

Life in Towanda, Early 1900's

Livery, Feed and Sale Stable!

Good Turnouts at Reasonable Prices.

HORSES SOLD ON COMMISSION

Also Transferring.

Moving Sutes and Pianos a specialty.

CALL AND SEE ME.

J. E. SORTER,

One door south of Westcott's store.

AN EARNEST INVITATION

Is given my patrons to call and see my fresh stock of Dry Goods, Boots, Shoes, Groceries, etc. I offer no catch bargains, but have marked all goods at a reasonable profit: am receiving goods almost every day, and hope to soon be able to keep all articles needed by my customers. I thank one and all for their liberal patronage in the past and hope to merit a continuance of the same in the future.

Very Respectfully,
M. P. WESTCOTT.



Crystal Theatre

High Class Pictures. We Give Satisfaction

Program For Week Ending June 24. Admission 15 & 25c

Saturday, July 31

Bringing Up Father. Comedy, "Father's Close Shave"
Also Mario Osborne in "Miss Ginger Snap"
See Father and the Bathing Girls.

Monday, Aug. 2

Gladys Brockwell in "Broken Commandments"
Fox Film

Wednesday, Aug. 4

Lost City, No. 12 "The Jungle Fire"
Billy West Comedy, "Brass Buttons"

No Show Tuesday, Thursday and Friday

Show Each Monday, Wednesday, Saturday

J. D. GODFREY & CO.,

Respectfully invite the Citizens of Towanda and surrounding country to call and examine their

—New, Elegant, Choice and Complete Assortment of—

FANCY ARTICLES, **DRUGS**, PERFUMERY, SOAP, TOILET ARTICLES, BRUSHES, ETC., ETC.

Our stock of Goods is fresh—not old shelf-worn goods. For quality and cheapness, our selection is unsurpassed anywhere. By giving us a trial, you will be convinced of the truths contained in this advertisement.

FARMERS, WE INVITE YOU ALL
To Come and See Us, and get acquainted.

J. D. GODFREY & CO.,
TOWANDA BUTLER COUNTY, KANSAS.

City of Towanda Council Meeting July 12th, 2023

Here is a Puzzle It can be done.



Make the figure above without crossing lines or going over the same one twice.

ANOTHER GREAT PUZZLE

is, to sell goods cheaper than we do. It cannot be done. Look at the prices!

- | | |
|--|--|
| One Gall Oil Can 25 cents worth 40cents. | Flour Seives 25 cents worth 35 cents |
| No.8 Wash Boiler I X Tin, copper bottom \$1.60 worth \$2.00. | No. 1 Steel Hatchet 45 " " 65 " |
| One doz Pint Cups 35 cents worth 60 cents. | Good " Saw 50 " " 75 " |
| Quart Cups 5 " " 10 " | A No 1 Steel Spade 70 " " 90 " |
| Ten Quart Pail I X Tin 25 " 40 " | Solid shank steel Garden Hoe, sold everywhere at 50 cents, our price is 35 cents |
| Dairy Pans 2 to 6 Quart at 10 " cents worth from 15 to 20 cents. | Machine Oil - Cans any size 10 cents worth 15 and 20 cents. |

ALL OTHER GOODS AT EQUALLY LOW PRICES.

STRANG BUILDING.
JC. KULLMANN, ;; TOWANDA, KAS.



The City of Towanda

City Council Regular Meeting Agenda
Wednesday, August 9th, 2023, 7:00 PM
City Hall – 110 S 3rd St.

REGULAR COUNCIL MEETING

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES & CLAIMS**
 - Minutes of July 12th, 2023, Regular Meeting
 - **Treasurer's Report**
 - Statement of Activities
 - Fund Balance Report
 - Budget Execution Report
 - Claims
 - Appropriations Ordinance 07-2023
4. **POLICE & COURT REPORTS**
 - Sheriff Office Report
 - Rachel Cain, Court Report
5. **PRESENTATIONS AND GUEST SPEAKERS**
 - None Scheduled
6. **PUBLIC COMMENT**
7. **PLANNING/ZONING**

Lisa Long, Department Report
8. **FIRE DEPARTMENT**

T.C. Pyle, Department Report
9. **MAINTENANCE**

Sam French, Department Report
10. **ADMINISTRATION**

Andy Newbrey, City Administrator

 - Gas Station & KDHE
 - Budget Things
 - Pool Progress
 - ARPA & The Radio Read Meters, Costs & Timeline
 - Trash Contract Update
11. **EXECUTIVE SESSION**
 - Contract Negotiation
12. **ITEMS TO CONSIDER FOR THE FUTURE**
 - Lead & Copper Plan

13. ADJOURN

**The City of Towanda, Kansas
City Council Meeting Minutes**

**Towanda City Hall
110 S 3rd St.
July 12, 2023 at 7:00 PM**

Governing Body

Present

Mayor – Jennifer Shaults
Council President – Mike Hayes
Council Member – Darrell White
Council Member – Kendall Pierce
Council Member – Bill Wolf
Council Member – Jeff Banks

Staff

Present

City Administrator – Andy Newbrey
City Attorney – Rob Lane
Superintendent – Sam French
Planning/Zoning Administrator – Lisa Long
Court Administrator – Rachel Cain

1. Call To Order

- Mayor Jennifer Shaults, 7:03pm

2. Roll Call

3. Approval of Minutes & Claims

- *Motion by Kendall Pierce to approve the minutes from the June 14, 2023 regular council meeting. Second by Bill Wolf. Motion carried (5-0).*
- City Administrator Andy Newbrey presented the statement of activities from January 2023 through June 2023, the fund balance report, budget execution report, and monthly claims report. Mr. Newbrey noted an income discrepancy in the city's previous software, that the software shorted the city's income compared to what was in the bank. An adjustment had been made in the new accounting software and funds should now continually show harmonized. Mike Hayes inquired as to the wide variety of differences month-to-month in franchise fees. Mr. Newbrey noted that it is due to the timing of receipts. Kendall Pierce inquired into the low percentage expended of the loan payment on the budget execution report. Mr. Newbrey noted it was due to the schedule of payments and that he believes the next due date is in October.
- *Motion by Kendall Pierce to approve Appropriations Ordinance 06-2023 in the total amount of \$169,129.66. Second by Jeff Banks. Motion carried (5-0).*

4. Police & Court Reports

- No representative from the Sheriff's Department was present in reference to the monthly activity report for the Sheriff's Department.
- Court Administrator Rachel Cain presented the monthly activity report for the Municipal Court.

5. Presentations and Guest Speakers

- None

6. Public Comment

- City business owner Nicole Mandina noted differences in the agenda of the city council compared to agendas of other agencies she had viewed or been a part of, particularly with some other agencies including "old business" and "new business" sections. Ms. Mandina also noted that in her experience, if an item was under "old business" for a certain length of time, some sort of action would be taken to move it forward or remove it. Council responded and will keep that in consideration.

7. Planning/Zoning

- Planning and Zoning Administrator Lisa Long presented the monthly activity report for the Planning and Zoning Department.
- Ms. Long presented the active code enforcement list.
- Ms. Long noted the Planning Commission's recent decision regarding the special use hearing for the meat processing facility and that their recommendation would come before council at the August 9, 2023 meeting.
- Darrell White inquired into the remaining debris after the structure demolition at 214 N 3rd. City Attorney Rob Lane advised a notice to appear should be issued for court.

Fire Department

- Acting Fire Captain Jacob Storm presented the monthly activity report for the Fire Department.
- Mike Hayes asked for a ballpark cost to completely repair the two questionable trucks. Mr. Storm estimated Engine 3 itself would be around \$150,000.
- In response to the last question on the report, Mayor Shaults noted that the fundraising events had at least brought the community together.
- Mr. Storm reminded council of the Nut Fry fundraising event occurring on September 16, 2023.
- City resident, Sue Coble, commented and spoke highly of the fire department's response for her garage fire earlier in the year.

8. Maintenance

- Superintendent Sam French presented the monthly activity report for the Maintenance Department.

- Mr. French noted that he would like to sell a few big unused pieces of equipment in order to put funds toward replacing items the department uses frequently. Mr. French will provide a proposed list soon.
- Mr. French and City Administrator Andy Newbrey presented updates regarding the electronic water meters, primarily with new information received from one town about the unreliability of Metron meters. Mayor Shaults requested Mr. French and Mr. Newbrey contact other cities to see what companies they use and how satisfied they are with them. Mike Hayes requested city staff contact USDA's water meter representatives for nation-wide reliability reviews. Mike Hayes also requested formal contracts from the top two options and a formal recommendation by the city administrator, as well as the city attorney's and city superintendent's recommendation of the contracts and warranties. Mr. Newbrey proposed the item be tabled until the next meeting for such information. Council agreed.

9. Administration

- City Administrator Andy Newbrey summarized the testing and evaluation of the ground where the gas tanks had been removed at 322 Main St. The city is awaiting testing by KDHE to find out if any action is required.
- Mr. Newbrey noted that the 2021 audit is complete and that he hopes to receive the 2022 audit shortly. He has been in contact with the proposed new auditor.
- Mr. Newbrey presented information regarding the 2024 city budget. Mr. Newbrey recommended the city keep/match the Revenue Neutral Rate at 41.541 for 2024, continue to tighten up expenditures in 2024, and plan large expenditures for 2025. Mike Hayes asked if the city would be two years behind on large projects at that same revenue rate. Mr. Newbrey replied that without the large payroll payouts expended in 2022 and 2023, more funds would be reserved in 2024 with the same neutral rate. Mayor Shaults noted that she does not want to increase taxes without an established reason to do so.
- *Motion by Kendall Pierce to keep the Revenue Neutral Rate from 2023 at 41.541. Second by Darrell White. Motion carried (5-0).*
- Mr. Newbrey noted that he should receive multiple trash contract bids by the first week of August, including rates for trash only without a recycle option. Mr. Newbrey will provide those bids at the next meeting or at a workshop when received.
- Mr. Newbrey updated council regarding the industrial land on SW River Valley Rd. Mr. Newbrey and Mayor Shaults should have a Zoom meeting with Lange Realty shortly to formulate a formal bid.

10. Executive Session

- *Motion by Kendall Pierce to recess into executive session to discuss non-elected personnel matters for a length of twenty minutes. The session to include the Mayor, Governing Body, City Administrator, and City Attorney. Second by Jeff Banks. Motion carried (5-0).*
- Entered into executive session at 9:09pm.
- Resumed open meeting at 9:26pm.

11. Items To Consider

- *No action taken.*

12. Adjourn

- *Motion by Mike Hayes to adjourn at 9:26pm. Second by Kendall Pierce. Motion carried (5-0).*

Andrew Newbrey
City Clerk

Approved the 9th day of August 2023 by the City Council, City of Towanda, Kansas.

