

July 4<sup>th</sup>,  
1915

# TOWANDA HAS FIREWORKS AND CONCERT TONIGHT

Towanda celebrated today, having a real old-fashioned fourth, with a fat man's race, potato races, greased pole baby contest and all that thing that go to make up a good time. Tonight, they will put on two hours' of fireworks, with an electrical display throughout the little city, and last but not least, a band concert, and that is saying something as Towanda band is good, very good in fact. A number will drive out this evening to see the fireworks and other attractions.



**City Of Towanda, KS**  
*Lovin' the Small Town Life!*

Regular Council Meeting July 10<sup>th</sup>, 2024  
7 pm at Wilbur Wiens Community Building  
110 S. 3<sup>rd</sup>, Towanda, KS

# The City of Towanda

## City Council Regular Meeting Agenda

Wednesday, July 10<sup>th</sup>, 2024, 7:00 PM, City Hall – 110 S 3<sup>rd</sup> St., Towanda, KS

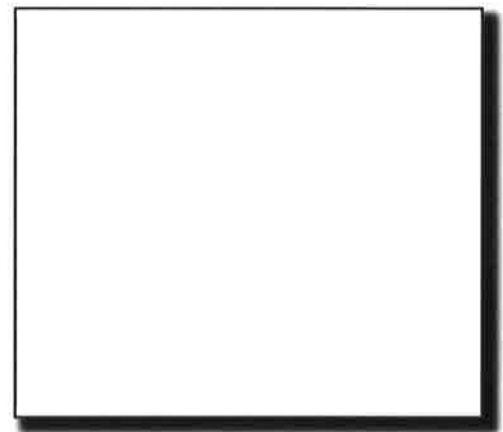
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### 1. CALL TO ORDER

### 2. ROLL CALL

### 3. CONSENT AGENDA – *Consent agenda items will be acted on by one motion unless a majority of the City Council votes to remove an item for discussion and separate action.*

- **Minutes of June 12<sup>th</sup>, 2024, Regular City Council Meeting**
- **TREASURER’S INFORMATION REPORTS**
  - i. Statement of Activities
  - ii. Fund Balance Report
  - iii. Budget Execution Report
  - iv. Water Loss Report
- **Claims**
  - i. Claims Report
    - 1. Appropriations Ordinance 06-2024
- **STAFF/DEPARTMENT INFORMATION REPORTS**
  - i. Sheriff Office Report
  - ii. Court Clerk’s Report
  - iii. Planning and Zoning
  - iv. Towanda Fire Rescue
  - v. Towanda Maintenance Department



**Council Packet**

### 4. PRESENTATIONS AND GUEST SPEAKERS

- Christina Henson, Loyd Group, LCC,
  - i. 2023 Audit Report

### 5. OLD BUSINESS

- Water Meter Replacement Fund Ordinance and Fee Resolution
- Clay Hill Rd Repair Plan
- New Program Proposal for Code Compliance and Enforcement
- 2025 Budget and Revenue Neutral Rate Discussion

### 6. NEW BUSINESS

- Resolution to Update Building Permit Fees
- New Housing Addition South of Towanda Annexation Discussion

### 7. PUBLIC COMMENT TIME

### 8. OTHER NEW BUSINESS

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### 9. EXECUTIVE SESSION

- None Scheduled

**CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND  
PUBLIC PARTICIPATION POLICY**

**10. ADJOURN**

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**INTRODUCTION**

Under the Kansas Open Meetings Act (KOMA), the public has the right to observe the meetings of the Towanda City Council unless the City Council has recessed into a lawfully conducted executive session. The KOMA does not require the opportunity for public comment – that opportunity is provided at the discretion of the City Council, except as required by State law or City ordinance in certain specific circumstances. This policy outlines the various circumstances under which the City Council meets and elaborates on the City Council’s Rules of Procedure by addressing the rules regarding the time, place, and manner of public participation in the City Council meetings from the standpoint of the participating member of the public. This policy is intended to strike a lawful balance between First Amendment protections and the substantial public interests of (1) assuring that meetings of the City Council can occur in an efficient, orderly, and safe manner and (2) promoting productive public discourse regarding the governance and administration of the City while maintaining decorum in an environment free from interference, distraction, or intimidation, whether real or perceived, by any person present in the meeting room toward the Council or members of the public.

**SUBMISSION OF WRITTEN INFORMATION**

Written information may be submitted to the City Clerk before noon on the Thursday prior to a City Council meeting for distribution to Council and key staff members or may be presented during the meeting upon recognition by the Mayor as a speaker in the manner described below. Ten (10) copies should be provided to ensure that all applicable parties are able to receive and review the information provided.

