

People Have Asked, “Where was Higgensville?”

Mr. and Mrs. A.C. (Alfred) Higgins. Their home was northwest of Towanda at Higgensville on the Whitewater River, not too far from the Robison’s Stock Barn operation. They had a campground where people came to fish. Higgens sold produce to visitors and also put-up ice, which they sold to people to make ice cream. They operated a grist mill until a flood washed it away. Their camp was a popular spot for summer picnics and social events. Mr. Higgins always went barefoot.



City of Towanda, KS

Revenue Neutral Rate Hearing, 2024 Budget Hearing and
Regular Council Meeting
September 13th, 2023, 7 pm
City Hall, 110 S. 3rd, Towanda, KS

The City of Towanda

Agenda for Revenue Neutral Rate Hearing, 2024 Budget Hearing,
And The City Council Regular Meeting Agenda

Wednesday, September 13th, 2023, 7:00 PM, City Hall – 110 S 3rd St., Towanda, KS

Revenue Neutral Rate Hearing

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. ROLL CALL VOTE
 - SIGNING OF THE RESOLUTION
5. RNR HEARING ADJOURN

Budget Hearing

1. CALL TO ORDER
2. ROLL CALL
3. DISCUSSION
4. ROLL CALL VOTE
 - SIGNING OF THE BUDGET CERTIFICATE
5. BUDGET HEARING ADJOURN

***Signed Resolution, Budget, and Roll Call Vote must be submitted to the County Clerk before
October 1st, 2023**

Resolution No. 10-2023

A RESOLUTION OF THE CITY OF City of Towanda, KANSAS TO LEVY A PROPERTY TAX RATE EXCEEDING THE REVENUE NEUTRAL RATE;

WHEREAS, the Revenue Neutral Rate for the City of Towanda was calculated as 41.541 mills by the Butler County Clerk; and

WHEREAS, the budget proposed by the Governing Body of the City of Towanda will require the levy of a property tax rate exceeding the Revenue Neutral Rate; and

WHEREAS, the Governing Body held a hearing on September 13, 2023 allowing all interested taxpayers desiring to be heard an opportunity to give oral testimony; and

WHEREAS, the Governing Body of the City of Towanda, having heard testimony, still finds it necessary to exceed the Revenue Neutral Rate.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE City of Towanda:

The City of Towanda shall levy a property tax rate exceeding the Revenue Neutral Rate of 41.541 mills.

This resolution shall take effect and be in force immediately upon its adoption and shall remain in effect until future action is taken by the Governing Body.

ADOPTED this ____ day of _____ (month and year) and SIGNED by the Mayor.

Mayor

Attested:

City Clerk

| Governing Body Members (please Print) | Roll Call Vote | | |
|--|----------------|----|---------|
| | Yes | No | No Vote |
| | | | |
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| | | | |
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| | | | |
| | | | |
| Total | | | |

Attested: _____

**CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND
PUBLIC PARTICIPATION POLICY**

Regular Council Meeting

1. CALL TO ORDER

2. ROLL CALL

3. CONSENT AGENDA - *Consent agenda items will be acted on by one motion unless a majority of the City Council votes to remove an item for discussion and separate action.*

- Minutes of August 9th, 2023, Regular Meeting
- Treasurer's Report
 - Statement of Activities
 - Fund Balance Report
 - Budget Execution Report
 - Claims Report
 - Appropriations Ordinance 08-2023
 - Sheriff Office Report
 - Court Clerk's Report

4. PRESENTATIONS AND GUEST SPEAKERS

- None Scheduled

5. DEPARTMENT REPORTS

- Planning and Zoning
- Towanda Fire Rescue
- Towanda Maintenance Department

6. OLD BUSINESS

- City Audit Update
- Pine Ridge Meter Update – Backflow Valve Issue & Costs
- Street Projects
 - i. 3rd & Main & Highland, from 8th to 11th
- Sheriff's Contract Update
- School Zone Signs
- Trash Contract and New Pricing

7. NEW BUSINESS

- Property Behind Museum
- Lead and Copper Plan Forward
- HVAC Units at the Library

**CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND
PUBLIC PARTICIPATION POLICY**

8. OTHER BUSINESS

- Towanda Fire Rescue Mt. Oyster Fry, Saturday, September 16th, 5 pm to 8 pm!
- Proposed Land Development and Fire Station Workshop,
 - i. Wednesday, October 4th, 2023

9. PUBLIC COMMENT TIME

10. EXECUTIVE SESSION

- Nothing Scheduled

11. ADJOURN

INTRODUCTION

Under the Kansas Open Meetings Act (KOMA), the public has the right to observe the meetings of the Towanda City Council, unless the City Council has recessed into a lawfully conducted executive session. The KOMA does not require the opportunity for public comment – that opportunity is provided at the discretion of the City Council, except as required by State law or City ordinance in certain specific circumstances. This policy outlines the various circumstances under which the City Council meets and elaborates on the City Council’s Rules of Procedure by addressing the rules regarding the time, place, and manner of public participation in the City Council meetings from the standpoint of the participating member of the public. This policy is intended to strike a lawful balance between First Amendment protections and the substantial public interests of (1) assuring that meetings of the City Council can occur in an efficient, orderly, and safe manner and (2) promoting productive public discourse regarding the governance and administration of the City while maintaining decorum in an environment free from interference, distraction, or intimidation, whether real or perceived, by any person present in the meeting room toward the Council or members of the public.

SUBMISSION OF WRITTEN INFORMATION

Written information may be submitted to the City Clerk before noon on the Thursday prior to a City Council meeting for distribution to Council and key staff members or may be presented during the meeting upon recognition by the Mayor as a speaker in the manner described below. Ten (10) copies should be provided to ensure that all applicable parties are able to receive and review the information provided.

FORMS OF COMMUNICATION OR EXPRESSION NOT ALLOWED IN THE MEETING ROOM

To assure fulfillment of the substantial public interests outlined above, no member of the public attending the City Commission meeting shall in the meeting room engage in the following forms of communication or expression found by the City Council to be in conflict with the substantial public interests outlined above and, therefore, not allowed in the meeting room (the “disallowed conduct”):

**CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND
PUBLIC PARTICIPATION POLICY**

Before, during, or after the meeting:

(1) Possessing, placing, or displaying a sign, placard, flag, or banner, regardless of its size, the material of which it is made, or its written, graphic, or symbolic content;

During the meeting:

(2) Audibly speaking, or making any sound or noise other than while speaking as a speaker recognized by the mayor;

(3) Applauding, whistling, cheering, clapping, or otherwise expressing agreement with a speaker recognized by the mayor;

(4) Booing, jeering, taunting, ridiculing, mocking or otherwise expressing disagreement with a speaker recognized by the mayor;

(5) Inaudibly mouthing or gesturing messages deemed to be distracting to other persons in the meeting room;

(6) Making available or distributing written materials to those in attendance.

Persons attending a City Commission meeting must turn off or set on vibrate all cellular telephones. Any person exhibiting any form of the disallowed conduct will first be warned by the Mayor to cease. If the person continues the disallowed conduct, the Mayor may ask the person to leave the meeting room. If the person does not promptly leave the meeting room, the Mayor may direct that the person be escorted from the meeting room.

AGENDA ITEMS

CONSENT AGENDA

The Consent Agenda assembles routine action items for collective approval in the interest of efficiency of the meeting. Any item may be removed from the Consent Agenda for separate consideration either (a) at the request of a Council Member or City staff, or (b) by a majority vote of the City Council upon request by a Towanda resident directed to City staff or to a Council Member prior to the start of the meeting without discussion.

PRESENTATIONS AND GUEST SPEAKERS

Presentations and Guest Speakers Time is an opportunity for organizations or citizens to make special presentations before the City Council. Such are scheduled in advance of the meeting by calling the City Clerk Andy Newbrey at (316) 536-2243 by 5:00 pm the Thursday preceding the meeting. Presentations are limited to ten minutes. Any presentation is for information purposes only; no action will be taken.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

PUBLIC HEARINGS AND REGULAR AGENDA ITEMS

Following the introduction of any public hearing or regular agenda item, consideration of the item will ordinarily begin with a staff report followed by Council Member questions of staff. If the matter involves an applicant, the applicant or the applicant's representative will be given the opportunity to address the City Council.

In the case of a public hearing, the public hearing shall be conducted in the manner required by State law or Towanda ordinance and any person entitled to address the City Council shall be provided that opportunity, regardless of his or her viewpoint on the matter, subject to the allowed time period.

In the case of a regular agenda item, subject to the discretion of the City Council, any interested persons wishing to address the City Council regarding the subject of the agenda item, regardless of his or her viewpoint on the matter, may be given the opportunity to do so, subject to the allowed time period.

In the case of either a public hearing or regular agenda item, those allowed to address the City Council may do so by, in turn, approaching the podium to be recognized by the mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the agenda item for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the public hearing or regular agenda item.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the agenda item to City Council Members, the City Administrator/City Clerk.
- The speaker should avoid repeating what has already been said and should feel free to simply state whether he or she is or is not in support of the matter being discussed.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.

PUBLIC COMMENT TIME

Public Comment Time provides an opportunity for Towanda citizens to address the City Council on a topic that is not on the meeting agenda.

After the Mayor announces the Public Comment Time:

- Any citizen wishing to address the City Council should, in turn, approach the podium to be recognized by the Mayor.
- There are no residency requirements.
- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the City Council for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the Public Comment Time.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information to Council Members, the City Manager, and the City Clerk.
- The City Council is not expected to take immediate action in response to the presentation.
- At the discretion of the City Council, subjects introduced under Public Comment Time may be referred to City staff for follow-up or may become an agenda item for a future meeting.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.
 - Comments or questions will be directed **only** to the City Council.
- Debate or arguments between parties in the audience is not allowed.
- Comments on personnel matters and matters pending in court are not permitted.

In order for the Council to have an opportunity to review comments in advance of the meeting, please email your comments or questions to administrator@cityoftowanda.com by 5:00 p.m. the Tuesday prior to the Wednesday meetings.

EXECUTIVE SESSION

The Kansas Open Meetings Act allows the City Council to recess into an executive session based upon certain justifications outlined in the act. The City Council may recess into executive session based upon a motion that includes (1) a statement describing the subjects to be discussed during the executive session, (2) the statutory justification for the executive session, and (3) the time and place at which the open meeting shall resume. Executive sessions are closed to the public, however, once the executive session has concluded, members of the public may return to the meeting room.

AGENDA INFORMATION

Copies of the agenda are available on the Friday afternoon preceding the regular meetings. Items for the agenda should be submitted to the Towanda City Clerk's office prior to noon on the Thursday preceding a regularly scheduled Wednesday meeting. Information regarding the agenda may be obtained from City Hall, 110 S. 3rd, Towanda, KS, or by visiting our website at:

www.cityoftowanda.com/agendas-minutes

OTHER ITEMS

STUDY/WORKSHOP SESSION

The City Council may meet in study session on topics determined by the City Administrator or the City Council on a specific date and time. As the name suggests, the study/workshop session is intended to provide a less formal opportunity for the City Council to study, discuss, and provide direction to City staff regarding the subject under study. Study sessions are open to the public; however, the extent of public participation is subject to the discretion of the City Council based upon available time during the study session and the need for public input in order to accomplish the objectives of the City Council in studying the subject of the study session.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

SPECIAL LIMITED PUBLIC FORUM

A special limited public forum may be called by the City Council for the purposes of

- (a) conducting public discussion and
- (b) seeking public comment and/or the submission of written information regarding a particular subject matter.

A special limited public forum may be convened in the City Council's regular meeting room or at an alternative, publicly accessible site suitable for the anticipated number of participants in the forum.

At the appointed time on the agenda, any persons wishing to address the City Council regarding the subject of the special limited public forum, regardless of their viewpoint on the matter, may do so by, in turn, approaching the podium or microphone to be recognized by the Mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the special limited public forum for no longer than the allowed time period determined and announced by the mayor based upon the number of persons expected to speak during the forum.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the special limited public forum to the City Council, the City Administrator, and the City Clerk.

Consent
Agenda
Items
9.13.2023

**The City of Towanda, Kansas
City Council Meeting Minutes**

**Towanda City Hall
110 S 3rd St.**

August 9, 2023 at 7:00 PM

Governing Body

Present

Mayor – Jennifer Shaults
Council President – Mike Hayes (arrived late)
Council Member – Darrell White
Council Member – Kendall Pierce
Council Member – Bill Wolf

Absent

Council Member – Jeff Banks

Staff

Present

City Administrator – Andy Newbrey
City Attorney – Rob Lane
City Superintendent – Sam French
Fire Chief – TC Pyle
Planning/Zoning Administrator – Lisa Long
Court Administrator – Rachel Cain

1. Call To Order

- Mayor Jennifer Shaults, 7:08pm

2. Roll Call

3. Approval of Minutes & Claims

- *Motion by Kendall Pierce to approve the minutes from the July 12, 2023 regular council meeting. Second by Bill Wolf. Motion carried (3-0).*
- City Administrator Andy Newbrey presented the statement of activities from July 2023, the fund balance report, budget execution report, and monthly claims report. Mr. Newbrey noted the high percentage of Recreation funds expended and that he will be meeting with recreation board in regards to the remaining funds.
- *Motion by Kendall Pierce to approve Appropriations Ordinance 07-2023 for the period of July 1, 2023 through July 31, 2023 in the total amount of \$138,507.19. Second by Bill Wolf. Motion carried (3-0).*

4. Police & Court Reports

- Captain Walker Andrews and Deputy Moore from the Sheriff's Department were present in reference to the monthly activity report for the Sheriff's Department and citizen concerns later addressed by a guest speaker.

- Bill Wolf noted the prompt and professional response for his own recent emergency call.
- Captain Andrews noted that a county-wide change in policy will require a supervisor's approval for a contract deputy to respond outside the deputy's contract city limits. The sheriff's office is also permitting off-shift non-contract officers to respond to non-contract calls to help with the county-wide response.
- Court Administrator Rachel Cain presented the monthly activity report for the Municipal Court. Ms. Cain presented requested council pass the standard annual ordinances to adopt the updated Standard Traffic Ordinance book (Ordinance No. 712) and Uniform Public Offense Code book (Ordinance No. 713) published by the League of Kansas Municipalities.
- *Motion by Darrell White to pass Ordinance No. 712. Second by Bill Wolf. Motion carried (4-0).*
- *Motion by Darrell White to pass Ordinance No. 713. Second by Bill Wolf. Motion carried (4-0).*

5. Presentations and Guest Speakers

- City resident Olivia Munoz addressed council regarding a safety concern about Christophers Landers, a neighboring city resident who she has observed taking pictures of herself, her family, and her property, as well as outburst by Mr. Landers, some of which included a firearm.
- Captain Andrews of the Sheriff's Department responded to Ms. Munoz's concerns, advising she contact him directly with specific questions or concerns that do not require immediate law enforcement response.
- Other neighboring property owners and tenants presented questions, concerns, and recommendations to council, Captain Andrews, and other attendees.
- Mike Hayes asked Captain Andrews for an estimate of how many reports had been filed by Mr. Landers and how many had been filed by other parties. Captain Andrews responded that per his recollection, about four had been filed by Mr. Landers year to date and about three or four had been filed by other parties year to date.
- City resident Suzanne Coble addressed council regarding a sewer backup that had occurred in her basement recently. Ms. Coble requested some sort of financial reimbursement from the City to help with her out-of-pocket expenses. After questions by Mayor Shaults, council agreed that the city cannot financially compensate Ms. Coble and strongly recommended she install a backflow prevention device to prevent any further issues.

6. Public Comment

- None

7. Planning/Zoning

- Planning and Zoning Administrator Lisa Long presented Planning Case No. SU 2023-01 regarding application for the establishment of a meat processing facility as a special use in the B-2 Central Business District to the council for decision. Mayor Shaults conducted the discussion and decision regarding the special use case. No council members disqualified themselves. A quorum of four members were present for consideration of the case. The City Clerk affirmed no protest petitions had been received. Mayor Shaults summarized the

hearing from the July 10, 2023 Planning Commission meeting. Mayor Shaults asked applicant Kurt Reeves if he felt he received a fair and impartial hearing. Mr. Reeves affirmed that he did. Ms. Long presented her report and the case recommendations of the Planning Commission. Bill Wolf noted that he feels ill equipped regarding the process and requirements for a decision, to which other city staff and council members noted their reliance on the Planning Commission for a fair hearing. Mike Hayes inquired into the difference between the allowance of meat-cutting at a previous grocery store in the same downtown business district and the proposed business of the applicant. Mike Hayes inquired into what professional authorities had advised the Planning Commission and how such data was dispersed to the Commission. City Administrator Andy Newbrey, Ms. Long, and Planning Commission member Kit Williams all responded in kind. Mayor Shaults inquired into any new information on the case, to which there was none. Applicant Reeves made final comments regarding the perceived smell and sewer concerns and his desire not to spend funds on architectural drawings requested by the Commission only to be denied by the Commission or council.

- *Motion by Kendall Pierce to adopt the Planning Commission's findings, factors, and recommendation on Case No. SU 2023-01. Second by Bill Wolf. Motion carried (4-0).*
- Ms. Long presented the monthly activity report for the Planning and Zoning Department.
- Bill Wolf inquired into the remaining debris at 214 N. 3rd. Ms. Long replied that the property owner has been issued a Notice to Appear for court.
- Kendall Pierce inquired into the poor condition of a property on S 6th. Ms. Long responded that it is currently being processed through notifications and that the city will likely mow it and assess costs to the property once the notification time expired.

Fire Department

- Fire Chief TC Pyle presented the monthly activity report for the Fire Department.
- Mr. Pyle noted the old tires on Pumper 4 that need replacing, noting he will soon be requesting funds in the ballpark of \$1,700 for that.
- Mr. Pyle noted that the department had received a Forrest Service Grant.
- Mr. Pyle noted that the expected bunker gear arrived.
- Mr. Pyle requested council re-sign the Automatic Aid Agreement with Potwin Fire Department. The previous agreement's filing had not been completed with the State. Mike Hayes inquired if the new agreement was in essence a copy of the previously signed agreement. Mr. Pyle affirmed it was, only with updated dates.
- *Motion by Mike Hayes to authorize the Mayor, City Clerk, and Fire Chief to enter into an automatic aid agreement with Potwin Fire Department to replace the automatic aid agreement that was somehow never filed with the State of Kansas, the only changes to be made being the dates. Second by Bill Wolf. Motion carried (4-0).*

8. Maintenance

- Superintendent Sam French presented the monthly activity report for the Maintenance Department.
- Mr. French briefed council on his meeting with Mr. Brown with Rural Water District #5 and the new sensors in the water tower.

- Mr. French noted that this is likely the last season for the Ferris mower.
- Mr. French noted the upcoming work to install a sewer clean-out on Highland St. between 8th St. and 9th St.

9. Administration

- City Administrator Andy Newbrey updated council in regards to the lift station generator and pool pump issues during the weekend storm, all now back to normal.
- Mr. Newbrey presented the final information on electronic water meters.
- *Motion by Mike Hayes to authorize the city administrator to spend up to \$167,000.00 to purchase 420 5/8" Neptune meters and 80 1" Neptune meters, parts, and corresponding composite lids. Second by Kendall Pierce. Motion carried (4-0).*
- Mr. Newbrey noted that with the approval of electronic meters, city staff will now progress with the lead and copper survey. Upon discussions with Terry with Rural Water District #5, the city will pursue a policy for new utility account holders to complete the required lead and copper survey in order to complete utility account setup.
- Mr. Newbrey informed council that the city had received no additional trash contract bids. After discussions, council directed Mr. Newbrey to pursue a contract with no recycle option. Per a business-owner's concern about the scattering of bagged trash, council will consider restoring the recycle option if citizens request as much after the change.