City of Towanda, KS
Statement of Activity
July 2023

	Jul 23
100I · GENERAL FUND INCOME	
1004140 · Franchise Fees	\$12,221.72
1004150 · Sales Tax Income	\$12,212.60
1004321 · Pool Parties / Lessons	\$375.00
1004327 · Pool Admissions / Passes	\$1,848.00
1004413 · Business / Contractor Licenses	\$55.00
1004421 · Building / Remodeling Permit	\$135.00
1004501 · Court Fines	\$525.00
1004610 · Interest Revenue	\$224.99
1004690 · Misc. Revenues	\$78.72
1004693 · Colletions Fee	(\$191.98)
Total 100I · GENERAL FUND INCOME	\$27,484.05

100X · GENERAL FUND EXPENSES

12 · ADMINISTRATION EXPENSES

12-Administration/Finance

12-5200 · Non-Material Expenditures	\$18.50
12-5215 · Food For Meetings	\$47.28
12-5221 · Membership Fees	\$179.00
12-5254 · Printing / Publications	\$40.79
12-5255 · Postage & Shipping Charges	\$376.00
12-5319 · Misc. Supplies	\$467.16
12-5323 · Office Equipment	\$311.74
12-5400 · Computer Software	\$901.89
12-Administration/Finance - Other	\$42.24

Total 12-Administration/Finance \$2,384.60

12-5100 · Staff Expense Administration

12-5110 · Salaries	\$12,337.79
12-5140 · PR Tax Expense City Share	\$981.01
12-5150 · KPERS City Share	\$1,076.40
12-5160 · Health Ins. - City Share	\$2,622.45

Total 12-5100 · Staff Expense Administration \$17,017.65

12-5208 · Cash Drawer Shortage \$7.00

12-5251 · Utilities \$2,524.30

12-5253 · Insurance \$1,235.37

Total 12 · ADMINISTRATION EXPENSES \$23,168.92

13 · COURT

13-Court General Expenses

13-5251 · Utilities	\$81.19
13-5254 · Printing / Publications	\$114.73

Total 13-Court General Expenses \$195.92

13-5100 · Staff Expense Court

13-5110 · Salaries	\$899.76
13-5140 · PR Tax Expense City Share	\$75.15
13-5150 · KPERS City Share	\$0.00
13-5160 · Health Ins. - City Share	\$0.00

City of Towanda, KS
Statement of Activity
July 2023

	<u>Jul 23</u>
Total 13-5100 · Staff Expense Court	\$974.91
Total 13 · COURT	\$1,170.83
14 · LEGAL	
14-5110 · Salaries / Permanent	\$1,000.00
Total 14 · LEGAL	\$1,000.00
15 · PLANNING & ZONING	
15-5252 · Communications	\$59.71
15-5254 · Printing / Publications	\$40.78
15-5255 · Shipping Charges	\$156.15
Total 15 · PLANNING & ZONING	\$256.64
21 · PARKS	
21-5251 · Utilities	\$26.25
21-5259 · MISC. SERVICES	\$120.75
21-5420 · Contractural Services	\$120.75
Total 21 · PARKS	\$267.75
22 · POOL	
22-Pool General Expenses	
22-5242 · Building / Facilities R&M	\$90.59
22-5251 · Utilities	\$820.73
22-5253 · Insurance	\$350.00
22-5312 · Chemicals	\$705.00
22-5319 · Misc. Supplies	\$284.23
Total 22-Pool General Expenses	\$2,250.55
22-5100 · Staff Expense Pool	
22-5110 · Salaries	\$14,227.84
22-5140 · PR Tax Expense City Share	\$1,154.62
Total 22-5100 · Staff Expense Pool	\$15,382.46
Total 22 · POOL	\$17,633.01
24 · LIBRARY-BILLING	
24-5244 · Other Repair / Maintenance	\$731.00
24-5251 · Utilities	\$676.73
24-5253 · Insurance	\$350.00
Total 24 · LIBRARY-BILLING	\$1,757.73
25 · SENIOR CENTER	
25-5242 · Building / Facilities R&M	\$959.30
25-5244 · Other Repair / Maintenance	\$439.40
25-5251 · Utilities	\$422.46
25-5253 · Insurance	\$275.00
Total 25 · SENIOR CENTER	\$2,096.16
31 · SHERIFF DEPARTMENT CONTRACT	
31-Police Genral Expenditures	
31-5200 · Non-Material Expenditures	\$18.50
31-5251 · Utilities	\$352.55
31-5253 · Insurance	\$650.00
Total 31-Police Genral Expenditures	\$1,021.05
31-5243 · Contractural Services	\$18,951.06

City of Towanda, KS
Statement of Activity
July 2023

	Jul 23
Total 31 · SHERIFF DEPARTMENT CONTRACT	\$19,972.11
34 · ANIMAL CONTROL	
34-5251 · Utilities	\$35.77
Total 34 · ANIMAL CONTROL	\$35.77
50 · PUBLIC WORKS SHOP	
50-Public Works General	
50-5200 · Non-Material Expenditures	\$18.50
50-5241 · Vehicle / Mobile Equipment R/M	\$339.70
50-5251 · Utilities	\$170.11
50-5315 · Operating / Shop Supplies	\$118.93
50-5319 · Misc. Supplies	\$833.56
Total 50-Public Works General	\$1,480.80
50-5100 · Staff Expense Public Works	
50-5110 · Salaries	\$1,694.33
50-5140 · PR Tax Expense City Share	\$132.29
50-5150 · KPERS City Share	\$127.14
50-5160 · Health Ins. - City Share	\$477.37
Total 50-5100 · Staff Expense Public Works	\$2,431.13
Total 50 · PUBLIC WORKS SHOP	\$3,911.93
Total 100X · GENERAL FUND EXPENSES	\$71,270.85
66000 · Payroll Expenses	\$0.00
66900 · Reconciliation Discrepancies	(\$249.80)
Total General Fund Expense	\$71,021.05
Total General Fund Income Vs Expense	(\$43,537.00)

**City of Towanda, KS
Statement of Activity**

July 2023

Jul 23

220I · FIRE INCOME	
2204331 · Fire Protection Services	\$11,050.00
Total 220I · FIRE INCOME	\$11,050.00
220X · FIRE RESCUE EXPENSE	
2205100 · Staff Expense Fire Rescue	
2205110 · Salaries	\$615.62
2205140 · PR Tax Expense City Share	\$51.41
Total 2205100 · Staff Expense Fire Rescue	\$667.03
2205210 · Training / Meetings	\$41.25
2205241 · Vehicle / Mobile Equip. R/M	\$130.74
2205251 · Utilities	\$407.10
2205253 · Insurance	\$950.00
2205311 · Gasoline / Fuel / Lubricants	\$208.78
2205315 · Operating Supplies	\$350.00
2205319 · Misc. Supplies	\$145.22
Total 220X · FIRE RESCUE EXPENSE	\$2,900.12

250I · STREETS INCOME	
2504230 · City / County Highway Fund	\$10,001.07
2504690 · Misc. Revenues	\$122.82
Total 250I · STREETS INCOME	\$10,123.89
250X · STREETS OM FUND EXPENSE	
2505100 · Staff Expense Streets	
2505110 · Salaries	\$1,694.33
2505140 · PR Tax Expense City Share	\$132.29
2505150 · KPERS City Share	\$127.14
2505160 · Health Ins. - City Share	\$477.37
Total 2505100 · Staff Expense Streets	\$2,431.13
2505251 · Utilities	\$81.59
2505254 · Printing / Publications	\$40.78
Total 250X · STREETS OM FUND EXPENSE	\$2,553.50

251I · STREET RESERVE INCOME	
2514690 · Misc. Rev. / Street Impact Fee	\$5,569.88
Total 251I · STREET RESERVE INCOME	\$5,569.88

City of Towanda, KS
Statement of Activity
July 2023

Jul 23

260I · COMMUNITY CENTER INCOME	
2604640 · Rents and Royalties	\$225.00
Total 260I · COMMUNITY CENTER INCOME	\$225.00
260X · COMMUNITY CENTER EXPENSE	
2605251 · Utilities	\$128.03
2605319 · Misc. Supplies	\$50.72
Total 260X · COMMUNITY CENTER EXPENSE	\$178.75

310X · BOND FUND EXPENSE	
3105231 · Bond Principal	\$5,000.00
3105233 · Interest & Fiscal Charges	\$393.75
Total 310X · BOND FUND EXPENSE	\$5,393.75

611I · WATER INCOME	
6114350 · Water Revenue	\$36,515.16
6114351 · Water Bulk Sales	\$505.52
6114355 · Late Payment Charge	\$736.32
6114356 · Disconnect Fees	\$75.00
6114692 · Returned Checks	(\$83.64)
Total 611I · WATER INCOME	\$37,748.36
611X · WATER FUND EXPENSE	
6115100 · Staff Expense Water	
6115110 · Salaries	\$7,565.41
6115140 · PR Tax Expense City Share	\$586.78
6115150 · KPERS City Share	\$593.75
6115160 · Health Ins. - City Share	\$2,173.73
Total 6115100 · Staff Expense Water	\$10,919.67
6115200 · Non- Material Expenditures	\$17.13
6115212 · Transportation / Mileage	\$44.52
6115222 · Intergovernment / Permit Fees	\$474.55
6115226 · Testing Services	\$535.00
6115244 · Other Repair / Maintenance	\$95.40
6115251 · Utilities	\$129.56
6115253 · Insurance	\$900.00
6115254 · Printing / Publications	\$40.79
6115255 · Shipping Charges	\$376.00
6115319 · Misc. Supplies	\$55.32
6115334 · Materials / Supplies Stock	\$13.12
6115341 · Water For Resale	\$25,967.33
6115400 · Computer Software	\$1.00
6115420 · Contractual Services	\$120.00
Total 611X · WATER FUND EXPENSE	\$39,689.39

City of Towanda, KS
Statement of Activity
July 2023

Jul 23

6131 · WATER TOWER INCOME	
6134691 · Water Tower Rental Fees	\$2,173.41
Total 6131 · WATER TOWER INCOME	\$2,173.41

6211 · SEWER INCOME	
6214350 · Sewer Revenue	\$591.06
6214355 · Late Payment Charge	\$471.65
6214685 · Sewer Lagoon Fee	\$7,975.19
Total 6211 · SEWER INCOME	\$9,037.90

621X · SEWER FUND EXPENSE	
6215100 · Staff Expense Sewer	
6215110 · Salaries	\$1,694.33
6215140 · PR Tax Expense City Share	\$132.29
6215150 · KPERs City Share	\$127.14
6215160 · Health Ins. - City Share	\$477.37
Total 6215100 · Staff Expense Sewer	\$2,431.13
6215200 · Non-Material Expenditures	\$17.13
6215251 · Utilities	\$944.06
6215253 · Insurance	\$900.00
6215254 · Printing / Publications	\$40.79
6215255 · Shipping Charges	\$376.00
6215334 · Materials / Supplies Stock	\$13.12
Total 621X · SEWER FUND EXPENSE	\$4,722.23

6221 · SEWER RESERVE INCOME	
6224690 · Misc.. Revenues	\$11,434.08
Total 6221 · SEWER RESERVE INCOME	\$11,434.08

630I · TRASH REVENUE	
6304350 · Trash Service Revenue	\$9,848.07
6304355 · Late Payment Charge	\$239.82
Total 630I · TRASH REVENUE	\$10,087.89

630X · TRASH FUND EXPENSE	
6305225 · Cleaning / Disposal Service	\$7,868.05
6305254 · Printing / Publications	\$290.79
Total 630X · TRASH FUND EXPENSE	\$8,158.84

720X · CEMETERY FUND EXPENSE	
7205200 · Funds Sent to Towanda Township	\$3,690.00
Total 720X · CEMETERY FUND EXPENSE	\$3,690.00