**FORMS OF COMMUNICATION OR EXPRESSION NOT ALLOWED IN THE MEETING ROOM**

To assure fulfillment of the substantial public interests outlined above, no member of the public attending the City Commission meeting shall in the meeting room engage in the following forms of communication or expression found by the City Council to be in conflict with the substantial public interests outlined above and, therefore, not allowed in the meeting room (the “disallowed conduct”):

**Before, during, or after the meeting:**

(1) Possessing, placing, or displaying a sign, placard, flag, or banner, regardless of its size, the material of which it is made, or its written, graphic, or symbolic content;

**During the meeting:**

(2) Audibly speaking, or making any sound or noise other than while speaking as a speaker recognized by the mayor;

(3) Applauding, whistling, cheering, clapping, or otherwise expressing agreement with a speaker recognized by the mayor;

## **CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY**

- (4) Booing, jeering, taunting, ridiculing, mocking or otherwise expressing disagreement with a speaker recognized by the mayor;
- (5) Inaudibly mouthing or gesturing messages deemed to be distracting to other persons in the meeting room;
- (6) Making available or distributing written materials to those in attendance.

Persons attending a City Commission meeting must turn off or set on vibrate all cellular telephones. Any person exhibiting any form of the disallowed conduct will first be warned by the Mayor to cease. If the person continues the disallowed conduct, the Mayor may ask the person to leave the meeting room. If the person does not promptly leave the meeting room, the Mayor may direct that the person be escorted from the meeting room.

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### **AGENDA ITEMS**

#### **CONSENT AGENDA**

The Consent Agenda assembles routine action items for collective approval in the interest of efficiency of the meeting. Any item may be removed from the Consent Agenda for separate consideration either (a) at the request of a Council Member or City staff, or (b) by a majority vote of the City Council upon request by a Towanda resident directed to City staff or to a Council Member prior to the start of the meeting without discussion.

#### **PRESENTATIONS AND GUEST SPEAKERS**

Presentations and Guest Speakers Time is an opportunity for organizations or citizens to make special presentations before the City Council. Such are scheduled in advance of the meeting by calling the City Clerk Andy Newbrey at (316) 536-2243 by 5:00 pm the Thursday preceding the meeting. Presentations are limited to ten minutes. Any presentation is for information purposes only; no action will be taken.

#### **PUBLIC HEARINGS AND REGULAR AGENDA ITEMS**

Following the introduction of any public hearing or regular agenda item, consideration of the item will ordinarily begin with a staff report followed by Council Member questions of staff. If the matter involves an applicant, the applicant or the applicant's representative will be given the opportunity to address the City Council.

In the case of a public hearing, the public hearing shall be conducted in the manner required by State law or Towanda ordinance and any person entitled to address the City Council shall be provided that opportunity, regardless of his or her viewpoint on the matter, subject to the allowed time period.

In the case of a regular agenda item, subject to the discretion of the City Council, any interested persons wishing to address the City Council regarding the subject of the agenda item, regardless of

## **CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY**

his or her viewpoint on the matter, may be given the opportunity to do so, subject to the allowed time period.

In the case of either a public hearing or regular agenda item, those allowed to address the City Council may do so by, in turn, approaching the podium to be recognized by the mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the agenda item for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the public hearing or regular agenda item.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the agenda item to City Council Members, the City Administrator/City Clerk.
- The speaker should avoid repeating what has already been said and should feel free to simply state whether he or she is or is not in support of the matter being discussed.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.

### **PUBLIC COMMENT TIME**

Public Comment Time provides an opportunity for Towanda citizens to address the City Council on a topic that is not on the meeting agenda.

#### **After the Mayor announces the Public Comment Time:**

- Any citizen wishing to address the City Council should, in turn, approach the podium to be recognized by the Mayor.
- There are no residency requirements.
- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the City Council for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the Public Comment Time.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information to Council Members, the City Manager, and the City Clerk.
- The City Council is not expected to take immediate action in response to the presentation.
- At the discretion of the City Council, subjects introduced under Public Comment Time may be referred to City staff for follow-up or may become an agenda item for a future meeting.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.
  - Comments or questions will be directed **only** to the City Council.
- Debate or arguments between parties in the audience is not allowed.
- Comments on personnel matters and matters pending in court are not permitted.

## **CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY**

In order for the Council to have an opportunity to review comments in advance of the meeting, please email your comments or questions to [administrator@cityoftowanda.com](mailto:administrator@cityoftowanda.com) by 5:00 p.m. the Tuesday prior to the Wednesday meetings.

### **EXECUTIVE SESSION**

The Kansas Open Meetings Act allows the City Council to recess into an executive session based upon certain justifications outlined in the act. The City Council may recess into executive session based upon a motion that includes (1) a statement describing the subjects to be discussed during the executive session, (2) the statutory justification for the executive session, and (3) the time and place at which the open meeting shall resume. Executive sessions are closed to the public, however, once the executive session has concluded, members of the public may return to the meeting room.

