2205251 - Utilities						\$564.49
2205252 - Communications						
	Check	04/19/2023	38489	Bank of America	ACTIVE 911	\$23.58
Total 2205252 - Communications						\$23.58
2205253 - Insurance						
	Check	04/19/2023	38484	EMC INSURANCE	COMMERCIAL INSURANCE	\$1,900.00
Total 2205253 - Insurance						\$1,900.00
2205255 - Shipping Charges						
	Check	04/19/2023	38487	Bank of America	EVERY DOOR DIRECT CRAWFISH FEED	\$69.55
Total 2205255 - Shipping Charges						\$69.55
2205312 - Chemicals						
	Check	04/19/2023	38483	CASCO	FOAM CLASS A PLUS	\$525.00
Total 2205312 - Chemicals						\$525.00
2205315 - Operating Supplies						
	Check	04/19/2023	38478	Sam's Club	SAM'S CLUB CREDIT	\$109.84
Total 2205315 - Operating Supplies						\$109.84
2205319 - Misc. Supplies						
	Check	04/12/2023	38473	SUTHERLANDS CREDIT	SUTHERLANDS CREDIT	\$191.05
Total 2205319 - Misc. Supplies						\$191.05
2205321 - Uniforms						
	Check	04/19/2023	38489	Bank of America	LIGHTHOUSE UNIFORMS	\$160.04
	Check	04/24/2023	38496	F5 IMPRINT	T-SHIRTS AND SWEAT SHIRTS	\$591.25
Total 2205321 - Uniforms						\$751.29
2205322 - Personal Protective Equip						
	Check	04/24/2023	38495	CASCO	FRONT 6" AND HELMETS	\$1,087.88
Total 2205322 - Personal Protective Equip						\$1,087.88
2205331 - Vehicle / Mobile Parts- Supply						
	Check	04/05/2023	38446	T&D TIRE AND AUTO REPAIR	7 X NEW LT 275 70 18 TIRES	\$2,450.00
Total 2205331 - Vehicle / Mobile Parts- Supply						\$2,450.00
Total 220X - FIRE						\$13,926.00
250X - STREETS OM FUND						
2505254 - Printing / Publications						
	Check	04/19/2023	38482	CANON FINANCIAL SERVICES	CANON PRINTER	\$28.29
Total 2505254 - Printing / Publications						\$28.29
2505311 - Gasoline/ Fuel/ Lubricants						
	Check	04/05/2023	38445	SOUTHWIND OIL CORPORATION	FUEL	\$506.80
Total 2505311 - Gasoline/ Fuel/ Lubricants						\$506.80
2505315 - Operating Supplies						
	Check	04/24/2023	38498	BUTLER COUNTY PUBLIC WORKS	SALT BRINE MIXTURE 650 GALLONS AND 2 TON SALT	\$175.00
Total 2505315 - Operating Supplies						\$175.00
2505334 - Materials / Supplies Stock						
	Check	04/05/2023	38435	CONCRETE MATERIALS COMPANY	NORTH & 6TH STREET	\$372.50

**City of Towanda, KS
Claims Report
April 2023**

Type	Date	Num	Name	Memo	Debit
Check	04/24/2023	38494	CONCRETE MATERIALS COMPANY	Concrete for Township at the cemetary	\$366.75
Total 2505334 - Materials / Supplies Stock					\$739.25
2505541 - Machinery / Equipment					
Check	04/06/2023	38453	CONTRACTOR SOLUTIONS	HYDRO VAC	\$8,000.00
Total 2505541 - Machinery / Equipment					\$8,000.00
Total 250X - STREETS OM FUND					\$9,449.34
260X - COMMUNITY CENTER					
2605220 - Refund of Rents					
Check	04/19/2023	38488	ANDREA VARNER	REFUND COMMUNITY BUILDING RENT FOR EMPLOYEE SAM FRENCH	\$75.00
Total 2605220 - Refund of Rents					\$75.00
2605251 - Utilities					
Check	04/19/2023	38481	COX	COX UTILITY	\$79.64
Check	04/24/2023	38501	KANSAS GAS SERVICE	EVERGY UTILITY	\$221.56
Total 2605251 - Utilities					\$301.20
2605319 - Misc. Supplies					
Check	04/24/2023	38497	WILLIAMS JANITORIAL SUPPLY WAREHIOUSE	FLOOR CLEANER	\$14.00
Total 2605319 - Misc. Supplies					\$14.00
Total 260X - COMMUNITY CENTER					\$390.20
611X - WATER					
6115200 - Non- Material Expenditures					
Check	04/05/2023	38433	AMERICAN MESSAGING		\$0.00
Total 6115200 - Non- Material Expenditures					\$0.00
6115212 - Transportation / Mileage					
Check	04/12/2023	38467	METRO COURIER	3/16/2023 - 3/31/2023 WATER SAMPLE SHIPPING WATER SAMPLE TESTING DELIVERED 4-01-2023 TO 4-15-2023	\$21.72
Check	04/24/2023	38503	METRO COURIER		\$22.08
Total 6115212 - Transportation / Mileage					\$43.80
6115222 - Intergovernment / Permit Fees					
Check	04/05/2023	38449	KDOR MISCELLANEOUS TAX	QTR 1 2023 WATER PROTECTION FEES	\$509.83
Total 6115222 - Intergovernment / Permit Fees					\$509.83
6115226 - Testing Services					
Check	04/05/2023	38439	KANSAS HEALTH AND ENVIRON.	QTR 1 2023 WATER TESTING	\$247.00
Total 6115226 - Testing Services					\$247.00
6115243 - Contractural Water R&M					
Check	04/12/2023	38475	GRIFFIN MAX CONSTRUCTION INC	INVOICE #3372, #3380	\$628.62
Total 6115243 - Contractural Water R&M					\$628.62
6115251 - Utilities					
Check	04/05/2023	38437	EVERGY	EVERGY UTILITY	\$127.29
Check	04/12/2023	38465	VERIZON WIRELESS	VERIZON UTILITY	\$21.43
Total 6115251 - Utilities					\$148.72
6115253 - Insurance					
Check	04/19/2023	38484	EMC INSURANCE	COMMERCIAL INSURANCE	\$1,800.00
Total 6115253 - Insurance					\$1,800.00
6115254 - Printing / Publications					
Check	04/19/2023	38482	CANON FINANCIAL SERVICES	CANON PRINTER	\$28.29
Total 6115254 - Printing / Publications					\$28.29
6115311 - Gaoline / Fuel / Lubricants					
Check	04/05/2023	38445	SOUTHWIND OIL CORPORATION	FUEL	\$506.80
Total 6115311 - Gaoline / Fuel / Lubricants					\$506.80
6115334 - Materials / Supplies Stock					
Check	04/05/2023	38440	Lampton Welding Supply	WELDING SUPPLIES	\$12.61
Total 6115334 - Materials / Supplies Stock					\$12.61
6115341 - Water For Resale					
Check	04/05/2023	38444	RURAL WATER DIST. NO. 5	CUSTOMER MONTHLY CHARGE	\$40.00
Check	04/05/2023	38444	RURAL WATER DIST. NO. 5	CUSTOMER MONTHLY CHARGE	\$150.00
Check	04/05/2023	38444	RURAL WATER DIST. NO. 5	WATER FOR RESALE	\$16,308.67
Total 6115341 - Water For Resale					\$16,498.67
Total 611X - WATER					\$20,424.34
621X - SEWER					
6215200 - Non-Material Expenditures					
Check	04/05/2023	38433	AMERICAN MESSAGING	PAGERS	\$254.23
Total 6215200 - Non-Material Expenditures					\$254.23

