



**In 1951, Towanda High students took their senior trip to Galveston, Texas. This photo from that trip shows, Forrest Sooby, Louise Cooper, Dorothy Mosier, Bud Bailey, and Bill Mills.**



**City Of Towanda, KS**  
*Lovin' the Small Town Life!*

Regular Council Meeting January 8<sup>th</sup>, 2025  
7 pm at City Hall, 110 S. 3<sup>rd</sup>, Towanda, KS

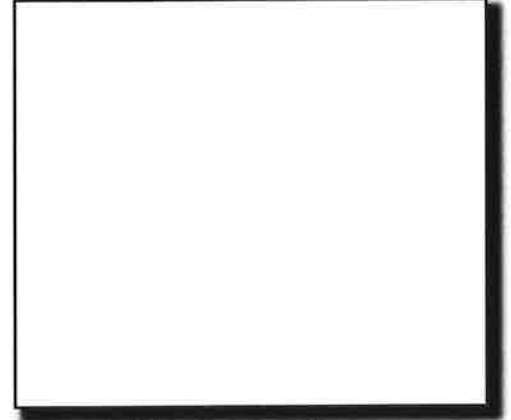
# The City of Towanda

2025 Budget Amendment Hearing, and City Council Regular Meeting Agenda  
Wednesday, February 12<sup>th</sup>, 2025, 7:00 PM, City Hall, 110 S 3<sup>rd</sup>, Towanda, KS

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## Budget Amendment Hearing

1. CALL TO ORDER
2. ROLL CALL
3. DISCUSSION
4. ROLL CALL VOTE
  - SIGNING OF THE Budget Certificate
5. BUDGET HEARING ADJOURN



## Regular Council Meeting

## Council Packet

1. CALL TO ORDER
2. ROLL CALL
3. **CONSENT AGENDA** – *Consent agenda items will be acted on by one motion unless a majority of the City Council votes to remove an item for discussion and separate action.*
  - **Minutes of January 8<sup>th</sup>, 2025**
  - **AMENDED TREASURER’S REPORTS FROM JANUARY 8<sup>TH</sup>, 2025 MEETING**
  - **TREASURER’S INFORMATION REPORTS**
    - i. Statement of Activities
    - ii. Fund Balance Report
    - iii. Budget Execution Report
    - iv. Water Loss Report
  - **Claims**
    - i. Claims Report
      1. Appropriations Ordinance 12-2024
  - **STAFF/DEPARTMENT INFORMATION REPORTS**
    - i. Sheriff Office Report
    - ii. Court Clerk’s Report
    - iii. Planning and Zoning
    - iv. Code Compliance Report
    - v. Towanda Maintenance Department
4. **PRESENTATIONS AND GUEST SPEAKERS**
  - i. None Scheduled

## CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

### 5. OLD BUSINESS

- **Discussion:** Sales Tax Initiative
- **Discussion:** Plan for the new empty lot downtown

### 6. NEW BUSINESS

- Establishing the new Treasurer as a check signer
- Community Building Cleaning Fee
- **Discussion:** What to do with the Baseball & Flag Football Fields at the park south of town.
- New Dump Trailer
- New Sewer Jetter Trailer
- Ordinance on Regulating Vacant Residential Buildings
- Resolution to update Zoning/Subdivision Fees

### 7. OTHER NEW BUSINESS

- Replacing Lights
- New Office Hours

### 8. PUBLIC COMMENT TIME

### 9. EXECUTIVE SESSION

- For the preliminary discussion of the acquisition of real property pursuant to the justification listed in K.S.A. 75-4319(b)6

### 10. Adjourn

\* **“Discussion”** = No expectation of a final decision. The Council cannot discuss City issues as a group outside of a public meeting without violating the Kansas Open Meeting Act.

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### INTRODUCTION

Under the Kansas Open Meetings Act (KOMA), the public has the right to observe the meetings of the Towanda City Council unless the City Council has recessed into a lawfully conducted executive session. The KOMA does not require the opportunity for public comment – that opportunity is provided at the discretion of the City Council, except as required by State law or City ordinance in certain specific circumstances. This policy outlines the various circumstances under which the City Council meets and elaborates on the City Council’s Rules of Procedure by addressing the rules regarding the time, place, and manner of public participation in the City Council meetings from the standpoint of the participating member of the public. This policy is intended to strike a lawful balance between First Amendment protections and the substantial public interests of (1) assuring that meetings of the City Council can occur in an efficient, orderly, and safe manner and (2) promoting productive public discourse regarding the governance and administration of the City while maintaining decorum in an environment free from interference, distraction, or intimidation, whether real or perceived, by any person present in the meeting room toward the Council or members of the public.

### SUBMISSION OF WRITTEN INFORMATION

## **CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY**

Written information may be submitted to the City Clerk before noon on Thursday prior to a City Council meeting for distribution to Council and key staff members or may be presented during the meeting upon recognition by the Mayor as a speaker in the manner described below. Ten (10) copies should be provided to ensure that all applicable parties are able to receive and review the information provided.

### **FORMS OF COMMUNICATION OR EXPRESSION NOT ALLOWED IN THE MEETING ROOM**

To assure fulfillment of the substantial public interests outlined above, no member of the public attending the City Commission meeting shall in the meeting room engage in the following forms of communication or expression found by the City Council to be in conflict with the substantial public interests outlined above and, therefore, not allowed in the meeting room (the “disallowed conduct”):

#### **Before, during, or after the meeting:**

(1) Possessing, placing, or displaying a sign, placard, flag, or banner, regardless of its size, the material of which it is made, or its written, graphic, or symbolic content;

#### **During the meeting:**

(2) Audibly speaking, or making any sound or noise other than while speaking as a speaker recognized by the mayor;

(3) Applauding, whistling, cheering, clapping, or otherwise expressing agreement with a speaker recognized by the mayor;

(4) Booing, jeering, taunting, ridiculing, mocking or otherwise expressing disagreement with a speaker recognized by the mayor;

(5) Inaudibly mouthing or gesturing messages deemed to be distracting to other persons in the meeting room;

(6) Making available or distributing written materials to those in attendance.

Persons attending a City Commission meeting must turn off or set on vibrate all cellular telephones. Any person exhibiting any form of the disallowed conduct will first be warned by the Mayor to cease. If the person continues the disallowed conduct, the Mayor may ask the person to leave the meeting room. If the person does not promptly leave the meeting room, the Mayor may direct that the person be escorted from the meeting room.

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## **AGENDA ITEMS**

### **CONSENT AGENDA**

The Consent Agenda assembles routine action items for collective approval in the interest of efficiency of the meeting. Any item may be removed from the Consent Agenda for separate consideration either (a) at the request of a Council Member or City staff, or (b) by a majority vote of

## **CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY**

the City Council upon request by a Towanda resident directed to City staff or to a Council Member prior to the start of the meeting without discussion.

### **PRESENTATIONS AND GUEST SPEAKERS**

Presentations and Guest Speakers Time is an opportunity for organizations or citizens to make special presentations before the City Council. Such are scheduled in advance of the meeting by calling the City Clerk Andy Newbrey at (316) 536-2243 by 5:00 pm the Thursday preceding the meeting. Presentations are limited to ten minutes. Any presentation is for information purposes only; no action will be taken.

### **PUBLIC HEARINGS AND REGULAR AGENDA ITEMS**

Following the introduction of any public hearing or regular agenda item, consideration of the item will ordinarily begin with a staff report followed by Council Member questions of staff. If the matter involves an applicant, the applicant or the applicant's representative will be given the opportunity to address the City Council.

In the case of a public hearing, the public hearing shall be conducted in the manner required by State law or Towanda ordinance and any person entitled to address the City Council shall be provided that opportunity, regardless of his or her viewpoint on the matter, subject to the allowed time period.

In the case of a regular agenda item, subject to the discretion of the City Council, any interested persons wishing to address the City Council regarding the subject of the agenda item, regardless of his or her viewpoint on the matter, may be given the opportunity to do so, subject to the allowed time period.

In the case of either a public hearing or regular agenda item, those allowed to address the City Council may do so by, in turn, approaching the podium to be recognized by the mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the agenda item for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the public hearing or regular agenda item.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the agenda item to City Council Members, the City Administrator/City Clerk.
- The speaker should avoid repeating what has already been said and should feel free to simply state whether he or she is or is not in support of the matter being discussed.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.

### **PUBLIC COMMENT TIME**

Public Comment Time provides an opportunity for Towanda citizens to address the City Council on a topic that is not on the meeting agenda.

## CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

### After the Mayor announces the Public Comment Time:

- Any citizen wishing to address the City Council should, in turn, approach the podium to be recognized by the Mayor.
- There are no residency requirements.
- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the City Council for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the Public Comment Time.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information to Council Members, the City Manager, and the City Clerk.
- The City Council is not expected to take immediate action in response to the presentation.
- At the discretion of the City Council, subjects introduced under Public Comment Time may be referred to City staff for follow-up or may become an agenda item for a future meeting.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.
  - Comments or questions will be directed **only** to the City Council.
- Debate or arguments between parties in the audience is not allowed.
- Comments on personnel matters and matters pending in court are not permitted.

In order for the Council to have an opportunity to review comments in advance of the meeting, please email your comments or questions to [administrator@cityoftowanda.com](mailto:administrator@cityoftowanda.com) by 5:00 p.m. the Tuesday prior to the Wednesday meetings.

### EXECUTIVE SESSION

The Kansas Open Meetings Act allows the City Council to recess into an executive session based upon certain justifications outlined in the act. The City Council may recess into executive session based upon a motion that includes (1) a statement describing the subjects to be discussed during the executive session, (2) the statutory justification for the executive session, and (3) the time and place at which the open meeting shall resume. Executive sessions are closed to the public, however, once the executive session has concluded, members of the public may return to the meeting room.

### AGENDA INFORMATION

Copies of the agenda are available on the Friday afternoon preceding the regular meetings. Items for the agenda should be submitted to the Towanda City Clerk's office prior to noon on the Thursday preceding a regularly scheduled Wednesday meeting. Information regarding the agenda may be obtained from City Hall, 110 S. 3<sup>rd</sup>, Towanda, KS, or by visiting our website at:

[www.cityoftowanda.com/agendas-minutes](http://www.cityoftowanda.com/agendas-minutes)

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### OTHER ITEMS

#### STUDY/WORKSHOP SESSION

The City Council may meet in study session on topics determined by the City Administrator or the City Council on a specific date and time. As the name suggests, the study/workshop session is intended

## **CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY**

to provide a less formal opportunity for the City Council to study, discuss, and provide direction to City staff regarding the subject under study. Study sessions are open to the public; however, the extent of public participation is subject to the discretion of the City Council based upon available time during the study session and the need for public input in order to accomplish the objectives of the City Council in studying the subject of the study session.

### **SPECIAL LIMITED PUBLIC FORUM**

A special limited public forum may be called by the City Council for the purposes of

- (a) conducting public discussion and
- (b) seeking public comment and/or the submission of written information regarding a particular subject matter.

A special limited public forum may be convened in the City Council's regular meeting room or at an alternative, publicly accessible site suitable for the anticipated number of participants in the forum.

At the appointed time on the agenda, any persons wishing to address the City Council regarding the subject of the special limited public forum, regardless of their viewpoint on the matter, may do so by, in turn, approaching the podium or microphone to be recognized by the Mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the special limited public forum for no longer than the allowed time period determined and announced by the mayor based upon the number of persons expected to speak during the forum.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the special limited public forum to the City Council, the City Administrator, and the City Clerk.





Consent  
Agenda  
Items  
02.12.2025



# The City of Towanda

City Council Meeting Minutes

Towanda City Hall – 110 S 3<sup>rd</sup> St.

Wednesday, January 8, 2025, 7:00 PM

## Governing Body

Present Not Present

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mayor – Jennifer Shaults
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council President – Mike Hayes
<input type="checkbox"/>	<input type="checkbox"/>	Council Member – Jeff Banks
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – Jennifer Watkins
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – Chris Hunt
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – TC Pyle

## Staff

Present Not Present

<input checked="" type="checkbox"/>	<input type="checkbox"/>	City Administrator – Andy Newbrey
<input checked="" type="checkbox"/>	<input type="checkbox"/>	City Attorney – Rob Lane
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Planning/Zoning Administrator -Lisa Long
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Court Administrator – Emelia Toney
<input type="checkbox"/>	<input type="checkbox"/>	

## REGULAR COUNCIL MEETING:

### 1 Call To Order

- 7:00 pm by Jennifer Shaults

### 2 Roll Call

### 3 Consent Agenda

- Minutes of the December 11, 2024
- Treasure’s Information Reports
  - Statement of Activities
  - Fund Balance Report
  - Budget Execution Report
  - Water Loss Report
- Claims
  - Claims Report
    - 1. Appropriations Ordinance 12-2024
- Staff/Development Information Reports
  - Sheriff Office Report
  - Court Clerk’s Report
  - Planning and Zoning
  - Towanda Fire and Rescue
  - Towanda Maintenance Department
- *Motion by TC Pyle to approve the consent agenda from December 11, 2024, in its entirety with an amendment to correcting Mindy Reynolds to Mindy Runnalls on Item #7, page 3 of 4 of the December minutes. Second by Chris Hunt. Motion carried (4-0).*

#### 4 Presentation and Guest Speakers

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#### 5 Old Business

- **Cameras for Council Meetings Update**

Andy – The camera is up and running. We will see how it works with the microphones and will decide later if we need a microphone for the podium. It is a trial and error and we will do our best to work through them.

- **Sharing Cost of Lions Park Maintenance with New Circle Rec. Update**

This will be tabled for the next meeting as the City Attorney, Rob Lane, has a meeting set up for Friday for a face-to-face discussion.

#### 6 New Business

- **New City Treasurer**

Andy-we have a new City Treasurer by the name of Stetson Diveley. He just moved to town with a degree in accounting from Emporia State University.

- **2025 Mayoral Appointments**

**Jennifer Shaults-** asks for a motion to approve the 2025 appointments for the City of Towanda as presented, with the exception of the changing Kaleb Money to “Full-Time” employee designation.

*Motion by Mike Hays to approve the 2025 oral mayoral appointments for the City of Towanda as presented with the change on Caleb Money from Part Time to Full time. Second by Jen Watkins. Motion carried (4-0).*

- **Resolution 2025-01 Mobile Home Community Billing Rates**

We have to establish rates for mobile home communities after the rates are established for homes outside of those communities. This ensures that all homes are charged comparable rates.

*Motion by Jen Watkins to approve Resolution # 2025-01. Second by TC Pyle. Motion carried (4-0).*

- **Discussion: Sales Tax Initiative**

Andy-We will have our Sales Tax “kick-off” meeting with our City Engineering on January 9<sup>th</sup>. We want to fund the rebuilding of our water infrastructure with sales tax rather than increasing property tax or increasing water rates. We are looking at being on the ballot for April/May to take full effect, but I don’t know at this time until a firm plan is in place. Talking with JEO, they might have another funding option, but stuff is in limbo right now.

#### 7 Other New Business

## **8 Public Comment Time**

- Kurt Reeves: representing LLC Towanda Properties- The gas station was removed, and we had holes put in our building. With the sidewalk breaking, we now have the potential of freezing water expanding into our foundation. He stated that he did talk with Andy in regard to this and was told that nothing could happen without the council making a decision. Asking for the building to be repaired and the concrete to be fixed. Andy states he talked with City Attorney Rob Lane and will get with the demolition contractor to get things rolling.
- 9 Tracy Windler: has a complaint with Pierce Code Compliance in regards to a letter she received stating that she has 10 days to get her property into compliance before further action is taken. City Attorney Rob Lane and other members try to explain that the letters are standard letters.

## **10 Executive Session**

- None scheduled

## **11 Adjourn**

- *Motion by TC Pyle to adjourn at 7:50 p.m. Second by Chris Hunt. Motion carried (4-0).*

Andrew Newbrey  
City Clerk

*Approved the 12th day of February, 2025 by the City Council, City of Towanda, Kansas.*

Revised Financial  
Statements for  
December 2024

**City of Towanda, KS**  
**Statement of Activities**  
December 2024

	Dec 24
<b>100I · GENERAL FUND INCOME</b>	
1004130 · Motor Vehicle Tax	12,535.48
1004140 · Franchise Fees	6,642.44
1004150 · Sales Tax Income	16,179.47
1004328 · Sales Tax Collected To Send On	70.25
1004413 · Business / Contractor Licenses	850.00
1004420 · MHP License	1,115.00
1004421 · Building / Remodeling Permit	1,255.00
1004501 · Court Fines	722.50
1004610 · Interest Revenue	272.30
1004689 · Bad Debt Coll. Prior to Jayhawk	11.54
1004690 · Misc. Revenues	
1004699 · Reconciliation Income	311.24
Total 1004690 · Misc. Revenues	311.24
1005254 · Newsletter Income	30.00
<b>Total 100I · GENERAL FUND INCOME</b>	<b>39,995.22</b>

**100X · GENERAL FUND EXPENSES**

**12 · ADMINISTRATION EXPENSES**

**12-Administration/Finance**

12-5200 · Non-Material Expenditures	27.00
12-5215 · Food For Meetings	52.97
12-5221 · Membership Fees	50.00
12-5252 · Communications	33.00
12-5254 · Printing / Publications	7.10
12-5255 · Postage & Shipping Charges	146.00
12-5259 · Miscellaneous Services	1.50
12-5319 · Misc. Supplies	11.99
12-5400 · IT & Website Expenses	
12-5401 · QuickBooks Software	-2,060.77
12-5402 · Wix Website Hosting	68.36
Total 12-5400 · IT & Website Expenses	-1,992.41
Total 12-Administration/Finance	-1,662.85
<b>12-5100 · Staff Expense Administration</b>	
12-5110 · Salaries	19,521.34
12-5140 · PR Tax Expense City Share	1,494.57
12-5150 · KPERS City Share	1,881.54
12-5160 · Health Ins. - City Share	2,947.22
12-5161 · Adj - Payroll Liab. Differences	-4,339.59
Total 12-5100 · Staff Expense Administration	21,505.08
12-5251 · Utilities	1,876.77
12-5253 · Insurance	3,177.06
12-5650 · Interfund Operate / TR Out	
12 - Transfer to Capital Improv	5,000.00

**City of Towanda, KS**  
**Statement of Activities**  
December 2024

	Dec 24
12 - Transfer to Community Bldg	10,000.00
12 - Transfer to Equipment Res	17,500.00
12 - Transfer to Fire/Rescue	44,181.00
12 -Transfer to Street Reserve	17,500.00
Total 12-5650 · Interfund Operate / TR Out	94,181.00
Total 12 · ADMINISTRATION EXPENSES	119,077.06
<b>13 · COURT</b>	
13-Court General Expenses	
13-5251 · Utilities	81.52
Total 13-Court General Expenses	81.52
13-5100 · Staff Expense Court	
13-5110 · Salaries	688.94
13-5140 · PR Tax Expense City Share	53.40
13-5150 · KPERS City Share	0.00
13-5160 · Health Ins. - City Share	0.00
Total 13-5100 · Staff Expense Court	742.34
Total 13 · COURT	823.86
<b>15 · PLANNING &amp; ZONING</b>	
15-5225 · Code Compliance Contract	1,400.00
15-5252 · Communications	59.71
15-5254 · Printing / Publications	218.45
15-5259 · Misc. Services	90.00
Total 15 · PLANNING & ZONING	1,768.16
<b>21 · PARKS and GROUNDSKEEPING</b>	
21-5253 · Insurance	62.97
21-5550 · Groundkeeping	
21-5553 · Grass Seed, Plants & Supplies	58.89
21-5550 · Groundkeeping - Other	62.67
Total 21-5550 · Groundkeeping	121.56
Total 21 · PARKS and GROUNDSKEEPING	184.53
<b>22 · POOL</b>	
22-Pool General Expenses	
22-5251 · Utilities	131.26
22-5253 · Insurance	144.40
Total 22-Pool General Expenses	275.66
22-5100 · Staff Expense Pool	
22-5110 · Salaries	0.00
22-5140 · PR Tax Expense City Share	0.00
Total 22-5100 · Staff Expense Pool	0.00
Total 22 · POOL	275.66
<b>24 · LIBRARY-BILLING</b>	
24-5253 · Insurance	146.19
24-5319 · Misc. Supplies	87.25
Total 24 · LIBRARY-BILLING	233.44
<b>25 · SENIOR CENTER</b>	

**City of Towanda, KS**  
**Statement of Activities**  
December 2024

	Dec 24
25-5242 · Building / Facilities R&M	18.03
25-5244 · Other Repair / Maintenance	53.74
25-5251 · Utilities	158.76
25-5253 · Insurance	125.60
<b>Total 25 · SENIOR CENTER</b>	<b>356.13</b>
<b>26 · MUSEUM</b>	
26-5253 · Insurance	359.18
<b>Total 26 · MUSEUM</b>	<b>359.18</b>
<b>31 · SHERIFF DEPARTMENT CONTRACT</b>	
<b>31-Police Genral Expenditures</b>	
31-5200 · Non-Material Expenditures	27.00
31-5251 · Utilities	155.11
31-5253 · Insurance	146.19
31-5327 · Law Enforcement Housing	35.00
<b>Total 31-Police Genral Expenditures</b>	<b>363.30</b>
31-5243 · Contractural Services	10,842.27
<b>Total 31 · SHERIFF DEPARTMENT CONTRACT</b>	<b>11,205.57</b>
<b>34 · ANIMAL CONTROL</b>	
34-5259 · Misc. Services	50.00
<b>Total 34 · ANIMAL CONTROL</b>	<b>50.00</b>
<b>50 · PUBLIC WORKS SHOP</b>	
<b>50-Public Works General</b>	
50-5200 · Non-Material Expenditures	27.00
50-5251 · Utilities	259.63
50-5311 · Gasoline / Fuel / Lubricants	404.76
50-5312 · Chemicals	27.20
50-5315 · Operating / Shop Supplies	184.53
50-5321 · Maintenance Uniforms	126.27
50-5325 · Tools	-479.00
<b>Total 50-Public Works General</b>	<b>550.39</b>
<b>50-5100 · Staff Expense Public Works</b>	
50-5110 · Salaries	1,677.47
50-5140 · PR Tax Expense City Share	129.65
50-5150 · KPERS City Share	163.06
50-5160 · Health Ins. - City Share	521.71
50-6000 · Payroll Reallocation Adj	-26,000.00
<b>Total 50-5100 · Staff Expense Public Works</b>	<b>-23,508.11</b>
<b>Total 50 · PUBLIC WORKS SHOP</b>	<b>-22,957.72</b>
<b>Total 100X · GENERAL FUND EXPENSES</b>	<b>111,375.87</b>
<b>66000 · Payroll Expenses</b>	<b>0.00</b>
<b>Total Expense</b>	<b>111,375.87</b>



**City of Towanda, KS**  
**Statement of Activities**  
 December 2024

Dec 24

<b>210I · LIBRARY COUNTY TAX INCOME</b>	
2104130 · Motor Vehicle Tax	1,609.57
<b>Total 210I · LIBRARY COUNTY TAX INCOME</b>	<b>1,609.57</b>

<b>220CDI · Fire Fund CD</b>	
220CD40 · CD Interest	866.98
<b>Total 220CDI · Fire Fund CD</b>	<b>866.98</b>
<b>220I · FIRE INCOME</b>	
2204331 · Fire Protection Services	2,780.50
2204750 · TR In from General Fund	44,181.00
<b>Total 220I · FIRE INCOME</b>	<b>46,961.50</b>
<b>220X · FIRE RESCUE EXPENSE</b>	
<b>2205100 · Staff Expense Fire Rescue</b>	
2205110 · Salaries	540.62
2205140 · PR Tax Expense City Share	41.90
<b>Total 2205100 · Staff Expense Fire Rescue</b>	<b>582.52</b>
2205213 · Lodging / Meals	91.35
2205214 · Training Supplies	272.15
2205241 · Vehicle / Mobile Equip. R/M	420.97
2205242 · Building / Facilities R&M	249.68
2205243 · NEW EQUIPMENT	15,500.00
2205251 · Utilities	267.55
2205252 · Communications	315.00
2205253 · Insurance	979.04
2205311 · Gasoline / Fuel / Lubricants	40.65
2205314 · Office Supplies	816.97
2205325 · Tools	675.50
<b>2205650 · Interfund Operate / TR Out</b>	
220 - TFR To Fire District #11	125,000.00
<b>Total 2205650 · Interfund Operate / TR Out</b>	<b>125,000.00</b>
<b>Total 220X · FIRE RESCUE EXPENSE</b>	<b>145,211.38</b>

<b>221CDI · Fire Reseve CD Income</b>	
221CD40 · Fire Reserve CD Interest	2,626.96
<b>Total 221CDI · Fire Reseve CD Income</b>	<b>2,626.96</b>
<b>221X · FIRE RESEVE FUND</b>	
<b>2215650 · Interfund Operate / TR Out</b>	
2215543 · TRF To Fire District #11	309,898.56
<b>Total 2215650 · Interfund Operate / TR Out</b>	<b>309,898.56</b>
<b>Total 221X · FIRE RESEVE FUND</b>	<b>309,898.56</b>

**City of Towanda, KS**  
**Statement of Activities**  
December 2024

Dec 24

<b>240I · EQUIPMENT RESERVE INCOME</b>	
2404750 · Interfund Operating TR In	17,500.00
<b>Total 240I · EQUIPMENT RESERVE INCOME</b>	<b>17,500.00</b>

<b>250I · STREETS INCOME</b>	
2504230 · City/County/State Highway Fund	1,497.96
2504690 · Misc. Revenues	54.38
<b>Total 250I · STREETS INCOME</b>	<b>1,552.34</b>

