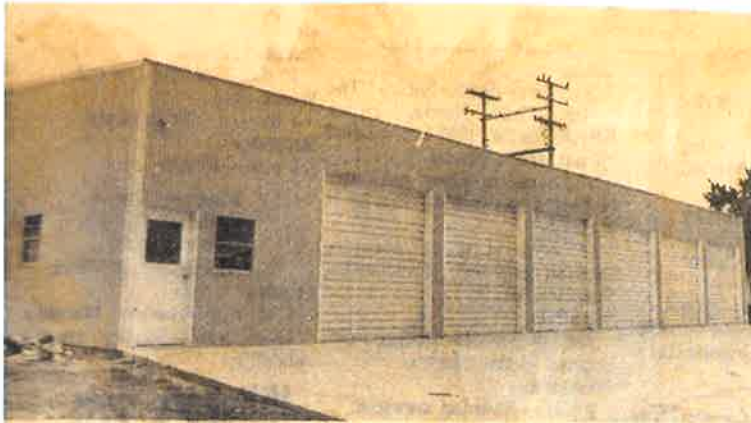
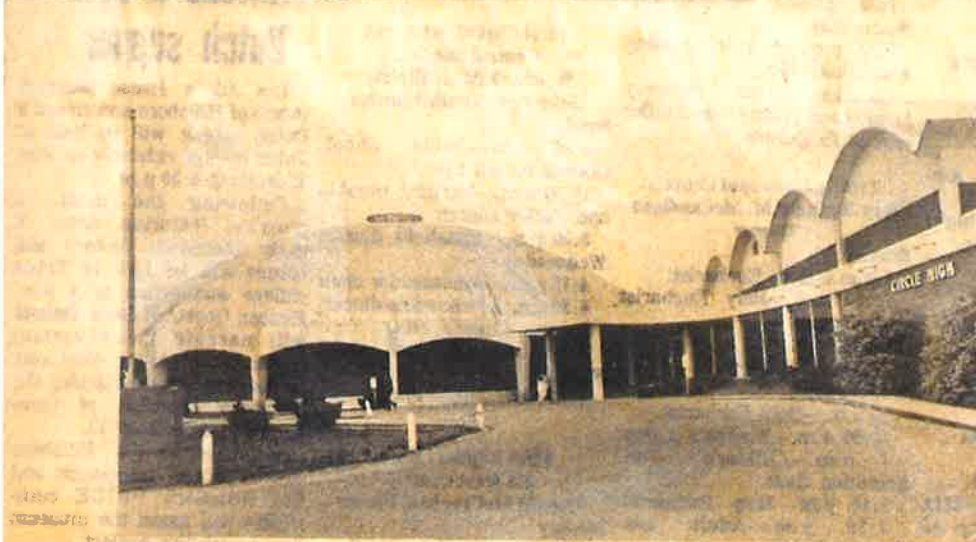


Newspaper Article from 1976



Fire house

Chief Thomas Pyle and the Towanda volunteer fire department moved their five vehicles into this new structure on South Third street in late April. There are 21 city volunteers and 18 township men, who operate the two township trucks. They practice monthly and attend a training school once a year.
— Times Photo.



Circle

Circle High school, the pride of Unified School district 375, was opened in January, 1962, for the second semester. The current enrollment is 380, which includes 197 boys and 183 girls from the Towanda and Benton area. — Times Photo.



City Of Towanda, KS

Lovin' the Small Town Life!

Regular Council Meeting January 10th, 2024
7 pm at City Hall, 110 S. 3rd, Towanda, KS

The City of Towanda

The City Council Regular Meeting Agenda

Wednesday, January 10th, 2024, 7:00 PM, City Hall – 110 S 3rd St., Towanda, KS

Regular Council Meeting

1. CALL TO ORDER

2. ROLL CALL

3. CONSENT AGENDA - *Consent agenda items will be acted on by one motion unless a majority of the City Council votes to remove an item for discussion and separate action.*

- Minutes of December 13th, 2023, Regular City Council Meeting
- Treasurer's Report
 - Statement of Activities
 - Fund Balance Report
 - Budget Execution Report
 - Claims Report
 - Appropriations Ordinance 12-2023
 - Sheriff Office Report
 - Court Clerk's Report

4. PRESENTATIONS AND GUEST SPEAKERS

- None Scheduled

5. DEPARTMENT REPORTS

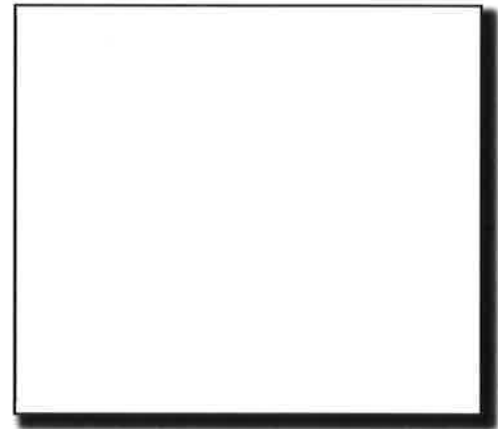
- Planning and Zoning
- Towanda Fire Rescue
- Towanda Maintenance Department

6. OLD BUSINESS

- City & School Banners Update
- School Zone Update
- Lead & Copper, Water Meter Replacement Update
- Fire Department and Potential Fire New District
- Circle Recreation Commission and Possible Vote to Move to 375 School District

7. NEW BUSINESS

- 2024 Mayoral Appointments
- Ordinance No. 715 Redefining School Zones in Towanda
- Resolution 2024-01 Annual Cash Basis Compliance
- 2024 Governing Body Handbook
- Used Bucket Truck Possibility



Council Packet

**CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND
PUBLIC PARTICIPATION POLICY**

8. OTHER BUSINESS

- Reminder: 2025 City Budget and Planning for the Future Workshop January 24th, 6 pm at City Hall, 110 S. Main, Towanda, KS

9. PUBLIC COMMENT TIME

10. EXECUTIVE SESSION

- Contract Review & Discussion

11. ADJOURN

INTRODUCTION

Under the Kansas Open Meetings Act (KOMA), the public has the right to observe the meetings of the Towanda City Council, unless the City Council has recessed into a lawfully conducted executive session. The KOMA does not require the opportunity for public comment – that opportunity is provided at the discretion of the City Council, except as required by State law or City ordinance in certain specific circumstances. This policy outlines the various circumstances under which the City Council meets and elaborates on the City Council's Rules of Procedure by addressing the rules regarding the time, place, and manner of public participation in the City Council meetings from the standpoint of the participating member of the public. This policy is intended to strike a lawful balance between First Amendment protections and the substantial public interests of (1) assuring that meetings of the City Council can occur in an efficient, orderly, and safe manner and (2) promoting productive public discourse regarding the governance and administration of the City while maintaining decorum in an environment free from interference, distraction, or intimidation, whether real or perceived, by any person present in the meeting room toward the Council or members of the public.

SUBMISSION OF WRITTEN INFORMATION

Written information may be submitted to the City Clerk before noon on the Thursday prior to a City Council meeting for distribution to Council and key staff members or may be presented during the meeting upon recognition by the Mayor as a speaker in the manner described below. Ten (10) copies should be provided to ensure that all applicable parties are able to receive and review the information provided.

FORMS OF COMMUNICATION OR EXPRESSION NOT ALLOWED IN THE MEETING ROOM

To assure fulfillment of the substantial public interests outlined above, no member of the public attending the City Commission meeting shall in the meeting room engage in the following forms of communication or expression found by the City Council to be in conflict with the substantial public interests outlined above and, therefore, not allowed in the meeting room (the "disallowed conduct"):

**CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND
PUBLIC PARTICIPATION POLICY**

Before, during, or after the meeting:

(1) Possessing, placing, or displaying a sign, placard, flag, or banner, regardless of its size, the material of which it is made, or its written, graphic, or symbolic content;

During the meeting:

(2) Audibly speaking, or making any sound or noise other than while speaking as a speaker recognized by the mayor;

(3) Applauding, whistling, cheering, clapping, or otherwise expressing agreement with a speaker recognized by the mayor;

(4) Booing, jeering, taunting, ridiculing, mocking or otherwise expressing disagreement with a speaker recognized by the mayor;

(5) Inaudibly mouthing or gesturing messages deemed to be distracting to other persons in the meeting room;

(6) Making available or distributing written materials to those in attendance.

Persons attending a City Commission meeting must turn off or set on vibrate all cellular telephones. Any person exhibiting any form of the disallowed conduct will first be warned by the Mayor to cease. If the person continues the disallowed conduct, the Mayor may ask the person to leave the meeting room. If the person does not promptly leave the meeting room, the Mayor may direct that the person be escorted from the meeting room.

AGENDA ITEMS

CONSENT AGENDA

The Consent Agenda assembles routine action items for collective approval in the interest of efficiency of the meeting. Any item may be removed from the Consent Agenda for separate consideration either (a) at the request of a Council Member or City staff, or (b) by a majority vote of the City Council upon request by a Towanda resident directed to City staff or to a Council Member prior to the start of the meeting without discussion.

PRESENTATIONS AND GUEST SPEAKERS

Presentations and Guest Speakers Time is an opportunity for organizations or citizens to make special presentations before the City Council. Such are scheduled in advance of the meeting by calling the City Clerk Andy Newbrey at (316) 536-2243 by 5:00 pm the Thursday preceding the meeting. Presentations are limited to ten minutes. Any presentation is for information purposes only; no action will be taken.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

PUBLIC HEARINGS AND REGULAR AGENDA ITEMS

Following the introduction of any public hearing or regular agenda item, consideration of the item will ordinarily begin with a staff report followed by Council Member questions of staff. If the matter involves an applicant, the applicant or the applicant's representative will be given the opportunity to address the City Council.

In the case of a public hearing, the public hearing shall be conducted in the manner required by State law or Towanda ordinance and any person entitled to address the City Council shall be provided that opportunity, regardless of his or her viewpoint on the matter, subject to the allowed time period.

In the case of a regular agenda item, subject to the discretion of the City Council, any interested persons wishing to address the City Council regarding the subject of the agenda item, regardless of his or her viewpoint on the matter, may be given the opportunity to do so, subject to the allowed time period.

In the case of either a public hearing or regular agenda item, those allowed to address the City Council may do so by, in turn, approaching the podium to be recognized by the mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the agenda item for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the public hearing or regular agenda item.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the agenda item to City Council Members, the City Administrator/City Clerk.
- The speaker should avoid repeating what has already been said and should feel free to simply state whether he or she is or is not in support of the matter being discussed.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.

PUBLIC COMMENT TIME

Public Comment Time provides an opportunity for Towanda citizens to address the City Council on a topic that is not on the meeting agenda.

After the Mayor announces the Public Comment Time:

- Any citizen wishing to address the City Council should, in turn, approach the podium to be recognized by the Mayor.
- There are no residency requirements.
- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the City Council for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the Public Comment Time.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information to Council Members, the City Manager, and the City Clerk.
- The City Council is not expected to take immediate action in response to the presentation.
- At the discretion of the City Council, subjects introduced under Public Comment Time may be referred to City staff for follow-up or may become an agenda item for a future meeting.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.
 - Comments or questions will be directed **only** to the City Council.
- Debate or arguments between parties in the audience is not allowed.
- Comments on personnel matters and matters pending in court are not permitted.

In order for the Council to have an opportunity to review comments in advance of the meeting, please email your comments or questions to administrator@cityoftowanda.com by 5:00 p.m. the Tuesday prior to the Wednesday meetings.

EXECUTIVE SESSION

The Kansas Open Meetings Act allows the City Council to recess into an executive session based upon certain justifications outlined in the act. The City Council may recess into executive session based upon a motion that includes (1) a statement describing the subjects to be discussed during the executive session, (2) the statutory justification for the executive session, and (3) the time and place at which the open meeting shall resume. Executive sessions are closed to the public, however, once the executive session has concluded, members of the public may return to the meeting room.

AGENDA INFORMATION

Copies of the agenda are available on the Friday afternoon preceding the regular meetings. Items for the agenda should be submitted to the Towanda City Clerk's office prior to noon on the Thursday preceding a regularly scheduled Wednesday meeting. Information regarding the agenda may be obtained from City Hall, 110 S. 3rd, Towanda, KS, or by visiting our website at: www.cityoftowanda.com/agendas-minutes

OTHER ITEMS

STUDY/WORKSHOP SESSION

The City Council may meet in study session on topics determined by the City Administrator or the City Council on a specific date and time. As the name suggests, the study/workshop session is intended to provide a less formal opportunity for the City Council to study, discuss, and provide direction to City staff regarding the subject under study. Study sessions are open to the public; however, the extent of public participation is subject to the discretion of the City Council based upon available time during the study session and the need for public input in order to accomplish the objectives of the City Council in studying the subject of the study session.

**CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND
PUBLIC PARTICIPATION POLICY**

SPECIAL LIMITED PUBLIC FORUM

A special limited public forum may be called by the City Council for the purposes of

- (a) conducting public discussion and
- (b) seeking public comment and/or the submission of written information regarding a particular subject matter.

A special limited public forum may be convened in the City Council's regular meeting room or at an alternative, publicly accessible site suitable for the anticipated number of participants in the forum.

At the appointed time on the agenda, any persons wishing to address the City Council regarding the subject of the special limited public forum, regardless of their viewpoint on the matter, may do so by, in turn, approaching the podium or microphone to be recognized by the Mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the special limited public forum for no longer than the allowed time period determined and announced by the mayor based upon the number of persons expected to speak during the forum.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the special limited public forum to the City Council, the City Administrator, and the City Clerk.