**City of Towanda, KS
Claims Report
April 2023**

	Type	Date	Num	Name	Memo	Debit
6215243 · Contractural Sewer R&M						
	Check	04/05/2023	38441	MAYER SPECIALTY SERVICES	JET, VACUMN 2ND ST BETWEEN MAIN AND HIGH	\$1,993.75
Total 6215243 · Contractural Sewer R&M						\$1,993.75
6215251 · Utilities						
	Check	04/05/2023	38437	EVERGY	EVERGY UTILITY	\$417.46
	Check	04/12/2023	38465	VERIZON WIRELESS	VERIZON UTILITY	\$21.43
	Check	04/24/2023	38504	LINGO	SEWER ALARM	\$81.21
Total 6215251 · Utilities						\$520.10
6215253 · Insurance						
	Check	04/19/2023	38484	EMC INSURANCE	COMMERCIAL INSURANCE	\$1,800.00
Total 6215253 · Insurance						\$1,800.00
6215254 · Printing / Publications						
	Check	04/19/2023	38482	CANON FINANCIAL SERVICES	CANON PRINTER	\$28.29
Total 6215254 · Printing / Publications						\$28.29
6215256 · Equipment Rental						
	Check	04/12/2023	38476	AUGUSTA RENTAL	TOILET AUGER EASY ROOTER 100' FOR LIBRARY TOILET	\$45.00
Total 6215256 · Equipment Rental						\$45.00
6215311 · Gasoline / Fuel / Lubricants						
	Check	04/05/2023	38445	SOUTHWIND OIL CORPORATION	FUEL	\$506.80
Total 6215311 · Gasoline / Fuel / Lubricants						\$506.80

**City of Towanda, KS
Claims Report
April 2023**

	Type	Date	Num	Name	Memo	Debit
6215334 · Materials / Supplies Stock						
	Check	04/05/2023	38440	Lampton Welding Supply	WELDING SUPPLIES	\$12.61
Total 6215334 · Materials / Supplies Stock						\$12.61
Total 621X · SEWER						\$5,160.78
622X · SEWER RESERVE						
6225222 · Intergovernmental Fees						
	Check	04/12/2023	38470	KDHE - BUREAU OF WATER	ANNUAL WASTEWATER PERMIT MAY 2023 TO MAY 2024	\$185.00
Total 6225222 · Intergovernmental Fees						\$185.00
6225541 · Equipment						
	Check	04/06/2023	38453	CONTRACTOR SOLUTIONS	HYDRO VAC	\$23,918.00
Total 6225541 · Equipment						\$23,918.00
Total 622X · SEWER RESERVE						\$24,103.00
630X · REFUSE						
6305225 · Cleaning / Disposal Service						
	Check	04/12/2023	38471	WASTE CONNECTIONS OF KANSAS	MARCH 2023 TRASH SERVICE	\$7,967.58
Total 6305225 · Cleaning / Disposal Service						\$7,967.58
6305254 · Printing / Publications						
	Check	04/19/2023	38482	CANON FINANCIAL SERVICES	CANON PRINTER	\$28.29
Total 6305254 · Printing / Publications						\$28.29
Total 630X · REFUSE						\$7,995.87
720X · CEMETERY FUND						
7205259 · Misc. Expense						
	Check	04/05/2023	38451	TOWANDA TOWNSHIP	INCOME UP TO 3-31-2023	\$110.00
Total 7205259 · Misc. Expense						\$110.00
Total 720X · CEMETERY FUND						\$110.00
Total DESIGNATED FUND EXPENDITURES						\$81,559.53
Claims paid prior to approval of the City Council, authorized by Ordinance No. 279.						\$109,182.52
Payroll						\$30,624.90
Total Expenditures						\$139,807.42

ANDY NEWBREY

Platinum Plus® for Business

March 08, 2023 - April 07, 2023

Cardholder Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 660441
DALLAS, TX 75266-0441

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$2,574.00
 Minimum Payment Due **\$25.74**
 Payment Due Date **05/04/23**
Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:
 \$0.00 for balance less than \$100.01
 \$29.00 for balance less than \$1,000.01
 \$39.00 for balance less than \$5,000.01
 \$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$756.66
 Payments and Other Credits -\$775.74
 Balance Transfer Activity \$0.00
 Cash Advance Activity \$0.00
 Purchases and Other Charges \$2,593.08
Fees Charged \$0.00
Finance Charge \$0.00
 New Balance Total \$2,574.00
 Credit Limit \$7,500
 Credit Available \$4,926.00
 Statement Closing Date 04/07/23
 Days in Billing Cycle 31