### **AGENDA INFORMATION**

Copies of the agenda are available on the Friday afternoon preceding the regular meetings. Items for the agenda should be submitted to the Towanda City Clerk's office prior to noon on the Thursday preceding a regularly scheduled Wednesday meeting. Information regarding the agenda may be obtained from City Hall, 110 S. 3<sup>rd</sup>, Towanda, KS, or by visiting our website at:

[www.cityoftowanda.com/agendas-minutes](http://www.cityoftowanda.com/agendas-minutes)

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### **OTHER ITEMS**

#### **STUDY/WORKSHOP SESSION**

The City Council may meet in study session on topics determined by the City Administrator or the City Council on a specific date and time. As the name suggests, the study/workshop session is intended to provide a less formal opportunity for the City Council to study, discuss, and provide direction to City staff regarding the subject under study. Study sessions are open to the public; however, the extent of public participation is subject to the discretion of the City Council based upon available time during the study session and the need for public input in order to accomplish the objectives of the City Council in studying the subject of the study session.

#### **SPECIAL LIMITED PUBLIC FORUM**

A special limited public forum may be called by the City Council for the purposes of

- (a) conducting public discussion and
- (b) seeking public comment and/or the submission of written information regarding a particular subject matter.

A special limited public forum may be convened in the City Council's regular meeting room or at an alternative, publicly accessible site suitable for the anticipated number of participants in the forum.

## **CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY**

At the appointed time on the agenda, any persons wishing to address the City Council regarding the subject of the special limited public forum, regardless of their viewpoint on the matter, may do so by, in turn, approaching the podium or microphone to be recognized by the Mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the special limited public forum for no longer than the allowed time period determined and announced by the mayor based upon the number of persons expected to speak during the forum.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the special limited public forum to the City Council, the City Administrator, and the City Clerk.

Consent  
Agenda  
Items  
7.10.2024





# The City of Towanda

City Council Meeting Minutes

Towanda City Hall – 110 S 3<sup>rd</sup> St.

Wednesday, June 12, 2024, 7:00 PM

## Governing Body

Present Not Present

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mayor – Jennifer Shaults
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council President – Mike Hayes
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – Jeff Banks
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – Kendall Pierce
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – Bill Wolf
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – Chris Hunt (Via Zoom)

## Staff

Present Not Present

<input checked="" type="checkbox"/>	<input type="checkbox"/>	City Administrator – Andy Newbrey
<input checked="" type="checkbox"/>	<input type="checkbox"/>	City Attorney – Rob Lane
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fire Chief – TC Pyle
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Planning/Zoning Administrator -Lisa Long
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Court Administrator – Emelia Toney

## REGULAR COUNCIL MEETING:

### 1 Call To Order

- 7:11 pm by Jennifer Shaults

### 2 Roll Call

### 3 Consent Agenda

- Minutes of the May 8, 2024 Regular Council Meeting
- Treasure’s Information Reports
  - Statement of Activities
  - Fund Balance Report
  - Budget Execution Report
  - Water Loss Report
- Claims
  - Claims Report
    - 1. Appropriations Ordinance 05-2024
- Staff/Development Information Reports
  - Sheriff Office Report
  - Court Clerk’s Report
  - Planning and Zoning
  - Towanda Fire and Rescue
  - Towanda Maintenance Department
- *Motion by Mike Hayes to approve the consent agenda from May 8, 2024 in its entirety. Second by Kendall Pierce. Motion carried (4-0).*

#### 4 Presentation and Guest Speakers

- **Captain Walker Andrews:** A lot of changes in the last 6 months which includes Dep. Cheryl Sullivan. She loves community policing and is very engaged. A question is raised in regard to listening to the police scanner. Walker notes that Channel 1 is what they usually use unless it is a high profile, highly sensitive, important call or drug case, then Channel 2 is what is used.

#### 5 Old Business

- Resolution Update for House Demolition  
**Lisa:** A request is made to amend the Resolution for House Demolition to allow extra time for publication from July to August.
- *Motion by Kendall Pierce to allow additional time of publication on the Resolution for House Demolition. Second by Mike Hayes. Motion carried (4-0).*
- Light at 254 and Hunter Rd Update  
**Andy:** An insurance payment was received to redo the light at 254 and Hunter Rd that has been down for a while now. There have been 2 accidents her recently and we are waiting on the getting the breakaway boot.