Budget Execution Report 2023

Date **Monday, July 31, 2023**

211 Days
58% % of year that has transpired

Fund	Budget	YTD	% Expended	%w/oTransfers	Projected Transfers	YTD w/Transfers	Remaining
General	\$827,001.00	\$404,490.20	48.91%	48.91%		\$404,490.20	\$422,510.80
Streets	\$71,739.00	\$28,138.16	39.22%	39.22%		\$28,138.16	\$43,600.84
Fire	\$232,850.00	\$64,116.35	27.54%	27.54%		\$64,116.35	\$168,733.65
Comm Cntr	\$29,825.00	\$3,095.17	10.38%	10.38%		\$3,095.17	\$26,729.83
Water	\$453,184.00	\$223,459.26	49.31%	49.31%		\$223,459.26	\$229,724.74
Sewer	\$162,271.00	\$41,320.02	25.46%	25.46%		\$41,320.02	\$120,950.98
Trash	\$132,313.00	\$57,295.97	43.30%	43.30%		\$57,295.97	\$75,017.03
Rec	\$73,717.00	\$63,757.09	86.49%	86.49%		\$63,757.09	\$9,959.91
Cemetery	\$10,899.00	\$3,860.00	35.42%	35.42%		\$3,860.00	\$7,039.00
Loan Pmt	\$81,805.00	\$6,557.50	8.02%	8.02%		\$6,557.50	\$75,247.50
Library	\$57,030.00	\$49,920.88	87.53%	87.53%		\$49,920.88	\$7,109.12

\$2,132,634.00

City of Towanda, KS
Fund Balance Report
 As of July 31, 2023

	Jul 31, 23
ASSETS	
Current Assets	
Checking/Savings	
1000 · Vintage Bank	
100B · General Fund	
100PC · Change Fund	450.00
100B · General Fund - Other	250,057.51
Total 100B · General Fund	250,507.51
210B · Library Fund	204.74
220B · Fire Rescue Fund	146,640.06
221B · Fire Reserve Fund	356,701.53
230B · OLD Rec Fund	200.00
240B · Equipment Reserve Fund	18,789.90
250B · Streets O/M Fund	12,713.39
251B · Street Reserve Fund	165,284.13
260B · Community Center Fund	25,529.15
310B · Bond Fund	51,639.67
410B · Capitol Improvemnet Fund	76,990.62
611B · Water O/M Fund	51,168.86
612B · Water Reserve Fund	56,929.79
613B · Tower Fund	65,190.63
621B · Sewer O/M Fund	51,120.98
622B · Sewer Reserve Fund	188,822.25
624B · Sewer Debt Service Fund	11,837.77
630B · Trash and Refuse Fund	18,887.82
800B · ARPA Fund	221,238.55
1000 · Vintage Bank - Other	151.83
Total 1000 · Vintage Bank	1,770,549.18
Total Checking/Savings	1,770,549.18
Total Current Assets	1,770,549.18
TOTAL ASSETS	1,770,549.18
LIABILITIES & EQUITY	0.00

**City of Towanda, KS
Claims Report
July 2023**

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>
100X - GENERAL FUND EXPENSES					
12 - ADMINISTRATION EXPENSES					
12-Administration/Finance					
12-5200 - Non-Material Expenditures					
	07/20/2023	38670	Culligan	POTABLE WATER	18.50
Total 12-5200 - Non-Material Expenditures					<u>18.50</u>
12-5215 - Food For Meetings					
	07/20/2023	38675	Bank of America	FOOD FOR MEETINGS	47.28
Total 12-5215 - Food For Meetings					<u>47.28</u>
12-5221 - Membership Fees					
	07/20/2023	38675	Bank of America	AMAZON PRIME MEMBERSHIP	179.00
Total 12-5221 - Membership Fees					<u>179.00</u>
12-5254 - Printing / Publications					
	07/25/2023	38685	CANON FINANCIAL SERVICES		40.79
Total 12-5254 - Printing / Publications					<u>40.79</u>
12-5255 - Postage & Shipping Charges					
	07/06/2023	38647	TOWANDA POST OFFICE	Postage for water bills	250.00
	07/20/2023	38675	Bank of America	STAMPS	126.00
Total 12-5255 - Postage & Shipping Charges					<u>376.00</u>
12-5319 - Misc. Supplies					
	07/20/2023	38663	Seven K Company	NAME PLATE FOR SAM FRENCH	15.40
	07/20/2023	38672	Sam's Club	OFFICE PAPER	28.48
	07/20/2023	38673	SUTHERLANDS CREDIT	CITY HALL LIGHT BULBS AND ANCHORS FOR MIRROR	317.72
	07/20/2023	38675	Bank of America	COFFEE, FLAG, POOL BASKETS, AND MIRROR	104.33
	07/26/2023	38691	Petty Cash	Miscellaneous Supplies	1.23
Total 12-5319 - Misc. Supplies					<u>467.16</u>
12-5323 - Office Equipment					
	07/20/2023	38675	Bank of America	PAULS PRINTER	311.74
Total 12-5323 - Office Equipment					<u>311.74</u>
12-5400 - Computer Software					
	07/20/2023	38675	Bank of America	DROP BOX, QUICKBOOKS AND MICROSOFT	901.89
Total 12-5400 - Computer Software					<u>901.89</u>
Total 12-Administration/Finance					<u>2,342.36</u>
12-5251 - Utilities					
	07/05/2023	38638	BUTLER RURAL ELECTRIC	ELECTRIC UTILITY	61.21
	07/05/2023	38640	EVERGY	EVERGY UTILITY	1,297.13
	07/05/2023	38641	COX	COX UTILITY	170.11
	07/05/2023	38643	EVERGY	EVERGY UTILITY	843.39
	07/20/2023	38674	VERIZON WIRELESS	VERIZON UTILITY	41.35
	07/25/2023	38687	KANSAS GAS SERVICE	GAS UTILITY	111.11
Total 12-5251 - Utilities					<u>2,524.30</u>
12-5253 - Insurance					
	07/20/2023	38671	EMC INSURANCE	COMMERCIAL GENERAL POLICY	1,235.37
Total 12-5253 - Insurance					<u>1,235.37</u>
Total 12 - ADMINISTRATION EXPENSES					<u>6,102.03</u>
13 - COURT					
13-Court General Expenses					
13-5251 - Utilities					
	07/20/2023	38674	VERIZON WIRELESS	VERIZON UTILITY	81.19
Total 13-5251 - Utilities					<u>81.19</u>
13-5254 - Printing / Publications					
	07/25/2023	38679	League of Kansas Municipalities	4x STANDARD TRAFFICE ORIDINANCE	40.00
	07/25/2023	38679	League of Kansas Municipalities	4X PUBLIC OFFENSE CODES	40.00
	07/25/2023	38679	League of Kansas Municipalities	STO ELECTRONIC USER LICENSE	10.00
	07/25/2023	38679	League of Kansas Municipalities	UPOC ELECTRONIC USER LICENSE	10.00
	07/25/2023	38679	League of Kansas Municipalities	POSTAGE FOR SHIPPING	6.17
	07/26/2023	38691	Petty Cash	Certified Mail	8.56
Total 13-5254 - Printing / Publications					<u>114.73</u>
Total 13-Court General Expenses					<u>195.92</u>
Total 13 - COURT					195.92
14 - LEGAL					
14-5110 - Salaries / Permanent					
	07/25/2023	38678	Robert Lane	Attorney payment for August 2023	1,000.00
Total 14-5110 - Salaries / Permanent					<u>1,000.00</u>
Total 14 - LEGAL					<u>1,000.00</u>

**City of Towanda, KS
Claims Report
July 2023**

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>
15 · PLANNING & ZONING					
15-5252 · Communications					
	07/25/2023	38677	LISA HAMILTON	Lisa phone bill for August 2023	59.71
Total 15-5252 · Communications					<u>59.71</u>
15-5254 · Printing / Publications					
	07/25/2023	38685	CANON FINANCIAL SERVICES		40.78
Total 15-5254 · Printing / Publications					<u>40.78</u>
15-5255 · Shipping Charges					
	07/26/2023	38691	Petty Cash	Certified Mail	156.15
Total 15-5255 · Shipping Charges					<u>156.15</u>
Total 15 · PLANNING & ZONING					<u>256.64</u>
21 · PARKS					
21-5251 · Utilities					
	07/05/2023	38643	EVERGY	EVERGY UTILITY	0.59
	07/25/2023	38684	EVERGY	ELECTRIC UTILITY	25.66
Total 21-5251 · Utilities					<u>26.25</u>
21-5259 · MISC. SERVICES					
	07/20/2023	38657	AAA PORTABLE SERVICES	PORTABLE RESTROOM LIBRARY PARK	120.75
Total 21-5259 · MISC. SERVICES					<u>120.75</u>
21-5420 · Contractual Services					
	07/25/2023	38690	AAA PORTABLE SERVICES	PORTABLE RESTROOM AT THE LIBRARY PARK	120.75
Total 21-5420 · Contractual Services					<u>120.75</u>
Total 21 · PARKS					<u>267.75</u>
22 · POOL					
22-Pool General Expenses					
22-5242 · Building / Facilities R&M					
	07/20/2023	38658	ANDOVER RENTAL CENTER	DRAIN SNAKE 50' COUPLING	62.66
	07/20/2023	38675	Bank of America		27.93
Total 22-5242 · Building / Facilities R&M					<u>90.59</u>
22-5251 · Utilities					
	07/05/2023	38636	VERIZON WIRELESS	VERIZON UTILITY	64.33
	07/05/2023	38643	EVERGY	EVERGY UTILITY	756.40
Total 22-5251 · Utilities					<u>820.73</u>
22-5253 · Insurance					
	07/20/2023	38671	EMC INSURANCE	COMMERCIAL GENERAL POLICY	350.00
Total 22-5253 · Insurance					<u>350.00</u>
22-5312 · Chemicals					
	07/20/2023	38659	D. GERBER COMMERCIAL POOL PRODUCTS	3X ACID MAGIC 15 GALLON 2X PULSAR PLUS SHOCK 25# PAILS	705.00
Total 22-5312 · Chemicals					<u>705.00</u>
22-5319 · Misc. Supplies					
	07/20/2023	38673	SUTHERLANDS CREDIT	POOL PVC PIPING AND JOINTS	185.49
	07/20/2023	38675	Bank of America	POOL SUPPLIES	98.74
Total 22-5319 · Misc. Supplies					<u>284.23</u>
Total 22-Pool General Expenses					<u>2,250.55</u>
Total 22 · POOL					<u>2,250.55</u>
24 · LIBRARY-BILLING					
24-5244 · Other Repair / Maintenance					
	07/05/2023	38646	Don's Heating & Air	Air Conditoner at Library	731.00
Total 24-5244 · Other Repair / Maintenance					<u>731.00</u>
24-5251 · Utilities					
	07/05/2023	38643	EVERGY	EVERGY UTILITY	256.11
	07/25/2023	38684	EVERGY	ELECTRIC UTILITY	359.85
	07/25/2023	38687	KANSAS GAS SERVICE	GAS UTILITY	60.77
Total 24-5251 · Utilities					<u>676.73</u>
24-5253 · Insurance					
	07/20/2023	38671	EMC INSURANCE	COMMERCIAL GENERAL POLICY	350.00
Total 24-5253 · Insurance					<u>350.00</u>
Total 24 · LIBRARY-BILLING					<u>1,757.73</u>
25 · SENIOR CENTER					
25-5242 · Building / Facilities R&M					
	07/20/2023	38675	Bank of America	SENIOR CENTER LIGHTS	959.30
Total 25-5242 · Building / Facilities R&M					<u>959.30</u>
25-5244 · Other Repair / Maintenance					
	07/20/2023	38673	SUTHERLANDS CREDIT	LIGHT BULBS FOR SENIOR CENTER, STAINED TRIM, AND OTHER REPAIRS	439.40
Total 25-5244 · Other Repair / Maintenance					<u>439.40</u>
25-5251 · Utilities					
	07/05/2023	38643	EVERGY	EVERGY UTILITY	97.36
	07/20/2023	38660	COX	COX UTILITY	280.84
	07/25/2023	38687	KANSAS GAS SERVICE	GAS UTILITY	44.26
Total 25-5251 · Utilities					<u>422.46</u>