Consent Agenda Items

1.10.2024



The City of Towanda

City Council Meeting Minutes
Towanda City Hall – 110 S 3rd St.
Wednesday, December 13, 2023, 7:00 PM

Governing Body

Present Not Present

- | | | |
|-------------------------------------|-------------------------------------|---------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Mayor – Jennifer Shaults |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Council President – Mike Hayes |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Council Member – Darrell White |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Council Member – Kendall Pierce |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Council Member – Bill Wolf |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Council Member – Jeff Banks |

Staff

Present Not Present

- | | | |
|-------------------------------------|--------------------------|------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | City Administrator – Andy Newbrey |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | City Attorney – Rob Lane |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | City Superintendent – Sam French |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Fire Chief – TC Pyle |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Planning/Zoning Administrator -Lisa Long |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Court Administrator – Emelia Toney |

BUDGET AMENDMENT HEARING:

1. Call to Order

- Mike Hayes at 7:00 pm

2. Roll Call

3. Discussion

- **The Rec Department spends their own money, we write the checks. The Rec Department has over spent their budget amount for the year. Question-do we need to do a budget amendment. Andy talked to the state and they said yes you do, if it appears on your budget, an amendment will need to be done. They have raised a lot of money and have done a great job by getting parents, families, and people to donate. They have bought equipment and updated things for sports (Football, Baseball, Basketball). Budget expenditures were set at \$73,717.00, which is high for normal years but it has not been a normal year. The Rec Department actually spent \$93,000.00. We need to amend their budget to \$110,000.00. The amendment allows us to move that marker so that they do not exceed their spending limit. With only 2 weeks left in the year, this would be an amendment for 2023 to show the State that yes they are exceeding the budget, which we recognize, and have made the amendment to account for that.**

4. Roll Call Vote

- a. **Signing of the Budget Certificate; A motion is presented to amend the 2023 budget from \$73,717.00 to \$110,000.00 by Kendall Pierce, 2nd by Mike Hayes Motion carried 5-0.**

5. Budget Hearing Adjourn

- *Motion to adjourn by Mike Hayes, 2nd by Kendall Pierce Motion carried (5-0).*

REGULAR COUNCIL MEETING:

6. Call To Order

- 7:08pm

7. Roll Call

8. Consent Agenda (Darrell White recognition, presented a plaque for many years of service to the City.)

- Minutes of the November 8, 2023 Regular Council Meeting
- Treasurer Report
 - Statement of Activities
 - Fund Balance Report
 - Budget Execution Report
 - Claims Report
 - Appropriations Ordinance 11-2023
 - Sheriff Office Report
 - Court Clerk's Report
- *Motion by Kendall Pierce to approve the consent agenda from November 8, 2023. Second by Jeff Banks. Motion carried (5-0).*

9. Presentation and Guest Speakers

- None

10. Department Reports

- Planning and Zoning
 - Lisa-It is a busy time for relicensing the manufactured home parks and the contractors. An application was sent out to remind them and those are starting to come in. School projects are slowing down which will allow time to work on paperwork, trailer park still progressing; repos will take a while, but still moving forward.
- Towanda Fire Rescue
 - TC-Towanda continues to be the busiest volunteer participant in this county. We have the smallest geographic area wise and we were about 100 calls passed second place. The Fire Department is seeing less calls for fires but medical calls and vehicle accidents are up. ISO audit is approaching and are currently prepping for that. A new fire truck is on the way, discussion will be later in the meeting.
- Towanda Maintenance Department
 - Sam-Starting next year, the report that is presented will be switching to a new format. For the January 2024 meeting, the report will show what was going on/completed for December 2024, what the plan is for January 2024 as well as a plan to look ahead for February 2024. Water meters are doing good. School signs

were delivered today. The lighted signs will follow. The plan is still to replace 90% of the school zone lights and will work on getting them completed during Christmas break, while school is out.

11. Old Business

- City/School Banners Update
 - Andy-Examples of Towanda signs, measuring 30 x 60, are presented. The idea was to come up with something that reflected and identifiable for the City of Towanda. The silo is something that has represented the City of Towanda and that has been included in all signs presented. Andy notes the meaning behind the W in Towanda on the silo being tipped along with information on the Arrowhead from the Osage Tribe. It is noted that the banners can be in full color to make it easier to read on Main Street. Some of the quotes that had the most responses for the banners were “We’re Loving the Small Town Life”, “A Quiet Place to Come Home”, and “ Small Town Living at its Best”. Another quote that was thrown in was “Small Town Living Since 1870” in salute to the historical museum. It doesn’t matter what you get as far as the banners as they will all cost the same with the 30 x 60 size.
- Lead & Copper, Water Meter Replacement Updates
 - 43 meters and ready to go into ground, on the 9th of January, 2024, a test run for the 1st 30 meters will begin and hope to have the rest of the meters in the ground, up and running by March/April 2024.
- Fire Truck update
 - Andy- A Fire Truck has been purchased since the last meeting. It is a new truck that was originally built as a demo for \$486,000.00. The truck is scheduled to be delivered to Towanda in April. 4 quotes were submitted on financing from Vintage Bank, Community Leasing Partners, Rep. 1st National and Leasing 2. Papers have already been signed and everything is in motion. Still looking at a county district fire department instead of a city fire department It is noted that Vintage Bank has presented the best option. Andy recommends a vote to approve the financing agreement from Vintage Bank. Motion to approve Resolution 2023-15 and the person to execute the agreement by Kendall Pierce and 2nd by Jeff Banks. *Motion carried (5-0).*

12. New Business

- Cereal Malt Beverage License Approval
 - Lisa-asking for approval to renew Jump Start Store’s Cereal Malt Beverage license. Motion by Bill Wolf 2nd by Mike Hayes. *Motion carried (5-0).*
- New Street Lights East of the Railroad Tracks on Main St.
 - Andy-Looking at adding 15 new light poles from Evergy to the area near at a cost of \$350.00 a month. Motion made to get 15 lights for \$350 a month by Bill Wolf 2nd by Kendall Pierce *Motion carried (5-0).*
- Cameras System for Council Meetings

- Looking to get cameras with an embedded link on YouTube, giving the people the opportunity to participate with a possible cost of around \$1000.00. Motion was made by Mike Hayes to approve cameras but not to exceed \$2000.00 for meetings as necessary. There was no second. Motion failed.
- Pay Rate Resolution for 2024
 - Andy-There was discussion for setting pay rates for next year, A motion was made to go into executive session to discuss further by Mike Hayes for 20 min. Second by Kendall Pierce. *Motion carried (5-0).*; Back in session at 8:40pm
- “Official Newspaper” issue
 - Andy states that we have to publish within the county newspaper when it comes to city ordinances and notices for meetings. There was discussion for other options for publication. We are looking at possibly using the website as the official publication but this would require us to keep the website up to date.

13. Other Business

- What we have accomplished since January 1, 2023.
 - **Andy**-Notes that we have improved internal controls, cleaned out records, clean out/organized the shop, created step by steps to do accounting, 7 years of sales tax that had not been sent in has been submitted, we collected Rec Department fee money that the City of Benton owed us from fees that were collected and not submitted to Towanda and we implemented tighter controls on the Rec Department. The City was under the direction of two new City Administrators and one Interim City Administrator. We signed a new 10 year RWD #5 contract, revised the Employee Handbook closing costly loopholes for 2024. We replaced an inadequate accounting system which had been in place since 1998. We implemented direct deposit of payroll, a new billing system, and faster new ways to use and employ online bill pay. The Maintenance Department installed master meters in the Manufactured Home Parks eliminating individual billing to one master bill. Pine Ridge MFH park will be one billing in January. We are installing 500 new computerized meters which will save time for more projects, better use of time, which is a huge task accomplished. We had 2 dilapidated houses demolished in the city. The audits are caught up and a new audit company has been hired. We also signed a new 5 year trash contract. Meetings and plans are in discussion by KDOT to rework the 254 Exits for the future which will include the Towanda entrances possibly 20 years down the road,
- Planning for the Future & 2025 Budget Workshops
 - A workshop date will be sent out later in January. Would like to start a workshop for the future, the budget and swimming pool.

14. Public Comment

Nicole Mandina Benton, resident, spoke of the 254 survey, noting the district meeting online and a possible overpass for Ohio St was moved from a low priority to high. Questions were asked about the Gas Station property. The Gas station property is

being monitored by the State and they have funds set up to remedy the situation.

Kurt Reeves, Towanda resident was looking for a plan downtown, asked if there is a goal for Main Street? He was directed to contact Andy for further discussion.

15. Executive Session

Contract Review & Discussion

- *Motion by Mike Hayes to start the executive session for a length of 25 minutes. Second by Kendall Pierce. Motion carried (5-0).*
- Entered into executive session at 9:17 p.m.
- Resumed open meeting at 9:41 p.m. Motion to approve Sheriff contract as presented by Kendall Pierce, 2nd by Jeff Banks (4-1).

16. Adjourn

- *Motion by Kendall the Motion to adjourn at 9:42 p.m. Second by Jeff Banks. Motion carried (4-0).*

Andrew Newbrey
City Clerk

Approved the 10th day of January, 2024 by the City Council, City of Towanda, Kansas.

City of Rowland, CA
Statement of Activity
 December 2023

	Dec 23
100I · GENERAL FUND INCOME	
1004130 · Motor Vehicle Tax	13,311.08
1004140 · Franchise Fees	12,233.93
1004150 · Sales Tax Income	15,666.66
1004314 · Zoning Fees	40.00
1004413 · Business / Contractor Licenses	225.00
1004421 · Building / Remodeling Permit	620.75
1004501 · Court Fines	50.00
1004610 · Interest Revenue	182.18
1004690 · Misc. Revenues	6.78
1004692 · Returned Check Fee	50.50
1004693 · Collections Fee	190.05
1004750 · Interfund Operating TR In	
Transfer From Sewer	3,000.00
Transfer from Trash/Refuse	28,000.00
Total 1004750 · Interfund Operating TR In	31,000.00
Total 100I · GENERAL FUND INCOME	73,576.93
100X · GENERAL FUND EXPENSES	
12 · ADMINISTRATION EXPENSES	
12-Administration/Finance	
00 · Non Departmental	
00-5661 · Late Fees Paid	30.00
Total 00 · Non Departmental	30.00
12-5200 · Non-Material Expenditures	13.66
12-5210 · Training / Meetings	594.00
12-5211 · Registration Fees	175.00
12-5212 · Transportation / Mileage	41.40
12-5213 · Lodging/Meals	300.24
12-5215 · Food For Meetings	173.09
12-5221 · Membership Fees	870.38
12-5242 · Building / Facilities R&M	201.67
12-5254 · Printing / Publications	47.57
12-5255 · Postage & Shipping Charges	0.44
12-5259 · Miscellaneous Services	4.50
12-5314 · Office Supplies	320.97
12-5319 · Misc. Supplies	275.01
12-5400 · Computer Software	967.64
66900 · Reconciliation Discrepancies	-401.90
Total 12-Administration/Finance	3,613.67
12-5100 · Staff Expense Administration	
12-5110 · Salaries	12,126.75
12-5140 · PR Tax Expense City Share	926.87
12-5150 · KPERs City Share	1,056.50
12-5160 · Health Ins. - City Share	2,622.45
Total 12-5100 · Staff Expense Administration	16,732.57

City of Towanda, PA
Statement of Activity
 December 2023

	<u>Dec 23</u>
12-5251 · Utilities	2,260.97
12-5253 · Insurance	1,235.35
12-5650 · Interfund Operate / TR Out	
12 - Transfer to Capital Improv	5,000.00
12 - Transfer to Community Bldg	10,000.00
12 - Transfer to Equipment Res	5,000.00
12 - Transfer to Fire/Rescue	37,017.00
12 - Transfer to Sewer Reserve	2,000.00
12 - Transfer to Water Reserve	5,000.00
Total 12-5650 · Interfund Operate / TR Out	<u>64,017.00</u>
Total 12 · ADMINISTRATION EXPENSES	<u>87,859.56</u>
13 · COURT	
13-Court General Expenses	
13-5251 · Utilities	81.47
Total 13-Court General Expenses	<u>81.47</u>
13-5100 · Staff Expense Court	
13-5110 · Salaries	291.20
13-5140 · PR Tax Expense City Share	24.30
13-5150 · KPERS City Share	0.00
13-5160 · Health Ins. - City Share	0.00
Total 13-5100 · Staff Expense Court	<u>315.50</u>
Total 13 · COURT	<u>396.97</u>
14 · LEGAL	
14-5110 · Salaries / Permanent	1,000.00
Total 14 · LEGAL	<u>1,000.00</u>
15 · PLANNING & ZONING	
15-5252 · Communications	59.71
15-5254 · Printing / Publications	285.13
15-5255 · Shipping Charges	165.97
Total 15 · PLANNING & ZONING	<u>510.81</u>
21 · PARKS	
21-5251 · Utilities	25.66
Total 21 · PARKS	<u>25.66</u>
22 · POOL	
22-Pool General Expenses	
22-5251 · Utilities	100.17
22-5253 · Insurance	350.00
Total 22-Pool General Expenses	<u>450.17</u>

City of Rowland, CA
Statement of Activity
 December 2023

	Dec 23
22-5100 · Staff Expense Pool	
22-5110 · Salaries	0.00
22-5140 · PR Tax Expense City Share	0.00
Total 22-5100 · Staff Expense Pool	0.00
Total 22 · POOL	450.17
24 · LIBRARY-BILLING	
24-5251 · Utilities	190.68
24-5253 · Insurance	350.00
24-5319 · Misc. Supplies	5.46
Total 24 · LIBRARY-BILLING	546.14
25 · SENIOR CENTER	
25-5251 · Utilities	560.29
25-5253 · Insurance	275.00
Total 25 · SENIOR CENTER	835.29
31 · SHERIFF DEPARTMENT CONTRACT	
31-Police Genral Expenditures	
31-5200 · Non-Material Expenditures	13.66
31-5251 · Utilities	400.75
31-5253 · Insurance	650.00
31-5327 · Law Enforcement Housing	630.00
Total 31-Police Genral Expenditures	1,694.41
Total 31 · SHERIFF DEPARTMENT CONTRACT	1,694.41
50 · PUBLIC WORKS SHOP	
50-Public Works General	
50-5200 · Non-Material Expenditures	13.68
50-5241 · Vehicle / Mobile Equipment R/M	530.56
50-5251 · Utilities	752.67
50-5311 · Gasoline / Fuel / Lubricants	230.13
50-5314 · Office Supplies	40.54
50-5315 · Operating / Shop Supplies	969.87
50-5319 · Misc. Supplies	289.04
50-5325 · Tools	193.27
50-5331 · Vehicle / Mobile Parts-Supplies	1,469.44
Total 50-Public Works General	4,489.20
50-5100 · Staff Expense Public Works	
50-5110 · Salaries	1,711.37
50-5140 · PR Tax Expense City Share	130.14
50-5150 · KPERS City Share	147.36
50-5160 · Health Ins. - City Share	546.85
Total 50-5100 · Staff Expense Public Works	2,535.72
Total 50 · PUBLIC WORKS SHOP	7,024.92
Total 100X · GENERAL FUND EXPENSES	100,343.93