10. Executive Session

- *Motion by Mike Hayes to recess into executive session to discuss land purchase matters for a length of twenty minutes. The session to include the Mayor, Governing Body, City Administrator, City Attorney, and Fire Chief. Second by Kendall Pierce. Motion carried (4-0).*
- Entered into executive session at 9:11pm.
- Resumed open meeting at 9:40pm.

11. Items To Consider

- *No action taken.*

12. Adjourn

- *Motion by Mike Hayes to adjourn at 9:41pm. Second by Kendall Pierce. Motion carried (4-0).*

Andrew Newbrey
City Clerk

Approved the 13th day of September 2023 by the City Council, City of Towanda, Kansas.

City of Towanda, KS
Statement of Activity

August 2023

Aug 23

| | |
|--|---------------------------|
| 100I · GENERAL FUND INCOME | |
| 1004140 · Franchise Fees | \$10,576.06 |
| 1004150 · Sales Tax Income | \$18,400.41 |
| 1004327 · Pool Admissions / Passes | \$473.00 |
| 1004413 · Business / Contractor Licenses | \$275.00 |
| 1004421 · Building / Remodeling Permit | \$962.00 |
| 1004501 · Court Fines | \$273.00 |
| 1004610 · Interest Revenue | \$221.21 |
| 1004690 · Misc. Revenues | \$1,160.00 |
| Total 100I · GENERAL FUND INCOME | <u><u>\$32,340.68</u></u> |
| | |
| 100X · GENERAL FUND EXPENSES | |
| 12 · ADMINISTRATION EXPENSES | |
| 12-Administration/Finance | |
| 12-5200 · Non-Material Expenditures | \$11.25 |
| 12-5207 · Fees Paid to Collection Agenc | \$73.63 |
| 12-5215 · Food For Meetings | \$174.08 |
| 12-5223 · State Audit Reporting Fees | \$1,200.00 |
| 12-5242 · Building / Facilities R&M | \$760.08 |
| 12-5254 · Printing / Publications | \$31.57 |
| 12-5319 · Misc. Supplies | \$613.42 |
| 12-5320 · Website and Related Fees | \$68.55 |
| 12-5400 · Computer Software | \$254.40 |
| 66900 · Reconciliation Discrepancies | \$30.51 |
| Total 12-Administration/Finance | <u>\$3,217.49</u> |
| 12-5100 · Staff Expense Administration | |
| 12-5110 · Salaries | \$14,890.10 |
| 12-5140 · PR Tax Expense City Share | \$1,158.51 |
| 12-5150 · KPERS City Share | \$1,044.15 |
| 12-5160 · Health Ins. - City Share | \$2,622.45 |
| Total 12-5100 · Staff Expense Administratio | <u>\$19,715.21</u> |
| 12-5251 · Utilities | \$5,323.39 |
| 12-5253 · Insurance | \$1,235.37 |
| Total 12 · ADMINISTRATION EXPENSES | <u><u>\$29,491.46</u></u> |
| | |
| 13 · COURT | |
| 13-Court General Expenses | |
| 13-5251 · Utilities | \$81.40 |
| Total 13-Court General Expenses | <u>\$81.40</u> |
| 13-5100 · Staff Expense Court | |
| 13-5110 · Salaries | \$970.37 |
| 13-5140 · PR Tax Expense City Share | \$81.01 |
| 13-5150 · KPERS City Share | \$0.00 |
| 13-5160 · Health Ins. - City Share | \$0.00 |
| Total 13-5100 · Staff Expense Court | <u>\$1,051.38</u> |
| Total 13 · COURT | <u><u>\$1,132.78</u></u> |

City of Towanda, KS
Statement of Activity

August 2023

| | Aug 23 |
|---|---------------|
| 14 · LEGAL | |
| 14-5110 · Salaries / Permanent | \$1,000.00 |
| Total 14 · LEGAL | \$1,000.00 |
| 15 · PLANNING & ZONING | |
| 15-5252 · Communications | \$59.71 |
| 15-5254 · Printing / Publications | \$31.58 |
| 15 · PLANNING & ZONING - Other | \$25.00 |
| Total 15 · PLANNING & ZONING | \$116.29 |
| 21 · PARKS | |
| 21-5251 · Utilities | \$25.67 |
| 21-5420 · Contractural Services | \$120.75 |
| Total 21 · PARKS | \$146.42 |
| 22 · POOL | |
| 22-Pool General Expenses | |
| 22-5210 · Training / Meetings | \$400.00 |
| 22-5242 · Building / Facilities R&M | \$95.17 |
| 22-5251 · Utilities | \$1,506.40 |
| 22-5253 · Insurance | \$350.00 |
| 22-5319 · Misc. Supplies | \$41.93 |
| Total 22-Pool General Expenses | \$2,393.50 |
| 22-5100 · Staff Expense Pool | |
| 22-5110 · Salaries | \$7,158.21 |
| 22-5140 · PR Tax Expense City Share | \$597.72 |
| Total 22-5100 · Staff Expense Pool | \$7,755.93 |
| Total 22 · POOL | \$10,149.43 |
| 24 · LIBRARY-BILLING | |
| 24-5242 · Building / Facilities R&M | \$188.67 |
| 24-5251 · Utilities | \$416.36 |
| 24-5253 · Insurance | \$350.00 |
| Total 24 · LIBRARY-BILLING | \$955.03 |
| 25 · SENIOR CENTER | |
| 25-5251 · Utilities | \$665.04 |
| 25-5253 · Insurance | \$275.00 |
| Total 25 · SENIOR CENTER | \$940.04 |
| 31 · SHERIFF DEPARTMENT CONTRACT | |
| 31-Police Genral Expenditures | |
| 31-5200 · Non-Material Expenditures | \$11.25 |
| 31-5251 · Utilities | \$780.90 |
| 31-5253 · Insurance | \$650.00 |
| 31-5327 · Law Enforcement Housing | \$70.00 |
| Total 31-Police Genral Expenditures | \$1,512.15 |
| 31-5243 · Contractural Services | \$9,325.32 |
| Total 31 · SHERIFF DEPARTMENT CONTRACT | \$10,837.47 |

**City of Towanda, KS
Statement of Activity**

August 2023

Aug 23

| | |
|---|----------------------|
| 34 · ANIMAL CONTROL | |
| 34-5251 · Utilities | \$27.62 |
| 34-5259 · Misc. Services | \$50.00 |
| Total 34 · ANIMAL CONTROL | <u>\$77.62</u> |
| 50 · PUBLIC WORKS SHOP | |
| 50-Public Works General | |
| 50-5200 · Non-Material Expenditures | \$11.25 |
| 50-5241 · Vehicle / Mobile Equipment R/ | \$139.00 |
| 50-5251 · Utilities | \$363.55 |
| 50-5311 · Gasoline / Fuel / Lubricants | \$536.32 |
| 50-5312 · Chemicals | \$237.35 |
| 50-5314 · Office Supplies | \$60.92 |
| 50-5315 · Operating / Shop Supplies | \$191.32 |
| 50-5319 · Misc. Supplies | \$333.06 |
| 50-5321 · Uniforms | \$160.00 |
| Total 50-Public Works General | <u>\$2,032.77</u> |
| 50-5100 · Staff Expense Public Works | |
| 50-5110 · Salaries | \$1,604.00 |
| 50-5140 · PR Tax Expense City Share | \$122.93 |
| 50-5150 · KPERS City Share | \$134.89 |
| 50-5160 · Health Ins. - City Share | \$546.85 |
| Total 50-5100 · Staff Expense Public Works | <u>\$2,408.67</u> |
| Total 50 · PUBLIC WORKS SHOP | <u>\$4,441.44</u> |
| Total 100X · GENERAL FUND EXPENSES | <u>\$59,287.98</u> |
| 66000 · Payroll Expenses | \$0.00 |
| Total Expense | <u>\$59,287.98</u> |
| Net General Fund Income vs Expenditures | <u>(\$26,947.30)</u> |

**City of Towanda, KS
Statement of Activity**

August 2023

Aug 23

Designated Funds

| | |
|--|--------------------|
| 220I · FIRE INCOME | |
| 2204331 · Fire Protection Services | \$50.00 |
| Total 220I · FIRE INCOME | \$50.00 |
| | |
| 220X · FIRE RESCUE EXPENSE | |
| 2205100 · Staff Expense Fire Rescue | |
| 2205110 · Salaries | \$943.12 |
| 2205140 · PR Tax Expense City Share | \$78.74 |
| Total 2205100 · Staff Expense Fire Rescue | \$1,021.86 |
| 2205200 · Non-Material Expenditures | \$240.00 |
| 2205210 · Training / Meetings | \$108.35 |
| 2205241 · Vehicle / Mobile Equip. R/M | \$144.52 |
| 2205242 · Building / Facilities R&M | \$84.46 |
| 2205244 · Other Repair / Maintenance | \$180.00 |
| 2205251 · Utilities | \$211.51 |
| 2205253 · Insurance | \$950.00 |
| 2205315 · Operating Supplies | \$121.31 |
| 2205316 · ESO Subscription | \$1,485.00 |
| 2205322 · Personal Protective Equip | \$1,431.87 |
| 2205325 · Tools | \$1,801.50 |
| 2205542 · Grant Eligible Items | \$15,761.08 |
| Total 220X · FIRE RESCUE EXPENSE | \$23,541.46 |

| | |
|--|-------------------|
| 250I · STREETS INCOME | |
| 2504690 · Misc. Revenues | \$122.38 |
| Total 250I · STREETS INCOME | \$122.38 |
| | |
| 250X · STREETS OM FUND EXPENSE | |
| 2505100 · Staff Expense Streets | |
| 2505110 · Salaries | \$1,604.00 |
| 2505140 · PR Tax Expense City Share | \$122.93 |
| 2505150 · KPERs City Share | \$134.89 |
| 2505160 · Health Ins. - City Share | \$546.85 |
| Total 2505100 · Staff Expense Streets | \$2,408.67 |
| 2505241 · Vehicle / Mobile Equip R&M | \$89.63 |
| 2505251 · Utilities | \$115.66 |
| 2505254 · Printing / Publications | \$31.58 |
| 2505311 · Gasoline/ Fuel/ Lubricants | \$536.32 |
| 2505315 · Operating Supplies | \$752.82 |
| 2505333 · Street Material / Supplies | \$1,043.93 |
| 2505334 · Materials / Supplies Stock | \$245.03 |
| Total 250X · STREETS OM FUND EXPENSE | \$5,223.64 |

**City of Towanda, KS
Statement of Activity**

August 2023

Aug 23

| | |
|---|-------------------|
| 251I · STREET RESERVE INCOME | |
| 2514690 · Misc. Rev. / Street Impact Fee | \$5,566.94 |
| Total 251I · STREET RESERVE INCOME | \$5,566.94 |
| | |
| 251X · STREET RESERVE | |
| 2515420 · Contractural Services | \$739.87 |
| Total 251X · STREET RESERVE | \$739.87 |

| | |
|--|-----------------|
| 260I · COMMUNITY CENTER INCOME | |
| 2604640 · Rents and Royalties | \$225.00 |
| Total 260I · COMMUNITY CENTER INCOME | \$225.00 |
| | |
| 260X · COMMUNITY CENTER EXPENSE | |
| 2605251 · Utilities | \$127.11 |
| Total 260X · COMMUNITY CENTER EXPENSE | \$127.11 |

| | |
|--|--------------------|
| 611I · WATER INCOME | |
| 6114350 · Water Revenue | \$31,999.42 |
| 6114355 · Late Payment Charge | \$734.68 |
| 6114356 · Disconnect Fees | \$723.15 |
| Total 611I · WATER INCOME | \$33,457.25 |
| | |
| 611X · WATER FUND EXPENSE | |
| 6115100 · Staff Expense Water | |
| 6115110 · Salaries | \$7,281.15 |
| 6115140 · PR Tax Expense City Share | \$556.07 |
| 6115150 · KPERs City Share | \$626.61 |
| 6115160 · Health Ins. - City Share | \$2,428.48 |
| Total 6115100 · Staff Expense Water | \$10,892.31 |
| 6115200 · Non- Material Expenditures | \$367.13 |
| 6115212 · Transportation / Mileage | \$44.70 |
| 6115226 · Testing Services | \$183.10 |
| 6115241 · Vehicle / Mobile Equip R&M | \$89.63 |
| 6115251 · Utilities | \$167.76 |
| 6115253 · Insurance | \$900.00 |
| 6115254 · Printing / Publications | \$31.58 |
| 6115311 · Gasoline / Fuel / Lubricants | \$536.32 |
| 6115334 · Materials / Supplies Stock | \$26.80 |
| 6115341 · Water For Resale | \$25,802.02 |
| 6115400 · Computer Software | \$8.40 |
| Total 611X · WATER FUND EXPENSE | \$39,049.75 |

**City of Towanda, KS
Statement of Activity**

August 2023

Aug 23

| | |
|--|--------------------|
| 621I · SEWER INCOME | |
| 6214350 · Sewer Revenue | \$515.55 |
| 6214355 · Late Payment Charge | \$519.52 |
| 6214685 · Sewer Lagoon Fee | \$7,944.24 |
| Total 621I · SEWER INCOME | \$8,979.31 |
| | |
| 621X · SEWER FUND EXPENSE | |
| 6215100 · Staff Expense Sewer | |
| 6215110 · Salaries | \$1,604.00 |
| 6215140 · PR Tax Expense City Share | \$122.93 |
| 6215150 · KPERS City Share | \$134.89 |
| 6215160 · Health Ins. - City Share | \$546.85 |
| Total 6215100 · Staff Expense Sewer | \$2,408.67 |
| 6215200 · Non-Material Expenditures | \$17.13 |
| 6215241 · Vehicle / Mobile Equip. R&M | \$89.62 |
| 6215243 · Contractural Sewer R&M | \$2,137.50 |
| 6215251 · Utilities | \$1,239.13 |
| 6215253 · Insurance | \$900.00 |
| 6215254 · Printing / Publications | \$31.58 |
| 6215311 · Gasoline / Fuel / Lubricants | \$536.34 |
| 6215312 · Chemicals | \$3,759.34 |
| Total 621X · SEWER FUND EXPENSE | \$11,119.31 |

| | |
|--|--------------------|
| 622I · SEWER RESERVE INCOME | |
| 6224690 · Misc.. Revenues | \$11,234.28 |
| Total 622I · SEWER RESERVE INCOME | \$11,234.28 |
| | |
| 622X · SEWER RESERVE | |
| 6225232 · Contract Principal | \$34,403.62 |
| 6225233 · Interest & Fiscal Charges | \$5,080.40 |
| Total 622X · SEWER RESERVE | \$39,484.02 |

| | |
|--|--------------------|
| 630I · TRASH REVENUE | |
| 6304350 · Trash Service Revenue | \$10,128.23 |
| 6304355 · Late Payment Charge | \$247.82 |
| Total 630I · TRASH REVENUE | \$10,376.05 |
| | |
| 630X · TRASH FUND EXPENSE | |
| 6305225 · Cleaning / Disposal Service | \$7,585.45 |
| 6305254 · Printing / Publications | \$31.58 |
| Total 630X · TRASH FUND EXPENSE | \$7,617.03 |

City of Towanda, KS
Statement of Activity

August 2023

Aug 23

| | |
|--|-------------------|
| 613I · WATER TOWER INCOME | |
| 6134691 · Water Tower Rental Fees | \$2,238.61 |
| Total 613I · WATER TOWER INCOME | \$2,238.61 |

| | |
|-------------------------------------|-------------------|
| 720I · CEMETERY INCOME | |
| 7204689 · Cemetery Plot Income | \$2,520.00 |
| Total 720I · CEMETERY INCOME | \$2,520.00 |

| | |
|---------------------------------------|--------------------|
| 310X · BOND FUND EXPENSE | |
| 3105231 · Bond Principal | \$15,000.00 |
| 3105233 · Interest & Fiscal Charges | \$770.00 |
| Total 310X · BOND FUND EXPENSE | \$15,770.00 |

| | |
|----------------------------------|-------------------|
| 800X · ARPA Funds Expense | \$2,131.34 |
|----------------------------------|-------------------|

City of Towanda, KS
Fund Balance Report
As of August 31, 2023

| | Aug 31, 23 |
|----------------------------------|---------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 1000 · Vintage Bank | |
| 100B · General Fund | |
| 100PC · Change Fund | 450.00 |
| 100B · General Fund - Other | 224,351.93 |
| Total 100B · General Fund | 224,801.93 |
| 210B · Library Fund | 204.74 |
| 220B · Fire Rescue Fund | 123,148.60 |
| 221B · Fire Reserve Fund | 356,701.53 |
| 230B · OLD Rec Fund | 200.00 |
| 240B · Equipment Reserve Fund | 18,789.90 |
| 250B · Streets O/M Fund | 7,610.47 |
| 251B · Street Reserve Fund | 170,102.95 |
| 260B · Community Center Fund | 25,702.04 |
| 310B · Bond Fund | 35,869.67 |
| 410B · Capitol Improvemnet Fund | 76,990.62 |
| 611B · Water O/M Fund | 45,637.85 |
| 612B · Water Reserve Fund | 56,929.79 |
| 613B · Tower Fund | 67,429.24 |
| 621B · Sewer O/M Fund | 48,963.82 |
| 622B · Sewer Reserve Fund | 160,564.76 |
| 624B · Sewer Debt Service Fund | 11,837.77 |
| 630B · Trash and Refuse Fund | 21,626.73 |
| 720B · Cemetery Fund | 2,520.00 |
| 800B · ARPA Fund | 219,107.21 |
| 1000 · Vintage Bank - Other | -1,135.08 |
| Total 1000 · Vintage Bank | 1,673,604.54 |
| Total Checking/Savings | 1,673,604.54 |
| Total Current Assets | 1,673,604.54 |
| TOTAL ASSETS | 1,673,604.54 |
| LIABILITIES & EQUITY | 0.00 |

Budget Execution Report 2023

Date Thursday, August 31, 2023

242 Days

66% % of year that has transpired

| Fund | Budget | YTD | % Expended | %w/oTransfers | Projected Transfers | YTD w/Transfers | Remaining |
|-----------|--------------|----------------|------------|---------------|---------------------|-----------------|--------------|
| General | \$827,001.00 | \$463,778.00 | 56.08% | 56.08% | | \$463,778.00 | \$363,223.00 |
| Streets | \$71,739.00 | \$33,361.80 | 46.50% | 46.50% | | \$33,361.80 | \$38,377.20 |
| Fire | \$232,850.00 | \$87,657.81 | 37.65% | 37.65% | | \$87,657.81 | \$145,192.19 |
| Comm Cntr | \$29,825.00 | \$3,222.28 | 10.80% | 10.80% | | \$3,222.28 | \$26,602.72 |
| Water | \$453,184.00 | \$262,509.01 | 57.93% | 57.93% | | \$262,509.01 | \$190,674.99 |
| Sewer | \$162,271.00 | \$52,439.33 | 32.32% | 32.32% | | \$52,439.33 | \$109,831.67 |
| Trash | \$132,313.00 | \$64,913.00 | 49.06% | 49.06% | | \$64,913.00 | \$67,400.00 |
| Rec | \$73,717.00 | \$73,149.09 | 99.23% | 99.23% | | \$73,149.09 | \$567.91 |
| Cemetery | \$10,899.00 | \$3,860.00 | 35.42% | 35.42% | | \$3,860.00 | \$7,039.00 |
| Loan Pmt | \$81,805.00 | \$22,327.50 | 27.29% | 27.29% | | \$22,327.50 | \$59,477.50 |
| Library | \$57,030.00 | \$49,920.88 | 87.53% | 87.53% | | \$49,920.88 | \$7,109.12 |
| | | \$2,132,634.00 | | | | | |

