



The First Towanda School bus, with driver Ross Wheeler in 1909. This would have been during the time the school was housed in the framed wood building near 3rd and Main, very near where the picture would have been taken.



City Of Towanda, KS

Lovin' the Small Town Life!

Regular Council Meeting June 12th, 2024
7 pm at Wilbur Wiens Community Building
110 S. 3rd, Towanda, KS

The City of Towanda

City Council Regular Meeting Agenda

Wednesday, June 12th, 2024, 7:00 PM, City Hall – 110 S 3rd St., Towanda, KS

1. CALL TO ORDER

2. ROLL CALL

3. CONSENT AGENDA – *Consent agenda items will be acted on by one motion unless a majority of the City Council votes to remove an item for discussion and separate action.*

- **Minutes of May 8th, 2024, Regular City Council Meeting**
- **TREASURER’S INFORMATION REPORTS**
 - i. Statement of Activities
 - ii. Fund Balance Report
 - iii. Budget Execution Report
 - iv. Water Loss Report
- **Claims**
 - i. Claims Report
 - 1. Appropriations Ordinance 05-2024
- **STAFF/DEPARTMENT INFORMATION REPORTS**
 - i. Sheriff Office Report
 - ii. Court Clerk’s Report
 - iii. Planning and Zoning
 - iv. Towanda Fire Rescue
 - v. Towanda Maintenance Department



Council Packet

4. PRESENTATIONS AND GUEST SPEAKERS

- None Scheduled

5. OLD BUSINESS

- Resolution Update for House Demolition
- Light at 254 and Hunter Rd Update

6. NEW BUSINESS

- JEO Contract Proposal for Water System Evaluation
- Eliminating the Sewer Debt Service Fund
- 2025 Budget Discussion
- New Water Meter Replacement Fee
- Holland Paving Proposal for Clay Hill Rd.
- Street Impact Fee Discussion
- Bucket Truck from Butler REC

7. PUBLIC COMMENT TIME

8. EXECUTIVE SESSION

- 30 Min. for Personnel Matters

**CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND
PUBLIC PARTICIPATION POLICY**

9. OTHER NEW BUSINESS

- New Program Proposal for Code Compliance and Enforcement

10. ADJOURN

INTRODUCTION

Under the Kansas Open Meetings Act (KOMA), the public has the right to observe the meetings of the Towanda City Council unless the City Council has recessed into a lawfully conducted executive session. The KOMA does not require the opportunity for public comment – that opportunity is provided at the discretion of the City Council, except as required by State law or City ordinance in certain specific circumstances. This policy outlines the various circumstances under which the City Council meets and elaborates on the City Council’s Rules of Procedure by addressing the rules regarding the time, place, and manner of public participation in the City Council meetings from the standpoint of the participating member of the public. This policy is intended to strike a lawful balance between First Amendment protections and the substantial public interests of (1) assuring that meetings of the City Council can occur in an efficient, orderly, and safe manner and (2) promoting productive public discourse regarding the governance and administration of the City while maintaining decorum in an environment free from interference, distraction, or intimidation, whether real or perceived, by any person present in the meeting room toward the Council or members of the public.

SUBMISSION OF WRITTEN INFORMATION

Written information may be submitted to the City Clerk before noon on the Thursday prior to a City Council meeting for distribution to Council and key staff members or may be presented during the meeting upon recognition by the Mayor as a speaker in the manner described below. Ten (10) copies should be provided to ensure that all applicable parties are able to receive and review the information provided.

FORMS OF COMMUNICATION OR EXPRESSION NOT ALLOWED IN THE MEETING ROOM

To assure fulfillment of the substantial public interests outlined above, no member of the public attending the City Commission meeting shall in the meeting room engage in the following forms of communication or expression found by the City Council to be in conflict with the substantial public interests outlined above and, therefore, not allowed in the meeting room (the “disallowed conduct”):

Before, during, or after the meeting:

- (1) Possessing, placing, or displaying a sign, placard, flag, or banner, regardless of its size, the material of which it is made, or its written, graphic, or symbolic content;

During the meeting:

- (2) Audibly speaking, or making any sound or noise other than while speaking as a speaker recognized by the mayor;

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

- (3) Applauding, whistling, cheering, clapping, or otherwise expressing agreement with a speaker recognized by the mayor;
- (4) Booing, jeering, taunting, ridiculing, mocking or otherwise expressing disagreement with a speaker recognized by the mayor;
- (5) Inaudibly mouthing or gesturing messages deemed to be distracting to other persons in the meeting room;
- (6) Making available or distributing written materials to those in attendance.

Persons attending a City Commission meeting must turn off or set on vibrate all cellular telephones. Any person exhibiting any form of the disallowed conduct will first be warned by the Mayor to cease. If the person continues the disallowed conduct, the Mayor may ask the person to leave the meeting room. If the person does not promptly leave the meeting room, the Mayor may direct that the person be escorted from the meeting room.

AGENDA ITEMS

CONSENT AGENDA

The Consent Agenda assembles routine action items for collective approval in the interest of efficiency of the meeting. Any item may be removed from the Consent Agenda for separate consideration either (a) at the request of a Council Member or City staff, or (b) by a majority vote of the City Council upon request by a Towanda resident directed to City staff or to a Council Member prior to the start of the meeting without discussion.

PRESENTATIONS AND GUEST SPEAKERS

Presentations and Guest Speakers Time is an opportunity for organizations or citizens to make special presentations before the City Council. Such are scheduled in advance of the meeting by calling the City Clerk Andy Newbrey at (316) 536-2243 by 5:00 pm the Thursday preceding the meeting. Presentations are limited to ten minutes. Any presentation is for information purposes only; no action will be taken.

PUBLIC HEARINGS AND REGULAR AGENDA ITEMS

Following the introduction of any public hearing or regular agenda item, consideration of the item will ordinarily begin with a staff report followed by Council Member questions of staff. If the matter involves an applicant, the applicant or the applicant's representative will be given the opportunity to address the City Council.

In the case of a public hearing, the public hearing shall be conducted in the manner required by State law or Towanda ordinance and any person entitled to address the City Council shall be provided that opportunity, regardless of his or her viewpoint on the matter, subject to the allowed time period.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

In the case of a regular agenda item, subject to the discretion of the City Council, any interested persons wishing to address the City Council regarding the subject of the agenda item, regardless of his or her viewpoint on the matter, may be given the opportunity to do so, subject to the allowed time period.

In the case of either a public hearing or regular agenda item, those allowed to address the City Council may do so by, in turn, approaching the podium to be recognized by the mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the agenda item for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the public hearing or regular agenda item.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the agenda item to City Council Members, the City Administrator/City Clerk.
- The speaker should avoid repeating what has already been said and should feel free to simply state whether he or she is or is not in support of the matter being discussed.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.

PUBLIC COMMENT TIME

Public Comment Time provides an opportunity for Towanda citizens to address the City Council on a topic that is not on the meeting agenda.

After the Mayor announces the Public Comment Time:

- Any citizen wishing to address the City Council should, in turn, approach the podium to be recognized by the Mayor.
- There are no residency requirements.
- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the City Council for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the Public Comment Time.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information to Council Members, the City Manager, and the City Clerk.
- The City Council is not expected to take immediate action in response to the presentation.
- At the discretion of the City Council, subjects introduced under Public Comment Time may be referred to City staff for follow-up or may become an agenda item for a future meeting.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.
 - Comments or questions will be directed **only** to the City Council.
- Debate or arguments between parties in the audience is not allowed.
- Comments on personnel matters and matters pending in court are not permitted.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

In order for the Council to have an opportunity to review comments in advance of the meeting, please email your comments or questions to administrator@cityoftowanda.com by 5:00 p.m. the Tuesday prior to the Wednesday meetings.

EXECUTIVE SESSION

The Kansas Open Meetings Act allows the City Council to recess into an executive session based upon certain justifications outlined in the act. The City Council may recess into executive session based upon a motion that includes (1) a statement describing the subjects to be discussed during the executive session, (2) the statutory justification for the executive session, and (3) the time and place at which the open meeting shall resume. Executive sessions are closed to the public, however, once the executive session has concluded, members of the public may return to the meeting room.

AGENDA INFORMATION

Copies of the agenda are available on the Friday afternoon preceding the regular meetings. Items for the agenda should be submitted to the Towanda City Clerk's office prior to noon on the Thursday preceding a regularly scheduled Wednesday meeting. Information regarding the agenda may be obtained from City Hall, 110 S. 3rd, Towanda, KS, or by visiting our website at: www.cityoftowanda.com/agendas-minutes

OTHER ITEMS

STUDY/WORKSHOP SESSION

The City Council may meet in study session on topics determined by the City Administrator or the City Council on a specific date and time. As the name suggests, the study/workshop session is intended to provide a less formal opportunity for the City Council to study, discuss, and provide direction to City staff regarding the subject under study. Study sessions are open to the public; however, the extent of public participation is subject to the discretion of the City Council based upon available time during the study session and the need for public input in order to accomplish the objectives of the City Council in studying the subject of the study session.

SPECIAL LIMITED PUBLIC FORUM

A special limited public forum may be called by the City Council for the purposes of

- (a) conducting public discussion and
- (b) seeking public comment and/or the submission of written information regarding a particular subject matter.

A special limited public forum may be convened in the City Council's regular meeting room or at an alternative, publicly accessible site suitable for the anticipated number of participants in the forum.

**CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND
PUBLIC PARTICIPATION POLICY**

At the appointed time on the agenda, any persons wishing to address the City Council regarding the subject of the special limited public forum, regardless of their viewpoint on the matter, may do so by, in turn, approaching the podium or microphone to be recognized by the Mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the special limited public forum for no longer than the allowed time period determined and announced by the mayor based upon the number of persons expected to speak during the forum.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the special limited public forum to the City Council, the City Administrator, and the City Clerk.

Consent
Agenda
Items
6.12.2024



The City of Towanda

City Council Meeting Minutes
Towanda City Hall – 110 S 3rd St.
Wednesday, May 8, 2024, 7:00 PM

Governing Body

Present Not Present

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mayor – Jennifer Shaults
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council President – Mike Hayes
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – Jeff Banks
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – Kendall Pierce
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – Bill Wolf
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – Chris Hunt

Staff

Present Not Present

<input checked="" type="checkbox"/>	<input type="checkbox"/>	City Administrator – Andy Newbrey
<input checked="" type="checkbox"/>	<input type="checkbox"/>	City Attorney – Rob Lane
<input type="checkbox"/>	<input type="checkbox"/>	City Superintendent – Sam French
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fire Chief – TC Pyle
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Planning/Zoning Administrator -Lisa Long
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Court Administrator – Emelia Toney

REGULAR COUNCIL MEETING:

1 Call To Order

- 7:02 pm by Mayor Jennifer Shaults

2 Roll Call

- **Vote for Chris Hunt to be added as the new council member.** *Motion to approve the appointment by Kendall Pierce. Second by Jeff Banks. Vote carried (4-0)*

3 Consent Agenda

- Minutes of the April 10, 2024 Regular Council Meeting
- Treasure’s Information Reports
 - Statement of Activities
 - Fund Balance Report
 - Budget Execution Report
 - Water Loss Report
- Claims
 - Claims Report
 - 1. Appropriations Ordinance 03-2024
- Staff/Development Information Reports
 - Sheriff Office Report
 - Court Clerk’s Report
 - Planning and Zoning
 - Towanda Fire and Rescue
 - Towanda Maintenance Department
- *Motion by Kendall Pierce to approve the consent agenda from April 10, 2024, in its entirety. Second by Chris Hunt. Motion carried (5-0).*

4 Presentation and Guest Speakers

- None

5 Old Business

- Water Loss Update
 - **Meeting with JEO Consultants:** Four different options were presented in a meeting with Andy for a new city pool. Costs are being considered for the renovation of the existing pool and for building a new one.
 - Grants are being explored.
- Search for Compliance Officer Update
 - A couple of different options are being explored but nothing is ready to be presented at this time, possibly next month. There are a lot of code compliance issues in town at this time. First-notice letters are being sent out.
- Lead and Copper survey Update – JEO to take this over for us
 - JEO has taken over the lead and copper surveys and will survey our entire system. If lead is found, we will have to remove and replace it. This project is due to be completed by October 16th, 2024.