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
Payments and Other Credits				
03/21	03/21	PAYMENT - THANK YOU	0801530000000561731779	- 756.66
03/31	03/31	INTUIT *QuickBooks CL.INTUIT.COMCA	55432863090205282689404	- 19.08
TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD				-\$776.74
Purchases and Other Charges				
03/09	03/08	SQ *GAMBINO'S PIZZA TO Towanda KS	55432863067208920357912	45.14
03/13	03/10	MICROSOFT*STORE MSBILL.INFO WA	55131583069400558021334	107.49
03/16	03/14	OFFICE DEPOT #2190 WITCHITA KS	02305373074100135211165	100.27
03/20	03/17	AMZN Mktg US*HC6B732J0 Amzn.com/billWA	55432863076201401448838	231.13
03/20	03/17	QUILL CORPORATION 800-982-3400 SC	05410193076105153162260	82.07

March 08, 2023 - April 07, 2023

New Balance Total \$2,574.00
 Minimum Payment Due **\$25.74**
 Payment Due Date **05/04/23**

Enter payment amount

\$

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 THE CITY OF TOWANDA
 PO BOX 160
 TOWANDA, KS 67144-0160

**N0007247

ANDY NEWBREY

March 08, 2023 - April 07, 2023

Page 3 of 4

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
03/20	03/17	QUILL CORPORATION 800-982-3400 SC	05410193078105153159977	154.07
03/20	03/17	KS.GOV PAYMENT 8004528727 KS	55488723077091483015664	10.25
03/21	03/21	INTUIT *QuickBooks CL.INTUIT.COMCA	55432863080202466315239	273.48
03/22	03/21	FEDEX OFFIC54800005488 WICHITA KS	05410193080069078289945	151.09
03/28	03/27	GRAMMARLY CORWJ7Q9D 8883186146 CA	55429503086745087326333	144.00
03/29	03/28	CKO*WWW.ISTOCKPHOTO.CO 866-4786251 WA	75418233087170485630612	40.00
04/03	03/31	BOMGAARS EL DORADO 133 EL DORADO KS	55436873091150912493799	83.98
04/03	04/01	ONLINE JOB ADS INDEED Austin TX	12302023091000082553621	11.22
04/04	04/03	BOMGAARS EL DORADO 133 EL DORADO KS	55436873094150941020529	19.89
04/04	04/03	BOMGAARS EL DORADO 133 EL DORADO KS	55436873094150941021048	999.90
04/05	04/04	USPS PO 1989541202 TOWANDA KS	02305373095000602199874	139.10
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$2,593.08

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.99%	\$0.00	\$0.00
CASH	28.99% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.



BANK OF AMERICA BUSINESS ADVANTAGE

See your security level at a glance

Our security meter lets you visualize your account security and moves up as you take additional steps to help protect your account.

Visit the Security Center in Business Advantage 360, our online and mobile banking platform, to see your security level today. To learn more, scan this code or visit [redacted]



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SSM-06-22-0009 C 1 4762393

T C PYLE

Platinum Plus® for Business

March 08, 2023 - April 07, 2023

Cardholder Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 660441
DALLAS, TX 75266-0441

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$1,528.12
Minimum Payment Due **\$25.00**
Payment Due Date **05/04/23**

Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:
\$0.00 for balance less than \$100.01
\$29.00 for balance less than \$1,000.01
\$39.00 for balance less than \$5,000.01
\$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$1,009.07
Payments and Other Credits -\$1,009.32
Balance Transfer Activity \$0.00
Cash Advance Activity \$0.00
Purchases and Other Charges \$1,528.37
Fees Charged **\$0.00**
Finance Charge **\$0.00**
New Balance Total \$1,528.12

Credit Limit \$6,000
Credit Available \$4,471.88
Statement Closing Date 04/07/23
Days in Billing Cycle 31

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
Payments and Other Credits				
03/22	03/21	RBT CASEYS #3331 EasySavings NY	0558745308000000100499	- 0.07
03/24	03/24	PAYMENT - THANK YOU	0831530000000567027054	- 1,009.07
04/05	04/05	RBT CASEYS #3331 EasySavings NY	0558745309500000248952	- 0.18
TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD				-\$1,009.32
Purchases and Other Charges				
03/10	03/09	SQ *T-BIRD GRILL LLC Towanda KS	55432863068209128955621	32.50
03/10	03/09	BOMGAARS EL DORADO 133 EL DORADO KS	55436873069730697544185	189.95
03/13	03/11	SQ *GAMBINO'S PIZZA TO Towanda KS	55432863070209723773920	34.30
03/14	03/13	SQ *GAMBINO'S PIZZA TO Towanda KS	55432863072200332826264	20.81

March 08, 2023 - April 07, 2023

New Balance Total \$1,528.12
Minimum Payment Due **\$25.00**
Payment Due Date **05/04/23**

Enter payment amount

\$

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THE CITY OF TOWANDA
PO BOX 160
TOWANDA, KS 67144-0160

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or make your payment online at
www.bankofamerica.com

Transactions


Posting Date	Transaction Date	Description	Reference Number	Amount
03/15	03/14	SQ *GAMBINO'S PIZZA TO Towanda KS	55432863073200539794165	17.13
03/15	03/14	BOMGAARS EL DORADO 133 EL DORADO KS	55436873074730748074797	93.97
03/20	03/18	CASEYS #3331 EL DORADO KS	05436843078300255518026	7.32
03/21	03/20	LIGHTHOUSE UNIFORMS IN 206-2825600 WA	55246353080120806534251	160.04
03/22	03/20	FDIC/JEMS TULSA OK	75122223080018837539145	724.00
03/27	03/25	SQ *GAMBINO'S PIZZA TO Towanda KS	55432863084203693844153	51.78
03/27	03/25	MCDONALDS F4701 ELDORADO KS	05140483084720241211440	23.26
03/28	03/27	SQ *GAMBINO'S PIZZA TO Towanda KS	55432863086204247457896	32.56
04/03	03/31	SQ *GAMBINO'S PIZZA TO Towanda KS	55432863090205374848801	58.77
04/03	04/01	CASEYS #3331 EL DORADO KS	05436843092300268821641	18.26
04/03	04/02	ACTIVE911 INC 541-223-7992 OR	05227023093500237151597	23.58
04/05	04/04	SQ *GAMBINO'S PIZZA TO Towanda KS	55432863094206589484594	40.14
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$1,628.37

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.99%	\$0.00	\$0.00
CASH	28.99% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.