City of Rowland, CA
Statement of Activity
 December 2023

Dec 23

200 · DESIGNATED FUND INCOME

210I · LIBRARY COUNTY TAX INCOME	
2104130 · Motor Vehicle Tax	1,821.99
Total 210I · LIBRARY COUNTY TAX INCOME	1,821.99
210X · LIBRARY BLDG COUNTY TAX DIS	
2105610 · Appropriations	1,816.53
Total 210X · LIBRARY BLDG COUNTY TAX DIS	1,816.53
220I · FIRE INCOME	
2204331 · Fire Protection Services	1,993.50
2204750 · TR In from General Fund	37,017.00
Total 220I · FIRE INCOME	39,010.50
220X · FIRE RESCUE EXPENSE	
2205100 · Staff Expense Fire Rescue	
2205110 · Salaries	399.16
2205140 · PR Tax Expense City Share	33.31
Total 2205100 · Staff Expense Fire Rescue	432.47
2205221 · Membership Fees	295.00
2205226 · Testing Services	1,681.90
2205241 · Vehicle / Mobile Equip. R/M	259.00
2205244 · Other Repair / Maintenance	314.20
2205251 · Utilities	930.05
2205253 · Insurance	950.00
2205311 · Gasoline / Fuel / Lubricants	202.15
2205314 · Office Supplies	62.98
2205321 · Uniforms	204.50
2205650 · Interfund Operate / TR Out	
220 - Transfer to Fire Reserve	75,000.00
Total 2205650 · Interfund Operate / TR Out	75,000.00
220X · FIRE RESCUE EXPENSE - Other	2,592.90
Total 220X · FIRE RESCUE EXPENSE	82,925.15

City of Rowland, CA
Statement of Activity
 December 2023

Dec 23

221I · FIRE RESERVE INCOME	
2214750 · Interfund Equity / Trans. In	75,000.00
Total 221I · FIRE RESERVE INCOME	75,000.00

240I · EQUIPMENT RESERVE INCOME	
2404750 · Interfund Operating TR In	5,000.00
Total 240I · EQUIPMENT RESERVE INCOME	5,000.00

250I · STREETS INCOME	
2504230 · City / County Highway Fund	1,568.92
2504690 · Misc. Revenues	113.71
Total 250I · STREETS INCOME	1,682.63
 250X · STREETS OM FUND EXPENSE	
2505100 · Staff Expense Streets	
2505110 · Salaries	1,711.37
2505140 · PR Tax Expense City Share	130.14
2505150 · KPERS City Share	147.36
2505160 · Health Ins. - City Share	546.85
Total 2505100 · Staff Expense Streets	2,535.72
2505251 · Utilities	41.46
2505254 · Printing / Publications	300.29
2505311 · Gasoline/ Fuel/ Lubricants	459.73
Total 250X · STREETS OM FUND EXPENSE	3,337.20

251I · STREET RESERVE INCOME	
2514690 · Misc. Rev. / Street Impact Fee	5,229.70
Total 251I · STREET RESERVE INCOME	5,229.70
 251X · STREET RESERVE	
2515333 · Street Material / Supplies	13,976.98
Total 251X · STREET RESERVE	13,976.98

260I · COMMUNITY CENTER INCOME	
2604640 · Rents and Royalties	525.00
2604750 · Interfund Operating Tr. In	10,000.00
Total 260I · COMMUNITY CENTER INCOME	10,525.00
 260X · COMMUNITY CENTER EXPENSE	
2605242 · Building / Facilities R&M	133.33
2605251 · Utilities	204.08
2605319 · Misc. Supplies	147.73
Total 260X · COMMUNITY CENTER EXPENSE	485.14

City of Rowland, CA
Statement of Activity
 December 2023

Dec 23

410I · CAPITAL IMPROVEMENT INCOME	
6104750 · Interfund Operating Trans. In	5,000.00
Total 410I · CAPITAL IMPROVEMENT INCOME	5,000.00

611I · WATER INCOME	
6114350 · Water Revenue	29,571.07
6114355 · Late Payment Charge	675.35
6114356 · Disconnect Fees	500.94
Total 611I · WATER INCOME	30,747.36

611X · WATER FUND EXPENSE	
6115100 · Staff Expense Water	
6115110 · Salaries	7,840.93
6115140 · PR Tax Expense City Share	595.20
6115150 · KPERS City Share	688.00
6115160 · Health Ins. - City Share	2,428.48
Total 6115100 · Staff Expense Water	11,552.61
6115200 · Non- Material Expenditures	
6115212 · Transportation / Mileage	15.80
6115251 · Utilities	55.32
6115253 · Insurance	66.35
6115254 · Insurance	899.97
6115254 · Printing / Publications	300.27
6115311 · Gaoline / Fuel / Lubricants	459.71
6115315 · Operating Supplies	507.75
6115319 · Misc. Supplies	2,860.17
6115334 · Materials / Supplies Stock	13.12
6115341 · Water For Resale	22,944.65
6115420 · Contractual Services	111.60
Total 611X · WATER FUND EXPENSE	39,787.32

612I · WATER RESERVE INCOME	
6124750 · Interfund Operating Trans. In	5,000.00
Total 612I · WATER RESERVE INCOME	5,000.00

613I · WATER TOWER INCOME	
6134691 · Water Tower Rental Fees	2,238.61
Total 613I · WATER TOWER INCOME	2,238.61

City of Towanda, PA
Statement of Activity
 December 2023

Dec 23

621I · SEWER INCOME	
6214350 · Sewer Revenue	605.34
6214355 · Late Payment Charge	461.67
6214685 · Sewer Lagoon Fee	8,012.33
Total 621I · SEWER INCOME	9,079.34
621X · SEWER FUND EXPENSE	
6215100 · Staff Expense Sewer	
6215110 · Salaries	1,711.37
6215140 · PR Tax Expense City Share	130.14
6215150 · KPERS City Share	147.36
6215160 · Health Ins. - City Share	546.85
Total 6215100 · Staff Expense Sewer	2,535.72
6215200 · Non-Material Expenditures	15.80
6215251 · Utilities	445.82
6215253 · Insurance	900.00
6215254 · Printing / Publications	300.27
6215311 · Gasoline / Fuel / Lubricants	459.74
6215334 · Materials / Supplies Stock	13.12
6215650 · Interfund Operate / TR Out	
621 - TFR to General Fund	3,000.00
621 - TFR to Sewer Reserve	2,000.00
Total 6215650 · Interfund Operate / TR Out	5,000.00
Total 621X · SEWER FUND EXPENSE	9,670.47
622I · SEWER RESERVE INCOME	
6224690 · Misc.. Revenues	10,975.82
6224750 · Interfund Operating UV Trans In	4,000.00
Total 622I · SEWER RESERVE INCOME	14,975.82
630I · TRASH REVENUE	
6304350 · Trash Service Revenue	12,745.79
6304355 · Late Payment Charge	287.26
Total 630I · TRASH REVENUE	13,033.05
630X · TRASH FUND EXPENSE	
6305225 · Cleaning / Disposal Service	10,847.00
6305254 · Printing / Publications	300.27
6305650 · Interfund Operate / TR Out	
630 - TFR to General Fund	28,000.00
Total 6305650 · Interfund Operate / TR Out	28,000.00
Total 630X · TRASH FUND EXPENSE	39,147.27
800X · ARPA Funds Expense	43,447.13

City of Towanda, KS
Fund Balance Report
 As of December 31, 2023

	Dec 31, 23
ASSETS	
Current Assets	
Checking/Savings	
1000 · Vintage Bank	
100B · General Fund	
100PC · Change Fund	450.00
100B · General Fund - Other	159,906.55
Total 100B · General Fund	160,356.55
210B · Library Fund	204.74
220B · Fire Rescue Fund	68,129.78
221B · Fire Reserve Fund	431,501.53
230B · OLD Rec Fund	200.00
240B · Equipment Reserve Fund	23,455.64
250B · Streets O/M Fund	6,976.95
251B · Street Reserve Fund	175,765.25
260B · Community Center Fund	36,327.87
310B · Bond Fund	36,140.22
410B · Capitol Improvemnet Fund	81,490.62
611B · Water O/M Fund	-535.60
612B · Water Reserve Fund	54,919.89
613B · Tower Fund	61,978.12
621B · Sewer O/M Fund	57,130.01
622B · Sewer Reserve Fund	206,703.33
624B · Sewer Debt Service Fund	11,037.77
630B · Trash and Refuse Fund	174.23
720B · Cemetery Fund	2,290.00
750B · Donated Funds	200.00
800B · ARPA Fund	70,596.88
1000 · Vintage Bank - Other	-4,748.93
Total 1000 · Vintage Bank	1,480,294.85
Total Checking/Savings	1,480,294.85
Total Current Assets	1,480,294.85
TOTAL ASSETS	1,480,294.85
LIABILITIES & EQUITY	0.00

Budget Execution Report 2023

Date Sunday, December 31, 2023

364 Days

100% % of year that has transpired

Fund		Budget	YTD	% Expended	%w/oTransfers	Transfers	YTD w/Transfers	Remaining
General	100	\$827,001.00	\$650,008.30	78.60%	78.60%	\$64,017.00	\$714,025.30	\$112,975.70
Streets	250	\$71,739.00	\$43,611.86	60.79%	60.79%		\$43,611.86	\$28,127.14
Fire	220	\$232,850.00	\$129,077.96	55.43%	55.43%	\$75,000.00	\$204,077.96	\$28,772.04
Comm Cntr	260	\$29,825.00	\$4,696.45	15.75%	15.75%		\$4,696.45	\$25,128.55
Water	611	\$453,184.00	\$449,994.86	99.30%	99.30%		\$449,994.86	\$3,189.14
Sewer	621	\$162,271.00	\$75,083.48	46.27%	46.27%	\$5,000.00	\$80,083.48	\$82,187.52
Trash	630	\$132,313.00	\$104,247.85	78.79%	78.79%	\$28,000.00	\$132,247.85	\$65.15
Rec	230	\$110,000.00	\$99,355.45	90.32%	90.32%		\$99,355.45	\$10,644.55
Cemetery	720	\$10,899.00	\$7,010.00	64.32%	64.32%		\$7,010.00	\$3,889.00
Loan Pmt	310	\$81,805.00	\$22,327.50	27.29%	27.29%		\$22,327.50	\$59,477.50
Library	210	\$57,030.00	\$57,035.46	100.01%	100.01%		\$57,030.00	\$0.00
		\$2,168,917.00	\$1,642,449.17			\$172,017.00		

City of Towanda, KS
Claims Report
 December 2023

Ordinary Income/Expense	Date	Num	Name	Memo	Debit	Credit	Balance
100X - GENERAL FUND EXPENSES							
12 - ADMINISTRATION EXPENSES							
12-Administration/Finance							
00 - Non Departmental							
00-5661 - Late Fees Paid							
12/28/2023	38998	SUTHERLANDS CREDIT	Late Fee		30.00		30.00
Total 00-5661 - Late Fees Paid					30.00	0.00	30.00
Total 00 - Non Departmental					30.00	0.00	30.00
12-5200 - Non-Material Expenditures							
12/12/2023	38967	Culligan	POTABLE WATER		13.66		13.66
Total 12-5200 - Non-Material Expenditures					13.66	0.00	13.66
12-5210 - Training / Meetings							
12/12/2023	38964	League of Kansas Municipalities	KACM FALL CONFERENCE REG DODGE CITY ANDY		175.00		175.00
12/28/2023	38999	Bank of America	TRAINING AND MEETINGS ANDY AND CAMI		419.00		594.00
Total 12-5210 - Training / Meetings					594.00	0.00	594.00
12-5211 - Registration Fees							
12/28/2023	38988	League of Kansas Municipalities	KACM FALL CONF. REG DODGE CITY NOV 29 TO DEC 1, 2023 ANDY		175.00		175.00
Total 12-5211 - Registration Fees					175.00	0.00	175.00
12-5212 - Transportation / Mileage							
12/28/2023	39003	LISA HAMILTON	MILEAGE FOR GOING TO WALMART AND SAMS FOR LISA		41.40		41.40
Total 12-5212 - Transportation / Mileage					41.40	0.00	41.40
12-5213 - Lodging/Meals							
12/28/2023	38999	Bank of America	MOTEL ROOM FOR ANDY'S TRAINING		300.24		300.24
Total 12-5213 - Lodging/Meals					300.24	0.00	300.24
12-5215 - Food For Meetings							
12/28/2023	38999	Bank of America	FOOD FOR MEETINGS		173.09		173.09
Total 12-5215 - Food For Meetings					173.09	0.00	173.09
12-5221 - Membership Fees							
12/12/2023	38965	WICHITA STATE UNIVERSITY	CCMFOA MEMBERSHIP FOR 2024		50.00		50.00
12/12/2023	38966	League of Kansas Municipalities	2024 MEMBERSHIP DUES FOR LEAGUE OF MUNICIPALITIES		820.38		870.38
Total 12-5221 - Membership Fees					870.38	0.00	870.38
12-5221 - Membership Fees							
12/12/2023	38954	BRONCO LOCKSMITH	NEW FRONT DOOR HANDLE CITY HALL		201.67		201.67
Total 12-5221 - Membership Fees					201.67	0.00	201.67
12-5242 - Building / Facilities R&M							
12/12/2023	38954	ACH	PAPERLESS E-BILL		3.40		3.40
Total 12-5242 - Building / Facilities R&M					3.40		3.40
12-5254 - Printing / Publications							
12/28/2023	38986	CANON FINANCIAL SERVICES			44.17		47.57
Total 12-5254 - Printing / Publications					44.17		47.57