6 New Business

- Resolution for House Demolition
 - Lisa-request for demolition as the property taxes have been delinquent since 2019. *Motion to adopt the demolition resolution for No. 2024-411 by Bill Wolf. Second by Jeff Banks. Motion carried (5-0)*

7 Other Business

- There was a district vote that passed for the Circle Recreation Commission to be taken over by Circle School District 375. The budgeting process for the school system will begin in next month. This new program starts on January 1, 2025.

8 Public Comment

- **Kit Williams (Towanda Resident)-** Question about the pool: as there was no specified price, is there an idea for a price? Andy-as far as total costs, if we were looking at rebuilding the pool in the same place, we do not know as we don't know at this time. There may be new code compliance issues to deal with if we are applying for grants.
- **Linda Pyle – There will be biscuits and gravy served Saturday morning during Garage Sale Dasy. Spangles will also be donating a percentage of their proceeds to Fire & Rescue on May 21, 2024 between 5-8.**
- **TC Pyle (Towanda Fire Chief and Resident)-** The new truck is up for final inspection in Butler County next week.

- **Andy (City Administer)**- There was a previous discussion about the storm shelters. There is a new shelter at the elementary school addition, but it has some technical and logistical issues. Only certain members of the staff have a key to open the doors if there is a tornado warning in effect. Once the door unlocks with the key and is shut, it stays locked. The old storm shelter still exists.

9 Executive Session

- **No Executive Session**

10 Adjourn

- *Motion by Kendall Pierce to adjourn at 7:58 p.m. Second by Jeff Banks. Motion carried (5-0).*

Andrew Newbrey
City Clerk

Approved on the 12th day of June, 2024 by the City Council, City of Towanda, Kansas.

City of Towanda, KS
Statement of Activity

May 2024

May 24

Ordinary Income/Expense

Income

100I · GENERAL FUND INCOME

1004140 · Franchise Fees	6,724.71
1004150 · Sales Tax Income	15,441.65
1004321 · Pool Parties / Lessons	150.00
1004327 · Pool Admissions / Passes	1,884.00
1004328 · Sales Tax Collected To Send On	55.30
1004413 · Business / Contractor Licenses	100.00
1004421 · Building / Remodeling Permit	220.75
1004422 · Dog Tag Income	60.00
1004501 · Court Fines	375.00
1004610 · Interest Revenue	191.35
1004690 · Misc. Revenues	
1004699 · Reconciliation Income	7,011.99
1004690 · Misc. Revenues - Other	137.20
Total 1004690 · Misc. Revenues	<u>7,149.19</u>
1004693 · Colletions Fee	-57.87
1005254 · Newsletter Income	30.00
Total 100I · GENERAL FUND INCOME	<u>32,324.08</u>

Expense

100X · GENERAL FUND EXPENSES

12 · ADMINISTRATION EXPENSES

12-Administration/Finance

12-5200 · Non-Material Expenditures	14.50
12-5215 · Food For Meetings	66.47
12-5222 · Intergovernment / Permit Fees	126.33
12-5254 · Printing / Publications	112.20
12-5259 · Miscellaneous Services	4.10
12-5314 · Office Supplies	230.81
12-5400 · Computer Software	441.49
66900 · Reconciliation Discrepancies	<u>4,510.37</u>
Total 12-Administration/Finance	5,506.27
12-5100 · Staff Expense Administration	
12-5110 · Salaries	19,374.40
12-5140 · PR Tax Expense City Share	1,492.38
12-5150 · KPERS City Share	1,854.74
12-5160 · Health Ins. - City Share	4,290.87
12-5161 · Adj - Payroll Liab. Differences	<u>-3,993.37</u>
Total 12-5100 · Staff Expense Administration	23,019.02
12-5251 · Utilities	2,516.08
12-5253 · Insurance	<u>3,004.01</u>

City of Towanda, KS
Statement of Activity

May 2024

	May 24
Total 12 · ADMINISTRATION EXPENSES	34,045.38
13 · COURT	
13-Court General Expenses	
13-5251 · Utilities	81.36
Total 13-Court General Expenses	81.36
13-5100 · Staff Expense Court	
13-5110 · Salaries	667.06
13-5140 · PR Tax Expense City Share	55.71
13-5150 · KPERS City Share	0.00
13-5160 · Health Ins. - City Share	0.00
Total 13-5100 · Staff Expense Court	722.77
Total 13 · COURT	804.13
14 · LEGAL	
14-5110 · Salaries / Permanent	1,200.00
Total 14 · LEGAL	1,200.00
15 · PLANNING & ZONING	
15-5252 · Communications	59.71
15-5254 · Printing / Publications	141.63
15-5255 · Shipping Charges	232.84
Total 15 · PLANNING & ZONING	434.18
21 · PARKS	
21-5251 · Utilities	28.55
21-5253 · Insurance	59.54
21-5325 · Tools	167.10
Total 21 · PARKS	255.19
22 · POOL	
22-Pool General Expenses	
22-5242 · Building / Facilities R&M	1,460.38
22-5251 · Utilities	528.16
22-5253 · Insurance	136.54
22-5312 · Chemicals	2,965.00
22-5315 · Operating Supplies	408.80
22-5319 · Misc. Supplies	91.30
Total 22-Pool General Expenses	5,590.18
22-5100 · Staff Expense Pool	
22-5110 · Salaries	2,062.74
22-5140 · PR Tax Expense City Share	163.22
Total 22-5100 · Staff Expense Pool	2,225.96
Total 22 · POOL	7,816.14
24 · LIBRARY-BILLING	
24-5244 · Other Repair / Maintenance	500.00
24-5251 · Utilities	171.35
24-5253 · Insurance	138.23
	816.58

City of Towanda, KS
Statement of Activity

May 2024

	May 24
Total 24 · LIBRARY-BILLING	809.58
25 · SENIOR CENTER	
25-5251 · Utilities	420.76
25-5253 · Insurance	118.76
Total 25 · SENIOR CENTER	539.52
26 · MUSEUM	
26-5253 · Insurance	339.61
Total 26 · MUSEUM	339.61
31 · SHERIFF DEPARTMENT CONTRACT	
31-Police Genral Expenditures	
31-5200 · Non-Material Expenditures	14.50
31-5251 · Utilities	336.12
31-5253 · Insurance	138.23
Total 31-Police Genral Expenditures	488.85
31-5243 · Contractural Services	19,296.56
Total 31 · SHERIFF DEPARTMENT CONTRACT	19,785.41
50 · PUBLIC WORKS SHOP	
50-Public Works General	
50-5200 · Non-Material Expenditures	14.50
50-5241 · Vehicle / Mobile Equipment R/M	-1,235.19
50-5251 · Utilities	683.95
50-5311 · Gasoline / Fuel / Lubricants	189.63
50-5315 · Operating / Shop Supplies	169.99
50-5319 · Misc. Supplies	1,715.02
50-5320 · City Signs and Banners	3,097.94
50-5321 · Maintenance Uniforms	747.23
50-5325 · Tools	-2,000.00
Total 50-Public Works General	3,383.07
50-5100 · Staff Expense Public Works	
50-5110 · Salaries	2,644.44
50-5140 · PR Tax Expense City Share	202.49
50-5150 · KPERS City Share	246.78
50-5160 · Health Ins. - City Share	870.40
50-6000 · Payroll Realloation Adj	7,200.00
Total 50-5100 · Staff Expense Public Works	11,164.11
Total 50 · PUBLIC WORKS SHOP	14,547.18
Total 100X · GENERAL FUND EXPENSES	80,576.32

**City of Towanda, KS
Statement of Activity**

May 2024

May 24

210X · LIBRARY BLDG COUNTY TAX DIS	
2105610 · Appropriations	5.46
Total 210X · LIBRARY BLDG COUNTY TAX DIS	5.46

220X · FIRE RESCUE EXPENSE	
2205100 · Staff Expense Fire Rescue	
2205110 · Salaries	716.62
2205140 · PR Tax Expense City Share	59.84
Total 2205100 · Staff Expense Fire Rescue	776.46
2205221 · Membership Fees	49.00
2205241 · Vehicle / Mobile Equip. R/M	86.65
2205251 · Utilities	669.40
2205311 · Gasoline / Fuel / Lubricants	200.77
2205315 · Operating Supplies	29.98
2205316 · ESO Subscription	1,633.00
220X · FIRE RESCUE EXPENSE - Other	925.71
Total 220X · FIRE RESCUE EXPENSE	4,370.97

221X · FIRE RESEVE FUND	
2215541 · Fire Machine & Equipment	
2215542 · 2024 Fire Truck	127,349.80
Total 2215541 · Fire Machine & Equipment	127,349.80
Total 221X · FIRE RESEVE FUND	127,349.80

250I · STREETS INCOME	
2504690 · Misc. Revenues	79.67
Total 250I · STREETS INCOME	79.67

250X · STREETS OM FUND EXPENSE	
2505100 · Staff Expense Streets	
2505110 · Salaries	2,644.44
2505140 · PR Tax Expense City Share	202.49
2505150 · KPERS City Share	246.78
2505160 · Health Ins. - City Share	870.40
Total 2505100 · Staff Expense Streets	3,964.11
2505244 · Other Repair / Maintenance	938.08
2505251 · Utilities	41.47
2505253 · Insurance (WC)	88.73
2505254 · Printing / Publications	55.78
2505310 · Fuel for Township-Exch for Rock	386.67
2505311 · Gasoline/ Fuel/ Lubricants	189.64
2505331 · Vehicle / Mobile Parts-Supplies	220.89
Total 250X · STREETS OM FUND EXPENSE	5,885.37

City of Towanda, KS
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251I · STREET RESERVE INCOME	
2514690 · Misc. Rev. / Street Impact Fee	4,979.21
Total 251I · STREET RESERVE INCOME	4,979.21
251X · STREET RESERVE	
2515231 · Bond Princ. Clay Hill A 2009	15,000.00
2515233 · Interest & Fiscal Charges	770.00
2515333 · Street Material / Supplies	395.00
Total 251X · STREET RESERVE	16,165.00

260I · COMMUNITY CENTER INCOME	
2604640 · Rents and Royalties	225.00
Total 260I · COMMUNITY CENTER INCOME	225.00
260X · COMMUNITY CENTER EXPENSE	
2605225 · Cleaning / Disposal Service	400.00
2605251 · Utilities	147.31
2605253 · Insurance	247.65
Total 260X · COMMUNITY CENTER EXPENSE	794.96

310X · BOND FUND EXPENSE	
3105231 · Bond Principal 11th St B 2009	-15,000.00
3105233 · Interest & Fiscal Charges	-770.00
Total 310X · BOND FUND EXPENSE	-15,770.00

611I · WATER INCOME	
6114349 · Bad Debt Collected Post JH	23.06
6114350 · Water Revenue	28,222.42
6114355 · Late Payment Charge	484.03
6114356 · Disconnect Fees	150.00
6114358 · Water Protection Fee	77.08
Total 611I · WATER INCOME	28,956.59
611X · WATER FUND EXPENSE	
6115100 · Staff Expense Water	
6115110 · Salaries	11,962.23
6115140 · PR Tax Expense City Share	916.32
6115150 · KPERS City Share	1,137.33
6115160 · Health Ins. - City Share	3,886.23
6116000 · Payroll Reallocation Adj.	-10,000.00
Total 6115100 · Staff Expense Water	7,902.11
6115200 · Non- Material Expenditures	19.15

City of Towanda, KS
Statement of Activity

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6115212 · Transportation / Mileage	27.22
6115222 · Intergovernment / Permit Fees	51.33
6115251 · Utilities	68.82
6115253 · Insurance	236.61
6115254 · Printing / Publications	55.78
6115311 · Gaoline / Fuel / Lubricants	189.64
6115334 · Materials / Supplies Stock	13.12
6115341 · Water For Resale	18,895.22
Total 611X · WATER FUND EXPENSE	27,459.00

613I · WATER TOWER INCOME	
6134691 · Water Tower Rental Fees	2,238.61
Total 613I · WATER TOWER INCOME	2,238.61
613X · WATER TOWER EXPENSE	
6135253 · Insurance	168.16
Total 613X · WATER TOWER EXPENSE	168.16