BANK OF AMERICA BUSINESS ADVANTAGE

See your security level at a glance

CITY OF TOWANDA

APPROPRIATION ORDINANCE NO. 4-2023

For period April 1st, 2023 through, April 30th, 2023

Be it ordained by the Governing Body of the City of Towanda that the above-dated ordinance is and shall be passed and all claims honored and paid by the City Clerk.

<u>Section 1.</u>	Claims paid prior to approval of the City Council, authorized by Ordinance No. 279.	\$109,182.52
<u>Section 2.</u>	Payroll	\$20,624.90
	Total this Ordinance:	\$139807.42

Paul Erickson
Treasurer

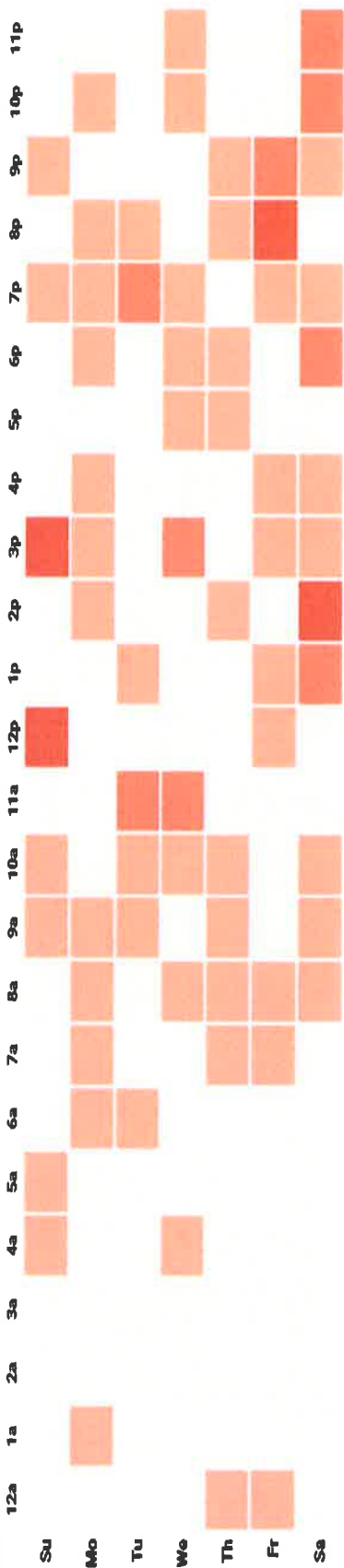
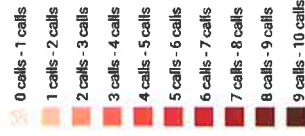
Mike Hayes
Council President

Street Name	Beat	Call Type	Create Date	Create Time
S 3RD ST	TOW1	105C Animal Cruelty	1-Apr-23	1:21 PM
E MILLS DR	TOW1	119C Harassment	1-Apr-23	1:50 PM
SW HWY 254	TOW1	132B Stalled Vehicle	1-Apr-23	6:18 PM
N 9TH ST	TOW1	17A Fall - Victim on Ground	1-Apr-23	10:36 PM
N 9TH ST	TOW1	26D Sick Call	2-Apr-23	4:05 AM
N 10TH ST	TOW1	121C Signal 3 Subject	2-Apr-23	5:23 AM
E MILLS DR	TOW1	103A Found Property	2-Apr-23	9:11 AM
E MILLS DR	TOW1	113B Noise Complaint	2-Apr-23	10:54 AM
N 4TH ST	TOW1	T	2-Apr-23	12:29 PM
N 10TH ST	TOW1	107B Outside Agency Assist	2-Apr-23	3:21 PM
SW OLD HWY 254	TOW1	T	3-Apr-23	6:46 AM
E MAIN ST	TOW1	T	3-Apr-23	7:38 AM
S PINE RIDGE DR	TOW1	T	3-Apr-23	8:31 AM
E MAIN ST	TOW1	T	3-Apr-23	9:13 AM
E MECHANIC ST	TOW1	T	4-Apr-23	9:51 AM
S 5TH ST	TOW1	122B Misc Non-Urgent	4-Apr-23	10:52 AM
E MILLS DR	TOW1	125B Welfare Check	4-Apr-23	11:05 AM
E CLAY HILL RD	TOW1	129C Suspicious Vehicle	4-Apr-23	11:34 AM
E MILLS DR	TOW1	114D DV In Progress	4-Apr-23	1:47 PM
E MILLS DR	TOW1	69 Structure Fire	5-Apr-23	4:33 AM
N 8TH ST	TOW1	110C Possible Burglary	5-Apr-23	5:14 PM
E MAIN ST	TOW1	130B Past Theft	5-Apr-23	6:27 PM
N 3RD ST	TOW1	113B Noise Complaint	6-Apr-23	10:01 AM
N 8TH ST	TOW1	129C Suspicious Vehicle	6-Apr-23	9:34 PM
SW OHIO STREET RD	TOW1	T	7-Apr-23	12:53 PM
N 8TH ST	TOW1	122B Misc Non-Urgent	7-Apr-23	1:55 PM
N 4TH ST	TOW1	T	7-Apr-23	8:50 PM
E MAIN ST	TOW1	T	7-Apr-23	9:34 PM
N 6TH ST	TOW1	T	7-Apr-23	9:58 PM
SW OLD HWY 254	TOW1	T	9-Apr-23	7:00 PM
S 6TH ST	TOW1	T	9-Apr-23	9:49 PM
S 3RD ST	TOW1	53A Service Call	12-Apr-23	10:36 AM
N 10TH ST	TOW1	122B Misc Non-Urgent	12-Apr-23	3:35 PM
N 3RD ST	TOW1	T	12-Apr-23	10:01 PM
E MILLS DR	TOW1	113D Verbal Disturbance	13-Apr-23	12:22 AM
SW HWY 254	TOW1	T	13-Apr-23	8:28 AM
SW OHIO STREET RD	TOW1	T	13-Apr-23	9:07 AM
N 8TH ST	TOW1	60B Outside Gas Leak/Odor	13-Apr-23	5:00 PM
N 5TH ST	TOW1	T	13-Apr-23	6:23 PM
N 2ND ST	TOW1	T	14-Apr-23	12:48 AM
E NORTH ST	TOW1	105A Lost/Stray Animal	14-Apr-23	7:11 AM
N 10TH ST	TOW1	114D DV In Progress	14-Apr-23	8:46 AM
E WILSON DR	TOW1	113D Verbal Disturbance	14-Apr-23	4:29 PM
N 10TH ST	TOW1	119C Threat	14-Apr-23	8:53 PM
S 6TH ST	TOW1	17B Fall Victim	15-Apr-23	8:54 AM
N 6TH ST	TOW1	52C HIGH LIFE General Alarm	15-Apr-23	10:41 AM