City of Towanda, KS
Claims Report
 December 2023

Date	Num	Name	Memo	Debit	Credit	Balance
Total 12-5254 · Printing / Publications				47.57	0.00	47.57
12-5255 · Postage & Shipping Charges						
12/12/2023	38957	Petty Cash	POSTAGE	0.44		0.44
Total 12-5255 · Postage & Shipping Charges				0.44	0.00	0.44
12-5259 · Miscellaneous Services						
12/12/2023	ACH	Nextbill Pay	CHECK PROCESSING FEE RETURN CHECKS FOR C. LAUBER X2 AND S. PADGETT	4.50		4.50
Total 12-5259 · Miscellaneous Services				4.50	0.00	4.50
12-5314 · Office Supplies						
12/28/2023	38999	Bank of America	PAPER AND PENS AND OFFICE SUPPLIES	320.97		320.97
Total 12-5314 · Office Supplies				320.97	0.00	320.97
12-5319 · Misc. Supplies						
12/12/2023	38955	Seven K Company	PLAQUE FOR DARRELL WHITE	168.50		168.50
12/28/2023	38999	Bank of America	MISC. SUPPLIES	60.53		229.03
12/28/2023	39000	BOMGAARS SUPPLY	TIMERS FOR CHRISTMAS LIGHTS	45.98		275.01
Total 12-5319 · Misc. Supplies				275.01	0.00	275.01
12-5400 · Computer Software						
12/28/2023	38995	GWORKS	CEMETERY COMPUTER ANNUAL LICENSE FEE	638.00		638.00
12/28/2023	38999	Bank of America	QUICKBOOKS AND MICROSOFT 360	329.64		967.64
Total 12-5400 · Computer Software				967.64	0.00	967.64
66900 · Reconciliation Discrepancies						
12/31/2023	RECADJ				401.90	-401.90
Total 66900 · Reconciliation Discrepancies					401.90	-401.90
12-5100 · Staff Expense Administration						
12-5110 · Salaries						
12/31/2023	1			4,015.57	401.90	3,613.67
Total 12-5110 · Salaries				4,015.57	401.90	3,613.67
12-5140 · PR Tax Expense City Share						
12/31/2023	1			12,126.75	0.00	12,126.75
Total 12-5140 · PR Tax Expense City Share				12,126.75	0.00	12,126.75
12-5150 · KPERS City Share						
12/31/2023	1			926.87	0.00	926.87
Total 12-5150 · KPERS City Share				926.87	0.00	926.87
12-5160 · Health Ins. - City Share						
12/31/2023	1			1,056.50	0.00	1,056.50
Total 12-5160 · Health Ins. - City Share				1,056.50	0.00	1,056.50
12-5251 · Utilities						
12/04/2023	38944	COX	COX UTILITY	172.62		172.62
Total 12-5251 · Utilities				172.62		172.62

**City of Towanda, KS
Claims Report
December 2023**

Date	Num	Name	Memo	Debit	Credit	Balance
12/04/2023	38945	Butler Electric Cooperative	LIGHT AT HUNTER AND 254	63.07		235.69
12/04/2023	38949	EVERGY	EVERGY UTILITY STREET LIGHTS	1,309.64		1,545.33
12/12/2023	38962	VERIZON WIRELESS	VERIZON UTILITY	41.46		1,586.79
12/28/2023	38996	EVERGY	EVERGY UTILITY	367.05		1,953.84
12/28/2023	38997	KANSAS GAS SERVICE	GAS UTILITY	307.13		2,260.97
Total 12-5251 - Utilities						
12-5253 - Insurance						
12/12/2023	38956	EMC INSURANCE	COMMERCIAL INSURANCE	1,235.35		1,235.35
Total 12-5253 - Insurance						
12-5650 - Interfund Operate / TR Out						
12 - Transfer to Capital Improv						
12/31/2023	EOYTFR			5,000.00		5,000.00
Total 12 - Transfer to Capital Improv						
12 - Transfer to Community Bldg						
12/31/2023	EOYTFR			5,000.00		5,000.00
Total 12 - Transfer to Community Bldg						
12 - Transfer to Equipment Res						
12/31/2023	EOYTFR			10,000.00		10,000.00
Total 12 - Transfer to Equipment Res						
12 - Transfer to Fire/Rescue						
12/31/2023	EOYTFR			5,000.00		5,000.00
Total 12 - Transfer to Fire/Rescue						
12 - Transfer to Sewer Reserve						
12/31/2023	EOYTFR			37,017.00		37,017.00
Total 12 - Transfer to Sewer Reserve						
12 - Transfer to Water Reserve						
12/31/2023	EOYTFR			37,017.00		37,017.00
Total 12 - Transfer to Water Reserve						
12 - Transfer to Water Reserve						
12/31/2023	EOYTFR			2,000.00		2,000.00
Total 12 - Transfer to Water Reserve						
12 - Transfer to Water Reserve						
12/31/2023	EOYTFR			2,000.00		2,000.00
Total 12 - Transfer to Water Reserve						
12-5650 - Interfund Operate / TR Out						
12 - ADMINISTRATION EXPENSES						
13 - COURT						
13-Court General Expenses						
13-5251 - Utilities						
12/12/2023	38962	VERIZON WIRELESS	VERIZON UTILITY	81.47		81.47
Total 13-5251 - Utilities						
13-Court General Expenses						
13-5100 - Staff Expense Court						
13-5110 - Salaries						
12/31/2023	1			81.47		81.47
Total 13-5110 - Salaries						
13-5140 - PR Tax Expense City Share						
Total 13-5140 - PR Tax Expense City Share						

City of Towanda, KS
Claims Report
 December 2023

Date	Num	Name	Memo	Debit	Credit	Balance
12/31/2023	1			24.30		24.30
Total 13-5140 - PR Tax Expense City Share						
12/31/2023	1			24.30	0.00	24.30
13-5150 - KPERS City Share						
Total 13-5150 - KPERS City Share						
12/31/2023	1			0.00	0.00	0.00
13-5160 - Health Ins. - City Share						
Total 13-5160 - Health Ins. - City Share						
12/31/2023	1			0.00	0.00	0.00
Total 13-5100 - Staff Expense Court						
12/31/2023	1			315.50	0.00	315.50
Total 13 - COURT						
14 - LEGAL						
14-5110 - Salaries / Permanent						
12/28/2023	38992	Robert Lane	January 2024 ATTORNEY FEES	1,000.00		1,000.00
Total 14-5110 - Salaries / Permanent						
12/28/2023	38999	LISA HAMILTON	DECEMBER 2023 PHONE BILL	1,000.00	0.00	1,000.00
Total 14 - LEGAL						
15 - PLANNING & ZONING						
15-5252 - Communications						
12/28/2023	38991	LISA HAMILTON	DECEMBER 2023 PHONE BILL	59.71	0.00	59.71
Total 15-5252 - Communications						
12/28/2023	38986	CANON FINANCIAL SERVICES		59.71	0.00	59.71
15-5254 - Printing / Publications						
12/28/2023	38999	Bank of America	LISA PUBLICATIONS	44.15		44.15
Total 15-5254 - Printing / Publications						
12/12/2023	38957	Petty Cash	POSTAGE	240.98		285.13
15-5255 - Shipping Charges						
12/12/2023	38957	Petty Cash	POSTAGE	285.13	0.00	285.13
Total 15-5255 - Shipping Charges						
Total 15 - PLANNING & ZONING						
21 - PARKS						
21-5251 - Utilities						
12/28/2023	38996	EVERGY	EVERGY UTILITY	165.97		165.97
Total 21-5251 - Utilities						
12/04/2023	38950	VERIZON WIRELESS	VERIZON UTILITY	165.97	0.00	165.97
Total 21 - PARKS						
22 - POOL						
22-Pool General Expenses						
22-5251 - Utilities						
12/28/2023	38996	EVERGY	EVERGY UTILITY	510.81	0.00	510.81
Total 22-5251 - Utilities						
22-5253 - Insurance						
12/12/2023	38956	EMC INSURANCE	COMMERCIAL INSURANCE	25.66		25.66
Total 22-5253 - Insurance						
12/12/2023	38956	EMC INSURANCE	COMMERCIAL INSURANCE	25.66	0.00	25.66
Total 21 - PARKS						
Total 22 - POOL						
Total 21-5251 - Utilities						
Total 22-5253 - Insurance						
Total 22-5255 - Insurance						

City of Towanda, KS
Claims Report
 December 2023

Date	Num	Name	Memo	Debit	Credit	Balance
Total 22-Pool General Expenses						
				450.17	0.00	450.17
22-5100 - Staff Expense Pool						
22-5110 - Salaries						
12/31/2023	1			0.00		0.00
Total 22-5110 - Salaries						
				0.00	0.00	0.00
22-5140 - PR Tax Expense City Share						
12/31/2023	1			0.00		0.00
Total 22-5140 - PR Tax Expense City Share						
				0.00	0.00	0.00
Total 22-5100 - Staff Expense Pool						
				450.17	0.00	450.17
Total 22 - POOL						
24 - LIBRARY-BILLING						
24-5251 - Utilities						
12/28/2023	38996	EVERGY	EVERGY UTILITY	25.66		25.66
12/28/2023	38997	KANSAS GAS SERVICE	GAS UTILITY	165.02		190.68
Total 24-5251 - Utilities						
				190.68	0.00	190.68
24-5253 - Insurance						
12/12/2023	38956	EMC INSURANCE	COMMERCIAL INSURANCE	350.00		350.00
Total 24-5253 - Insurance						
				350.00	0.00	350.00
24-5319 - Misc. Supplies						
12/28/2023	38994	TOWANDA LIBRARY BOARD		5.46		5.46
Total 24-5319 - Misc. Supplies						
				5.46	0.00	5.46
Total 24 - LIBRARY-BILLING						
				546.14	0.00	546.14
25 - SENIOR CENTER						
25-5251 - Utilities						
12/12/2023	38973	COX	COX UTILITY	280.84		280.84
12/28/2023	38996	EVERGY	EVERGY UTILITY	138.86		419.70
12/28/2023	38997	KANSAS GAS SERVICE	GAS UTILITY	140.59		560.29
Total 25-5251 - Utilities						
				560.29	0.00	560.29
25-5253 - Insurance						
12/12/2023	38956	EMC INSURANCE	COMMERCIAL INSURANCE	275.00		275.00
Total 25-5253 - Insurance						
				275.00	0.00	275.00
Total 25 - SENIOR CENTER						
				835.29	0.00	835.29
31 - SHERIFF DEPARTMENT CONTRACT						
31-Police Genral Expenditures						
31-5200 - Non-Material Expenditures						
12/12/2023	38967	Culligan	POTABLE WATER	13.66		13.66
Total 31-5200 - Non-Material Expenditures						
				13.66	0.00	13.66
31-5251 - Utilities						
12/28/2023	38996	EVERGY	EVERGY UTILITY	83.29		83.29
12/28/2023	38997	KANSAS GAS SERVICE	GAS UTILITY	125.93		209.22
12/28/2023	39005	COX	COX UTILITY	191.53		400.75
Total 31-5251 - Utilities						
				300.75	0.00	300.75

**City of Towanda, KS
Claims Report
December 2023**

Date	Num	Name	Memo	Debit	Credit	Balance
Total 31-5251 - Utilities						
31-5253 - Insurance				400.75	0.00	400.75
12/12/2023	38956	EMC INSURANCE				
Total 31-5253 - Insurance						
				650.00	0.00	650.00
31-5327 - Law Enforcement Housing				650.00		650.00
12/04/2023	38943	Butler County Sheriff Inmate Housing	SUZANNE MUSGROVE 11/01/2023 TO 11/18/2023			
Total 31-5327 - Law Enforcement Housing						
				630.00		630.00
Total 31-Police General Expenditures						
				630.00	0.00	630.00
Total 31 - SHERIFF DEPARTMENT CONTRACT						
				1,694.41	0.00	1,694.41
50 - PUBLIC WORKS SHOP						
50-Public Works General						
50-5200 - Non-Material Expenditures						
12/12/2023	38967	Culligan	POTABLE WATER	13.68		13.68
Total 50-5200 - Non-Material Expenditures						
				13.68	0.00	13.68
50-5241 - Vehicle / Mobile Equipment R/M						
12/12/2023	38959	MYERS AUTOMOTIVE	MOUNT AND BALANCE TIRES, FLAT TIRE REPAIR, FOUR WHEEL ALIGNMENT	214.35		214.35
Total 50-5241 - Vehicle / Mobile Equipment R/M						
				214.35		214.35
50-5251 - Utilities						
12/04/2023	38944	COX	COX UTILITY	172.62		172.62
12/28/2023	38996	EVERGY	EVERGY UTILITY	272.92		445.54
12/28/2023	38997	KANSAS GAS SERVICE	GAS UTILITY	307.13		752.67
Total 50-5251 - Utilities						
				752.67	0.00	752.67
50-5311 - Gasoline / Fuel / Lubricants						
12/28/2023	38980	SOUTHWIND OIL CORPORATION	285 GALLONS DIESEL	230.13		230.13
Total 50-5311 - Gasoline / Fuel / Lubricants						
				230.13	0.00	230.13
50-5314 - Office Supplies						
12/28/2023	38998	SUTHERLANDS CREDIT	Shop Office Supplies	4.27		4.27
12/28/2023	39002	WALMART COMMUNITY BRC	STORAGE BOXES	36.27		40.54
Total 50-5314 - Office Supplies						
				40.54	0.00	40.54
50-5315 - Operating / Shop Supplies						
12/28/2023	38998	SUTHERLANDS CREDIT	Shop Supplies	969.87		969.87
Total 50-5315 - Operating / Shop Supplies						
				969.87	0.00	969.87
50-5319 - Misc. Supplies						
12/04/2023	38948	MAXIMUM OUTDOOR EQUIPMENT	SOLENOID STARTER UNIV AND BATTERY CABLE RED	12.17		12.17
12/12/2023	38960	O'REILLY AUTO PARTS	320 OZ DEGREASER	39.98		52.15
12/12/2023	38960	O'REILLY AUTO PARTS	VAPOR CANSTR	129.86		182.01
12/12/2023	38960	O'REILLY AUTO PARTS	WASHER NOZZLE	29.28		211.29