621I · SEWER INCOME	
6214350 · Sewer Revenue	3,912.73
6214355 · Late Payment Charge	321.22
6214685 · Sewer Lagoon Fee	7,584.41
Total 621I · SEWER INCOME	11,818.36
621X · SEWER FUND EXPENSE	
6215100 · Staff Expense Sewer	
6215110 · Salaries	2,644.44
6215140 · PR Tax Expense City Share	202.49
6215150 · KPERS City Share	246.78
6215160 · Health Ins. - City Share	870.40
6216000 · Payroll Reallocation Adj.	2,800.00
Total 6215100 · Staff Expense Sewer	6,764.11
6215200 · Non-Material Expenditures	19.16
6215222 · Intergovernment / Permit Fees	51.34
6215241 · Vehicle / Mobile Equip. R&M	1,235.19
6215243 · Contractural Sewer R&M	887.50
6215251 · Utilities	593.11
6215253 · Insurance	94.75
6215254 · Printing / Publications	55.78
6215311 · Gasoline / Fuel / Lubricants	189.64
6215334 · Materials / Supplies Stock	2,013.12
Total 621X · SEWER FUND EXPENSE	11,903.70

City of Towanda, KS
Statement of Activity

May 2024

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622I · SEWER RESERVE INCOME	
6224690 · Misc.. Revenues	7,829.80
Total 622I · SEWER RESERVE INCOME	7,829.80

630I · TRASH REVENUE	
6304350 · Trash Service Revenue	12,256.92
6304355 · Late Payment Charge	215.19
Total 630I · TRASH REVENUE	12,472.11

630X · TRASH FUND EXPENSE	
6305225 · Cleaning / Disposal Service	11,443.10
6305254 · Printing / Publications	55.78
Total 630X · TRASH FUND EXPENSE	11,498.88

720I · CEMETERY INCOME	
7204687 · Deed Fees	30.00
Total 720I · CEMETERY INCOME	30.00

800X · ARPA Funds Expense	4,689.58
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City of Towanda, KS
Fund Balance Report
 As of May 31, 2024

	May 31, 24
ASSETS	
Current Assets	
Checking/Savings	
1000 - Vintage Bank	
100B - General Fund	
100PC - Change Fund	450.00
100B - General Fund - Other	199,351.66
Total 100B - General Fund	199,801.66
220B - Fire Rescue Fund	139,640.15
221B - Fire Reserve Fund	303,351.73
240B - Equipment Reserve Fund	23,141.96
250B - Streets O/M Fund	3,205.09
251B - Street Reserve Fund	176,759.22
260B - Community Center Fund	33,122.37
310B - Bond Fund	54,402.96
410B - Capital Improvemnet Fund	81,095.66
611B - Water O/M Fund	-8,683.01
612B - Water Reserve Fund	42,901.97
613B - Tower Fund	76,708.29
621B - Sewer O/M Fund	42,760.55
622B - Sewer Reserve Fund	207,808.39
624B - Sewer Debt Service Fund	1,003.42
630B - Trash and Refuse Fund	19,523.64
720B - Cemetery Fund	330.00
800B - ARPA Fund	35,436.90
Total 1000 - Vintage Bank	1,432,310.95
Total Checking/Savings	1,432,310.95
Total Current Assets	1,432,310.95
TOTAL ASSETS	1,432,310.95
LIABILITIES & EQUITY	0.00

Budget Execution Report 2024

Date **Friday, May 31, 2024**

151 Days

41% % of year that has transpired

Fund	Budget	YTD	% Expended	%w/oTransfers	Transfers	YTD w/Transfers	Remaining
General	\$822,268.00	\$307,465.00	37.39%	37.39%		\$307,465.00	\$514,803.00
Streets	\$63,373.00	\$29,324.96	46.27%	46.27%		\$29,324.96	\$34,048.04
Fire	\$258,484.00	\$37,809.80	14.63%	14.63%		\$37,809.80	\$220,674.20
Comm Cntr	\$27,846.00	\$4,814.74	17.29%	17.29%		\$4,814.74	\$23,031.26
Water	\$419,470.00	\$145,311.71	34.64%	34.64%		\$145,311.71	\$274,158.29
Sewer	\$209,849.00	\$73,955.15	35.24%	35.24%		\$73,955.15	\$135,893.85
Trash	\$138,808.00	\$56,245.36	40.52%	40.52%		\$56,245.36	\$82,562.64
Rec	\$130,503.00	\$33,325.26	25.54%	25.54%		\$33,325.26	\$97,177.74
Cemetery	\$7,860.00	\$2,620.00	33.33%	33.33%		\$2,620.00	\$5,240.00
Loan Pmt	\$72,616.00	(\$15,067.50)	-20.75%	-20.75%		(\$15,067.50)	\$87,683.50
Library	\$57,200.00	\$25,341.27	44.30%	44.30%		\$25,341.27	\$31,858.73
	\$2,208,277.00	\$701,145.75				\$701,145.75	
						\$0.00	

City of Towanda, KS Claims Report May 2024

	TOWANDA POST OFFICE	FEE 2024		
05/03/2024 39283			\$51.33	\$51.33
Total 12-Administration/Finance			\$5,506.27	\$5,506.27
12-5100 - Staff Expense Administration				
12-5110 - Salaries				
05/31/2024 1				
Total 12-5110 - Salaries				\$19,374.40
12-5140 - PR Tax Expense City Share				
05/31/2024 1				\$19,374.40
Total 12-5140 - PR Tax Expense City Share			\$0.00	\$19,374.40
12-5150 - KPERS City Share				
05/31/2024 1				
Total 12-5150 - KPERS City Share				\$1,492.38
12-5160 - Health Ins. - City Share				
05/31/2024 1				
Total 12-5160 - Health Ins. - City Share				\$1,854.74
12-5161 - Adj - Payroll Liab. Differences				
05/31/2024 EOMLBNUP				
Total 12-5161 - Adj - Payroll Liab. Differences			\$3,993.37	-\$3,993.37
Total 12-5100 - Staff Expense Administration				
12-5251 - Utilities			\$3,993.37	-\$3,993.37
05/03/2024 39286	BUTLER RURAL ELECTRIC	LIGHT AT UNTER RD AND 254	\$61.80	\$61.80
05/03/2024 39287	EVERGY	EVERGY UTILITY	\$1,468.89	\$1,530.69
05/03/2024 39288	COX	COX UTILITY	\$182.15	\$1,712.84
05/21/2024 39322	KANSAS GAS SERVICE	Gas Utility	\$63.53	\$1,776.37
05/29/2024 39331	VERIZON WIRELESS	VERIZON UTILITY	\$41.47	\$1,817.84
05/29/2024 39336	EVERGY	EVERGY UTILITY	\$516.08	\$2,333.92
05/31/2024 39337	COX	COX UTILITY	\$182.16	\$2,516.08
Total 12-5251 - Utilities			\$2,516.08	\$2,516.08
12-5253 - Insurance				
05/29/2024 39332	EMC INSURANCE	POLICY		\$3,004.01
Total 12-5253 - Insurance			\$3,004.01	\$3,004.01
Total 12 - ADMINISTRATION EXPENSES				
13 - COURT			\$3,993.37	\$34,045.38
13-Court General Expenses				
13-5251 - Utilities				
05/29/2024 39331	VERIZON WIRELESS	VERIZON UTILITY	\$81.36	\$81.36
Total 13-5251 - Utilities			\$81.36	\$81.36
Total 13-Court General Expenses				
			\$81.36	\$81.36

City of Towanda, KS
Claims Report
 May 2024

05/03/2024	39283	TOWANDA POST OFFICE	FEE 2024	\$51.33
13-5100 - Staff Expense Court				
13-5110 - Salaries				
05/31/2024	1			\$667.06
Total 13-5110 - Salaries				\$667.06
13-5140 - PR Tax Expense City Share				
05/31/2024	1			\$55.71
Total 13-5140 - PR Tax Expense City Share				\$55.71
13-5150 - KPERS City Share				
05/31/2024	1			\$0.00
Total 13-5150 - KPERS City Share				\$0.00
13-5160 - Health Ins. - City Share				
05/31/2024	1			\$0.00
Total 13-5160 - Health Ins. - City Share				\$0.00
Total 13-5100 - Staff Expense Court				\$722.77
Total 13 - COURT				\$804.13
14 - LEGAL				
14-5110 - Salaries / Permanent				
05/29/2024	39325	Robert Lane	ATTORNEY FEES 06/2024	\$1,200.00
Total 14-5110 - Salaries / Permanent				\$1,200.00
Total 14 - LEGAL				\$1,200.00
15 - PLANNING & ZONING				
15-5252 - Communications				
05/29/2024	39326	LISA HAMILTON	PHONE BILL	\$59.71
Total 15-5252 - Communications				\$59.71
15-5254 - Printing / Publications				
05/20/2024	39309	Bank of America	COLUMN PUBLIC NOTICE	\$85.85
05/21/2024	39319	CANON FINANCIAL SERVICES	Printer Charges	\$141.63
Total 15-5254 - Printing / Publications				\$141.63
15-5255 - Shipping Charges				
05/08/2024	39293	Petty Cash	Shipping Charges	\$232.84
Total 15-5255 - Shipping Charges				\$232.84
Total 15 - PLANNING & ZONING				\$434.18
21 - PARKS				
21-5251 - Utilities				
05/21/2024	39318	EVERGY	Energy Utility	\$28.55
Total 21-5251 - Utilities				\$28.55
21-5253 - Insurance				

**City of Towanda, KS
Claims Report
May 2024**

05/03/2024	39283	TOWANDA POST OFFICE	FEE 2024	\$51.33	\$51.33
05/29/2024	39332	EMC INSURANCE	POLICY	\$59.54	\$59.54
Total 21-5253 - Insurance				\$59.54	\$59.54
21-5325 - Tools					
05/20/2024	39312	SUTHERLANDS CREDIT	WEED FEED W/ LASER	\$167.10	\$167.10
Total 21-5325 - Tools				\$167.10	\$167.10
Total 21 - PARKS				\$255.19	\$255.19
22 - POOL					
22-Pool General Expenses					
22-5242 - Building / Facilities R&M					
05/20/2024	39312	SUTHERLANDS CREDIT	PLUMBING AND PVC CEMENT, WOOD AND SUPPLIES TO FIX DOORS, WOOD, CHLORIN...	\$1,460.38	\$1,460.38
Total 22-5242 - Building / Facilities R&M				\$1,460.38	\$1,460.38
22-5251 - Utilities					
05/08/2024	39299	VERIZON WIRELESS	VERIZON UTILITY	\$64.73	\$64.73
05/29/2024	39336	EVERGY	EVERGY UTILITY	\$407.07	\$471.80
05/31/2024	EOMLBCLNUP			\$56.36	\$528.16
Total 22-5251 - Utilities				\$528.16	\$528.16
22-5253 - Insurance					
05/29/2024	39332	EMC INSURANCE	POLICY	\$136.54	\$136.54
Total 22-5253 - Insurance				\$136.54	\$136.54
22-5312 - Chemicals					
05/08/2024	39297	D. GERBER COMMERCIAL POOL PRODUCTS	15X CALCIUM HYPOCHLORITE BRIQUETTES 50# DRUM, 2X ACID MAGIC 15 GALLON	\$2,645.00	\$2,645.00
05/21/2024	39320	D. GERBER COMMERCIAL POOL PRODUCTS	2x Acid Magic 15 Gallon	\$320.00	\$2,965.00
Total 22-5312 - Chemicals				\$2,965.00	\$2,965.00
22-5315 - Operating Supplies					
05/20/2024	39315	STAPLES	HAND SOAP, DISH SOAP, SOAP REFILL, CASE OF COMET, NEOSPORIN, MR CLEAN...	\$364.51	\$364.51
05/29/2024	39330	STAPLES	WIPES	\$44.29	\$408.80
Total 22-5315 - Operating Supplies				\$408.80	\$408.80
22-5319 - Misc. Supplies					
05/20/2024	39309	Bank of America	POOL FLAGS	\$91.30	\$91.30
Total 22-5319 - Misc. Supplies				\$91.30	\$91.30
Total 22-Pool General Expenses				\$5,590.18	\$5,590.18
22-5100 - Staff Expense Pool					