E POOL RD	TOW1	129C Suspicious Person w/ Weapon	15-Apr-23	2:02 PM
SW OLD HWY 254	TOW1	T	15-Apr-23	3:59 PM
E BEVER DR	TOW1	FOLLOW	15-Apr-23	7:43 PM
E MILLS DR	TOW1	13D Diabetic Problem	17-Apr-23	1:48 AM
SW FULTON RD	TOW1	105A Lost/Stray Animal	17-Apr-23	2:45 PM
SW FULTON RD	TOW1	T	17-Apr-23	3:31 PM
N 8TH ST	TOW1	130B Past Theft	17-Apr-23	6:03 PM
E NORTH ST	TOW1	105B Past Animal Attack	17-Apr-23	7:06 PM
E MAIN ST	TOW1	122B Misc Non-Urgent	17-Apr-23	8:33 PM
N 10TH ST	TOW1	10D Chest Pain	17-Apr-23	10:19 PM
S 6TH ST	TOW1	FOLLOW	18-Apr-23	7:24 PM
S 4TH ST	TOW1	53A Lift Assist	19-Apr-23	8:13 AM
SW OHIO STREET RD	TOW1	131O MVA Info	19-Apr-23	11:15 AM
S 3RD ST	TOW1	122B Misc Non-Urgent	19-Apr-23	11:23 AM
S 4TH ST	TOW1	105C Animal Cruelty	19-Apr-23	7:36 PM
E MILLS DR	TOW1	122B Misc Non-Urgent	19-Apr-23	11:28 PM
N 5TH ST	TOW1	119B Past Harassment	20-Apr-23	2:16 PM
E BEVER DR	TOW1	PFA	21-Apr-23	3:45 PM
SW OLD HWY 254	TOW1	105A Lost/Stray Animal	21-Apr-23	7:16 PM
E CLAY HILL RD	TOW1	71 Vehicle Fire	22-Apr-23	9:21 AM
N 3RD ST	TOW1	T	22-Apr-23	11:21 PM
SW HWY 254	TOW1	115D DUI in Progress	22-Apr-23	10:53 PM
E MAIN ST	TOW1	T	23-Apr-23	12:02 PM
N 6TH ST	TOW1	67B Small Outside Fire	24-Apr-23	4:35 PM
E MAIN ST	TOW1	T	25-Apr-23	6:22 AM
N 10TH ST	TOW1	133C Trespassing/Unwanted	25-Apr-23	7:30 PM
SW OHIO STREET RD	TOW1	131B Non-injury Hit & Run	26-Apr-23	3:45 PM
N 10TH ST	TOW1	PFA	25-Apr-23	8:36 PM
N 3RD ST	TOW1	107B Outside Agency Assist	27-Apr-23	7:55 AM
E MAIN ST	TOW1	105A Lost/Stray Animal	27-Apr-23	8:59 PM
SW HWY 254	TOW1	132B Stalled Vehicle	28-Apr-23	8:24 PM
S 3RD ST	TOW1	105A Minor Animal Bite	29-Apr-23	2:10 PM
S 4TH ST	TOW1	123B Runaway	29-Apr-23	2:54 PM
E MECHANIC ST	TOW1	122B Misc Non-Urgent	29-Apr-23	4:19 PM
S 4TH ST	TOW1	123B Runaway	29-Apr-23	6:28 PM
E HIGHLAND ST	TOW1	129C Suspicious Activity	29-Apr-23	9:39 PM
N 10TH ST	TOW1	114C DV Just Occurred	29-Apr-23	11:14 PM
E BEVER DR	TOW1	105D Dangerous Animal	30-Apr-23	12:55 PM
N 11TH ST	TOW1	123B Missing Person	30-Apr-23	3:34 PM
N 10TH ST	TOW1	10C Chest Pain	30-Apr-23	3:54 PM

Calls by Call Type

86 calls



Showing calls for services within the specified time range from all agencies.
 Calls by Call Type for Apr 1, 2023 - Apr 30, 2023. Data last updated May 2, 2023 at 8:56 AM. This visualization contains the following filters: Beat is: TOWN; Call Type is: not UNKNOWN

Towanda

93 calls



Showing calls for service within the specified time range from all agencies.
Calls for Apr 1, 2023 - Mar 31, 2024. Data last updated May 2, 2023 at 8:56 AM. This visualization contains the following filters. Beat is:
TOW1 Call Type is not: UNKNOWN