**City of Towanda, KS
Claims Report
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	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>
25-5253 · Insurance					
	07/20/2023	38671	EMC INSURANCE	COMMERCIAL GENERAL POLICY	275.00
Total 25-5253 · Insurance					<u>275.00</u>
Total 25 · SENIOR CENTER					2,096.16
31 · SHERIFF DEPARTMENT CONTRACT					
31-Police Genral Expenditures					
31-5200 · Non-Material Expenditures					
	07/20/2023	38670	Culligan	POTABLE WATER	18.50
Total 31-5200 · Non-Material Expenditures					<u>18.50</u>
31-5251 · Utilities					
	07/05/2023	38643	EVERGY	EVERGY UTILITY	118.28
	07/05/2023	38644	COX	COX UTILITY	191.05
	07/25/2023	38687	KANSAS GAS SERVICE	GAS UTILITY	43.22
Total 31-5251 · Utilities					<u>352.55</u>
31-5253 · Insurance					
	07/20/2023	38671	EMC INSURANCE	COMMERCIAL GENERAL POLICY	650.00
Total 31-5253 · Insurance					<u>650.00</u>
Total 31-Police Genral Expenditures					1,021.05
31-5243 · Contractural Services					
	07/05/2023	38642	BUTLER COUNTY SHERIFF LE	SHERIFF CONTRACT JULY 2023	9,475.53
	07/25/2023	38681	BUTLER COUNTY SHERIFF LE	2X DEPUTIES FOR AUGUST 2023	9,475.53
Total 31-5243 · Contractural Services					<u>18,951.06</u>
Total 31 · SHERIFF DEPARTMENT CONTRACT					<u>19,972.11</u>
34 · ANIMAL CONTROL					
34-5251 · Utilities					
	07/05/2023	38643	EVERGY	EVERGY UTILITY	35.77
Total 34-5251 · Utilities					<u>35.77</u>
Total 34 · ANIMAL CONTROL					35.77
50 · PUBLIC WORKS SHOP					
50-Public Works General					
50-5200 · Non-Material Expenditures					
	07/20/2023	38670	Culligan	POTABLE WATER	18.50
Total 50-5200 · Non-Material Expenditures					<u>18.50</u>
50-5241 · Vehicle / Mobile Equipment R/M					
	07/20/2023	38664	MAXIMUM OUTDOOR EQUIPMENT	FERRIS MOWER ELECTRIC CLUTCH SNAPP	297.00
	07/20/2023	38668	HOOVER MOWER SALES	2X TUBE OF GREASE AND 3X KOHLER 20W-50 ENGINE OIL	42.70
Total 50-5241 · Vehicle / Mobile Equipment R/M					<u>339.70</u>
50-5251 · Utilities					
	07/05/2023	38641	COX	COX UTILITY	170.11
Total 50-5251 · Utilities					<u>170.11</u>
50-5315 · Operating / Shop Supplies					
	07/26/2023	38694	KIMBALL MIDWEST	HEX NUTS, SCREWS, HEAT SHRINK, CABLE TIES, SUPER PRIM DRILL	118.93
Total 50-5315 · Operating / Shop Supplies					<u>118.93</u>
50-5319 · Misc. Supplies					
	07/05/2023	38645	WALMART COMMUNITY BRC	WHITE BOARD, CUPS AND SHOP SUPPLIES	49.66
	07/20/2023	38665	TOWANDA BATTERY COMPANY	SP-35 BATTERY	59.95
	07/20/2023	38665	TOWANDA BATTERY COMPANY	DRY0070 AND DRY0075 BATTERIES	25.98
	07/20/2023	38673	SUTHERLANDS CREDIT	PADLOCK, METAL WHEEL, SPRAYER, FLAG POLES FOR CITY, WATER FOR WORKERS, AND CASTER POLYURETHANE	299.18
	07/20/2023	38675	Bank of America	FLAGS	47.59
	07/25/2023	38689	BUTLER COUNTY NOXIOUS WEED DEPARTMENT	10 GALLONS OF MAD DOG GLYPHOSATE	351.20
Total 50-5319 · Misc. Supplies					<u>833.56</u>
Total 50-Public Works General					<u>1,480.80</u>
Total 50 · PUBLIC WORKS SHOP					<u>1,480.80</u>
Total 100X · GENERAL FUND EXPENSES					<u>35,415.46</u>

**City of Towanda, KS
Claims Report
July 2023**

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>
DESIGNATED FUND EXPENDITURES					
220X · FIRE RESCUE EXPENSE					
2205210 · Training / Meetings					
	07/20/2023	38675	Bank of America	FOOD FOR TRAINING GAMBINOS	41.25
Total 2205210 · Training / Meetings					<u>41.25</u>
2205241 · Vehicle / Mobile Equip. R/M					
	07/20/2023	38661	R&S PARTS PLUS	WIX COOLANT FILTER	39.75
	07/25/2023	38683	BUMPER TO BUMPER OF EL DORADO	ENGINE 3 - 1 X WIX TRANS FILTER 3X WIX OIL FILTER	90.99
Total 2205241 · Vehicle / Mobile Equip. R/M					<u>130.74</u>
2205251 · Utilities					
	07/05/2023	38641	COX	COX UTILITY	170.11
	07/05/2023	38643	EVERGY	EVERGY UTILITY	195.64
	07/20/2023	38674	VERIZON WIRELESS	VERIZON UTILITY	41.35
Total 2205251 · Utilities					<u>407.10</u>
2205253 · Insurance					
	07/20/2023	38671	EMC INSURANCE	COMMERCIAL GENERAL POLICY	950.00
Total 2205253 · Insurance					<u>950.00</u>
2205311 · Gasoline / Fuel / Lubricants					
	07/06/2023	38649	MEARS FERTILIZER	DIESEL AND UNLEADED FUEL	208.78
Total 2205311 · Gasoline / Fuel / Lubricants					<u>208.78</u>
2205315 · Operating Supplies					
	07/20/2023	38655	CASCO	FOAM CLASS A PLUS	350.00
Total 2205315 · Operating Supplies					<u>350.00</u>
2205319 · Misc. Supplies					
	07/20/2023	38672	Sam's Club	PRINTER INK HINGES FOR FIRE	122.03
	07/20/2023	38673	SUTHERLANDS CREDIT	DEPARTMENT	23.19
Total 2205319 · Misc. Supplies					<u>145.22</u>
Total 220X · FIRE RESCUE EXPENSE					<u>2,233.09</u>
250X · STREETS OM FUND EXPENSE					
2505251 · Utilities					
	07/05/2023	38643	EVERGY	EVERGY UTILITY	68.59
	07/20/2023	38674	VERIZON WIRELESS	VERIZON UTILITY	13.00
Total 2505251 · Utilities					<u>81.59</u>
2505254 · Printing / Publications					
	07/25/2023	38685	CANON FINANCIAL SERVICES		40.78
Total 2505254 · Printing / Publications					<u>40.78</u>
Total 250X · STREETS OM FUND EXPENSE					<u>122.37</u>
260X · COMMUNITY CENTER EXPENSE					
2605251 · Utilities					
	07/20/2023	38660	COX	COX UTILITY	79.66
	07/25/2023	38687	KANSAS GAS SERVICE	GAS UTILITY	48.37
Total 2605251 · Utilities					<u>128.03</u>
2605319 · Misc. Supplies					
	07/20/2023	38672	Sam's Club	TOWELS AND HANDSOAP	50.72
Total 2605319 · Misc. Supplies					<u>50.72</u>
Total 260X · COMMUNITY CENTER EXPENSE					<u>178.75</u>
310X · BOND FUND EXPENSE					
3105231 · Bond Principal					
	07/25/2023	38688	KANSAS STATE TREASURER	PRINCIPAL FOR G O BOND 2009 B	5,000.00
Total 3105231 · Bond Principal					<u>5,000.00</u>
3105233 · Interest & Fiscal Charges					
	07/25/2023	38688	KANSAS STATE TREASURER	INTEREST FOR G O BONDS 2009 B	393.75
Total 3105233 · Interest & Fiscal Charges					<u>393.75</u>
Total 310X · BOND FUND EXPENSE					<u>5,393.75</u>
611X · WATER FUND EXPENSE					
6115200 · Non- Material Expenditures					
	07/05/2023	38639	AMERICAN MESSAGING	SEWER PHONE	17.13
Total 6115200 · Non- Material Expenditures					<u>17.13</u>
6115212 · Transportation / Mileage					
	07/20/2023	38669	METRO COURIER	WATER SAMPLE DELIVERY 6-16- 23 TO 6-30-23	22.26
	07/25/2023	38682	METRO COURIER	WATER SAMPLE SHIPPING FROM 7-01-2023 TO 7-15-2023	22.26
Total 6115212 · Transportation / Mileage					<u>44.52</u>
6115222 · Intergovernment / Permit Fees					
	07/25/2023	38680	KDOR MISCELLANEOUS TAX	QTR 2 2023 CLEAN DRINKING WATER FEES	474.55