<b>250X · STREETS OM FUND EXPENSE</b>	
<b>2505100 · Staff Expense Streets</b>	
2505110 · Salaries	1,677.47
2505140 · PR Tax Expense City Share	129.65
2505150 · KPERS City Share	163.06
2505160 · Health Ins. - City Share	521.71
2506000 · Payroll Reallocation Adj	6,000.00
<b>Total 2505100 · Staff Expense Streets</b>	<b>8,491.89</b>
2505244 · Other Repair / Maintenance	282.47
2505253 · Insurance (WC)	93.84
2505310 · Fuel for Township-Exch for Rock	290.00
2505315 · Operating Supplies	86.97
2505331 · Vehicle / Mobile Parts-Supplies	78.04
2505420 · Contractual Services	1,200.00
<b>Total 250X · STREETS OM FUND EXPENSE</b>	<b>10,523.21</b>

<b>251I · STREET RESERVE INCOME</b>	
2514690 · Misc. Rev. / Street Impact Fee	5,104.96
2514750 · Interfund Operate Trans. In	17,500.00
<b>Total 251I · STREET RESERVE INCOME</b>	<b>22,604.96</b>

<b>260I · COMMUNITY CENTER INCOME</b>	
2604640 · Rents and Royalties	300.00
2604750 · Interfund Operating Tr. In	10,000.00
<b>Total 260I · COMMUNITY CENTER INCOME</b>	<b>10,300.00</b>

<b>260X · COMMUNITY CENTER EXPENSE</b>	
2605225 · Cleaning / Disposal Service	400.00
2605251 · Utilities	20.11
2605253 · Insurance	261.92
<b>Total 260X · COMMUNITY CENTER EXPENSE</b>	<b>682.03</b>

**City of Towanda, KS**  
**Statement of Activities**  
 December 2024

Dec 24

<b>410I · CAPITAL IMPROVEMENT INCOME</b>	
4104750 · Interfund Operating Trans. In	5,000.00
<b>Total 410I · CAPITAL IMPROVEMENT INCOME</b>	<b>5,000.00</b>
<b>410X · CAPITAL IMPROVEMENT</b>	
4105521 · Buildings	7,500.00
<b>Total 410X · CAPITAL IMPROVEMENT</b>	<b>7,500.00</b>

<b>611I · WATER INCOME</b>	
6114350 · Water Revenue	31,485.25
6114355 · Late Payment Charge	322.41
6114356 · Disconnect Fees	36.38
6114358 · Water Protection Fee	73.13
<b>Total 611I · WATER INCOME</b>	<b>31,917.17</b>
<b>611X · WATER FUND EXPENSE</b>	
<b>6115100 · Staff Expense Water</b>	
6115110 · Salaries	7,878.47
6115140 · PR Tax Expense City Share	607.57
6115150 · KPERS City Share	775.14
6115160 · Health Ins. - City Share	2,396.70
<b>Total 6115100 · Staff Expense Water</b>	<b>11,657.88</b>
6115200 · Non- Material Expenditures	20.76
6115212 · Transportation / Mileage	27.22
6115244 · Other Repair / Maintenance	81.47
6115251 · Utilities	69.14
6115253 · Insurance	250.24
6115254 · Printing / Publications	187.00
6115341 · Water For Resale	18,802.30
<b>Total 611X · WATER FUND EXPENSE</b>	<b>31,096.01</b>

<b>613I · WATER TOWER INCOME</b>	
6134691 · Water Tower Rental Fees	2,305.77
<b>Total 613I · WATER TOWER INCOME</b>	<b>2,305.77</b>
<b>613X · WATER TOWER EXPENSE</b>	
6135253 · Insurance	177.84
<b>Total 613X · WATER TOWER EXPENSE</b>	<b>177.84</b>

<b>621I · SEWER INCOME</b>	
6214350 · Sewer Revenue	3,414.49
6214355 · Late Payment Charge	206.87
6214685 · Sewer Lagoon Fee	7,776.54
<b>Total 621I · SEWER INCOME</b>	<b>11,397.90</b>

**City of Towanda, KS**  
**Statement of Activities**  
 December 2024

	Dec 24
<b>621X · SEWER FUND EXPENSE</b>	
<b>6215100 · Staff Expense Sewer</b>	
6215110 · Salaries	1,677.47
6215140 · PR Tax Expense City Share	129.65
6215150 · KPERS City Share	163.06
6215160 · Health Ins. - City Share	521.71
6216000 · Payroll Reallocation Adj.	20,000.00
<b>Total 6215100 · Staff Expense Sewer</b>	22,491.89
6215200 · Non-Material Expenditures	20.77
6215251 · Utilities	389.79
6215253 · Insurance	100.22
6215254 · Printing / Publications	187.00
6215315 · Operating Supplies	216.41
6215400 · Computer Software	2,500.00
<b>Total 621X · SEWER FUND EXPENSE</b>	25,906.08

<b>622I · SEWER RESERVE INCOME</b>	
6224690 · Misc.. Revenues	8,375.00
<b>Total 622I · SEWER RESERVE INCOME</b>	8,375.00

<b>622X · SEWER RESERVE</b>	
6225243 · Contractual Sewer R&M	1,468.09
6226000 · Water System Eval 2024	4,500.00
<b>Total 622X · SEWER RESERVE</b>	5,968.09

<b>630I · TRASH REVENUE</b>	
6304350 · Trash Service Revenue	12,905.53
6304355 · Late Payment Charge	143.27
<b>Total 630I · TRASH REVENUE</b>	13,048.80

<b>630X · TRASH FUND EXPENSE</b>	
6305225 · Cleaning / Disposal Service	13,179.42
6305254 · Printing / Publications	187.00
<b>Total 630X · TRASH FUND EXPENSE</b>	13,366.42

City of Towanda, KS  
**Statement of Activities**  
December 2024

Dec 24

<b>7201 · CEMETERY INCOME</b>	
7204687 · Deed Fees	30.00
7204689 · Cemetery Plot Income	1,000.00
<b>Total 7201 · CEMETERY INCOME</b>	<b>1,030.00</b>

**City of Towanda, KS**  
**Fund Balance Report**  
 As of December 31, 2024

	Dec 31, 24
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · Vintage Bank	
100B · General Fund	
100PC · Change Fund	450.00
100B · General Fund - Other	99,104.43
<b>Total 100B · General Fund</b>	99,554.43
200B · Mayor/Council Fund	2,576.00
210B · Library Fund	1,609.57
220B · Fire Rescue Fund	56,522.44
240B · Equipment Reserve Fund	17,608.21
250B · Streets O/M Fund	14,250.40
251B · Street Reserve Fund	195,770.38
260B · Community Center Fund	40,411.91
310B · Bond Fund	58,399.37
410B · Capital Improvemet Fund	78,238.52
611B · Water O/M Fund	-501.75
612B · Water Reserve Fund	28,639.10
613B · Tower Fund	76,739.25
621B · Sewer O/M Fund	32,620.12
622B · Sewer Reserve Fund	179,373.64
630B · Trash and Refuse Fund	31,454.18
720B · Cemetery Fund	1,060.00
<b>Total 1000 · Vintage Bank</b>	914,325.77
<b>Total Checking/Savings</b>	914,325.77
<b>Total Current Assets</b>	914,325.77
<b>TOTAL ASSETS</b>	<b>914,325.77</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
30000 · Opening Balance Equity	1,321,506.52
32000 · Retained Earnings	159,577.23
Net Income	-566,757.98
<b>Total Equity</b>	914,325.77
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>914,325.77</b>

# Budget Execution Report 2024

Date Tuesday, December 31, 2024

365 Days

100% % of year that has transpired

Fund	Budget	YTD	% Expended	%w/oTransfers	Transfers	YTD w/Transfers	Remaining
General	\$822,268.00	\$813,069.45	98.88%	98.88%		\$813,069.45	\$9,198.55
Streets	\$63,373.00	\$43,758.90	69.05%	69.05%		\$43,758.90	\$19,614.10
Fire	\$258,484.00	\$258,053.20	99.83%	99.83%		\$258,053.20	\$430.80
Comm Cntr	\$27,846.00	\$11,600.20	41.66%	41.66%		\$11,600.20	\$16,245.80
Water	\$419,470.00	\$360,934.27	86.05%	86.05%		\$360,934.27	\$58,535.73
Sewer	\$209,849.00	\$169,342.75	80.70%	80.70%		\$169,342.75	\$40,506.25
Trash	\$138,808.00	\$138,106.17	99.49%	99.49%		\$138,106.17	\$701.83
Rec	\$130,503.00	\$82,277.27	63.05%	63.05%		\$82,277.27	\$48,225.73
Cemetery	\$7,860.00	\$7,440.00	94.66%	94.66%		\$7,440.00	\$420.00
Loan Pmt	\$72,616.00	(\$9,559.57)	-13.16%	-13.16%		(\$9,559.57)	\$82,175.57
Library	\$57,200.00	\$48,373.76	84.57%	84.57%		\$48,373.76	\$8,826.24
	\$2,208,277.00	\$1,923,396.40					\$0.00

City of Towanda, KS  
**Claims Report**  
 December 2024

6:41 AM  
 02/07/25  
 Cash Basis

Ordinary Income/Expense	Date	Num	Name	Memo	Debit	Credit	Balance
<b>Expense</b>							
<b>100X - GENERAL FUND EXPENSES</b>							
<b>12 - ADMINISTRATION EXPENSES</b>							
12-Administration/Finance							
12-5200 - Non-Material Expenditures							
12/16/2024	40366	Culligan		POTABLE WATER	27.00		27.00
Total 12-5200 - Non-Material Expenditures					27.00	0.00	27.00
12-5215 - Food For Meetings							
12/16/2024	40366	Bank of America		GAMBINOS	52.97		52.97
Total 12-5215 - Food For Meetings					52.97	0.00	52.97
12-5221 - Membership Fees							
12/31/2024	40347	WICHITA STATE UNIVERSITY		CCMFOA MEMBERSHIP FOR CAMI 2025	50.00		50.00
Total 12-5221 - Membership Fees					50.00	0.00	50.00
12-5252 - Communications							
12/16/2024	40366	Bank of America		MAILCHIMP	33.00		33.00
Total 12-5252 - Communications					33.00	0.00	33.00
12-5254 - Printing / Publications							
12/16/2024	AUTO	Nexbill Pay		PAPERLESS E-BILL 12/05/2024	7.10		7.10
Total 12-5254 - Printing / Publications					7.10	0.00	7.10
12-5255 - Postage & Shipping Charges							
12/16/2024	40366	Bank of America		2X ROLLS OF STAMPS	146.00		146.00
Total 12-5255 - Postage & Shipping Charges					146.00	0.00	146.00
12-5259 - Miscellaneous Services							
12/16/2024	AUTO	Nexbill Pay		CHECK PROCESSING FEE STACEY WILEY 11-07-2024	1.50		1.50
Total 12-5259 - Miscellaneous Services					1.50	0.00	1.50
12-5319 - Misc. Supplies							
12/16/2024	40366	Bank of America		ANDY PHONE CASE	11.99		11.99
Total 12-5319 - Misc. Supplies					11.99	0.00	11.99
12-5400 - IT & Website Expenses							
12/16/2024	40366	Bank of America		QUICKBOOKS, ADOBE, AND MICROSOFT	439.23		439.23
12/31/2024	EOYEXPTF					2,500.00	-2,060.77
Total 12-5400 - IT & Website Expenses					439.23	2,500.00	-2,060.77
Total 12-5100 - Staff Expense Administration							
12/16/2024	40366	Bank of America		TOCKIFY EVENT CALENDAR ON WEBSITE AND WIX FOR WEBSITE	68.36		68.36
Total 12-5100 - Staff Expense Administration					68.36	0.00	68.36
Total 12-5400 - IT & Website Expenses					507.59	2,500.00	-1,992.41
Total 12-Administration/Finance					897.15	2,500.00	-1,662.85



City of Towanda, KS  
Claims Report  
December 2024

Date	Num	Name	Memo	Debit	Credit	Balance
<b>12-5110 - Salaries</b>						
12/31/2024	1			6,775.18		6,775.18
12/31/2024	1			12,746.16		19,521.34
				19,521.34	0.00	19,521.34
<b>Total 12-5110 - Salaries</b>						
<b>12-5140 - PR Tax Expense City Share</b>						
12/31/2024	1			519.49		519.49
12/31/2024	1			975.08		1,494.57
				1,494.57	0.00	1,494.57
<b>Total 12-5140 - PR Tax Expense City Share</b>						
<b>12-5150 - KPERS City Share</b>						
12/31/2024	1			573.78		573.78
12/31/2024	1			1,307.76		1,881.54
				1,881.54	0.00	1,881.54
<b>Total 12-5150 - KPERS City Share</b>						
<b>12-5160 - Health Ins. - City Share</b>						
12/31/2024	1			2,947.22		2,947.22
12/31/2024	1			2,947.22		2,947.22
				2,947.22	0.00	2,947.22
<b>Total 12-5160 - Health Ins. - City Share</b>						
<b>12-5161 - Adj - Payroll Liab. Differences</b>						
12/31/2024	3			2,055.40		2,055.40
12/31/2024	4			131.70		2,187.10
12/31/2024	EOMFBCLNUP				6,526.69	-4,339.59
				2,187.10	6,526.69	-4,339.59
				28,031.77	6,526.69	21,505.08
<b>Total 12-5161 - Adj - Payroll Liab. Differences</b>						
<b>Total 12-5100 - Staff Expense Administration</b>						
<b>12-5251 - Utilities</b>						
12/02/2024	40327	EVERGY	EVERGY UTILITY	1,702.29		1,702.29
12/03/2024	40337	ACCENTLOGIC	PHONE UTILITY	32.65		1,734.94
12/06/2024	40342	COX	INTERNET UTILITY	33.32		1,768.26
12/16/2024	40353	VERIZON WIRELESS	VERIZON UTILITY	41.51		1,809.77
12/16/2024	40359	Butler Electric Cooperative	LIGHT AT HUNTER AND 254	67.00		1,876.77
				1,876.77	0.00	1,876.77
<b>Total 12-5251 - Utilities</b>						
<b>12-5253 - Insurance</b>						
12/16/2024	40364	EMC INSURANCE	GENERAL LIABILITY INSURANCE	3,177.06		3,177.06
				3,177.06	0.00	3,177.06
<b>Total 12-5253 - Insurance</b>						
<b>12-5650 - Interfund Operate / TR Out</b>						
<b>12 - Transfer to Capital Improv</b>						
12/31/2024	EOYTF			5,000.00		5,000.00
				5,000.00	0.00	5,000.00
<b>Total 12 - Transfer to Capital Improv</b>						
<b>12 - Transfer to Community Bldg</b>						
12/18/2024	EOYTFRS			10,000.00		10,000.00
				10,000.00	0.00	10,000.00
<b>Total 12 - Transfer to Community Bldg</b>						
<b>12 - Transfer to Equipment Res</b>						
12/31/2024	EOYTFR			17,500.00		17,500.00

City of Towanda, KS  
Claims Report  
December 2024

Date	Num	Name	Memo	Debit	Credit	Balance
<b>12 - Transfer to Equipment Res</b>						
				17,500.00	0.00	17,500.00
<b>12 - Transfer to Fire/Rescue</b>						
12/18/2024	EOYFRS			44,181.00		44,181.00
<b>Total 12 - Transfer to Fire/Rescue</b>						
12/31/2024	EOYTF			44,181.00	0.00	44,181.00
<b>12 - Transfer to Street Reserve</b>						
12/31/2024	EOYTF			17,500.00		17,500.00
<b>Total 12 - Transfer to Street Reserve</b>						
12/31/2024	EOYTF			17,500.00	0.00	17,500.00
<b>Total 12-5650 - Interfund Operate / TR Out</b>						
12/31/2024	EOYTF			94,181.00	0.00	94,181.00
<b>Total 12 - ADMINISTRATION EXPENSES</b>						
12/31/2024				128,103.75	9,026.69	119,077.06
<b>13 - COURT</b>						
<b>13-Court General Expenses</b>						
<b>13-5251 - Utilities</b>						
12/16/2024	40353	VERIZON WIRELESS	VERIZON UTILITY	81.52		81.52
<b>Total 13-5251 - Utilities</b>						
12/31/2024				81.52	0.00	81.52
<b>Total 13-Court General Expenses</b>						
12/31/2024				81.52	0.00	81.52
<b>13-5100 - Staff Expense Court</b>						
<b>13-5110 - Salaries</b>						
12/31/2024	1			688.94		688.94
12/31/2024	1			688.94		688.94
<b>Total 13-5110 - Salaries</b>						
12/31/2024				688.94	0.00	688.94
<b>13-5140 - PR Tax Expense City Share</b>						
12/31/2024	1			53.40		53.40
12/31/2024	1			53.40		53.40
<b>Total 13-5140 - PR Tax Expense City Share</b>						
12/31/2024				53.40	0.00	53.40
<b>Total 13-5140 - PR Tax Expense City Share</b>						
12/31/2024				0.00	0.00	0.00
<b>13-5150 - KPERS City Share</b>						
12/31/2024	1			0.00		0.00
12/31/2024	1			0.00		0.00
<b>Total 13-5150 - KPERS City Share</b>						
12/31/2024				0.00	0.00	0.00
<b>13-5160 - Health Ins. - City Share</b>						
12/31/2024	1			0.00		0.00
12/31/2024	1			0.00		0.00
<b>Total 13-5160 - Health Ins. - City Share</b>						
12/31/2024				0.00	0.00	0.00
<b>Total 13-5100 - Staff Expense Court</b>						
12/31/2024				742.34	0.00	742.34
<b>Total 13 - COURT</b>						
12/31/2024				823.86	0.00	823.86
<b>15 - PLANNING &amp; ZONING</b>						
<b>15-5225 - Code Compliance Contract</b>						
12/02/2024	40333	PIERCE CODE COMPLIANCE LLC	CODE COMPLIANCE DEC 2024	1,400.00		1,400.00
<b>Total 15-5225 - Code Compliance Contract</b>						
12/02/2024	40333	PIERCE CODE COMPLIANCE LLC	CODE COMPLIANCE DEC 2024	1,400.00	0.00	1,400.00
<b>15-5252 - Communications</b>						
12/18/2024	40369	LISA HAMILTON	Lisa Phone Bill January 2025	59.71		59.71
<b>Total 15-5252 - Communications</b>						
12/18/2024	40369	LISA HAMILTON	Lisa Phone Bill January 2025	59.71	0.00	59.71

City of Towanda, KS  
Claims Report  
December 2024

Date	Num	Name	Memo	Debit	Credit	Balance
<b>15-5254 · Printing / Publications</b>						
12/16/2024	40366	Bank of America	COLUMN PUBLIC NOTICE	218.45		218.45
Total 15-5254 · Printing / Publications				218.45	0.00	218.45
<b>15-5259 · Misc. Services</b>						
12/02/2024	40334	NATIONAL SCREENING BUREAU	BACKGROUND CHECKS FOR CMB LICENSE JUMPSTART	90.00		90.00
Total 15-5259 · Misc. Services				90.00	0.00	90.00
<b>Total 15 · PLANNING &amp; ZONING</b>						
Total 15-5259 · Misc. Services				1,768.16	0.00	1,768.16
<b>21 · PARKS and GROUNDSKEEPING</b>						
<b>21-5253 · Insurance</b>						
12/16/2024	40364	EMC INSURANCE	GENERAL LIABILITY INSURANCE	62.97		62.97
Total 21-5253 · Insurance				62.97	0.00	62.97
<b>21-5550 · Groundkeeping</b>						
<b>21-5553 · Grass Seed, Plants &amp; Supplies</b>						
12/16/2024	40349	SUTHERLANDS CREDIT	WEED BARRIER X2	58.89		58.89
Total 21-5553 · Grass Seed, Plants & Supplies				58.89	0.00	58.89
<b>21-5550 · Groundkeeping - Other</b>						
12/16/2024	40349	SUTHERLANDS CREDIT	FIXED BLEACHERS AT BASEBALL DIAMONDS	62.67		62.67
Total 21-5550 · Groundkeeping - Other				62.67	0.00	62.67
Total 21-5550 · Groundkeeping				121.56	0.00	121.56
Total 21 · PARKS and GROUNDSKEEPING				184.53	0.00	184.53
<b>22 · POOL</b>						
<b>22-Pool General Expenses</b>						
<b>22-5251 · Utilities</b>						
12/02/2024	40327	EVERGY	EVERGY UTILITY	66.29		66.29
12/02/2024	40328	VERIZON WIRELESS	VERIZON UTILITY	64.97		131.26
Total 22-5251 · Utilities				131.26	0.00	131.26
<b>22-5253 · Insurance</b>						
12/16/2024	40364	EMC INSURANCE	GENERAL LIABILITY INSURANCE	144.40		144.40
Total 22-5253 · Insurance				144.40	0.00	144.40
Total 22-Pool General Expenses				275.66	0.00	275.66
<b>22-5100 · Staff Expense Pool</b>						
<b>22-5110 · Salaries</b>						
12/31/2024	1			0.00		0.00
12/31/2024	1			0.00		0.00
Total 22-5110 · Salaries				0.00	0.00	0.00
<b>22-5140 · PR Tax Expense City Share</b>						
12/31/2024	1			0.00		0.00
12/31/2024	1			0.00		0.00
Total 22-5140 · PR Tax Expense City Share				0.00	0.00	0.00
Total 22-5100 · Staff Expense Pool				0.00	0.00	0.00

City of Towanda, KS  
Claims Report  
December 2024

Date	Num	Name	Memo	Debit	Credit	Balance
Total 22 - POOL						
24 - LIBRARY-BILLING						
24-5253 - Insurance	40364	EMC INSURANCE	GENERAL LIABILITY INSURANCE	146.19		146.19
12/16/2024						146.19
Total 24-5253 - Insurance						
24-5319 - Misc. Supplies	40366	Bank of America	FLAG LIBRARY	87.25		87.25
12/16/2024						87.25
Total 24-5319 - Misc. Supplies						
Total 24 - LIBRARY-BILLING				233.44	0.00	233.44
25 - SENIOR CENTER						
25-5242 - Building / Facilities R&M						
12/16/2024	40349	SUTHERLANDS CREDIT	TOILET REPAIR AT SENIOR CENTER	18.03		18.03
Total 25-5242 - Building / Facilities R&M						
25-5244 - Other Repair / Maintenance						
12/16/2024	40366	Bank of America	SOFTWARE FOR SENIOR CENTER COMPUTER	53.74		53.74
Total 25-5244 - Other Repair / Maintenance						
Total 25-5244 - Other Repair / Maintenance				53.74	0.00	53.74
25-5251 - Utilities						
12/02/2024	40327	EVERGY	EVERGY UTILITY	97.99		97.99
12/03/2024	40337	ACCENTLOGIC	PHONE UTILITY	32.65		130.64
12/16/2024	40357	COX	COX UTILITY	28.12		158.76
Total 25-5251 - Utilities				158.76	0.00	158.76
25-5253 - Insurance						
12/16/2024	40364	EMC INSURANCE	GENERAL LIABILITY INSURANCE	125.60		125.60
Total 25-5253 - Insurance						
Total 25 - SENIOR CENTER				125.60	0.00	125.60
26 - MUSEUM						
26-5253 - Insurance						
12/16/2024	40364	EMC INSURANCE	GENERAL LIABILITY INSURANCE	359.18		359.18
Total 26-5253 - Insurance						
Total 26 - MUSEUM				359.18	0.00	359.18
31 - SHERIFF DEPARTMENT CONTRACT						
31-Police General Expenditures						
31-5200 - Non-Material Expenditures						
12/16/2024	40356	Culligan	POTABLE WATER	27.00		27.00
Total 31-5200 - Non-Material Expenditures						
31-5251 - Utilities						
12/02/2024	40327	EVERGY	EVERGY UTILITY	88.11		88.11
12/02/2024	40330	COX	COX UTILITY	67.00		155.11
Total 31-5251 - Utilities				155.11	0.00	155.11
31-5253 - Insurance						
12/16/2024	40364	EMC INSURANCE	GENERAL LIABILITY INSURANCE	146.19		146.19

City of Towanda, KS  
Claims Report  
December 2024

Date	Num	Name	Memo	Debit	Credit	Balance
Total 31-5253 - Insurance						
31-5327 - Law Enforcement Housing				146.19	0.00	146.19
12/06/2024	40340	Butler County Sheriff Inmate Housing	STUART SMITH 11/15/2024			
Total 31-5327 - Law Enforcement Housing						
Total 31-Police General Expenditures				35.00	0.00	35.00
31-5243 - Contractual Services				35.00	0.00	35.00
12/02/2024	40332	BUTLER COUNTY SHERIFF LE	DEC. 2024 2X DEPUTIES ASHLEY JOHNSON AND MATTHEW HICKMAN	10,842.27	0.00	10,842.27
Total 31 - SHERIFF DEPARTMENT CONTRACT				10,842.27	0.00	10,842.27
34 - ANIMAL CONTROL				11,205.57	0.00	11,205.57
34-5259 - Misc. Services						
12/16/2024	40355	PRAIRE STATION VET CLINIC	1 KENNEL INSPECTION	50.00	0.00	50.00
Total 34 - ANIMAL CONTROL				50.00	0.00	50.00
50 - PUBLIC WORKS SHOP				50.00	0.00	50.00
50-Public Works General						
50-5200 - Non-Material Expenditures						
12/16/2024	40356	Culligan	POTABLE WATER	27.00	0.00	27.00
Total 50-5200 - Non-Material Expenditures				27.00	0.00	27.00
50-5251 - Utilities						
12/02/2024	40327	EVERGY	EVERGY UTILITY	69.13	0.00	69.13
12/03/2024	40337	ACCENTLOGIC	PHONE UTILITY	32.65	0.00	101.78
12/06/2024	40342	COX	INTERNET UTILITY	33.32	0.00	135.10
12/16/2024	40353	VERIZON WIRELESS	VERIZON UTILITY	124.53	0.00	259.63
Total 50-5251 - Utilities				259.63	0.00	259.63
50-5311 - Gasoline / Fuel / Lubricants						
12/06/2024	40343	JUMPSTART	FUEL NOV 2024	404.76	0.00	404.76
Total 50-5311 - Gasoline / Fuel / Lubricants				404.76	0.00	404.76
50-5312 - Chemicals						
12/06/2024	40341	Lampron Welding Supply	OXYGEN AND ARGON 11/30/2024	27.20	0.00	27.20
Total 50-5312 - Chemicals				27.20	0.00	27.20
50-5315 - Operating / Shop Supplies						
12/16/2024	40349	SUTHERLANDS CREDIT	DRILL BITS, METAL WHEELS, AND WATER	184.53	0.00	184.53
Total 50-5315 - Operating / Shop Supplies				184.53	0.00	184.53
50-5321 - Maintenance Uniforms						
12/03/2024	40338	UNIFIRST CORPORATION	MAINTENANCE UNIFORMS 12/02/2024	42.09	0.00	42.09
12/16/2024	40351	UNIFIRST CORPORATION	MAINTENANCE UNIFORMS 12/16/2024	42.09	0.00	84.18
12/16/2024	40360	UNIFIRST CORPORATION	MAINTENANCE UNIFORMS 12/09/2024	42.09	0.00	126.27
Total 50-5321 - Maintenance Uniforms				126.27	0.00	126.27
50-5325 - Tools						