**MUNICIPAL COURT OF TOWANDA, KS
CASELOAD SUMMARY
For the Period April 1, 2023 through April 31, 2023**

1. NUMBER OF OFFENSES WRITTEN DURING MONTH

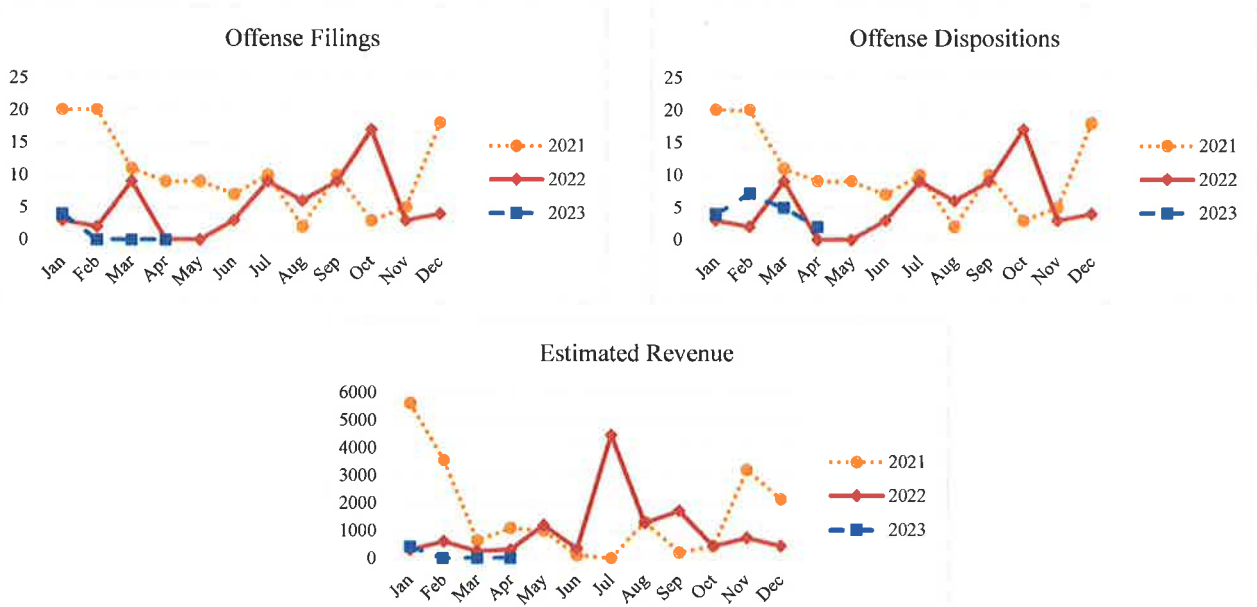
*Fines/Court Costs listed in this section are often waived in dismissed cases.

	FINES + COURT COSTS
a. Speeding.....	0
b. No/Invalid Insurance.....	0
c. Invalid/Expired Registration.....	0
d. No/Invalid Driver's License/Improper Use of DL.....	0
e. Driving Under the Influence.....	0
f. FTY or Failure to Stop.....	0
g. Other Traffic Violations.....	0
h. Crimes Against Persons/Property (e.g. assault, battery, theft, criminal damage, vandalism).....	0
i. Other Crimes (e.g. tobacco infractions by minors, crimes against government, public safety, public morals).....	0
TOTAL THIS MONTH	0

*YTD: \$1855.00 collected of estimated annual revenue of \$410.00: 452%

2. NUMBER OF OFFENSES DISPOSED OF DURING MONTH

a. Guilty Pleas.....	0
b. Bond Forfeitures.....	0
c. Dismissals.....	2
Reason.....	Valid Registration Provided (1)
Reason.....	Valid Insurance Provided (1)
d. Guilty by Trial (on plea of not guilty).....	0
e. Diversion Agreements.....	0
TOTAL DISPOSITIONS THIS MONTH	2





TOWANDA DEPARTMENTAL REPORT- Planning/Zoning Adm. Lisa Long

April 2023 Activity May 4th 2023, Report

What we have been doing:

Coordinating inspections for projects
Towanda Elementary School project
Animal Control Records
Filing and cleaning out old paperwork and files
Assisting Residents/Contractors daily with Building Code questions
Issuing Building Permits, Contractor Licensing
Helping with front counter, phones and utility customers
Working always to make PZ Department more efficient and functional

Providing Excellent Public Service
Cemetery Lot Sales, Paperwork and Questions
Following/Coordinating Inspections

What we plan to do:

Continue Serving Towanda Citizens
Continue Contractor Licensing and Permit Issuing
Code Enforcement processing cases
Continue with duties as listed above
Secretary duties for the Planning Board
Preparing Notices to Publish in official newspaper
Preparing Notices for PZ Hearings

Continue to improve the efficiency of PZ Department
Cemetery Paperwork
Continue work to update Comprehensive Plan
Misc. other work as needed

Permits:

1202 Rainbow Inground Pool
620 Highland Roofing
217 N 8th Fence

Wholesale Fireworks Annual Permit
1322 Willow Brook Roofing
514 N 10th Garage

643 Mills Waterline
ROW Permit-Ideatek

Statistics and Lists:

Inspections Completed

642 North Electrical fail
628 Main Consult
630 Main Consult
Township/Cot project
642 North Electrical reinspect
City Pool
776 Bever Electrical
738 Bever Electrical
675 Mills Electrical
1202 Rainbow Pool setback

501 N 6th Fire Marshall Walk thru
630 Main View progress
1201 Main Saferoom
1202 Rainbow Reinforcing
Township COT project
1202 Rainbow Reinforcing
1201 Main Saferoom
1202 Rainbow Reinforcing
1202 Rainbow Wall inspection
1202 Rainbow Pool Pour

New Contractors Licensed & Certificate Issued:

All Service Plumbing El Dorado KS
TK Custom Homes Benton KS
Erie Construction Mid-West Toledo OH
Don's Heating & Air El Dorado KS
Wichita Lights Landscaping & Lighting Wichita KS

Galvan Roofing Wichita KS
McCollum Construction Augusta KS
All pro Electrical Contractors Inc Wichita KS
Heartland Roof & Gutter
Yokes Master Plumbing Wichita KS

Business Permit for Door-to-Door Sales: None

NTA Citations Issued: None

Court Cases in progress: Pending: 550 N 9th Carport

PZ Board Meeting May: No Meeting PZ Board Meeting June: 316 Main Special Use Application

Fire Dept Report

April 2023

Membership: 19 AJ has resigned his part time position, but will continue as a volunteer.

Three candidates: Rylan Rose Hannora Ward, Isaac Wilson

YTD (as of 4/30/23) Calls: 83
Response Man Hours: 631 Training Hours: 584 Activity/Work Hours: 752
Total Volunteer Hours 1967 YTD

Training:

- Traffic Incident Management training Apr 6, Apr 7, & Apr 8
- Fire Training Evolutions Tuesday, Apr 18
- FDIC April 26-29

Equipment:

- Engine 1: **This truck has questionable reliability. It should be replaced.**
- Engine 3: Still seeking repair estimates, but expect significant \$ for engine overhaul. **This truck's age is well beyond recommended retirement age. It should be replaced.**
- Pumper 4:
- Pumper 5: Seeking grant to get new pump assembly. Several of our wildland equipment pumps (and engines) are near (or over) 30 years old.
- Pumper 6 tank installation. Requested quotes for new tank.
- Pickups: PU8 & PU9:
- Tanker 12:
- KSFM Grant. Awaiting bunker gear. Due to the influx of new firefighters, we will likely need additional new bunker gear. Preparing another grant application. (We need a grant writer!)
- **Formed committee to determine specifications for new fire engines. Both fire engines should be replaced due to age and difficulty in locating parts and getting software support.**

Building:

Meeting with Project Preparation Mgr. at El Dorado March 10. No report as of This writing.