City of Towanda, KS
Claims Report
 August 2023

| Ordinary Income/Expense | Date | Num | Name | Memo | Debit |
|---|------------|----------|-------------------------------------|--|-----------------|
| Expense | | | | | |
| 100X · GENERAL FUND EXPENSES | | | | | |
| 12 · ADMINISTRATION EXPENSES | | | | | |
| 12-Administration/Finance | | | | | |
| 12-5200 · Non-Material Expenditures | | | | | |
| | 08/08/2023 | 38710 | Culligan | Potable Water July 2023 | 11.25 |
| Total 12-5200 · Non-Material Expenditures | | | | | <u>11.25</u> |
| 12-5207 · Fees Paid to Collection Agency | | | | | |
| | 08/16/2023 | 38720 | CBK | Colleciton Fees paid for Jacoby Arthur | 73.63 |
| Total 12-5207 · Fees Paid to Collection Agency | | | | | <u>73.63</u> |
| 12-5215 · Food For Meettings | | | | | |
| | 08/22/2023 | 38736 | Bank of America | Food for Meettings Gambinos | 174.08 |
| Total 12-5215 · Food For Meettings | | | | | <u>174.08</u> |
| 12-5223 · State Audit Reporting Fees | | | | | |
| | 08/16/2023 | 38722 | Kansas Department of Administration | Audit Reports for Years 2018, 2019, 2020 and 2021 | 1,200.00 |
| Total 12-5223 · State Audit Reporting Fees | | | | | <u>1,200.00</u> |
| 12-5242 · Building / Facilities R&M | | | | | |
| | 08/16/2023 | 38723 | Don's Heating & Air | FREON FOR AIR CONDITIONER IN THE UTILITY OFFICE AND COUNCIL ROOM | 634.25 |
| | 08/22/2023 | 38743 | SUTHERLANDS CREDIT | GAS STATION R&M | 73.08 |
| | 08/23/2023 | 38750 | Don's Heating & Air | Service of AC at City Hall. Replaced Fan Motor and Contactor. | 52.75 |
| Total 12-5242 · Building / Facilities R&M | | | | | <u>760.08</u> |
| 12-5254 · Printing / Publications | | | | | |
| | 08/23/2023 | 38757 | CANON FINANCIAL SERVICES | PRINTER CONTRACT | 31.57 |
| Total 12-5254 · Printing / Publications | | | | | <u>31.57</u> |
| 12-5319 · Misc. Supplies | | | | | |
| | 08/22/2023 | 38736 | Bank of America | Ink for Printers | 131.03 |
| | 08/22/2023 | 38743 | SUTHERLANDS CREDIT | 254 STREET LIGHTS | 125.39 |
| | 08/23/2023 | 38753 | BUTLER COUNTY PRINTING | 1500 WINDOW ENVELOPES AND 1000 REGULAR ENVELOPES | 357.00 |
| Total 12-5319 · Misc. Supplies | | | | | <u>613.42</u> |
| 12-5320 · Website and Related Fees | | | | | |
| | 08/22/2023 | 38736 | Bank of America | WIX Website | 68.55 |
| Total 12-5320 · Website and Related Fees | | | | | <u>68.55</u> |
| 12-5400 · Computer Software | | | | | |
| | 08/22/2023 | 38736 | Bank of America | Quickbooks Software | 254.40 |
| Total 12-5400 · Computer Software | | | | | <u>254.40</u> |
| 66900 · Reconciliation Discrepancies | | | | | |
| | 08/31/2023 | ADJ | Adjustment | | 30.51 |
| Total 66900 · Reconciliation Discrepancies | | | | | <u>30.51</u> |
| Total 12-Administration/Finance | | | | | <u>3,217.49</u> |
| 12-5100 · Staff Expense Administration | | | | | |
| 12-5110 · Salaries | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 14,890.10 |

City of Towanda, KS
Claims Report
 August 2023

| | <u>Date</u> | <u>Num</u> | <u>Name</u> | <u>Memo</u> | <u>Debit</u> |
|--|-------------|------------|-----------------------|------------------|--------------|
| Total 12-5110 · Salaries | | | | | 14,890.10 |
| 12-5140 · PR Tax Expense City Share | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 1,158.51 |
| Total 12-5140 · PR Tax Expense City Share | | | | | 1,158.51 |
| 12-5150 · KPERS City Share | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 1,044.15 |
| Total 12-5150 · KPERS City Share | | | | | 1,044.15 |
| 12-5160 · Health Ins. - City Share | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 2,622.45 |
| Total 12-5160 · Health Ins. - City Share | | | | | 2,622.45 |
| Total 12-5100 · Staff Expense Administration | | | | | 19,715.21 |
| 12-5251 · Utilities | | | | | |
| | 08/01/2023 | 38696 | EVERGY | Evergry Utility | 2,398.82 |
| | 08/01/2023 | 38702 | BUTLER RURAL ELECTRIC | Electric Utility | 63.24 |
| | | | | Cox Utility | |
| | | | | 7/26/23 to | |
| | 08/08/2023 | 38711 | COX | 8/25/23 | 170.16 |
| | | | | VERIZON | |
| | 08/17/2023 | 38733 | VERIZON WIRELESS | UTILITY | 116.54 |
| | 08/23/2023 | 38751 | EVERGY | Evergry Utility | 31.06 |
| | 08/23/2023 | 38752 | KANSAS GAS SERVICE | Gas Utility | 106.03 |
| | | | | EVERGY | |
| | 08/28/2023 | 38767 | EVERGY | UTILITY | 1,126.74 |
| | | | | Street Lights | |
| | 08/31/2023 | 38774 | EVERGY | Evergry Utility | 1,310.80 |
| Total 12-5251 · Utilities | | | | | 5,323.39 |
| 12-5253 · Insurance | | | | | |
| | | | | COMMERICAL | |
| | | | | INSURANCE | |
| | | | | AUG 2023 | |
| | 08/17/2023 | 38728 | EMC INSURANCE | | 1,235.37 |
| Total 12-5253 · Insurance | | | | | 1,235.37 |
| Total 12 · ADMINISTRATION EXPENSES | | | | | 29,491.46 |
| 13 · COURT | | | | | |
| 13-Court General Expenses | | | | | |
| 13-5251 · Utilities | | | | | |
| | 08/17/2023 | 38733 | VERIZON WIRELESS | VERIZON | |
| | | | | UTILITY | 81.40 |
| Total 13-5251 · Utilities | | | | | 81.40 |
| Total 13-Court General Expenses | | | | | 81.40 |
| 13-5100 · Staff Expense Court | | | | | |
| 13-5110 · Salaries | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 970.37 |
| Total 13-5110 · Salaries | | | | | 970.37 |
| 13-5140 · PR Tax Expense City Share | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 81.01 |
| Total 13-5140 · PR Tax Expense City Share | | | | | 81.01 |
| 13-5150 · KPERS City Share | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 0.00 |
| Total 13-5150 · KPERS City Share | | | | | 0.00 |
| 13-5160 · Health Ins. - City Share | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 0.00 |
| Total 13-5160 · Health Ins. - City Share | | | | | 0.00 |
| Total 13-5100 · Staff Expense Court | | | | | 1,051.38 |
| Total 13 · COURT | | | | | 1,132.78 |
| 14 · LEGAL | | | | | |
| 14-5110 · Salaries / Permanent | | | | | |
| | 08/23/2023 | 38748 | Robert Lane | Attorney | |
| | | | | Payment for | |
| | | | | September 2023 | 1,000.00 |
| Total 14-5110 · Salaries / Permanent | | | | | 1,000.00 |
| Total 14 · LEGAL | | | | | 1,000.00 |
| 15 · PLANNING & ZONING | | | | | |
| 15-5252 · Communications | | | | | |
| | 08/23/2023 | 38747 | LISA HAMILTON | Phone bill for | |
| | | | | September 2023 | 59.71 |
| Total 15-5252 · Communications | | | | | 59.71 |
| 15-5254 · Printing / Publications | | | | | |

City of Towanda, KS
Claims Report
 August 2023

| | Date | Num | Name | Memo | Debit |
|--|------------|----------|--------------------------|--|------------------|
| | 08/23/2023 | 38757 | CANON FINANCIAL SERVICES | PRINTER CONTRACT | 31.58 |
| Total 15-5254 · Printing / Publications | | | | | <u>31.58</u> |
| 15 · PLANNING & ZONING - Other | | | | | |
| | 08/01/2023 | 38695 | Fluent Solar LLC | Refund for Contractors license charged twice | 25.00 |
| Total 15 · PLANNING & ZONING - Other | | | | | <u>25.00</u> |
| Total 15 · PLANNING & ZONING | | | | | <u>116.29</u> |
| 21 · PARKS | | | | | |
| 21-5251 · Utilities | | | | | |
| | 08/23/2023 | 38751 | EVERGY | Evergy Utility | 25.67 |
| Total 21-5251 · Utilities | | | | | <u>25.67</u> |
| 21-5420 · Contractual Services | | | | | |
| | 08/23/2023 | 38755 | AAA PORTABLE SERVICES | Portable Restrooms | 120.75 |
| Total 21-5420 · Contractual Services | | | | | <u>120.75</u> |
| Total 21 · PARKS | | | | | <u>146.42</u> |
| 22 · POOL | | | | | |
| 22-Pool General Expenses | | | | | |
| 22-5210 · Training / Meetings | | | | | |
| | 08/16/2023 | 37558 | MARTIN, AUBREY L | REIMBURSEMENT FOR LIFEGUARD TRAINING PER BETH ALBERS | 200.00 |
| | 08/16/2023 | 38727 | MARTIN, AUBREY L | REIMBURSEMENT FOR LIFEGUARD TRAINING | 200.00 |
| Total 22-5210 · Training / Meetings | | | | | <u>400.00</u> |
| 22-5242 · Building / Facilities R&M | | | | | |
| | 08/22/2023 | 38743 | SUTHERLANDS CREDIT | POOL MAINTENANCE | 95.17 |
| Total 22-5242 · Building / Facilities R&M | | | | | <u>95.17</u> |
| 22-5251 · Utilities | | | | | |
| | 08/01/2023 | 38696 | EVERGY | Evergy Utility | 730.96 |
| | 08/01/2023 | 38703 | VERIZON WIRELESS | Verizon Utility | 64.38 |
| | 08/28/2023 | 38767 | EVERGY | EVERGY UTILITY | 646.68 |
| | 08/31/2023 | 38775 | VERIZON WIRELESS | Verizon Utility | 64.38 |
| Total 22-5251 · Utilities | | | | | <u>1,506.40</u> |
| 22-5253 · Insurance | | | | | |
| | 08/17/2023 | 38728 | EMC INSURANCE | COMMERCIAL INSURANCE AUG 2023 | 350.00 |
| Total 22-5253 · Insurance | | | | | <u>350.00</u> |
| 22-5319 · Misc. Supplies | | | | | |
| | 08/08/2023 | 38708 | KARA NICE | Reimbursement for Umbrellas purchased at Pool | 41.93 |
| Total 22-5319 · Misc. Supplies | | | | | <u>41.93</u> |
| Total 22-Pool General Expenses | | | | | <u>2,393.50</u> |
| 22-5100 · Staff Expense Pool | | | | | |
| 22-5110 · Salaries | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 7,158.21 |
| Total 22-5110 · Salaries | | | | | <u>7,158.21</u> |
| 22-5140 · PR Tax Expense City Share | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 597.72 |
| Total 22-5140 · PR Tax Expense City Share | | | | | <u>597.72</u> |
| Total 22-5100 · Staff Expense Pool | | | | | <u>7,755.93</u> |
| Total 22 · POOL | | | | | <u>10,149.43</u> |
| 24 · LIBRARY-BILLING | | | | | |
| 24-5242 · Building / Facilities R&M | | | | | |

City of Towanda, KS
Claims Report
 August 2023

| | <u>Date</u> | <u>Num</u> | <u>Name</u> | <u>Memo</u> | <u>Debit</u> |
|--|-------------|------------|--------------------------------------|---|--------------|
| | | | | Library Air Conditioner Blower Motor and 10 MFD 440V | |
| | 08/28/2023 | 38762 | Don's Heating & Air | | 188.67 |
| Total 24-5242 · Building / Facilities R&M | | | | | 188.67 |
| 24-5251 · Utilities | | | | | |
| | 08/23/2023 | 38751 | EVERGY | Everg Utility | 360.42 |
| | 08/23/2023 | 38752 | KANSAS GAS SERVICE | Gas Utility | 55.94 |
| Total 24-5251 · Utilities | | | | | 416.36 |
| 24-5253 · Insurance | | | | | |
| | | | | COMMERICAL INSURANCE AUG 2023 | |
| | 08/17/2023 | 38728 | EMC INSURANCE | | 350.00 |
| Total 24-5253 · Insurance | | | | | 350.00 |
| Total 24 · LIBRARY-BILLING | | | | | 955.03 |
| 25 · SENIOR CENTER | | | | | |
| 25-5251 · Utilities | | | | | |
| | 08/01/2023 | 38696 | EVERGY | Everg Utility | 160.18 |
| | 08/08/2023 | 38712 | COX | Cox Utility Aug 1- Aug 31, 2023 | 280.84 |
| | 08/23/2023 | 38752 | KANSAS GAS SERVICE | Gas Utility | 43.22 |
| | 08/28/2023 | 38767 | EVERGY | EVERGY UTILITY | 180.80 |
| Total 25-5251 · Utilities | | | | | 665.04 |
| 25-5253 · Insurance | | | | | |
| | | | | COMMERICAL INSURANCE AUG 2023 | |
| | 08/17/2023 | 38728 | EMC INSURANCE | | 275.00 |
| Total 25-5253 · Insurance | | | | | 275.00 |
| Total 25 · SENIOR CENTER | | | | | 940.04 |
| 31 · SHERIFF DEPARTMENT CONTRACT | | | | | |
| 31-Police Genral Expenditures | | | | | |
| 31-5200 · Non-Material Expenditures | | | | | |
| | | | | Potable Water July 2023 | |
| | 08/08/2023 | 38710 | Culligan | | 11.25 |
| Total 31-5200 · Non-Material Expenditures | | | | | 11.25 |
| 31-5251 · Utilities | | | | | |
| | 08/01/2023 | 38696 | EVERGY | Everg Utility | 176.15 |
| | 08/01/2023 | 38697 | COX | Cox Utility | 191.07 |
| | 08/23/2023 | 38752 | KANSAS GAS SERVICE | Gas Utility | 43.22 |
| | 08/28/2023 | 38765 | COX | COX UTILITY | 191.07 |
| | 08/28/2023 | 38767 | EVERGY | EVERGY UTILITY | 179.39 |
| Total 31-5251 · Utilities | | | | | 780.90 |
| 31-5253 · Insurance | | | | | |
| | | | | COMMERICAL INSURANCE AUG 2023 | |
| | 08/17/2023 | 38728 | EMC INSURANCE | | 650.00 |
| Total 31-5253 · Insurance | | | | | 650.00 |
| 31-5327 · Law Enforcement Housing | | | | | |
| | | | | Inmate Housing from 7/01/2023 to 7/31/2023 Gina Styles 2days | |
| | 08/08/2023 | 38705 | Butler County Sheriff Inmate Housing | | 70.00 |
| Total 31-5327 · Law Enforcement Housing | | | | | 70.00 |
| Total 31-Police Genral Expenditures | | | | | 1,512.15 |
| 31-5243 · Contractural Services | | | | | |
| | | | | 2X DEPUTIES SEPTEMBER 2023 | |
| | 08/28/2023 | 38763 | BUTLER COUNTY SHERIFF LE | | 9,325.32 |
| Total 31-5243 · Contractural Services | | | | | 9,325.32 |
| Total 31 · SHERIFF DEPARTMENT CONTRACT | | | | | 10,837.47 |
| 34 · ANIMAL CONTROL | | | | | |
| 34-5251 · Utilities | | | | | |
| | 08/01/2023 | 38696 | EVERGY | Everg Utility | 27.62 |
| Total 34-5251 · Utilities | | | | | 27.62 |
| 34-5259 · Misc. Services | | | | | |

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|---|------------|----------|---------------------------------|---|-----------------|
| | 08/22/2023 | 38737 | PRAIRE STATION VET CLINIC | Remove from Pound Blue Heeler 5-12-2023 | 50.00 |
| Total 34-5259 · Misc. Services | | | | | <u>50.00</u> |
| Total 34 · ANIMAL CONTROL | | | | | 77.62 |
| 50 · PUBLIC WORKS SHOP | | | | | |
| 50-Public Works General | | | | | |
| 50-5200 · Non-Material Expenditures | | | | | |
| | 08/08/2023 | 38710 | Culligan | Potable Water July 2023 | 11.25 |
| Total 50-5200 · Non-Material Expenditures | | | | | <u>11.25</u> |
| 50-5241 · Vehicle / Mobile Equipment R/M | | | | | |
| | 08/28/2023 | 38764 | EQUIPMENTSHARE | CASE SENSOR | 139.00 |
| Total 50-5241 · Vehicle / Mobile Equipment R/M | | | | | <u>139.00</u> |
| 50-5251 · Utilities | | | | | |
| | 08/08/2023 | 38711 | COX | Cox Utility 7/26/23 to 8/25/23 | 170.16 |
| | 08/28/2023 | 38767 | EVERGY | EVERGY UTILITY | 193.39 |
| Total 50-5251 · Utilities | | | | | <u>363.55</u> |
| 50-5311 · Gasoline / Fuel / Lubricants | | | | | |
| | 08/08/2023 | 38713 | SOUTHWIND OIL CORPORATION | 490 Gallons of Unleaded 7/31/2023 | 536.32 |
| Total 50-5311 · Gasoline / Fuel / Lubricants | | | | | <u>536.32</u> |
| 50-5312 · Chemicals | | | | | |
| | 08/01/2023 | 38698 | MID-AMERICAN RESEARCH CHEMICALS | 6x Coil Cleaner, 10x Hi-Impact Grease | 237.35 |
| Total 50-5312 · Chemicals | | | | | <u>237.35</u> |
| 50-5314 · Office Supplies | | | | | |
| | 08/29/2023 | 38768 | WALMART COMMUNITY BRC | Ink for Printer in Maintenance | 60.92 |
| Total 50-5314 · Office Supplies | | | | | <u>60.92</u> |
| 50-5315 · Operating / Shop Supplies | | | | | |
| | 08/17/2023 | 38731 | USA BLUE BOOK | SERVICE KEY EZY SQUEEZE HANDLE AND DPD 1 DISPENSER 100 TESTS | 191.32 |
| Total 50-5315 · Operating / Shop Supplies | | | | | <u>191.32</u> |
| 50-5319 · Misc. Supplies | | | | | |
| | 08/17/2023 | 38730 | USA BLUE BOOK | 20 TUBES HYDRATION MIX | 179.05 |
| | 08/22/2023 | 38743 | SUTHERLANDS CREDIT | SHOP SUPPLIES | 107.89 |
| | 08/28/2023 | 38766 | FASTENAL COMPANY | TOP LK GR C | 12.64 |
| | 08/28/2023 | 38766 | FASTENAL COMPANY | 20X PB DOM P8 | 33.48 |
| Total 50-5319 · Misc. Supplies | | | | | <u>333.06</u> |
| 50-5321 · Uniforms | | | | | |
| | 08/16/2023 | 38724 | F5 IMPRINT | 10 HATS ROYAL / WHITE EMB RIGHT FRONT PANEL | 160.00 |
| Total 50-5321 · Uniforms | | | | | <u>160.00</u> |
| Total 50-Public Works General | | | | | 2,032.77 |
| 50-5100 · Staff Expense Public Works | | | | | |
| 50-5110 · Salaries | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 1,604.00 |
| Total 50-5110 · Salaries | | | | | <u>1,604.00</u> |
| 50-5140 · PR Tax Expense City Share | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 122.93 |
| Total 50-5140 · PR Tax Expense City Share | | | | | <u>122.93</u> |