City of Towanda, KS  
Claims Report  
December 2024

Date	Num	Name	Memo	Debit	Credit	Balance
12/18/2024	EOYTFRSR	MAX'S BREATHE EASY	Reverse of GJE EOYTFRS - For CHK 40113 voided on 12/18/2024		479.00	-479.00
Total 50-5325 - Tools				0.00	479.00	-479.00
Total 50-Public Works General				1,029.39	479.00	550.39
<b>50-5100 - Staff Expense Public Works</b>						
50-5110 - Salaries						
12/31/2024	1			1,677.47		1,677.47
12/31/2024	1			1,677.47		1,677.47
Total 50-5110 - Salaries				1,677.47	0.00	1,677.47
<b>50-5140 - PR Tax Expense City Share</b>						
12/31/2024	1			129.65		129.65
12/31/2024	1			129.65		129.65
Total 50-5140 - PR Tax Expense City Share				129.65	0.00	129.65
<b>50-5150 - KPERS City Share</b>						
12/31/2024	1			163.06		163.06
12/31/2024	1			163.06		163.06
Total 50-5150 - KPERS City Share				163.06	0.00	163.06
<b>50-5160 - Health Ins. - City Share</b>						
12/31/2024	1			521.71		521.71
12/31/2024	1			521.71		521.71
Total 50-5160 - Health Ins. - City Share				521.71	0.00	521.71
<b>50-6000 - Payroll Reallocation Adj</b>						
12/31/2024	EXPMOVE				6,000.00	-6,000.00
12/31/2024	EXPMOVE				20,000.00	-26,000.00
Total 50-6000 - Payroll Reallocation Adj				0.00	26,000.00	-26,000.00
<b>Total 50-5100 - Staff Expense Public Works</b>						
Total 50 - PUBLIC WORKS SHOP				2,491.89	26,000.00	-23,508.11
Total 100X - GENERAL FUND EXPENSES				3,521.28	26,479.00	-22,957.72
				146,881.56	35,505.69	111,375.87
<b>220X - FIRE RESCUE EXPENSE</b>						
2205100 - Staff Expense Fire Rescue						
2205110 - Salaries						
12/31/2024	1			540.62		540.62
12/31/2024	1			540.62		540.62
Total 2205110 - Salaries				540.62	0.00	540.62
<b>2205140 - PR Tax Expense City Share</b>						
12/31/2024	1			41.90		41.90
12/31/2024	1			41.90		41.90
Total 2205140 - PR Tax Expense City Share				41.90	0.00	41.90
<b>Total 2205100 - Staff Expense Fire Rescue</b>						
Total 2205213 - Lodging / Meals				582.52	0.00	582.52

City of Towanda, KS  
Claims Report  
December 2024

Date	Num	Name	Memo	Debit	Credit	Balance
12/16/2024	40367	Bank of America	DOUGHNUTS, COOKIES, BROWNIES, AND BREAKFAST	91.35		91.35
Total 2205213 · Lodging / Meals						
<b>2205214 · Training Supplies</b>						
12/16/2024	40349	SUTHERLANDS CREDIT	POLYURETHANE, CEDAR STURDY X17, 10X STUD GRADE SPF KD PET	272.15		272.15
Total 2205214 · Training Supplies						
<b>2205241 · Vehicle / Mobile Equip. R/M</b>						
12/16/2024	40352	O'REILLY AUTO PARTS	HAND CLEANER, 150 PIECE WIRE TIE, SHOP TOWEL, RUST PENTRNT X2, BRAKE CLEANER, IDLER PULLEY, SERP...	228.53		228.53
12/16/2024	40363	R&S PARTS PLUS	HEADLIGHT, WIX FUEL FILTER, AND OIL	54.45		282.98
12/16/2024	40367	Bank of America	STAINLESS STEELELECTRIC BALL VALVE	137.99		420.97
Total 2205241 · Vehicle / Mobile Equip. R/M						
<b>2205242 · Building / Facilities R&amp;M</b>						
12/02/2024	40331	REDDI OVERHEAD DOOR	SWAPPED OUT RPM SENSOR ON TWO TRUCK DOORS WITH LOGIC 5 RED CASE COMMERCIAL LM OP	240.18		240.18
12/16/2024	40349	SUTHERLANDS CREDIT	ANTISIPHON FILL VALVE	9.50		249.68
Total 2205242 · Building / Facilities R&M						
<b>2205243 · NEW EQUIPMENT</b>						
12/17/2024	40371	MID CON OIL TOOLS	2021 GMC SIERRA 1500	15,500.00		15,500.00
Total 2205243 · NEW EQUIPMENT						
<b>2205251 · Utilities</b>						
12/02/2024	40327	EVERGY	EVERGY UTILITY	160.08		160.08
12/03/2024	40337	ACCENTLOGIC	PHONE UTILITY	32.65		192.73
12/06/2024	40342	COX	INTERNET UTILITY	33.31		226.04
12/16/2024	40353	VERIZON WIRELESS	VERIZON UTILITY	41.51		267.55
Total 2205251 · Utilities						
<b>2205252 · Communications</b>						
12/16/2024	40367	Bank of America	ACTIVE911	315.00		315.00
Total 2205252 · Communications						
<b>2205253 · Insurance</b>						
12/16/2024	40364	EMC INSURANCE	GENERAL LIABILITY INSURANCE	979.04		979.04
Total 2205253 · Insurance						
<b>2205311 · Gasoline / Fuel / Lubricants</b>						
12/06/2024	40343	JUMPSTART	FUEL NOV 2024	40.65		40.65
Total 2205311 · Gasoline / Fuel / Lubricants						
<b>2205314 · Office Supplies</b>						
12/16/2024	40367	Bank of America	2X LAP TOP COMPUTER AND SOFTWARE	816.97		816.97
Total 2205314 · Office Supplies						
<b>2205325 · Tools</b>						
12/16/2024	40362	CASCO	HOSE AA YELLOW DJ 3" x50'	675.50		675.50

City of Towanda, KS  
Claims Report  
December 2024

Date	Num	Name	Memo	Debit	Credit	Balance
Total 2205325 - Tools						
2205650 - Interfund Operate / TR Out				675.50	0.00	675.50
220 - TRF To Fire District #11						
12/31/2024	40374	Butler County Fire District #11	Transfer of Fire OIM Funds	125,000.00	0.00	125,000.00
Total 220 - TRF To Fire District #11						
Total 2205650 - Interfund Operate / TR Out						
Total 220X - FIRE RESCUE EXPENSE						
221X - FIRE RESEVE FUND						
2215650 - Interfund Operate / TR Out						
2215543 - TRF To Fire District #11						
12/31/2024	40375	Butler County Fire District #11	Transfer Fire Reserves	309,898.56	0.00	309,898.56
Total 2215543 - TRF To Fire District #11						
Total 2215650 - Interfund Operate / TR Out						
Total 221X - FIRE RESEVE FUND						
250X - STREETS OM FUND EXPENSE						
2505100 - Staff Expense Streets						
2505110 - Salaries						
12/31/2024	1			1,677.47	0.00	1,677.47
12/31/2024	1			1,677.47	0.00	1,677.47
Total 2505110 - Salaries						
2505140 - PR Tax Expense City Share						
12/31/2024	1			129.65	0.00	129.65
12/31/2024	1			129.65	0.00	129.65
Total 2505140 - PR Tax Expense City Share						
2505150 - KPERS City Share						
12/31/2024	1			163.06	0.00	163.06
12/31/2024	1			163.06	0.00	163.06
Total 2505150 - KPERS City Share						
2505160 - Health Ins. - City Share						
12/31/2024	1			521.71	0.00	521.71
12/31/2024	1			521.71	0.00	521.71
Total 2505160 - Health Ins. - City Share						
2506000 - Payroll Reallocation Adj						
12/31/2024	EXPMOVE			6,000.00	0.00	6,000.00
Total 2506000 - Payroll Reallocation Adj						
Total 2505100 - Staff Expense Streets						
2505244 - Other Repair / Maintenance						
12/16/2024	40349	SUTHERLANDS CREDIT	SCREW LAX HEX CITY BANNERS	166.08	0.00	166.08
12/16/2024	40350	MAXIMUM OUTDOOR EQUIPMENT	1X 325 50G RAPID MICRO 2X 325 68 DL LO 1X MOTOMIX 1GAL CONTAINERS 4	116.39	0.00	282.47
Total 2505244 - Other Repair / Maintenance						
2505253 - Insurance (WC)						
				282.47	0.00	282.47



City of Towanda, KS  
**Claims Report**  
 December 2024

6:41 AM  
 02/07/25  
 Cash Basis

Date	Num	Name	Memo	Debit	Credit	Balance
12/16/2024	40364	EMC INSURANCE	GENERAL LIABILITY INSURANCE	93.84		93.84
Total 2505253 - Insurance (WC)						
12/06/2024	40343	JUMPSTART	FUEL NOV 2024	93.84	0.00	93.84
Total 2505310 - Fuel for Township-Exch for Rock						
12/16/2024	40366	Bank of America	CLIPS TO HANG BANNERS	290.00	0.00	290.00
Total 2505315 - Operating Supplies						
12/06/2024	40344	BUMPER TO BUMPER OF EL DORADO	HYDRAULIC HOSE COUPLER SNOW FLOW	86.97	0.00	86.97
Total 2505331 - Vehicle / Mobile Parts-Supplies						
12/09/2024	40346	KERRY UNREIN SIGNS	SIGNS ON 254 HIGHWAY X2	78.04	0.00	78.04
Total 2505420 - Contractural Services						
12/16/2024	40348	Lisa K. Hamilton	Community Building Cleaning 12/30/2024	1,200.00		1,200.00
Total 2505420 - Contractural Services						
12/02/2024	40327	EVERGY	EVERGY UTILITY	1,200.00	0.00	1,200.00
12/03/2024	40337	ACCENTLOGIC	PHONE UTILITY	10,523.21	0.00	10,523.21
12/18/2024	25948332	COX	Refund for the Cox billing	400.00	0.00	400.00
Total 2605225 - Cleaning / Disposal Service						
12/02/2024	40327	EVERGY	EVERGY UTILITY	400.00	0.00	400.00
Total 2605225 - Cleaning / Disposal Service						
12/03/2024	40337	ACCENTLOGIC	PHONE UTILITY	96.16		96.16
12/18/2024	25948332	COX	Refund for the Cox billing	32.66		128.82
Total 2605251 - Utilities						
12/16/2024	40364	EMC INSURANCE	GENERAL LIABILITY INSURANCE	128.82	108.71	20.11
Total 2605253 - Insurance						
12/16/2024	40364	EMC INSURANCE	GENERAL LIABILITY INSURANCE	261.92		261.92
Total 260X - COMMUNITY CENTER EXPENSE						
12/16/2024	40354	HARDER ENTERPRISES	TEAR DOWN GAS STATION,AWNING, AND TEAR UP CONCRETE AT 320 MAIN ST	261.92	0.00	261.92
Total 4105521 - Buildings						
12/16/2024	40354	HARDER ENTERPRISES	TEAR DOWN GAS STATION,AWNING, AND TEAR UP CONCRETE AT 320 MAIN ST	790.74	108.71	682.03
Total 410X - CAPITAL IMPROVEMENT						
12/16/2024	40354	HARDER ENTERPRISES	TEAR DOWN GAS STATION,AWNING, AND TEAR UP CONCRETE AT 320 MAIN ST	7,500.00	0.00	7,500.00
Total 410X - CAPITAL IMPROVEMENT						
12/31/2024	1			7,500.00	0.00	7,500.00
Total 6115100 - Staff Expense Water						
12/31/2024	1			7,500.00	0.00	7,500.00
Total 6115110 - Salaries						
12/31/2024	1			7,878.47		7,878.47
Total 6115110 - Salaries						

City of Towanda, KS  
Claims Report  
December 2024

Date	Num	Name	Memo	Debit	Credit	Balance
<b>6115140 - PR Tax Expense City Share</b>						
12/31/2024	1			607.57		607.57
12/31/2024	1			607.57		607.57
Total 6115140 - PR Tax Expense City Share						
<b>6115150 - KPERS City Share</b>						
12/31/2024	1			775.14		775.14
12/31/2024	1			775.14		775.14
Total 6115150 - KPERS City Share						
<b>6115160 - Health Ins. - City Share</b>						
12/31/2024	1			2,396.70		2,396.70
12/31/2024	1			2,396.70		2,396.70
Total 6115160 - Health Ins. - City Share						
<b>6115200 - Non-Material Expenditures</b>						
12/06/2024	40339	AMERICAN MESSAGING	EMERGENCY PHONE	20.76		20.76
Total 6115200 - Non-Material Expenditures						
<b>6115212 - Transportation / Mileage</b>						
12/06/2024	40345	METRO COURIER	Water Sample Delivery 11/16/2024 to 11/30/2024	27.22		27.22
Total 6115212 - Transportation / Mileage						
<b>6115244 - Other Repair / Maintenance</b>						
12/16/2024	40349	SUTHERLANDS CREDIT	REPAIRS FOR REEVES WATER METER	19.04		19.04
12/16/2024	40366	Bank of America	PIPE WRENCH & PIPE EXTRACTOR FOR REEVES REPAIR	62.43		81.47
12/16/2024	40366			81.47		81.47
Total 6115244 - Other Repair / Maintenance						
<b>6115251 - Utilities</b>						
12/02/2024	40327	EVERGY	EVERGY UTILITY	69.14		69.14
Total 6115251 - Utilities						
<b>6115253 - Insurance</b>						
12/16/2024	40364	EMC INSURANCE	GENERAL LIABILITY INSURANCE	250.24		250.24
Total 6115253 - Insurance						
<b>6115254 - Printing / Publications</b>						
12/16/2024	40368	DON'S PRINTING	Utility Billing Cards	187.00		187.00
Total 6115254 - Printing / Publications						
<b>6115341 - Water For Resale</b>						
12/02/2024	40329	RURAL WATER DIST. NO. 5	10/30/2024 TO 11/26/2024 1503 MAIN BARBOUR BLDG	18,538.01		18,538.01
12/02/2024	40329	RURAL WATER DIST. NO. 5	10/30/2024 TO 11/26/2024 PIT AT THE TENNIS COURT	196.78		18,734.79
12/02/2024	40329	RURAL WATER DIST. NO. 5	10/30/2024 TO 11/26/2024 RIVER VALLEY RD	67.51		18,802.30
Total 6115341 - Water For Resale						
Total 611X - WATER FUND EXPENSE						
				31,096.01	0.00	31,096.01

City of Towanda, KS  
Claims Report  
December 2024

Date	Num	Name	Memo	Debit	Credit	Balance
<b>613X - WATER TOWER EXPENSE</b>						
6135253 - Insurance		EMC INSURANCE	GENERAL LIABILITY INSURANCE			
12/16/2024	40364			177.84		177.84
Total 6135253 - Insurance				177.84	0.00	177.84
<b>Total 613X - WATER TOWER EXPENSE</b>						
<b>621X - SEWER FUND EXPENSE</b>						
<b>6215100 - Staff Expense Sewer</b>						
<b>6215110 - Salaries</b>						
12/31/2024	1			1,677.47		1,677.47
12/31/2024	1			1,677.47		1,677.47
Total 6215110 - Salaries				1,677.47	0.00	1,677.47
<b>6215140 - PR Tax Expense City Share</b>						
12/31/2024	1			129.65		129.65
12/31/2024	1			129.65		129.65
Total 6215140 - PR Tax Expense City Share				129.65	0.00	129.65
<b>6215150 - KPERS City Share</b>						
12/31/2024	1			163.06		163.06
12/31/2024	1			163.06		163.06
Total 6215150 - KPERS City Share				163.06	0.00	163.06
<b>6215160 - Health Ins. - City Share</b>						
12/31/2024	1			521.71		521.71
12/31/2024	1			521.71		521.71
Total 6215160 - Health Ins. - City Share				521.71	0.00	521.71
<b>6216000 - Payroll Reallocation Adj.</b>						
12/31/2024	EXPMOVE			20,000.00		20,000.00
Total 6216000 - Payroll Reallocation Adj.				20,000.00	0.00	20,000.00
<b>Total 6215100 - Staff Expense Sewer</b>						
<b>6215200 - Non-Material Expenditures</b>						
12/06/2024	40339	AMERICAN MESSAGING	EMERGENCY PHONE	20.77		20.77
Total 6215200 - Non-Material Expenditures				20.77	0.00	20.77
<b>6215251 - Utilities</b>						
12/02/2024	40327	EVERGY	EVERGY UTILITY	389.79		389.79
Total 6215251 - Utilities				389.79	0.00	389.79
<b>6215253 - Insurance</b>						
12/16/2024	40364	EMC INSURANCE	GENERAL LIABILITY INSURANCE	100.22		100.22
Total 6215253 - Insurance				100.22	0.00	100.22
<b>6215254 - Printing / Publications</b>						
12/16/2024	40368	DON'S PRINTING	Utility Billing Cards	187.00		187.00
Total 6215254 - Printing / Publications				187.00	0.00	187.00
<b>6215315 - Operating Supplies</b>						
12/16/2024	40358	INDUSTRIAL CHEM LABS & SERVICES	LIFT STATION DEGREASER	216.41		216.41

City of Towanda, KS  
Claims Report  
December 2024

Date	Num	Name	Memo	Debit	Credit	Balance
Total 6215315 - Operating Supplies						
				216.41	0.00	216.41
<b>6215400 - Computer Software</b>						
12/31/2024	EOYEXPTF			2,500.00		2,500.00
Total 6215400 - Computer Software						
				2,500.00	0.00	2,500.00
Total 621X - SEWER FUND EXPENSE						
				25,906.08	0.00	25,906.08
<b>622X - SEWER RESERVE</b>						
<b>6225243 - Contractual Sewer R&amp;M</b>						
12/02/2024	40335	GRIFFIN MAX CONSTRUCTION INC	PARTS FOR SEWER REPLACEMENT 8" PVC, 8" PVC 14"	1,468.09		1,468.09
Total 6225243 - Contractual Sewer R&M						
				1,468.09	0.00	1,468.09
<b>6226000 - Water System Eval 2024</b>						
12/02/2024	40336	JEO CONSULTING GROUP	STUDY AND REPORT THROUGH 11/15/2024	4,500.00		4,500.00
Total 6226000 - Water System Eval 2024						
				4,500.00	0.00	4,500.00
Total 622X - SEWER RESERVE						
				5,988.09	0.00	5,988.09
<b>630X - TRASH FUND EXPENSE</b>						
<b>6305225 - Cleaning / Disposal Service</b>						
12/16/2024	40365	WASTE CONNECTIONS OF KANSAS	OCT 2024 \$489.21 AND NOVEMBER 2024 \$12690.21	13,179.42		13,179.42
Total 6305225 - Cleaning / Disposal Service						
				13,179.42	0.00	13,179.42
<b>6305254 - Printing / Publications</b>						
12/16/2024	40368	DON'S PRINTING	Utility Billing Cards	187.00		187.00
Total 6305254 - Printing / Publications						
				187.00	0.00	187.00
Total 630X - TRASH FUND EXPENSE						
				13,366.42	0.00	13,366.42
Total DESIGNATED FUND EXPENDITURES						
				550,438.33	108.71	550,329.62
<b>General Fund Expenditures</b>						
<b>Designated Fund Expenditures</b>						
				\$111,375.87		
				\$550,329.62		
<b>Section 1 Expenditures Other than Payroll</b>						
				\$615,402.41		
<b>Section 2 Payroll Expenditures</b>						
				\$46,303.08		
<b>Total this Ordinance Total Expenditures</b>						
				\$661,705.49		

# CITY OF TOWANDA

## APPROPRIATION ORDINANCE NO. 12.2-2024 To Replace APPROPRIATION ORDINANCE NO. 12-2024

For period December 1<sup>st</sup>, 2024 through, December 31<sup>st</sup>, 2024

Be it ordained by the Governing Body of the City of Towanda that the above dated ordinance is and shall be passed and all claims honored and paid by the City Clerk.

<b><u>Section 1.</u></b>	<b>Claims paid prior to approval of the City Council, authorized by Ordinance No. 279.</b>	<b>\$615402.41</b>
<b><u>Section 2.</u></b>	<b>Payroll</b>	<b>\$46,303.08</b>
	<b>Total this Ordinance:</b>	<b>\$661,705.49</b>

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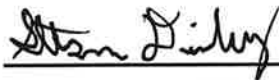
**Stetson Diveley**  
Treasurer

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**Jennifer Shautlz**  
Council President

**Report Attestation for the Month of December 2024.**

I have reviewed the Financial Statements and reports contained herein and, to the best of my knowledge, believe they present an accurate record of the City of Towanda's financial transactions for the indicated month.



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Stetson Diveley

Treasurer, City of Towanda, KS

January 2025  
Financial  
Statements

**City of Towanda, KS**  
**Statement of Activities**  
January 2025

	Jan 25
<b>100I · GENERAL FUND INCOME</b>	
1004110 · General Prop. Tax / AD Valorem	182,792.48
1004120 · General Prop Tax / Delinquent	2,821.67
1004130 · Motor Vehicle Tax	2,542.22
1004140 · Franchise Fees	6,301.94
1004150 · Sales Tax Income	14,457.81
1004160 · Liquor Tax Revenue	-25.00
1004328 · Sales Tax Collected To Send On	53.31
1004413 · Business / Contractor Licenses	350.00
1004421 · Building / Remodeling Permit	538.50
1004501 · Court Fines	549.50
1004610 · Interest Revenue	131.11
1004690 · Misc. Revenues	10.00
1004692 · Returned Checl Fee	25.00
1004693 · Colletions Fee	124.25
1005254 · Newsletter Income	30.00
<b>Total 100I · GENERAL FUND INCOME</b>	<b>210,702.79</b>

**100X · GENERAL FUND EXPENSES**

**12 · ADMINISTRATION EXPENSES**

**12-Administration/Finance**

**00 · Non Departemental**

    00-5118 · Sales Tax Sent On to State 219.14

**Total 00 · Non Departemental** 219.14

12-5200 · Non-Material Expenditures 60.67

12-5210 · Training / Meetings 210.00

12-5211 · Registration Fees 875.00

12-5212 · Transportation / Mileage 29.02

12-5213 · Lodging/Meals 390.32

12-5215 · Food For Meettings 52.97

12-5221 · Membership Fees 700.00

12-5224 · Consulting Services 50.00

12-5242 · Building / Facilities R&M 541.77

12-5254 · Printing / Publications 174.99

12-5255 · Postage & Shipping Charges 980.00

12-5314 · Office Supplies 147.79

12-5319 · Misc. Supplies 44.38

**12-5400 · IT & Website Expenses**

    12-5401 · QuickBooks Software 334.00

    12-5402 · Wix Website Hosting 864.00

    12-5404 · Tockify - Community Calendar 8.00

    12-5405 · Adobe - Licenced Images 29.99

    12-5406 · Mail Chimp Email Service 33.00



**City of Towanda, KS**  
**Statement of Activities**  
**January 2025**

	Jan 25
12-5408 · CorelDraw Grafics Software	289.18
12-5409 · Gramerly	144.00
12-5411 · ReStream.io Meeting Broadcast	190.00
12-5412 · Jayhawk Management Software	7.30
12-5415 · IT Service Work	1,149.77
Total 12-5400 · IT & Website Expenses	3,049.24
Total 12-Administration/Finance	7,525.29
12-5100 · Staff Expense Administration	
12-5110 · Salaries	14,536.24
12-5140 · PR Tax Expense City Share	1,086.76
12-5150 · KPERS City Share	1,359.57
12-5160 · Health Ins. - City Share	2,948.55
12-5161 · Adj - Payroll Liab. Differences	7,267.60
Total 12-5100 · Staff Expense Administration	27,198.72
12-5251 · Utilities	4,007.54
12-5253 · Insurance	
12-5260 · Insuranc C Hall & Fire Sta Bldg	98.09
12-5253 · Insurance - Other	3,537.01
Total 12-5253 · Insurance	3,635.10
12-5650 · Interfund Operate / TR Out	
12-Transfer to Mayor/Counc Fund	924.00
12 - Transfer to Capital Improv	2,250.00
12 - Transfer to Community Bldg	833.33
12 - Transfer to Equipment Res	2,083.33
12 - Transfer to Sewer Reserve	166.67
12 - Transfer to Water Reserve	416.67
12 -Transfer to Street Reserve	2,500.00
Total 12-5650 · Interfund Operate / TR Out	9,174.00
<b>Total 12 · ADMINISTRATION EXPENSES</b>	<b>51,540.65</b>
<b>13 · COURT</b>	
13-Court General Expenses	
13-5251 · Utilities	81.52
Total 13-Court General Expenses	81.52
13-5100 · Staff Expense Court	
13-5110 · Salaries	599.60
13-5140 · PR Tax Expense City Share	46.48
13-5150 · KPERS City Share	0.00
13-5160 · Health Ins. - City Share	0.00
Total 13-5100 · Staff Expense Court	646.08
Total 13 · COURT	727.60
<b>14 · LEGAL</b>	
14-5110 · Salaries / Permanent	1,200.00
14-5221 · Membership Fees	25.00