City of Towanda, KS
Claims Report
 December 2023

Date	Num	Name	Memo	Debit	Credit	Balance
12/28/2023	38998	SUTHERLANDS CREDIT	Shop Misc. Supplies	61.73		273.02
12/28/2023	39002	WALMART COMMUNITY BRC	5 BOXES CHRISTMAS LIGHTS	16.02		289.04
Total 50-5319 - Misc. Supplies				289.04	0.00	289.04
50-5325 - Tools						
12/28/2023	38998	SUTHERLANDS CREDIT	Shop Tools	193.27		193.27
Total 50-5325 - Tools				193.27	0.00	193.27
50-5331 - Vehicle / Mobile Parts-Supplies						
12/12/2023	38959	MYERS AUTOMOTIVE	4 TIRES	1,067.48		1,067.48
12/12/2023	38961	BUMPER TO BUMPER OF EL DORADO	O'REILLY AUTO PARTS	82.90		1,150.38
12/12/2023	38961	BUMPER TO BUMPER OF EL DORADO	FUEL LINE HOSE AND SILICONE GASKET	37.42		1,187.80
12/12/2023	38961	BUMPER TO BUMPER OF EL DORADO	WINDSHIELD WASHER SOLVENT	199.05		1,386.85
12/28/2023	38989	TOWANDA BATTERY COMPANY	1561	25.98		1,412.83
12/28/2023	38989	TOWANDA BATTERY COMPANY	1564	25.98		1,438.81
12/28/2023	38989	TOWANDA BATTERY COMPANY	1568	18.99		1,457.80
12/28/2023	38990	BUMPER TO BUMPER OF EL DORADO	FUEL DISP PUMP FILTER	11.64		1,469.44
Total 50-5331 - Vehicle / Mobile Parts-Supplies				1,469.44	0.00	1,469.44
Total 50-Public Works General				4,489.20	0.00	4,489.20
50-5100 - Staff Expense Public Works						
50-5110 - Salaries						
12/31/2023	1			1,711.37		1,711.37
Total 50-5110 - Salaries				1,711.37	0.00	1,711.37
50-5140 - PR Tax Expense City Share						
12/31/2023	1			130.14		130.14
Total 50-5140 - PR Tax Expense City Share				130.14	0.00	130.14
50-5150 - KPERS City Share						
12/31/2023	1			147.36		147.36
Total 50-5150 - KPERS City Share				147.36	0.00	147.36
50-5160 - Health Ins. - City Share						
12/31/2023	1			546.85		546.85
Total 50-5160 - Health Ins. - City Share				546.85	0.00	546.85
Total 50-5100 - Staff Expense Public Works				2,535.72	0.00	2,535.72
Total 50 - PUBLIC WORKS SHOP				7,024.92	0.00	7,024.92
Total 100X - GENERAL FUND EXPENSES				100,745.83	401.90	100,343.93

DESIGNATED FUND EXPENDITURES

210X - LIBRARY BLDG COUNTY TAX DIS

2105610 - Appropriations

12/28/2023 38994

TOWANDA LIBRARY BOARD

BUTLER COUNTY TAX DISBURSEMENT
12/20/2023

1,816.53

1,816.53

Total 2105610 - Appropriations

1,816.53

1,816.53

Total 210X - LIBRARY BLDG COUNTY TAX DIS

1,816.53

1,816.53

City of Towanda, KS
Claims Report
 December 2023

Date	Num	Name	Memo	Debit	Credit	Balance
220X - FIRE RESCUE EXPENSE						
2205100 - Staff Expense Fire Rescue						
2205110 - Salaries						
12/31/2023	1			399.16		399.16
Total 2205110 - Salaries						
2205140 - PR Tax Expense City Share						
12/31/2023	1			399.16	0.00	399.16
Total 2205140 - PR Tax Expense City Share						
2205100 - Staff Expense Fire Rescue						
2205221 - Membership Fees						
12/28/2023	38999	Bank of America	ACTIVE 911	295.00		295.00
Total 2205221 - Membership Fees						
2205226 - Testing Services						
12/04/2023	38942	RJ'S LLC	TESTING AND SERVICING SCBA'S	1,681.90		1,681.90
Total 2205226 - Testing Services						
2205241 - Vehicle / Mobile Equip. R/M						
12/28/2023	38975	CASCO	WATEROUS PUMP ADAPTER	259.00		259.00
Total 2205241 - Vehicle / Mobile Equip. R/M						
2205244 - Other Repair / Maintenance						
12/28/2023	38979	FELD FIRE	BREATHING AIR COMPRSSOR 2-HP HOSES REPLACED	314.20		314.20
Total 2205244 - Other Repair / Maintenance						
2205251 - Utilities						
12/04/2023	38944	COX	COX UTILITY	172.64		172.64
12/12/2023	38962	VERIZON WIRELESS	VERIZON UTILITY	41.46		214.10
12/28/2023	38996	EVERGY	EVERGY UTILITY	408.82		622.92
12/28/2023	38997	KANSAS GAS SERVICE	GAS UTILITY	307.13		930.05
Total 2205251 - Utilities						
2205253 - Insurance						
12/12/2023	38956	EMC INSURANCE	COMMERCIAL INSUANCE	950.00		950.00
Total 2205253 - Insurance						
2205311 - Gasoline / Fuel / Lubricants						
12/04/2023	38951	MEARS FERTILIZER	DIESEL FUEL 11/18/2023 TANKER 2 28 03 GALLONS	113.80		113.80
12/12/2023	38963	JUMPSTART	FUEL	88.35		202.15
Total 2205311 - Gasoline / Fuel / Lubricants						
2205314 - Office Supplies						
12/28/2023	39001	Sam's Club	OFFICE SUPPLIES FOR FIRE DEPT	62.98		62.98
Total 2205314 - Office Supplies						
2205321 - Uniforms						
12/28/2023	38976	F5 IMPRINT	15X T-SHIRTS	204.50		204.50
Total 2205321 - Uniforms						

City of Towanda, KS
Claims Report
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Date	Num	Name	Memo	Debit	Credit	Balance
2205650 - Interfund Operate / TR Out						
220 - Transfer to Fire Reserve						
12/31/2023	EOYTR			75,000.00		75,000.00
Total 220 - Transfer to Fire Reserve				75,000.00	0.00	75,000.00
Total 2205650 - Interfund Operate / TR Out				75,000.00	0.00	75,000.00
220X - FIRE RESCUE EXPENSE - Other						
12/12/2023	38958	INTERSTATE BILLING SERVICE, INC	PUMPER TRUCK 4	2,592.90		2,592.90
Total 220X - FIRE RESCUE EXPENSE - Other				2,592.90	0.00	2,592.90
Total 220X - FIRE RESCUE EXPENSE				82,925.15	0.00	82,925.15
250X - STREETS OM FUND EXPENSE						
2505100 - Staff Expense Streets						
2505110 - Salaries						
12/31/2023	1			1,711.37		1,711.37
Total 2505110 - Salaries				1,711.37	0.00	1,711.37
2505140 - PR Tax Expense City Share						
12/31/2023	1			130.14		130.14
Total 2505140 - PR Tax Expense City Share				130.14	0.00	130.14
2505150 - KPERs City Share						
12/31/2023	1			147.36		147.36
Total 2505150 - KPERs City Share				147.36	0.00	147.36
2505160 - Health Ins. - City Share						
12/31/2023	1			546.85		546.85
Total 2505160 - Health Ins. - City Share				546.85	0.00	546.85
Total 2505100 - Staff Expense Streets				2,535.72	0.00	2,535.72
2505251 - Utilities						
12/12/2023	38962	VERIZON WIRELESS	VERIZON UTILITY	41.46		41.46
Total 2505251 - Utilities				41.46	0.00	41.46
2505254 - Printing / Publications						
12/12/2023	38970	DON'S PRINTING	6600 BLUE UTILITY BILLING CARDS AND 6400 RED UTILITY BILLING CARDS	256.14		256.14
12/28/2023	38986	CANON FINANCIAL SERVICES		44.15		300.29
Total 2505254 - Printing / Publications				300.29	0.00	300.29
2505311 - Gasoline/ Fuel/ Lubricants						
12/12/2023	38963	JUMPSTART	FUEL	229.60		229.60
12/28/2023	38980	SOUTHWIND OIL CORPORATION	285 GALLONS DIESEL	230.13		459.73
Total 2505311 - Gasoline/ Fuel/ Lubricants				459.73	0.00	459.73
Total 250X - STREETS OM FUND EXPENSE				3,337.20	0.00	3,337.20
251X - STREET RESERVE						
2515333 - Street Material / Supplies						
12/28/2023	38993	MID-AMERICAN SIGNAL, INC	STREET SIGNS FOR SCHOOL SPEED LIMITS	13,777.00		13,777.00
12/28/2023	39000	BOMGAARS SUPPLY	HORSE PANELS USED FOR GRATES OVER CULVERTS	199.98		13,976.98

City of Towanda, KS
Claims Report
December 2023

Date	Num	Name	Memo	Debit	Credit	Balance
Total 2515333 - Street Material / Supplies				13,976.98	0.00	13,976.98
Total 251X - STREET RESERVE				13,976.98	0.00	13,976.98
260X - COMMUNITY CENTER EXPENSE						
2605242 - Building / Facilities R&M						
12/12/2023	38954	BRONCO LOCKSMITH	RE-KEYED THE FRONT DOOR AND BACK DOOR TO THE COMMUNITY BUILDING	133.33		133.33
Total 2605242 - Building / Facilities R&M				133.33	0.00	133.33
2605251 - Utilities						
12/28/2023	38987	KANSAS GAS SERVICE	GAS UTILITY	204.08		204.08
Total 2605251 - Utilities				204.08	0.00	204.08
2605319 - Misc. Supplies						
12/28/2023	39001	Sam's Club	CLEANING SUPPLIES	147.73		147.73
Total 2605319 - Misc. Supplies				147.73	0.00	147.73
Total 260X - COMMUNITY CENTER EXPENSE				485.14	0.00	485.14
611X - WATER FUND EXPENSE						
6115100 - Staff Expense Water						
6115110 - Salaries						
12/31/2023	1			7,840.93		7,840.93
Total 6115110 - Salaries				7,840.93	0.00	7,840.93
6115140 - PR Tax Expense City Share						
12/31/2023	1			595.20		595.20
Total 6115140 - PR Tax Expense City Share				595.20	0.00	595.20
6115150 - KPERS City Share						
12/31/2023	1			688.00		688.00
Total 6115150 - KPERS City Share				688.00	0.00	688.00
6115160 - Health Ins. - City Share						
12/31/2023	1			2,428.48		2,428.48
Total 6115160 - Health Ins. - City Share				2,428.48	0.00	2,428.48
6115200 - Non-Material Expenditures						
12/12/2023	38968	AMERICAN MESSAGING	EMERGENCY CALL	15.80		15.80
Total 6115200 - Non-Material Expenditures				15.80	0.00	15.80
6115212 - Transportation / Mileage						
12/12/2023	38972	METRO COURIER	WATER SAMPLE MAILINGS 11/16/2023 TO 11/30/2023	55.32		55.32
Total 6115212 - Transportation / Mileage				55.32	0.00	55.32
6115251 - Utilities						
12/12/2023	38962	VERIZON WIRELESS	VERIZON UTILITY	41.46		41.46
12/28/2023	38996	EVERGY	EVERGY UTILITY	24.89		66.35
Total 6115251 - Utilities				66.35	0.00	66.35
6115253 - Insurance						
12/12/2023	38956	EMC INSURANCE	COMMERCIAL INSURANCE	899.97		899.97

City of Towanda, KS
Claims Report
 December 2023

Date	Num	Name	Memo	Debit	Credit	Balance
Total 6115253 - Insurance				899.97	0.00	899.97
6115254 - Printing / Publications						
12/12/2023	38970	DON'S PRINTING	6600 BLUE UTILITY BILLING CARDS AND	256.12		256.12
12/28/2023	38986	CANON FINANCIAL SERVICES	6400 RED UTILITY BILLING CARDS	44.15		300.27
Total 6115254 - Printing / Publications				300.27	0.00	300.27
6115311 - Gasoline / Fuel / Lubricants						
12/12/2023	38963	JUMPSTART	FUEL	229.58		229.58
12/28/2023	38980	SOUTHWIND OIL CORPORATION	285 GALLONS DIESEL	230.13		459.71
Total 6115311 - Gasoline / Fuel / Lubricants				459.71	0.00	459.71
6115315 - Operating Supplies						
12/28/2023	38977	HIZEY SERVICE AND SUPPLY	100 X TUBING 3 1/2" 5X PIPE CAP 3 1/2" FENCE	507.75		507.75
Total 6115315 - Operating Supplies				507.75	0.00	507.75
6115319 - Misc. Supplies						
12/28/2023	38984	MUNICIPAL SUPPLY COMPANY	5 1/4" X 12" GLOW MED HYD EXT	900.48		900.48
12/28/2023	38987	MUNICIPAL SUPPLY COMPANY	10 X 1" NL PJ COUP COP/CTS/PL AND 10 X 1" P/JCTS BRASS CURB STOP	1,932.50		2,832.98
12/28/2023	39004	MUNICIPAL SUPPLY COMPANY	2" HOLE DOZER WITH ARBOR	27.19		2,860.17
Total 6115319 - Misc. Supplies				2,860.17	0.00	2,860.17
6115334 - Materials / Supplies Stock						
12/04/2023	38946	Lampton Welding Supply	ARGON	13.12		13.12
Total 6115334 - Materials / Supplies Stock				13.12	0.00	13.12
6115341 - Water For Resale						
12/04/2023	38947	RURAL WATER DIST., NO. 5	WATER FOR RESALE 10/30/2023 TO 11/29/2023	22,680.36		22,680.36
12/04/2023	38947	RURAL WATER DIST., NO. 5	CUSTOMER MONTHLY CHARGE	196.78		22,877.14
12/04/2023	38947	RURAL WATER DIST., NO. 5	CUSTOMER MONTHLY CHARGE	67.51		22,944.65
Total 6115341 - Water For Resale				22,944.65	0.00	22,944.65
6115420 - Contractual Services						
12/28/2023	38985	KANSAS ONE CALL SYSTEM	3090496, 3100498, 3110498	111.60		111.60
Total 6115420 - Contractual Services				111.60	0.00	111.60
Total 611X - WATER FUND EXPENSE						
621X - SEWER FUND EXPENSE						
6215100 - Staff Expense Sewer						
6215110 - Salaries						
12/31/2023	1			1,711.37		1,711.37
Total 6215110 - Salaries				1,711.37	0.00	1,711.37
6215140 - PR Tax Expense City Share						
12/31/2023	1			130.14		130.14
Total 6215140 - PR Tax Expense City Share				130.14	0.00	130.14
6215150 - KPERS City Share						
12/31/2023	1			147.36		147.36