#### 6 New Business

- JEO Contract Proposal for Water System Evaluation  
**Andy:** Brad Shores from JEO consultants to talk about the water system failing. Pipes are having to be replaced that have been in the ground for probably 60-70 years. JEO is going to help to a complete evaluation of the water system and bring together a plan for moving forward. It is noted that we can't do that on our own because we cannot put tons of money into the system and not fix the problem. We need that evaluation #1 to know what to do and #2 to apply for grants and funding to get this put together. With the engineer's evaluation and plan for the future, we will be able to get grants and funding. JEO is proposing two contracts; one for the water infrastructure and the other contract is for helping to evaluate the proposed potential one cent sales increase sales tax to help pay for the water system. Right now it could probably run between \$20 and \$30 million to replace the entire water system. We are looking at tackling what is leaking right now, and then as a part of the rebuilding, isolate our city into potentially 5 different sections. That will allow us to find and isolate water leaks faster.
- *Motion by Kendall Pierce to reach an agreement between owner engineer for professional services for 2024 system PRJ project 241 393. Second by Jeff Banks. Motion carried (4-0).*

- ***Motion by Kendall Pierce to move to agreement between owner and engineer for professional services for the 2024 sales tax initiative community engagement. Second by Chris Hunt. Motion carried (4-0)***
  - ***Motion to Amend the previous motion in regard to sale taxes to include the amount of \$10,050. Motion carried (4-0).***
  - ***Motion to Amend the previous motion in regard to the water system in the amount of \$45,000. Motion carried (4-0)***
  
- **Eliminating the Sewer Debt Service Fund**

**Andy:** This fund was in place when we had the sewer lagoon land debt. That debt has been paid off. The only thing we have left is the sewer lagoon debt. The leftover dollars in this fund need to be rolled into the Sewer Reserve Fund.
- ***A Motion to roll the sewer fund in the amount of \$1,003.42 to the sewer reserve fund by Mike Hayes and Kendal Pierce second. Carries (4-0)***
  
- **2025 Budget Discussion**

**Andy:** this will be discussed at the workshop on June 26, 2024 @ 6:30 p.m.
  
- **New Water Meter Replacement Fee**

**Andy:** looks to have a resolution together next month
  
- **Holland Paving Proposal for Clay Hill Rd.**
  - **Andy:** Clay Hill Rd needs a lot of repair work along its shoulders. We have a bid from Holland Paving for approximately \$36,000. It was suggested that we look for bids from other companies. Hope to have more information at the July Council Meeting.
  
- **Street Impact Fee Discussion**
  - **Andy:** Clay Hill Rd. bond issuance is paid off in October of 2024. We have a street impact fee right now that it is for paying the note on that bond issuance. The proposal is to leave it as is. It would give us another \$20,000 per year for street repairs. More discussions to continue.
  
- **Bucket Truck from Butler REC**

Butler RAC called us and said have a seven year-old bucket truck for sale. That truck would be very helpful for the maintenance crew. Butler REC is asking for \$23,000 for the truck. This can be used for hanging banners, tree trimming, and lots more. *There is currently \$23,141 in the Equipment Reserve Fund*

***A Motion to us the Equipment Reserve fund in the amount of \$23,000 by Mike Hayes and Jeff Banks second. Carries (3-0 due to Chris Hunt being***

*disconnected from Zoom at around 7:45 pm)*

## **7 Public Comment**

- **Nicole Mandina (Towanda Business and Property Owner):**
  - Question in regards to the street impact fee and mobile home parks. Andy-A formula was created that to calculate that fee charge based on the occupied residence in the parks.
  - Question in regard to the light repair on 254 and what the hold-up was. Andy-Butler REC is waiting for the parts to replace the pole. The insurance company of the driver who hit the pole will cover the cost of replacement.
- **Jen Watkins (Towanda Resident). Question In regards to the water system.**
  - Andy- A study and evaluation of being prepared as far as a path forward.

## **8 Executive Session**

- **20 minutes to discuss personnel matters of nonelected personnel, pursuant to the justification listed in K.S.A. 75-4319(b)(1)**
- *Motion by Kendall Pierce to start the executive session for a length of 20 minutes. Second by Mike Hayes. Motion carried (3-0).*
- Entered into executive session at 8:08 pm
- Resumed open meeting at 8:25 pm.