**City of Towanda, KS**  
**Statement of Activities**  
January 2025

	<b>Jan 25</b>
<b>Total 14 · LEGAL</b>	1,225.00
<b>15 · PLANNING &amp; ZONING</b>	
15-5225 · Code Compliance Contract	1,400.00
15-5252 · Communications	540.81
15-5254 · Printing / Publications	38.00
	38.00
<b>Total 15 · PLANNING &amp; ZONING</b>	1,978.81
<b>21 · PARKS and GROUNDSKEEPING</b>	
21-5251 · Utilities	57.75
21-5253 · Insurance	75.19
21-5550 · Groundkeeping	
21-5552 · Fertilizer & Chemicals	1,202.10
	1,202.10
<b>Total 21-5550 · Groundkeeping</b>	1,202.10
<b>Total 21 · PARKS and GROUNDSKEEPING</b>	1,335.04
<b>22 · POOL</b>	
<b>22-Pool General Expenses</b>	
22-5251 · Utilities	64.21
22-5253 · Insurance	172.42
	172.42
<b>Total 22-Pool General Expenses</b>	236.63
22-5100 · Staff Expense Pool	
22-5110 · Salaries	0.00
22-5140 · PR Tax Expense City Share	0.00
	0.00
<b>Total 22-5100 · Staff Expense Pool</b>	0.00
<b>Total 22 · POOL</b>	236.63
<b>24 · LIBRARY-BILLING</b>	
24-5242 · Building / Facilities R&M	14.33
24-5244 · Other Repair / Maintenance	106.99
24-5251 · Utilities	764.59
24-5253 · Insurance	174.55
	174.55
<b>Total 24 · LIBRARY-BILLING</b>	1,060.46
<b>25 · SENIOR CENTER</b>	
25-5242 · Building / Facilities R&M	14.33
25-5251 · Utilities	596.59
25-5253 · Insurance	149.97
	149.97
<b>Total 25 · SENIOR CENTER</b>	760.89
<b>26 · MUSEUM</b>	
26-5242 · Building / Facilities R&M	-311.74
26-5253 · Insurance	428.87
26-5430 · Community- Projects	5,000.00
	5,000.00
<b>Total 26 · MUSEUM</b>	5,117.13
<b>31 · SHERIFF DEPARTMENT CONTRACT</b>	
<b>31-Police Genral Expenditures</b>	
31-5200 · Non-Material Expenditures	17.17
31-5251 · Utilities	519.00

**City of Towanda, KS**  
**Statement of Activities**  
 January 2025

	Jan 25
31-5253 · Insurance	174.55
31-5327 · Law Enforcement Housing	35.00
<b>Total 31-Police Genral Expenditures</b>	<b>745.72</b>
31-5243 · Contractural Services	10,822.82
<b>Total 31 · SHERIFF DEPARTMENT CONTRACT</b>	<b>11,568.54</b>
<b>50 · PUBLIC WORKS SHOP</b>	
<b>50-Public Works General</b>	
50-5200 · Non-Material Expenditures	17.16
50-5210 · Training / Meetings	890.00
50-5241 · Vehicle / Mobile Equipment R/M	650.04
50-5242 · Building / Facilities R&M	330.20
50-5251 · Utilities	521.00
50-5311 · Gasoline / Fuel / Lubricants	1,511.37
50-5312 · Chemicals	62.94
50-5314 · Office Supplies	90.90
50-5315 · Operating / Shop Supplies	689.88
50-5321 · Maintenance Uniforms	370.19
50-5325 · Tools	49.99
50-5331 · Vehicle / Mobile Parts-Supplies	115.72
50-5541 · Machinery / Equipment	570.40
<b>Total 50-Public Works General</b>	<b>5,869.79</b>
<b>50-5100 · Staff Expense Public Works</b>	
50-5110 · Salaries	7,558.41
50-5140 · PR Tax Expense City Share	590.86
50-5150 · KPERS City Share	638.34
50-5160 · Health Ins. - City Share	1,739.92
<b>Total 50-5100 · Staff Expense Public Works</b>	<b>10,527.53</b>
<b>Total 50 · PUBLIC WORKS SHOP</b>	<b>16,397.32</b>
<b>Total 100X · GENERAL FUND EXPENSES</b>	<b>91,948.07</b>

200I · Mayor/Council Fund Income	924.00
<b>200X · Mayor/Council Fund Distribution</b>	
2001226 · CHS AFTERPROM	200.00
<b>Total 200X · Mayor/Council Fund Distribution</b>	<b>200.00</b>

**City of Towanda, KS**  
**Statement of Activities**  
 January 2025

Jan 25

<b>210I · LIBRARY COUNTY TAX INCOME</b>	
2104110 · Gen. Property Tax / AD Valorem	27,384.47
2104120 · Gen. Property Tax / Delinquent	368.91
2104130 · Motor Vehicle Tax	326.39
<b>Total 210I · LIBRARY COUNTY TAX INCOME</b>	<b>28,079.77</b>
<b>210X · LIBRARY BLDG COUNTY TAX DIS</b>	
2105610 · Appropriations	29,689.34
<b>Total 210X · LIBRARY BLDG COUNTY TAX DIS</b>	<b>29,689.34</b>

<b>220I · FIRE INCOME</b>	
2204331 · Fire Protection Services	50.00
<b>Total 220I · FIRE INCOME</b>	<b>50.00</b>
<b>220X · FIRE RESCUE EXPENSE</b>	
<b>2205100 · Staff Expense Fire Rescue</b>	
2205110 · Salaries	0.00
2205140 · PR Tax Expense City Share	0.00
<b>Total 2205100 · Staff Expense Fire Rescue</b>	<b>0.00</b>
2205241 · Vehicle / Mobile Equip. R/M	0.00
2205311 · Gasoline / Fuel / Lubricants	-0.51
2205321 · Uniforms	0.00
2205322 · Personal Protective Equip	0.00
<b>Total 220X · FIRE RESCUE EXPENSE</b>	<b>-0.51</b>

<b>240I · EQUIPMENT RESERVE INCOME</b>	
2404750 · Interfund Operating TR In	2,083.33
<b>Total 240I · EQUIPMENT RESERVE INCOME</b>	<b>2,083.33</b>

**City of Towanda, KS**  
**Statement of Activities**  
 January 2025

Jan 25

<b>250I · STREETS INCOME</b>	
2504230 · City/County/State Highway Fund	9,633.00
2504690 · Misc. Revenues	41.50
<b>Total 250I · STREETS INCOME</b>	<b>9,674.50</b>
<b>250X · STREETS OM FUND EXPENSE</b>	
<b>2505100 · Staff Expense Streets</b>	
2505110 · Salaries	0.00
2505140 · PR Tax Expense City Share	0.00
2505150 · KPERS City Share	0.00
2505160 · Health Ins. - City Share	0.00
<b>Total 2505100 · Staff Expense Streets</b>	<b>0.00</b>
2505241 · Vehicle / Mobile Equip R&M	163.10
2505253 · Insurance (WC)	112.05
2505254 · Printing / Publications	38.00
2505310 · Fuel for Township-Exch for Rock	332.11
2505334 · Materials / Supplies Stock	30.37
<b>Total 250X · STREETS OM FUND EXPENSE</b>	<b>675.63</b>

<b>251I · STREET RESERVE INCOME</b>	
2514690 · Misc. Rev. / Street Impact Fee	375.13
2514750 · Interfund Operate Trans. In	2,500.00
<b>Total 251I · STREET RESERVE INCOME</b>	<b>2,875.13</b>

<b>260I · COMMUNITY CENTER INCOME</b>	
2604640 · Rents and Royalties	375.00
2604750 · Interfund Operating Tr. In	833.33
<b>Total 260I · COMMUNITY CENTER INCOME</b>	<b>1,208.33</b>
<b>260X · COMMUNITY CENTER EXPENSE</b>	
2605225 · Cleaning / Disposal Service	400.00
2605242 · Building / Facilities R&M	28.66
2605251 · Utilities	744.49
2605253 · Insurance	312.74
2605319 · Misc. Supplies	55.10
<b>Total 260X · COMMUNITY CENTER EXPENSE</b>	<b>1,540.99</b>

<b>310X · BOND FUND EXPENSE</b>	
3105233 · Interest & Fiscal Charges	131.25
<b>Total 310X · BOND FUND EXPENSE</b>	<b>131.25</b>

**City of Towanda, KS**  
**Statement of Activities**  
 January 2025

Jan 25

<b>410I · CAPITAL IMPROVEMENT INCOME</b>	
4104750 · Interfund Operating Trans. In	2,250.00
<b>Total 410I · CAPITAL IMPROVEMENT INCOME</b>	<b>2,250.00</b>

<b>611I · WATER INCOME</b>	
6114350 · Water Revenue	24,558.52
6114355 · Late Payment Charge	566.37
6114356 · Disconnect Fees	63.62
6114358 · Water Protection Fee	74.27
<b>Total 611I · WATER INCOME</b>	<b>25,262.78</b>
 <b>611X · WATER FUND EXPENSE</b>	
<b>6115100 · Staff Expense Water</b>	
6115110 · Salaries	2,272.33
6115140 · PR Tax Expense City Share	176.11
6115150 · KPERS City Share	209.13
6115160 · Health Ins. - City Share	484.22
<b>Total 6115100 · Staff Expense Water</b>	<b>3,141.79</b>
6115200 · Non- Material Expenditures	36.08
6115211 · Registration Fees	50.00
6115212 · Transportation / Mileage	81.66
6115222 · Intergovernment / Permit Fees	483.97
6115251 · Utilities	111.53
6115253 · Insurance	298.80
6115254 · Printing / Publications	37.99
6115255 · Shipping Charges	250.00
6115315 · Operating Supplies	261.98
6115341 · Water For Resale	22,814.67
6115420 · Contractual Services	200.00
<b>Total 611X · WATER FUND EXPENSE</b>	<b>27,768.47</b>

<b>612I · WATER RESERVE INCOME</b>	
6124750 · Interfund Operating Trans. In	416.67
<b>Total 612I · WATER RESERVE INCOME</b>	<b>416.67</b>
 <b>612X · WATER RESERVE EXPENSE</b>	
6125319 · Water Infrastructure Parts	3,571.75
<b>Total 612X · WATER RESERVE EXPENSE</b>	<b>3,571.75</b>

**City of Towanda, KS**  
**Statement of Activities**  
 January 2025

Jan 25

<b>613I · WATER TOWER INCOME</b>	
6134691 · Water Tower Rental Fees	2,305.77
<b>Total 613I · WATER TOWER INCOME</b>	<b>2,305.77</b>
<b>613X · WATER TOWER EXPENSE</b>	
6135253 · Insurance	212.35
<b>Total 613X · WATER TOWER EXPENSE</b>	<b>212.35</b>

<b>621I · SEWER INCOME</b>	
6214350 · Sewer Revenue	2,163.92
6214355 · Late Payment Charge	378.03
6214685 · Sewer Lagoon Fee	7,882.15
<b>Total 621I · SEWER INCOME</b>	<b>10,424.10</b>
<b>621X · SEWER FUND EXPENSE</b>	
<b>6215100 · Staff Expense Sewer</b>	
6215110 · Salaries	7,558.41
6215140 · PR Tax Expense City Share	590.86
6215150 · KPERs City Share	638.34
6215160 · Health Ins. - City Share	1,739.89
<b>Total 6215100 · Staff Expense Sewer</b>	<b>10,527.50</b>
6215200 · Non-Material Expenditures	36.08
6215211 · Registration Fees	50.00
6215226 · Testing Services	1,528.50
6215243 · Contractural Sewer R&M	0.00
6215251 · Utilities	656.87
6215253 · Insurance	119.67
6215254 · Printing / Publications	37.99
6215255 · Shipping Charges	250.00
6215312 · Chemicals	4,019.20
6215315 · Operating Supplies	406.70
6215319 · Misc. Supplies	17.10
<b>Total 621X · SEWER FUND EXPENSE</b>	<b>17,649.61</b>

<b>622I · SEWER RESERVE INCOME</b>	
6224690 · Misc.. Revenues	8,596.11
6224750 · Interfund Operating UV Trans In	166.67
<b>Total 622I · SEWER RESERVE INCOME</b>	<b>8,762.78</b>

City of Towanda, KS  
Statement of Activities  
January 2025

Jan 25

622X · SEWER RESERVE	
6226000 · Water System Eval 2024	4,500.00
<b>Total 622X · SEWER RESERVE</b>	<b>4,500.00</b>

630I · TRASH REVENUE	
6304350 · Trash Service Revenue	13,072.24
6304355 · Late Payment Charge	233.21
<b>Total 630I · TRASH REVENUE</b>	<b>13,305.45</b>
630X · TRASH FUND EXPENSE	
6305225 · Cleaning / Disposal Service	11,749.24
6305254 · Printing / Publications	287.99
<b>Total 630X · TRASH FUND EXPENSE</b>	<b>12,037.23</b>

720I · CEMETERY INCOME	
7204689 · Cemetery Plot Income	2,400.00
<b>Total 720I · CEMETERY INCOME</b>	<b>2,400.00</b>
720X · CEMETERY FUND EXPENSE	
7205200 · Funds Sent to Towanda Township	1,060.00
<b>Total 720X · CEMETERY FUND EXPENSE</b>	<b>1,060.00</b>



**City of Towanda, KS**  
**Fund Balance Report**  
 As of January 31, 2025

	Jan 31, 25
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · Vintage Bank	
100B · General Fund	
100PC · Change Fund	450.00
100B · General Fund - Other	217,859.15
Total 100B · General Fund	218,309.15
200B · Mayor/Council Fund	3,300.00
220B · Fire Rescue Fund	56,572.95
240B · Equipment Reserve Fund	19,691.54
250B · Streets O/M Fund	23,249.27
251B · Street Reserve Fund	198,645.51
260B · Community Center Fund	40,079.25
310B · Bond Fund	58,268.12
410B · Capital Improvemnet Fund	80,488.52
611B · Water O/M Fund	-3,007.44
612B · Water Reserve Fund	25,484.02
613B · Tower Fund	78,832.67
621B · Sewer O/M Fund	25,394.61
622B · Sewer Reserve Fund	183,636.42
630B · Trash and Refuse Fund	32,722.40
720B · Cemetery Fund	2,400.00
Total 1000 · Vintage Bank	1,044,066.99
Total Checking/Savings	1,044,066.99
Total Current Assets	1,044,066.99
<b>TOTAL ASSETS</b>	<b>1,044,066.99</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
30000 · Opening Balance Equity	1,321,506.52
32000 · Retained Earnings	-407,180.75
Net Income	129,741.22
Total Equity	1,044,066.99
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,044,066.99</b>

# Budget Execution Report 2025

Date Friday, January 31, 2025

% of year

8%

Fund		Budget	YTD	% Used	Remaining
General	100	\$901,600.00	\$83,401.68	9%	\$818,198.32
Streets	250	\$47,393.00	\$675.63	1%	\$46,717.37
Fire	220	\$0.00	(\$0.51)	0%	\$0.51
Comm Cntr	260	\$36,604.00	\$1,540.90	4%	\$35,063.10
Water	611	\$435,890.00	\$27,768.47	6%	\$408,121.53
Sewer	621	\$201,745.00	\$17,649.61	9%	\$184,095.39
Trash	630	\$193,811.00	\$12,037.23	6%	\$181,773.77
Cemetery	720	\$10,000.00	\$1,060.00	11%	\$8,940.00
Loan Pmt	310	\$16,739.00	\$131.25	1%	\$16,607.75
Library	210	\$57,190.00	\$29,689.34	52%	\$27,500.66
		\$1,900,972.00	\$173,953.60		



City of Towanda, KS  
Claims Report  
January 2025

Ordinary Income/Expense	Date	Num	Name	Memo	Debit	Credit	Balance
<b>Expense</b>							
<b>100X - GENERAL FUND EXPENSES</b>							
<b>12 - ADMINISTRATION EXPENSES</b>							
12-Administration/Finance							
00 - Non Departmental							
00-5118 - Sales Tax Sent On to State							
	01/31/2025	EOMLBCLNUP			219.14		219.14
Total 00 - Non Departmental					219.14	0.00	219.14
Total 00 - Non Departmental							
12-5200 - Non-Material Expenditures							
	01/10/2025	40421	Culligan	POTABLE WATER 12/2024	17.17		17.17
	01/21/2025	40448	ANDREW NEWBREY	TAX FILING OF 1099NEC FOR CITY REC	23.20		40.37
	01/26/2025	40459	ANDREW NEWBREY	DEPARTMENT REIMBURSEMENT	20.30		60.67
Total 12-5200 - Non-Material Expenditures				REIMBURSEMENT FOR W2C FILINGS	60.67	0.00	60.67
Total 12-5210 - Training / Meetings							
	01/26/2025	40457	Kansas Rural Water Association	CAMI KRWA TRAINING MARCH 25-27, 2025	210.00		210.00
Total 12-5210 - Training / Meetings					210.00	0.00	210.00
12-5211 - Registration Fees							
	01/08/2025	40399	KANSAS MUNICIPAL UTILITIES	2025 KMU Membership Dues	875.00		875.00
Total 12-5211 - Registration Fees					875.00	0.00	875.00
12-5212 - Transportation / Mileage							
	01/08/2025	40396	Kansas Turnpike Authority	TURNPIKE TOLL DECEMBER 2024	19.98		19.98
	01/26/2025	40464	Kansas Turnpike Authority	TOLLS ON KASAS TURNPIKE ANDOVER AND WICHITA	9.04		29.02
Total 12-5212 - Transportation / Mileage					29.02	0.00	29.02
12-5213 - Lodging/Meals							
	01/15/2025	40429	Bank of America	KACM CONFERENCE	390.32		390.32
Total 12-5213 - Lodging/Meals					390.32	0.00	390.32
12-5215 - Food For Meetings							
	01/15/2025	40429	Bank of America	GAMBINOS	52.97		52.97
Total 12-5215 - Food For Meetings					52.97	0.00	52.97
12-5221 - Membership Fees							
	01/08/2025	40400	Kansas Mayors Association	Kansas Mayors Association 2025 Jennifer Shaulis Mayor	50.00		50.00
	01/21/2025	40449	WICHITA STATE UNIVERSITY	LOCAL GOVERNMENT NETWORK 2025 MEMBERSHIP	650.00		700.00
Total 12-5221 - Membership Fees					700.00	0.00	700.00
12-5224 - Consulting Services							
	01/08/2025	40388	NATIONAL SCREENING BUREAU	BACKGROUND CHECK FOR TREASURER	50.00		50.00
Total 12-5224 - Consulting Services					50.00	0.00	50.00
12-5242 - Building / Facilities R&M							
	01/13/2025	40427	SUTHERLANDS CREDIT	BATHROOM SINK	70.50		70.50
	01/15/2025	40429	Bank of America	Filters	14.33		84.83

City of Towanda, KS  
Claims Report  
January 2025

Date	Num	Name	Memo	Debit	Credit	Balance
01/26/2025	40463	SHERWIN-WILLIAMS	PAINTING OF COUNCIL ROOM, ANDY'S OFFICE AND FRONT RECEPTION AREA	456.94		541.77
				541.77	0.00	541.77
Total 12-5242 - Building / Facilities R&M						
01/10/2025	40413	CANON FINANCIAL SERVICES	CANON COPIER 12-2024	38.00		38.00
01/21/2025	40450	CANON FINANCIAL SERVICES	PRINTING FROM CANON PRINTER 12/01/2024 TO 12/31/2024	136.99		174.99
				174.99	0.00	174.99
Total 12-5254 - Printing / Publications						
01/15/2025	40429	Bank of America	STAMPS	730.00		730.00
01/20/2025	40447	TOWANDA POST OFFICE	UTILITY BILL MAILINGS	250.00		980.00
				980.00	0.00	980.00
Total 12-5255 - Postage & Shipping Charges						
<b>12-5314 - Office Supplies</b>						
01/15/2025	40429	Bank of America	COFFEE	41.99		41.99
01/20/2025	40435	STAPLES	SHARPIES, COPY PAPER, BINDERS	105.80		147.79
				147.79	0.00	147.79
Total 12-5314 - Office Supplies						
<b>12-5319 - Misc. Supplies</b>						
01/15/2025	40429	Bank of America	CHRISTMAS RIBBON	9.99		9.99
01/26/2025	40460	Seven K Company	NAME PLATE FOR KIT WILLIAMS AND TOM PYLE	34.39		44.38
				44.38	0.00	44.38
Total 12-5319 - Misc. Supplies						
<b>12-5400 - IT &amp; Website Expenses</b>						
<b>12-5401 - QuickBooks Software</b>						
01/15/2025	40429	Bank of America	QUICKBOOKS	334.00		334.00
				334.00	0.00	334.00
Total 12-5401 - QuickBooks Software						
<b>12-5402 - Wix Website Hosting</b>						
01/15/2025	40429	Bank of America	WIX	864.00		864.00
				864.00	0.00	864.00
Total 12-5402 - Wix Website Hosting						
<b>12-5404 - Tockify - Community Calendar</b>						
01/15/2025	40429	Bank of America	TOCKIFY	8.00		8.00
				8.00	0.00	8.00
Total 12-5404 - Tockify - Community Calendar						
<b>12-5405 - Adobe - Licenced Images</b>						
01/15/2025	40429	Bank of America	ADOBE	29.99		29.99
				29.99	0.00	29.99
Total 12-5405 - Adobe - Licenced Images						
<b>12-5406 - Mail Chimp Email Service</b>						
01/15/2025	40429	Bank of America	MAILCHIMP	33.00		33.00
				33.00	0.00	33.00
Total 12-5406 - Mail Chimp Email Service						
<b>12-5408 - CorelDraw Graphics Software</b>						
01/15/2025	40429	Bank of America	COREL DRAW	289.18		289.18
				289.18	0.00	289.18
Total 12-5408 - CorelDraw Graphics Software						
<b>12-5409 - Gramerly</b>						
01/15/2025	40429	Bank of America	GRAMMERLY	144.00		144.00
				144.00	0.00	144.00
Total 12-5409 - Gramerly						
<b>12-5411 - ReStream.io Meeting Broadcast</b>						
01/15/2025	40429	Bank of America	RESTREAM	190.00		190.00
				190.00	0.00	190.00
Total 12-5411 - ReStream.io Meeting Broadcast						

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Date	Num	Name	Memo	Debit	Credit	Balance
12-5412 - Jayhawk Management Software						
01/31/2025		Nexbill Pay		7.30		7.30
Total 12-5412 - Jayhawk Management Software				7.30	0.00	7.30
12-5415 - IT Service Work						
01/08/2025	40391	IT HALOS, LLC	QUICK BOOKS UPDATE, CAMERA SETUP AND INSTALL, CAMERA AMD SOUND FOR STREAMING, NEW WIFI PHONE SETUP	1,149.77		1,149.77
Total 12-5415 - IT Service Work				1,149.77	0.00	1,149.77
Total 12-5400 - IT & Website Expenses				3,049.24	0.00	3,049.24
Total 12-Administration/Finance				7,525.29	0.00	7,525.29
12-5100 - Staff Expense Administration						
12-5110 - Salaries						
01/31/2025	EOMPRADJ			14,533.47		14,533.47
01/31/2025	EOMLBCLNUP			2.77		14,536.24
Total 12-5110 - Salaries				14,536.24	0.00	14,536.24
12-5140 - PR Tax Expense City Share						
01/13/2025	4045	United States Treasury	Credit for 941		39.58	-39.58
01/31/2025	EOMPRADJ			1,126.34		1,086.76
Total 12-5140 - PR Tax Expense City Share				1,126.34	39.58	1,086.76
12-5150 - KPERS City Share						
01/31/2025	EOMPRADJ			1,359.57		1,359.57
Total 12-5150 - KPERS City Share				1,359.57	0.00	1,359.57
12-5160 - Health Ins. - City Share						
01/31/2025	EOMPRADJ			2,948.55		2,948.55
Total 12-5160 - Health Ins. - City Share				2,948.55	0.00	2,948.55
12-5161 - Adj - Payroll Liab. Differences						
01/31/2025	EOMLBCLNUP			8,546.39	1,278.79	-1,278.79
01/31/2025	EOMLBCLNUP			8,546.39	1,278.79	7,267.60
Total 12-5161 - Adj - Payroll Liab. Differences				29,517.09	1,318.37	27,198.72
Total 12-5100 - Staff Expense Administration				1,705.48		1,705.48
12-5251 - Utilities						
01/08/2025	40377	EVERGY	EVERGY UTILITY	1,705.48		1,705.48
01/08/2025	40390	ACCENTLOGIC	PHONE UTILITY	32.69		1,738.17
01/08/2025	40397	KANSAS GAS SERVICE	GAS UTILITY	490.56		2,228.73
01/08/2025	40402	Butler Electric Cooperative	Electric Utility Light at Hunter and 254	70.35		2,299.08
01/10/2025	40419	COX	Cox Internet	55.04		2,354.12
01/13/2025	40426	VERIZON WIRELESS	VERIZON UTILITY	41.51		2,395.63
01/26/2025	40465	KANSAS GAS SERVICE	GAS UTILITY	1,611.91		4,007.54
Total 12-5251 - Utilities				4,007.54	0.00	4,007.54
12-5253 - Insurance						
12-5260 - Insuranc C Hall & Fire Sta Bldg						
01/08/2025	40390	ACCENTLOGIC	PHONE UTILITY	32.69		32.69
01/08/2025	40397	KANSAS GAS SERVICE	GAS UTILITY	400.33		433.02
01/08/2025	40377	EVERGY	EVERGY UTILITY	200.02		633.04