**City of Towanda, KS
Claims Report
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	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>
Total 6115222 - Intergovernment / Permit Fees					474.55
6115226 · Testing Services					
	07/20/2023	38654	KANSAS HEALTH AND ENVIRON, MERIDIAN ANALYTICAL	DRINKING WATER TESTED QTR 2 2023	235.00
	07/20/2023	38667	LABS	WATER TESTING 5/05/2023	300.00
Total 6115226 - Testing Services					<u>535.00</u>
6115244 · Other Repair / Maintenance					
	07/20/2023	38666	MUNICIPAL SUPPLY COMPANY	6" FLG GASKET KIT X2 FOR PINE RIDGE 1 METER	36.00
	07/20/2023	38666	MUNICIPAL SUPPLY COMPANY	6" X 6" C/PL COUP 6.38"	59.40
Total 6115244 - Other Repair / Maintenance					<u>95.40</u>
6115251 · Utilities					
	07/05/2023	38643	EVERGY	EVERGY UTILITY	94.62
	07/20/2023	38674	VERIZON WIRELESS	VERIZON UTILITY	34.94
Total 6115251 - Utilities					<u>129.56</u>
6115253 · Insurance					
	07/20/2023	38671	EMC INSURANCE	COMMERCIAL GENERAL POLICY	900.00
Total 6115253 - Insurance					<u>900.00</u>
6115254 · Printing / Publications					
	07/25/2023	38685	CANON FINANCIAL SERVICES		40.79
Total 6115254 - Printing / Publications					<u>40.79</u>
6115255 · Shipping Charges					
	07/06/2023	38647	TOWANDA POST OFFICE	Postage for water bills	250.00
	07/20/2023	38675	Bank of America	STAMPS	126.00
Total 6115255 - Shipping Charges					<u>376.00</u>
6115319 · Misc. Supplies					
	07/06/2023	38648	MUNICIPAL SUPPLY COMPANY	12X CANS PRECAUTION BLUE MARK PAINT	55.32
Total 6115319 - Misc. Supplies					<u>55.32</u>
6115334 · Materials / Supplies Stock					
	07/20/2023	38656	Lampton Welding Supply	OXYGEN AND ARGON	13.12
Total 6115334 - Materials / Supplies Stock					<u>13.12</u>
6115341 · Water For Resale					
	07/05/2023	38637	RURAL WATER DIST, NO. 5	WATER FOR RESALE	25,689.84
	07/05/2023	38637	RURAL WATER DIST, NO. 5	WATER FOR RESALE	196.78
	07/05/2023	38637	RURAL WATER DIST, NO. 5	WATER FOR RESALE	80.71
Total 6115341 - Water For Resale					<u>25,967.33</u>
6115420 · Contractual Services					
	07/25/2023	38686	KANSAS ONE CALL SYSTEM	2ND QTR ONE CALLS	120.00
Total 6115420 - Contractual Services					<u>120.00</u>
Total 611X · WATER FUND EXPENSE					<u>28,768.72</u>
621X · SEWER FUND EXPENSE					
6215200 · Non-Material Expenditures					
	07/05/2023	38639	AMERICAN MESSAGING	SEWER PHONE	17.13
Total 6215200 - Non-Material Expenditures					<u>17.13</u>
6215251 · Utilities					
	07/05/2023	38643	EVERGY	EVERGY UTILITY	747.25
	07/20/2023	38674	VERIZON WIRELESS	VERIZON UTILITY	34.93
	07/25/2023	38684	EVERGY	ELECTRIC UTILITY	161.88
Total 6215251 - Utilities					<u>944.06</u>
6215253 · Insurance					
	07/20/2023	38671	EMC INSURANCE	COMMERCIAL GENERAL POLICY	900.00
Total 6215253 - Insurance					<u>900.00</u>
6215254 · Printing / Publications					
	07/25/2023	38685	CANON FINANCIAL SERVICES		40.79
Total 6215254 - Printing / Publications					<u>40.79</u>
6215255 · Shipping Charges					
	07/06/2023	38647	TOWANDA POST OFFICE	Postage for water bills	250.00
	07/20/2023	38675	Bank of America	STAMPS	126.00
Total 6215255 - Shipping Charges					<u>376.00</u>
6215334 · Materials / Supplies Stock					
	07/20/2023	38656	Lampton Welding Supply	OXYGEN AND ARGON	13.12
Total 6215334 - Materials / Supplies Stock					<u>13.12</u>
Total 621X · SEWER FUND EXPENSE					<u>2,291.10</u>

**City of Towanda, KS
Claims Report
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	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>
630X - TRASH FUND EXPENSE					
6305225 - Cleaning / Disposal Service					
	07/20/2023	38662	WASTE CONNECTIONS INC	TRASH BILLING 6-01-2023 TO 6- 30-2023	7,868.05
Total 6305225 - Cleaning / Disposal Service					<u>7,868.05</u>
6305254 - Printing / Publications					
	07/06/2023	38647	TOWANDA POST OFFICE	Postage for water bills	250.00
	07/25/2023	38685	CANON FINANCIAL SERVICES		40.79
Total 6305254 - Printing / Publications					<u>290.79</u>
Total 630X - TRASH FUND EXPENSE					<u>8,158.84</u>
720X - CEMETERY FUND EXPENSE					
7205200 - Funds Sent to Towanda Township					
	07/20/2023	38676	TOWANDA TOWNSHIP	PAYMENT UP TO 6-30-2023 QTR 2	3,690.00
Total 7205200 - Funds Sent to Towanda Township					<u>3,690.00</u>
Total 720X - CEMETERY FUND EXPENSE					<u>3,690.00</u>
Total DESIGNATED FUND EXPENDITURES					<u>50,836.62</u>
Total General Fund and Designated Fund Claims					<u>86,252.08</u>
66000 - Payroll Expenses					<u>52,255.11</u>
Total 66000 - Payroll Expenses					<u>52,255.11</u>
Total Claims and Payroll for July 2023					<u>138,507.19</u>

ANDY NEWBREY

June 08, 2023 - July 07, 2023

Business Card

Cardholder Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 660441
DALLAS, TX 75266-0441

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$3,055.80
Minimum Payment Due **\$30.56**
Payment Due Date **08/03/23**

Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:
\$0.00 for balance less than \$100.01
\$29.00 for balance less than \$1,000.01
\$39.00 for balance less than \$5,000.01
\$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$1,831.93
Payments and Other Credits -\$1,871.93
Balance Transfer Activity \$0.00
Cash Advance Activity \$0.00
Purchases and Other Charges \$3,095.80
Fees Charged \$0.00
Finance Charge \$0.00
New Balance Total \$3,055.80

Credit Limit \$7,500
Credit Available \$4,444.20
Statement Closing Date 07/07/23
Days in Billing Cycle 30

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
Payments and Other Credits				
06/28	06/27	Dropbox Cashback EasySavings NY	05587453178000000406345	- 40.00
07/03	07/02	PAYMENT - THANK YOU	18315300000000525912834	- 1,831.93
TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD				-\$1,871.93
Purchases and Other Charges				
06/09	06/08	WM SUPERCENTER #186 EL DORADO KS	05436843160400082526090	21.37
06/12	06/10	AMZN MKTP US*ZB2QU4EE3 AMZN.COM/BILLWA	55310203161083779081694	58.01
06/15	06/14	SQ *GAMBINO'S PIZZA TO Towanda KS	55432863166207662409345	47.28
06/19	06/16	BOMGAARS 133 EL DORADO KS	55488723167258000074174	31.19
06/19	06/16	MURDOCK COMPANIES INC WICHITA KS	55500803168400490000029	77.37

Pool Baskets
Flags
Food meeting
Coffee
Pool Supplies

Account Number: [REDACTED]
June 08, 2023 - July 07, 2023

New Balance Total \$3,055.80
Minimum Payment Due **\$30.56**
Payment Due Date **08/03/23**

Enter payment amount

\$

For change of address/phone number, see reverse side.



BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796



ANDY NEWBREY
THE CITY OF TOWANDA
PO BOX 160
TOWANDA, KS 67144-0160

**N0049620

Mail this coupon along with your check payable to:
BUSINESS CARD,
or make your payment online at
www.bankofamerica.com

ANDY NEWBREY

June 08, 2023 - July 07, 2023

Page 3 of 6

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
06/20	06/20	INTUIT *QuickBooks CL.INTUIT.COMCA	55432863171209291757220	254.40
06/21	06/20	LOWES #01547* WICHITA KS	55432863171209396890843	959.30
06/23	06/22	VISTAPRINT 8662074955 MA	55429503173715633038074	42.59
06/26	06/23	SUTHERLANDS 2302 EL DORADO KS	75265863175002201168091	27.93
06/26	06/25	Dropbox 2B8VJXWWP6GS San Francisco CA	15270213176001155395854	540.00
06/26	06/24	OFFICE-DEPOT #2190 WICHITA KS	02305373176100327415134	311.74
06/28	06/27	MICROSOFT*STORE MSBILL.INFO WA	55131583178400556008729	107.49
07/03	07/02	AMZN MKTP US*HD72S1953 AMZN.COM/BILLWA	55310203183083328295971	60.13
07/04	07/03	B2B Prime*Y1K78RJ3 Amzn.com/billWA	55432863184200427162968	179.00
07/07	07/06	USPS PO 1989541202 TOWANDA KS	02305373188000599947721	378.00
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$3,096.80

Handwritten notes:
 QuickBooks
 Senior center
 Cord Shirts
 Pool PVC Coupling
 Camp. Program
 Paul Printer
 Comp. program
 mirror, flag
 membership
 stamps

Handwritten note: found

Handwritten note: - found

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.99%	\$0.00	\$0.00
CASH	29.24% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.



Advanced Security
3 features to flag

- ✔ You're using a strong password >
- ✔ You've enhanced your mobile app login >
- Enhance your browser login >
- ✔ You've enhanced your two-factor authentication >
- ✔ Your contact information is up to date >
- ✔ You've gone paperless >
- Set up alerts and notifications
You have 2 of 4 features complete
- Set up online payments
You have 1 of 3 features complete

BANK OF AMERICA BUSINESS ADVANTAGE

See your security level at a glance

Our security meter lets you visualize your account security and moves up as you take additional steps to help protect your account.

Visit the Security Center in Business Advantage 360, our online and mobile banking platform, to see your security level today. To learn more, scan this code or visit bofa.com/SecurityCenter.



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SSM-06-22-0009.C | 4762393

T C PYLE

Business Card

June 08, 2023 - July 07, 2023

Cardholder Statement

Account Information: www.bankofamerica.com

Mail Billing Inquiries to: BANK OF AMERICA PO BOX 660441 DALLAS, TX 75266-0441

Mail Payments to: BUSINESS CARD PO BOX 15796 WILMINGTON, DE 19886-5796

Customer Service: 1.800.673.1044, 24 Hours

Outside the U.S.: 1.509.353.6656, 24 Hours

For Lost or Stolen Card: 1.800.673.1044, 24 Hours

Business Offers: www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$41.25
Minimum Payment Due \$25.00
Payment Due Date 08/03/23
Late Payment Warning: If we do not receive your minimum payment by the date listed above...

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$1,237.42
Payments and Other Credits -\$1,237.42
Balance Transfer Activity \$0.00
Cash Advance Activity \$0.00
Purchases and Other Charges \$41.25
Fees Charged \$0.00
Finance Charge \$0.00
New Balance Total \$41.25
Credit Limit \$6,000
Credit Available \$5,958.75
Statement Closing Date 07/07/23
Days in Billing Cycle 30

Transactions

Table with columns: Posting Date, Transaction Date, Description, Reference Number, Amount. Includes transactions for 07/03 and 06/19.

Handwritten note: food for meeting



Account Number [Redacted]
June 08, 2023 - July 07, 2023

New Balance Total \$41.25
Minimum Payment Due \$25.00
Payment Due Date 08/03/23



BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796



T C PYLE
THE CITY OF TOWANDA
PO BOX 160
TOWANDA, KS 67144-0160

**N0080826

Enter payment amount

\$

For change of address/phone number, see reverse side.

Mail this coupon along with your check payable to: BUSINESS CARD, or make your payment online at www.bankofamerica.com



CITY OF TOWANDA

APPROPRIATION ORDINANCE NO. 07-2023

For period July 1st, 2023 through, July 31st, 2023

Be it ordained by the Governing Body of the City of Towanda that the above-dated ordinance is and shall be passed and all claims honored and paid by the City Clerk.