City of Towanda, KS
Claims Report
 May 2024

05/03/2024	39283	TOWANDA POST OFFICE	FEE 2024	\$51.33	\$51.33
22-5110 · Salaries					
05/31/2024	1			\$2,062.74	\$2,062.74
Total 22-5110 · Salaries					
22-5140 · PR Tax Expense City Share					
05/31/2024	1			\$163.22	\$163.22
Total 22-5140 · PR Tax Expense City Share					
Total 22-5100 · Staff Expense Pool					
Total 22 · POOL					
24 · LIBRARY-BILLING					
24-5244 · Other Repair / Maintenance					
05/11/2024	39306	ORKIN	2X DOOR SWEEPS	\$500.00	\$500.00
Total 24-5244 · Other Repair / Maintenance					
24-5251 · Utilities					
05/29/2024	39335	KANSAS GAS SERVICE	KANSAS GAS UTILITY	\$69.28	\$69.28
05/29/2024	39336	EVERGY	EVERGY UTILITY	\$102.07	\$171.35
Total 24-5251 · Utilities					
24-5253 · Insurance					
05/29/2024	39332	EMC INSURANCE	POLICY	\$138.23	\$138.23
Total 24-5253 · Insurance					
Total 24 · LIBRARY-BILLING					
25 · SENIOR CENTER					
25-5251 · Utilities					
05/08/2024	39300	COX	COX UTILITY	\$286.74	\$286.74
05/21/2024	39322	KANSAS GAS SERVICE	Gas Utility	\$56.15	\$342.89
05/29/2024	39336	EVERGY	EVERGY UTILITY	\$77.87	\$420.76
Total 25-5251 · Utilities					
25-5253 · Insurance					
05/29/2024	39332	EMC INSURANCE	POLICY	\$118.76	\$118.76
Total 25-5253 · Insurance					
Total 25 · SENIOR CENTER					
26 · MUSEUM					
26-5253 · Insurance					
05/29/2024	39332	EMC INSURANCE	POLICY	\$339.61	\$339.61
Total 26-5253 · Insurance					
Total 26 · MUSEUM					
31 · SHERIFF DEPARTMENT CONTRACT					
31-Police General Expenditures					

City of Towanda, KS Claims Report May 2024

05/03/2024	39283	TOWANDA POST OFFICE	FEE 2024	\$51.33
31-5200 - Non-Material Expenditures				
05/08/2024	39298	Culligan	POTABLE WATER	\$14.50
Total 31-5200 - Non-Material Expenditures				\$14.50
31-5251 - Utilities				
05/21/2024	39322	KANSAS GAS SERVICE	Gas Utility	\$50.76
05/29/2024	39336	EVERGY	EVERGY UTILITY	\$144.63
05/31/2024	39338	COX	COX UTILITY	\$336.12
Total 31-5251 - Utilities				\$336.12
31-5253 - Insurance				
05/29/2024	39332	EMC INSURANCE	POLICY	\$138.23
Total 31-5253 - Insurance				\$138.23
Total 31-Police Genral Expenditures				\$488.85
31-5243 - Contractural Services				
05/03/2024	39285	BUTLER COUNTY SHERIFF LE	2X DEPUTIES MAY 2024 BROWN AND HICKMAN	\$9,415.55
05/29/2024	39329	BUTLER COUNTY SHERIFF LE	2X DEPUTIES JUNE 2024	\$19,296.56
Total 31-5243 - Contractural Services				\$19,296.56
Total 31 - SHERIFF DEPARTMENT CONTRACT				\$19,785.41
50 - PUBLIC WORKS SHOP				
50-Public Works General				
50-5200 - Non-Material Expenditures				
05/08/2024	39298	Culligan	POTABLE WATER	\$14.50
Total 50-5200 - Non-Material Expenditures				\$14.50
50-5241 - Vehicle / Mobile Equipment R/M				
05/31/2024	FBCLNUP			\$1,235.19
Total 50-5241 - Vehicle / Mobile Equipment R/M				\$1,235.19
50-5251 - Utilities				
05/03/2024	39288	COX	COX UTILITY	\$182.15
05/21/2024	39322	KANSAS GAS SERVICE	Gas Utility	\$245.67
05/29/2024	39336	EVERGY	EVERGY UTILITY	\$501.80
05/31/2024	39337	COX	COX UTILITY	\$683.95
Total 50-5251 - Utilities				\$683.95
50-5311 - Gasoline / Fuel / Lubricants				
05/11/2024	39303	JUMPSTART	Fuel City	\$189.63
Total 50-5311 - Gasoline / Fuel / Lubricants				\$189.63
50-5315 - Operating / Shop Supplies				
05/20/2024	39309	Bank of America	FREIGHT	\$169.99

**City of Towanda, KS
Claims Report
May 2024**

05/03/2024	39283	TOWANDA POST OFFICE	FEE 2024	\$51.33	\$51.33
Total 50-5315 - Operating / Shop Supplies				\$169.99	\$169.99
50-5319 - Misc. Supplies					
05/08/2024	39293	Petty Cash	Misc Charges	\$7.14	\$7.14
05/08/2024	39294	HOOVER MOWER SALES	Mower maintenance and Repair	\$757.06	\$764.20
05/20/2024	39309	Bank of America	SPOKES FROM AMAZON	\$22.62	\$786.82
05/20/2024	39312	SUTHERLANDS CREDIT	HOLE DIGGER, PRESSURE GAGE AND ADAPTER, 3X COUPLERS, 2X ELBOW,	\$308.68	\$1,095.50
05/21/2024	39317	USA BLUE BOOK	Freezer Pops	\$510.80	\$1,606.30
05/29/2024	39323	BOMGAARS SUPPLY	22X U Bolts, 6X Concrete Mix	\$108.72	\$1,715.02
Total 50-5319 - Misc. Supplies				\$1,715.02	\$1,715.02
50-5320 - City Signs and Banners					
05/03/2024	39281	UNITED RENTALS	DEC 2023 BOOM RENTAL	\$1,283.94	\$1,283.94
05/03/2024	39282	DISPLAY SALES	14X FLAG BANNERS	\$1,594.00	\$2,877.94
05/29/2024	39333	ANDOVER RENTAL CENTER	FLAGS	\$220.00	\$3,097.94
Total 50-5320 - City Signs and Banners				\$3,097.94	\$3,097.94
50-5321 - Maintenance Uniforms					
05/20/2024	39314	UNIFIRST CORPORATION	MAINTENANCE UNIFORMS FROM FEB 2024 TO 05/13/2024	\$701.73	\$701.73
05/29/2024	39328	UNIFIRST CORPORATION	UNIFORMS 05/27/2024	\$45.50	\$747.23
Total 50-5321 - Maintenance Uniforms				\$747.23	\$747.23
50-5325 - Tools					
05/31/2024	FBCLNUP			\$2,000.00	-\$2,000.00
Total 50-5325 - Tools				\$2,000.00	-\$2,000.00
Total 50-Public Works General					
50-5100 - Staff Expense Public Works					
50-5110 - Salaries					
05/31/2024	1			\$6,618.26	\$3,383.07
Total 50-5110 - Salaries				\$6,618.26	\$3,383.07
50-5140 - PR Tax Expense City Share					
05/31/2024	1			\$2,644.44	\$2,644.44
Total 50-5140 - PR Tax Expense City Share				\$2,644.44	\$2,644.44
50-5150 - KPERS City Share					
05/31/2024	1			\$202.49	\$202.49
Total 50-5150 - KPERS City Share				\$202.49	\$202.49
50-5160 - Health Ins. - City Share					
05/31/2024	1			\$246.78	\$246.78
Total 50-5160 - Health Ins. - City Share				\$246.78	\$246.78

**City of Towanda, KS
Claims Report
May 2024**

05/03/2024	39283	TOWANDA POST OFFICE	FEE 2024	\$51.33	
50-6000 - Payroll Reallocation Adj					
05/31/2024	2				
Total 50-6000 - Payroll Reallocation Adj					
Total 50-5100 - Staff Expense Public Works					
Total 50 - PUBLIC WORKS SHOP					
Total 100X - GENERAL FUND EXPENSES					
Total Expense					
Net Ordinary Income					
Other Income/Expense					
Other Expense					
DESIGNATED FUND EXPENDITURES					
210X - LIBRARY BLDG COUNTY TAX DIS					
2105610 - Appropriations					
05/31/2024	EOMLBCLNUP			\$5.46	\$5.46
Total 2105610 - Appropriations					
Total 210X - LIBRARY BLDG COUNTY TAX DIS					
220X - FIRE RESCUE EXPENSE					
2205100 - Staff Expense Fire Rescue					
2205110 - Salaries					
05/31/2024	1			\$716.62	\$716.62
Total 2205110 - Salaries					
2205140 - PR Tax Expense City Share					
05/31/2024	1			\$59.84	\$59.84
Total 2205140 - PR Tax Expense City Share					
Total 2205100 - Staff Expense Fire Rescue					
2205221 - Membership Fees					
05/20/2024	39310	Bank of America	OFFICE MAX SUBSCRIPTION	\$49.00	\$49.00
Total 2205221 - Membership Fees					
2205241 - Vehicle / Mobile Equip. R/M					
05/20/2024	39310	Bank of America	TRUCK PARTS	\$39.58	\$39.58
05/29/2024	39334	R&S PARTS PLUS	2 HEADLIGHT BULBS, AND 1 CAN OF FREON	\$47.07	\$86.65
Total 2205241 - Vehicle / Mobile Equip. R/M					
2205251 - Utilities					
05/03/2024	39288	COX	COX UTILITY	\$182.16	\$182.16
05/21/2024	39322	KANSAS GAS SERVICE	Gas Utility	\$63.53	\$245.69
05/29/2024	39331	VERIZON WIRELESS	VERIZON UTILITY	\$41.47	\$287.16

**City of Towanda, KS
Claims Report
May 2024**

05/03/2024	39283	TOWANDA POST OFFICE	FEE 2024	\$51.33		\$51.33
05/29/2024	39336	EVERGY	EVERGY UTILITY	\$200.09		\$487.25
05/31/2024	39337	COX	COX UTILITY	\$182.15		\$669.40
Total 2205251 - Utilities					\$0.00	\$669.40
2205311 - Gasoline / Fuel / Lubricants						
05/11/2024	39303	JUMPSTART	Fire Dept Fuel	\$200.77		\$200.77
Total 2205311 - Gasoline / Fuel / Lubricants					\$0.00	\$200.77
2205315 - Operating Supplies						
05/11/2024	39305	TOWANDA BATTERY COMPANY	1X DRY0075 AND 1X DRY0085	\$29.98		\$29.98
Total 2205315 - Operating Supplies					\$0.00	\$29.98
2205316 - ESO Subscription						
05/08/2024	39291	ESO SOLUTIONS	reports	\$1,633.00		\$1,633.00
Total 2205316 - ESO Subscription					\$0.00	\$1,633.00
220X - FIRE RESCUE EXPENSE - Other						
05/29/2024	39332	EMC INSURANCE	POLICY	\$925.71		\$925.71
Total 220X - FIRE RESCUE EXPENSE - Other					\$0.00	\$925.71
221X - FIRE RESEVE FUND						
2215541 - Fire Machine & Equipment						
2215542 - 2024 Fire Truck						
05/15/2024	39307	VINTAGE BANK KANSAS	Lease Purchase Document Fee and Filing Fee	\$570.00		\$570.00
05/15/2024	39308	VINTAGE BANK KANSAS	2024 Fire Truck Payment	\$53,741.48		\$54,311.48
05/15/2024	ACH	Spencer Manufacturing		\$73,018.32		\$127,329.80
05/15/2024	EWD	VINTAGE BANK KANSAS	Wire Fee	\$20.00		\$127,349.80
Total 2215542 - 2024 Fire Truck					\$0.00	\$127,349.80
Total 2215541 - Fire Machine & Equipment					\$0.00	\$127,349.80
250X - STREETS OM FUND EXPENSE						
2505100 - Staff Expense Streets						
2505110 - Salaries						
05/31/2024	1			\$2,644.44		\$2,644.44
Total 2505110 - Salaries					\$0.00	\$2,644.44
2505140 - PR Tax Expense City Share						
05/31/2024	1			\$202.49		\$202.49
Total 2505140 - PR Tax Expense City Share					\$0.00	\$202.49
2505150 - KPERS City Share						
05/31/2024	1			\$246.78		\$246.78