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| | Date | Num | Name | Memo | Debit |
|--|------------|----------|--------------------|--|------------------|
| 50-5150 · KPERS City Share | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 134.89 |
| Total 50-5150 · KPERS City Share | | | | | <u>134.89</u> |
| 50-5160 · Health Ins. - City Share | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 546.85 |
| Total 50-5160 · Health Ins. - City Share | | | | | <u>546.85</u> |
| Total 50-5100 · Staff Expense Public Works | | | | | <u>2,408.67</u> |
| Total 50 · PUBLIC WORKS SHOP | | | | | <u>4,441.44</u> |
| Total 100X · GENERAL FUND EXPENSES | | | | | <u>59,287.98</u> |
| | | | | | |
| Total Expense | | | | | <u>59,287.98</u> |
| Net Ordinary Income | | | | | <u>59,287.98</u> |
| Other Income/Expense | | | | | |
| Other Expense | | | | | |
| DESIGNATED FUND EXPENDITURES | | | | | |
| 220X · FIRE RESCUE EXPENSE | | | | | |
| 2205100 · Staff Expense Fire Rescue | | | | | |
| 2205110 · Salaries | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 943.12 |
| Total 2205110 · Salaries | | | | | <u>943.12</u> |
| 2205140 · PR Tax Expense City Share | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 78.74 |
| Total 2205140 · PR Tax Expense City Share | | | | | <u>78.74</u> |
| Total 2205100 · Staff Expense Fire Rescue | | | | | <u>1,021.86</u> |
| 2205200 · Non-Material Expenditures | | | | | |
| | 08/22/2023 | 38738 | Bank of America | Membership to IAFC | 240.00 |
| Total 2205200 · Non-Material Expenditures | | | | | <u>240.00</u> |
| 2205210 · Training / Meetings | | | | | |
| | 08/22/2023 | 38738 | Bank of America | Food at Caseys for Training | 18.26 |
| | 08/22/2023 | 38738 | Bank of America | Food For Meetings Gambinos | 53.56 |
| | 08/22/2023 | 38738 | Bank of America | Food For Meetings Caseys | 36.53 |
| Total 2205210 · Training / Meetings | | | | | <u>108.35</u> |
| 2205241 · Vehicle / Mobile Equip. R/M | | | | | |
| | 08/22/2023 | 38738 | Bank of America | Amazon No Receipt | 16.37 |
| | 08/22/2023 | 38743 | SUTHERLANDS CREDIT | FIRE DEPARTMENT SUPPLIES | 17.57 |
| | 08/23/2023 | 38758 | R&S PARTS PLUS | 3X WIX AIR FILTERS AND 1X WIX CAB FILTER | 110.58 |
| Total 2205241 · Vehicle / Mobile Equip. R/M | | | | | <u>144.52</u> |
| 2205242 · Building / Facilities R&M | | | | | |
| | 08/22/2023 | 38743 | SUTHERLANDS CREDIT | FIRE DEPARTMENT SUPPLIES | 84.46 |
| Total 2205242 · Building / Facilities R&M | | | | | <u>84.46</u> |
| 2205244 · Other Repair / Maintenance | | | | | |
| | 08/22/2023 | 38734 | CASCO | Repair Kit for 1" and Shut off Handle | 180.00 |
| Total 2205244 · Other Repair / Maintenance | | | | | <u>180.00</u> |
| 2205251 · Utilities | | | | | |
| | 08/08/2023 | 38711 | COX | Cox Utility 7/26/23 to 8/25/23 | 170.16 |
| | 08/17/2023 | 38733 | VERIZON WIRELESS | VERIZON UTILITY | 41.35 |
| Total 2205251 · Utilities | | | | | <u>211.51</u> |
| 2205253 · Insurance | | | | | |

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| | <u>Date</u> | <u>Num</u> | <u>Name</u> | <u>Memo</u> | <u>Debit</u> |
|--|-------------|------------|-------------------------------|--|------------------|
| | 08/17/2023 | 38728 | EMC INSURANCE | COMMERICAL INSURANCE AUG 2023 | 950.00 |
| Total 2205253 · Insurance 2205315 · Operating Supplies | | | | | <u>950.00</u> |
| | 08/22/2023 | 38735 | Sam's Club | Double A and Triple A Batteries FIRE DEPARTMENT SUPPLIES | 18.36 |
| | 08/22/2023 | 38743 | SUTHERLANDS CREDIT | | 102.95 |
| Total 2205315 · Operating Supplies 2205316 · ESO Subscription | | | | | <u>121.31</u> |
| | 08/08/2023 | 38707 | TARGET SOLUTIONS LEARNING LLC | CENTRELEARN LMS (WITH CONTENT) | 1,485.00 |
| Total 2205316 · ESO Subscription 2205322 · Personal Protective Equip | | | | | <u>1,485.00</u> |
| | 08/01/2023 | 38700 | CASCO | 2x Boot Leather WPSG No | 628.00 |
| | 08/22/2023 | 38738 | Bank of America | Receipt | 803.87 |
| Total 2205322 · Personal Protective Equip 2205325 · Tools | | | | | <u>1,431.87</u> |
| | 08/22/2023 | 38734 | CASCO | Nozzle Avenger WPSG No | 530.00 |
| | 08/22/2023 | 38738 | Bank of America | Receipt | 1,271.50 |
| Total 2205325 · Tools 2205542 · Grant Eligible Items | | | | | <u>1,801.50</u> |
| | 08/16/2023 | 38721 | FLINT HILLS FIRE AND RESCUE | Bunker Gear for reimbursement with Grant monies | 15,761.08 |
| Total 2205542 · Grant Eligible Items Total 220X · FIRE RESCUE EXPENSE 250X · STREETS OM FUND EXPENSE 2505100 · Staff Expense Streets 2505110 · Salaries | | | | | <u>15,761.08</u> |
| | 08/31/2023 | EOMPRADJ | | | 1,604.00 |
| Total 2505110 · Salaries 2505140 · PR Tax Expense City Share | | | | | <u>1,604.00</u> |
| | 08/31/2023 | EOMPRADJ | | | 122.93 |
| Total 2505140 · PR Tax Expense City Share 2505150 · KPERS City Share | | | | | <u>122.93</u> |
| | 08/31/2023 | EOMPRADJ | | | 134.89 |
| Total 2505150 · KPERS City Share 2505160 · Health Ins. - City Share | | | | | <u>134.89</u> |
| | 08/31/2023 | EOMPRADJ | | | 546.85 |
| Total 2505160 · Health Ins. - City Share Total 2505100 · Staff Expense Streets 2505241 · Vehicle / Mobile Equip R&M | | | | | <u>546.85</u> |
| | 08/29/2023 | 38771 | EQUIPMENTSHARE | Work on Backhoe | 89.63 |
| Total 2505241 · Vehicle / Mobile Equip R&M 2505251 · Utilities | | | | | <u>89.63</u> |
| | 08/01/2023 | 38696 | EVERGY | Evergy Utility | 66.16 |
| | 08/17/2023 | 38733 | VERIZON WIRELESS | VERIZON UTILITY | 49.50 |
| Total 2505251 · Utilities 2505254 · Printing / Publications | | | | | <u>115.66</u> |
| | 08/23/2023 | 38757 | CANON FINANCIAL SERVICES | PRINTER CONTRACT | 31.58 |
| Total 2505254 · Printing / Publications 2505311 · Gasoline/ Fuel/ Lubricants | | | | | <u>31.58</u> |
| | 08/08/2023 | 38713 | SOUTHWIND OIL CORPORATION | 490 Gallons of Unleaded 7/31/2023 | 536.32 |
| Total 2505311 · Gasoline/ Fuel/ Lubricants 2505315 · Operating Supplies | | | | | <u>536.32</u> |

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|--|-------------|------------|-------------------------------|---|------------------|
| | | | | STRIPPING PAINT 1 GAL WHITE X16 | |
| | 08/17/2023 | 38732 | ULINE | | 752.82 |
| Total 2505315 - Operating Supplies | | | | | <u>752.82</u> |
| 2505333 - Street Material / Supplies | | | | | |
| | | | | 8,010 TON OF SC-1 15% RAP 64-22 | |
| | 08/16/2023 | 38725 | PEARSON CONSTRUCTION | | 482.60 |
| | | | | 6,630 TON OF SC-1 15% RAP 64-22 | |
| | 08/16/2023 | 38725 | PEARSON CONSTRUCTION | | 399.46 |
| | | | | 14.55 AND 15.15 OF AB3 BASE 8/10 AND 8/14/2023 | |
| | 08/30/2023 | 38772 | B&S TRUCKING | | 161.87 |
| Total 2505333 - Street Material / Supplies | | | | | <u>1,043.93</u> |
| 2505334 - Materials / Supplies Stock | | | | | |
| | | | | 15.150 TON AB3 BASE ROCK | |
| | 08/22/2023 | 38741 | BOB BERGKAMP CONSTRUCITON INC | | 124.99 |
| | | | | 14.550 TON AB3 BASE ROCK | |
| | 08/22/2023 | 38742 | BOB BERGKAMP CONSTRUCITON INC | | 120.04 |
| Total 2505334 - Materials / Supplies Stock | | | | | <u>245.03</u> |
| Total 250X - STREETS OM FUND EXPENSE | | | | | <u>5,223.64</u> |
| 251X - STREET RESERVE | | | | | |
| 2515420 - Contractual Services | | | | | |
| | | | | ASPHALT FOR STREETS 12.280 TONS | |
| | 08/22/2023 | 38744 | PEARSON CONSTRUCTION | | 739.87 |
| Total 2515420 - Contractual Services | | | | | <u>739.87</u> |
| Total 251X - STREET RESERVE | | | | | <u>739.87</u> |
| 260X - COMMUNITY CENTER EXPENSE | | | | | |
| 2605251 - Utilities | | | | | |
| | 08/23/2023 | 38752 | KANSAS GAS SERVICE | Gas Utility | 47.45 |
| | 08/23/2023 | 38756 | COX | COX UTILITY | 79.66 |
| Total 2605251 - Utilities | | | | | <u>127.11</u> |
| Total 260X - COMMUNITY CENTER EXPENSE | | | | | <u>127.11</u> |
| 310X - BOND FUND EXPENSE | | | | | |
| 3105231 - Bond Principal | | | | | |
| | | | | Bond Payment G O Bonds A-2009 10/01/2023 | |
| | 08/22/2023 | 38739 | KANSAS STATE TREASURER | | 15,000.00 |
| Total 3105231 - Bond Principal | | | | | <u>15,000.00</u> |
| 3105233 - Interest & Fiscal Charges | | | | | |
| | | | | Bond Payment G O Bonds A-2009 10/01/2023 | |
| | 08/22/2023 | 38739 | KANSAS STATE TREASURER | | 770.00 |
| Total 3105233 - Interest & Fiscal Charges | | | | | <u>770.00</u> |
| Total 310X - BOND FUND EXPENSE | | | | | <u>15,770.00</u> |
| 611X - WATER FUND EXPENSE | | | | | |
| 6115100 - Staff Expense Water | | | | | |
| 6115110 - Salaries | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 7,281.15 |
| Total 6115110 - Salaries | | | | | <u>7,281.15</u> |
| 6115140 - PR Tax Expense City Share | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 556.07 |
| Total 6115140 - PR Tax Expense City Share | | | | | <u>556.07</u> |
| 6115150 - KPERS City Share | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 626.61 |
| Total 6115150 - KPERS City Share | | | | | <u>626.61</u> |
| 6115160 - Health Ins. - City Share | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 2,428.48 |
| Total 6115160 - Health Ins. - City Share | | | | | <u>2,428.48</u> |
| Total 6115100 - Staff Expense Water | | | | | <u>10,892.31</u> |
| 6115200 - Non-Material Expenditures | | | | | |
| | 08/01/2023 | 38701 | AMERICAN MESSAGING | Emergency System Call | 17.13 |

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|---|-------|--------------------------------|--|-----------|
| | | | ASBESTOS TESTING IN DRINKING WATER | |
| 08/08/2023 | 38706 | ALS ENVIRONMENTAL | | 275.00 |
| | | | Preparation of the Consumer Confidence Report | |
| 08/29/2023 | 38770 | Kansas Rural Water Association | | 75.00 |
| Total 6115200 · Non- Material Expenditures | | | | 367.13 |
| 6115212 · Transportation / Mileage | | | | |
| | | | Water Sample delivery service from 7/16/2023 to 7/31/2023 | |
| 08/08/2023 | 38709 | METRO COURIER | Shipping Water Samples | 22.26 |
| | | | 8/01/2023 to 8/15/2023 | |
| 08/23/2023 | 38749 | METRO COURIER | | 22.44 |
| Total 6115212 · Transportation / Mileage | | | | 44.70 |
| 6115226 · Testing Services | | | | |
| 08/22/2023 | 38736 | Bank of America | Asbestos Testing | 158.10 |
| 08/29/2023 | 38769 | MERIDIAN ANALYTICAL LABS | Water Testing | 25.00 |
| Total 6115226 · Testing Services | | | | 183.10 |
| 6115241 · Vehicle / Mobile Equip R&M | | | | |
| 08/29/2023 | 38771 | EQUIPMENTSHARE | Work on Backhoe | 89.63 |
| Total 6115241 · Vehicle / Mobile Equip R&M | | | | 89.63 |
| 6115251 · Utilities | | | | |
| 08/01/2023 | 38696 | EVERGY | Evergy Utility | 92.21 |
| 08/17/2023 | 38733 | VERIZON WIRELESS | VERIZON UTILITY | 49.49 |
| 08/28/2023 | 38767 | EVERGY | EVERGY UTILITY | 26.06 |
| Total 6115251 · Utilities | | | | 167.76 |
| 6115253 · Insurance | | | | |
| 08/17/2023 | 38728 | EMC INSURANCE | COMMERICAL INSURANCE AUG 2023 | 900.00 |
| Total 6115253 · Insurance | | | | 900.00 |
| 6115254 · Printing / Publications | | | | |
| 08/23/2023 | 38757 | CANON FINANCIAL SERVICES | PRINTER CONTRACT | 31.58 |
| Total 6115254 · Printing / Publications | | | | 31.58 |
| 6115311 · Gaoline / Fuel / Lubricants | | | | |
| 08/08/2023 | 38713 | SOUTHWIND OIL CORPORATION | 160 Gallons of Diesel 7/31/2023 | 536.32 |
| Total 6115311 · Gaoline / Fuel / Lubricants | | | | 536.32 |
| 6115334 · Materials / Supplies Stock | | | | |
| 08/08/2023 | 38717 | Lampton Welding Supply | Welding Supplies Oxygen and Argon | 26.80 |
| Total 6115334 · Materials / Supplies Stock | | | | 26.80 |
| 6115341 · Water For Resale | | | | |
| 08/08/2023 | 38714 | RURAL WATER DIST. NO. 5 | 44,148 Gallons Water for Resale from 6/29/2023 to 7/28/2023 | 25,537.73 |
| 08/08/2023 | 38715 | RURAL WATER DIST. NO. 5 | Monthly Charge for Water for Resale from 6/29/2023 to 7/28/2023 | 196.78 |
| 08/08/2023 | 38716 | RURAL WATER DIST. NO. 5 | Customer Monthly Charge for Water for Resale from 6/29/2023 to 7/28/2023 | 67.51 |

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| Total 6115341 - Water For Resale | | | | | 25,802.02 |
| 6115400 - Computer Software | | | | | |
| | 08/11/2023 | EWD | Nexbill Pay | Check processing fees | 6.00 |
| | 08/11/2023 | EWD | Nexbill Pay | Paperless E-Bill | 2.40 |
| Total 6115400 - Computer Software | | | | | <u>8.40</u> |
| Total 611X - WATER FUND EXPENSE | | | | | 39,049.75 |
| 621X - SEWER FUND EXPENSE | | | | | |
| 6215100 - Staff Expense Sewer | | | | | |
| 6215110 - Salaries | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 1,604.00 |
| Total 6215110 - Salaries | | | | | <u>1,604.00</u> |
| 6215140 - PR Tax Expense City Share | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 122.93 |
| Total 6215140 - PR Tax Expense City Share | | | | | <u>122.93</u> |
| 6215150 - KPERS City Share | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 134.89 |
| Total 6215150 - KPERS City Share | | | | | <u>134.89</u> |
| 6215160 - Health Ins. - City Share | | | | | |
| | 08/31/2023 | EOMPRADJ | | | 546.85 |
| Total 6215160 - Health Ins. - City Share | | | | | <u>546.85</u> |
| Total 6215100 - Staff Expense Sewer | | | | | <u>2,408.67</u> |
| 6215200 - Non-Material Expenditures | | | | | |
| | 08/01/2023 | 38701 | AMERICAN MESSAGING | Emergency System Call | 17.13 |
| Total 6215200 - Non-Material Expenditures | | | | | <u>17.13</u> |
| 6215241 - Vehicle / Mobile Equip. R&M | | | | | |
| | 08/29/2023 | 38771 | EQUIPMENTSHARE | Work on Backhoe | 89.62 |
| Total 6215241 - Vehicle / Mobile Equip. R&M | | | | | <u>89.62</u> |
| 6215243 - Contractural Sewer R&M | | | | | |
| | 08/01/2023 | 38704 | MAYER SPECIALTY SERVICES | 401 N 10th 4.75 hrs of emergency service to unplug/clean out sewer line on 7/19/2023 | 2,137.50 |
| Total 6215243 - Contractural Sewer R&M | | | | | <u>2,137.50</u> |
| 6215251 - Utilities | | | | | |
| | 08/01/2023 | 38696 | EVERGY | Evergy Utility | 653.55 |
| | 08/01/2023 | 38699 | LINGO | Sewer Phone | 81.23 |
| | 08/17/2023 | 38733 | VERIZON WIRELESS | VERIZON UTILITY | 49.49 |
| | 08/23/2023 | 38751 | EVERGY | Evergy Utility SEWER EMERGENCY CALL | 135.36 |
| | 08/23/2023 | 38754 | LINGO | EVERGY UTILITY | 80.86 |
| | 08/28/2023 | 38767 | EVERGY | EVERGY UTILITY | 238.64 |
| Total 6215251 - Utilities | | | | | <u>1,239.13</u> |
| 6215253 - Insurance | | | | | |
| | 08/17/2023 | 38728 | EMC INSURANCE | COMMERICAL INSURANCE AUG 2023 | 900.00 |
| Total 6215253 - Insurance | | | | | <u>900.00</u> |
| 6215254 - Printing / Publications | | | | | |
| | 08/23/2023 | 38757 | CANON FINANCIAL SERVICES | PRINTER CONTRACT | 31.58 |
| Total 6215254 - Printing / Publications | | | | | <u>31.58</u> |
| 6215311 - Gasoline / Fuel / Lubricants | | | | | |
| | 08/08/2023 | 38713 | SOUTHWIND OIL CORPORATION | 160 Gallons of Diesel 7/31/2023 | 536.34 |
| Total 6215311 - Gasoline / Fuel / Lubricants | | | | | <u>536.34</u> |
| 6215312 - Chemicals | | | | | |
| | 08/17/2023 | 38729 | SHILOH INDUSTRIES | 3X5 GALLONS ORANGE FLOAT | 814.60 |