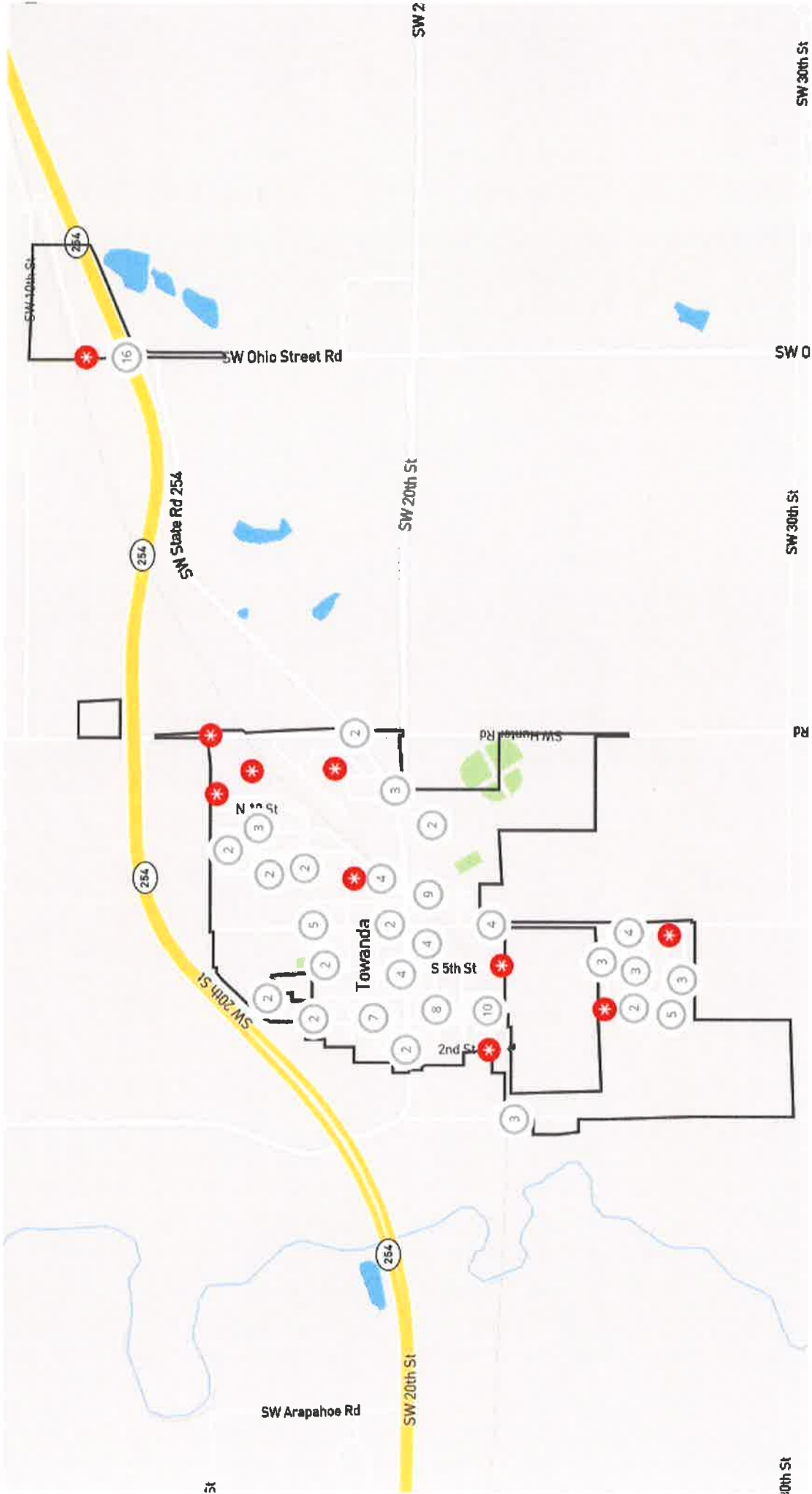
<u>Section 1.</u>	Claims paid prior to approval of the City Council, authorized by Ordinance No. 279.	\$86,252.08
<u>Section 2.</u>	Payroll	\$52,255.11
	Total this Ordinance:	\$138,507.19

Paul Erickson
Treasurer

Jennifer Shaults
Mayor

Date	Call Type	Location	Outcome	Deputy	Total Calls For Service	Open	Barakeh	Danninger	Open	District
7/1/2023	Motorist Assist	HWY 254 and Ohio	HBO	District	0	0	31	14	0	53
7/1/2023	Assist Other	600 blk E Mills Dr	HBO	Barakeh	0	0	11	10	0	32
7/1/2023	Traffic Complaint	700 blk E Main St	HBO	Barakeh	0	0	0	1	0	2
7/2/2023	Animal at Large/ Domestic	400 blk E Highland St	HBO	Danninger	0	0	2	1	0	10
7/2/2023	Disturbance	100 blk N 3rd St	HBO	Danninger						
7/3/2023	Accident/ 10-47	HWY 254 and Ohio	Accident	District	0	0	3	0	0	1
7/3/2023	Check Welfare	400 blk N 6th St	HBO	District	0	0	12	1	0	3
7/4/2023	Noise Complaint	400 blk N 6th St	HBO	District	0	0	3	0	0	5
7/4/2023	Suspicious Vehicle	E Main St and E Kechi Rd	HBO	District						
7/5/2023	Accident/ 10-47	HWY 254 and Ohio	Accident	District						
7/5/2023	Disturbance	700 blk E Bever Dr	Report	District						
7/5/2023	Traffic Stop	N 3rd St and E High St	Warning	Barakeh						
7/5/2023	Fireworks Complaint	E Bever Dr and S Pine Ridge	HBO	Barakeh						
7/6/2023	Traffic Stop	E Main St and N 5th St	Warning	Barakeh						
7/6/2023	Burglary/ Business	600 blk E Main St	Report	District						
7/6/2023	Drug Law Violation	600 blk E Mills Dr	Report	Danninger						
7/7/2023	Civil Stand By	700 blk E Mechanic	Report	District						
7/7/2023	Assault	700 E Cincinnati	Report	District						
7/7/2023	Burglary/ Residence	200 blk S 3rd St	Report	District						
7/8/2023	Animal at Large/ Domestic	E Bigelow St and S 2nd St	HBO	District						
7/10/2023	Traffic Stop	HWY 254 and Ohio	Warning	District						
7/10/2023	Disturbance	400 blk N 10th St	Report	Barakeh						
7/10/2023	Arrest/DUI	400 blk N 10th St	Arrest	Barakeh						
7/11/2023	Traffic Stop	500 blk E Main St	Warning	Danninger						
7/11/2023	Assist Other	100 blk N 3rd St	HBO	Danninger						
7/11/2023	Assist Sedgwick Co	1200 blk E Clay Hill Rd	Arrest	Danninger						
7/11/2023	Theft	800 blk E High St	Report	District						
7/11/2023	Suspicious Person	600 blk E Highland	HBO	Barakeh						
7/11/2023	Criminal Trespass	River Valley and Pool Rd	HBO	District						
7/11/2023	Suspicious Person	400 blk N 8th St	HBO	Barakeh						
7/11/2023	Traffic Stop	E Main St and N 4th St	Warning	Barakeh						
7/11/2023	Traffic Stop	900 blk E Main St	Warning	Barakeh						
7/12/2023	Traffic Stop	E 5th St and E Main St	Warning	Barakeh						
7/12/2023	Disturbance	200 blk S 3rd St	Report	District						
7/12/2023	Miscellaneous	600 blk E Mills Dr	HBO	District						
7/13/2023	Assist Sedgwick Co	300 blk E Main St	Arrest	District						
7/13/2023	Suspicious Activity	600 blk E Highland	HBO	District						
7/14/2023	Green Tag	HWY 254 and Ohio	HBO	Danninger						
7/14/2023	Green Tag	HWY 254 and Ohio	HBO	Danninger						
7/14/2023	Traffic Hazard	HWY 254 and Ohio	HBO	Barakeh						
7/14/2023	Traffic Stop	E Main St and N 4th St	Warning	Barakeh						
7/14/2023	Traffic Stop	E Main St and E Kechi Rd	Warning	Barakeh						
7/15/2023	Suspicious Activity	900 blk E Main St	HBO	Barakeh						
7/15/2023	Motorist Assist	HWY 254 and Ohio	HBO	District						
7/15/2023	Check Welfare	400 blk N 6th St	HBO	District						
7/15/2023	Traffic Stop	HWY 254 and Ohio	Warning	District						
7/16/2023	Suspicious Activity	600 blk E Mills Dr	HBO	District						

7/16/2023	Arrest/ Warrant	300 blk S 5th St	Arrest	District
7/16/2023	Noise Complaint	E Wilson Dr and E Mills Dr	HBO	District
7/17/2023	Check Welfare	400 blk N 3rd St	HBO	District
7/18/2023	Civil	400 blk N 8th St	HBO	District
7/18/2023	Miscellaneous	400 blk N 10th St	Report	District
7/19/2023	Miscellaneous	HWY 254 and Ohio	HBO	District
7/19/2023	Assault	600 blk E Mills Dr	Report	District
7/19/2023	Arrest/ Warrant	600 blk E Mills Dr	Arrest	District
7/19/2023	Miscellaneous	700 blk E Mechanic	HBO	District
7/20/2023	Miscellaneous	500 blk N 10th St	HBO	District
7/20/2023	CIVIL	400 blk E North St	HBO	Danninger
7/20/2023	Civil/ Process Service	700 blk E Main st	HBO	Danninger
7/20/2023	Civil	600 blk E Mills Dr	HBO	District
7/20/2023	Traffic Stop	E Bever Dr and SW Fulton Rd	Warning	Barakah
7/20/2023	Traffic Stop	N Lions Ave and E Main st	Warning	Barakah
7/20/2023	Traffic Stop	E Main St and SW Hunter Rd	Citation	Barakah
7/21/2023	Miscellaneous	200 blk N 8th St	HBO	District
7/21/2023	Miscellaneous	100 blk S 3rd St	HBO	District
7/21/2023	Noise Complaint	600 blk E Mills Dr	HBO	District
7/21/2023	Civil Stand By	400 blk N 6th St	HBO	District
7/22/2023	Miscellaneous	400 blk E North St	HBO	District
7/22/2023	Traffic Stop	E 9th St and Clay Hill Rd	Warning	District
7/23/2023	Disturbance	300 blk S 3rd St	HBO	District
7/23/2023	Disturbance	300 blk S 3rd St	HBO	District
7/23/2023	Miscellaneous	700 blk E Main st	HBO	District
7/24/2023	Civil	400 blk N 8th St	HBO	Danninger
7/24/2023	Traffic Stop	N 5th St and E Main St	Warning	Barakah
7/25/2023	Traffic Stop	HWY 254 and Ohio	Warning	Barakah
7/25/2023	Traffic Stop	E Main St and N 2nd St	Warning	Barakah
7/25/2023	Motorist Assist	600 blk E Main St	HBO	Barakah
7/25/2023	Traffic Stop	E High St and N Lions Ave	Warning	Barakah
7/25/2023	Suspicious Activity	700 E Mechanic St	Report	Barakah
7/25/2023	Drug Law Violation	Old HWY 254 and E Main	Arrest	Barakah
7/25/2023	Traffic Stop	E Main St and N 5th St	Citation	Barakah
7/26/2023	Traffic Hazard	S 5th St and E Pool Rd	HBO	District
7/26/2023	Arrest/ Warrant	600 blk E Mills Dr	Arrest	District
7/26/2023	Arrest/ Warrant	600 blk E Mills Dr	Arrest	District
7/27/2023	Suspicious Activity	700 blk E Mechanic	HBO	District
7/27/2023	Motorist Assist	HWY 254 and Ohio	HBO	District
7/27/2023	Criminal Threats	700 blk E Vever Dr	Report	District
7/28/2023	Miscellaneous	300 blk S 6th St	HBO	Barakah
7/28/2023	Motorist Assist	E Main St and N 2nd St	HBO	Barakah
7/29/2023	Arrest/ Traffic	S 6th St and E Pool Rd	Arrest	Barakah
7/29/2023	Accident/ 10-47	100 blk S 4th St	Accident	Danninger
7/29/2023	Check Welfare	300 blk S 6th St	HBO	Barakah
7/30/2023	Traffic Stop	900 blk E Main St	Citation	Barakah
7/30/2023	Motorist Assist	HWY 254 and Ohio	HBO	Danninger
7/30/2023	Suspicious Activity	300 blk S 4th St	HBO	Danninger
7/30/2023	Miscellaneous	S 3rd St and E Cincinnati	HBO	District
7/30/2023	Suspicious Person	E Pool Rd and S 3rd St	HBO	District
7/31/2023	Traffic Stop	HWY 254 and Ohio	Citation	District
7/31/2023	Miscellaneous	600 blk E High St	HBO	District



Specified time range from all agencies.
 Data last updated August 7, 2023 at 5:56 PM. This visualization contains the following filters. Beat

MUNICIPAL COURT OF TOWANDA, KS
CASELOAD SUMMARY
For the Period July 1, 2023 through July 31, 2023

1. NUMBER OF OFFENSES WRITTEN DURING MONTH

*Fines/Court Costs listed in this section are often waived in dismissed cases.