City of Towanda, KS
Claims Report
 December 2023

Date	Num	Name	Memo	Debit	Credit	Balance
Total 6215150 - KPERS City Share				147.36	0.00	147.36
6215160 - Health Ins. - City Share						
12/31/2023	1					
Total 6215160 - Health Ins. - City Share				546.85	0.00	546.85
Total 6215100 - Staff Expense Sewer				546.85	0.00	546.85
6215200 - Non-Material Expenditures				2,535.72	0.00	2,535.72
12/12/2023	38968	AMERICAN MESSAGING	EMERGENCY CALL	15.80	0.00	15.80
Total 6215200 - Non-Material Expenditures				15.80	0.00	15.80
6215251 - Utilities						
12/12/2023	38962	VERIZON WIRELESS	VERIZON UTILITY	41.46		41.46
12/28/2023	38978	LINGO	SEWER PHONE	79.49		120.95
12/28/2023	38996	EVERGY	EVERGY UTILITY	324.87		445.82
Total 6215251 - Utilities				445.82	0.00	445.82
6215253 - Insurance						
12/12/2023	38956	EMC INSURANCE	COMMERCIAL INSURANCE	900.00	0.00	900.00
Total 6215253 - Insurance				900.00	0.00	900.00
6215254 - Printing / Publications						
12/12/2023	38970	DON'S PRINTING	6500 BLUE UTILITY BILLING CARDS AND 6400 RED UTILITY BILLING CARDS	256.12		256.12
12/28/2023	38986	CANON FINANCIAL SERVICES		44.15		300.27
Total 6215254 - Printing / Publications				300.27	0.00	300.27
6215311 - Gasoline / Fuel / Lubricants						
12/12/2023	38963	JUMPSTART	FUEL	229.58		229.58
12/28/2023	38980	SOUTHWIND OIL CORPORATION	285 GALLONS DIESEL	230.16		459.74
Total 6215311 - Gasoline / Fuel / Lubricants				459.74	0.00	459.74
6215334 - Materials / Supplies Stock						
12/04/2023	38946	Lampton Welding Supply	OXYGEN	13.12		13.12
Total 6215334 - Materials / Supplies Stock				13.12	0.00	13.12
6215650 - Interfund Operate / TR Out						
12/31/2023	EOYTFR			3,000.00		3,000.00
Total 621 - TFR to General Fund				3,000.00	0.00	3,000.00
621 - TFR to Sewer Reserve						
12/31/2023	EOYTFR			2,000.00		2,000.00
Total 621 - TFR to Sewer Reserve				2,000.00	0.00	2,000.00
Total 6215650 - Interfund Operate / TR Out				5,000.00	0.00	5,000.00
Total 621X - SEWER FUND EXPENSE				9,670.47	0.00	9,670.47
630X - TRASH FUND EXPENSE						
12/12/2023	38971	WASTE CONNECTIONS OF KANSAS	TRASH SERVICE FROM 11/01/2023 TO 11/30/2023	10,847.00	0.00	10,847.00
Total 6305225 - Cleaning / Disposal Service				10,847.00	0.00	10,847.00

City of Towanda, KS
Claims Report
December 2023

Date	Num	Name	Memo	Debit	Credit	Balance
6305254 - Printing / Publications						
12/12/2023	38970	DON'S PRINTING	6600 BLUE UTILITY BILLING CARDS AND	256.12		256.12
12/28/2023	38986	CANON FINANCIAL SERVICES	6400 RED UTILITY BILLING CARDS	44.15		300.27
				300.27	0.00	300.27
Total 6305254 - Printing / Publications						
6305650 - Interfund Operate / TR Out						
630 - TFR to General Fund						
12/31/2023	EOYTR			28,000.00		28,000.00
Total 630 - TFR to General Fund						
Total 6305650 - Interfund Operate / TR Out						
Total 630X - TRASH FUND EXPENSE						
800X - ARPA Funds Expense						
12/04/2023	38952	JAYHAWK SOFTWARE	RADIO READ AMR INTERFACE WITH	1,500.00		1,500.00
			NETUNE 360			
12/28/2023	38981	Schulte Supply	80 X 1" NEPTUNE TRIDENT 10 PROCODER	38,890.00		40,380.00
			WATER METER			
12/28/2023	38982	Schulte Supply	NETUNE 360 SAAS PLATFORM AMR	1,067.13		41,447.13
12/28/2023	38983	Schulte Supply	ANNUAL SUBSCRIPTION FOR 501-1000	2,000.00		43,447.13
			SERVICE	43,447.13	0.00	43,447.13
			NETUNE 360 AMR ONE -TIME SET UP FEE	234,593.19	0.00	234,593.19
Total 800X - ARPA Funds Expense						
Total DESIGNATED FUND EXPENDITURES						
Total Expenditures				335,339.02	401.90	334,937.12
Payroll Expenditures						\$36,640.31
Expenditures Other than Payroll						\$298,296.81

ANDY NEWBREY

Business Card

November 08, 2023 - December 07, 2023

Cardholder Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 660441
DALLAS, TX 75266-0441

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$1,844.45
Minimum Payment Due **\$25.00**
Payment Due Date **01/03/24**

Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:
 \$0.00 for balance less than \$100.01
 \$29.00 for balance less than \$1,000.01
 \$39.00 for balance less than \$5,000.01
 \$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

15 - \$240.98
 12 - 5210 - 419.00
 12 - 5215 - 173.09
 12 - 5314 - 320.97
 12 - 5319 - 240.53

Account Summary

Previous Balance \$1,411.84
 Payments and Other Credits -\$1,412.86
 Balance Transfer Activity \$0.00
 Cash Advance Activity \$0.00
 Purchases and Other Charges \$1,845.47
Fees Charged **\$0.00**
Finance Charge **\$0.00**
 New Balance Total \$1,844.45
 Credit Limit \$7,500
 Credit Available \$5,655.55
 Statement Closing Date 12/07/23
 Days in Billing Cycle 30

12-5213-300.24
 12-5400-329.04

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
Payments and Other Credits				
11/17	11/17	11/9/2023 MORE REWARDS DA Y 2% BONUS	32199909990000000210862	-1.02
11/28	11/28	PAYMENT - THANK YOU	33215300000000549601553	-1,411.84
TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD				-\$1,412.86
Purchases and Other Charges				
11/08	11/07	WSU MARKETPLACE 3169783333 KS <i>Camie cnc license</i>	25247803311000530338269	65.00
11/09	11/08	SQ *GAMBINO'S PIZZA TO 8774174551 KS <i>Food meeting</i>	55432863313209523237933	50.82
11/09	11/08	JUMP START #21 3163487005 KS <i>water for meeting</i>	55506293313839006096561	10.48
11/14	11/13	COLUMN PUBLIC NOTICE 2027135613 DC <i>Lisa</i>	82305093317000016067053	48.75
11/14	11/13	COLUMN PUBLIC NOTICE 2027135613 DC <i>Lisa</i>	82305093317000016044862	48.75

Account Number: [REDACTED]
 November 08, 2023 - December 07, 2023

New Balance Total \$1,844.45
Minimum Payment Due **\$25.00**
Payment Due Date **01/03/24**

Enter payment amount

\$

For change of address/phone number, see reverse side.

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 or make your payment online at
 www.bankofamerica.com



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ANDY NEWBREY
 THE CITY OF TOWANDA
 PO BOX 160
 TOWANDA, KS 67144-0160

**N0001798

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
11/14	11/13	KS.GOV PAYMENT 8004526727 KS	55488723318091484010507	5.13
11/14	11/13	KS.GOV PAYMENT 8004526727 KS	55488723318091484010671	5.13
11/15	11/14	VISTAPRINT 8662074955 MA - <i>Emergency busi. cards</i>	55429503318717279493569	32.79
11/16	11/15	AMZN MKTP US*7R3AF2NI3 8007728574 WA <i>Christmas decs</i>	55310203319083785200925	65.79
11/20	11/17	KTA - TRANSA TEMP -QPS 8008735824 KS <i>Turnpike</i>	55310203322206196602422	7.00
11/20	11/17	KTA - TRANSA TEMP -QPS 8008735824 KS <i>Turnpike</i>	55310203322206196904414	7.50
11/20	11/20	INTUIT *QuickBooks 8004468848 CA <i>Quickbooks</i>	55432863324200057881615	254.40
11/22	11/21	BOMGAARS 133 7122265000 KS <i>Coffee</i>	55488723325258000181739	43.43
11/24	11/21	OFFICE DEPOT #2190 WITCHITA KS <i>office supplies</i>	02305373326100221455433	183.55
11/24	11/23	HOG WILD PIT BAR-B-Q 3163219453 KS <i>meeting food</i>	35187423327000001800995	111.79
11/28	11/27	Microsoft*Store 8006427676 WA <i>Computer program</i>	12302023331000705666040	75.24
11/30	11/29	COLUMN PUBLIC NOTICE 2027135613 DC <i>Wsa</i>	82305093333000016528955	49.30
12/04	11/29	TOWNEPLACE SUITES 6203717171 KS <i>motel room</i> Arr: 11/29/23 Dep: 11/29/23 Inv: M33744 <i>meeting</i>	55432863336204028890628	300.24
12/05	12/04	COLUMN PUBLIC NOTICE 2027135613 DC <i>Wsa</i>	82305093339000000224342	98.18
12/05	12/04	WSU MARKETPLACE 3169783333 KS <i>meeting Andy</i>	252478033380000303232565	325.00
12/07	12/06	AMZN MKTP US*ZK93E4AJ3 8007728574 WA <i>Cover for office</i>	55310203340083354331047	61.20
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$1,845.47

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.99%	\$0.00	\$0.00
CASH	29.49% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Important Messages

Traveling for Business? Remember to consult your credit card agreement before using your credit card(s) for cash or foreign currency transactions and for fee information. The Cash Advance Fee applies to all cash advances, including cash advances in foreign currency. You can always call us to request a copy of the credit card agreement by using the phone number listed on the back of your card.

T C PYLE

Business Card

November 08, 2023 - December 07, 2023

Cardholder Statement

Account Information:

www.bankofamerica.com

Mail Billing Inquiries to:

BANK OF AMERICA
PO BOX 660441
DALLAS, TX 75266-0441

Mail Payments to:

BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:

1.800.673.1044, 24 Hours

Outside the U.S.:

1.509.353.6656, 24 Hours

For Lost or Stolen Card:

1.800.673.1044, 24 Hours

Business Offers:

www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$295.00

Minimum Payment Due **\$25.00**

Payment Due Date **01/03/24**

Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:

\$0.00 for balance less than \$100.01
\$29.00 for balance less than \$1,000.01
\$39.00 for balance less than \$5,000.01
\$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$1,668.27

Payments and Other Credits **-\$1,668.27**

Balance Transfer Activity \$0.00

Cash Advance Activity \$0.00

Purchases and Other Charges \$295.00

Fees Charged **\$0.00**

Finance Charge **\$0.00**

New Balance Total \$295.00

Credit Limit \$6,000

Credit Available \$5,705.00

Statement Closing Date 12/07/23

Days in Billing Cycle 30

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
Payments and Other Credits				
11/28	11/28	PAYMENT - THANK YOU	3321530000000549601538	- 1,668.27
				-\$1,668.27
Purchases and Other Charges				
11/29	11/28	ACTIVE911 INC 5412237992 OR	05227023333500212654474	295.00
				\$295.00

220



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T C PYLE
THE CITY OF TOWANDA
PO BOX 160
TOWANDA, KS 67144-0160

**N0004321

Account Number:
November 08, 2023 - December 07, 2023

New Balance Total \$295.00
Minimum Payment Due **\$25.00**
Payment Due Date **01/03/24**

Enter payment amount

\$

For change of address/phone number, see reverse side.

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CITY OF TOWANDA

APPROPRIATION ORDINANCE NO. 12-2023

For period December 1st, 2023 through, December 31st, 2023

Be it ordained by the Governing Body of the City of Towanda that the above dated ordinance is and shall be passed and all claims honored and paid by the City Clerk.

<u>Section 1.</u>	Claims paid prior to approval of the City Council, authorized by Ordinance No. 279.	\$116,733.08
<u>Section 2.</u>	Payroll	\$36,640.02
	Total this Ordinance:	\$153,373.10

Paul Erickson
Treasurer

Jennifer Shaults
Mayor

Towanda December, 2023 Calls for Service

Call Breakdown by Deputy

Date	Call Type	Location	Outcome	Deputy	Total Calls For Service	Walker	Danninger	District
12/1/2023	Traffic Stop	1200 blk E Main	Warning	Walker	47	16	20	
12/1/2023	Traffic Stop	900 blk E Main	Warning	Walker	8	10	12	
12/1/2023	Traffic Stop	200 blk E Main	Warning	Walker	0	0	2	
12/1/2023	Traffic Complaint	E Main St & N 3rd St	HBO	District	1	1	1	
12/1/2023	Traffic Stop	Pine Ridge Dr & E Bever	Warning	Walker				
12/1/2023	Traffic Stop	E Main St & N 3rd St	Warning	Walker	2	0	0	
12/1/2023	Suspicious Vehicle	700 blk E Wilson Dr	HBO	Danninger	36	2	3	
12/1/2023	Noise Complaint	400 blk S 3rd St	HBO	Danninger	0	3	2	
12/2/2023	Traffic Stop	E Main St & N 4th St	Warning	Walker				
12/2/2023	Traffic Stop	S 3rd St and E Mechanic	Citation	Walker				
12/2/2023	Traffic Stop	500 blk E Main St	Warning	Walker				
12/2/2023	Traffic Stop	N 3rd St and E North St	Warning	Walker				
12/3/2023	Traffic Stop	600 blk E Main St	Citation	Walker				
12/3/2023	Arrest/ Warrant	700 blk E Mills Dr	Arrest	Danninger				
12/3/2023	Assist other	700 blk E Mills Dr	HBO	Danninger				
12/3/2023	Arrest/ Warrant	700 blk E Mills Dr	Arrest	Danninger				
12/3/2023	Arrest/ Warrant	700 blk E Mills Dr	Arrest	Danninger				
12/4/2023	Aggravated Assault	700 blk E Mills Dr	Arrest	District				
12/4/2023	Burglary/ Residence	200 blk S 3rd St	Report	District				
12/5/2023	Motorist Assist	HWY 254 & Ohio St	HBO	District				
12/6/2023	Traffic Stop	N 5th and E Main St	Warning	Walker				
12/6/2023	Assist other	500 blk N 8th St	HBO	Walker				
12/6/2023	Traffic Stop	E Pool Rd & S 6th St	Warning	Walker				
12/6/2023	Traffic Stop	600 blk E Mechanic	Warning	Walker				
12/6/2023	Traffic Stop	2400 SW Fulton	Warning	Walker				
12/7/2023	Traffic Stop	E Main St & S 4th St	Warning	Danninger				
12/7/2023	Traffic Stop	900 blk E Main St	Warning	Walker				
12/7/2023	Traffic Stop	E Main St & N Briarwood	Warning	Walker				
12/7/2023	Traffic Stop	600 blk E Main St	Warning	Walker				
12/7/2023	Traffic Stop	S 3rd St & E Main St	Warning	Walker				
12/7/2023	Traffic Stop	S 4th St & E Mechanic St	Warning	Walker				
12/7/2023	Assist other	700 blk E Bever Dr	HBO	Danninger				
12/7/2023	Traffic Stop	N 5th St & E Main St	Warning	Danninger				
12/9/2023	Check Welfare	400 blk E North St	HBO	District				
12/9/2023	Traffic Complaint	400 blk N 10th St	HBO	District				
12/10/2023	Check Welfare	300 blk S 6th St	HBO	District				
12/11/2023	Traffic Stop	900 blk E Main St	Warning	Walker				
12/11/2023	Traffic Stop	E Highland St & N 6th St	Warning	Walker				