## **9 Presentation by Kendall Pierce for Code Enforcement or Code Compliance Program:**

*Motion to table this to the next meeting by Mike Hayes. Second by Jeff Banks. Motion carried (3-0).*

## **10 Adjourn**

- *Motion by Kendal Pierce to adjourn at 8:45 p.m. Second by Jeff Banks. Motion carried (3-0).*

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Andrew Newbrey  
City Clerk

*Approved the 10th day of July, 2024 by the City Council, City of Towanda, Kansas.*

**City of Towanda, KS**  
**Statement of Activity**  
 June 2024

Jun 24

**100I · GENERAL FUND INCOME**

1004110 · General Prop. Tax / AD Valorem	\$111,056.73
1004120 · General Prop Tax / Delinquent	\$2,338.58
1004130 · Motor Vehicle Tax	\$21,892.87
1004140 · Franchise Fees	\$3.60
1004150 · Sales Tax Income	\$14,677.33
1004321 · Pool Parties / Lessons	\$450.00
1004327 · Pool Admissions / Passes	\$2,389.00
1004328 · Sales Tax Collected To Send On	\$62.69
1004413 · Business / Contractor Licenses	\$50.00
1004421 · Building / Remodeling Permit	\$870.75
1004501 · Court Fines	\$335.00
1004689 · Bad Debt Coll. Prior to Jayhawk	\$39.95
1004690 · Misc. Revenues	
1004699 · Reconciliation Income	\$108.57
1004690 · Misc. Revenues - Other	\$720.00
<b>Total 1004690 · Misc. Revenues</b>	<b>\$828.57</b>
1004693 · Collections Fee	\$54.05
1005254 · Newsletter Income	\$30.00
<b>Total 100I · GENERAL FUND INCOME</b>	<b>\$155,079.12</b>

**100X · GENERAL FUND EXPENSES**

**12 · ADMINISTRATION EXPENSES**

**12-Administration/Finance**

12-5200 · Non-Material Expenditures	\$14.50
12-5210 · Training / Meetings	\$170.00
12-5215 · Food For Meettings	\$121.45
12-5221 · Membership Fees	\$591.50
12-5222 · Intergovernment / Permit Fees	\$426.66
12-5254 · Printing / Publications	\$48.06
12-5255 · Postage & Shipping Charges	\$153.06
12-5259 · Miscellaneous Services	\$4.40
12-5314 · Office Supplies	\$269.55
12-5319 · Misc. Supplies	\$462.90
12-5400 · Computer Software	\$363.99
<b>Total 12-Administration/Finance</b>	<b>\$2,626.07</b>

**12-5100 · Staff Expense Administration**

12-5110 · Salaries	\$14,341.43
12-5140 · PR Tax Expense City Share	\$316.60
12-5150 · KPERS City Share	\$1,246.67
12-5160 · Health Ins. - City Share	\$2,860.58
12-5161 · Adj - Payroll Liab. Differences	\$414.46
	<b>\$18,779.74</b>

**City of Towanda, KS**  
**Statement of Activity**  
June 2024

	Jun 24
Total 12-5100 · Staff Expense Administration	\$19,179.74
12-5251 · Utilities	\$1,642.77
12-5253 · Insurance	\$3,004.01
<b>Total 12 · ADMINISTRATION EXPENSES</b>	<b>\$26,452.59</b>
<b>13 · COURT</b>	
13-Court General Expenses	
13-5251 · Utilities	\$81.36
<b>Total 13-Court General Expenses</b>	<b>\$81.36</b>
13-5100 · Staff Expense Court	
13-5110 · Salaries	\$323.46
13-5140 · PR Tax Expense City Share	\$27.00
13-5150 · KPERS City Share	\$0.00
13-5160 · Health Ins. - City Share	\$0.00
<b>Total 13-5100 · Staff Expense Court</b>	<b>\$350.46</b>
<b>Total 13 · COURT</b>	<b>\$431.82</b>
<b>14 · LEGAL</b>	
14-5110 · Salaries / Permanent	\$1,200.00
<b>Total 14 · LEGAL</b>	<b>\$1,200.00</b>
<b>15 · PLANNING &amp; ZONING</b>	
15-5252 · Communications	\$59.71
15-5254 · Printing / Publications	\$35.05
<b>Total 15 · PLANNING &amp; ZONING</b>	<b>\$94.76</b>
<b>21 · PARKS</b>	
21-5251 · Utilities	\$28.55
21-5253 · Insurance	\$59.54
21-5319 · MISC SUPPLIES	\$426.03
21-5332 · Building / Facility Parts	\$461.84
21-5420 · Contractural Services	\$287.50
<b>Total 21 · PARKS</b>	<b>\$1,263.46</b>
<b>22 · POOL</b>	
22-Pool General Expenses	
22-5244 · Other Repair / Maintenance	\$1,198.92
22-5251 · Utilities	\$64.73
22-5253 · Insurance	\$136.54
22-5312 · Chemicals	\$746.41
22-5314 · Office Supplies	\$150.00
22-5315 · Operating Supplies	\$604.78
22-5332 · Building / Facility Parts	\$89.10
<b>Total 22-Pool General Expenses</b>	<b>\$2,990.48</b>
22-5100 · Staff Expense Pool	
22-5110 · Salaries	\$10,553.04
22-5140 · PR Tax Expense City Share	\$881.19
<b>Total 22-5100 · Staff Expense Pool</b>	<b>\$11,434.23</b>
<b>Total 22 · POOL</b>	<b>\$14,424.71</b>