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| | 08/22/2023 | 38740 | MID-AMERICAN RESEARCH CHEMICALS | Purple Power Lift Station Cleaner | 2,944.74 |
| Total 6215312 - Chemicals | | | | | <u>3,759.34</u> |
| Total 621X - SEWER FUND EXPENSE | | | | | 11,119.31 |
| 622X - SEWER RESERVE | | | | | |
| 6225232 - Contract Principal | | | | | |
| | 08/16/2023 | 38726 | KANSAS HEALTH AND ENVIRON. | C20 1737-01 PROJECT NUMBER | 34,403.62 |
| Total 6225232 - Contract Principal | | | | | <u>34,403.62</u> |
| 6225233 - Interest & Fiscal Charges | | | | | |
| | 08/16/2023 | 38726 | KANSAS HEALTH AND ENVIRON. | INTREST ON C20 1737-01 | 4,576.39 |
| | 08/16/2023 | 38726 | KANSAS HEALTH AND ENVIRON. | SERVICE FEE ON C20 1737-01 | 504.01 |
| Total 6225233 - Interest & Fiscal Charges | | | | | <u>5,080.40</u> |
| Total 622X - SEWER RESERVE | | | | | 39,484.02 |
| 630X - TRASH FUND EXPENSE | | | | | |
| 6305225 - Cleaning / Disposal Service | | | | | |
| | 08/08/2023 | 38718 | WASTE CONNECTIONS INC | Trash pickup for July 2023 | 7,585.45 |
| Total 6305225 - Cleaning / Disposal Service | | | | | <u>7,585.45</u> |
| 6305254 - Printing / Publications | | | | | |
| | 08/23/2023 | 38757 | CANON FINANCIAL SERVICES | PRINTER CONTRACT | 31.58 |
| Total 6305254 - Printing / Publications | | | | | <u>31.58</u> |
| Total 630X - TRASH FUND EXPENSE | | | | | 7,617.03 |
| 800X - ARPA Funds EXPense | | | | | |
| | 08/31/2023 | 38773 | Schulte Supply | 70 Solid Meter Lids | 1,807.34 |
| | 08/31/2023 | 38773 | Schulte Supply | 4 1" Meters | 264.00 |
| | 08/31/2023 | 38773 | Schulte Supply | 20' Antenna Assembly | 60.00 |
| Total 800X - ARPA Funds EXPense | | | | | <u>2,131.34</u> |
| Total DESIGNATED FUND EXPENDITURES | | | | | <u>144,803.53</u> |
| Total Expenditures | | | | | <u>204,091.51</u> |
| Payroll Expenditures | | | | | <u>47,662.70</u> |
| Total Expenditures Less Payroll | | | | | <u>156,428.81</u> |

T C PYLE

Business Card

July 08, 2023 - August 07, 2023

Cardholder Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 660441
DALLAS, TX 75266-0441

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$2,440.09
Minimum Payment Due \$25.00
Payment Due Date 09/03/23
Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:
 \$0.00 for balance less than \$100.01
 \$29.00 for balance less than \$1,000.01
 \$39.00 for balance less than \$5,000.01
 \$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$41.25
 Payments and Other Credits -\$41.80
 Balance Transfer Activity \$0.00
 Cash Advance Activity \$0.00
 Purchases and Other Charges \$2,440.64
Fees Charged \$0.00
Finance Charge \$0.00
 New Balance Total \$2,440.09
 Credit Limit \$6,000
 Credit Available \$3,559.91
 Statement Closing Date 08/07/23
 Days in Billing Cycle 31

Transactions

| Posting Date | Transaction Date | Description | Reference Number | Amount |
|---|------------------|---------------------------------|-------------------------|-----------------|
| Payments and Other Credits | | | | |
| 07/24 | 07/24 | PAYMENT - THANK YOU | 2051530000000560321440 | - 41.25 |
| 07/26 | 07/26 | RBT CASEYS #3331 EasySavings NY | 05587453207000000116808 | - 0.18 |
| 08/02 | 08/02 | RBT CASEYS #3331 EasySavings NY | 05587453214000000269830 | - 0.37 |
| TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD | | | | -\$41.80 |
| Purchases and Other Charges | | | | |
| 07/10 | 07/08 | WPSG, INC. 6108578070 PA | 85456673189900014895369 | 1,271.50 |
| 07/20 | 07/19 | WWW.IAFC.ORG MCLEAN VA | 82711163200000010498055 | 240.00 |
| 07/24 | 07/22 | CASEYS #3331 EL DORADO KS | 05436843204300269901322 | 18.26 |
| 07/31 | 07/29 | CASEYS #3331 EL DORADO KS | 05436843211300276595126 | 36.53 |

Tools + PPE Equipment membership Food Food

Account Number: [REDACTED]
 July 08, 2023 - August 07, 2023

New Balance Total \$2,440.09
Minimum Payment Due \$25.00
Payment Due Date 09/03/23

Enter payment amount

\$

For change of address/phone number, see reverse side.



BUSINESS CARD
 PO BOX 15796
 WILMINGTON, DE 19886-5796



T C PYLE
 THE CITY OF TOWANDA
 PO BOX 160
 TOWANDA, KS 67144-0160

**N0008558

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 or make your payment online at
 www.bankofamerica.com

T C PYLE

July 08, 2023 - August 07, 2023

Page 3 of 4

Transactions

| Posting Date | Transaction Date | Description | Reference Number | Amount |
|--|------------------|--------------------------------------|-------------------------|-------------------|
| 08/01 | 07/31 | AMZN Mktp US*TH6UX6TQ1 8662161072 WA | 55432863212208963917352 | 16.37 |
| 08/03 | 08/02 | WPSG, INC. 6108578070 PA | 85456673214900017346104 | 804.42 |
| 08/07 | 08/06 | SQ *GAMBINO'S PIZZA TO 8774174551 KS | 55432863218200975695419 | 53.56 |
| TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD | | | | \$2,440.64 |

*Miscellaneous
Repairs
PPE + Fish
Food + Fuel
TOOLS*

Finance Charge Calculation

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

| | Annual Percentage Rate | Balance Subject to Interest Rate | Finance Charges by Transaction Type |
|-----------|------------------------|----------------------------------|-------------------------------------|
| PURCHASES | 16.99% | \$0.00 | \$0.00 |
| CASH | 29.49% V | \$0.00 | \$0.00 |

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.



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See your security level at a glance

Our security meter lets you visualize your account security and moves up as you take additional steps to help protect your account.

Visit the Security Center in Business Advantage 360, our online and mobile banking platform, to see your security level today. To learn more, scan this code or visit bofa.com/SecurityCenter.



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SSM-06-22-0009.C | 4762393

ANDY NEWBREY


Business Card

July 08, 2023 - August 07, 2023

Cardholder Statement

Account Information:
 www.bankofamerica.com

Mail Billing Inquiries to:
 BANK OF AMERICA
 PO BOX 660441
 DALLAS, TX 75266-0441

Mail Payments to:
 BUSINESS CARD
 PO BOX 15796
 WILMINGTON, DE 19886-5796

Customer Service:
 1.800.673.1044, 24 Hours

Outside the U.S.:
 1.509.353.6656, 24 Hours

For Lost or Stolen Card:
 1.800.673.1044, 24 Hours

Business Offers:
 www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$786.16
 Minimum Payment Due **\$25.00**
 Payment Due Date **09/03/23**

Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:
 \$0.00 for balance less than \$100.01
 \$29.00 for balance less than \$1,000.01
 \$39.00 for balance less than \$5,000.01
 \$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$3,055.80
 Payments and Other Credits -\$3,055.80
 Balance Transfer Activity \$0.00
 Cash Advance Activity \$0.00
 Purchases and Other Charges \$786.16
Fees Charged \$0.00
Finance Charge \$0.00
 New Balance Total \$786.16

Credit Limit \$7,500
 Credit Available \$6,713.84
 Statement Closing Date 08/07/23
 Days in Billing Cycle 31

Transactions

| Posting Date | Transaction Date | Description | Reference Number | Amount |
|---|------------------|--------------------------------------|-------------------------|--------------------|
| Payments and Other Credits | | | | |
| 07/24 | 07/24 | PAYMENT - THANK YOU | 2051530000000560321440 | - 3,055.80 |
| TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD | | | | -\$3,055.80 |
| Purchases and Other Charges | | | | |
| 07/10 | 07/07 | AMZN MKTP US*D39ZH55F3 8007728574 WA | 55310203189083386112302 | 53.73 |
| 07/11 | 07/10 | SQ *GAMBINO'S PIZZA TO 8774174551 KS | 55432863192202583589364 | 49.37 |
| 07/13 | 07/12 | SQ *GAMBINO'S PIZZA TO 8774174551 KS | 55432863194203246336613 | 53.52 |
| 07/20 | 07/20 | INTUIT *QuickBooks 8004468848 CA | 55432863201205594458544 | 254.40 |
| 07/21 | 07/19 | FEDEX781301131260 9013973889 TN | 05410193201741011312602 | 158.10 |
| 07/24 | 07/21 | BOMGAARS 133 7122265000 KS | 55488723202258000114563 | 77.30 |

Pauls ink 53.73 -
Food meeting 49.37 -
Food meeting 53.52 -
QB program 254.40 -
Asbestos sample 158.10 -
office supplies 77.30 -



Account Number: 
 July 08, 2023 - August 07, 2023

New Balance Total \$786.16
 Minimum Payment Due **\$25.00**
 Payment Due Date **09/03/23**

Enter payment amount

\$

For change of address/phone number, see reverse side.



BUSINESS CARD
 PO BOX 15796
 WILMINGTON, DE 19886-5796



ANDY NEWBREY
 THE CITY OF TOWANDA
 PO BOX 160
 TOWANDA, KS 67144-0160

**N0000880

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BUSINESS CARD,
 or make your payment online at
 www.bankofamerica.com



ANDY NEWBREY

July 08, 2023 - August 07, 2023

Page 3 of 4

Transactions

| Posting Date | Transaction Date | Description | Reference Number | Amount |
|--|------------------|----------------------------------|-------------------------|-----------------|
| 07/26 | 07/25 | WIX.COM 1067317005 4154494724 CA | 82305093207000004991580 | 68.55 |
| 07/31 | 07/30 | OFFICE DEPOT #2190 WITCHITA KS | 02305373212500278070448 | 71.19 |
| TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD | | | | \$786.16 |

Website
Paper

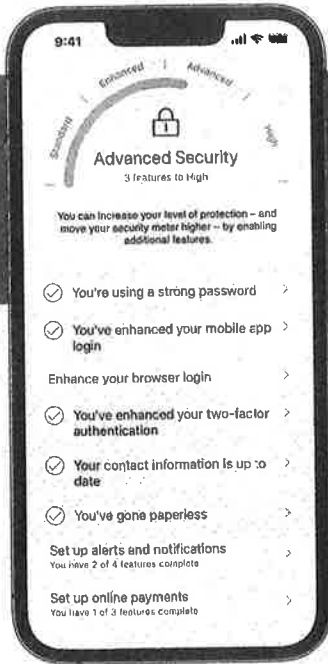
Finance Charge Calculation

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

| | Annual Percentage Rate | Balance Subject to Interest Rate | Finance Charges by Transaction Type |
|-----------|------------------------|----------------------------------|-------------------------------------|
| PURCHASES | 16.99% | \$0.00 | \$0.00 |
| CASH | 29.49% V | \$0.00 | \$0.00 |

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

BANK OF AMERICA BUSINESS ADVANTAGE



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Our security meter lets you visualize your account security and moves up as you take additional steps to help protect your account.

Visit the Security Center in Business Advantage 360, our online and mobile banking platform, to see your security level today. To learn more, scan this code or visit bofa.com/SecurityCenter.



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SSM-06-22-0009.C | 4762393

CITY OF TOWANDA

APPROPRIATION ORDINANCE NO. 08-2023

For period August 1st, 2023 through, August 31st, 2023

Be it ordained by the Governing Body of the City of Towanda that the above-dated ordinance is and shall be passed and all claims honored and paid by the City Clerk.

| | | |
|--------------------------|--|---------------------|
| <u>Section 1.</u> | Claims paid prior to approval of the City Council, authorized by Ordinance No. 279. | \$156,428.81 |
| <u>Section 2.</u> | Payroll | \$47,662.70 |
| | Total this Ordinance: | \$204,091.51 |

Paul Erickson
Treasurer

Jennifer Shaults
Mayor

Sheriff's
Report
To be Sent
When Received

Department Reports 9.13.2023



TOWANDA DEPARTMENTAL REPORT- Planning/Zoning Adm. Lisa Long

August 2023 Activity **September 6, 2023** Report

What we have been doing:

- Coordinating inspections for projects
 - Numerous projects
 - Animal Control Records and Renewal/Licensing Shelter
 - Issuing Building Permits, Contractor Licensing
 - Assisting Residents/Contractors daily with Building Code questions
 - Filing and cleaning out old paperwork and files
 - Working always to make PZ Department more efficient and functional
- Providing Excellent Public Service
 - Cemetery Lot Sales, Paperwork and Questions
 - Following/Coordinating Inspections
 - Code Enforcement/Court Cases

What we plan to do:

- Continue Serving Towanda Citizens
 - Continue Contractor Licensing and Permit Issuing
 - Code Enforcement processing cases
 - Continue with duties as listed above
 - Secretary duties for the Planning Board
 - Preparing Information for PZ Hearings
- Continue to improve the efficiency of PZ Department
 - Cemetery Paperwork
 - Continue work to update Comprehensive Plan
 - Misc. other work as needed

Permits:

- 217 S 5th Roofing
 - 910 North Plumbing
 - 406 N 11th Roofing
 - 1310 Rainbow Roofing
 - 699 Mills Plumbing
 - 767 Bever Plumbing
 - 516 North Street Sign
 - 910 North Electrical
 - 519 N 9th Electrical
- 312 Mechanic Electrical
 - 1213 Willow Brook Bsmt. Remodel
 - 307 N 8th Mechanical
 - 312 Mechanic Room Addn.
 - 412 N. 8th Plumbing
 - 435 N 9th Roofing
 - ROW Fiber Optics Add
 - 1213 Willow Brook Electrical

Statistics and Lists:

Inspections Completed

- 1110 Rainbow Electrical Final
 - 1110 Rainbow Beams
 - 904 Main Progress
 - 516 North Progress
 - 519 N 9th Electrical
 - 1218 Electric 2nd Insp
 - 904 Main Roof Drain
 - 910 North Walk thru Consult
 - 904 Main Sewer Tap
 - 406 N 11th Roof
 - 904 Main Roof Drain Lines
 - 904 Main Sewer
 - 628 Main Sewer Tap
 - 767 Mills Waterline
- 516 North Const Incl Rm
 - 904 Main Sewer tap
 - 217 S 5th Roof
 - 1269 Clay Hill Final Solar
 - 904 Main Const Progress
 - 412 N 8th Consult
 - 303 N 3rd Review of Sketch
 - 312 Mechanic Consult site Elect
 - 312 Mechanic Elect Inspection
 - 412 N 8th Review of project
 - 412 N 8th Site Visit
 - 1213 Willow brook viewed Const
 - 307 N 8th HVAC viewed const
 - 1201 Main Gas test
- 628 Main Final Inspection
 - 630 Main Final Inspection
 - 219 Main Consult Elect
 - 1213 Willow Brook Elect
 - 1213 Willow brook Framing
 - 303 N 3rd Review re Const
 - 910 North Electrical
 - 303 N. 3rd Site Visit
 - 1201 Main Project Progress
 - 904 Main Framing



TOWANDA DEPARTMENTAL REPORT- Planning/Zoning Adm. Lisa Long

August 2023 Activity **September 6, 2023** Report

New Contractors Licensed & Certificate Issued:

Very Affordable Plumbing Benton KS
Rhoden Roofing Wichita KS
Trimark Inc Signs Wichita KS
Wheatley Electric Newton KS
DNA Electric Bel Aire KS
Free State Electric El Dorado KS
EZ Electric Haysville KS
Schneider Construction Kechi KS
ICT Plus/Fencing Wichita KS
Smith's Construction Services Wichita KS
Statewide Roofing Inc Wichita KS

Occupancy Certificates Issued: New property for Tax Rolls

New Residence 628 Main Market Valuation: 179,900
New Residence 630 Main Market Valuation: 179,900

Business Permit for Door-to-Door Sales: None

Citations finished in Court: S. 5th St Completed cleanup. Case Dismissed
N. 4th St. Fined \$500.00

NTA Citations Issued/: N. 8th St. Tenant Violation of minimum housing code
N. 8th St Owner Violation of minimum housing code
S. 5th St. Tall grass & Junk
N. 3rd St. Demolition Debris

PZ Board Meeting/BZA August : No Meeting

Fire Dept Report

August 2023

Membership: 17+1

YTD (as of 8/31/23) Calls: 199
Response Man Hours: 991 Training Hours: 954 Activity/Work Hours: 3057
Total Volunteer Hours 5002 YTD Staffed Station hours: 3077

Training:

- New FF Orientation Aug 4
- New FF Orientation, Wildfire, Pump Operation Aug 5
- Chain saw Aug 6
- Medical Aug 8
- Benton Elementary Pre-Plan Aug 9
- Hose Handling/Pump Operation/Master Streams Aug 12
- Circle High School Pre-Plan Aug 15
- Towanda Elementary Pre-Plan Aug 22
- Live Fire Behavior Aug 26
- Officer Aug 29

Equipment:

- Engine 1: This truck still has electrical gremlins. During training on 8/12/23, the truck was unmanned and pumping water when the truck suddenly increased engine speed and raised the pump pressure to well over 200 psi putting FF's in danger. The governor is supposed to maintain the set pressure and did so through the training session, until that (random) time. Continued training with all but the pump operator who had to be stationed at the truck. Air conditioning (and heating) has also been an on-going intermittent issue. Attempted to repair on 8/30 without success.
- Engine 3: **This truck has questionable reliability. It should be replaced.**
- Pumper 4: Front tires ordered 8/11/23. Check engine light came on 8/26. Power loss due to low fuel pressure. Fuel pump purchased and installed. Not fixed. Towed to IH dealer 9/6/23. Fuel system repaired, but problems with brakes were discovered. Truck returned to station. Parts ordered.
- Pumper 5: Received grant to get new pump assembly, but the pump will likely go to Pumper 6 since we cannibalized P6 pump to get P5 pump back in service). Several of our wildland equipment pumps (and engines) are near (or over) 30 years old. Needs tires- Tires are out of date. At this time it appears our best option is to buy 10 new wheels and tires to replace the current tires. Estimate is \$6500. Replacing the 6 tires in kind is proving to be a challenge as the tires are not available.
- Pumper 6 tank installation. Requested quotes for getting the truck back together and in service: \$64,000. (~~seeking private funds~~-failed)
- Pickups: PU8 & PU9:
- Tanker 12: victim of hit and run in July, fuel theft in June. Still seeking locking fuel cap.
- KSFM Grant. Bunker gear arrived 8/9/23. Submitted another grant.
- Formed committee to determine specifications for new fire engines. Per the committee:
 - Engine 3 should be replaced first with a newer (used) Pumper/Tanker. (on hold)
 - The next vehicle acquired should be a Command/Utility truck.
 - Specifications should be ready to replace Engine 1, knowing that a new fire engine is likely 24-36 months away once ordered.

Fire Dept Report

August 2023

Building:

Due to lack of space and dilapidation, the emergency responders serving the Towanda and Fairview communities need a new facility in order to better serve.