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Date	Num	Name	Memo	Debit	Credit	Balance
01/10/2025	40419	COX	Cox Internet	44.91		677.95
01/13/2025	40426	VERIZON WIRELESS	VERIZON UTILTY	41.51		719.46
01/20/2025	40433	EMC INSURANCE	EMC General Liability Insurance	256.50		975.96
01/30/2025	5001	Butler County Fire District #11	Bill Payment frpm 01/20/2025		877.87	98.09
Total 12-5260 - Insuranc C Hall & Fire Sta Bldg				975.96	877.87	98.09
<b>12-5253 - Insurance - Other</b>						
01/20/2025	40433	EMC INSURANCE	EMC General Liability Insurance	3,537.01		3,537.01
Total 12-5253 - Insurance - Other				3,537.01	0.00	3,537.01
Total 12-5253 - Insurance				4,512.97	877.87	3,635.10
<b>12-5650 - Interfund Operate / TR Out</b>						
<b>12-Transfer to Mayor/Counc Fund</b>						
01/21/2025	M/C Fund TF			924.00		924.00
Total 12-Transfer to Mayor/Counc Fund				924.00	0.00	924.00
<b>12 - Transfer to Capital Improv</b>						
01/31/2025	EOMFT			2,250.00		2,250.00
Total 12 - Transfer to Capital Improv				2,250.00	0.00	2,250.00
<b>12 - Transfer to Community Bldg</b>						
01/31/2025	EOMFT			833.33		833.33
Total 12 - Transfer to Community Bldg				833.33	0.00	833.33
<b>12 - Transfer to Equipment Res</b>						
01/31/2025	EOMFT			2,083.33		2,083.33
Total 12 - Transfer to Equipment Res				2,083.33	0.00	2,083.33
<b>12 - Transfer to Sewer Reserve</b>						
01/31/2025	EOMFT			166.67		166.67
Total 12 - Transfer to Sewer Reserve				166.67	0.00	166.67
<b>12 - Transfer to Water Reserve</b>						
01/31/2025	EOMFT			416.67		416.67
Total 12 - Transfer to Water Reserve				416.67	0.00	416.67
<b>12 -Transfer to Street Reserve</b>						
01/31/2025	EOMFT			2,500.00		2,500.00
Total 12 -Transfer to Street Reserve				2,500.00	0.00	2,500.00
Total 12-5650 - Interfund Operate / TR Out				9,174.00	0.00	9,174.00
Total 12 - ADMINISTRATION EXPENSES				53,736.89	2,196.24	51,540.65
<b>13 - COURT</b>						
<b>13-Court General Expenses</b>						
<b>13-5251 - Utilities</b>						
01/13/2025	40426	VERIZON WIRELESS	VERIZON UTILTY	81.52		81.52
Total 13-5251 - Utilities				81.52	0.00	81.52
Total 13-Court General Expenses				81.52	0.00	81.52
<b>13-5100 - Staff Expense Court</b>						
<b>13-5110 - Salaries</b>						
01/31/2025	EOMPRADJ			599.60		599.60
Total 13-5110 - Salaries				599.60	0.00	599.60
Total 13-5140 - PR Tax Expense City Share						

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Date	Num	Name	Memo	Debit	Credit	Balance
01/31/2025	EOMPRADJ			46.48		46.48
Total 13-5140 - PR Tax Expense City Share						
01/31/2025	EOMPRADJ			46.48	0.00	46.48
13-5150 - KPERS City Share						
01/31/2025	EOMPRADJ			0.00	0.00	0.00
Total 13-5150 - KPERS City Share						
01/31/2025	EOMPRADJ			0.00	0.00	0.00
13-5160 - Health Ins. - City Share						
01/31/2025	EOMPRADJ			0.00	0.00	0.00
Total 13-5160 - Health Ins. - City Share						
01/31/2025	EOMPRADJ			646.08	0.00	646.08
Total 13-5100 - Staff Expense Court						
01/31/2025	EOMPRADJ			727.60	0.00	727.60
Total 13 - COURT						
14 - LEGAL						
01/01/2025	40370	Robert Lane	January 2025 Attomey Fees	1,200.00	0.00	1,200.00
Total 14-5110 - Salaries / Permanent						
01/01/2025	40370			1,200.00	0.00	1,200.00
Total 14-5110 - Salaries / Permanent						
01/20/2025	40443		2025 KANSAS MUCINIPAL JUDGE ASSOCIATION ANNUAL DUES DOYLE "GENE" WHITE	25.00	0.00	25.00
Total 14-5221 - Membership Fees						
01/20/2025	40443			25.00	0.00	25.00
Total 14 - LEGAL						
01/09/2025	40404		Jan 2025 Code Compliance	1,400.00	0.00	1,400.00
Total 15-5225 - Code Compliance Contract						
01/15/2025	40429	Bank of America	LISA FILINGS	481.10		481.10
01/20/2025	40437	LISA HAMILTON	PHONE BILL FEB 2025	59.71		540.81
Total 15-5252 - Communications						
01/10/2025	40413		CANON COPIER 12-2024	38.00		38.00
Total 15-5254 - Printing / Publications						
01/26/2025	40466		EVERGY UTILITY	28.55		28.55
Total 21-5251 - Utilities						
01/26/2025	40466		EVERGY UTILITY	29.20		57.75
Total 21-5253 - Insurance						
01/20/2025	40433	EMC INSURANCE	EMC General Liability Insurance	75.19	0.00	75.19
Total 21-5253 - Insurance						
01/10/2025	40410	BUTLER COUNTY NOXIOUS WEED DEPARTMENT	5 BOXES 2.5 GALLONS PER BOX PATHWAY PICLORAM COTEVA	1,202.10	0.00	1,202.10
Total 21-5552 - Fertilizer & Chemicals						
01/10/2025	40410			1,202.10	0.00	1,202.10



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Date	Num	Name	Memo	Debit	Credit	Balance
Total 21-5550 - Groundkeeping						
Total 21 - PARKS and GROUNDSKEEPING						
<b>22 - POOL</b>						
<b>22-Pool General Expenses</b>						
<b>22-5251 - Utilities</b>						
01/08/2025	40377	EVERGY	EVERGY UTILITY	31.84		31.84
01/27/2025	40471	EVERGY	EVERGY UTILITY	32.37		64.21
Total 22-5251 - Utilities				64.21	0.00	64.21
<b>22-5253 - Insurance</b>						
01/20/2025	40433	EMC INSURANCE	EMC General Liability Insurance	172.42		172.42
Total 22-5253 - Insurance				172.42	0.00	172.42
Total 22-Pool General Expenses						
<b>22-5100 - Staff Expense Pool</b>						
<b>22-5110 - Salaries</b>						
01/31/2025	EOMPRADJ			0.00	0.00	0.00
Total 22-5110 - Salaries				0.00	0.00	0.00
<b>22-5140 - PR Tax Expense City Share</b>						
01/31/2025	EOMPRADJ			0.00	0.00	0.00
Total 22-5140 - PR Tax Expense City Share				0.00	0.00	0.00
Total 22-5100 - Staff Expense Pool						
Total 22 - POOL						
<b>24 - LIBRARY-BILLING</b>						
<b>24-5242 - Building / Facilities R&amp;M</b>						
01/15/2025	40429	Bank of America	Filters	14.33		14.33
Total 24-5242 - Building / Facilities R&M				14.33	0.00	14.33
<b>24-5244 - Other Repair / Maintenance</b>						
01/08/2025	40386	ORKIN	PC STANDARD QUARTERLY 4 LIBRARY	106.99		106.99
Total 24-5244 - Other Repair / Maintenance				106.99	0.00	106.99
<b>24-5251 - Utilities</b>						
01/08/2025	40377	EVERGY	EVERGY UTILITY	79.02		79.02
01/08/2025	40387	KANSAS GAS SERVICE	GAS UTILITY	238.24		317.26
01/26/2025	40465	KANSAS GAS SERVICE	GAS UTILITY	338.83		656.09
01/26/2025	40466	EVERGY	EVERGY UTILITY	108.50		764.59
Total 24-5251 - Utilities				764.59	0.00	764.59
<b>24-5253 - Insurance</b>						
01/20/2025	40433	EMC INSURANCE	EMC General Liability Insurance	174.55		174.55
Total 24-5253 - Insurance				174.55	0.00	174.55
Total 24 - LIBRARY-BILLING						
<b>25 - SENIOR CENTER</b>						
<b>25-5242 - Building / Facilities R&amp;M</b>						
01/15/2025	40429	Bank of America	Filters	14.33		14.33
Total 25-5242 - Building / Facilities R&M				14.33	0.00	14.33
<b>25-5251 - Utilities</b>						
01/08/2025	40377	EVERGY	EVERGY UTILITY	154.37		154.37

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Date	Num	Name	Memo	Debit	Credit	Balance
01/08/2025	40390	ACCENTLOGIC	PHONE UTILITY	32.69		187.06
01/08/2025	40397	KANSAS GAS SERVICE	GAS UTILITY	148.23		335.29
01/10/2025	40416	COX	COX INTERNET	33.50		368.79
01/26/2025	40465	KANSAS GAS SERVICE	GAS UTILITY	227.80		596.59
Total 25-5251 - Utilities						
<b>25-5253 - Insurance</b>						
01/20/2025	40433	EMC INSURANCE	EMC General Liability Insurance	149.97		149.97
Total 25-5253 - Insurance						
Total 25 - SENIOR CENTER						
<b>26 - MUSEUM</b>						
<b>26-5242 - Building / Facilities R&amp;M</b>						
01/29/2025	5156	TOWANDA HISTORICAL MUSEUM	PRINTER FOR MUESEM CHARGED ON CC REIMBURSED	0.00	311.74	-311.74
Total 26-5242 - Building / Facilities R&M						
<b>26-5253 - Insurance</b>						
01/20/2025	40433	EMC INSURANCE	EMC General Liability Insurance	428.87		428.87
Total 26-5253 - Insurance						
<b>26-5430 - Community- Projects</b>						
01/27/2025	40469	TOWANDA HISTORICAL MUSEUM	YEARLY BUDGET FOR MUSEUM	5,000.00		5,000.00
Total 26-5430 - Community- Projects						
Total 26 - MUSEUM						
<b>31 - SHERIFF DEPARTMENT CONTRACT</b>						
<b>31-Police General Expenditures</b>						
<b>31-5200 - Non-Material Expenditures</b>						
01/10/2025	40421	Culligan	POTABLE WATER 12/2024	17.17		17.17
Total 31-5200 - Non-Material Expenditures						
<b>31-5251 - Utilities</b>						
01/08/2025	40377	EVERGY	EVERGY UTILITY	77.42		77.42
01/08/2025	40397	KANSAS GAS SERVICE	GAS UTILITY	158.43		235.85
01/09/2025	40403	COX	Cox Utility Internet	67.00		302.85
01/26/2025	40465	KANSAS GAS SERVICE	GAS UTILITY	216.15		519.00
Total 31-5251 - Utilities						
<b>31-5253 - Insurance</b>						
01/20/2025	40433	EMC INSURANCE	EMC General Liability Insurance	174.55		174.55
Total 31-5253 - Insurance						
<b>31-5327 - Law Enforcement Housing</b>						
01/08/2025	40389	Butler County Sheriff Inmate Housing	12/01/2024 TO 12/31/2024 GINA STYLES	35.00		35.00
Total 31-5327 - Law Enforcement Housing						
Total 31-Police General Expenditures						
<b>31-5243 - Contractual Services</b>						
01/08/2025	40387	BUTLER COUNTY SHERIFF LE	2X DEPUTIES CHLOE WALKER AND ASHLEY JOHNSON	10,822.82		10,822.82
Total 31-5243 - Contractual Services						
Total 31 - SHERIFF DEPARTMENT CONTRACT						
<b>50 - PUBLIC WORKS SHOP</b>						
				11,568.54	0.00	11,568.54

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Date	Num	Name	Memo	Debit	Credit	Balance
<b>50-Public Works General</b>						
<b>50-5200 - Non-Material Expenditures</b>						
01/10/2025	40421	Culligan	POTABLE WATER 12/2024	17.16		17.16
Total 50-5200 - Non-Material Expenditures						
<b>50-5210 - Training / Meetings</b>						
01/20/2025	40434	KU Transportation Center	Kaleb Money ASPHALT ROAD AND STREET MAINTENANCE 02/06/2025	65.00		65.00
01/20/2025	40434	KU Transportation Center	CHRIS RAGLAND CULVERTS AND DRAINAGE 02/20/2025	65.00		130.00
01/20/2025	40434	KU Transportation Center	RYLAN ROSE PUBLIC WORKS 1 AND 11 3/12/2025 AND 3/13/2025	130.00		260.00
01/26/2025	40457	Kansas Rural Water Association	RYLAN, CHRIS, AND KALEB KRWA TRAINING MARCH 25-27, 2025	630.00		890.00
Total 50-5210 - Training / Meetings						
<b>50-5241 - Vehicle / Mobile Equipment R/M</b>						
01/08/2025	40379	MYERS AUTOMOTIVE	2009 FORD F350 SUPER DUTY FLAT TIRE REPAIR	33.99		33.99
01/15/2025	40429	Bank of America	WIPER ARM SKID STEER	118.98		152.97
01/15/2025	40429	Bank of America	THEROCOUPLER	497.07		650.04
Total 50-5241 - Vehicle / Mobile Equipment R/M						
<b>50-5242 - Building / Facilities R&amp;M</b>						
01/20/2025	40444	BOMGAARS SUPPLY	HAND WINCH, CABLE BLOCKS, SNAP SPRING, SLEEVE STOP, CABLE TO FIX GARAGE DOOR	330.20		330.20
Total 50-5242 - Building / Facilities R&M						
<b>50-5251 - Utilities</b>						
01/08/2025	40377	EVERGY	EVERGY UTILITY	273.77		273.77
01/08/2025	40390	ACCENTLOGIC	PHONE UTILITY	32.70		306.47
01/13/2025	40426	VERIZON WIRELESS	VERIZON UTILTY	124.53		431.00
01/20/2025	40439	RYLAN ROSE	PHONE BILL JANUARY 2025	30.00		461.00
01/20/2025	40440	KALEB MONEY	PHONE BILL JANUARY 2025	30.00		491.00
01/20/2025	40441	CHRIS RAGLAND	PHONE BILL JAN 2025	30.00		521.00
Total 50-5251 - Utilities						
<b>50-5311 - Gasoline / Fuel / Lubricants</b>						
01/08/2025	40383	WEX FLEET UNIVERSAL	KALEB MONEY FUEL	391.47		391.47
01/08/2025	40383	WEX FLEET UNIVERSAL	PURCHASES12/09/2024 TP 12/26/2024	118.66		510.13
01/08/2025	40383	WEX FLEET UNIVERSAL	RYLAN ROSE FUEL DEC 2024	276.04		786.17
01/13/2025	40428	SOUTHWIND OIL CORPORATION	CHRIS RAGLAND FUEL DEC 2024 DIESEL FUEL 280 GALLONS @ 2.56 PER GALLON	725.20		1,511.37
Total 50-5311 - Gasoline / Fuel / Lubricants						
<b>50-5312 - Chemicals</b>						
01/10/2025	40408	Lampton Welding Supply	OXGEN AND ARGON	27.79		27.79
01/10/2025	40422	O'REILLY AUTO PARTS	CHEMICALS TO TAKE DECALS OFF VEHICLES	35.15		62.94
Total 50-5312 - Chemicals						
<b>50-5314 - Office Supplies</b>						
01/08/2025	40395	WALMART COMMUNITY BRC	Forks, Spoons, Plates and Binder	48.91		48.91
01/15/2025	40429	Bank of America	INK FOR PRINTER IN MAINTENANCE	41.99		90.90

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Date	Numb	Name	Memo	Debit	Credit	Balance
Total 50-5314 - Office Supplies						
01/10/2025	40414	BUMPER TO BUMPER OF EL DORADO	HYDRAULIC HOSE COUPLER X2, HYDRAULIC FITTING X4, HYDRAULIC HOSE 180"	90.90	0.00	90.90
01/13/2025	40427	SUTHERLANDS CREDIT	REBAR, METAL WHEEL, LED LIGHTS, NAIL SET, DRILL BITS, 4F1 FINISH BRIGHT, 2 SINK FAUCETS, GALV CO..	293.52		293.52
Total 50-5315 - Operating / Shop Supplies						
<b>50-5321 - Maintenance Uniforms</b>						
01/08/2025	40392	UNIFIRST CORPORATION	12/30/2024 AND 01/06/2025 UNIFORMS FOR MAINTENANCE	84.18		84.18
01/13/2025	40424	RYLAN ROSE	BOOTS FOR RYLAN ROSE	159.74		243.92
01/13/2025	40425	UNIFIRST CORPORATION	01/13/2025 MAINTENANCE UNIFORMS	42.09		286.01
01/21/2025	40452	UNIFIRST CORPORATION	01/20/2025 UNIFORMS FOR GUYS	42.09		328.10
01/27/2025	40470	UNIFIRST CORPORATION	MAINTENANCE UNIFORMS 01/27/2025	42.09		370.19
Total 50-5321 - Maintenance Uniforms						
<b>50-5325 - Tools</b>						
01/20/2025	40444	BOMGAARS SUPPLY	SIDEWINDER JACK	49.99		49.99
Total 50-5325 - Tools						
<b>50-5331 - Vehicle / Mobile Parts-Supplies</b>						
01/08/2025	40394	BUMPER TO BUMPER OF EL DORADO	HYDRAULIC FITTING AND HYDRAULIC HOSE	115.72		115.72
Total 50-5331 - Vehicle / Mobile Parts-Supplies						
<b>50-5541 - Machinery / Equipment</b>						
01/26/2025	EPAY	EASYICE	WORK ON ICE MACHINE IN MAINTENANCE REPLACED PART ON ICE MACHINE AND CLEANED SYSTEM AND TURNED ON	191.70		191.70
01/27/2025	40468	EASYICE		378.70		570.40
Total 50-5541 - Machinery / Equipment						
Total 50-Public Works General						
<b>50-5100 - Staff Expense Public Works</b>						
<b>50-5110 - Salaries</b>						
01/31/2025	EOMPRADJ			7,558.41		7,558.41
Total 50-5110 - Salaries						
<b>50-5140 - PR Tax Expense City Share</b>						
01/31/2025	EOMPRADJ			590.86		590.86
Total 50-5140 - PR Tax Expense City Share						
<b>50-5150 - KPERS City Share</b>						
01/31/2025	EOMPRADJ			638.34		638.34
Total 50-5150 - KPERS City Share						
<b>50-5160 - Health Ins. - City Share</b>						
01/31/2025	EOMPRADJ			1,739.92		1,739.92
Total 50-5160 - Health Ins. - City Share						
Total 50-5100 - Staff Expense Public Works						
Total 50 - PUBLIC WORKS SHOP						
Total 100X - GENERAL FUND EXPENSES						
Total Expense						

City of Towanda, KS  
Claims Report  
January 2025

Date	Num	Name	Memo	Debit	Credit	Balance
Net Ordinary Income				139,269.65	47,321.58	-91,948.07
Other Income/Expense						
Other Expense						
<b>DESIGNATED FUND EXPENDITURES</b>						
200X - Mayor/Council Fund Distribution						
2001226 - CHS AFTERPROM	40378	CHS AFTER PROM CELEBRATION	AFTER PROM CELEBRATION 2025	200.00	0.00	200.00
Total 2001226 - CHS AFTERPROM				200.00	0.00	200.00
210X - LIBRARY BLDG COUNTY TAX DIS						
2105610 - Appropriations	40409	TOWANDA LIBRARY BOARD	COUNTY TAX PAYMENT 12/27/2024	1,609.57		1,609.57
Total 2105610 - Appropriations	40458	TOWANDA LIBRARY BOARD	COUNTY TAX DISBURSEMENT 01/23/2025	28,079.77	0.00	29,689.34
Total 210X - LIBRARY BLDG COUNTY TAX DIS				29,689.34	0.00	29,689.34
<b>220X - FIRE RESCUE EXPENSE</b>						
2205100 - Staff Expense Fire Rescue						
2205110 - Salaries						
01/31/2025	EOMPRADJ			0.00	0.00	0.00
Total 2205110 - Salaries				0.00	0.00	0.00
2205140 - PR Tax Expense City Share						
01/31/2025	EOMPRADJ					
Total 2205140 - PR Tax Expense City Share				0.00	0.00	0.00
2205241 - Vehicle / Mobile Equip. R/M						
01/15/2025	40430	Bank of America	AUTO DETAILING	232.05		232.05
01/15/2025	40430	Bank of America	TAGS FOR TRUCK	8.20		240.25
01/30/2025	5002	Butler County Fire District #11	Deposit		232.05	8.20
01/30/2025	5002	Butler County Fire District #11	Deposit		8.20	0.00
Total 2205241 - Vehicle / Mobile Equip. R/M				240.25	240.25	0.00
2205311 - Gasoline / Fuel / Lubricants						
01/15/2025	40430	Bank of America	GAS CASEYS	50.49		50.49
01/30/2025	5002	Butler County Fire District #11	Deposit		51.00	-0.51
Total 2205311 - Gasoline / Fuel / Lubricants				50.49	51.00	-0.51
2205321 - Uniforms						
01/15/2025	40430	Bank of America	ENTENMANN-ROVIN CO UNIFORMS	688.90		688.90
01/30/2025	5002	Butler County Fire District #11	Deposit		688.90	0.00
Total 2205321 - Uniforms				688.90	688.90	0.00
2205322 - Personal Protective Equip						
01/15/2025	40430	Bank of America	DXP EXTERPRISES SMOKE TUBES AND SMOKE TESTING KIT	164.08		164.08
01/30/2025	5002	Butler County Fire District #11	Deposit		75.25	88.83
01/30/2025	5002	Butler County Fire District #11	Deposit		88.83	0.00
Total 2205322 - Personal Protective Equip				164.08	164.08	0.00

City of Towanda, KS  
Claims Report  
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Date	Num	Name	Memo	Debit	Credit	Balance
Total 220X - FIRE RESCUE EXPENSE				1,143.72	1,144.23	-0.51
<b>250X - STREETS OM FUND EXPENSE</b>						
2505100 - Staff Expense Streets						
2505110 - Salaries						
01/31/2025 EOMPRADJ						
Total 2505110 - Salaries				0.00	0.00	0.00
2505140 - PR Tax Expense City Share						
01/31/2025 EOMPRADJ						
Total 2505140 - PR Tax Expense City Share				0.00	0.00	0.00
2505150 - KPERS City Share						
01/31/2025 EOMPRADJ						
Total 2505150 - KPERS City Share				0.00	0.00	0.00
2505160 - Health Ins. - City Share						
01/31/2025 EOMPRADJ						
Total 2505160 - Health Ins. - City Share				0.00	0.00	0.00
Total 2505100 - Staff Expense Streets				0.00	0.00	0.00
<b>2505241 - Vehicle / Mobile Equip R&amp;M</b>						
01/08/2025 40381		BOMGAARS SUPPLY	GREASE KEEPER CAP AND 2X HUB KIT	89.97		89.97
01/22/2025 40453		FASTENAL COMPANY	SNOW PLOW PARTS	73.13		163.10
Total 2505241 - Vehicle / Mobile Equip R&M				163.10	0.00	163.10
<b>2505253 - Insurance (WC)</b>						
01/20/2025 40433		EMC INSURANCE	EMC General Liability Insurance	112.05		112.05
Total 2505253 - Insurance (WC)				112.05	0.00	112.05
<b>2505254 - Printing / Publications</b>						
01/10/2025 40413		CANON FINANCIAL SERVICES	CANON COPIER 12-2024	38.00		38.00
Total 2505254 - Printing / Publications				38.00	0.00	38.00
<b>2505310 - Fuel for Township-Exch for Rock</b>						
01/08/2025 40383		WEX FLEET UNIVERSAL	FUEL DEC 2024	82.11		82.11
01/08/2025 40384		JUMPSTART	December 2024 Fuel	250.00		332.11
Total 2505310 - Fuel for Township-Exch for Rock				332.11	0.00	332.11
<b>2505334 - Materials / Supplies Stock</b>						
01/13/2025 40427		SUTHERLANDS CREDIT	FLORESCENT RED ORANGE SPRAY	30.37		30.37
Total 2505334 - Materials / Supplies Stock				30.37	0.00	30.37
Total 250X - STREETS OM FUND EXPENSE				675.63	0.00	675.63
<b>260X - COMMUNITY CENTER EXPENSE</b>						
2605225 - Cleaning / Disposal Service						
01/20/2025 40436		Lisa K. Hamilton	COMM BUILDING CLEANING JAN 2025	400.00		400.00
Total 2605225 - Cleaning / Disposal Service				400.00	0.00	400.00
2605242 - Building / Facilities R&M						
01/15/2025 40429		Bank of America	Filters	28.66		28.66
Total 2605242 - Building / Facilities R&M				28.66	0.00	28.66
2605251 - Utilities						
01/08/2025 40377		EVERGY	EVERGY UTILITY	102.46		102.46
01/08/2025 40390		ACCENTLOGIC	PHONE UTILITY	32.70		135.16