**City of Towanda, KS**  
**Statement of Activity**  
June 2024

	<b>Jun 24</b>
<b>24 · LIBRARY-BILLING</b>	
24-5242 · Building / Facilities R&M	\$54.13
24-5244 · Other Repair / Maintenance	\$106.99
24-5251 · Utilities	\$305.37
24-5253 · Insurance	\$138.23
<b>Total 24 · LIBRARY-BILLING</b>	<b>\$604.72</b>
<b>25 · SENIOR CENTER</b>	
25-5242 · Building / Facilities R&M	\$17.08
25-5251 · Utilities	\$331.33
25-5253 · Insurance	\$118.76
<b>Total 25 · SENIOR CENTER</b>	<b>\$467.17</b>
<b>26 · MUSEUM</b>	
26-5253 · Insurance	\$339.61
<b>Total 26 · MUSEUM</b>	<b>\$339.61</b>
<b>31 · SHERIFF DEPARTMENT CONTRACT</b>	
<b>31-Police Genral Expenditures</b>	
31-5200 · Non-Material Expenditures	\$14.50
31-5251 · Utilities	\$44.59
31-5253 · Insurance	\$138.23
<b>Total 31-Police Genral Expenditures</b>	<b>\$197.32</b>
<b>Total 31 · SHERIFF DEPARTMENT CONTRACT</b>	<b>\$197.32</b>
<b>50 · PUBLIC WORKS SHOP</b>	
<b>50-Public Works General</b>	
50-5200 · Non-Material Expenditures	\$14.50
50-5213 · Lodging / Meals	\$33.63
50-5241 · Vehicle / Mobile Equipment R/M	\$288.17
50-5311 · Gasoline / Fuel / Lubricants	\$1,161.58
50-5315 · Operating / Shop Supplies	\$210.05
50-5320 · City Signs and Banners	\$681.20
50-5321 · Maintenance Uniforms	\$286.49
50-5325 · Tools	\$699.96
<b>Total 50-Public Works General</b>	<b>\$3,375.58</b>
<b>50-5100 · Staff Expense Public Works</b>	
50-5110 · Salaries	\$2,017.89
50-5140 · PR Tax Expense City Share	\$154.09
50-5150 · KPERS City Share	\$177.41
50-5160 · Health Ins. - City Share	\$580.27
50-6000 · Payroll Reallocation Adj	\$13,166.30
<b>Total 50-5100 · Staff Expense Public Works</b>	<b>\$16,095.96</b>
<b>Total 50 · PUBLIC WORKS SHOP</b>	<b>\$19,471.54</b>
<b>Total 100X · GENERAL FUND EXPENSES</b>	<b>\$64,947.70</b>

**City of Towanda, KS**  
**Statement of Activity**  
**June 2024**

Jun 24

<b>210I · LIBRARY COUNTY TAX INCOME</b>	
2104110 · Gen. Property Tax / AD Valorem	\$14,087.01
2104120 · Gen. Property Tax / Delinquent	\$303.76
2104130 · Motor Vehicle Tax	\$2,811.10
<b>Total 210I · LIBRARY COUNTY TAX INCOME</b>	<b>\$17,201.87</b>
<b>210X · LIBRARY BLDG COUNTY TAX DIS</b>	
2105610 · Appropriations	\$17,201.87
<b>Total 210X · LIBRARY BLDG COUNTY TAX DIS</b>	<b>\$17,201.87</b>

<b>220I · FIRE INCOME</b>	
2204331 · Fire Protection Services	\$45,106.44
2204690 · Misc. Revenues	\$5.00
<b>Total 220I · FIRE INCOME</b>	<b>\$45,111.44</b>
<b>220X · FIRE RESCUE EXPENSE</b>	
<b>2205100 · Staff Expense Fire Rescue</b>	
2205110 · Salaries	\$292.42
2205140 · PR Tax Expense City Share	\$24.41
<b>Total 2205100 · Staff Expense Fire Rescue</b>	<b>\$316.83</b>
2205211 · Registration Fees	\$215.00
2205241 · Vehicle / Mobile Equip. R/M	\$2,158.13
2205251 · Utilities	\$101.81
2205253 · Insurance	\$925.71
2205311 · Gasoline / Fuel / Lubricants	\$132.32
<b>Total 220X · FIRE RESCUE EXPENSE</b>	<b>\$3,849.80</b>