Please see attached proposed facility plan.

Anticipated potential roadblock (contract with Township) was forwarded to counsel on Aug. 10. The contract with Fairview is an example of a contract that does not claim ownership of property of a service provider.

As has been stated, the contract with Towanda Twp. is a potential roadblock to any improvement of the fire department. The percentages were intended in case of a split within the first 10 years. Those percentages were calculated from estimates of previous contributions of the 2 parties (ignoring the Fairview Twp contributions) up to the time of the initial contract signed in approximately 1994. The percentages do not reflect the interests of all parties involved--only the City and Towanda Twp. It ignores contributions of:

Fairview Twp

Butler County (communications--radios, pagers, etc.)

Donated equipment: (Federal surplus property, other fire departments)

Monetary Donations to the fire department

Furnished Equipment (BuCo Emergency Medical Service supplies, other)

Equipment purchased with grant monies (through the efforts of volunteer firefighters)

Volunteer Firefighter labor (build & maintain trucks and building, training, community support, write grants, submit reports, respond to calls, raise funds, etc., etc.)

Volunteer Firefighter loan of tools

Other things:

- It seems odd that the "officers and agents of the Township" would request service and not its citizens or occupants.
- We have not had a Director of Public Safety since 1999.

August Calls: Number of calls 38 (5-yr avg. for Aug. calls: 24. Avg. Aug. calls since 1985-17.8)

4 – Fire calls: 1 structure, 1 grass, 2 structure fire alarms

22 – Medical

5 – Hazardous Condition (electric lines, gas leak, etc.)

5 – Vehicle accidents

2 – Public assists

Response Man Hours: 149

Training Hours: 166

Activity/Work Hours: 372

Total Volunteer Hours 687 for August

Fire Dept Report

August 2023

Other:

- Chief Pyle and Captain Storm attended the Task Force Chiefs meeting on Aug. 3 in Leon.
- Captain Storm is working to obtain a donation to buy firefighting equipment.
- FRA meeting Tuesday, August 29
- Chief Pyle attended the Task Force Chiefs meeting on Sep. 7 in Latham.

For Your Consideration

- Review the draft Automatic Aid Agreement with Andover Fire Department. This is an entirely new agreement.

Heads Up

- MOU with BuCo EMS is being renewed. Awaiting EMS who has the lead on this.
- Mutual Aid agreement for fire departments will soon be renewed.
- New Automatic Aid Agreement with North Task Force volunteer Fire Depts. may be in the works.

Upcoming:

- Fire Hydrant Flow Testing still ongoing
- Football Standbys
- Task Force Chiefs meeting on Sep 7 in Latham
- Fire Safety curriculum development for new students at new (to Towanda) school.
- Potential grant writer to visit station Sep. 12.
- Towanda Fire Dept. mountain oyster feed September 16
- Fire Training Tuesday, Sep 19
- BCESA meeting Sep. 21 in Augusta
- FRA meeting Tuesday, Sep. 26
- Task Force Chiefs meeting on Oct 5
- Homecoming week (games, bonfire, parade, lot's of people) Oct 9-13.
- Fire Prevention Week Oct 9-13.
- School program Oct 10.
- Wildfire conference in Wichita Oct. 10

Have you ever wondered? What do volunteer firefighters do?

Give their precious time to: Fight fire, Train, Help grandpa back to his wheelchair, Provide medical treatment, train, direct traffic, clear roadways of debris, hold peoples' hands on some of the worse days of their lives, train, watch and report storms, keep people out of danger, enter burning buildings to save lives, clean up hazardous materials, train, maintain fire apparatus, build fire apparatus, clean & repair tools, Save property from burning buildings, cut mangled cars off of crash victims, winterize apparatus (to sit outside), give up time with their families, serve their communities, raise money for things they need to serve & support their communities, etc., etc.

Fire Dept Report

August 2023

Activities: A glimpse of daily Fire Dept. activities. Signifies weekend or holiday
 Included are Firefighter man hours for each day. Please consider the immense value of these volunteers to the community. (Not included are hours spent planning/buying for the Pool party, Calf fry, etc.) What other group of volunteers in our community works so hard?

| Date | Day | Activity |
|--------|---|--|
| Aug 1 | Tue | Reports Tool Maint Total man hours: 10 |
| Aug 2 | Wed | Medical call 6:30 AM in Twp Meeting with City Admin Facility meeting with draftsman Medical in City 8:30 PM Total man hours: 20 |
| Aug 3 | Thu | Meeting with CHS to plan 8/22 event Work: wash gear from previous night's call Task Force Chiefs meeting in Leon Work on reports. July reports submitted to KSFM. Monthly Council report submitted. Total man hours: 8.5 |
| Aug 4 | Fri | Work in station. Medical call in City 1:30 PM Fire call in City 5 PM Total man hours: 9 |
| Aug 5 | Sat | Training Work: Empty trash, Reports Total man hours: 14.5 |
| Aug 6 | Sun | Storms Power outage for city at Midnight Call for Electrical hazard and fire in City at Midnight. Blocked road due to tree leaning into power lines using Fire Dept resources as Maintenance was busy. Medical call in Twp at 12:45 AM. Call for Electrical hazard in City at 1 AM Damage assessment 2 AM Everyy Arrives 8 AM pick up cones and store back on trucks Reset OverHead door mechanism (power outage) Cut and removed tree to limb pile. Rescue call on KTA at 2 PM Total man hours: 45.5 |
| Aug 7 | Mon | Work on Reports Total man hours: 6.5 |
| Aug 8 | Tue | Medical training (Grand Rounds) call review and EMT training Medical call at 11:30 AM in City Reports, Auxiliary meeting Motor Vehicle Accident in Twp at 9:30 PM Medical call in City at 11:30 PM Total man hours: 26 |
| Aug 9 | Wed | Water delivery: Received grant of one pallet of water from Anheuser Busch Meeting with Asst Superintendent Janzen Fueled trucks Benton Elementary School tour Council meeting Total man hours: 42.5 |
| Aug 10 | Thu | Bunker gear from KSFM grant arrived. Materials for shelf widening Total man hours: 5.5 |
| Aug 11 | Fri | Enlarge helmet shelves Check in gear and mark and assign Total man hours: 8 |

Fire Dept Report

August 2023

| | | |
|--------|-----|--|
| Aug 12 | Sat | Training, Work Pine Ridge back to school event: Firefighters participated with Engine 1 Medical Call in City at 9:30 PM Total man hours: 34 |
| Aug 13 | Sun | Medical Call in City at 9:30 PM Total man hours: 3 |
| Aug 14 | Mon | Work: Wash bunker gear, empty trash, restripe floor (E1 bay), gear "locker" shelves Total man hours: 24.5 |
| Aug 15 | Tue | Work: Wash bunker gear, PT, preplans Training at CHS with Benton Fire and El Dorado Fire Total man hours: 66 |
| Aug 16 | Wed | Medical Call in City at 8 AM Work: Assemble gear, clean truck windows, invoices. Received 423s equipment. Washing uniform. Medical Calls in City at 3 PM and 5 PM Total man hours: 17.25 |
| Aug 17 | Thu | Medical Call in City at 2:30 AM Rescue Call on KTA at 5:30 AM Medical Call in Twp at 8 AM (SZ) and 9:30 AM Fire hydrant testing Total man hours: 31.5 |
| Aug 18 | Fri | Medical Call in Twp at 10:30 AM Fire hydrant testing Total man hours: 5 |
| Aug 19 | Sat | Training in AM Poker Run (bikers) Pool Party set up, Pool Party and tear down (109 degrees) Medical call in City 9 PM Total man hours: 53 |
| Aug 20 | Sun | Truck Check/Wash Water Rescue Training too tired, too hot 105 degrees Vehicle Accident on KTA at 3:30 PM. Treat/retrieve 2 human patients and 2 horses Total man hours: 13.5 |
| Aug 21 | Mon | Vehicle Accident on K254 at 7:30 AM (SZ) Work, train Total man hours: 8 |
| Aug 22 | Tue | Wash trucks Power Outage/Trees on Fire/Electrical line broken in City 11:30 AM PR/ Fundraiser at Circle High School Training with Benton Fire Total man hours: 40 |
| Aug 23 | Wed | Hydrant Flow tests, reports Total man hours: 17 |
| Aug 24 | Thu | Motor Vehicle Accident 11:30 AM on KTA Structure Fire in El Dorado a 5:30 PM Total man hours: 23.5 |
| Aug 25 | Fri | Gas leak in the Twp 6:30 PM (104 degrees) Total man hours: 27 |
| Aug 26 | Sat | Truck Checks Live Fire Behavior training Drivability issue with Pumper 4 Medical Call in Twp at noon |

Fire Dept Report

August 2023

| | | | |
|--------|-----|--|-----------------------|
| | | Medical Call in City at 2:30 PM | Total man hours: 27 |
| Aug 27 | Sun | Work, Training | Total man hours: 3 |
| Aug 28 | Mon | Work: Gear hanger name tags, breathing air cascade system, truck repair, t-shirts Grass fire in Twp at 5 PM, Pumper 4 limped along, Auxiliary meeting | Total man hours: 27 |
| Aug 29 | Tue | Medical call in City 3:30 AM Work: look for mechanic to repair Pumper 4, wash trucks, inventory PPE, reports Medical calls in City 5 PM & 7 PM FRA & FFA meetings, Officer training | Total man hours: 40.5 |
| Aug 30 | Wed | Work: still looking for mechanic to repair Pumper 4 wash truck, fill cascade to troubleshoot, ordered supplies E1 HVAC control head replaced, reports, files, clean | Total man hours: 23 |
| Aug 31 | Thu | Finally! A mechanic. Bad fuel pump. Located one in Wichita. Mechanic to return on Friday to install. High Life Fire Alarm at High School 11:30 AM Hazardous Materials call at 5:30 PM in Twp | Total man hours: 17.5 |
| Sep 1 | Fri | Mechanic returned on Friday to install. Issue was not resolved. Another part. Still not resolved. Ordered O-rings. | Total man hours: 12 |
| Sep 2 | Sat | | Total man hours: 2 |
| Sep 3 | Sun | Grass Fire in Twp 7:30 PM | Total man hours: 3 |
| Sep 4 | Mon | Grass Fire in Twp 10 AM Football standby at Circle High School Medical in Fairview Twp at Midnight | Total man hours: 10 |
| Sep 5 | Tue | House Fire at 6 AM in Twp Mechanic returned to install O-rings. Per his suggestion, arranged to have the truck towed to the IH dealer for repairs. Due to high fire danger, restricted Outdoor burning in our 54 square mile district. Medical call in Twp at 8 PM Fire Call in City at midnight (11:50 PM), brush pile | Total man hours: 42 |
| Sep 6 | Wed | Tow company arrived to take P4 to IH dealer Fueled Tanker 12 Submitted KSFM grant application for bunker gear Report work | Total man hours: 12.5 |
| Sep 7 | Thu | Fire Hydrant testing Task Force Chiefs meeting in Latham Picked up P4 from shop, and refit. Will send back to shop when more parts arrive. | |
| Sep 8 | Fri | Chief Pyle's 30 year swear-in anniversary. | |

Fire Dept Report

August 2023

2023 Fire Dept Calls by Month

| What the Calls Are | | | | | | | | | | | | | | |
|-----------------------|-------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|-----|-----|-----|-------------|------------|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Totals | % |
| Grass Fire | 2 | 1 | 4 | 3 | 1 | 1 | 8 | 1 | | | | | 21 | 11% |
| Vehicle Fire | 2 | 1 | | 1 | 2 | 1 | 1 | | | | | | 8 | 4% |
| Structure Fire | 5 | 4 | 1 | 4 | 2 | 8 | 2 | 2 | | | | | 28 | 14% |
| HazMat | 1 | 1 | | 1 | 2 | | 1 | 2 | | | | | 8 | 4% |
| Carbon Monoxide | | | 1 | | | | | | | | | | 1 | 1% |
| Other Fire | 1 | 1 | 1 | 6 | 6 | 4 | 4 | | | | | | 18 | 9% |
| Vehicle Accident | | 1 | 2 | 1 | 1 | 1 | | 5 | | | | | 11 | 6% |
| Medical | 7 | 8 | 8 | 11 | 13 | 6 | 16 | 22 | | | | | 91 | 46% |
| Rescue | | | | | | 1 | | | | | | | 1 | 1% |
| Public Assist | 2 | 2 | | 1 | 3 | 2 | | 2 | | | | | 12 | 6% |
| Storm Watch | | | | | | | | | | | | | | 0% |
| Other | | | | | | | | | | | | | | 0% |
| Total | 19 | 20 | 16 | 28 | 26 | 24 | 28 | 38 | | | | | 199 | |
| Where the Calls Are | | | | | | | | | | | | | | |
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Totals | % |
| Towanda Twp | 3 | 4 | 4 | 5 | 8 | 5 | 8 | 12 | | | | | 49 | 25% |
| Fairview Twp | 3 | | 2 | 5 | 1 | 0 | 2 | | | | | | 13 | 7% |
| City | 9 | 12 | 7 | 14 | 14 | 13 | 11 | 21 | | | | | 101 | 51% |
| KTA | 1 | | 2 | | 1 | 0 | 4 | 4 | | | | | 12 | 6% |
| Mutual Aid Given | 3 | 4 | 1 | 3 | 2 | 6 | 3 | 1 | | | | | 24 | 12% |
| Total | 19 | 20 | 16 | 28 | 26 | 24 | 28 | 38 | | | | | 199 | |
| Mutual Aid Rec'd | 4 | 1 | 2 | 2 | 1 | 1 | 0 | 0 | | | | | 11 | 6% |
| 48% Fire | | | | | | | | | | | | | | |
| YTD Percentage | | | | | | | | | | | | | | |
| | Fire | | | | | | | | | | | | 38% | |
| | | | | | | | | | | | | | 46% | 17% |
| YTD % per Area | | | | | | | | | | | | | | |
| | Fire | | | | | | | | | | | | 45% | 24% |
| | | | | | | | | | | | | | 31% | 8% |
| | | | | | | | | | | | | | 23% | 14% |
| | | | | | | | | | | | | | 17% | 50% |
| | | | | | | | | | | | | | 100% | 0% |
| | | | | | | | | | | | | | 100% | 0% |

City of Towanda Maintenance Department
Council Report- 8/1/23-8/31/23

August 2023 Report: Man hours: Work Orders completed: 17

Water Distribution:

Read Water Meters

Turn off 30 services.

Daily water samples completed.

State Samples completed

Reset meter pits at new builds on main st to match grade.

Met with Tony about meters and received meter pit lids.

Spoke with KDHE to get an extension on our quarterly test due to ElDorado doing its yearly burnout.

Streets:

Installed new stop sign at Timer Point entrance.

Painted all crosswalks

Laid asphalt at water main cutout on main.

Asphalted 8th&Clay Hill, 4th& Mechanic, 3rd&Bigelow, 6th& Pool Rd, and 9th& Highland

Cut new sections of road to be fixed

Tore out large section of 4th&Bigelow

Worked on more clean up at 5th& Pool Rd

Facilities:

Cleaned all outdoor ac units ,(Community building, Senior Center, City Hall, Library)

Changed all filters on indoor ac/furnace units, (Community building, Senior Center, City Hall, Library)

Replaced the blower motor on one ac unit in the Library

Drained and blew out all of the water lines at the pool and all the service lines to the ball fields and concession stand.

Pool is completely closed.

Equipment:

Clean and greased equipment

Replaced drive belt on Ferris mower

Serviced all trash pumps

Fabricated a trailer for water pumps and welder/generator

Old
Business
9.13.2023



Andy Newbrey <administrator@cityoftowanda.com>

Fwd: Backflow Pricing & Availability

1 message

Sam French <super@cityoftowanda.com>

Tue, Sep 5, 2023 at 3:44 PM

To: Andy Newbrey <administrator@cityoftowanda.com>

----- Forwarded message -----

From: [REDACTED]
Date: Tue, Sep 5, 2023 at 2:21 PM
Subject: Backflow Pricing & Availability
To: <super@cityoftowanda.com>

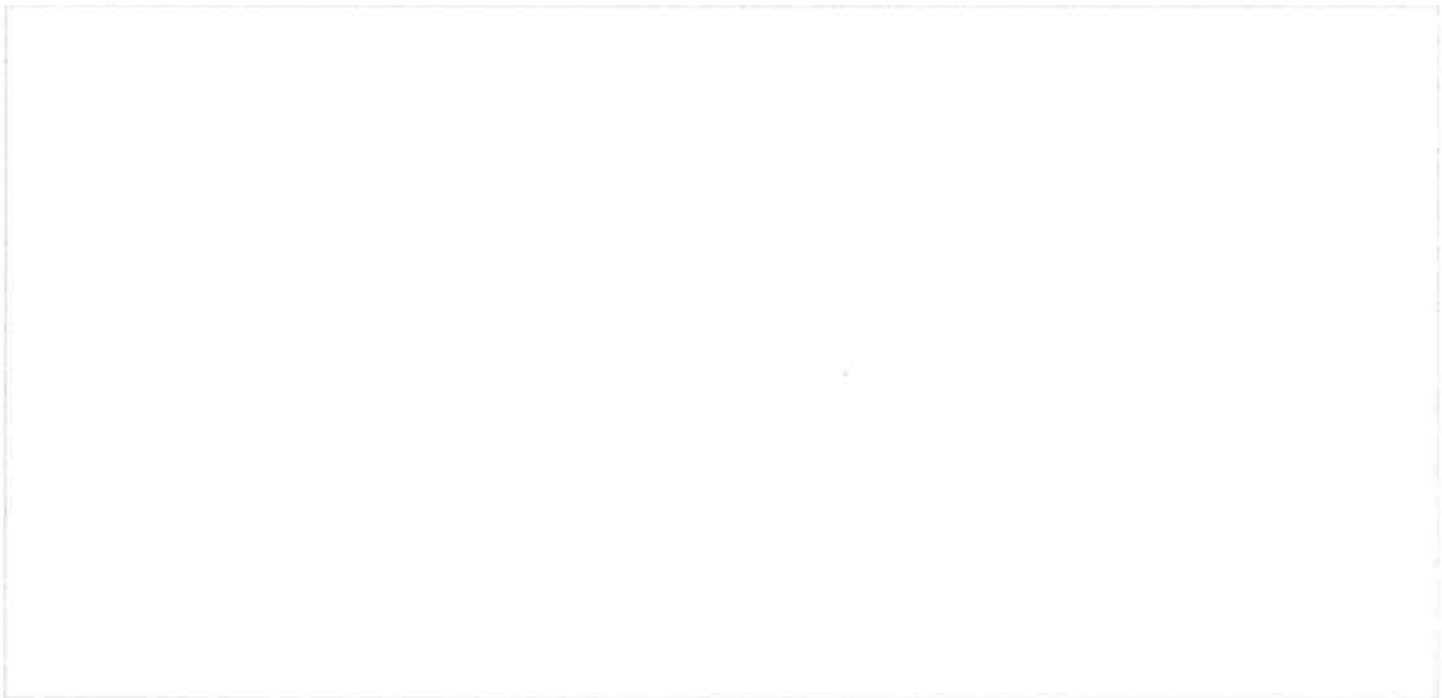
Sam,

I have attached the spec sheets for two different backflow preventers. Both are great quality. We have multiple customers who have used the Watts and currently have an 8" in stock. Zurn is going to be cheaper and lead times are about the same. We could have either one in time to deliver with the meter. Just let me know what direction you want to go.