City of Towanda, KS  
Claims Report  
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Date	Num	Name	Memo	Debit	Credit	Balance
01/08/2025	40397	KANSAS GAS SERVICE	GAS UTILITY	243.29		378.45
01/10/2025	40416	COX	COX INTERNET	33.50		411.95
01/26/2025	40465	KANSAS GAS SERVICE	GAS UTILITY	332.54		744.49
Total 2605251 - Utilities				744.49	0.00	744.49
<b>2605253 - Insurance</b>						
01/20/2025	40433	EMC INSURANCE	EMC General Liability Insurance	312.74		312.74
Total 2605253 - Insurance				312.74	0.00	312.74
<b>2605319 - Misc. Supplies</b>						
01/08/2025	40395	WALMART COMMUNITY BRC	lysol bowl cleaner, trash bags, mop and glo, mr. Clean merchandise.	55.10		55.10
Total 2605319 - Misc. Supplies				55.10	0.00	55.10
Total 260X - COMMUNITY CENTER EXPENSE				1,540.99	0.00	1,540.99
<b>310X - BOND FUND EXPENSE</b>						
<b>3105233 - Interest &amp; Fiscal Charges</b>						
01/20/2025	40445	KANSAS STATE TREASURER	INTEREST CHARGES ON GO BONDS 2009 B IDENTIFIER 891636BR2	131.25		131.25
Total 3105233 - Interest & Fiscal Charges				131.25	0.00	131.25
Total 310X - BOND FUND EXPENSE				131.25	0.00	131.25
<b>611X - WATER FUND EXPENSE</b>						
<b>6115100 - Staff Expense Water</b>						
<b>6115110 - Salaries</b>						
01/31/2025	EOMPRADJ			2,272.33		2,272.33
Total 6115110 - Salaries				2,272.33	0.00	2,272.33
<b>6115140 - PR Tax Expense City Share</b>						
01/31/2025	EOMPRADJ			176.11		176.11
Total 6115140 - PR Tax Expense City Share				176.11	0.00	176.11
<b>6115150 - KPERS City Share</b>						
01/31/2025	EOMPRADJ			209.13		209.13
Total 6115150 - KPERS City Share				209.13	0.00	209.13
<b>6115160 - Health Ins. - City Share</b>						
01/31/2025	EOMPRADJ			484.22		484.22
Total 6115160 - Health Ins. - City Share				484.22	0.00	484.22
Total 6115100 - Staff Expense Water				3,141.79	0.00	3,141.79
<b>6115200 - Non-Material Expenditures</b>						
01/08/2025	40380	AMERICAN MESSAGING	EMERGENCY PHONE PAGING SYSTEM FROM SEWER THAT GOES TO EMERGENCY PHONE 02/01/2025 TO 02/28/2025	18.04		18.04
Total 6115200 - Non-Material Expenditures				18.04	0.00	18.04
<b>6115211 - Registration Fees</b>						
01/28/2025	40473	AMERICAN MESSAGING	WATER EXAM RYLAN	36.08		36.08
Total 6115211 - Registration Fees				36.08	0.00	36.08
<b>6115212 - Transportation / Mileage</b>						
01/15/2025	40429	Bank of America		50.00		50.00
Total 6115212 - Transportation / Mileage				50.00	0.00	50.00
01/10/2025	40412	METRO COURIER	12/01/2024 TO 12/15/20254 WATER SAMPLE DELIVERY	27.22		27.22
01/10/2025	40418	METRO COURIER	12/16/2024 TO 12/31/2024 WATER SAMPLE DELIVERY	27.22		54.44

City of Towanda, KS  
Claims Report  
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Date	Num	Name	Memo	Debit	Credit	Balance
01/26/2025	40462	METRO COURIER	WATER SAMPLE MAILING 01/07/2025 TO 01/15/2025	27.22		81.66
Total 6115212 - Transportation / Mileage						
01/20/2025	40446	KDOR MISCELLANEOUS TAX	QTR 4 2024 WATER PROTECTION AND CLEAN DRINKING WATER FEES	483.97		483.97
Total 6115222 - Intergovernment / Permit Fees						
<b>6115251 - Utilities</b>						
01/08/2025	40377	EVERGY	EVERGY UTILITY	27.55		27.55
01/27/2025	40471	EVERGY	EVERGY UTILITY	83.98		111.53
Total 6115251 - Utilities						
<b>6115253 - Insurance</b>						
01/20/2025	40433	EMC INSURANCE	EMC General Liability Insurance	298.80		298.80
Total 6115253 - Insurance						
<b>6115254 - Printing / Publications</b>						
01/10/2025	40413	CANON FINANCIAL SERVICES	CANON COPIER 12-2024	37.99		37.99
Total 6115254 - Printing / Publications						
<b>6115255 - Shipping Charges</b>						
01/20/2025	40447	TOWANDA POST OFFICE	UTILITY BILL MAILINGS	250.00		250.00
Total 6115255 - Shipping Charges						
<b>6115315 - Operating Supplies</b>						
01/26/2025	40467	MUNICIPAL SUPPLY COMPANY	40X 1/25" - 3/4" BEV GSK7/PJ NUT, 14 X 1" BEV GSKT FOR COP PJ NUT, 5X 3/4" NL PJ COUP/COP/CTS/PVC	261.98		261.98
Total 6115315 - Operating Supplies						
<b>6115341 - Water For Resale</b>						
01/09/2025	40405	RURAL WATER DIST. NO. 5	11/26/2024 to 12/30/2024	22,550.38		22,550.38
01/09/2025	40405	RURAL WATER DIST. NO. 5	11/26/2024 to 12/30/2024	196.78		22,747.16
01/09/2025	40405	RURAL WATER DIST. NO. 5	11/26/2024 to 12/30/2024	67.51		22,814.67
Total 6115341 - Water For Resale						
<b>6115420 - Contractual Services</b>						
01/08/2025	40376	GRIFFIN MAX CONSTRUCTION INC	JANUARY 2025	200.00		200.00
Total 6115420 - Contractual Services						
Total 611X - WATER FUND EXPENSE						
<b>612X - WATER RESERVE EXPENSE</b>						
<b>6125319 - Water Infrastructure Parts</b>						
01/08/2025	40385	MUNICIPAL SUPPLY COMPANY	Meter Setter x5, Copper/Setter x2, Curb Stop x10, coupler x20, P/J IP Coupler	3,571.75		3,571.75
Total 6125319 - Water Infrastructure Parts						
Total 612X - WATER RESERVE EXPENSE						
<b>613X - WATER TOWER EXPENSE</b>						
<b>6135253 - Insurance</b>						
01/20/2025	40433	EMC INSURANCE	EMC General Liability Insurance	212.35		212.35
Total 6135253 - Insurance						
Total 613X - WATER TOWER EXPENSE						
<b>621X - SEWER FUND EXPENSE</b>						
Total 621X - SEWER FUND EXPENSE						



City of Towanda, KS  
Claims Report  
January 2025

Date	Num	Name	Memo	Debit	Credit	Balance
<b>6215100 - Staff Expense Sewer</b>						
6215110 - Salaries						
01/31/2025	EOMPRADJ			7,558.41		7,558.41
Total 6215110 - Salaries				7,558.41	0.00	7,558.41
<b>6215140 - PR Tax Expense City Share</b>						
01/31/2025	EOMPRADJ			590.86		590.86
Total 6215140 - PR Tax Expense City Share				590.86	0.00	590.86
<b>6215150 - KPERS City Share</b>						
01/31/2025	EOMPRADJ			638.34		638.34
Total 6215150 - KPERS City Share				638.34	0.00	638.34
<b>6215160 - Health Ins. - City Share</b>						
01/31/2025	EOMPRADJ			1,739.89		1,739.89
Total 6215160 - Health Ins. - City Share				1,739.89	0.00	1,739.89
<b>Total 6215100 - Staff Expense Sewer</b>						
				10,527.50	0.00	10,527.50
<b>6215200 - Non-Material Expenditures</b>						
01/08/2025	40380	AMERICAN MESSAGING	EMERGENCY PHONE PAGING SYSTEM FROM SEWER THAT GOES TO EMERGENCY PHONE 02/01/2025 TO 02/28/2025	18.04		18.04
01/28/2025	40473	AMERICAN MESSAGING		18.04		36.08
Total 6215200 - Non-Material Expenditures				36.08	0.00	36.08
<b>6215211 - Registration Fees</b>						
01/15/2025	40429	Bank of America	WASTEWATER EXAM CHRIS	50.00		50.00
Total 6215211 - Registration Fees				50.00	0.00	50.00
<b>6215226 - Testing Services</b>						
01/08/2025	40382	MERIDIAN ANALYTICAL LABS	WASTEWATER SAMPLES 12/18/2024	485.50		485.50
01/10/2025	40411	MERIDIAN ANALYTICAL LABS	WASTE WATER TESTING 07/23/2024	144.00		629.50
01/26/2025	40456	MERIDIAN ANALYTICAL LABS	WASTEWATER TESTING 07/23/2024	413.50		1,043.00
01/29/2025	40474	MERIDIAN ANALYTICAL LABS	WASTEWATER TESTING ON 09/09/2024	485.50		1,528.50
Total 6215226 - Testing Services				1,528.50	0.00	1,528.50
<b>6215243 - Contractural Sewer R&amp;M</b>						
01/15/2025	40431	MAYER SPECIALTY SERVICES	SEWER MAIN CLEAN OUT ON 8TH STREET	0.00		0.00
Total 6215243 - Contractural Sewer R&M				0.00	0.00	0.00
<b>6215251 - Utilities</b>						
01/08/2025	40377	EVERGY	EVERGY UTILITY	364.80		364.80
01/08/2025	40401	LINGO	sewer phone	96.03		460.83
01/26/2025	40461	LINGO	EMERGENCY SEWER PHONE	98.97		559.80
01/26/2025	40466	EVERGY	EVERGY UTILITY	55.53		615.33
01/27/2025	40471	EVERGY	EVERGY UTILITY	41.54		656.87
Total 6215251 - Utilities				656.87	0.00	656.87
<b>6215253 - Insurance</b>						
01/20/2025	40433	EMC INSURANCE	EMC General Liability Insurance	119.67		119.67
Total 6215253 - Insurance				119.67	0.00	119.67
<b>6215254 - Printing / Publications</b>						
01/10/2025	40413	CANON FINANCIAL SERVICES	CANON COPIER 12-2024	37.99		37.99
Total 6215254 - Printing / Publications				37.99	0.00	37.99

City of Towanda, KS  
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Date	Num	Name	Memo	Debit	Credit	Balance
6215255 - Shipping Charges						
01/20/2025	40447	TOWANDA POST OFFICE	UTILITY BILL MAILINGS	250.00		250.00
Total 6215255 - Shipping Charges				250.00	0.00	250.00
6215312 - Chemicals						
01/10/2025	40406	MID-AMERICAN RESEARCH CHEMICALS	1 PAIL X-TREME SEWER SOLVENT 50 LB	490.39		490.39
01/10/2025	40406	MID-AMERICAN RESEARCH CHEMICALS	COLD WAT BACTERIA 35-1# WS PCK 35P	776.39		1,266.78
01/10/2025	40407	MID-AMERICAN RESEARCH CHEMICALS	PURPLE POWER LIFT STA CLNR 55	2,752.42		4,019.20
Total 6215312 - Chemicals				4,019.20	0.00	4,019.20
6215315 - Operating Supplies						
01/21/2025	40451	HIZEY SERVICE AND SUPPLY	2"X1/4" FLAT STRAP 12' LENGTHS	273.60		273.60
01/22/2025	40454	MAX'S BREATHE EASY	STAINLESS WIRE 10 LB AND CONTACT TIP MILLER T-M045 X10	133.10		406.70
Total 6215315 - Operating Supplies				406.70	0.00	406.70
6215319 - Misc. Supplies						
01/13/2025	40427	SUTHERLANDS CREDIT	PADLOCK	17.10		17.10
Total 6215319 - Misc. Supplies				17.10	0.00	17.10
Total 621X - SEWER FUND EXPENSE				17,649.61	0.00	17,649.61
622X - SEWER RESERVE						
6226000 - Water System Eval 2024						
01/08/2025	40393	JEO CONSULTING GROUP	TOWANDA 2024 WATER SYSTEM PER	4,500.00		4,500.00
Total 6226000 - Water System Eval 2024				4,500.00	0.00	4,500.00
Total 622X - SEWER RESERVE				4,500.00	0.00	4,500.00
630X - TRASH FUND EXPENSE						
6305225 - Cleaning / Disposal Service						
01/10/2025	40415	WASTE CONNECTIONS OF KANSAS	12/01/2024 TO 12/31/2024 TRASH PICKUP	11,259.25		11,259.25
01/10/2025	40417	WASTE CONNECTIONS OF KANSAS	LEAF BIN DUMP 12/01/2024 TO 12/30/2024	489.99		11,749.24
Total 6305225 - Cleaning / Disposal Service				11,749.24	0.00	11,749.24
6305254 - Printing / Publications						
01/10/2025	40413	CANON FINANCIAL SERVICES	CANON COPIER 12-2024	37.99		37.99
01/20/2025	40447	TOWANDA POST OFFICE	UTILITY BILL MAILINGS	250.00		287.99
Total 6305254 - Printing / Publications				287.99	0.00	287.99
Total 630X - TRASH FUND EXPENSE				12,037.23	0.00	12,037.23
720X - CEMETERY FUND EXPENSE						
7205200 - Funds Sent to Towanda Township						
01/20/2025	40442	TOWANDA TOWNSHIP	QTR 4 2024 CEMETERY FUNDS REIMBURSEMENT	1,060.00		1,060.00
Total 7205200 - Funds Sent to Towanda Township				1,060.00	0.00	1,060.00
Total 720X - CEMETERY FUND EXPENSE				1,060.00	0.00	1,060.00
Total DESIGNATED FUND EXPENDITURES				100,180.34	1,144.23	99,036.11

<b>General Fund Expenditures</b>	<b>\$91,948.07</b>
<b>Designated Fund Expenditures</b>	<b>\$99,036.11</b>
<b>Total Expenditures</b>	<b>\$190,984.18</b>
<b>Payroll Expenditures</b>	<b>\$44,813.60</b>

**Total this Ordinance Section 2**

City of Towanda, KS  
Claims Report  
January 2025

Date	Num	Name	Section 1	Memo	Debit	Credit	Balance
				Expenditures Other than Payroll			\$146,170.58

synchrony

Summary of Account Activity		Payment Information							
Previous Balance	\$790.89	<b>New Balance</b>	<b>\$514.33</b>						
+ New Purchases	\$514.33	<b>Total Minimum Payment Due</b>	<b>\$30.00</b>						
- Payments	\$790.89	<b>Payment Due Date</b>	<b>01/27/2025</b>						
+/- Credits, Fees & Adjustments (net)	\$0.00	<b>PAYMENT DUE BY 5 P.M. EASTERN ON THE DUE DATE.</b>							
+/- Interest Charge (net)	\$0.00	We may convert your payment into an electronic debit. See reverse side.							
<b>New Balance</b>	<b>\$514.33</b>	<b>Late Payment Warning:</b> If we do not receive your Total Minimum Payment Due by the Payment Due Date listed above, you may have to pay a late fee of up to \$41.00 and your APRs may be increased up to the Penalty APR of 39.990%.							
Credit Limit	\$5,000.00	<b>Minimum Payment Warning:</b> Making only the Total Minimum Payment Due will increase the amount of interest you pay and the time it takes to repay your balance. For example:							
Available Credit	\$4,217.00	<table border="1"> <thead> <tr> <th>If you make no additional charges using this card and each month you pay ...</th> <th>You will pay off the balance shown on this statement in about ...</th> <th>And you will end up paying an estimated total of ...</th> </tr> </thead> <tbody> <tr> <td>Only the minimum payment</td> <td>2 years</td> <td>\$722.00</td> </tr> </tbody> </table>		If you make no additional charges using this card and each month you pay ...	You will pay off the balance shown on this statement in about ...	And you will end up paying an estimated total of ...	Only the minimum payment	2 years	\$722.00
If you make no additional charges using this card and each month you pay ...	You will pay off the balance shown on this statement in about ...	And you will end up paying an estimated total of ...							
Only the minimum payment	2 years	\$722.00							
<b>Days in Billing Period</b>	<b>30</b>	If you would like information about credit counseling services, call 1-877-302-8797.							
<b>Pay online for free at: synchrony.com</b>									
<b>For Synchrony Bank customer service or to report your card lost or stolen, call 1-866-396-8254.</b>									
Best times to call are Wednesday - Friday.									

1-2

Transaction Summary				
Tran Date	Post Date	Reference Number	Description	Amount
12/23/2024	12/23/2024	P912300PT01F32YWZ	PAYMENT - THANK YOU	(\$790.89)
12/06/2024	12/06/2024	8534812P7010T6Y23	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE <i>250</i> HOME IMPROVEMENT	\$30.37
			<i>Fluorescent Replacage Spray</i>	
12/06/2024	12/06/2024	8534812P7011MSF18	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE <i>50-</i> HOME IMPROVEMENT	\$53.92
			<i>4x 12x10ft ReBer</i>	
12/09/2024	12/09/2024	8534812P9010T7095	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE <i>621</i> HOME IMPROVEMENT	\$17.10
			<i>padlock</i>	
12/12/2024	12/12/2024	8534812PQ0129AHKP	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE <i>50-</i> HOME IMPROVEMENT	\$26.51
			<i>metal wheel</i>	
12/16/2024	12/16/2024	8534812PG010FN0AP	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE <i>50-</i> HOME IMPROVEMENT	\$54.87
			<i>LED lights, nail set, Drill bits</i>	
12/16/2024	12/16/2024	8534812PG010T7606	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE <i>50-</i> HOME IMPROVEMENT	\$5.51
			<i>4FI 4D Finish Bright</i>	
12/16/2024	12/16/2024	8534812PG011MSP1T	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE <i>12-4 79.99</i> HOME IMPROVEMENT <i>50- 109.98</i>	\$180.48
			<i>3 Sink faucets</i>	

Continued on next page

\* NOTICE: See reverse side and additional pages (if any) for important information concerning your account.

**Transaction Summary (Continued)**

Tran Date	Post Date	Reference Number	Description	Amount
12/18/2024	12/18/2024	8534812PJ0129AK9W	SUTHERLANDS 2302 EL DORADO KS <i>Line Post Galv Conct</i>	\$93.00
			STANDARD PURCHASE HOME IMPROVEMENT	<i>50-</i>
12/26/2024	12/26/2024	8534812PS011Q9T0A	SUTHERLANDS 2302 EL DORADO KS <i>Ferrul 1/8 inch stap x 2</i>	\$4.74
			STANDARD PURCHASE HOME IMPROVEMENT	<i>50-</i>
12/26/2024	12/26/2024	8534812PS0112RKAK	SUTHERLANDS 2302 EL DORADO KS <i>Roller Stem, Br KT in Bottom, Ext Cable, Plat STL Rand</i>	\$47.74
			STANDARD PURCHASE HOME IMPROVEMENT	<i>50-</i>
			<b>FEEES</b>	
			<b>TOTAL FEES FOR THIS PERIOD</b>	<b>\$0.00</b>
			<b>INTEREST CHARGED</b>	
01/03/2025	01/03/2025		INTEREST CHARGE ON PURCHASES	\$0.00
			<b>TOTAL INTEREST FOR THIS PERIOD</b>	<b>\$0.00</b>

2025 Totals Year-to-Date	
Total Fees Charged in 2025	\$0.00
Total Interest Charged in 2025	\$0.00
Total Interest Paid in 2025	\$0.00

**Interest Charge Calculation**

Type of Balance	Expiration Date	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
Purchases	NA	34.99%	\$0.00	\$0.00

**When is interest charged on my account?**

- If you make a **purchase**, generally we charge interest from the day you make the purchase until you pay it in full.
- You can avoid interest on new purchases (except some promotional purchases) if you have no balance at the start of your billing cycle or you pay your balance in full each month.
  - If you did not pay your balance in full in the prior billing cycle, interest will be calculated on your balance from the first day of the current billing cycle until we receive your payment in full, even if you pay your balance in full and on time and make no new charges in the current billing cycle. This interest, plus interest on that interest, will be reflected on your next billing statement.

**New Promotional Financing Plans**

Eligible card purchases may be billed under the following promotion: No Interest if Paid in Full within 6, 12, 18, or 24 months. Under this promotion, if the promotional balance is not paid in full within the promotional period, interest will be imposed from the date of purchase at a rate of 34.99%. If a (v) is shown after your APR in the Interest Charge Calculation section of this billing statement, the APR is a variable rate and will vary with the market based on the Prime Rate. Regular account terms apply to non-promotional purchases and, after promotion ends, to promotional purchase. Minimum monthly payments are required. See promotional advertising for further details.

**Cardholder News & Information**

If you are charged interest, the charge will never be less than the minimum interest charge disclosed in your terms and conditions. If you incurred interest less than this amount (please see above in the Interest Charge Calculation section) we will increase this charge to this amount.

If you need to contact Synchrony about the loss of a Synchrony cardholder, you can submit a deceased notification form located at [www.syf.com](http://www.syf.com) under the 'Contact Us' page.

Synchrony Bank may continue to obtain information, including employment and income information from others about you (including requesting reports from consumer reporting agencies and other sources) to review, maintain or collect your account.



ANDY NEWBREY

Business Card

December 08, 2024 - January 07, 2025

Cardholder Statement

Account Information:  
www.bankofamerica.com

Mail Billing Inquiries to:  
BANK OF AMERICA  
PO BOX 660441  
DALLAS, TX 75266-0441

Mail Payments to:  
BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796

Customer Service:  
1.800.673.1044, 24 Hours

Outside the U.S.:  
1.509.353.6656, 24 Hours

For Lost or Stolen Card:  
1.800.673.1044, 24 Hours

Business Offers:  
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total ..... \$4,428.23  
Minimum Payment Due ..... **\$44.28**  
Payment Due Date ..... **02/03/25**  
**Late Payment Warning:** If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:  
\$0.00 for balance less than \$100.01  
\$29.00 for balance less than \$1,000.01  
\$39.00 for balance less than \$5,000.01  
\$49.00 for balance equal to or greater than \$5,000.01

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance ..... \$1,260.39  
Payments and Other Credits ..... -\$1,260.39  
Balance Transfer Activity ..... \$0.00  
Cash Advance Activity ..... \$0.00  
Purchases and Other Charges ..... \$4,428.23  
**Fees Charged ..... \$0.00**  
**Finance Charge ..... \$0.00**  
New Balance Total ..... \$4,428.23  
Credit Limit ..... \$7,500  
Credit Available ..... \$3,071.77  
Statement Closing Date ..... 01/07/25  
Days in Billing Cycle ..... 31

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
12/23	12/22	<b>Payments and Other Credits</b> PAYMENT - THANK YOU	3571530000000597756150	- 1,260.39
		<b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>		<b>-\$1,260.39</b>
		<b>Purchases and Other Charges</b>		
12/09	12/06	AMZN Mktp US*ZR13O2JHO 8662161072 WA <i>filters</i>	55432864341206812077313	71.65 ✓
12/09	12/06	EMBASSY SUITES 3097979300 KS <i>KACm Conference</i>	55417344342263423263700	385.32 ✓
		Arr: 12/04/24 Dep: 12/06/24 Inv: 313578		
12/09	12/06	EMBASSY SUITES 3097979300 KS <i>KACm Conference</i>	55417344342263423264666	5.00 ✓
		Arr: 12/04/24 Dep: 12/06/24 Inv: 313578		
12/09	12/07	TOCKIFY WEB CALENDAR BRIGHTON LND <i>Software</i>	85383904342000022251613	8.00 ✓

Account Number: [REDACTED]  
December 08, 2024 - January 07, 2025

New Balance Total ..... \$4,428.23  
Minimum Payment Due ..... **\$44.28**  
Payment Due Date ..... **02/03/25**

Enter payment amount

\$

For change of address/phone number, see reverse side.

Mail this coupon along with your check payable to:  
BUSINESS CARD,  
or make your payment online at  
www.bankofamerica.com



BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796



ANDY NEWBREY  
THE CITY OF TOWANDA  
PO BOX 160  
TOWANDA, KS 67144-0160

\*\*N0000548

ANDY NEWBREY

December 08, 2024 - January 07, 2025

Page 3 of 4

Posting Date	Transaction Date	Description	Reference Number	Amount
12/12	12/11	KDHE BUREAU OF WATER 7852965500 KS <i>testing water</i>	55460294347078104461599	50.00
12/12	12/11	KDHE BUREAU OF WATER 7852965500 KS <i>testing water</i>	55460294347078104461607	50.00
12/12	12/11	SQ *GAMBINO'S PIZZA TO 8774174551 KS <i>Council Food</i>	55432864347208712156514	52.97
12/16	12/14	WIX.COM 1151611059 4154494724 CA <i>website</i>	82305094349000057954243	864.00
12/17	12/16	GRAMMARLY CO*LN84XYM 8883186146 CA <i>program</i>	52653844351718118934037	144.00
12/17	12/17	AMAZON MARK* Z17A045P0 SEATTLE WA <i>wiper Arm blades</i>	82305094352000022784984	118.98
12/19	12/18	AMAZON RETA* Z17ZE15R1 SEATTLE WA <i>coffee</i>	82305094353000054009739	41.99
12/19	12/18	AMAZON MARK* Z18T80HB1 SEATTLE WA <i>ribbon for Christmas</i>	82305094353000059561759	9.99
12/20	12/19	USPS PO 1989541202 TOWANDA KS <i>post stamps</i>	02305374355000796358685	730.00
12/23	12/20	INTUIT *QuickBooks 8004468848 CA <i>program</i>	55432864355201798850802	334.00
12/23	12/21	ADOBE *ADOBE 4085366000 CA <i>program</i>	57540244356744857409480	29.99
12/24	12/23	AMAZON MARK* ZE4AV5XH2 SEATTLE WA <i>coffee printer ink</i>	82305094358000034927856	41.99
12/30	12/28	RESTREAM, INC. 7377871868 TX <i>program</i>	82305094363000014673994	190.00
12/30	12/28	Mailchimp 6789990141 GA <i>program</i>	12302024363000102526077	33.00
12/30	12/29	CBI*COREL 8007999570 IL <i>program</i>	55432864364201766462365	289.18
01/02	12/31	WASHER SPECIALTIES COM WICHITA KS <i>thermocouple</i>	05314615001500297104856	497.07
01/07	01/06	COLUMN PUBLIC NOTICE 2027135613 DC <i>visa notices</i>	82305095007000009952261	481.10
<b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b>				<b>\$4,428.23</b>

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.99%	\$0.00	\$0.00
CASH	28.49% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Important Messages

YOUR FINANCE CHARGES IN 2024 WERE \$44.09.

We want to remind you of a few things you can do to help avoid late fees and finance charges:

- Schedule automatic payments to your corporate account, so they're not late.
  - Create alerts to let you know when your payments are due or posted to your corporate account, and have them delivered to your phone or email.
- Turn on automatic payments and alerts through Business Advantage 360 at Bankofamerica.com/SmallBusiness or our mobile app.