		FINES + COURT COSTS
a. Speeding.....	1	\$150.00
b. No/Invalid Insurance.....	0	\$0.00
c. Invalid/Expired Registration.....	1	\$140.00
d. No/Invalid Driver's License/Improper Use of DL.....	2	\$330.00
e. Driving Under the Influence.....	0	\$0.00
f. FTY or Failure to Stop.....	1	\$145.00
g. Other Traffic Violations.....	0	\$0.00
h. Crimes Against Persons/Property (e.g. assault, battery, theft, criminal damage, vandalism).....	0	\$0.00
i. Other Crimes (e.g. tobacco infractions by minors, crimes against government, public safety, public morals).....	3	\$400.00

(Code Enforcement x2, FTA x1)

TOTAL THIS MONTH	8	\$1,165.00
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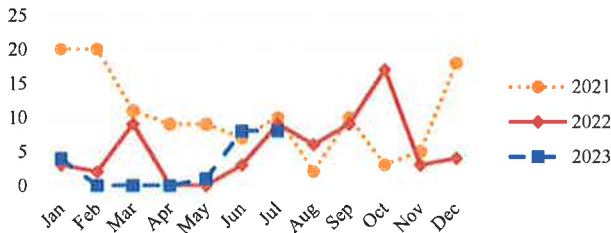
*YTD: \$3,060.00 collected of estimated annual revenue of \$3,190.00: 96%

2. NUMBER OF OFFENSES DISPOSED OF DURING MONTH

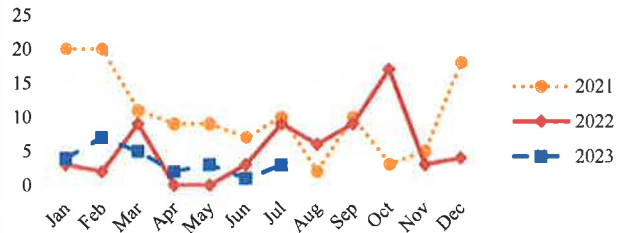
a. Guilty Pleas.....	3
b. Bond Forfeitures.....	0
c. Dismissals.....	0
d. Guilty by Trial (on plea of not guilty).....	0
e. Diversion Agreements.....	0

TOTAL DISPOSITIONS THIS MONTH	3
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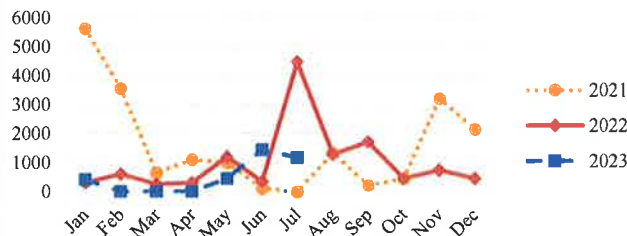
Offense Filings



Offense Dispositions



Estimated Revenue



ORDINANCE NO. 712

AN ORDINANCE REGULATING TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF TOWANDA, KANSAS; INCORPORATING BY REFERENCE THE STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES, 50TH EDITION WITH CERTAIN OMISSIONS, CHANGES, AND ADDITIONS; PRESCRIBING ADDITIONAL REGULATIONS; PROVIDING CERTAIN PENALTIES; AND REPEALING ALL ORDINANCES PREVIOUSLY ADOPTING EARLIER, UNREPEDED EDITIONS OF THE STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES, INCLUDING ORDINANCE NO. 702, AS WELL AS ALL OTHER ORDINANCES OR PARTS OF ORDINANCES OF THE CITY OF TOWANDA IN CONFLICT HEREWITH.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TOWANDA:

SECTION 1. INCORPORATING STANDARD TRAFFIC ORDINANCE

There is hereby incorporated by reference for the purpose of regulating traffic within the corporate limits of the City of Towanda, Kansas, that certain standard traffic ordinance known as the Standard Traffic Ordinance for Kansas Cities, 50th Edition, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas, save and except such articles, sections, parts or portions as are hereafter omitted, deleted, modified, or changed. One copy of said Standard Traffic Ordinance shall be marked or stamped "Official Copy as Adopted by Ordinance No.712," with all sections or portions thereof intended to be omitted or changed clearly marked to show any such omission or change and to which shall be attached a copy of this ordinance and filed with the city clerk to be open to inspection and available to the public at all reasonable hours. The police department, municipal judge, and all administrative departments of the city charged with enforcement of the ordinance shall be supplied, at the cost of the city, such number of official copies of such Standard Traffic Ordinance similarly marked, as may be deemed expedient.

SECTION 2. OMISSIONS

- (a) Section 114.4 of said Standard Traffic Ordinance relating to the Unlawful Operation of a Golf Cart is hereby declared to be and is omitted and deleted.
- (b) Section 114.5 of said Standard Traffic Ordinance relating to the Unlawful Operation of a Work-Site Utility Vehicle is hereby declared to be and is omitted and deleted.

SECTION 4. TRAFFIC INFRACTIONS AND TRAFFIC OFFENSES

- (a) An ordinance traffic infraction is a violation of any section of this ordinance that prescribes or requires the same behavior as that prescribed or required by a statutory provision that is classified as a traffic infraction in K.S.A. 8-2118.
- (b) All traffic violations that are included within this ordinance, and are not ordinance traffic infractions, as defined in subsection (a) of this section, shall be considered traffic offenses.

SECTION 5. PENALTIES

Any failure to pay the fine and court costs or appear at the specified time listed on an issued citation may result in the issuance of a warrant for the person's arrest. The police officer must provide the cited individual with the address of the court to which the written entry of appearance, waiver of trial, plea of

guilty or no contest, and payment of fine and court costs shall be mailed. This information may be provided in a separate form if it is not provided in the notice to appear.

SECTION 6. REPEAL.

This Ordinance shall repeal all ordinances previously adopting earlier, unrepealed editions of the Standard Traffic Ordinance for Kansas Cities, including Ordinance No. 702, as well as all other ordinances or parts of ordinances of the City of Towanda in conflict herewith.

SECTION 7. EFFECTIVE DATE

This ordinance shall be in full force and effect from and after its adoption and publication in the official city newspaper.

Passed by the Governing Body of the City of Towanda, this 9th day of August 2023.

Jennifer Shaults, Mayor

ATTEST:

Andrew Newbrey, City Clerk

ORDINANCE NO. 713

AN ORDINANCE REGULATING PUBLIC OFFENSES WITHIN THE CORPORATE LIMITS OF THE CITY OF TOWANDA, KANSAS; INCORPORATING BY REFERENCE THE UNIFORM PUBLIC OFFENSE CODE FOR KANSAS CITIES, 39TH EDITION; AND REPEALING ALL ORDINANCES PREVIOUSLY ADOPTING EARLIER, UNREPEALED EDITIONS OF THE UNIFORM PUBLIC OFFENSE CODE FOR KANSAS CITIES, INCLUDING ORDINANCE NO. 703, AS WELL AS ALL OTHER ORDINANCES OR PARTS OF ORDINANCES OF THE CITY OF TOWANDA IN CONFLICT HEREWITH.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TOWANDA:

SECTION 1. INCORPORATING UNIFORM PUBLIC OFFENSE CODE

There is hereby incorporated by reference for the purpose of regulating public offenses within the corporate limits of the City of Towanda, Kansas, that certain code known as the Uniform Public Offense Code, 39th Edition, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas. One copy of said Uniform Public Offense Code shall be marked or stamped "Official Copy as Adopted by Ordinance No. 713," and to which shall be attached a copy of this ordinance and filed with the city clerk to be open to inspection and available to the public at all reasonable hours. The police department, municipal judge, and all administrative departments of the city charged with enforcement of the ordinance shall be supplied, at the cost of the city, such number of official copies of such Standard Traffic Ordinance similarly marked, as may be deemed expedient.

SECTION 2. PENALTIES

Any failure to pay the fine and court costs or appear at the specified time listed on an issued citation may result in the issuance of a warrant for the person's arrest. The police officer must provide the cited individual with the address of the court to which the written entry of appearance, waiver of trial, plea of guilty or no contest, and payment of fine and court costs shall be mailed. This information may be provided in a separate form if it is not provided in the notice to appear.

SECTION 3. REPEAL

This Ordinance shall repeal all ordinances previously adopting earlier, unrepealed editions of the Standard Traffic Ordinance for Kansas Cities, including Ordinance No. 703, as well as all other ordinances or parts of ordinances of the City of Towanda in conflict herewith.

SECTION 4. EFFECTIVE DATE

This ordinance shall be in full force and effect from and after its adoption and publication in the official city newspaper.

Passed by the Governing Body of the City of Towanda, this 9th day of August 2023.

Jennifer Shaults, Mayor

ATTEST:

Andrew Newbrey, City Clerk



TOWANDA DEPARTMENTAL REPORT- Planning/Zoning Adm. Lisa Long

July 2023 Activity August 3rd 2023 Report

What we have been doing:

Coordinating inspections for projects
 Numerous projects
 Animal Control Records
 Filing and cleaning out old paperwork and files
 Assisting Residents/Contractors daily with Building Code questions
 Issuing Building Permits, Contractor Licensing
 Working always to make PZ Department more efficient and functional

Providing Excellent Public Service
 Cemetery Lot Sales, Paperwork and Questions
 Following/Coordinating Inspections

What we plan to do:

Continue Serving Towanda Citizens
 Continue Contractor Licensing and Permit Issuing
 Code Enforcement processing cases
 Continue with duties as listed above
 Secretary duties for the Planning Board
 Preparing Information for PZ Hearings

Continue to improve the efficiency of PZ Department
 Cemetery Paperwork
 Continue work to update Comprehensive Plan
 Misc. other work as needed

Permits:

1306 Willow brook Electrical
 420 High Roofing
 1218 Rainbow Sewer
 694 Mills Roof
 602 Mills Plumbing
 22 Circle Electrical
 28 Circle Electrical

219 S 4th Sewer Repair
 1310 Rainbow Fencing
 1269 Clay Hill Solar Energy System
 16 Circle Electrical
 550 N 9th Carport
 904 Main Plumbing

Statistics and Lists:

Inspections Completed

1306 Willow brook Electrical Meter Upgrade
 1202 Rainbow Pool Insp
 1202 Rainbow Consult
 28 Circle Elect
 501 N 6th Progress walkthrough
 904 Main Footing
 1202 Rainbow Progress walkthrough
 904 Main Footing
 628 Main Drive reinforcing
 904 Main Footing
 904 Main Consult
 628 Main Drive approach
 630 Main Drive approach
 16 Circle Elect
 1202 Rainbow Reinforcing

1218 Rainbow Rough in Solar
 1218 Solar Final Solar
 904 Main Gas underground utilities
 525 N 8th Walk thru for updates
 904 Main Sewer drain
 904 Main Reinforcing
 904 Main Gas inspection
 1218 Rainbow Final Solar
 904 Main Reinforcing
 501 N 6th Consult Fire Marshall paperwork
 516 North Consult
 501 N 6th Gym Occupancy Cert Request
 699 Mills Gas

New Contractors Licensed & Certificate Issued:

Unruh Electric Wichita KS
 Higgins Group Inc Wichita KS

A&H Electric Inc Wichita KS
 Central Mechanical Wichita KS

Business Permit for Door-to-Door Sales: None

NTA Citations Issued/Court : D. Staley 206 S 5th Tallgrass/Junk M. Davis Jr. 208 N.. 4th Unlawful Nuisance/Unlawful Deposit
PZ Board Meeting/BZA July : 316 Main Special Use Application/Zoning Regulation Amendment Denied . The next step moves it to City Council August Meeting.