<b>240X · EQUIPMENT RESERVE</b>	
2405541 · Machinery / Equipment	\$23,033.75
<b>Total 240X · EQUIPMENT RESERVE</b>	<b>\$23,033.75</b>



**City of Towanda, KS**  
**Statement of Activity**  
 June 2024

Jun 24

<b>250I · STREETS INCOME</b>	
2504230 · City/County/State Highway Fund	\$1,406.11
2504690 · Misc. Revenues	\$82.17
<b>Total 250I · STREETS INCOME</b>	<b>\$1,488.28</b>
<b>250X · STREETS OM FUND EXPENSE</b>	
<b>2505100 · Staff Expense Streets</b>	
2505110 · Salaries	\$2,017.89
2505140 · PR Tax Expense City Share	\$154.09
2505150 · KPERS City Share	\$177.41
2505160 · Health Ins. - City Share	\$580.27
2506000 · Payroll Reallocation Adj	-\$2,929.66
<b>Total 2505100 · Staff Expense Streets</b>	<b>\$0.00</b>
2505241 · Vehicle / Mobile Equip R&M	\$0.00
2505251 · Utilities	\$41.47
2505253 · Insurance (WC)	\$88.73
2505254 · Printing / Publications	\$35.05
2505310 · Fuel for Township-Exch for Rock	\$379.41
2505312 · Chemicals	\$232.05
<b>Total 250X · STREETS OM FUND EXPENSE</b>	<b>\$776.71</b>

<b>251I · STREET RESERVE INCOME</b>	
2514690 · Misc. Rev. / Street Impact Fee	\$5,175.38
<b>Total 251I · STREET RESERVE INCOME</b>	<b>\$5,175.38</b>
<b>251X · STREET RESERVE</b>	
2515420 · Contractural Services	\$3,020.00
<b>Total 251X · STREET RESERVE</b>	<b>\$3,020.00</b>

<b>260I · COMMUNITY CENTER INCOME</b>	
2604640 · Rents and Royalties	\$375.00
<b>Total 260I · COMMUNITY CENTER INCOME</b>	<b>\$375.00</b>
<b>260X · COMMUNITY CENTER EXPENSE</b>	
2605225 · Cleaning / Disposal Service	\$400.00
2605242 · Building / Facilities R&M	\$125.00
2605251 · Utilities	\$128.92
2605253 · Insurance	\$247.65
<b>Total 260X · COMMUNITY CENTER EXPENSE</b>	<b>\$901.57</b>

**City of Towanda, KS**  
**Statement of Activity**  
 June 2024

Jun 24

<b>310I · BOND FUND INCOME</b>	
3104261 · Special Assessments	\$1,325.73
<b>Total 310I · BOND FUND INCOME</b>	<b>\$1,325.73</b>

<b>611I · WATER INCOME</b>	
6114349 · Bad Debt Collected Post JH	\$370.55
6114350 · Water Revenue	\$28,234.45
6114355 · Late Payment Charge	\$458.87
6114356 · Disconnect Fees	\$100.00
6114358 · Water Protection Fee	\$80.13
<b>Total 611I · WATER INCOME</b>	<b>\$29,244.00</b>

<b>611X · WATER FUND EXPENSE</b>	
<b>6115100 · Staff Expense Water</b>	
6115110 · Salaries	\$9,062.11
6115140 · PR Tax Expense City Share	\$692.22
6115150 · KPERS City Share	\$821.15
6115160 · Health Ins. - City Share	\$2,590.82
6116000 · Payroll Reallocation Adj.	-\$13,166.30
<b>Total 6115100 · Staff Expense Water</b>	<b>\$0.00</b>
6115200 · Non- Material Expenditures	\$19.15
6115212 · Transportation / Mileage	\$54.44
6115226 · Testing Services	\$180.00
6115251 · Utilities	\$41.47
6115253 · Insurance	\$236.61
6115254 · Printing / Publications	\$72.57
6115315 · Operating Supplies	\$223.08
6115319 · Misc. Supplies	\$362.48
6115334 · Materials / Supplies Stock	\$26.80
6115341 · Water For Resale	\$23,320.11
6115420 · Contractual Services	\$93.60
<b>Total 611X · WATER FUND EXPENSE</b>	<b>\$24,630.31</b>

<b>613I · WATER TOWER INCOME</b>	
6134691 · Water Tower Rental Fees	\$2,238.61
<b>Total 613I · WATER TOWER INCOME</b>	<b>\$2,238.61</b>

<b>613X · WATER TOWER EXPENSE</b>	
6135253 · Insurance	\$168.16
<b>Total 613X · WATER TOWER EXPENSE</b>	<b>\$168.16</b>