Zurn 350-AST

\$4250.00

Lead Time: 5-7 Days



Watts 757-NRS-6

\$6472.21

Lead Time: 7-10 Days



Model 350AST Double Check Valve Assembly

Application

Designed for installation on potable water lines to protect against both backsiphonage and backpressure of polluted water into the potable water supply. The Model 350AST shall provide protection where a potential health hazard does not exist. Ideal for use where Lead-Free* valves are required.

Standard Compliance (Horizontal and Vertical)

- ASSE® Listed 1015
- AWWA Compliant C510 (with gates only), and C550
- UL® Classified
- C-UL® Classified
- FM® Approved
- CSA® Certified B64.5
- cUPC® Listed
- Approved by the Foundation for Cross Connection Control and Hydraulic Research at the University of Southern California
- Meets the requirements of NSF/ANSI/CAN 61*

*(0.25% MAX. WEIGHTED AVERAGE LEAD CONTENT)

Materials

| | |
|-----------------------|---------------------------------------|
| Main valve body | 304L Stainless steel |
| Access covers | 304L Stainless steel |
| Internals | Stainless steel, 300 Series NORYL™ |
| Fasteners and springs | Stainless Steel, 300 Series |
| Seal ring | EPDM (FDA approved) |
| O-ring | Buna Nitrile (FDA approved) |

Features

- Sizes: 2 1/2", 3", 4", 6", 8", 10"
 Maximum working water pressure 175 PSI
 Maximum working water temperature 140°F
 Hydrostatic test pressure 350 PSI
 End connections
 (Grooved for steel pipe) AWWA C606
 (Flanged) ANSI B16.42 Class 150



LEAD FREE



(SHOWN WITH OPTIONAL OSY GATE VALVES)

Options (Suffixes can be combined)

- with flanged end NRS gate valves (standard)
- FSC - with epoxy coated wye type strainer (flanged only)
- G - with grooved end NRS gate valves
- GF - with grooved inlet gate connection and flanged outlet gate connection
- FG - with flanged inlet gate connection and grooved outlet gate connection
- OSY - flanged end OS&Y gate valves
- OSYG - with grooved end OS&Y gate valves
- PI - with Post Indicator Gate Valves
- BG - with grooved end butterfly valves with integral supervisory switches
- BF - with flanged end butterfly valves with integral supervisory switches
- OSY - flanged end OS&Y gate valves

*New Connected Products. Search [ZCSM-PF on Zurn.com](https://www.zurn.com) for details.

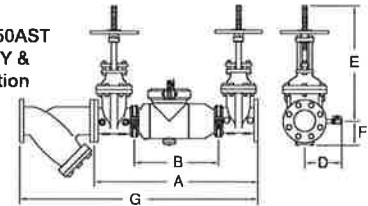
Accessories

- Connected Pressure Monitor (Model ZCSM-PF)*
- Connected Flow Meter Option (Model ZCSM-BTM must be ordered with Model ZCSM-PF)*
- Repair kit (rubber only)
- Thermal expansion tank (Model XT)
- OS & Y Gate valve tamper switch (OSY-40)

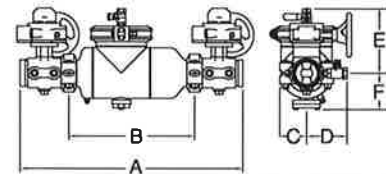
Dimensions & Weights (do not include pkg.)

| MODEL 350AST SIZE | WEIGHT | | | | | | | | | | | | | | |
|-------------------------|------------------|-----|----------------------------|-----|--------------------------|-----|----------------------------|-----|--------------------------------|-----|--------------------------------------|-----|--------------------------------------|-----|-----|
| | WITHOUT GATES | | WITH NRS GATES (GXF) | | WITH OS&Y GATES (GXF) | | WITH NRS GATES (GXG) | | WITH OS&Y GATES (GXG) | | WITH BUTTERFLY VALVES (GXG) | | WITH BUTTERFLY VALVES (GXF) | | |
| | in. | mm | lbs. | kg | lbs. | kg | lbs. | kg | lbs. | kg | lbs. | kg | lbs. | kg | |
| 2 1/2 | 65 | 33 | 15 | 94 | 43 | 112 | 51 | 86 | 39 | 104 | 47 | 79 | 36 | 89 | 40 |
| 3 | 80 | 34 | 15.4 | 112 | 51 | 130 | 60 | 102 | 46 | 120 | 54 | 83 | 38 | 96 | 44 |
| 4 | 100 | 35 | 15.8 | 168 | 76 | 204 | 93 | 142 | 64 | 184 | 83 | 87 | 39 | 109 | 50 |
| 6 | 150 | 63 | 29 | 280 | 127 | 338 | 153 | 250 | 114 | 308 | 140 | 150 | 68 | 180 | 82 |
| 8 | 200 | 177 | 80 | 585 | 256 | 647 | 293 | 525 | 238 | 593 | 269 | 347 | 112 | 393 | 178 |
| 10 | 250 | 177 | 80 | 769 | 349 | 865 | 392 | 717 | 325 | 807 | 366 | 443 | 200 | 501 | 227 |

MODEL 350AST
with OSY &
FSC option



MODEL
350AST with
BG option



| MODEL 350AST SIZE | DIMENSION (approximate) | | | | | | | | | | | | | | | | | | | | | | |
|-------------------------|-------------------------|--------|---------------------|--------|--------------------------|--------|-----|-------|-----|-------|---------------|--------|----------------|--------|---------------------|--------|-------------------------------|--------|-----|-------|-----|--------|------|
| | A | | A WITH BUTTERFLY | | B LESS GATE VALVES | | C | | D | | E NRS GATE | | E OS&Y OPEN | | E OS&Y CLOSED | | E WITH BUTTERFLY VALVES | | F | | G | | |
| | in. | mm | in. | mm | in. | mm | in. | mm | in. | mm | in. | mm | in. | mm | in. | mm | in. | mm | in. | mm | in. | mm | |
| 2 1/2 | 65 | 31 7/8 | 810 | 28 3/4 | 730 | 16 5/8 | 422 | 4 1/2 | 114 | 7 1/4 | 184 | 11 1/2 | 292 | 17 3/4 | 451 | 15 3/8 | 391 | 8 1/4 | 210 | 5 | 127 | 42 | 1067 |
| 3 | 80 | 32 7/8 | 835 | 29 3/8 | 746 | 16 5/8 | 422 | 4 1/2 | 114 | 7 1/4 | 184 | 12 3/4 | 324 | 20 1/4 | 514 | 17 | 432 | 8 1/4 | 210 | 5 | 127 | 43 1/2 | 1105 |
| 4 | 100 | 34 7/8 | 886 | 30 1/4 | 768 | 16 5/8 | 422 | 4 1/2 | 114 | 8 | 203 | 14 1/2 | 368 | 22 1/2 | 572 | 18 1/4 | 464 | 9 | 229 | 5 | 127 | 50 | 1270 |
| 6 | 150 | 43 1/2 | 1105 | 36 1/2 | 927 | 22 1/4 | 565 | 5 1/2 | 140 | 10 | 254 | 18 | 457 | 30 1/2 | 775 | 24 1/4 | 616 | 10 1/4 | 260 | 6 | 152 | 61 5/8 | 1565 |
| 8 | 200 | 52 3/4 | 1340 | 45 3/4 | 1162 | 29 1/2 | 749 | 9 1/4 | 235 | 11 | 279 | 21 1/8 | 537 | 37 | 940 | 28 1/2 | 724 | 18 1/2 | 470 | 8 3/8 | 213 | 77 1/8 | 1959 |
| 10 | 250 | 55 3/4 | 1416 | 49 3/4 | 1264 | 29 1/2 | 749 | 9 1/4 | 235 | 12 | 305 | 24 3/4 | 629 | 45 5/8 | 1159 | 34 3/4 | 883 | 18 1/2 | 470 | 8 3/8 | 213 | 85 3/8 | 2169 |



2901 N. Mead
 Wichita, KS 67219
 p: (316) 263-3100
 f: (316) 263-3071
 www.pearsonconstructionllc.com

| | |
|--|------------------------------|
| To: City Of Towanda | Contact: Andy Newbrey |
| Address: 110 N. 3rd Street Towanda, KS 67144 | Phone: |
| Project Name: Street Improvements - City of Towanda (8/24/23) | Bid Number: 2308-021 |
| Project Location: | Bid Date: |

| Item # | Item Description | Estimated Quantity | Unit | Unit Price | Total Price |
|---|--|--------------------|------|------------|--------------------|
| Highland | | | | | |
| 20 | 4" Mill and Overlay (Highland- 11th to 10th, 10th to 9th, 9th to 8th) | 1,910.00 | SY | \$28.00 | \$53,480.00 |
| 21 | Mobilization | 1.00 | LS | \$1,800.00 | \$1,800.00 |
| 22 | Traffic Control | 1.00 | LS | \$1,500.00 | \$1,500.00 |
| Total Price for above Highland Items: | | | | | \$56,780.00 |
| Main Street | | | | | |
| 10 | Full Depth Removal/Replacement w/Base (Center Lanes @ 3rd Street - 254 LF) | 530.00 | SY | \$86.00 | \$45,580.00 |
| 11 | Mobilization | 1.00 | LS | \$1,800.00 | \$1,800.00 |
| 12 | Traffic Control | 1.00 | LS | \$1,500.00 | \$1,500.00 |
| Total Price for above Main Street Items: | | | | | \$48,880.00 |

Notes:

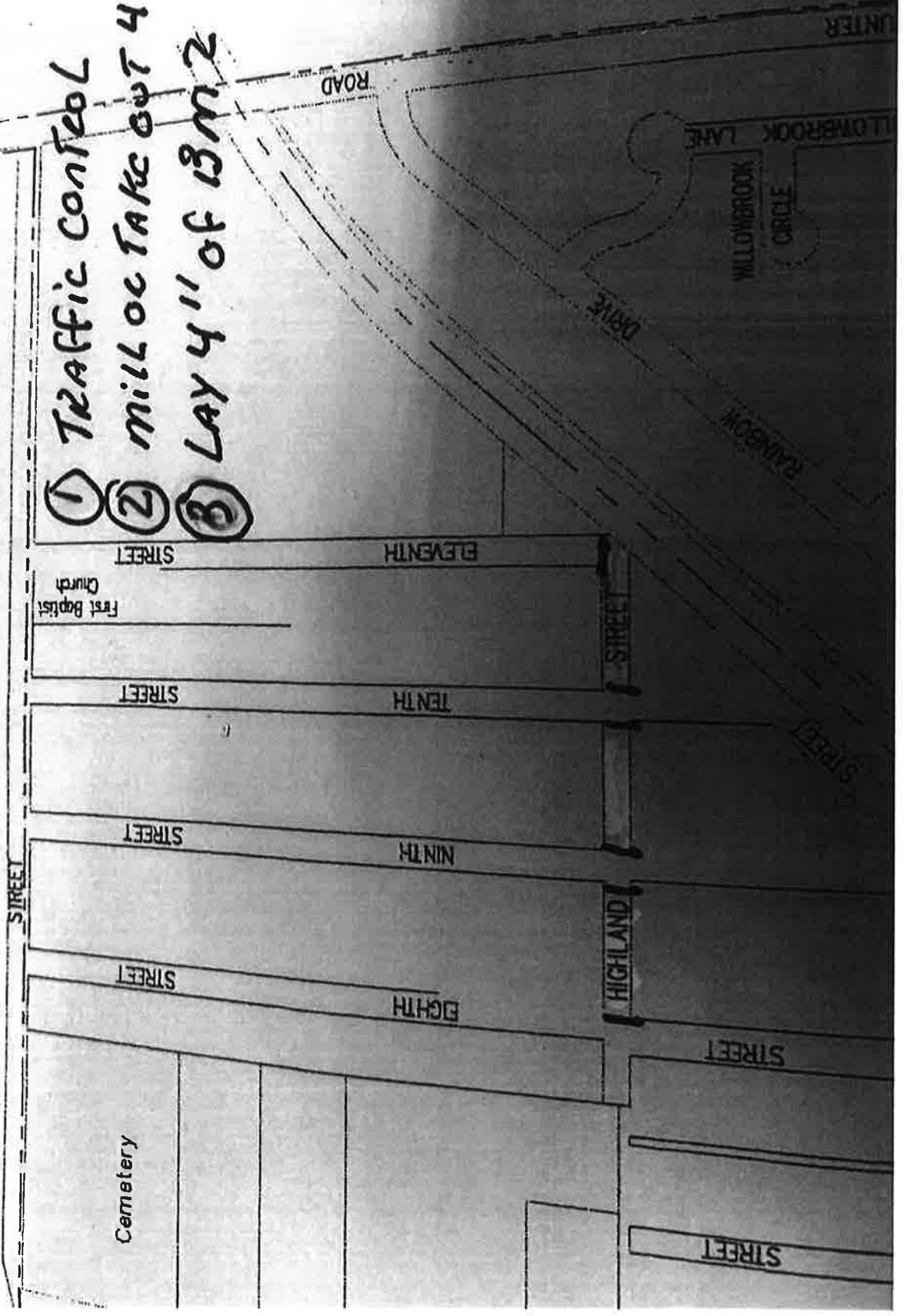
- The above price does not include Performance and Payment Bonds. Add 1.00 % if required.
- Sales tax excluded
- Staking and Layout excluded. Existing grade of street will be maintained.
- Erosion control excluded
- Soils testing excluded
- Seeding Excluded
- Barricades / traffic control included to the extent of protecting our work area(s)
- The above price is good for 30 days.
- A 1 year warranty is part of this proposal
- Terms are NET 30 days. No retainage.
- Liquidated damages are not part of this proposal
- AC oil is included in this proposal at a price of \$ 700/Ton. As the oil market is extremely volatile, Pearson reserves the right to adjust as the oil price goes up or down.
- Main Street includes 530 sy of complete pavement and base removal and replaced with 10" of rock base and 7" of asphalt pavement. This option was developed from sketches provided by Rick Kearney
- Highland includes a 4" mill and overlay of Highland Street from 11th Street to 8th Street, skipping over the intersections at 9th and 10th streets. This option was developed from a map provided by Rick Kearney.
- Pavement markings and striping are excluded from this proposal
- Pearson's current schedule opening would be mid June at the earliest.

Payment Terms:

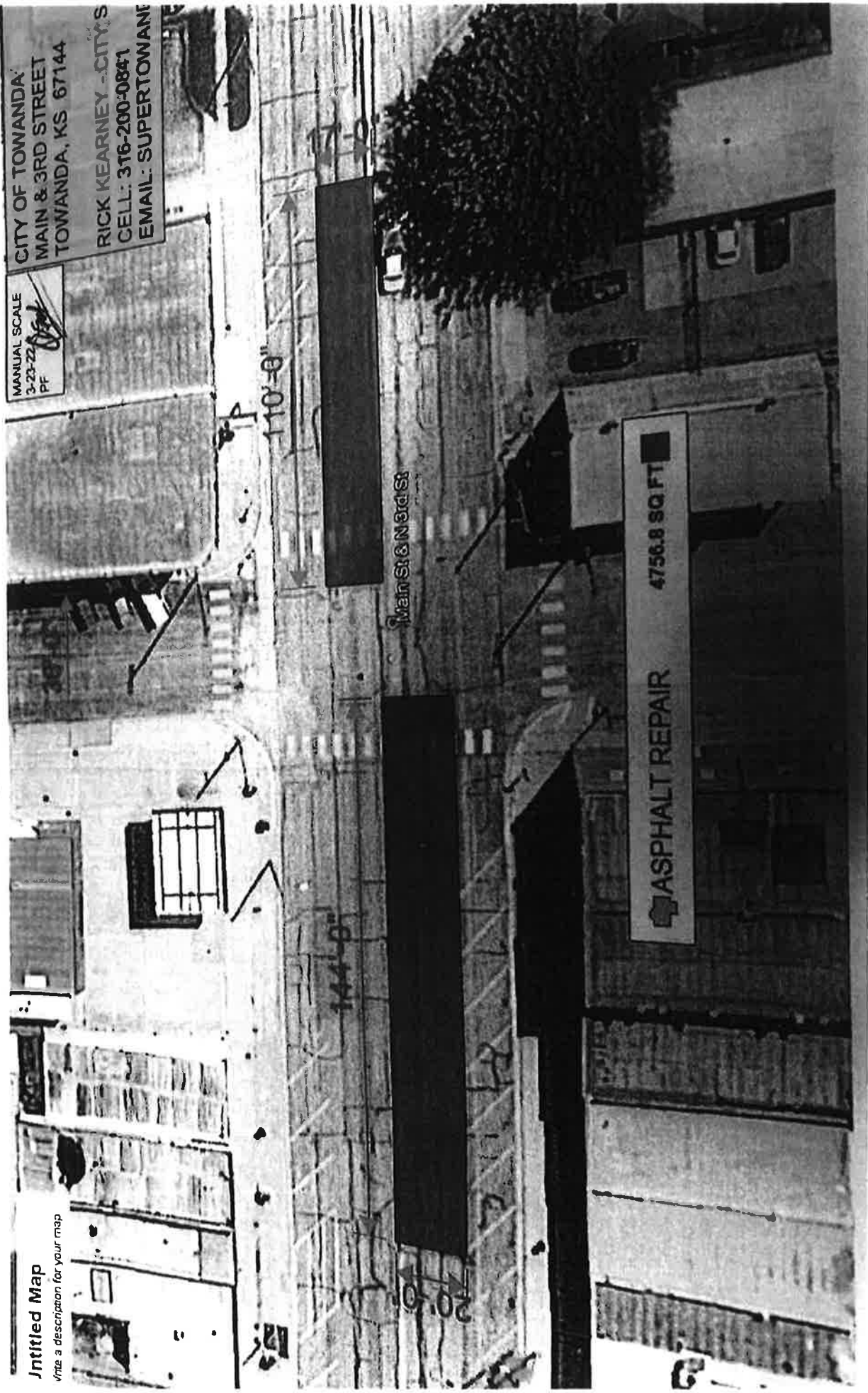
Payment: Net 30 Days

EQUIPMENT S
TING R I AND
sultant
S I I S
W I C
(8)

- ① Traffic Control
- ② Mill oc Take out 4" ^{400 Ton}
- ③ Lay 4" of BM 2 ^{400 Ton}



- ① 6.0, GRID.
- ② 10" crushed concrete.
- ③ 7" BM 2.
- ④ Traffic control.



Untitled Map

Write a description for your map

School Signs:

We have some signs that need some work. This one at 4th and Main needs a new timer and sign around the lights.

We have been looking into some options. It looks like a lot of cities are going to solar-powered lights. There is no need to run electricity and they can be put just about anywhere.



Here are a couple of options we are considering:

This style has the option of two alternating types of flash, top standard light and surrounding white lights.

Price:

Sign with both types of lights: \$3,557.00 each
Sign with just the top flashing light: \$2,799.00 each
Both include the timer.



We have also discussed putting these flashing stop signs at the 3rd and Main intersection. I see they have them on Rock Rd, just south of 254 now.

Price:

36" Sign, 24/7 Flash: \$1,906.00 each



<https://ustrafficsystems.com>

We are getting the overall cost estimate and plan for what signs we need. I'll have more information soon. Lisa has all the information from our study done, in September of 2010.

FIRST AMENDMENT TO SERVICE AGREEMENT

This First Amendment to that certain Service Agreement (the "First Amendment") is entered into and made effective as of September ____, 2023 (the "First Amendment Effective Date"), by and between **The City of Towanda, Kansas** ("City") and **Waste Connections of Kansas, Inc.** ("Waste Connections"). The City and Waste Connections shall be sometimes referred to collectively as the "Parties."