**City of Towanda, KS
Claims Report
May 2024**

05/03/2024	39283	TOWANDA POST OFFICE	FEE 2024	\$51.33	\$51.33
Total 2505150 - KPERS City Share					
2505160 - Health Ins. - City Share				\$246.78	\$246.78
05/31/2024	1				
Total 2505160 - Health Ins. - City Share					
2505100 - Staff Expense Streets				\$0.00	\$0.00
2505244 - Other Repair / Maintenance					
05/20/2024	39312	SUTHERLANDS CREDIT	WEED KILLER, GRASS SEED, DRILL BIT AND GRASS SEED.	\$938.08	\$938.08
Total 2505244 - Other Repair / Maintenance					
2505251 - Utilities				\$0.00	\$0.00
05/29/2024	39331	VERIZON WIRELESS	VERIZON UTILITY	\$41.47	\$41.47
Total 2505251 - Utilities					
2505253 - Insurance (WC)				\$0.00	\$0.00
05/29/2024	39332	EMC INSURANCE	POLICY	\$88.73	\$88.73
Total 2505253 - Insurance (WC)					
2505254 - Printing / Publications				\$0.00	\$0.00
05/21/2024	39319	CANON FINANCIAL SERVICES	Printer Charges	\$55.78	\$55.78
Total 2505254 - Printing / Publications					
2505310 - Fuel for Township-Exch for Rock				\$0.00	\$0.00
05/11/2024	39303	JUMPSTART	Township Fuel	\$386.67	\$386.67
Total 2505310 - Fuel for Township-Exch for Rock					
2505311 - Gasoline/ Fuel/ Lubricants				\$0.00	\$0.00
05/11/2024	39303	JUMPSTART	Fuel City	\$189.64	\$189.64
Total 2505311 - Gasoline/ Fuel/ Lubricants					
2505331 - Vehicle / Mobile Parts-Supplies				\$0.00	\$0.00
05/08/2024	39295	BUMPER TO BUMPER OF EL DORADO	81" HYDRAULIC HOSE, 2X HYDRAULIC FITTINGS, WIPING CLOTH, 2X BRAKE CLEANER	\$220.89	\$220.89
Total 2505331 - Vehicle / Mobile Parts-Supplies					
251X - STREET RESERVE				\$0.00	\$0.00
2515231 - Bond Princ. Clay Hill A 2009				\$15,000.00	\$15,000.00
05/31/2024	FBCLNUP			\$15,000.00	\$15,000.00
Total 2515231 - Bond Princ. Clay Hill A 2009					
2515233 - Interest & Fiscal Charges				\$0.00	\$0.00
05/31/2024	FBCLNUP			\$770.00	\$770.00
Total 2515233 - Interest & Fiscal Charges					
2515333 - Street Material / Supplies				\$0.00	\$0.00

**City of Towanda, KS
Claims Report
May 2024**

05/03/2024	39283	TOWANDA POST OFFICE	FEE 2024	\$51.33		\$51.33
05/03/2024	39290	MID-AMERICAN SIGNAL, INC	WI-FI RESET FOB	\$395.00		\$395.00
Total 2515333 - Street Material / Supplies				\$395.00	\$0.00	\$395.00
Total 251X - STREET RESERVE				\$16,165.00	\$0.00	\$16,165.00
260X - COMMUNITY CENTER EXPENSE						
2605225 - Cleaning / Disposal Service						
05/29/2024	39327	LISA HAMILTON	BUILDING	\$400.00		\$400.00
Total 2605225 - Cleaning / Disposal Service				\$400.00	\$0.00	\$400.00
2605251 - Utilities						
05/21/2024	39322	KANSAS GAS SERVICE	Gas Utility	\$66.97		\$66.97
05/29/2024	39324	COX	COX UTILITY	\$80.34		\$147.31
Total 2605251 - Utilities				\$147.31	\$0.00	\$147.31
2605253 - Insurance						
05/29/2024	39332	EMC INSURANCE	POLICY	\$247.65		\$247.65
Total 2605253 - Insurance				\$247.65	\$0.00	\$247.65
Total 260X - COMMUNITY CENTER EXPENSE				\$794.96	\$0.00	\$794.96
310X - BOND FUND EXPENSE						
3105231 - Bond Principal 11th St B 2009						
05/31/2024	FBCLNUP			\$0.00	\$15,000.00	-\$15,000.00
Total 3105231 - Bond Principal 11th St B 2009				\$0.00	\$15,000.00	-\$15,000.00
3105233 - Interest & Fiscal Charges						
05/31/2024	FBCLNUP			\$0.00	\$770.00	-\$770.00
Total 3105233 - Interest & Fiscal Charges				\$0.00	\$770.00	-\$770.00
Total 310X - BOND FUND EXPENSE				\$0.00	\$15,770.00	-\$15,770.00
611X - WATER FUND EXPENSE						
6115100 - Staff Expense Water						
6115110 - Salaries						
05/31/2024	1			\$11,962.23		\$11,962.23
Total 6115110 - Salaries				\$11,962.23	\$0.00	\$11,962.23
6115140 - PR Tax Expense City Share						
05/31/2024	1			\$916.32		\$916.32
Total 6115140 - PR Tax Expense City Share				\$916.32	\$0.00	\$916.32
6115150 - KPERS City Share						
05/31/2024	1			\$1,137.33		\$1,137.33
Total 6115150 - KPERS City Share				\$1,137.33	\$0.00	\$1,137.33
6115160 - Health Ins. - City Share						
05/31/2024	1			\$3,886.23		\$3,886.23
Total 6115160 - Health Ins. - City Share				\$3,886.23	\$0.00	\$3,886.23

City of Towanda, KS
Claims Report
 May 2024

Account	Description	Amount	Account	Description	Amount
05/03/2024 39283	TOWANDA POST OFFICE	\$51.33	05/03/2024 39283	FEE 2024	\$51.33
6116000	Payroll Reallocation Adj.				
05/31/2024 2					
Total 6116000	Payroll Reallocation Adj.	\$10,000.00			\$10,000.00
Total 6115100	Staff Expense Water	\$10,000.00			\$10,000.00
6115200	Non-Material Expenditures				
05/08/2024 39296	AMERICAN MESSAGING	\$19.15			\$19.15
Total 6115200	Non-Material Expenditures	\$19.15			\$19.15
6115212	Transportation / Mileage				
05/08/2024 39292	METRO COURIER	\$27.22			\$27.22
Total 6115212	Transportation / Mileage	\$27.22			\$27.22
6115222	Intergovernment / Permit Fees				
05/03/2024 39283	TOWANDA POST OFFICE	\$51.33			\$51.33
Total 6115222	Intergovernment / Permit Fees	\$51.33			\$51.33
6115251	Utilities				
05/29/2024 39331	VERIZON WIRELESS	\$41.47			\$41.47
05/29/2024 39336	EVERGY	\$27.35			\$27.35
Total 6115251	Utilities	\$68.82			\$68.82
6115253	Insurance				
05/29/2024 39332	EMC INSURANCE	\$236.61			\$236.61
Total 6115253	Insurance	\$236.61			\$236.61
6115254	Printing / Publications				
05/21/2024 39319	CANON FINANCIAL SERVICES	\$55.78			\$55.78
Total 6115254	Printing / Publications	\$55.78			\$55.78
6115311	Gaoline / Fuel / Lubricants				
05/11/2024 39303	JUMPSTART	\$189.64			\$189.64
Total 6115311	Gaoline / Fuel / Lubricants	\$189.64			\$189.64
6115334	Materials / Supplies Stock				
05/03/2024 39289	Lampton Welding Supply	\$13.12			\$13.12
Total 6115334	Materials / Supplies Stock	\$13.12			\$13.12
6115341	Water For Resale				
05/03/2024 39279	RURAL WATER DIST. NO. 5	\$18,630.93			\$18,630.93
05/03/2024 39279	RURAL WATER DIST. NO. 5	\$196.78			\$196.78
05/03/2024 39279	RURAL WATER DIST. NO. 5	\$67.51			\$67.51
Total 6115341	Water For Resale	\$18,895.22			\$18,895.22
Total 611X	WATER FUND EXPENSE	\$37,459.00			\$37,459.00

City of Towanda, KS
Claims Report
 May 2024

Account	05/03/2024	39283	TOWANDA POST OFFICE	05/03/2024	\$51.33
613X - WATER TOWER EXPENSE					
6135253 - Insurance	05/29/2024	39332	EMC INSURANCE		
Total 6135253 - Insurance				\$168.16	\$168.16
Total 613X - WATER TOWER EXPENSE				\$168.16	\$168.16
621X - SEWER FUND EXPENSE					
6215100 - Staff Expense Sewer					
6215110 - Salaries	05/31/2024	1		\$2,644.44	\$2,644.44
Total 6215110 - Salaries				\$2,644.44	\$2,644.44
6215140 - PR Tax Expense City Share	05/31/2024	1		\$202.49	\$202.49
Total 6215140 - PR Tax Expense City Share				\$202.49	\$202.49
6215150 - KPERs City Share	05/31/2024	1		\$246.78	\$246.78
Total 6215150 - KPERs City Share				\$246.78	\$246.78
6215160 - Health Ins. - City Share	05/31/2024	1		\$870.40	\$870.40
Total 6215160 - Health Ins. - City Share				\$870.40	\$870.40
6216000 - Payroll Reallocation Adj.	05/31/2024	2		\$2,800.00	\$2,800.00
Total 6216000 - Payroll Reallocation Adj.				\$2,800.00	\$2,800.00
6215200 - Non-Material Expenditures	05/08/2024	39296	AMERICAN MESSAGING	\$6,764.11	\$6,764.11
Total 6215200 - Non-Material Expenditures				\$6,764.11	\$6,764.11
6215222 - Intergovernment / Permit Fees	05/03/2024	39283	TOWANDA POST OFFICE	\$19.16	\$19.16
Total 6215222 - Intergovernment / Permit Fees				\$19.16	\$19.16
6215241 - Vehicle / Mobile Equip. R&M	05/31/2024	FBCLNUP		\$51.34	\$51.34
Total 6215241 - Vehicle / Mobile Equip. R&M				\$51.34	\$51.34
6215243 - Contractural Sewer R&M	05/03/2024	39284	MAYER SPECIALTY SERVICES	\$1,235.19	\$1,235.19
Total 6215243 - Contractural Sewer R&M				\$1,235.19	\$1,235.19
Total 6215243 - Contractural Sewer R&M				\$887.50	\$887.50

2.5 HRS ON HIGH PRESSURE
 JET TRUCK BETWEEN
 MANHOLE 77 AND MANHOLE 76

**City of Towanda, KS
Claims Report
May 2024**

05/03/2024	39283	TOWANDA POST OFFICE	FEE 2024	\$51.33	\$51.33
6215251 - Utilities					
05/21/2024	39321	LINGO	Sewer Emergency Phone	\$80.79	\$80.79
05/29/2024	39331	VERIZON WIRELESS	VERIZON UTILITY	\$41.47	\$122.26
05/29/2024	39336	EVERGY	EVERGY UTILITY	\$470.85	\$593.11
Total 6215251 - Utilities				\$0.00	\$593.11
6215253 - Insurance					
05/29/2024	39332	EMC INSURANCE	POLICY	\$94.75	\$94.75
Total 6215253 - Insurance				\$0.00	\$94.75
6215254 - Printing / Publications					
05/21/2024	39319	CANON FINANCIAL SERVICES	Printer Charges	\$55.78	\$55.78
Total 6215254 - Printing / Publications				\$0.00	\$55.78
6215311 - Gasoline / Fuel / Lubricants					
05/11/2024	39303	JUMPSTART	Fuel City	\$189.64	\$189.64
Total 6215311 - Gasoline / Fuel / Lubricants				\$0.00	\$189.64
6215334 - Materials / Supplies Stock					
05/03/2024	39289	Lampton Welding Supply	WELDING SUPPLIES	\$13.12	\$13.12
05/31/2024	FBCLNUP			\$2,000.00	\$2,013.12
Total 6215334 - Materials / Supplies Stock				\$0.00	\$2,013.12
Total 621X - SEWER FUND EXPENSE					
630X - TRASH FUND EXPENSE				\$0.00	\$11,903.70
6305225 - Cleaning / Disposal Service					
05/08/2024	39301	WASTE CONNECTIONS OF KANSAS	TRASH PICKUP 04/01/2024 TO 04/30/2024	\$11,122.00	\$11,122.00
05/08/2024	39302	KANSAS	05/2024	\$321.10	\$11,443.10
Total 6305225 - Cleaning / Disposal Service				\$0.00	\$11,443.10
6305254 - Printing / Publications					
05/21/2024	39319	CANON FINANCIAL SERVICES	Printer Charges	\$55.78	\$55.78
Total 6305254 - Printing / Publications				\$0.00	\$55.78
Total 630X - TRASH FUND EXPENSE					
800X - ARPA Funds Expense				\$0.00	\$11,498.88
05/20/2024	39313	MUNICIPAL SUPPLY COMPANY	4" MJ GATE VALVE OL	\$746.34	\$746.34
05/20/2024	39313	MUNICIPAL SUPPLY COMPANY	EX	\$385.00	\$1,131.34
05/20/2024	39313	MUNICIPAL SUPPLY COMPANY	4' BURY A420 2 WAY	\$2,485.66	\$3,617.00
05/20/2024	39313	MUNICIPAL SUPPLY COMPANY	VALVE	\$1,072.58	\$4,689.58
Total 800X - ARPA Funds Expense				\$0.00	\$4,689.58
Total DESIGNATED FUND EXPENDITURES				\$220,290.88	\$194,520.88
Total Other Expense				\$220,290.88	\$194,520.88