T C PYLE

Business Card

December 08, 2024 - January 07, 2025

Cardholder Statement

Account Information:  
www.bankofamerica.com

Mail Billing Inquiries to:  
BANK OF AMERICA  
PO BOX 660441  
DALLAS, TX 75266-0441

Mail Payments to:  
BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796

Customer Service:  
1.800.673.1044, 24 Hours

Outside the U.S.:  
1.509.353.6656, 24 Hours

For Lost or Stolen Card:  
1.800.673.1044, 24 Hours

Business Offers:  
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total ..... \$1,143.72  
Minimum Payment Due ..... \$25.00  
Payment Due Date ..... 02/03/25  
**Late Payment Warning:** If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:  
\$0.00 for balance less than \$100.01  
\$29.00 for balance less than \$1,000.01  
\$39.00 for balance less than \$5,000.01  
\$49.00 for balance equal to or greater than \$5,000.01

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance ..... \$1,361.31  
Payments and Other Credits ..... -\$1,361.82  
Balance Transfer Activity ..... \$0.00  
Cash Advance Activity ..... \$0.00  
Purchases and Other Charges ..... \$1,144.23  
**Fees Charged ..... \$0.00**  
**Finance Charge ..... \$0.00**  
New Balance Total ..... \$1,143.72  
  
Credit Limit ..... \$6,000  
Credit Available ..... \$4,856.28  
Statement Closing Date ..... 01/07/25  
Days in Billing Cycle ..... 31

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
<b>Payments and Other Credits</b>				
12/23	12/22	PAYMENT - THANK YOU	3571530000000597669908	- 1,361.31
01/06	01/03	RBT CASEYS #3331 EasySavings NY	05587455003000000336183	- 0.51
<b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>				<b>- \$1,361.82</b>
<b>Purchases and Other Charges</b>				
12/20	12/19	ENTENMANN-ROVIN CO. 3232781999 CA <i>Uniforms</i>	55480774354057882194934 <i>220-5321</i>	688.90
12/23	12/20	DXP ENTERPRISES 8008303973 TX <i>small tubes</i>	55480774356058291001577 <i>220-5322</i>	75.25
12/30	12/27	SQ *ON THE EDGE AUTO D 8774174551 KS <i>Auto Detailing</i>	55432864362201184390083 <i>220-5341</i>	232.05
12/30	12/27	DXP ENTERPRISES 8008303973 TX <i>smoke fit testing kit</i>	55480774363060439000819 <i>220-5322</i>	88.83
12/31	12/30	KS.GOV PAYMENT 8004526727 KS <i>tags for truck</i>	55488724365034825669953 <i>220-</i>	8.20



Account Number: [Redacted]  
December 08, 2024 - January 07, 2025

New Balance Total ..... \$1,143.72  
Minimum Payment Due ..... \$25.00  
Payment Due Date ..... 02/03/25

|||  
BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796

|||  
T C PYLE  
THE CITY OF TOWANDA  
PO BOX 160  
TOWANDA, KS 67144-0160  
\*\*N0007106

Enter payment amount  
\$

For change of address/phone number, see reverse side.

Mail this coupon along with your check payable to:  
BUSINESS CARD,  
or make your payment online at  
www.bankofamerica.com





T C PYLE

December 08, 2024 - January 07, 2025

Page 3 of 4

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
01/02	12/31	CASEYS #3331 EL DORADO KS <i>Gas</i>	05436845001300175522634220	51.00
<b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b>				<b>\$1,144.23</b>

**Finance Charge Calculation**

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.99%	\$0.00	\$0.00
CASH	28.49% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

**Important Messages**

YOUR FINANCE CHARGES IN 2024 WERE \$6.16.

**We want to remind you of a few things you can do to help avoid late fees and finance charges:**

- Schedule automatic payments to your corporate account, so they're not late.
  - Create alerts to let you know when your payments are due or posted to your corporate account, and have them delivered to your phone or email.
- Turn on automatic payments and alerts through Business Advantage 360 at [Bankofamerica.com/SmallBusiness](http://Bankofamerica.com/SmallBusiness) or our mobile app.**

BANK OF AMERICA BUSINESS ADVANTAGE

# Creating business card transaction reports is easy with Business Advantage 360

Give it a test drive today—log in or enroll at [bankofamerica.com](http://bankofamerica.com) and select the CORP account for your business credit card to access the Download tool.

1. Select one of the following from the Download link on the Activity tab:

- **CORP account** (to view payments and fees)
- **All accounts** (to view all transactions for the company)

Or, choose an individual account to view purchases for that cardholder.

2. Create an annual report by selecting the **All accounts** option and setting the custom date range for the year.

3. To obtain the report, choose the file type and click **Download transactions**.

# CITY OF TOWANDA

## APPROPRIATION ORDINANCE NO. 1-2025

For period January 1<sup>st</sup>, 2025 through, January 31<sup>st</sup>, 2025

Be it ordained by the Governing Body of the City of Towanda that the above dated ordinance is and shall be passed and all claims honored and paid by the City Clerk.

<b><u>Section 1.</u></b>	<b>Claims paid prior to approval of the City Council, authorized by Ordinance No. 279.</b>	<b>\$146,170.58</b>
<b><u>Section 2.</u></b>	<b>Payroll</b>	<b>\$44813.60</b>
	<b>Total this Ordinance:</b>	<b>\$190,984.18</b>

---

**Stetson Diveley**  
Treasurer

---

**Jennifer Shautlz**  
Council President

**Report Attestation for the Month of January 2025.**

I have reviewed the Financial Statements and reports contained herein and, to the best of my knowledge, believe they present an accurate record of the City of Towanda's financial transactions for the indicated month.

---

Stetson Diveley  
Treasurer, City of Towanda, KS

# Call Breakdown by Deputy

<u>Call Type</u>	<u>Location</u>	<u>Outcome</u>	<u>Deputy</u>	<u>Total Calls For Service</u>	<u>Walker</u>	<u>Johnson</u>	<u>District</u>
Fraud/ Forgery	700 blk Mechanic St	Report	District	15	8	0	30
Disturbance	500 blk N 9th St	Report	District	12	6	0	23
Traffic Stop	E Main St & N 2nd St	Warning	Walker	0	0	0	0
Miscellaneous	600 blk E Mills Dr	HBO	Walker	1	1	0	2
Check Welfare	600 blk E Mills Dr	HBO	District				
Assist Towanda Fire	500 blk N 9th St	HBO	District	1	0	0	0
Miscellaneous	600 blk E Mills Dr	HBO	Johnson	1	1	0	4
Civil	600 blk E Mills Dr	HBO	Johnson	0	0	0	0
Civil	600 blk High St	HBO	District				
Alarm/ Business	600 blk E Main St	HBO	District				
Disturbance/ DV	300 blk N 4th	Report	Walker				
Battery	500 blk E North St	HBO	Walker				
School Check	900 blk E Main St	HBO	Walker				
Runaway	700 blk E Mills Dr	HBO	Walker				
Threats	700 blk Bever Dr	HBO	District				
Miscellaneous	700 blk Bever Dr	HBO	Johnson				
Assist Towanda Fire	400 blk N 8th St	HBO	District				
Green Tag	2000 blk SW River Valley Rd	HBO	Johnson				
Disturbance	100 blk S 2nd St	HBO	District				
Suspicious Activity	100 blk N Sunset Ln	HBO	District				
Traffic Stop	600 blk E Main St	Warning	District				
Abandoned Vehicle	E Clayhill Rd & SW Hunter Rd	Report	Johnson				
Suspicious Vehicle	1000 blk SW Hunter Rd	HBO	District				
Traffic Stop	E Main St & N 6th St	Warning	District				
Noise Complaint	100 blk S 2nd St	HBO	Johnson				
Assist EMS	600 blk E Mills Dr	HBO	Walker				
Check Welfare	500 blk N 6th St	HBO	Walker				
Traffic Stop	E Main St & N 3rd St	Warning	District				
Check Welfare	E Kechi Rd & E Main St	HBO	District				
Miscellaneous	700 blk E Bever Dr	HBO	District				
Traffic Stop	E Main St & N 2nd St	Warning	Johnson				
PFS/PFA Service	900 blk E Main St	HBO	District				

School Check	500 blk N 6th St	HBO	Walker
Check Welfare	E Main St & N 6th St	HBO	Walker
Miscellaneous	300 blk N 4th	HBO	District
Suspicious Activity	2000 blk SW River Valley Rd	HBO	District
Check Welfare	100 blk N 3rd St Apt B3	HBO	Walker
Runaway	500 blk E North St	HBO	District
Disturbance	500 blk E North St	HBO	District
Assist Towanda Fire	300 blk E Main St	HBO	District
Assist EMS	700 blk E High St	HBO	District
Traffic Stop	N 6th & E Main St	Warning	District
Buisness Check	300 blk E Main St	HBO	Walker
Traffic Stop	500 blk E Main St	Citation	Walker
Animal at Large/ Domestic	600 blk E North St	HBO	District
Suicide/ Threats	300 blk N 8th St	HBO	District
Assist EMS	300 blk N 9th St	HBO	Walker
PFA/PFS Violation	700 blk E Bever Dr	HBO	Walker
Civil	200 blk S 4th St	HBO	District
Miscellaneous	400 blk N 10th	HBO	District
Civil	200 blk S 4th St	HBO	Johnson
Miscellaneous	300 blk N 4th St	HBO	District
Miscellaneous	400 blk N 10th St	HBO	District

**MUNICIPAL COURT OF TOWANDA, KS**  
**CASELOAD SUMMARY**  
**For the Period January 1, 2025 through January 31, 2025**

**1. NUMBER OF OFFENSES WRITTEN DURING MONTH**

\*Fines/Court Costs listed in this section are often waived in dismissed cases.

	COURT COSTS	
a. Speeding.....	0	\$0.00
b. No/Invalid Insurance.....	1	\$50.00
c. Invalid/Expired Registration.....	0	\$0.00
d. No/Invalid Driver's License/Improper Use of DL.....	0	\$0.00
e. Driving Under the Influence.....	0	\$0.00
f. FTY or Failure to Stop.....	0	\$0.00
g. Other Traffic Violations.....	_____	_____
h. Crimes Against Persons/Property (e.g. assault, battery, theft, criminal damage, vandalism).....	_____	_____
i. Other Crimes (e.g. tobacco infractions by minors, crimes against government, public safety, public morals).....	_____	_____

[(i. Offense Breakdown)]

**TOTAL THIS MONTH**

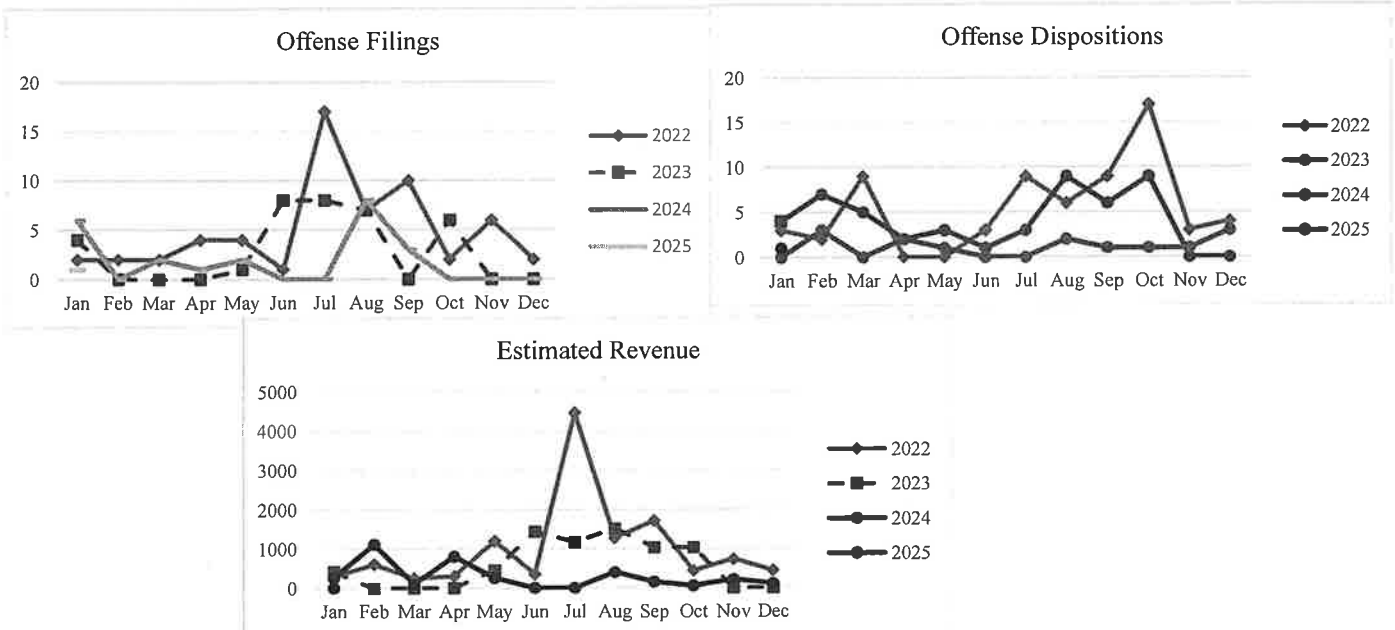
\*YTD:\$72.00 collected of estimated annual revenue of \$72.00

**2. NUMBER OF OFFENSES DISPOSED OF DURING MONTH**

a. Guilty Pleas.....	_____	
b. Bond Forfeitures.....	_____	
c. Dismissals.....	1	
Reason.....	proof ins shown	
Reason.....	_____	
Reason.....	_____	
d. Guilty by Trial (on plea of not guilty).....	_____	
e. Diversion Agreements.....	_____	

**TOTAL DISPOSITIONS THIS MONTH**

1





**TOWANDA DEPARTMENTAL REPORT- Planning/Zoning Adm. Lisa Long**  
**January 2024 Activity February 5, 2025 Report**

What we have been doing:

Processing Contractor Licensing Renewals for 2025  
 Preparing CMB License Renewal  
 Monitor and Dispatch inspections  
 Research and prepare information as needed  
 Cemetery Lot Sales, Paperwork, Deeds, and Questions Assisting with the prep of Ordinances and Resolutions  
 Assisting Residents/Contractors daily with building code questions and inspections  
 Working always to make the PZ Department more efficient  
 Following Code Enforcement

Processing Licensing/Permits  
 Providing Excellent Public Service  
 Filing away older business

What we plan to do:

Continue Contractor Licensing and Permit Issuing  
 Misc. other work as needed  
 Research and Secretary duties for the Planning Board Continue to improve the efficiency of the PZ Department  
 Cemetery -Selling Plots-Preparing paperwork and Deeds-Assisting residents with sales of plots and information  
 Animal Control Records. Annual Shelter Inspection Feb 2024  
 Continue to follow Code Enforcement  
 Gather info to prepare for completion of Fee/Fine Chart for Towanda Once New Resolutions completed

Continue Serving Towanda Citizens  
 Continue with duties as listed above

Permits:

116 S 4<sup>th</sup> Plumbing Sewer  
 337 N. 8<sup>th</sup> Kitchen Remodel Value \$28,000  
 116 S 4<sup>th</sup> Plumbing Water  
 1312 Willow Brook Deck Value \$17,112  
 302 N 6<sup>th</sup> Electrical Upgrade  
 122 N 5<sup>th</sup> 24'x30' Carport  
 612 Mills Electrical Failed Inspection Not Ready

606 Mills Electrical Failed Inspection Not Ready  
 774 Bever Electrical  
 612 Mills Electrical  
 606 Mills Electrical  
 710 North Mechanical HVAC

Statistics and Lists: Inspections Completed

309 Main Site Visit  
 116 S 4<sup>th</sup> Sewer  
 116 S 4<sup>th</sup> Water line repair  
 710 North HVAC  
 337 N 8<sup>th</sup> Kitchen View  
 1312 Willow Brook Piers  
 606 Mills Electric  
 612 Mills Electric  
 774 Bever Electric  
 1213 Willow Brook Framing  
 606 Mills Electrical  
 612 Mills Electrical  
 779 Bever Electrical  
 783 Bever Electrical  
 404 N 6<sup>th</sup> Building Code Inspection Walk thru For New Business

710 Bever Electrical  
 785 Bever Electrical  
 441 N 11<sup>th</sup> Consult Electric  
 1312 Willow Brook Final Inspect  
 441 N 11<sup>th</sup> Site View  
 441 N 11<sup>th</sup> Consult  
 City Pool Pergola Consult  
 309 Main Sat 2/1 /2025 Consult re Dangerous Building  
 309 Main Site View Dangerous Building  
 309 Main 2/3/2025 am Consult re Dangerous Building  
 309 Main 2/3/2025 pm. Site view Meeting w/City Engineer re Dangerous Building  
 404 N 6<sup>th</sup> Fire Code Walk thru for New Business

New Contractors Licensed & Certificates Issued:

Schwindt Remodeling & Construction- El Dorado  
 Central Consolidated Inc- Wichita  
 Brand Plumbing- Wichita  
 Sunflower Services – Wichita  
 Roofing Services Unlimited-Newton  
 Williamson Plumbing-Augusta  
 James Voegeli Const Inc-Maize KS

Hanna Heating & Air- Wichita  
 Shine Solar LLC- Rogers, AR  
 Dry Basement Inc- KC MO  
 Tade/Ben Franklin Plumbing-Wichita  
 Flinthills Electric-Burns  
 His Light Electric LLC-Valley Center

NTA Citations Issued/ Pending Court Action #16586 308 Main Arrested for Failure to Appear. Continued Court Date Feb 11<sup>th</sup>  
 #16587 315 S. 5<sup>th</sup> Found still in violation. Appealing to District Court.  
 PZ Board Meeting/BZA Feb 2025 Meeting – Increase to Zoning fees from 1998 Pricing. **Business Permit for Door-to-Door Sales: None**

# CITY OF TOWANDA

## JANUARY 2025 SUMMARIZED MAINTENANCE REPORT



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## **WATER**

In the month of January, the city Maintenance crew has been busy fixing a few blown out pipes due to the cold weather. We are currently working on running the water supply from the well to the pool and getting a new chlorination unit to keep up with the higher chlorine demand.

- Took coliform samples
- Fixed leak at Towanda gables
- Put a meter and heater in the water tower to prevent freezing
- Read meters

## **STREETS**

As the streets are in poor condition the Maintenance crew has been monitoring/ keeping track of street conditions for repair next summer.

- Repaired hole on N 3<sup>rd</sup> ST from water leak

## **SEWERS/ DRAINAGE**

The Maintenance crew has been working to further our progress on replacing the sewer line in the 9<sup>th</sup> ST easement. The city maintenance and administration had a meeting with Max Griffin and has come up with a plan to replace the sewer line when the ground dries out and becomes stable enough to get equipment back in the alleyway.

Update on issue above: City Maintenance has cleaned alleyway

- General maintenance on lift stations and lagoons
- Cut trees out of lagoons
- Put up Manhole barrier post
- Mowed lagoons
- Fixed sewer backup

## **FACILITIES/ GENERAL MAINTENANCE**

- Cleaned out lift station
- Clean shop on Fridays
- Pushed up burn pile
- Plowed snow
- Fixed snowplows
- Painted city hall
- Set out dog trap
- Fixed dog trap
- Made plow for golf cart

- Installed water tower anti-freeze line
- Put community building tale cart together
- Changed out lights in council room/city hall
- Got greenhouse ready to start flowers
- Painted manhole barricade poles
- Built hitch receiver on bucket truck
- Caught 2 dogs
- Hung banners
- Dog kennel inspection
- Dog kennel maintenance
- Finished welding up pool awning
- Dug trench for well pipe
- Dropped pool awning off at the sandblasters
- Worked on well water filtration system
- Went to a road conference
- Went to a water conference

## **EQUIPMENT MAINTENANCE**

- Greased equipment
- Topped off all fluids on pickups
- Washed equipment
- Replaced shocks on pickups

## **UPCOMING ISSUES**

- Water line replacement on the south side of town
- 9<sup>th</sup> ST sewer line

Old  
Business  
02.12.2025

New  
Business  
02.12.2025

# 7 X 12 Interstate LoadRunner Bumper Pull Dump Trailer

**IN-STOCK**



**Price: \$8569**

Pay As Low As **\$273.46/mo.**

**RESERVE FOR \$1 & CHECKOUT**

A \$1 Refundable Deposit Lets You Reserve This Trailer for 7 Days

**SCHEDULE AN APPOINTMENT**

Book a visit with our team to learn more and browse inventory!

Not ready to reserve? [Add to Cart](#) and decide to reserve when you are ready!

## Financing Benefits

- ✓ Pay As Low As \$273.46/mo. - With Traditional Financing
- ✓ Rent-To-Own Available With C3 - All Credit Approved
- ✓ Same Day Financing
- ✓ No Penalty For Early Payoff

Want to learn more? [Apply for financing](#) or Call Now! 501-232-4019

Description	Specifications
-------------	----------------

### Trailer Details

Color:	Black
Size:	7 X 12 LoadRunner Bumper Pull Dump Trailer
Tires:	Radial
Ball / Plug Type:	2-5/16" / 7-Way
Vin#:	4RADU1227SC067915

### Features

Clearance Lights:	LED
Tail Lights:	LED
Undercoating:	

# BUILT FOR THE PRO!



## 38HP 12GPM @ 4000PSI COLD WATER JETTER

### Variable Speed Hydraulic Hose Reel

Equipped with either 300' 3/8" or 300' 1/2" or 500' of 3/8", our full hydraulic hose reels feature a roller guide arm for easy operator application.

### Pump

The pump systems we use are manufactured by Industrial Division of Giant Pumps. These Premium Tri-Plex Pumps are proven with literally thousands in service worldwide. They are easy and inexpensive for service.

### Pump Saver System / EZ Start Valve

We engineer all jetter trailers with our "pump saver system" - that when the hose flow is released, the bypass water re-circulates back to the water tank. This keeps the head of the pump cool extending its life substantially.

### TBDS™ (Total Belt Driven System)

All components are belt driven. The pump is Triple-V-Belt Driven. Belt driven reduces vibration and allows the pump to run at 1/2 RPM. This extends operational life, especially vs. gear driven power plants.

### Detergent Application / Injection

The equipment operator can control the concentration levels at the machine and controls the detergent injections depending on the job needs.

### Quick Antifreeze System / Recycle System

Our jetter units come with our quick antifreeze system where you close one ball valve and open the antifreeze ball valve - then run the machine for 30 seconds and the entire system is antifreezed. Start the machine - then recapture the antifreeze in the antifreeze tank and re-attach the jetter nozzle and you are ready to jet!



## AVAILABLE IN SINGLE OR TANDEM AXLE

### Model Numbers:

XF21240CW-SA-200GL  
XF21240CW-SA-330GL  
XF21240CW-TA-200GL  
XF21240CW-TA-330GL

### FEATURES:

- 38HP Kohler Magnum Fuel Injected
- 12GPM @ 4,000 PSI
- Drive Triple V-Belt
- Trailer Size 5' x 12' Deck
- Tandem Axle Rating 2 x 3,500 LB.