Fire Dept Report

July 2023

Membership: 17 Released Malachi Mosier due to inactivity. Added Terry Hand & Austin Thomas Pyle. One Junior: Dayton Porter, One candidate Daryl Symonds.

YTD (as of 7/31/23) Calls: 161
Response Man Hours: 827 Training Hours: 777 Activity/Work Hours: 2577
Total Volunteer Hours 4181 YTD Staffed Station hours: 2495

Training:

- Rope Rescue and Lift Assist calls July 18
- Makeup session July 22
- Officer July 25
- Apparatus July 29

Equipment:

- Engine 1:
- Engine 3: **This truck has questionable reliability. It should be replaced.**
- Pumper 4: Needs front tires. Tires are out of date.
- Pumper 5: Seeking grant to get new pump assembly (received). Several of our wildland equipment pumps (and engines) are near (or over) 30 years old. Needs tires- Tires are out of date.
- Pumper 6 tank installation. Requested quotes for new tank. (seeking private funds)
- Pickups: PU8 & PU9:
- Tanker 12: victim of hit and run in July, fuel theft in June
- KSFM Grant. Awaiting bunker gear. Due to the influx of new firefighters, we will likely need additional new bunker gear. Preparing another grant application. **(We need a grant writer!)**
- Formed committee to determine specifications for new fire engines. Per the committee:
 - Engine 3 should be replaced first with a newer (used) Pumper/Tanker.
 - The next vehicle acquired should be a Command/Utility truck.
 - Specifications should be ready to replace Engine 1, knowing that a new fire engine is likely 24-36 months away once ordered.

Building:

Due to lack of space and dilapidation, your emergency responders need a new facility in order to better serve their community.

Seeking estimates on building construction. Red iron construction with concrete floor, doors and insulation about \$700,000. Does not include interior.

Consider land purchase.

July Calls: Number of calls 28 (5-yr avg. for July calls: 20.4. Avg. July calls since 1985-17.8)
11 – Fire calls: 2 structure, 8 grass, 1 vehicle
16 – Medical
1 – Hazardous Material
Response Man Hours: 76
Training Hours: 78
Activity/Work Hours: 643
Total Volunteer Hours 797 for July

Fire Dept Report

July 2023

Other:

- Fire Hydrant painting is complete. Two still need replaced (2nd & Bigelow and 3rd & North). One at 5th and Highland needs repaired.
- Another diesel fuel theft from Tanker 12 was discovered June 22.
- Tanker 12 was the victim of a hit and run July 29. The trailer is damaged, but appears to be usable.
- Chief Pyle attended the Task Force Chiefs meeting on July 6 in Rosalia.
- Chief Pyle attended the BCESA meeting July 6 in Augusta
- Chief Pyle attended the BuCo Fire Chiefs meeting July 20 in Andover.
- **Received notification of grant approval from Forestry Service (50% of \$9985)**
- Chief Pyle met with Andover Fire Chief Russell on July 24 to form an Automatic Aid agreement to the benefit of both departments.
- FRA meeting Tuesday, July 25
- Chief Pyle met with Potwin Fire Chief Austin on July 26 to form an Automatic Aid agreement to the benefit of both departments.
- Chief Pyle and Captain Storm attended the Task Force Chiefs meeting on August 3 in Leon.
- Captain Storm is working to obtain a donation to get Pumper 6 back in service.

For Your Consideration

- Authorize signing of Mutual Aid Agreement with Potwin Fire Department. This was signed several years ago, but never forwarded to the Kansas Atty General for approval.

Heads Up

- New Automatic Aid Agreement with Andover Fire Dept. may be in the works.
- MOU with BuCo EMS is being renewed
- Mutual Aid agreement for fire departments will soon be renewed.
- New Automatic Aid Agreement with North Task Force volunteer Fire Depts. may be in the works.

Upcoming:

- Schools open August 1
- Fire Hydrant Flow Testing
- Task Force Chiefs meeting on August 3 in Leon
- Fire Rescue International Conference in Kansas City August 16-18
- Classes start August 17—Students will be using crosswalks
- Water Rescue training August 20
- Fire Training Tuesday, August 22
- Return to School meet and greet at CHS August 22 (food sales fundraiser)
- FRA meeting Tuesday, August 29
- Task Force Chiefs meeting on Sep 7
- Fire Safety curriculum development for new students at new (to Towanda) school.
- Towanda Fire Dept. mountain oyster feed September 16
- BCESA meeting Sep. 21 in Augusta

Fire Dept Report

July 2023

Have you ever wondered? What would it cost to replace volunteers?

Fire Dept Report

July 2023

Activities: A glimpse of daily Fire Dept. activities. Signifies weekend or holiday

Date	Day	Activity
July 1	Sat	Fireworks Sales Vehicle fire 10:30 PM in City
July 2	Sun	Fireworks Sales
July 3	Mon	Fireworks Sales Medical call 1 PM in City
July 4	Tue	Fireworks Sales Grass fire in Twp at 6 PM (Not fireworks related) Grass fire in Twp at 10 PM (possibly fireworks related) Grass fire on KTA at 10:30 PM (possibly fireworks related)
July 5	Wed	Grass fire in Twp at 12 AM (possibly fireworks related) Grass fire in Twp at 12 AM (no fire found in the area) Grass fire in Twp at 12 AM (possibly fireworks related) Heavy Rain begins about 1 AM Medical call in Fairview Twp 7 AM Medical call in Twp 10:30 AM Fireworks inventory and cleanup
July 6	Thu	Fireworks inventory and cleanup Task Force Chiefs meeting in Rosalia BCESA (Bu. Co. Emergency Services Assoc.) meeting in Augusta
July 7	Fri	Reports Medical call in City at 1 PM Submitted June reports to KSFM
July 8	Sat	
July 9	Sun	Structure Fire in WW district at 7 AM
July 10	Mon	
July 11	Tue	Medical call on Turnpike at 10:30 AM
July 12	Wed	
July 13	Thu	
July 14	Fri	Fuel spill on turnpike at midnight
July 15	Sat	Structure Fire in Benton district at 2 PM
July 16	Sun	Medical call in City at 5 PM Medical call in City at 11 PM
July 17	Mon	Received notification of grant approval from Forestry Service (50% of \$9985) Phone call with Chief Bartlett Medical call in City at 9 PM
July 18	Tue	Training outline prep Occupancy Certificate 719 Main Reports Training: Rescue
July 19	Wed	Medical call in City at 6:30 AM Budget meeting
July 20	Thu	Medical call in City 2 AM Building committee meeting BuCo Fire Chiefs meeting in Andover
July 21	Fri	Fill SCBAs, SCBA checks
July 22	Sat	Workday: Refill cascade system, wash floor, wash trucks, empty trash Make up training

Fire Dept Report

July 2023

July 23	Sun	
July 24	Mon	Emailed Potwin Chief about Auto Aid with Potwin Auto Aid meeting with Andover Fire Dept Grass fire in Twp 1 PM Emailed Task Force Chiefs about Auto Aid Phone call with Chief Bartlett
July 25	Tue	Medical call 1 PM in Fairview Twp Medical call 4 PM in City Medical call 4 PM in Twp FRA and FFA meeting. Voted to add 2 members
July 26	Wed	Medical call 3 AM on KTA Work at station Medical call 1 PM in City
July 27	Thu	Plot/elevation sketches for fire station
July 28	Fri	Hose nozzle to shop for repair Building estimates Grass Fire at 5:30 PM to Potwin Medical call in City at 6 PM
July 29	Sat	Workday: Apparatus checks. Found damage to rear of tanker from hit and run. At least 2 other vehicles were discovered in the area with damage.
July 30	Sun	
July 31	Mon	Insurance cards in trucks Football schedule Facility Meeting
Aug 1	Tue	Reports Tool Maint
Aug 2	Wed	Medical call 6:30 AM in Twp Meeting with City Admin. Work in station Facility meeting with draftsman Medical in City 8:30 PM
Aug 3	Thu	Meeting with CHS to plan 8/22 event Task Force Chiefs meeting in Leon Work on reports _ July reports submitted to KSFM
Aug 4	Fri	

Fire Dept Report

July 2023

2023 Fire Dept Calls by Month

What the Calls Are															
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%	
Grass Fire	2	1	4	3	1	1	8						20	12%	
Vehicle Fire	2	1		1	2	1	1						8	5%	
Structure Fire	5	4	1	4	2	8	2						26	16%	
HazMat	1	1		1	2		1						6	4%	
Carbon Monoxide			1										1	1%	
Other Fire		1	1	6	6	4							14	9%	
Vehicle Accident		1	2	1	1	1							6	4%	
Medical	7	8	8	11	13	6	16						69	43%	
Rescue						1							1	1%	
Public Assist	2	2		1	3	2							10	6%	
Storm Watch														0%	
Other														0%	
Total	19	20	16	28	26	24	28						161		
YTD Percentage															
														Fire	42%
														EMS	43%
														Other	15%
YTD % per Area															
														Fire	57%
														EMS	22%
														Other	22%
Towanda Twp	3	4	4	5	8	5	8						37	23%	
Fairview Twp	3	2	2	5	1	0	2						13	8%	
City	9	12	7	14	14	13	11						80	50%	
KTA	1		2		1	0	4						8	5%	
Mutual Aid Given	3	4	1	3	2	6	3						23	14%	
Total	19	20	16	28	26	24	28						161		
Mutual Aid Rec'd	4	1	2	2	1	1	0						11	7%	
														Fire	100%
														EMS	0%
														Other	0%

City of Towanda Maintenance Department
Council Report- 7/1/23-7/31/23

July 2023 Report: Man hours: Work Orders completed: 25

Water Distribution:

Read Water Meters

Turn off 5 services.

Daily water samples completed.

State Samples completed

Tapped the 6" main at 628 Main st for the service to the new home build.

Overflowed water tower to bring Chlorine levels up.

Streets:

Cut out bad sections on 6th st by Pool rd and Mechanic

Cleared out 2000' of ditches

Used 10 bags of cold patch throughout town.

Facilities:

Cleaned out all outdoor ac units on city properties.

Trimmed trees at the Library.

Separated all the concrete/millings from the dirt piles at 5th st.

Painted the old gas station.

Mowed all city properties.

Removed flags from main st.

Sewer:

Have a new plan in place for the sewer main between 9th and 10th north of Highland.

Equipment:

Clean and greased equipment

Multiple repairs to the gas Ferris mower.

Items for discussion

Water meters