**City of Towanda, KS
Claims Report
May 2024**

05/03/2024 39283 TOWANDA POST OFFICE FEE 2024

Net Other Income
Net Income

\$51.33	\$51.33
\$220,290.88	\$25,770.00
\$368,627.78	\$93,530.58
\$80,576.32	\$80,576.32
\$194,520.88	\$194,520.88
\$275,097.20	\$275,097.20
\$60,532.02	\$60,532.02
\$214,565.18	\$214,565.18

General Fund Expenditures
Designated Fund Expenditures
Total Expenditures
Payroll Expenditures
Expenditures Other than Payroll

ANDY NEWBREY
5474 9706 9218 1969
April 08, 2024 - May 07, 2024

Business Card

Cardholder Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 660441
DALLAS, TX 75266-0441

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$1,078.44
Minimum Payment Due **\$25.00**
Payment Due Date **06/03/24**

Late Payment Warning: If we do not receive your minimum payment by the date listed above, you may have to pay a fee based on the outstanding balance on the fee assessment date:
\$0.00 for balance less than \$100.01
\$29.00 for balance less than \$1,000.01
\$39.00 for balance less than \$5,000.01
\$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$2,027.73
Payments and Other Credits -\$2,027.73
Balance Transfer Activity \$0.00
Cash Advance Activity \$0.00
Purchases and Other Charges \$1,078.44
Fees Charged **\$0.00**
Finance Charge **\$0.00**
New Balance Total \$1,078.44
Credit Limit \$7,500
Credit Available \$6,421.56
Statement Closing Date 05/07/24
Days in Billing Cycle 30

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
Payments and Other Credits				
04/24	04/23	PAYMENT - THANK YOU	1151530000000566648647	- 2,027.73
TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD				-\$2,027.73
Purchases and Other Charges				
04/08	04/04	OFFICE DEPOT #2190 WICHITA KS	02305374096100101549608	111.69
04/11	04/10	SQ *GAMBINO'S PIZZA TO 8774174551 KS <i>Food Council</i>	55432864102201303765400	56.19
04/11	04/10	JUMP START #21 3163487005 KS <i>Water Council</i>	55506294102839008122137	10.28
04/12	04/11	COLUMN PUBLIC NOTICE 2027135613 DC <i>Lisa publish</i>	82305094102000025890963	85.85
04/19	04/18	AMZN Mktp US*PF97Z18R3 8662161072 WA <i>Flags for pool</i>	55432864109203826774557	91.30
04/22	04/20	INTUIT *QuickBooks 8004468848 CA <i>Computer software</i>	55432864111204298763959	334.00

0202773 0002500 0107844 5474970692181969

Account Number: 5474 9706 9218 1969
April 08, 2024 - May 07, 2024

New Balance Total \$1,078.44
Minimum Payment Due **\$25.00**
Payment Due Date **06/03/24**



BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Enter payment amount

\$



ANDY NEWBREY
THE CITY OF TOWANDA
PO BOX 160
TOWANDA, KS 67144-0160

**N0008252

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or make your payment online at
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⑆ 5499900 1 1⑆ 15790692181969 ⑈

ANDY NEWBREY
 5474 9706 9218 1969
 April 08, 2024 - May 07, 2024
 Page 3 of 4

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
04/22	04/21	ADOBE *ADOBE 4085366000 CA <i>Printing</i>	55429504112713459812039	29.99
04/23	04/22	AMZN Mktp US*SQ1001DQ3 8662161072 WA <i>spinet shop</i>	55432864113205020221800	22.62
04/25	04/25	Microsoft*Microsoft 36 8006427676 WA <i>PRINTING</i>	12302024116000303509088	107.49
04/26	04/25	HARBOR FREIGHT TOOLS35 8004443353 KS <i>Air hose reel shop</i>	63524117091010154619	169.99
04/29	04/28	Mailchimp 6789990141 GA <i>Program</i>	12302024119001203625070	13.00
05/03	05/02	AMAZON RETAIL* PENS SEATTLE WA <i>Paul's pens</i>	82305094124000004331181	6.87
05/06	05/05	OFFICE DEPOT #2190 WITCHITA KS <i>Coffee</i>	02305374127500301552331	25.74
05/07	05/06	FEDEX OFFIC54800005488 3166365443 KS <i>Printing</i>	05410194127069223552644	13.43
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$1,078.44

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.99%	\$0.00	\$0.00
CASH	29.49% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Important Messages

We want to remind you of a few things you can do to help avoid late fees and finance charges:

- Schedule automatic payments to your corporate account, so they're not late.
- Create alerts to let you know when your payments are due or posted to your corporate account, and have them delivered to your phone or email.

Turn on automatic payments and alerts through Business Advantage 360 at Bankofamerica.com/SmallBusiness or our mobile app.



Tap to pay

It's easy!

Look for the Contactless Symbol at checkout, and simply tap to pay.



It's fast!

Your card will be read in seconds without inserting or swiping, so there are fewer surfaces to touch.

It's secure!

It offers the same level of security as a chip card.



To learn more, scan the code or visit: bankofamerica.com/TapToPay

When you use the QRC feature certain information is collected from your mobile device for business purposes.

Credit cards are issued and administered by Bank of America, N.A. Bank of America and the Bank of America logo are registered trademarks of Bank of America Corporation. The Contactless Symbol and Contactless Indicator are trademarks owned by and used with permission of EMVCo, LLC.

T C PYLE
5474 9740 0395 1144
April 08, 2024 - May 07, 2024

Business Card

Cardholder Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 660441
DALLAS, TX 75266-0441

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

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Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$88.58
Minimum Payment Due \$25.00
Payment Due Date 06/03/24

Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:
 \$0.00 for balance less than \$100.01
 \$29.00 for balance less than \$1,000.01
 \$39.00 for balance less than \$5,000.01
 \$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$1,672.28
 Payments and Other Credits -\$1,672.28
 Balance Transfer Activity \$0.00
 Cash Advance Activity \$0.00
 Purchases and Other Charges \$88.58
Fees Charged \$0.00
Finance Charge \$0.00

New Balance Total \$88.58

Credit Limit \$6,000
 Credit Available \$5,911.42
 Statement Closing Date 05/07/24
 Days in Billing Cycle 30

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
Payments and Other Credits				
04/24	04/23	PAYMENT - THANK YOU	1151530000000567193551	- 1,672.28
TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD				-\$1,672.28
Purchases and Other Charges				
04/25	04/23	OFFICEMAX/DEPOT 6061 3166911416 KS subscription	02305374115100134331062	49.00
04/29	04/26	WM SUPERCENTER #186 EL DORADO KS Truck parts	05436844118400089876267	39.58
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$88.58

0167228 0002500 0008858 5474974003951144

Account Number: 5474 9740 0395 1144
April 08, 2024 - May 07, 2024

New Balance Total \$88.58
Minimum Payment Due \$25.00
Payment Due Date 06/03/24



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WILMINGTON, DE 19886-5796

Enter payment amount

\$



T C PYLE
THE CITY OF TOWANDA
PO BOX 160
TOWANDA, KS 67144-0160

**N0001963

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or make your payment online at
www.bankofamerica.com

5499900 1 1 5 79400 395 1 1 4 4

CITY OF TOWANDA

APPROPRIATION ORDINANCE NO. 05-2024

For period May 1st, 2024 through, May 31st, 2024

Be it ordained by the Governing Body of the City of Towanda that the above dated ordinance is and shall be passed and all claims honored and paid by the City Clerk.

<u>Section 1.</u>	Claims paid prior to approval of the City Council, authorized by Ordinance No. 279.	\$214,565.18
<u>Section 2.</u>	Payroll	\$60,532.02
	Total this Ordinance:	\$275,097.20

Paul Erickson
Treasurer

Jennifer Shaults
Mayor

Report Attestation for the Month of May 2024.

I have reviewed the Financial Statements and reports contained herein and, to the best of my knowledge, believe they present an accurate record of the City of Towanda's financial transactions for the indicated month.



Paul Erickson

Treasurer, City of Towanda, KS

**City of Towanda, KS
Claims Report
May 2024**

Ordinary Income/Expense	Date	Num	Name	Memo	Debit	Credit	Balance
Expense							
100X · GENERAL FUND EXPENSES							
12 · ADMINISTRATION EXPENSES							
12-Administration/Finance							
12-5200 · Non-Material Expenditures							
05/08/2024	39298	Culligan	POTABLE WATER		\$14.50		\$14.50
Total 12-5200 · Non-Material Expenditures					\$14.50	\$0.00	\$14.50
12-5215 · Food For Meetings							
05/20/2024	39309	Bank of America	GAMBINOS PIZZA AND WATER		\$66.47		\$66.47
Total 12-5215 · Food For Meetings					\$66.47	\$0.00	\$66.47
12-5222 · Intergovernment / Permit Fees							
05/03/2024	39283	TOWANDA POST OFFICE	FEE 2024		\$51.33		\$51.33
05/20/2024	39311	Kansas Rural Water Association	FORMATING AND POSTING OF YEARLY WATER REPORT		\$75.00		\$126.33
Total 12-5222 · Intergovernment / Permit Fees					\$126.33	\$0.00	\$126.33
12-5254 · Printing / Publications							
05/20/2024	39309	Bank of America	ADOBE AND FEDEX		\$43.42		\$43.42
05/20/2024	39309	Bank of America	MAILCHIMP		\$13.00		\$56.42
05/21/2024	39319	CANON FINANCIAL SERVICES	Printer Charges		\$55.78		\$112.20
Total 12-5254 · Printing / Publications					\$112.20	\$0.00	\$112.20
12-5259 · Miscellaneous Services							
05/14/2024	ACH	Nexbill Pay	May 2024 Paperless Billing		\$4.10		\$4.10
Total 12-5259 · Miscellaneous Services					\$4.10	\$0.00	\$4.10
12-5314 · Office Supplies							
05/11/2024	39304	STAPLES	16 REAMS 2 CARTONS PAPER, PENS FOR PAUL		\$86.51		\$86.51
05/20/2024	39309	Bank of America	10X BINDERS		\$111.69		\$198.20
05/20/2024	39309	Bank of America	PAUL'S PENS AND COFFEE		\$32.61		\$230.81
Total 12-5314 · Office Supplies					\$230.81	\$0.00	\$230.81
12-5400 · Computer Software							
05/20/2024	39309	Bank of America	QUICKBOOKS		\$334.00		\$334.00
05/20/2024	39309	Bank of America	MICROSOFT		\$107.49		\$441.49
Total 12-5400 · Computer Software					\$441.49	\$0.00	\$441.49
66900 · Reconciliation Discrepancies							
05/31/2024	REC ENTRY				\$4,199.74		\$4,199.74
05/31/2024	EOMLBNLNUP				\$310.63		\$4,510.37
Total 66900 · Reconciliation Discrepancies					\$4,510.37	\$0.00	\$4,510.37