Other:

- Chief Pyle attended the Task Force Chiefs meeting on April 13 in Burns.
- Hose testing and FF cookout Apr 15
- Chief Pyle attended the LEPC meeting April 20
- Chief Pyle attended the Bu Co Fire Chiefs meeting April 20
- Crawfish Boil fundraiser at Fire Station April 22—Huge success!
- FRA meeting Tuesday, April 25
- Workday & Training Saturday April 29
- Events like the one on March 31 are why TFR needs all the apparatus they have and more. Multiple fires in the county hampered getting enough people and apparatus to the Towanda fire (officially named the "Parallel Fire"). More apparatus, command vehicles and people (there were more FFs available in our station) were needed at this fast-moving, 3000 acre fire that threatened a city.

Upcoming:

- Task Force Chiefs meeting on May 11 in Potwin
- Lions Club Presentation May 15
- Fire Training Tuesday, May 23
- FRA meeting Tuesday, May 30
- Family fun day June 10
- Fireworks sales June 27-July 4 to benefit Firefighters for Fire Station

Fire Dept Report

April 2023

April Calls: Number of calls 28 (5-yr avg. for Apr. calls: 32.2. Avg. Apr. calls since 1985-24.3)
 14 – Fire calls: 4 structure, 3 grass, 1 Vehicle, 1 fire alarm, 1 dumpster, 4 other
 11 – Medical
 1 – Public assist (Lift)
 1 – Motor Vehicle Accident
 1 – Hazardous Material (gas leak)
 Response Man Hours: 151
 Training Hours: 146
 Activity/Work Hours: 242
 Total Volunteer Hours 539 for April

Day	Date	Time	Dispatched for	Location	Area
Sat	4/1/23	10:16 AM	RR Tie fire	K254	T Twp
Sat	4/1/23	11:44 AM	Brush pile	20th	F Twp
Sat	4/1/23	5:34 PM	Grass Fire	Diamond	F Twp
Sat	4/1/23	10:39 PM	Fall Victim	9th	City
Sun	4/2/23	4:07 AM	Sick Call	9th	City
Sun	4/2/23	2:55 PM	Grass Fire	Shumway Rd	T Twp
Sun	4/2/23	3:25 PM	Difficulty Breathing	10th	City
Mon	4/3/23	6:49 PM	Structure Fire	Metcalf	EIDo
Wed	4/5/23	4:36 AM	Structure Fire	Mills Dr	City
Mon	4/10/23	7:40 PM	Grass Fire	47th	T Twp
Tue	4/11/23	6:40 PM	Staff Station	6th	EIDo
Thu	4/13/23	5:04 PM	Gas Leak	8th	City
Sat	4/15/23	8:57 AM	Fall Victim	6th	City
Sat	4/15/23	10:44 AM	Fire Alarm	6th	City
Mon	4/17/23	1:51 AM	Diabetic	Mills Dr	City
Mon	4/17/23	10:23 PM	Chest Pain	10th	City
Tue	4/18/23	6:30 PM	Automatic Crash Activation	40th	T Twp
Wed	4/19/23	8:15 AM	Lift Assistance	4th	City
Wed	4/19/23	8:28 AM	Fall Victim	10th	F Twp
Wed	4/19/23	2:35 PM	Structure Fire	Shumway Rd	Potwin
Fri	4/21/23	3:48 PM	Structure Fire	10th	EIDo
Sat	4/22/23	8:09 AM	Seizures	Hunter Rd	F Twp
Sat	4/22/23	9:23 AM	Vehicle Fire	Clay Hill Rd	City
Mon	4/24/23	5:37 PM	Dumpster Fire	6th	City
Thu	4/27/23	7:58 AM	Medical Alarm	3rd	City
Thu	4/27/23	7:09 PM	unauthorized Burn	30th	T Twp
Sun	4/30/23	3:54 PM	Sick Call	10th	City
Sun	4/30/23	10:29 PM	Sick Call	10th	F Twp

Fire Dept Report

April 2023

2023 Fire Dept Calls by Month

What the Calls Are															
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%	
Grass Fire	2	1	4	3									10	12%	
Vehicle Fire	2	1		1									4	5%	
Structure Fire	5	4	1	4									14	17%	
HazMat	1	1		1									3	4%	
Carbon Monoxide			1										1	1%	
Other Fire	1	1	1	6									8	10%	
Vehicle Accident		1	2	1									4	5%	
Medical	7	8	8	11									34	41%	
Rescue														0%	
Public Assist	2	2		1									5	6%	
Storm Watch														0%	
Other														0%	
Total	19	20	16	28									83		
53% Fire															
YTD Percentage													Fire	EMS	Other
													43%	41%	16%
Where the Calls Are															
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%	
Towanda Twp	3	4	4	5									16	19%	
Fairview Twp	3		2	5									10	12%	
City	9	12	7	14									42	51%	
KTA	1		2										3	4%	
Mutual Aid Given	3	4	1	3									12	13%	
Total	19	20	16	28									83		
Mutual Aid Rec'd	4	1	2	2									9	11%	
100% Fire															
YTD % per Area													Fire	EMS	Other
													63%	13%	25%
													40%	50%	10%
													21%	62%	17%
													33%	33%	33%
													100%	0%	0%

City of Towanda Maintenance Department

Council Report 4/1/2023-4/30/2023

March 2023 Report:

Water Distribution:

Read Water Meters

Turn off 14 services/ turned 10 back on

Daily water samples completed

State Samples completed

Streets:

Poured concrete for 3 walls at Township culvert

Working on drainage from 8th st west to 6th st

Facilities:

Fixed sink plumbing in council room, installed new vanity and plumbing

Finished replacing above ground plumbing on pool system

Finished painting the bottom and top ring of the pool

Started mowing all city facilities

Finished the pound kennels, never had second inspection, 2 dogs for the month

Snaked the cleanout at the library

Met with Dennis Gerber at the pool and set up chemical system

Equipment:

Clean and greased equipment

Installed new batter for mini excavator

Built attachment for the sprayer tank to put on the front of the mower

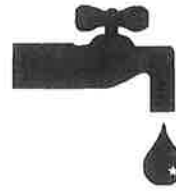
Items for discussion:

Pool Progress

Big tree on NW corner of Library

RURAL WATER DISTRICT #5

Butler County



700 N. Main
P.O. Box 56
Benton, KS 67017
Office (316) 778-1631
FAX (316) 778-1931

April 26, 2023

City of Towanda
Attn: Andy Newbury
P.O. Box 160
Towanda, KS 67144

Dear Andy:

Our audit for 2022 has been completed and we have calculated your new rate which will be effective on your June 1, 2023, bill.