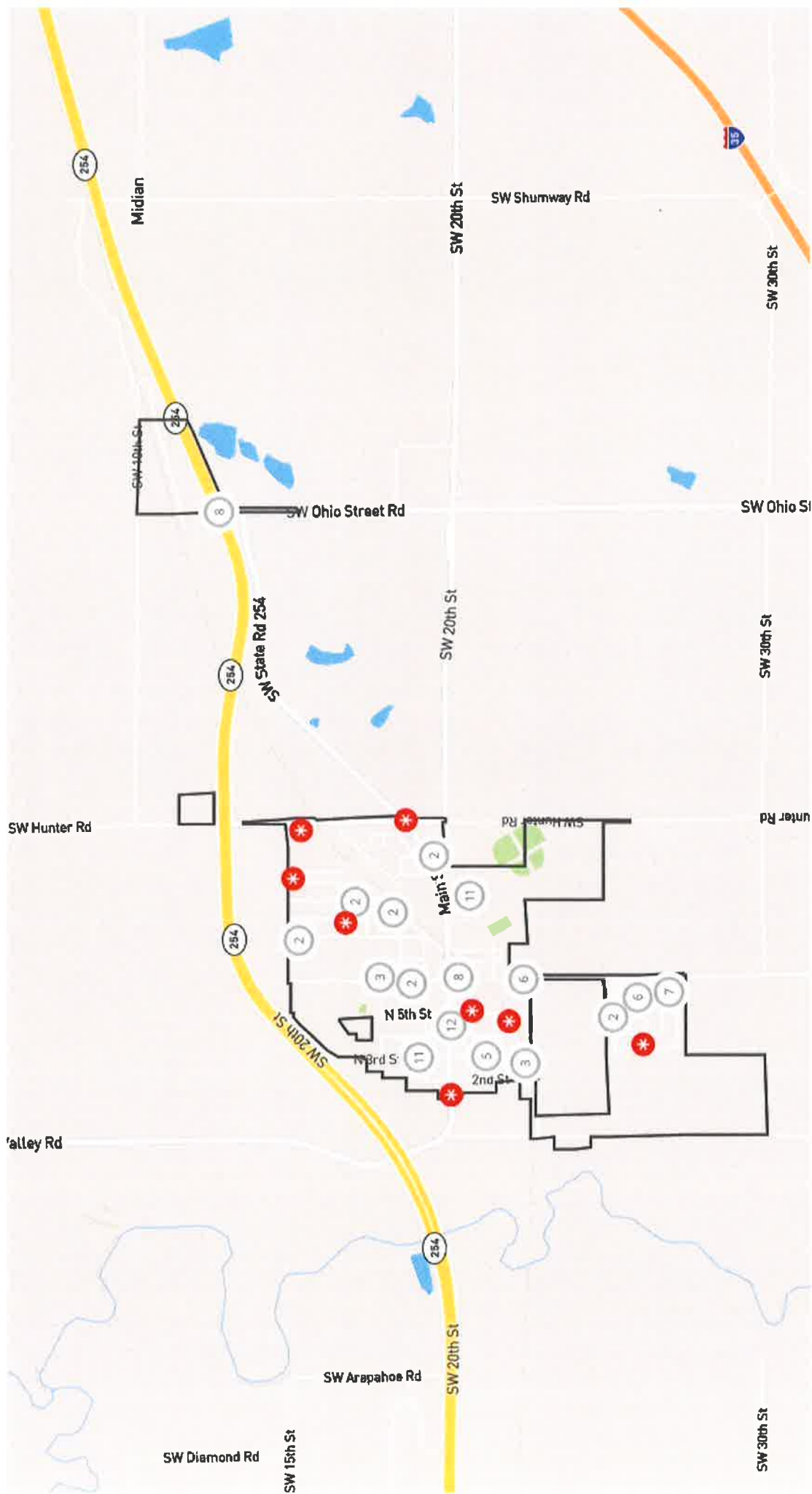
12/11/2023	Traffic Stop	900 blk E Main St	Warning	Walker
12/11/2023	Traffic Stop	E Main St and N 4th	Warning	Walker
12/11/2023	Lost Property	100 blk N 3rd St	HBO	Walker
12/11/2023	Traffic Stop	900 blk E Main St	Warning	Walker
12/11/2023	Traffic Stop	900 blk E Main St	Warning	Walker
12/11/2023	Traffic Stop	700 blk E High St	Warning	Walker
12/11/2023	Miscellaneous	600 blk E Mills Dr	HBO	Danninger
12/11/2023	Motorist Assist	HWY 254 & Ohio St	HBO	Danninger
12/12/2023	Traffic Stop	900 blk E Main St	Warning	District
12/12/2023	Motorist Assist	900 blk E Main St	HBO	Walker
12/12/2023	Traffic Stop	500 blk E Main St	Warning	Walker
12/12/2023	Theft	100 blk N 3rd St	HBO	Walker
12/14/2023	Criminal Trespass	700 blk E Bever Dr	HBO	District
12/14/2023	Check Welfare	HWY 254 & Ohio St	HBO	District
12/15/2023	Traffic Stop	500 E Main St	Warning	Walker
12/16/2023	Traffic Stop	600 blk E Main St	Warning	Walker
12/16/2023	Traffic Stop	700 blk E Main St	Warning	Walker
12/16/2023	Traffic Complaint	400 blk S 3rd St	HBO	District
12/16/2023	Accident/ 10-48	HWY 254 & Ohio St	Accident	District
12/18/2023	Traffic Stop	HWY 254 & Ohio St	Warning	District
12/20/2023	Traffic Stop	6th St and E Main St	Warning	Walker
12/20/2023	Suspicious Activity	700 blk E Bever Dr	HBO	Danninger
12/20/2023	Criminal Damage	500 N 8th St	Report	Danninger
12/21/2023	Motorist Assist	HWY 254 & Ohio St	HBO	Walker
12/21/2023	Traffic Stop	N 4th St and E Main St	Warning	Walker
12/21/2023	Traffic Stop	600 blk E Main St	Warning	Walker
12/22/2023	Miscellaneous	SW Fulton Rd and E Pool	HBO	District
12/23/2023	Noise Complaint	S 3rd St and E Cincinnati	HBO	District
12/26/2023	Traffic Stop	S 6th St and E Pool Rd	Warning	Walker
12/27/2023	Arrest/ Warrant	300 blk S 5th St	Arrest	District
12/27/2023	Miscellaneous	700 blk E Bever Dr	HBO	District
12/28/2023	Alarm/ Residence	600 blk E Mills Dr	HBO	District
12/28/2023	Accident/ 10-47	600 blk E Main St	Accident	District
12/29/2023	Suspicious Vehicle	500 blk N 11th	HBO	Walker
12/29/2023	Theft	300 blk S 3rd St	Report	Walker
12/29/2023	Check Welfare	300 blk N 6th St	HBO	Walker
12/29/2023	Civil Stand By	600 E Mills Dr	HBO	Danninger
12/30/2023	Traffic Stop	400 N 10th St	Warning	Walker
12/30/2023	Traffic Stop	900 blk E Main	Warning	Walker
12/30/2023	Traffic Stop	900 blk E Main	Warning	District
12/30/2023	Traffic Stop	S 6th St and E Mechanic	Warning	Walker
12/30/2023	Traffic Stop	900 blk E Main St	Warning	Walker
12/30/2023	Animal at Large/ Domestic	200 blk S 3rd St	HBO	Danninger

12/30/2023 Miscellaneous
12/31/2023 Assist other

700 blk E Wilson Dr
300 blk N 6th St

HBO
HBO

Danninger
Walker



specified time range from all agencies.
 Data last updated **January 5, 2024 at 1:56 PM**. This visualization contains the following filters. Beat

Department Reports 1.10.2024



TOWANDA DEPARTMENTAL REPORT- Planning/Zoning Adm. Lisa Long

December 2023 Activity January 4, 2024 Report

What we have been doing:

Mailing out reminders for all new licenses due
 Licensing new Contractors for 2023
 Issuing Building Permits, Contractor Licensing
 Filing and cleaning out old paperwork and files
 Assisting Residents/Contractors daily with Building Code questions
 Working always to make PZ Department more efficient and functional

Providing Excellent Public Service
 Cemetery Lot Sales, Paperwork and Questions

What we plan to do:

Continue Serving Towanda Citizens
 Continue Contractor Licensing and Permit Issuing
 Code Enforcement processing cases
 Continue with duties as listed above
 Secretary duties for the Planning Board
 Preparing Information for PZ Hearings

Continue to improve the efficiency of PZ Department
 Cemetery Paperwork
 Continue work to update Comprehensive Plan
 Misc. other work as needed
 Animal Control Records and Renewal/Licensing Shelter

Permits:

453 N 9th Fencing
 1312 Willowbrook Addition Est Val \$ 54,413

802 North St Electrical
 412 N. 8th Plumbing

Statistics and Lists:

Inspections Completed

303 N 3rd Deck Gazebo build
 802 North St Electric for service
 904 Main Ceiling Insp
 441 N 9th Kennel Inspection
 1213 Willowbrook Final Bsmt Remod

905 Main Ballfields Concr Reinf
 412 N 8th Sewer Repair
 525 N 10th Roofing
 700 Mechanic Lot 9 Electrical
 905 Main Ballfields Sprinkler

New Contractors Licensed & Certificates Issued:

Southwestern Remodeling	Gottschalk Bros Roofing	Keeter Roofing/Remodeling
Wildcat Const	Reddi Industries	Williamson Plumbing
Fahnestock LLC	Midwest Roofing	Roofing Services Unlimited
Wray Roofing	Klein Construction	Mahaney
McCullough Excavation	Mid Kansas Exteriors	All States Home Improvement
Pressnell Electric	Brand Plumbing	Pinnacle Fire
Roth HVAC	Erie Construction	Conspec/Precision Foundation
Betzen Trenching	IWP Foundation	Higgins Group Drywall Syst.
DCS Services	Central Consolidated	Morrow Exteriors
Equity Builders	A&H Elect	Eaton Roofing & Exterior
Flinthills Electric	Nies Foundations	Butler Rural Electric
Sturdi Built Storage	Simpson Construction	

NTA Citations Issued/ Court January

S. 5th St. Tall grass & Junk Continued
 PZ Board Meeting/BZA January : Conditional Use Hearing for fencing.
 Business Permit for Door-to-Door Sales: None

Fire Dept Report

December 2023

Summary: 2023 was the second busiest year ever for TFR. (2022 was the busiest) The year started very slow as the grass fire season was mild—except for the March 31 fire that closed 3 major highways and forced evacuation of El Dorado. The second half of the year got really busy and set the records for number of calls in both the 3rd and 4th quarters. Of course, the last half of the year was the busiest ever surpassing last year's record.

Membership: 16. Mike Rose resigned as he is planning to move out of Towanda. Two other FF's are off for extended times.

YTD (as of 12/31/23) Calls: 357

Response Man Hours: 1589 Training Hours: 1511 Activity/Work Hours: 4378
Total Volunteer Hours 7478 YTD Staffed Station hours: 6203

December Calls: Number of calls 26 (5-yr avg. for Dec. calls: 32.6. Avg. Dec. calls since 1985-16.0)

3 – Fire calls: 1 Grass, 2 other

20 – Medical

3 – Vehicle accidents

1 – Public Assist (Lift, standby, etc.)

Response Man Hours: 84

Training Hours: 65

Activity/Work Hours: 175

Total Volunteer Hours 324 for December

Training:

- EMT class concluded. Testing underway.

Equipment:

- Engine 1: Replaced cracked fitting on Dec. 30. Awaiting replacement of 3 valves

Building:

Volunteer firefighters deserve a facility that meets their needs as people. They deserve a facility they can be proud of. This need was identified 30 years ago.

Other:

- Chief Pyle attended the Task Force Chiefs meeting on Jan. 4 in Towanda.

Upcoming:

- Take tanker tractor to have transmission serviced/adjusted.
- Task Force Chiefs meeting on Feb 1 in Whitewater
- Volunteer FF Recognition Dinner, Feb 17 (tentatively)

Have you ever wondered?

Why is there such a strong movement in Towanda to get a multi-million dollar facility to be used 2 ½ months a year, 8 hours a day, by about a hundred people?

And at the same time, we can't wrap our heads around a 365 day a year, 24 hours a day similarly-priced facility, to serve its 4100 citizens as well as the tens of thousands of visitors and travelers every day.

Fire Dept Report

December 2023

Activities: Please consider the immense value of these volunteers to the community.