Towanda May, 2024 Calls for Service

Call Breakdown by Deputy

Date	Call Type	Location	Outcome	Deputy	Total Calls For Service	Hickman	Brown	District	Sullivan
5/1/2024	Suspicious Activity	700 blk E Wilson Dr	HBO	District	16	13	29	11	
5/1/2024	Civil	600 blk E Mills Dr	HBO	Hickman	11	10	21	5	
5/2/2024	Miscellaneous	700 blk E Wilson Dr	HBO	District	0	0	1	0	
5/2/2024	Miscellaneous	700 blk E Wilson DR	HBO	District	1	1	4	2	
5/2/2024	Traffic Stop	900 blk E Main St	Warning	District					
5/2/2024	Criminal Damage	500 blk E North St	Report	District					
5/2/2024	Miscellaneous	500 blk E North St	HBO	District	0	1	0	0	
5/2/2024	Miscellaneous	300 blk N 9th St	HBO	Hickman	4	1	2	6	
5/2/2024	Att Suicide	1200 blk E Clayhill Rd	HBO	Hickman	0	0	1	1	
5/3/2024	Animal Cruelty	700 blk E Mechanic	HBO	Brown					
5/4/2024	Runaway	700 blk E Bever Dr	Report	Brown					
5/4/2024	Noise Complaint	500 blk N 8th St	HBO	District					
5/4/2024	Traffic Stop	400 blk N 11th St	Warning	District					
5/7/2024	Traffic Stop	SW River Valley Rd/ E Pool Rd	Warning	Hickman					
5/8/2024	Check Welfare	100 blk S 6th St	HBO	Brown					
5/8/2024	Traffic Stop	SW HWY 254 / SW Ohio St	Warning	Brown					
5/8/2024	Traffic Stop	400 blk E Main ST	Citation	Brown					
5/10/2024	Suspicious Activity	900 blk E Main St	HBO	District					
5/10/2024	Harassment	300 blk S 3rd St	HBO	District					
5/11/2024	Civil	700 blk E Bever Dr	HBO	District					
5/12/2024	Miscellaneous	700 blk E Wilson DR	HBO	District					
5/12/2024	Animal/ Vicious	700 blk E Bever Dr	Report	Hickman					
5/13/2024	Traffic Hazard	SW HWY 254 / SW Ohio St	HBO	Brown					
5/13/2024	Miscellaneous	400 blk N 8th St	HBO	Brown					
5/13/2024	Disturbance	500 blk E North St	HBO	Brown					
5/15/2024	Miscellaneous	500 blk N 6th St	HBO	District					
5/15/2024	Traffic Complaint	200 blk S 2nd St	HBO	Hickman					
5/15/2024	Traffic Complaint	400 blk N 9th St	HBO	Hickman					
5/16/2024	PFS/PFA Service	700 blk E Wilson Dr	HBO	District					
5/16/2024	Miscellaneous	N 6th St / E Main St	HBO	Hickman					
5/17/2024	Accident/ 10-47	N 8th ST / E Highland St	Accident	District					
5/19/2024	Civil	1200 blk E Clayhill Rd	HBO	District					
5/20/2024	Check Welfare	500 blk N 9th St	HBO	District					
5/20/2024	Traffic Complaint	2400 blk SW River Valley Rd	HBO	District					
5/21/2024	Miscellaneous	100 blk S 3rd St	HBO	Sullivan					
5/21/2024	Traffic Stop	E Main St / E Poplar Dr	Warning	Hickman					
5/2/2024	Miscellaneous	300 blk S 3rd St	HBO	Hickman					
5/9/2024	Check Welfare	SW HWY 254 / SW Ohio St	HBO	Brown					

5/22/2024	Motorist Assist	300 blk E Main St	HBO	Brown
5/22/2024	Missing person	700 blk E Bever Dr	HBO	Brown
5/22/2024	Criminal Trespass	1200 blk E Clayhill Rd	HBO	Brown
5/22/2024	Harassment	600 blk E Mills Dr	HBO	District
5/23/2024	Miscellaneous	1200 blk E Clayhill Rd	HBO	Brown
5/24/2024	Traffic Stop	SW Ohio St/ SW HWY 254	Warning	Hickman
5/25/2024	Civil	1200 blk E Clayhill Rd	HBO	Hickman
5/25/2024	Arrest/ Warrant	500 blk N 8th St	Arrest	District
5/25/2024	Animal/ Vicious	800 blk E North St	Report	District
5/25/2024	Check Shots	600 blk E Mills Dr	HBO	Sullivan
5/25/2024	Harassment	600 blk E Main St	HBO	Hickman
5/26/2024	assist other	700 blk E Bever Dr	HBO	Hickman
5/27/2024	Traffic Stop	S 6th ST / E Pool Rd	Warning	Sullivan
5/27/2024	Theft	600 blk E Mills Dr	Report	District
5/28/2024	Traffic Stop	E Main St/ S 6th St	Warning	Sullivan
5/28/2024	Arrest/ Drug	E Main St / SW Hunter Rd	Arrest	Sullivan
5/28/2024	Miscellaneous	300 blk S 3rd St	HBO	Sullivan
5/28/2024	Traffic Stop	S 6th St / E Cincinnati	Warning	Sullivan
5/28/2024	Missing Person	1200 blk E Clayhill Rd	Report	District
5/28/2024	Traffic Stop	N 6th St / E Main St	Warning	Sullivan
5/29/2024	Green Tag	600 blk E Main St	HBO	District
5/30/2024	Traffic Stop	SW HWY 254 / SW Ohio St	Warning	Hickman
5/30/2024	Miscellaneous	1200 E Rainbow Dr	HBO	District
5/30/2024	Check Welfare	2400 blk SW River Valley Rd	HBO	District
5/30/2024	Motorist Assist	E Clay Hill Rd/ Sw Hunter Rd	HBO	District
5/31/2024	Assist EMS	500 blk N 6th St	HBO	Hickman
5/31/2024	Traffic Stop	E Main ST / N 4th St	Warning	Sullivan
5/31/2024	Miscellaneous	500 blk N 9th St	HBO	Sullivan
5/31/2024	Traffic Stop	E Main St / E Kechi Rd	Warning	Sullivan
5/31/2024	Assist El Dorado PD	W Wilson Dr / S Pine Ridge	HBO	Sullivan
5/31/2024	Animal at Large/ Domestic	500 blk N 9th St	HBO	District
5/31/2024	Traffic Stop	S 3rd St / E Pool Rd	HBO	District



TOWANDA DEPARTMENTAL REPORT- Planning/Zoning Adm. Lisa Long

May 2024 Activity June 3, 2024 Report

What we have been doing:

- Completed the Housing Study Application
- Monitor and dispatch inspections
- Providing Excellent Public Service
- Processing Licensing/Permits
- Assisting Residents/Contractors daily with building code questions
- Cemetery Lot Sales, Paperwork, and Questions
- Working always to make the PZ Department more efficient and functional
- Filing away older business
- Code Enforcement

What we plan to do:

- Continue Serving Towanda Citizens
- Continue Contractor Licensing and Permit Issuing
- Code Enforcement
- Continue with duties as listed above
- Secretary duties for the Planning Board
- Preparing Information for PZ Hearings

- Continue to improve the efficiency of the PZ Department
- Cemetery Paperwork
- Misc. other work as needed
- Animal Control Records

Permits:

- 340 N 10th Electrical
- 657 Mills Electrical
- 418 N 9th Curb cut/Drive Approach
- 319 N 3rd Fence
- 429 N 10th Electrical

- 408 High Plumbing/Sewer
- 814 High Plumbing/Sewer
- 517 Mechanic Fence
- 461 N 8th Electrical

Statistics and Lists:

Inspections Completed

- Consult
- H2O Stairway Review
- 303 N 3rd Gazebo
- 904 Main Bus Barn
- 340 N 10th Consult
- 340 N 10th Electrical
- 904 Main Final
- 657 Mills Electrical
- 340 N 10 Phase 1 Electrical
- 408 High Sewer

- 429 N 10th Electrical
- 408 High Sewer Backfill Consult
- 418 N 9th Reinforcing
- 408 High Sewer
- 461 N 8th Electrical
- 429 N 10th Consult

New Contractors Licensed & Certificates Issued:

- Apple Electric/ Wichita KS
- Excel Custom Construction/Wichita KS
- On-Time Plumbing & Heating/ Maize KS
- Walnut River Fence LLC/El Dorado KS

NTA Citations Issued/ Court: L. Butler/ Complied and Dismissed, Mighty Dog Roofing NTA Guilty/Sign Ord Fined \$100 + Court Cost
PZ Board Meeting/BZA May: Oversized garage at 1311 Rainbow Dr. approved. No June Meeting.
Business Permit for Door-to-Door Sales: None

Fire Dept Report

May 2024

Summary: May was slow call-wise, but busy with events. Making slow progress on the SCBA dilemma. Fire District 11 is official, just awaiting appointment of board. The new engine is in the process of having equipment mounted.

Membership: 18. Eight more possible candidates

YTD (as of 5/31/24) Calls: 168

May Calls: Number of calls 27 (5-yr avg. for May calls: 24.0. Avg. May calls since 1985-14.5)

- 6 – Fire calls: 1 grass, 1 vehicle, 2 structure, 2 “other”
- 15 – Medical
- 2 – Vehicle accidents
- 2 – Lift Assist
- 2 – Hazardous Condition: gas leak, tree on power line

Training:

- Hose streams May 11
- New FF May 9, 18
- New Engine May 14, 15, 21, 27

Equipment:

- New Engine (2024 Spencer): Training and fitting
- Engine 1 (2002 Luverne): Still awaiting valve replacement. Has surpassed its recommended replacement date.
- Engine 3 (1988 Emergency One): Will soon be retired or re-assigned.
- Pumper 4 (2011 Navistar): Is approaching its 15 year recommended replacement date. New air drier, HVAC and air leak repair.
- Pumper 5 (1990 American General):
- Pumper 6 (2003 Stewart Stephenson): No change (out of service) Looking for wank tank.
- Pickups 8 & 9 (2015 GMC Sierra 3500):
- Tanker 12 (1984 American General): Starter replaced.
- KSFM Grant. Awaiting confirmation of order for two sets of coat and pants.

For Discussion:

Tanker

- In order to repair the lost hauled water rating (for our out of town citizens and those of neighboring districts) we should acquire a tanker of at least 3000 gallons that will fit inside our small station.

Command/Utility Vehicle

- TFR does not have a vehicle to haul large items such as tires, fire hose, fire extinguishers, etc. that need to be transferred for service or repair.
- Having a vehicle of this type available to the department and its officers can greatly reduce response times to medical calls. This truck would carry medical equipment and could respond directly to medical calls, perhaps saving the trip to the fire station and possibly retracing the same route out and back.
- The Chief's personal vehicle was used to haul the new-to-us SCBAs and cylinders from and to various cities for work—600+ miles in May.

Fire Dept Report

May 2024

Upcoming:

- BBQ feed and street dance September 14

Building:

- The large overhead door is again a problem. A support bracket broke loose causing mis-alignment and possible damage to the shafts (new in 2022). Repaired June 3.
- Due to lack of space, dilapidation and many regulatory requirements, the emergency responders serving the Towanda and Fairview communities need a new facility in order to better serve and maintain their own safety.

Other:

- Chief Pyle will be out of state on June 12 (June 11-20), missing the Council meeting and workshop.
- Captain Storm and Chief Pyle travelled to Michigan for the final inspection of the new fire engine. It is in the station awaiting completion of equipment mounting and decals.
- Chief and Linda Pyle attended the K254 corridor meeting May 22 along with one council member and the administrator.
- Fundraisers:
 - Biscuits & gravy May 18
 - Spangles night May 21
- Public Relations events:
 - End of school for Circle Elementary May 15
 - End of school for Interlocal Learning Center May 16
 - "Water exchange" at Circle High School May 22
 - Send off for CHS softball team to State May 23
 - Send off for CHS baseball team to State May 23
 - Towanda firefighters assisted the Towanda Lions club with the Summer Bash on June 1.
- SCBAs: The 1997 specification Draeger SCBAs are in shop to be tested and certified. As of this writing, we are awaiting the calibration of the supplier's test unit.
- In an effort to save money, we have acquired 30 expired SCBA cylinders from which we will salvage the valves and use on our cylinders. This will save about \$3000.
- Nominees for fire board were submitted. We thought they would be appointed on June 4, but maybe June 11.
- The County is revising the fire district resolution for (most) fire districts.
- The County is creating Fire District #12. We will be #11.
- OSHA is updating their 29CFR 1910.156. This has been the "Fire Brigade" standard for Industrial facilities since 1980. It will be revised and called the "Emergency Response" standard. The new language will pull in nearly ALL fire departments in the USA and make mandatory many more NFPA standards. For instance, certification as a FF will become mandatory. Certification as a driver will become mandatory. Same for Rescue (vehicle, trench, urban, rope, water, etc.) Officer, Wildland, RIT, and more. Also the standard for replacement of fire apparatus will be law, not recommendation. Comprehensive medical programs, and on and on.
Expect costs to operate a fire department to double and many volunteer fire departments will not survive. Bigger, paid departments will take over, but they, too, will have to comply with the higher costs to operate in compliance.
- 2018 FEMA grant closed out again.