The formula sheets are enclosed and please remember that the calculations are based on our 2022 audit.

Two factors that helped with lowering your cost per thousand gallons.

- Higher usage
- Lower water loss

DUE TO HIGHER WATER USAGE FOR 2022, IT DIRECTLY AFFECTED YOUR WATER PRICE. THE CITY USED 3,000,000 MORE GALLONS OF WATER FOR 2022 CAUSING A DECREASE FROM \$5.74 to \$5.63 per 1,000 gallons. YOU WILL SEE AN INCREASE ON YOUR 2 INCH METER FEES WAS \$40.00 WILL NOW BE \$67.51 AND THE 4 INCH METER WAS \$ 150.00 WILL NOW BE \$196.78

Please forward this information to your council and if you have any questions, please let me know.

Sincerely,

Terry Brown
District Manager, RWD #5

Enc.

Estimated

Effective Date **6/12/2019** **% of Income** **6/1/2021** **% of Income** **7/1/2022** **% of Income** **9/14/2022** **% of Income** **5/10/2023** **% of Income**

City Cost /1,000 Gal \$4.77 \$4.93 \$5.25 \$5.74 \$5.63

Our Cost % Increase 3.35% 3.35% 6.49% 9.33% -1.92%

Inside City

1st 1,000 Gallons	\$18.45	\$18.67	\$19.90	\$21.91	\$21.82
Every 1,000 After	\$7.23	\$7.45	\$7.95	\$8.30	\$8.20
2,000 Gal Price	\$25.68	\$26.12	\$27.85	\$30.21	\$30.02
City Cost 2,000 Gal	\$9.54	\$9.86	\$10.50	\$11.48	\$11.26
	37%	38%	38%	38%	38%
City Margin	\$16.14	\$16.26	\$17.35	\$18.73	\$18.76
Retail % Increase		0.74%	6.70%	7.95%	0.16%

Outside City

1st 1,000 Gallons	\$22.66	\$22.88	\$24.35	\$27.50	\$27.40
Every 1,000 After	\$12.20	\$12.42	\$13.25	\$13.50	\$13.40
2,000 Gal Price	\$34.86	\$35.30	\$37.60	\$41.00	\$40.80
City Cost 2,000 Gal	\$9.54	\$9.86	\$10.50	\$11.48	\$11.26
	27%	28%	28%	28%	28%
City Margin	\$25.32	\$25.44	\$27.10	\$29.52	\$29.54
% Increase		0.47%	6.53%	8.93%	0.07%

Bulk Water Sales

Every 1,000 Gal	\$20.00	\$20.22	\$21.60	\$23.62	\$23.60
Every 1,000 After					\$6.74
2,000 Gal Price	\$4.77	\$4.93	\$5.25	\$5.74	\$30.34
City Cost 2,000 Gal	\$15.23	\$15.29	\$16.35	\$17.88	\$11.26
	24%	24%	24%	24%	37%
City Margin					\$12.34
% Increase		0.39%	6.93%	9.36%	-30.98%

RESOLUTION 2023-08

A RESOLUTION RESTABLISHING BILLING RATES FOR METERED SALES OF WATER FROM THE CITY OF TOWANDA WATER SYSTEM AND REPEALING RESOLUTION 2022-06.

WHEREAS Ordinance 704 provides for the amending of established charges for the sales of metered water by the governing body of the City of Towanda.

WHEREAS the governing body of the City of Towanda has identified a need to decrease the amount currently being charged for customers per 1,000 (one thousand) gallons, effective July 5th, 2023, based on an increase in the base-rate cost of water from Butler Co. Rural Water Dist. #5 effective June 1st, 2023

BE IT RESOLVED that beginning July 5, 2023, the charges for metered water sales shall be as follows:

- a. For customers within the city limits:
 - \$21.82 for the first 1,000 gallons and
 - \$8.20 for each 1,000 gallons thereafter
- b. For customers outside the city limits:
 - \$27.40 for the first 1,000 gallons and
 - \$13.40 for each 1,000 gallons thereafter
- c. For bulk water purchases
 - \$23.60 for the first 1,000 gallons and
 - \$6.74 for each 1,000 gallons

ADOPTED BY THE GOVERNING BODY on May 10, 2023.

Mike Hayes, Council President

ATTEST:

Andrew Newbrey, City Clerk

KANSAS PRIDE PROGRAM
2023 Entry Government Resolution



Resolution No. 2023-9

WHEREAS, local municipal government has a responsibility to develop the capacity to undertake a viable community development effort; and

WHEREAS, community development needs and problems can best be determined and solved through a cooperative effort between elected officials and those citizens they represent; and

WHEREAS, the Kansas PRIDE Program, co-administered by the Kansas Department of Commerce and K-State Research and Extension, has been reviewed and found to be a means to improve our community, and

WHEREAS, the Mayor and Council do herewith pledge their full support, endorsement, and cooperation in carrying out the requirements of the Kansas PRIDE Program.

NOW THEREFORE BE IT RESOLVED, that the community of Towanda, Kansas urges its citizens to join this effort and hereby declares this city to be an official entrant in the PRIDE Program. This resolution shall be valid for a period of three (3) program years, **2023** through **2026**.

PASSED AND APPROVED THIS 10th DAY OF MAY IN THE YEAR OF 2023.

Attest:

Andrew Newbrey, City Clerk

Mike Hayes, Council President