Date	Day	Activity	
Dec 1	Fri	Childbirth on KTA at 3 AM Prepping for ISO audit	Total man hours: 10
Dec 2	Sat	ISO audit prep	Total man hours: 4
Dec 3	Sun	Medical call in City at 8:30 PM	Total man hours: 5
Dec 4	Mon	Signed contract to purchase fire engine Motor vehicle accident with injuries on K254 at 5:30 PM ISO audit prep	Total man hours: 25
Dec 5	Tue		Total man hours: 3
Dec 6	Wed	Medical call in City at 7:30 AM (School Zone) High Fire Danger: disallowed any controlled fires ISO audit prep	Total man hours: 14
Dec 7	Thu	Very High Fire Danger ISO audit prep Medical call in Twp at 1:30 PM Grass fire in Twp at 2 PM Medical in City at 8 PM	Total man hours: 25
Dec 8	Fri		Total man hours:
Dec 9	Sat	Medical call in Twp at 4 PM Auxiliary meeting	Total man hours: 3.5
Dec 10	Sun	Investigated unauthorized fire Returned to allowing controlled fires	Total man hours: 4
Dec 11	Mon	Check out requested controlled burn on SW 40 th	Total man hours: 1.5
Dec 12	Tue	Work Medical Training	Total man hours: 4
Dec 13	Wed	ISO Prep Pre plans Council meeting	Total man hours: 15.5
Dec 14	Thu	Medical alarm at 12:30 AM in City Review of Hazard Mitigation Plan Medical alarm at 11:00 AM in City Medical call at 5:30 PM in Twp	Total man hours: 4.5
Dec 15	Fri	Raining State Board practical skills testing for EMTs Medical call in Twp at 1:30 PM Rinsed mud off trucks after call	Total man hours: 16
Dec 16	Sat	Work Day: Truck Checks Medical call in Twp at 11 AM Motor vehicle accident with injuries on Main St. at 7 PM Medical call in City at 8:30 PM	Total man hours: 25
Dec 17	Sun	Reports Submitted November reports to KSFM	Total man hours: 6
Dec 18	Mon	ISO audit prep	Total man hours: 2

Fire Dept Report

December 2023

Dec 19	Tue	Very High Fire Danger disallowed any controlled fires ISO audit prep Fire Training	Total man hours: 20
Dec 20	Wed	Medical call in Twp at 6 AM	Total man hours: 3
Dec 21	Thu	State EMT testing in Manhattan BCESA meeting in Augusta Medical call in City at 7 PM	Total man hours: 11
Dec 22	Fri	Work day, fueled and washed trucks Motor vehicle accident in City at 5:30 PM, pedestrian hit & run	Total man hours: 16
Dec 23	Sat		Total man hours: 3
Dec 24	Sun		Total man hours: 3
Dec 25	Mon	Medical call in Twp at 7:30 PM	Total man hours: 5
Dec 26	Tue	ISO prep, supply run FFA/FRA meeting	Total man hours: 26
Dec 27	Wed	Medical call in City at 8 AM Medical call in Twp at 2 PM—shower and change of clothes required. No showers at station. Personal vehicle requires cleaning.	Total man hours: 4
Dec 28	Thu		Total man hours: 1
Dec 29	Fri	Breathing air test sample Controlled burns allowed Medical call on turnpike at 10 PM	Total man hours: 5
Dec 30	Sat	Work Day Medical call in City 1:30 PM Engine 1 repair of discharge (Flint Hills)	Total man hours: 19
Dec 31	Sun	Mapping Medical call in City 10:30 AM Medical call in Twp 1 PM	Total man hours: 15
Jan 1	Mon		Total man hours: 1
Jan 2	Tue	Medical call in Twp at noon	Total man hours: 3
Jan 3	Wed	State EMT testing Motor Vehicle Accident in City (K254 & Ohio) at 5:45 PM Fire District discussion meeting with County Administrator, City and 3 townships	Total man hours: 10
Jan 4	Thu	Task Force Chiefs meeting in Towanda December reports submitted to KSFM and City	Total man hours: 8

Fire Dept Report

December 2023

2023 Fire Dept Calls by Month

What the Calls Are														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Grass Fire	2	1	4	3	1	1	8	1	3		2	1	27	8%
Vehicle Fire	2	1		1	2	1	1			1	2		11	3%
Structure Fire	5	4	1	4	2	8	2	2	3		1		32	9%
HazMat	1	1		1	2		1	2	2				10	3%
Carbon Monoxide		1							1	1			3	1%
Other Fire	1	1	1	6	6	4	4	2	1	3	1		26	7%
Vehicle Accident		1	2	1	1	1	5	7	7	5	6	3	32	9%
Medical	7	8	8	11	13	6	16	22	17	22	23	20	174	49%
Rescue						1							1	0%
Public Assist	2	2		1	3	2		2	8	12	8	1	40	11%
Storm Watch														0%
Other									1				1	0%
Total	19	20	16	28	26	24	28	38	44	42	45	27	357	
Where the Calls Are														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Towanda Twp	3	4	4	5	8	5	8	12	14	16	12	12	104	29%
Fairview Twp	3		2	5	1	0	2		3		4		20	6%
City	9	12	7	14	14	13	11	21	20	20	23	12	176	49%
KTA	1		2		1	0	4	4	2	6	4	2	26	7%
Mutual Aid Given	3	4	1	3	2	6	3	1	5		2		31	9%
Total	19	20	16	28	26	24	28	38	44	42	45	27	357	
Mutual Aid Rec'd	4	1	2	2	1	1	0	0	0	0	0	1	12	3%
YTD Percentage														
	39%												Fire	27%
													EMS	49%
													Other	24%
YTD % per Area														
	31%												Fire	31%
	29%												EMS	39%
	6%												Other	30%
	25%												Fire	25%
	60%												EMS	60%
	15%												Other	15%
	49%												Fire	49%
	7%												EMS	62%
	46%												Other	46%
	97%												Fire	97%
	0%												EMS	0%
	3%												Other	3%
	100%												Fire	100%
	0%												EMS	0%
	0%												Other	0%

December 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Equipment and truck maintenance, Water shut offs	2
3	4 Weekly trash and property checks, Public Works	5 Assisted Eveyry with putting new power cords on poles	6 Installed 7 meters and lead and copper survey	7 Installed 10 meters and lead and copper survey	8 Equipment and truck maintenance	9
10	11 Weekly trash and property check, worked on potholes	12 Worked all day on sewer main between 9th and 10th	13 Installed 13 meters and lead and copper survey	14 Read meters, fixed water leak at 4th and Mechanic	15 Drilled holes for meter pit lids, read meters	16
17	18 Weekly trash and property checks and read meters	19 Started removing old signs along main st	20 Installed new posts and signs along main st	21 Installed new posts and signs along main st	22 Received all supplies for new school zone signs, Equipment maint.	23
24	25 Holiday	26 Holiday	27 Set bases for new school zone signs	28 Built new school zone signs, set bases	29 Installed and finished new school zone signs	30

January 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Holiday	2 Finished up school zone signage	3 Worked on stabilizing meter pit at Pine Ridge	4 Removed old Towanda signs, took down christmas decorations	5 Snow Removal	6
7	8 Paint Community Building	9 Paint Community Building	10 Paint Community Building, Monthly coliform test	11 Paint Community Building	12 Paint Community Building	13
14	15 Trash removal of all City properties/Public Works	16 Install meters/lead and copper survey	17 Install meters/lead and copper survey	18 Install meters/lead and copper survey	19 Shop and Vehicle, equipment checks/Public Works	20
21	22 Trash removal of all City properties/Public Works	23 Install meters/lead and copper survey,monthly coliform test	24 Install meters/lead and copper survey/Water certification prep	25 Install meters/lead and copper survey/Water cert. Test	26 Public Works/ facility checks	27
28	29 Trash removal of all City properties/Public Works	30 Install meters/lead and copper survey	31 Install meters/lead and copper survey			



Notes

I have set a goal for us to complete 100 meter installs and 120 lead and copper surveys for the month.

Days listed as public works involve streets, ditches, sewer problem area checks, and any maintenance done to

city properties. Working on goal dates for 2 full time employees to take water certification test. January will also

involve long term planning for problem street areas, and older equipment issues. All days subject to change.

Old
Business
1.10.2024

CIRCLE RECREATION COMMISSION

Flyer from
Circle
Recreation
Commission

The facts

1

If we don't establish one, there's a real chance our youth sports programs don't exist going forward!

2

We need to establish a commission with a funding model that lasts for years to come.

3

This will help unite our families in our communities.

"Everyone one a T-Bird!"

4

We no longer have the volunteers to maintain the small amount of programs we do offer!

5

We can increase offerings for all in our community.

6

The annual cost for taxpayers is minimal and has potential to decrease as valuations rise.

Follow us on Facebook: Circle KIDS



Circle Recreation Commission FAQ's

What is this petition?

This a grassroots effort by a group of volunteers from the different communities within Circle boundaries to gain signatures to have a special election in late April/early May. Signing the petition does indicate anything other than your support for an election to be held for the taxpayers within the Circle boundaries to establish and fund a Recreation Commission much like those in other surrounding cities.

Why is it needed?

Currently, the City of Towanda, is the financial pass through/host of our rec programs, but they will no longer be able/willing to be that agent going forward.

A school community like Circle's with boundaries that encompass several cities, a Recreation Commission outside of an individual city makes the most sense.

Over the past 5-10 years, a handful of incredible volunteers who have made it a priority to run these programs. These volunteers' children are aging out or have already aged out, and the volunteers to replace them just aren't there. Sadly, the volunteerism that was rooted in generations past has dwindled down and we need to change our way of serving.

Circle Recreation Commission FAQ's cont.

Why is it important?

Over the past years, our Circle administration has worked hard to develop a united sense of pride with the saying "Everyone a T-Bird!" One single recreation entity with all youth sports/activities under one umbrella will assist greatly in this effort.

With a properly funded Rec Commission, we can make enrollment fees cheaper and assist those families who cannot afford the fees.

Our offering over time can extend beyond the basic offerings we have now for youth sports and incorporate opportunities for adults and fine arts opportunities.

From a liability standpoint, a separate entity for only Circle Recreation allows for greater insurability to protect participants and employees.

How is the school district involved?

Right now, the City of Towanda, is the acting governing body for Circle Recreation with no funds from them. Recreation Commissions funded through tax dollars can be under the governing body of a city or school district. For a school community that spreads across multiple cities/communities, it makes sense for the Recreation Commission to be under the school district.

How is the Recreation Commission funded?

Currently, our only source of funding for rec is through registrations fees with no dollars coming from the City. A vote in favor of the establishment of a Recreation Commission would allow the school district to levy an annual tax not to exceed one mill.

For a home with an tax appraised value of \$200,000, the one mill tax increase to fund the Recreation Commission for one year would be about \$20 per year.

New
Business
1.10.2024

2024 Mayoral Appointments – City of Towanda, Kansas

City Staff

Administration

Andrew Newbrey	City Administrator / City Clerk
Cami Jones	Deputy City Clerk
Lisa Hamilton	Planning and Zoning Administrator / Code Enforcement Officer
Paul Erickson	City Treasurer
Tim Engels	Building Inspector

Maintenance

Sam French	City Superintendent
Chris Ragland	General Maintenance Employee
Rylan Rose	General Maintenance Employee
Mike Rose	General Maintenance Employee Part-Time
Zach Floyd	General Maintenance Employee Part-Time

Legal and Municipal Court

Doyle Eugene White	Municipal Judge
Emelia Toney	Court Clerk
Robert Lane	City Attorney

Fire Department

Tom Pyle	Fire Chief
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Police Protection

Butler Co. Sheriff's Dept.	Enforcement Officers
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City Pool

Christopher Jacobson	City Pool Manager
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Community Building

Melton Hamilton	Community Building Maintenance
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Towanda Library Staff

Cole Everhart	Library Director
Joy Barron	Assistant Library Director

Planning and Zoning Board

David Wohlgemuth	Member / Chair
Jo Smith	Member
Don White	Member
Kit Williams	Member
Bruce Clark	Member
Amy Knowles	Alternate
Christina Englett	Alternate

2024 Mayoral Appointments – City of Towanda, Kansas

Other Appointments

Butler County Gazette

Paper of Record

Vintage Bank

City Bank

ORDINANCE NO. 715

AN ORDINANCE REGULATING TRAFFIC WITHIN THE CITY OF TOWANDA, KANSAS DEFINING THE SCHOOL ZONES

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TOWANDA, KANSAS, A MUNICIPAL CORPORATION, AS FOLLOWS:

SECTION 1: The following streets are hereby declared to be school zones, as designated by appropriate signage. Each zone runs from sign to sign, located on the streets designated below:

Main Street between 5th and Circle High School as marked
Main Street between Circle High School and Briarwood Rd. as marked
N. 6th Street between Highland St. and Clay Hill Rd. as marked.

SECTION 2: School Zone Speed Limitation: In accordance with the provisions of K.S.A. 8-1560 and K.S.A. 8-2002, the maximum speed limit shall be twenty (20) miles per hour when all school zones shall be clearly marked with static signage or electronic signage that indicates the beginning of and the end of a school zone as required by the Manual of Uniformed Traffic Control Devices (MUTCD).

SECTION 3: That any Ordinance in conflict herewith is hereby repealed.

SECTION 4. This Ordinance shall be in force and take effect after its passage, approval and publication in the official city newspaper.

PASSED AND ADOPTED this 10th day of January 2024, by the Governing Body of the City of Towanda.

Jennifer Shaults, Mayor

ATTEST:

Andrew Newbrey, City Clerk

Resolution 2024-01

WHEREAS, the City of Towanda, Kansas, has determined that the financial statements and financial reports for the year 2024 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the City Council or the members of the general public of the City of Towanda, and

WHEREAS there are no revenue bond ordinances or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended 2024.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Towanda, Kansas, in regular meeting duly assembled this 10th day of January 2024, that the City Council requests the Director of Accounts and Reports to waive the requirements of K.S.A. 75-1120a(a) as they apply to the City of Towanda for the year ended 2024.

BE IT FURTHER RESOLVED that the City Council shall cause the financial statements and financial reports of the City of Towanda to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of the State.

ADOPTED BY THE GOVERNING BODY at a regular meeting on January 10, 2024.

Jennifer Shaults, Mayor

ATTEST:

Andrew Newbrey, City Clerk

Other
Business
1.10.2024



Workshop:
Planning for the Future
The 2025 City Budget
and Beyond

Time: January 24th, 6 pm

Location: Towanda Area Historical Museum
401 Main, Towanda, KS