Fire Dept Report

May 2024

Activities: A glimpse of daily Fire Dept. activities. Included are Firefighter man hours for each day. Is all this expected of the City?

Date	Day	Activity
Apr 30	Tue	Low Fire Danger KSN News interview Medical call in Twp at noon Newsletter article for Herald Meet and Greet new candidates Big storm: Hail, severe T-storm, flooding station Trees down: call for a tree on power line FRA/FFA meetings Officer Training Total man hours: 44
May 1	Wed	Low Fire Danger Storm shelter discussion Reports, wash E1 Rollover accident in Twp at 2:30 PM Structure fire in El Dorado at 8 PM Total man hours: 19
May 2	Thu	Low Fire Danger Task Force meeting in Benton Retrieved used SCBAs (via personal vehicle) Submitted April reports to KSFM Auxiliary meeting to finalize May 18 fundraiser. Total man hours: 23
May 3	Fri	
May 4	Sat	Social event PM Total man hours: 34
May 5	Sun	Medical call at midnight in City Total man hours: 4
May 6	Mon	Lift assist call at 4 AM in City Structure fire in City at 12:30 PM Forecasted bad weather, staffed station Total man hours: 17
May 7	Tue	Measured station for new engine (double check for height and relocating other trucks) Shipped used (new to us) SCBAs to shop for evaluation and certification (if possible) Smoke investigation in City at 1 PM: illegal burn Capabilities survey for Southern Star pipeline Planned final inspection trip for new engine. Total man hours: 12
May 8	Wed	Council meeting Total man hours: 15
May 9	Thu	Medical call in Twp at noon Lift assist call in Twp at 6 PM Fire training Total man hours: 19
May 10	Fri	Medical call in City at 1:30 PM Total man hours: 8
May 11	Sat	Fire training Total man hours: 12
May 12	Sun	
May 13	Mon	To Michigan for new truck inspection, departed 6 AM Medical call on KTA at 2 PM Arrive at hotel in South Haven, MI at 10 PM Total man hours: 33
May 14	Tue	New truck inspection 8 AM Leave factory with new truck at 1:30 PM Medical call in City at 3 PM Arrive at hotel in Quincy, IL 9 PM Total man hours: 30

Fire Dept Report

May 2024

May 15	Wed	Depart Quincy, IL at 8 AM returning from Michigan with truck Medical call in City at 9 AM Vehicle fire on KTA at 9:30 AM Medical call in Twp at noon PR event at Elementary school New engine arrived at station at 4:30 PM	Total man hours: 41
May 16	Thu	PR event at Interlocal school (Learning Center)	Total man hours: 4
May 17	Fri	SCBA cylinder inventory	Total man hours:
May 18	Sat	Biscuits and gravy at Fire Station for garage sale day Work day	Total man hours: 47
May 19	Sun	Storm and high winds Call for electrical hazard at 9 PM Sent people to Potwin to help clear streets	Total man hours: 10
May 20	Mon	Work on SCBAs	Total man hours:
May 21	Tue	Medical call in Twp at 1:30 PM Spangles fund raiser for Fire Dept Fire training	Total man hours: 22
May 22	Wed	PR event at High School at 1 PM Refit trucks and wash Enter reports Assist Lions Club with putting up cemetery flags Attended K254 corridor meeting in Benton	Total man hours: 22
May 23	Thu	Send-off for CHS Softball team to State at 9 AM Medical call in City at 1 PM Calibrate CO detector on breathing air compressor, refill cascade system Send-off for CHS Baseball team to State at 2:30 PM New fire station location discussion.	Total man hours: 7
May 24	Fri	Medical call in Twp at 9 AM Medical supply trip Medical call in Fairview Twp at 8 PM	Total man hours: 8
May 25	Sat	Work day/apparatus checks Equipment mounting on E6 To Douglass for retired SCBA cylinders	Total man hours: 54
May 26	Sun	Injury motor vehicle accident in Twp on K254 at 6 PM Structure fire in City at 10 PM	Total man hours: 6
May 27	Mon	Pick up equipment for new engine. Assess and plan locations. Called Weis about progress on SCBA testing—they will check. E-mailed about status of ordered bunker gear.	Total man hours: 4
May 28	Tue	Meet and greet new candidates FFA/FRA meeting Officer training	Total man hours: 19
May 29	Wed	Pumper 4 to shop	Total man hours: 8
May 30	Thu	P9 to shop for recall Weis called back to say they are waiting on return of test unit. Bunker gear should ship this date. Called overhead door for 22 foot wide door	Total man hours: 20

Fire Dept Report

May 2024

May 31	Fri	<p>Medical call in City at 2 AM Hazmat call in Twp 6:30 AM Equip on E6, fueled engines To Salina to access used water tanks for P6 Karen Hayes brought pop/drinks from school that will expire over the summer OH Door company locked out door. Spoke poorly of the installation that they did on Oct 14, 2022 Lions club flags down and stowed</p> <p style="text-align: right;">Man hours 29</p>
June 1	Sat	<p>Work day: replace T12 starter, paperwork, prep for Summer Bash A volunteer has filled a space with exercise equipment for Fire Dept use in the City. Summer Bash</p> <p style="text-align: right;">Man hours 92</p>
June 2	Sun	<p>reports</p> <p style="text-align: right;">Man hours: 4</p>
June 3	Mon	<p>Task Force meeting in Whitewater SCBA cylinders to Emporia Staff station Big overhead door repaired</p> <p style="text-align: right;">Total man hours: 18</p>
June 4	Tue	<p>County Commission meeting Butler County Annual Fire District Appreciation dinner</p> <p style="text-align: right;">Total man hours:</p>
June 5	Wed	
June 6	Thu	

Fire Dept Report

May 2024

2024 Fire Dept Calls by Month

What the Calls Are														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Grass Fire	1	3	5	4	1								14	8%
Vehicle Fire				1	1								2	1%
Structure Fire	2			1	3								6	4%
HazMat			2	1	1								4	2%
Carbon Monoxide		1											1	1%
Other Fire			3	12	2								17	10%
Vehicle Accident	5	4	2	3									16	10%
Medical	22	23	20	14	15								94	56%
Rescue														0%
Public Assist	3	4	4	2									13	8%
Storm Watch														0%
Other			1										1	1%
Total	33	35	37	36	27								168	
Where the Calls Are														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Towanda Twp	11	12	14	13	10								60	36%
Fairview Twp	1	5	1	2	1								10	6%
City	16	14	17	14	13								74	44%
KTA	4	3	1	2	2								12	7%
Mutual Aid Given	1	1	4	5	1								12	7%
Total	33	35	37	36	27								168	
Mutual Aid Rec'd	1		1	2									4	2%
YTD Percentage														
	Fire												23%	
	EMS												56%	
	Other												21%	
YTD % per Area														
	Fire												25%	
	EMS												48%	27%
	Other												20%	10%
	Fire												12%	18%
	EMS												8%	33%
	Other												92%	8%
	Fire												100%	0%

CITY OF TOWANDA

MAINTENANCE REPORT



MAY 2024

WATER

City of Towanda Maintenance worked with KRWA to section off the town to make leaks more detectable. In the process a 4 inch valve on 5th and main broke, top of the valve casing cracked due to lack of yearly exercising. To prevent future valves from breaking in the future the maintenance department is working on a yearly exercising schedule.

- Installed new hydrant at 7th and north
- Installed water fountain at Pool park and Norman park
- Put in new 2 inch radio read at the pool
- Put in frost free hydrant at pool park
- Installed new radio read on main st

STREETS

City maintenance has been in contact with Holland Paving and we have a bid for street repairs along Clay Hill road between Hunter and 6th. I have the bid attached. The bid also includes 3rd and High the street was getting bad enough that we had to go ahead and tear it out. Crew also cleaned and regraded the ditch along north st between 8th and 7th to alleviate the flow of water from going down the alleyway. We also cleaned out the oversize culverts at Rainbow dr and Hunter Rd. Hung memorial and flag banners. Hung crosswalk signs along main st.

FACILITIES

- Fixed urinal at senior center
- Planted grass seed at Norman park and pool
- Sprayed city properties
- Mowed and weed eated city properties
- Repaired ac units at library
- Tore out light pole at pool
- Re-rocked equipment bay
- Installed new sensors and solenoid at the pool

EQUIPMENT

- Cleaned and greased all equipment
- Sewer truck broke down while operating an active sewer block, feed roller broke
- Sewer truck leaking water fixed valve

Old
Business
6.12.2024

New
Business
6.12.2024



HOLLAND PAVING
 1255 S. Tyler Rd
 Wichita, KS 67209
 PHONE: 316-722-7114
 FAX: (316) 722-9115
 E-MAIL: office@hollandpaving.net



PROPOSAL SUBMITTED TO

City of Towanda

C/O

Samuel French

STREET

110 S. 3rd Street

CITY, STATE AND ZIP CODE

Towanda, KS 67144

MEASURED / ESTIMATED / TYPED

Dave Ingram / George Holland / Nancy Knoblauch



PHONE

316-218-3360

FAX

N/A

DATE

05/24/2024

E-MAIL:

super@cityoftowanda.com

JOB NAME

City of Towanda

JOB LOCATION

Streets

CITY, STATE & ZIP

Towanda, KS 67144

PROPOSAL NO:

2024-04-206

We hereby propose to furnish materials and labor necessary for the completion of :

Please check boxes for work to be completed

3rd Street & High Street

Asphalt Patching Full Depth – 1,003 SF (1 Area)

Saw cut, remove and dispose of damaged area(s) off-site. Re-work sub-base, as necessary. Apply tack oil to paved edges. Place commercial grade asphalt and vibrapac roll for compaction.

PRICE \$4,764.25

Clay Hill Street Between Hunter Road & 6th Street

Asphalt Patching Full Depth – 5,831 SF (19 Areas)

Saw cut, remove and dispose of damaged area(s) off-site. Bring in base as needed to build up areas. Apply tack oil to paved edges. Place commercial grade asphalt and vibrapac roll for compaction.

PRICE \$27,697.25

2" Mill & Asphalt Patching 1,151 SF (9 Areas)

Mill the existing asphalt surface area(s) to the indicated depth. Pick up the millings and clean the area with brooms / air-broom blowers. Apply tack oil over area. Place 2" commercial grade asphalt and vibrapac roll for compaction.

PRICE \$3,740.75


Total for this proposal (No Taxes included) = \$36,202.25

(This Proposal Is Good for 30 Days from Above Date.)

NOTE: If you are tax-exempt - please send us a Tax Entity Exemption Certificate & Project Exempt Certificate upon acceptance of proposal.

If we do not receive a tax-exempt certificate prior to billing - the prices will remain as listed above.

ONCE PROPOSAL HAS BEEN ACCEPTED, SIGN AND FAX BACK FOR SCHEDULING.

<p>All material is guaranteed to be as specified. All work will be completed in a substantial workman-like manner according to specifications submitted and per accepted standard practices. Any alterations or deviations from the above specifications involving extra costs will only be executed upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance.</p>	<p>Proposal Total: <input type="text"/></p> <p>(Please enter total in box)</p> <p>Payment Terms: Net Due Upon Completion.</p> <p>Work subject to contract terms as stated.</p>
<p>Holland Paving looks forward to working with you. As the owner – I assure you of satisfaction with our materials and workmanship.</p> <p> George Holland</p> <p>A (1) One-year Implied Warranty applies.</p>	<p>ACCEPTANCE OF PROPOSAL - The above proposal specifications and conditions are satisfactory and are hereby accepted. Holland Paving is authorized to do the work listed above. Payment will be made as outlined above.</p> <p>_____/_____/_____ Signature Date Accepted</p>



Other
Business
6.12.2024