RECITALS:

WHEREAS, the City and Waste Connections entered into that certain Service Agreement for Residential Services dated September 1, 2013 (the "Agreement") which is still in full force and effect; and

WHEREAS, the Parties desire to extend, amend, clarify or restate portions the Agreement as further described herein.

AGREEMENT:

NOW, THEREFORE, and in consideration of these premises and such other lawful consideration, the receipt and sufficiency of which each of the parties hereto acknowledge, the parties agree as follows:

1. Term. As of the First Amendment Effective Date, the parties agree that the first paragraph of Section 3 of the Agreement shall be replaced in its entirety with the following:

“The term of this Agreement shall be ten (10) years from the First Amendment Effective Date, now terminating on August 31, 2033. This agreement shall automatically renew for successive one (1) year terms, unless either party shall give written notice of termination by certified mail to the other party at least sixty (60) days prior to the termination of the initial term or any renewal term. Contract subject to funds being available to comply with Kansas Cash Basis Laws.”

2. Rescheduled and Early Collection. As of the First Amendment Effective Date, the following shall be added to the end of Section 1(B) of the Agreement:

“Subject to any other provisions herein, including Section 11, Waste Connections will provide collection at residential premises between 6:00 a.m. and 6:00 p.m., Monday through Friday. In the event circumstances outside the reasonable control of Waste Connections require collection outside of the foregoing timeframe, Waste Connections shall coordinate such revised collection time(s) with City. This may include, but is not limited to, extreme heat conditions in which temperatures reaching 100 degrees or higher combine with 80 percent relative humidity or higher to create dangerous working conditions. In these instances, upon approval of the City and with appropriate notice to affected customers, City may grant Waste Connections permission to begin collections as early as 5:00 a.m.”

3. Section 1(C). As of the First Amendment Effective Date, Section 1(C) of the Agreement shall be deleted in its entirety and replaced with the following:

“Waste Connections agrees to pick up miscellaneous items of a serviceable character, size and weight placed at the curb by customers. Such additional items are limited to five (5) additional bags no larger than 13-gallon kitchen bags or 39-gallon bags for leaves OR two (2) personal receptacles (no larger than 32 gallons/40 pounds) OR three (3) bundles of

limbs/twigs (no larger than 4' long and 12" in diameter). The 39-gallon bags must be able to be picked up by one person and not weigh more than 35 pounds. If any bag breaks, Waste Connections is not responsible for any resulting clean up. All waste must be bagged inside the cart. Extra items beyond these limits herein shall cost \$1.50 for each additional bag or bundle and will be prepaid to Waste Connections. Any cardboard boxes that are thrown away as trash must be bagged."

With the 95-gallon cart for recycling services no extra is outside of the recycle cart will be picked up. If customer constantly has extra material, they should get 2nd recycle cart.

4. Rates. As of the First Amendment Effective Date, the rates set forth in Section 4 of the Agreement shall be replaced with the following:

"Resident with a 95-gallon Waste Connections trash cart serviced weekly at the curb & a 95-gallon recycle cart serviced at the curb every other week - \$17.50 per month

2nd trash cart \$8.00 per month – Pending final contract

Senior Resident with a 95-gallon Waste Connections trash cart serviced weekly at the curb & a 95-gallon recycle cart serviced at the curb every other week - \$16.50 per month

2nd trash cart \$8.00 per month – Pending final contract

The rates above shall be fixed until August 31, 2025. Beginning September 1, 2025 and on every subsequent September 1, thereafter of the initial term, the rates herein shall automatically increase by four (4%) of the then-current rates."

5. No CPI Adjustment. As of the First Amendment Effective Date, Section 8 of the Agreement shall be deleted in its entirety.

6. Section 1(F). As of the First Amendment Effective Date, Section 1(F) of the Agreement shall be deleted in its entirety and replaced with the following:

"(F) Waste Connections will provide Compactor Trucks, drivers and personnel for curbside service. Waste Connections will drive around the City one time per year (to be held on a mutually agreeable day determined by both the City and Waste Connections) to pick up all City residents trash and miscellaneous item permitted. The City residents need to have all items out by 6:00 a.m. at the curb. All wood and branches must be in bundles no larger than four (4) feet and twelve (12) inches in diameter. Waste Connections reserves the right to reject trash if not in a neatly organized pile. Cost would be at no charge to the City or its residential customers within the corporate boundaries of the City."

7. City Burn Pile. As of the First Amendment Effective Date, the following shall be added as a new Section 1(H) to the Agreement:

"(H) Waste Connections shall provide one (1) 30-yard roll off container set at a burn site, as mutually determined by both Waste Connections and the City, for City residents, only. **Haul Rate - \$300 each time it is hauled**. There shall be no disposal cost at the Butler County Landfill; however, if the Butler County Landfill elects to charge Waste

Connections for this disposal, then Waste Connections shall be permitted to pass that charge on to the City. If the roll-off container contents are contaminated, then the City shall be responsible for the disposal cost.”

8. Reaffirmation. The Parties hereby reaffirm their agreement with all the terms and provisions of the Agreement as amended by this First Amendment.

9. Entire Agreement. The Agreement and this First Amendment represents the entire agreement among the Parties with respect to the matters that are the subject hereof

10. Counterparts; Facsimile Signatures. This First Amendment may be executed in counterparts, each of which shall be deemed an original, but all of which shall collectively constitute one and the same instrument representing this First Amendment between the parties hereto, and it shall not be necessary for the proof of this First Amendment that any party produce or account for more than one such counterpart. Facsimile signatures shall be given the same force and effect as original signatures and shall be treated for all purposes and intents as original signatures.

IN WITNESS WHEREOF, the undersigned have executed this First Amendment as of the First Amendment Effective Date.

CITY OF TOWANDA, KANSAS

By: _____
Name: _____
Title: _____
Date: _____

WASTE CONNECTIONS OF KANSAS, INC.

By: _____
Name: _____
Title: _____
Date: _____



| | Current Contract | 10-Year | \$ Change |
|----------------|------------------|----------------|---------------|
| 1 Trash Cart | \$9.11 | \$10.50 | \$1.39 |
| 1 Recycle Cart | \$4.27 | \$7.00 | \$2.73 |
| Total | \$13.38 | \$17.50 | \$4.12 |
| 2nd Trash Cart | \$9.11 | \$8.00 | -\$1.11 |
| Senior Trash | | | |
| 1 Trash Cart | \$8.30 | \$9.50 | \$1.20 |
| 1 Recycle Cart | \$4.27 | \$7.00 | \$2.73 |
| | \$12.57 | \$16.50 | \$3.93 |
| 2nd Trash Cart | \$8.30 | \$8.00 | -\$0.30 |

| Our Current Contract | | | | | | | |
|--|--------------|----------------|------------------|---------------|----------|------------------------------|-----------------------------|
| Our Number of Residential Trash Clients: | Latest Count | Our City Price | Our Current Cost | Our \$ Margin | % Margin | Potential Monthly Net Income | Potential Annual Net Income |
| Regular Residential | 505 | \$16.75 | \$13.38 | \$3.37 | 25% | \$1,701.85 | \$20,422.20 |
| Senior Residential | 63 | \$14.75 | \$12.57 | \$2.18 | 17% | \$137.34 | \$1,648.08 |
| Total Customers Right Now | 568 | | | | | \$1,839.19 | \$22,070.28 |

| Contract With Recycle (10-year) at Same \$ Margin As Current | | | | | | | |
|--|------------|----------------|----------------|------------|-----|------------------------------|-----------------------------|
| Our Number of Residential Trash Clients: | 530 | Our City Price | Potential Cost | Our Margin | | Potential Monthly Net Income | Potential Annual Net Income |
| Regular Residential | 505 | \$20.87 | \$17.50 | \$3.37 | 19% | \$1,701.85 | \$20,422.20 |
| Senior Residential | 63 | \$18.68 | \$16.50 | \$2.18 | 13% | \$137.34 | \$1,648.08 |
| 4-Year Ave. # of Customers | 586 | | | | | \$1,839.19 | \$22,070.28 |

| Contract With Recycle (10-year) at Same % Margin as Current | | | | | | | |
|---|------------|----------------|----------------|------------|-----|------------------------------|-----------------------------|
| Our Number of Residential Trash Clients: | 530 | Our City Price | Potential Cost | Our Margin | | Potential Monthly Net Income | Potential Annual Net Income |
| Regular Residential | 505 | \$21.91 | \$17.50 | \$4.41 | 25% | \$2,225.89 | \$26,710.65 |
| Senior Residential | 63 | \$19.36 | \$16.50 | \$2.86 | 17% | \$180.28 | \$2,163.35 |
| 4-Year Ave. # of Customers | 586 | | | | | \$2,406.17 | \$28,874.00 |

On average we've transferred \$23,500 to General Fund each year for the last 3 years.



The City of Towanda, KS

110 S. 3rd, Towanda, KS 67144 . 316.536.2243 . www.cityoftowanda.com

September XX, 2023

[Mail Merge Addresses Here]

Lead and Copper Survey

The City of Towanda is seeking residents' assistance in meeting recent U.S. Environmental Protection Agency (EPA) regulations requiring all public water supply systems to develop a Lead Service Line Inventory (LSLI) of water system-owned and resident-owned service lines.

The City **must** submit this inventory to the Kansas Department of Health and Environment (KDHE) by October 16, 2024. (November?)

While these contaminants are not in the source water, they can enter tap water through the corrosion of service line piping and older household plumbing materials. The City is required under drinking water regulations to send surveys to all customers; the survey is included on pages 3 and 4, and you can either mail it to the City of Towanda, PO Box 160, Towanda, KS 67144, drop it off at City Hall, 110 S. 3rd, Towanda, KS, or you can fill it out online at www.cityoftowanda.com.

Additional information on the Lead and Copper Rule and identifying lead pipes and plumbing can be found on:

- the KDHE website: www.kdhe.ks.gov/547 or at the EPA Website:
- www.epa.gov/dwreginfo/lead-and-copper-rule . The following graphic provides more information on the lines at your residence or business.

New
Business
9.13.2023



Fenix Comfort Proposal

Print Form



Name: _____

Start Date: _____

Company: Towanda City Library

Approx. Completion: 2 Days

Address: 620 Highland St

Phone: 316-536-2464

Phone: administrator@cityoftowanda.com

City: Towanda State: KS ZipCode: 67144

Job Address: SAME

New System Components

| Type | Size | Proposal Includes |
|---|------------------------|---|
| <input checked="" type="checkbox"/> Air Conditioner | Lennox ML14XC1 15 seer | (2) 3 Ton |
| <input checked="" type="checkbox"/> Gas Furnace | Lennox 80% ML180E | (2) 70 Mbtu |
| <input checked="" type="checkbox"/> Cooling Coil | Lennox Upflow | (2) CX35-36A |
| <input type="checkbox"/> Heat Pump | | |
| <input type="checkbox"/> Air Handler | | |
| <input type="checkbox"/> Thermostat | Reuse Existing | |
| <input type="checkbox"/> Package Unit | | |
| <input type="checkbox"/> Unit Heater | | |
| | | <input checked="" type="checkbox"/> Concrete pad x 2 |
| | | <input checked="" type="checkbox"/> Electrical disconnect |
| | | <input checked="" type="checkbox"/> PVC drain x 2 |
| | | <input checked="" type="checkbox"/> Permits |
| | | <input type="checkbox"/> New flue |
| | | <input checked="" type="checkbox"/> Dispose old equip |
| | | <input checked="" type="checkbox"/> Drop cloths |
| | | <input checked="" type="checkbox"/> Copper lineset x 2 |
| | | <input checked="" type="checkbox"/> Gas piping |
| | | <input type="checkbox"/> Condensate pump |
| | | <input type="checkbox"/> Furnace circuit |
| | | <input type="checkbox"/> Chimney liner |
| | | <input checked="" type="checkbox"/> Recover freon |
| | | <input checked="" type="checkbox"/> Clean up |

Air distribution & Ductwork

| | | | |
|---|---|--|--|
| <input checked="" type="checkbox"/> Reconnect existing ductwork | <input type="checkbox"/> New Supply plenum | Add new supplies ducts | |
| <input type="checkbox"/> New return air drop | <input type="checkbox"/> Modify supply plenum | Add new return ducts | |
| <input type="checkbox"/> Modify return drop | Replace supply grilles | Special instructions: | |
| <input checked="" type="checkbox"/> Filter rack with (4) Merv 8 filters | Replace return grilles | | |
| <input type="checkbox"/> Cut In combustion grilles -hi & low | <input type="checkbox"/> Combustion air to attic - hi & low | Price includes all labor and material. | |

Healthy Climate Solutions - Indoor Air Quality

| | | | | | |
|---|--|-------------------------------------|--|---------------------------------------|--|
| <input type="checkbox"/> Media Filter | | <input type="checkbox"/> Humidifier | | <input type="checkbox"/> Zoning | |
| <input type="checkbox"/> Lennox PureAir | | <input type="checkbox"/> ERV | | <input type="checkbox"/> Dehumidifier | |
| <input type="checkbox"/> HEPA Filter | | <input type="checkbox"/> UV Light | | | |

Customer Quality Assurance

| | | | |
|--|----------|---|--|
| Manufacturer Warranties (provided if checked below): | | Quality Assurance Warranties (provided by FENIX If checked below): | |
| <input checked="" type="checkbox"/> Warranty on Air conditioner Compressor | 5 years | <input checked="" type="checkbox"/> ONE YEAR LABOR Warranty | |
| <input checked="" type="checkbox"/> Warranty on Furnace Heat Exchanger | 20 years | <input checked="" type="checkbox"/> NO LEMON Guarantee | |
| <input checked="" type="checkbox"/> Warranty on Air conditioner PARTS | 5 years | <input checked="" type="checkbox"/> 24/7 EMERGENCY Service availability | |
| <input checked="" type="checkbox"/> Warranty on Furnace PARTS | 5 years | <input checked="" type="checkbox"/> Planned Service Maintenance available | |
| <input type="checkbox"/> OPTIONAL - Lennox CompleteCare Extended Warranty | | | |

Investment & Terms

| | | | |
|---|-----------------------|--|--------------------|
| <input type="checkbox"/> Check (Payable to "Fenix Company, Inc.") | Special Terms: | Investment | \$11,458.00 |
| <input type="checkbox"/> CASH | | Sales tax | Tax Exempt |
| Credit Card: | | Subtotal | \$11,458.00 |
| Card Number: | | Less Discount | |
| Expiration Date (MM/YY): | | Down payment | |
| Cardholder Name: | | Balance due upon completion | \$11,458.00 |
| Amount Charged: | | (All prices include applicable sales tax unless otherwise noted) | |
| Approval #: | | | |

I/we have the authority to order work as outlined above. It is agreed that the seller will retain title or ownership to any equipment or material that may be furnished until final payment is made and if settlement is not made as agreed, the seller shall have the right to remove same and the seller will be held harmless for any damages resulting from the removal thereof. Fenix Company, Inc. shall have the authority to charge and assess collection costs and expenses, including reasonable attorney's fees, and penalties and interest for late payment or nonpayment thereof. Any balances over 30 days past due may be submitted without further notice for immediate collection. **TERMS: NET DUE upon Completion subject to terms above.**

Proposed By: Luke Parthemer

Accepted By: _____

Proposal Date: Wednesday, September 6, 2023 Prices Valid Thru: Friday, October 27, 2023

Buyer's Right to cancel: you, the BUYER, may cancel this transaction without penalty at any time prior to midnight of the third business day after the date of this transaction



Trane Equipment 80% Furnace Options

3 TON – System Replacement Proposal
 2015 N. Andover Rd., Andover, Ks. 67002
 316-733-7913

| | | | | |
|------------------|----------------------------------|---------------------------------------|--------|------------|
| Submitted To: | City of Towanda – Public Library | HVAC System Replacement (East System) | Date: | 06-22-2023 |
| Address: | 620 Highland St. | | Phone: | 536-2243 |
| City, State, Zip | Towanda, Ks. 67144 | | Email: | |

Equipment Package

| | Best | Better | Good |
|-------------------------------------|--|---|---|
| Furnace / Air Handler (AFUE): | S8X2B080U4PSAA (80%) <i>2 stage Variable Speed Blower</i> | S8X1B080U4PSAA (80%) <i>1 Stage Constant Torque Blower</i> | S8B1B080U4PSAA (80%) <i>1 Stage Constant Torque Blower</i> |
| Air Conditioner / Heat Pump (SEER): | XR16 4TTR6036 <i>(16 SEER) 2 stage AC</i> | XR15 4TTR5036 <i>(15 SEER) 1 stage AC</i> | XR14 4TTR3036 <i>(13 SEER) 1 stage AC</i> |
| Evaporator Coil: | Matching | Matching | Matching |
| Refrigerant Tubing or Flush Kit: | Flush and drier | Flush and drier | Flush and drier |
| Gas, Flue, Electrical Connections: | Included | Included | Included |
| Warranty Information | | | |
| 1 year Labor & Workmanship Warranty | Included | Included | Included |
| 10 year Compressor Warranty | YES | YES | YES |
| Lifetime Compressor Warranty | - | - | - |
| 10 year Evaporator Coil Warranty | YES | YES | YES |
| 20 year Heat Exchanger Warranty | - | YES | YES |
| Lifetime Heat Exchanger Warranty | YES | NO | NO |
| One year maintenance plan | Included | Included | Not Included |
| PACKAGE TOTAL: (tax incl.): | \$10,529.00 | \$8180.00 | \$7240.00 |

Optional Items

| | Best | Better | Good |
|---------------------------------------|----------|----------|----------|
| Honeywell By Pass Humidifier | \$425 | \$425 | \$425 |
| Return Base with Air Filter (16x25x1) | Included | Included | Included |
| Standard Programmable Thermostat | - | Included | Included |
| EcoBee Lite Wi-Fi Prog Thermostat | - | \$210 | \$210 |
| Trane XL824 Thermostat | Included | \$476 | \$476 |
| Fused Disconnect Box | Included | Included | Included |

Work Details: Remove and haul away the old equipment. Install a new Trane gas furnace and air conditioner per specification selected above. Price includes all labor, materials and permits. Complete installation with details as follows: New supply plenum transitions, new furnace base with air filter housing and filter, new programmable thermostat, new fused disconnect and whip, gas/electric/drain connections, flush copper line-sets, vacuum and pressure test line-sets, new AC pads, relocate AC units for meter clearances and complete start up to the manufacturer's specifications.

| | | | |
|---------------------------------------|---------------------------|---------------------------|---------------------------|
| OPTIONS TOTAL: (tax incl.) | \$10,529.00 | \$8180.00 | \$7240.00 |
| Discounts / Rebates: | Less 10% for multi system | Less 10% for multi system | Less 10% for multi system |
| TOTAL SYSTEM COST: (tax incl.) | \$9233.10 | \$7362.00 | \$6516.00 |

Terms: Total due upon completion to installer

Acceptance of Proposal

| | |
|-------------------------------|----------------------------------|
| Customer Signature: X_____ | Date Accepted: ____/____/____ |
|-------------------------------|----------------------------------|

| | | |
|--|--|----------------|
| Hanna Representative: Jason M. Menges | Hanna Representative Signature X_____ | Date: _____ |
|--|--|----------------|

Other
Business
9.13.2023

Towanda Fire Rescue

Presenting



*Rocky Mountain
Oysters
or Chicken Strips*

Comes with side and drink

September 16TH 2023

5:00 pm-8:00 pm

Or until gone

**\$20 Suggested
Donation**

Silent Auctions

**@ Wilbur Wiens
Community Building
Towanda, KS**

**New Station/Equipment
Fundraising Event**