**1.800.624.8186**

[www.HotJetUSA.com](http://www.HotJetUSA.com)

07-18-2024



# SINGLE AXLE



# TANDEM AXLE



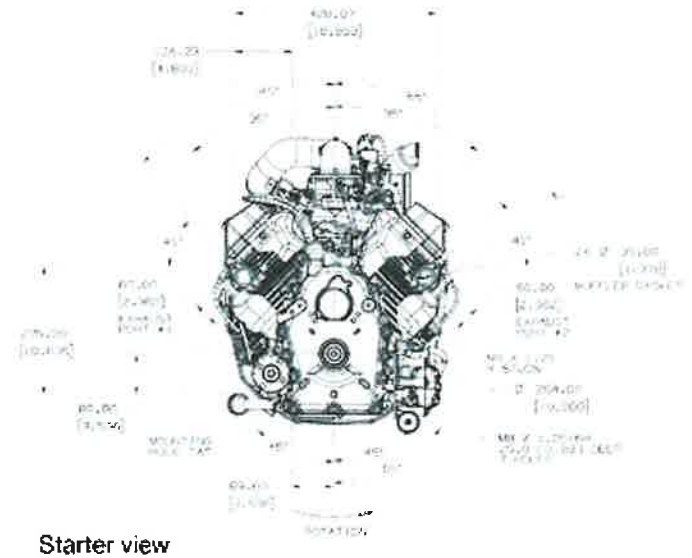
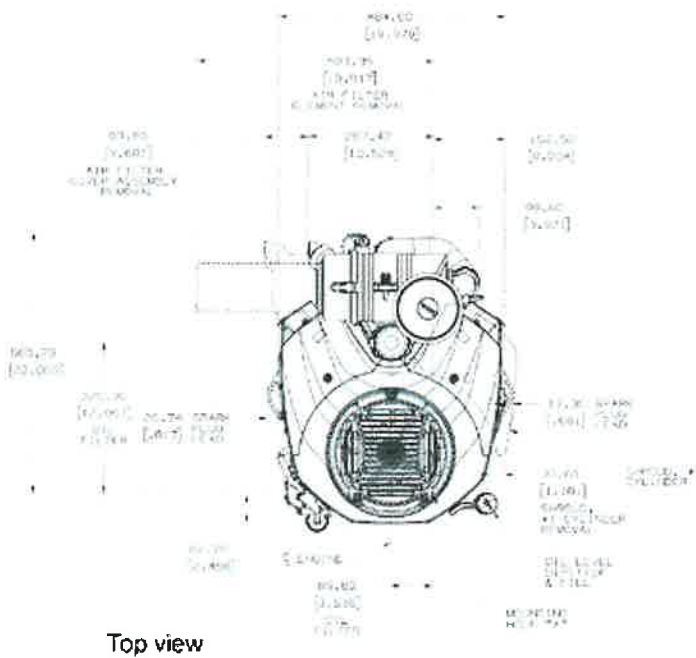


# BEST IN CLASS POWER UNIT!

Manufactured by Kohler

## ADVANTAGES:

- Ultra-Cool Operation
- Proven High Torque
- Parts and Service Readily Available



<b>MODEL</b>	<b>ECH980</b>
<b>POWER @ 3600 rpm Max.hp (kW)</b>	<b>38 (28.3)</b>
<b>SHAFT</b>	<b>HORIZONTAL</b>
<b>DISPLACEMENT cu in (cc)</b>	<b>61 (999)</b>
<b>BORE in (mm)</b>	<b>3.5 (90)</b>
<b>STROKE in (mm)</b>	<b>3.1 (78.5)</b>
<b>PEAK TORQUE @ rpm ft-lb (Nm)</b>	<b>56.0 (75.9) @ 3000 56.0 (75.9) @ 3000</b>
<b>COMPRESSION RATIO</b>	<b>8.8:1</b>
<b>DRY WEIGHT lb (kg)</b>	<b>132 (60)</b>
<b>OIL CAPACITY U.S. qt (L)</b>	<b>2.0 (1.9)</b>
<b>LUBRICATION</b>	<b>FULL-PRESSURE WITH FULL-FLOW FILTER</b>
<b>DIMENSIONS L x W x H in (mm)</b>	<b>LOW-PROFILE AIR CLEANER 15.8 X 19.1 X 23.6 (402 X 484 X 600)</b> <b>HEAVY-DUTY AIR CLEANER 17.1 X 19.1 X 27.5 (435 X 484 X 699)</b>



# COLD WATER FUEL INJECTION SERIES SPECIFICATIONS

## GENERAL SPECIFICATIONS

- 330 or 200 Gallon Water Capacity
- Molded HDP Water Tank(s)
- Nema 4 Rated Control Panel

## HOSES & REELS

- Hydraulically Powered, Variable Speed Hose Reel with 300' of 3/8" Jetting Hose Rated @ 16,000 PSI Burst Pressure
- Water Supply Hose Reel with 100' of 3/4" Hose
- 2nd Hose Reel for Wash Down with 100' Hose/Spray Gun
- Adjustable Pressure Relief/Control Valve(s)
- Adjustable Pulsation System with Control
- Rotary Beacon Light
- "Fast Fill" for Hydrant Hook-Up

## PUMP

- Premium Modified Hybrid Pump 12 GPM @ 4,000 PSI (+/- 5%)
- Triple Power Belt Driven
- Dual Safety Relief Valves and Pump Saver System
- Rear Throttle Control

## MOTOR DESCRIPTION

- 38HP Kohler Magnum F.I.
- Low Noise Muffler
- EPA Tier 4 Rated
- Low Engine Oil/High Temperature Auto Shutdown System
- Large Battery Box

## TRAILER DESCRIPTION

- Rugged, Compact Specially Engineered Trailer to Haul the Equipment and Water Load
- Leaf Spring Axles Cushion and Distribute the Weight for Easy Towing
- 5'x12' Tandem Axle - Single Axle also available.
- Tandem Axle (2 x 3,500 lb)
- Dual Axle Brake - DOT Legal in all 50 States
- Full Premium Powder Coat
- LED Lighting

## NOZZLES

- Warthog - WT-3/8
- 3/8" Lazer, Ram, Spinner, Degreaser
- 1/4" Lazer, Ram, Spinner, Degreaser

## PACKAGE INCLUDES

- Two Side Locking Toolboxes
- Side Signage with Custom Branding
- 10' Safety Colored Leader Hose
- 2" x 36" Tiger Tail Hose Protector
- Portable Reel with 100' 1/4" Jetting Hose
- Safety Cone Holder
- Rear LED Lighting
- 2 Remote Controls - Solid State Wireless Unit up to 300' Range

## OVERALL DIMENSIONS

- Overall Length 16' 6" incl. hitch
- Deck Length 12'
- Height 8' w/safety light 7'
- Overall Deck Width 7'
- Weight Dry 2,950 lbs
- Weight Full Load 6,100 lbs

## OPTIONS AVAILABLE

- 14k Trailer w/600 Gallon Water Tank
- Single Axle; 200 gal. Water Tank, 5,000lb Rated Axle -or- 350 gal. Water Tank, 7,500lb Rated Axle



# THE BEST JETTERS DESERVE THE BEST TRAILERS



- » Box Tube Steel Construction
- » Solid Diamond Plate Steel Deck
- » Fully Primed And Powder Coated

## BUILT FOR YEARS OF SERVICE





# CHOOSE YOUR TRAILER COLOR!



Red, Black & Blue Standard Color Options  
Custom Paint Colors Available Upon Request - Cost Extra





**XtremeFlow II – Fuel Injected - Cold Water**

**Order Overview #XF2FI-11425**

CONTACT INFORMATION			SHIPPING ADDRESS		
City of Towanda Rylan Rose 110 S. 3rd Ave Towanda, KS 67144 316-390-4085 super@cityoftowanda.com			Same		
Date	Sales Rep.	Build Times	Contact	Terms	Quote Expires
1/14/25	Mo and Derek	4-6 Weeks	Rylan	50% Down 50% Before Shipping – PIF or finance or PO	4/14/25
Quantity	Model/Item	Description		List Price	Municipality Price
1	XFIITA1240CW	Complete Cold-Water Trailer Mounted Jetter Package		\$49,995.00	\$46,995.00
1	Custom Built Open Deck Trailer	5' x 10' Diamond Plate Steel Open Deck Single Axle Trailer, DOT Compliant, Electric Brakes. Your choice of trailer color (Black, Red, Blue, Powder Coat Paint. Includes the new HD Trailer Jack. Comes with the new alloy rims and a spare tire.			INCLUDED
1	Kohler 38 HP	38 HP Kohler Fuel Injected Cold Water Unit – Electric Start-- 12 GPM @ 4000 PSI. Custom Stainless Steel Removable Machinery Cabinets with Full Gauge and Control Panel. This will clean lines from 2-inch up to 12-inch			INCLUDED
1	Premium Tri-Plex Pump	Premium Tri-Plex Pump with By-Pass Pump Saver System - Triple Belt Driven (TBD) with pump pre-filter system 50 mesh. Comes with the jetter pulsation valve			INCLUDED
2	Remote Control	Solid State Remote Control. Can start the jetter up to 300 feet away. For safety start and stop operation.			INCLUDED
1	Water Tank	200-gallon Lifetime Industrial Water Tank, Fast-fill Piping for Hydrant Connection.			INCLUDED
1	3/8 Hose & Hose Reel	500' 3/8" Poly Flow Jetter Hose. Installed on an industrial grade hose reel made by Hannay includes Swivel Thumb Control Arm and gear reduction. Comes with Tiger Tail Hose Protector (2" x 36"). This reel will be full hydraulic drive.			INCLUDED
1	3/8-Nozzle Set	Custom Drilled 4-piece 3/8" Nozzle Set, Ram, Laser, Spinner, Degreaser. Custom drilled to be puller / flushers.			INCLUDED
1	WT-3/8-C	3/8" Custom Drilled Warthog Nozzle, with WT-600 Service Kit.			INCLUDED
1	Power Wash Down System	3/8x100ft high pressure wash down hose installed on a manual hose reel made by Hosetract. Includes 5000-PSI stainless Steel Super Swivel with grease fitting. Comes with gun/lance combo, full set of spray nozzles (Red, Green, Yellow, and White) and one (1) Turbo Nozzle. Includes the Sludge Pump Assembly Engineered to vacate liquid at 50 GPM. With a 25-foot flat fire hose.			INCLUDED
1	Soap Injection System	12-gallon Soap Tank with Custom Injection System			INCLUDED
1	1-Day Training	Lodging, Meals, Transportation in Salt Lake City for one (1) to attend Safety & Operations, Business & Marketing Training. All you do is get here, we will take care of everything else, Transportation, Meals, Room & Board. You are more than welcome to bring more (Up to 4 and 2-rooms), all you do is cover the airfare, and we will take care of the rest.			FREE
4	Toolboxes	(2) Heavy Duty Lockable Custom Steel Side Mounted, (1) Heavy Duty Steel Tongue Mounted, (1) Craftsman Toolbox.			INCLUDED
1	Safety Package	Safety and Operations Video – OSHA Compliant, Safety Sign-off Sheets, Safety Vests, Safety Cones, Strobe Light, LED Trailer Lights			INCLUDED
1	Manual Package	(1) Parts Book, (1) Service Manual (1) Operator's Book			FREE
1	Detergents	Case (12 pcs) 3N1 Total C Jetting Detergent			FREE
1	Small Line Hose & Hose Reel	100' 1/4" Jumper/Satellite Hose, Reel, Foot Control Pedal and 4pc custom drilled nozzle set (laser, ram, deicer/degreaser & spinner).			Included

[Type here]



		Includes 1/8x100 Foot black jetter hose (no hose reel) with 4-piece nozzle set.		
-----	-----	Page 2 of 2		-----
Quantity	Model/Item	** Options/Extras/Upgrades**	Wholesale Price	Add In Price If Wanted
1	Company Signage	We will design with your high-resolution logo custom signs to mount on the toolboxes.	\$650.00	<b>FREE</b>
1	3/8 Root Cutter Kit	3/8 complete root cutter kit includes 3-types of chain – Bicycle, Link, and cable. All cables pre-cut to 3-4-6- in pipe sizes. Also includes all three centralizers 3-4-6. Custom drilled to the specifications of your jetter for optimum performance.	\$1,484.00	Not Included
1	Directional light Bar	Left/Right directional light bar on rear of trailer. Light bar made by Whelen.	\$,2480.00	Not Included
1	Surge Protectors	Liquid Surge Protectors to eliminate the water tank surge. This helps the wear and tear on a transmission. (10 are required in a 330-gallon water tank). Price is for the assembly and installation of the surge busters.	\$450.00	Not Included
1	Antifreeze System if needed	12-gallon Antifreeze Tank with full recycle System and blow down option.	\$925.00	Not Included

Please review carefully and note any corrections or optional items to be included. If purchasing the Equipment out-right, we require 50% deposit, with balance before shipment. if a municipality or government division is purchasing, we require a purchase order before production. If financing the equipment, we will work with you directly with the financing company.

Subtotal:	\$46,995.00
Sales Tax:	EXEMPT
Shipping:	\$2,780.00
<b>TOTAL:</b>	<b>\$49,775.00</b>

Authorized Signature \_\_\_\_\_

Date \_\_\_\_\_



## **02/06/2025 DEPARTMENTAL UPDATES**

### **RE: New Ordinance for the Regulation of Vacant Residential Buildings (Ordinance for approval)**

Prepared for this meeting is an Ordinance for the regulation of Vacant Residential Buildings. We have had an instance or so stemming from vacant residential structures in the city.

### **RE: Update of Zoning Regulation Fees (Resolution for Approval)**

At the Planning Zoning Meeting of February, after much deliberation and discussion, the PZ Board approved an increase to the Zoning/Subdivision Regulation Fees which had not been revised since 1998. They are asking for your approval of the Resolution to increase these fees.

### **RE: Updating of 1997 Towanda Zoning Regulations (FYI)**

The week of February 10<sup>th</sup>, Foster & Associates plans to provide a timeline for the process to update the Towanda Zoning Code.

There will be an extensive amount of research for the Zoning Department to provide Ordinances and changes that have been added to the regulations since 1997 to be included in the update.

### **RE: Building Code Effectiveness Grading Schedule (FYI)**

A meeting has been scheduled here for February 26<sup>th</sup> with a representative of ISO from Verisk to evaluate our Building Code Enforcement Program. The data required includes Building Code Enforcement, Inspection Information, Zoning Appeals, permits issued in the previous year and the process to review them, employee data and qualifications, departmental operations, and enforcement of Flood Plain Regulations. Also reported is the edition of the adopted Building Code Models in effect.

This information is used widely by the insurance industry to set rates for our community and utilized by FEMA for various grant programs. The last ISO evaluation for Planning & Zoning was in 2019.

### **RE: Building Resilient Infrastructure and Communities (BRIC) 2024 Grant (FYI)**

On January 30<sup>th</sup>, we received word that the FEMA Grant I, had applied for, to monetarily assist the city in updating the Building Codes and/or Zoning Regulations, had passed the pre-application process, and was approved to be forwarded to the next phase.

On February 3<sup>rd</sup> we received word that there was a funding pause on the FEMA Grant. We are awaiting further instructions.

**AN ORDINANCE PROVIDING FOR THE REGISTRATION OF VACANT RESIDENTIAL BUILDINGS PROVIDING PROCEDURES RELATED TO MAINTENANCE, MARKETING AND ANNUAL INSPECTIONS.**

**WHEREAS**, the Governing Body Towanda finds that vacant residential real estate adversely affects quality of life, creates blight, and impacts local property values; and

**WHEREAS**, vacant residential buildings are known to attract vandalism, become havens for drug use and other crime, and require expenditure of public funds for police protection, fire protection and housing inspection; and

**WHEREAS**, the Governing Body of Towanda finds that public health, safety and welfare are adversely affected by prolonged vacancies in residential real estate;

**BE IT ORDAINED** by the Governing Body of the City of Towanda, Kansas:

**SECTION 1.** The Governing Body of Towanda, Kansas, hereby adopts a vacant residential building ordinance as follows:

**Section 1.**

**(a) Purpose**

Recognizing that vacant residential buildings contribute to blight in residential neighborhoods, discourage economic development and retard appreciation of property values, endanger public health and safety, attract criminal activity, and create fire hazards, it is the responsibility of property owners to prevent buildings from becoming a burden to the neighborhood and community and a threat to the public health, safety, and welfare. Maintenance of the public health, safety, and welfare thus requires the City to maintain an accurate registration of all vacant buildings and properties.

**(b) Definitions**

- (1) **'Building'** means a residential building, accessory structure, mobile or modular structure, or other structure adapted to permanent occupancy for residential purposes;
- (2) **'City'** means the City of Towanda ;
- (3) **'Chronic Vacancy'** means any building or property vacant for an uninterrupted term of 1 year or more after initial registration
- (4) **'Owner'** means the person, persons or entity identified as the owner of the parcel with the Butler County Appraiser's Office; or any agent identified by a nonresident owner;
- (5) **'Residential'** means any "residential structure or property" as defined in the Towanda Zoning Regulations;
- (6) **'Unsecured'** means that access to the building may be obtained through open, unlocked, broken or missing doors or windows of such building;

(7) **'Vacant Building'** means a building or property that is unattended or unoccupied and is not actively used as a place of residence, or the building is frequently open or unsecured so that unauthorized admittance may be gained without damaging any portion of the property. A residential property will be considered vacant when found to be in the above condition for more than twelve consecutive (12) months and subject to the registration requirements found in Section 2.

## **Section 2.**

### **(a) Registration and maintenance requirements; fees**

- (1) The owner of a vacant building or property must register the building with the City designated officer within twenty (20) days of written notice provided to the owner or the owner's resident agent of the existence of the vacant building. Such notice shall be served on the owner or resident agent by personal service or by certified mail, return receipt requested. If the owner is a non-resident, such notice shall be sent by certified mail, return receipt requested, to the last known address of the owner;
- (2) The City shall also accept notifications by mail or electronic transmissions of a building or property that meets the definition of a Vacant Building or Property as defined in Section 1-(b) -7 and shall pursue registration of said building/property in accordance with the provisions of this ordinance.
- (3) The required registration shall be submitted on the form provided by the City, which form shall include the name, current mailing address, phone number and any other contact information of the owner; the names and addresses of all known lien holders and all other parties with a legal or equitable ownership interest in the building; and the common address of the building. The form shall also include the period of time the vacant building is expected to remain vacant, and a plan and timetable for either:
  - (i) returning the vacant building or property to appropriate occupancy or use; or
  - (ii) marketing the property pursuant to the requirements of subsection (b) of this ordinance;
- (4) Pursuant to the registration requirements of this subsection, for every subsequent year a building remains vacant beyond the initial registration, the owner of the vacant building must:
  - (i) re-register the building or property, including appropriate fees, and
  - (ii) submit an updated plan for either returning the vacant building or property to appropriate occupancy or use, or marketing thereof;
- (5) If the owner of the vacant building or property does not reside in Butler County for at least six (6) months a year, then they must provide the information for a resident agent with authority to act with respect to the property, including name, current mailing address, phone number and any other contact information of the owner's agent;
- (6) Any subsequent owner of a vacant building or property must register or reregister the building with the City designated officer within thirty (30) days of any transfer of any ownership interest in the vacant building;
- (7) The owner of a vacant building or property must keep the building and any adjoining property secure, safe and maintained in compliance with all federal, state and local ordinances and regulations;
- (8) A registration fee of twenty-five dollars (\$25.00) per residential building shall be collected by the City designated officer at the time of registration or re-registration.

### **(b) Marketing requirements**

The following vacant buildings or properties shall be exempt from the registration *fee* required pursuant to Section 2(a)(9), but shall still comply with all other registration requirements under this section:



(1) All buildings which are actively marketed as “for rent” in a newspaper or in a recognized online website listing at a fair market value rental rate based upon market rental rates for comparable properties. It is the responsibility of the vacant building owner to produce evidence of active marketing to claim this exemption. In the event that active rental marketing ceases, the vacant building in question shall be subject to the registration fees provided for above and shall immediately be due and owing;

(2) All buildings or properties which are being actively marketed as “for sale” by a licensed real estate broker or by the owner and advertised as such in a newspaper or listed on a recognized online website. The vacant building owner has the obligation to produce evidence of active marketing in order to obtain this exemption. In the event that the active “for sale” marketing ceases, the vacant building in question shall be subject to the registration fees provided for above and shall immediately be due and owing

(3) Any vacant residential building for which the owner executes a valid affidavit on a form provided by the City attesting that the owner intends to resume occupancy of the vacant building as a dwelling within 180 days. Failure to actually resume use of the vacant building as a dwelling within 180 days will result in the reinstatement of the registration fee that was exempted under this section;

(4) An owner who acquires a vacant building or property for which the registration fee has already been paid for the calendar year period shall register the change of ownership with the City, but is not liable for an additional registration fee for that calendar year.

### **Section 3.**

#### ***Penalties; procedures***

(1)(a) Any owner who fails to register a vacant building under this ordinance, as required by Section 2, may be liable for a civil penalty not to exceed **fifty dollars (\$50.00)**.

(b) If the building continues to meet the definition of a vacant building for a period of ninety (90) calendar days beyond the required registration or re-registration date, and the owner fails to register or re-register such building, the City designated officer may assess a penalty of **one-hundred dollars (\$100.00)** for each ninety (90) calendar day period the building continues to be unregistered. At no time may the amount of the assessment exceed **four-hundred dollars (\$400.00)** per building in a calendar year.

(c) If a building or property is vacant more than 1 year after initial registration it shall be classified as a chronic vacancy and shall be subject to a fee of **\$200.00 per year**. Funds derived from said fee shall be used to offset the city's cost of annual inspections as found in Section 2 of this ordinance.

(d) All penalties assessed shall be payable directly to the City.

(e) Any and all civil penalties assessed under this section shall be billed to the owner or other responsible party. Failure or refusal to pay any and all such penalties permits the City to pursue any and all available legal remedies for the enforcement and collection of such penalties; including but not limited to, civil actions being filed in district court, suits or actions being maintained in any court of competent jurisdiction, abatement of nuisances maintained in violation of this Ordinance, institution of injunction, mandamus, or other appropriate action or proceedings to enforce the penalty provisions of this Ordinance.

(2)(a) Upon failure to register a vacant building, as required by Section 2, a Notice of Registration Penalty may be issued to the owner;

(b) A separate Notice of Registration Penalty shall be issued for each subsequent penalty that may be assessed pursuant to Section 3(1);

(c) The Notice of Registration Penalty shall be served upon the owner by certified mail or personal service.

(d) This ordinance in no way limits the penalties, actions or abatement procedures which may be taken by the City for a violation of any other ordinance of the City or statute of the State of Kansas

**Section 4.**

***Annual inspection requirement for structures or properties classified as chronic***

(1) The City designated officer or their appointee may inspect or cause to be inspected any premises in the City for the purposes of enforcing and assuring compliance with the provisions of this chapter and safeguarding the health, safety and welfare of the general public. Upon the request of the City designated officer, an owner shall provide access to all interior portions of any vacant building or suspected vacant building in order to permit a complete inspection;

(2) The Fire Chief is authorized to enter and inspect, or cause to be inspected, all vacant buildings and premises for the purpose of conducting an annual fire code compliance inspection.

**Section 5.** Should any paragraph, section or subsection of this ordinance be declared to be invalid by a court of competent jurisdiction, the decision shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

**Section 6.** The provisions of this ordinance shall be included and incorporated in the Code of the City of Towanda, Kansas, as an addition or amendment thereto, and shall be appropriately numbered to conform to the Uniform Numbering System of the Code.

**Section 7.** This ordinance shall take effect upon its publication in the official City newspaper.

**PASSED AND APPROVED** by the Governing Body of the City of Towanda, Kansas, this 12<sup>th</sup> day of February 2025.

\_\_\_\_\_  
Jennifer Shaults, Mayor

**ATTEST:**

\_\_\_\_\_  
Andrew Newbrey, City Clerk

**RESOLUTION NO. 2025- \_\_\_\_\_**

**A RESOLUTION ESTABLISHING A FEE SCHEDULE FOR CHARGES FOR PROCEEDINGS GOVERNED BY THE ZONING REGULATIONS AND SUBDIVISION REGULATIONS OF THE CITY OF TOWANDA, KANSAS.**

**WHEREAS**, the City of Towanda has adopted Zoning Regulations and Subdivision Regulations which create the need for a fee schedule to wholly or partially defray the costs for administration and enforcement of such regulations; and

**WHEREAS**, the City is authorized pursuant to K.S.A. 12-757 (a) to establish reasonable fees to be paid in advance by the owner of any property at the time of making application for a zoning amendment; and

**WHEREAS**, the City is authorized pursuant to K.S.A. 12-759 (a) to establish a scale of reasonable fees to be paid in advance by applicants for cases heard by the Board of Zoning Appeals; and

**WHEREAS**, the City is authorized pursuant to K.S.A. 12-752(d) to establish a scale of reasonable fees to be paid by the applicant for each plat filed with the Planning Commission;

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF TOWANDA, KANSAS:**

Section 1. That the following fees are hereby established for the purpose of wholly or partially defraying costs for proceedings under the City Zoning Regulations for amendments to zoning district classifications and for special use applications:

Amendment to District Classification .....	\$275.00
Special Use Application .....	\$275.00 *

\* If an amendment to a district classification and a special use application are concurrently processed for the same zoning lot, only one fee is to be charged which would be the higher of the two fees listed.

If notifications have been given for an amendment to a district classification for a special use application and the applicant requests a deferral of the hearing, the applicant will be charged the direct cost of renotification.

Section 2. That the following fees are hereby established for the purpose Of wholly or partially defraying costs of proceedings before the City Board of Zoning Appeals for appeals from the determination of the Zoning Administrator,

Appeal .....	\$150.00
Variance .....	\$150.00
Conditional Use .....	\$150.00

If notifications have been given for an appeal, variance or conditional use and the applicant requests a deferral of the hearing, the applicant will be charged the direct cost of renotification.

Section 3. That the following fees are hereby established for the purpose of wholly or partially defraying costs of administration and enforcement under the Zoning Regulations for various permits and certificates:

Zoning Permits and Occupancy Certificates

Principal Structure or Use.....	\$50.00 *
Accessory Structure or Use .....	\$20.00*
Sign Only .....	\$15.00 *
Portable Sign – Annual .....	\$50.00 per year or \$5.00 per month for remaining months in calendar year
Service Charge for Redeeming	
Illegally Placed Portable Sign .....	\$20.00
Temporary Permit .....	\$25.00

- This fee is not separately required if an application is concurrently made and a fee paid for a Building Permit. When an application for a permit is concurrently made for any combination of principle, accessory or sign structures or uses, the highest fee applicable to any one of the structures or uses will apply.

If there is a failure to apply for a zoning permit prior to commencing the construction, structural alteration, enlargement or moving of a structure or the establishment, change to another, extension or enlargement of a use which upon investigation would otherwise have been permitted by the Zoning Regulations, there shall be an investigation charge added to the above permit fee which doubles the cost of the fee.

Section 4. That the following fees are hereby established for the purpose of wholly or partially defraying costs of proceedings under the Subdivision Regulations for applications pertaining to platting:

Sketch Plan Staff Review.....	No Charge
Sketch Plan Limited Consultant Review .....	\$50.00 or actual cost
Preliminary Plat .....	\$200.00 plus \$10 for each lot over one
Final Plat for Small Tracts .....	\$200.00 plus \$10 for each lot over one
Final Plat .....	\$125.00 plus \$10 for each lot over one
Lot Split .....	\$125.00
Correction of Platting Error .....	Engineering costs and Recording fee for affidavit
Vacation of a Street, Alley, Public Easement or Public Reservation (Building Setback line, access control, etc.).....	\$250.00

The cost of recording documents, publications, writs, engineering costs and inspections are payable in addition to filing fees. These, if any, will be billed to the applicant.

No fee shall be required when a proposed plat or lot split is submitted by any agency, political subdivision, board or commission of any township, city, the county, the state or federal government.

Section 5. That no part of the fees in Sections 1-4 shall be refunded after payment is made in advance of filing an application, except when a zoning permit is not approved by the Zoning Administrator in Section 3. A written receipt shall be issued by the City to the person making the payment and records thereof shall be kept in such manner as prescribed by law.

Section 6. That the foregoing fees shall become effective on \_\_\_\_\_, 2025.

**PASSED BY THE CITY COUNCIL** this \_\_\_\_\_ day of February, 2025.

**APPROVED BY THE MAYOR** this \_\_\_\_\_ day of February, 2025.

**ATTEST:**

\_\_\_\_\_  
Jennifer Shaults, Mayor

\_\_\_\_\_  
Andrew Newbrey, City Clerk

Other  
Business  
02.12.2025