**City of Towanda, KS**  
**Statement of Activity**  
 June 2024

Jun 24

<b>621I · SEWER INCOME</b>	
6214350 · Sewer Revenue	\$3,457.90
6214355 · Late Payment Charge	\$307.19
6214685 · Sewer Lagoon Fee	\$7,882.35
<b>Total 621I · SEWER INCOME</b>	<b>\$11,647.44</b>
 <b>621X · SEWER FUND EXPENSE</b>	
<b>6215100 · Staff Expense Sewer</b>	
6215110 · Salaries	\$2,017.89
6215140 · PR Tax Expense City Share	\$154.10
6215150 · KPERS City Share	\$177.41
6215160 · Health Ins. - City Share	\$580.27
6216000 · Payroll Reallocation Adj.	\$2,929.66
<b>Total 6215100 · Staff Expense Sewer</b>	<b>\$5,859.33</b>
6215200 · Non-Material Expenditures	\$19.16
6215222 · Intergovernment / Permit Fees	\$253.34
6215226 · Testing Services	\$485.50
6215251 · Utilities	\$574.00
6215253 · Insurance	\$94.75
6215254 · Printing / Publications	\$35.05
6215312 · Chemicals	\$3,184.43
<b>Total 621X · SEWER FUND EXPENSE</b>	<b>\$10,505.56</b>

<b>622I · SEWER RESERVE INCOME</b>	
6224690 · Misc.. Revenues	\$8,154.28
<b>Total 622I · SEWER RESERVE INCOME</b>	<b>\$8,154.28</b>

<b>630I · TRASH REVENUE</b>	
6304350 · Trash Service Revenue	\$12,705.70
6304355 · Late Payment Charge	\$196.64
<b>Total 630I · TRASH REVENUE</b>	<b>\$12,902.34</b>
 <b>630X · TRASH FUND EXPENSE</b>	
6305225 · Cleaning / Disposal Service	\$10,863.00
6305254 · Printing / Publications	\$35.06
<b>Total 630X · TRASH FUND EXPENSE</b>	<b>\$10,898.06</b>

<b>720I · CEMETERY INCOME</b>	
7204687 · Deed Fees	\$30.00
7204689 · Cemetery Plot Income	\$1,800.00
<b>Total 720I · CEMETERY INCOME</b>	<b>\$1,830.00</b>

<b>800X · ARPA Funds Expense</b>	<b>\$16,129.83</b>
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**City of Towanda, KS**  
**Fund Balance Report**  
 As of June 30, 2023

	Jun 30, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · Vintage Bank	
100B · General Fund	
100PC · Change Fund	450.00
100B · General Fund - Other	304,985.14
<b>Total 100B · General Fund</b>	<b>305,435.14</b>
220B · Fire Rescue Fund	138,055.24
221B · Fire Reserve Fund	356,701.53
230B · OLD Rec Fund	200.00
240B · Equipment Reserve Fund	18,789.90
250B · Streets O/M Fund	9,121.43
251B · Street Reserve Fund	156,877.84
260B · Community Center Fund	25,479.64
310B · Bond Fund	57,238.16
410B · Capital Improvemnet Fund	76,990.62
611B · Water O/M Fund	42,543.40
612B · Water Reserve Fund	58,683.20
613B · Tower Fund	67,370.04
621B · Sewer O/M Fund	42,518.96
622B · Sewer Reserve Fund	177,384.73
624B · Sewer Debt Service Fund	1,856.92
630B · Trash and Refuse Fund	26,939.66
720B · Cemetery Fund	3,690.00
800B · ARPA Fund	221,238.55
<b>Total 1000 · Vintage Bank</b>	<b>1,787,114.96</b>
<b>Total Checking/Savings</b>	<b>1,787,114.96</b>
<b>Total Current Assets</b>	<b>1,787,114.96</b>
<b>TOTAL ASSETS</b>	<b>1,787,114.96</b>
<b>LIABILITIES &amp; EQUITY</b>	<b>0.00</b>

# Budget Execution Report 2024

Date Sunday, June 30, 2024

181 Days

50% % of year that has transpired

Fund		Budget	YTD	% Expended	%w/oTransfers	Transfers	YTD w/Transfers	Remaining
General	100	\$822,268.00	\$372,412.70	45.29%	45.29%		\$372,412.70	\$449,855.30
Streets	250	\$63,373.00	\$30,101.67	47.50%	47.50%		\$30,101.67	\$33,271.33
Fire	220	\$258,484.00	\$41,659.60	16.12%	16.12%		\$41,659.60	\$216,824.40
Comm Cntr	260	\$27,846.00	\$5,716.31	20.53%	20.53%		\$5,716.31	\$22,129.69
Water	611	\$419,470.00	\$169,942.02	40.51%	40.51%		\$169,942.02	\$249,527.98
Sewer	621	\$209,849.00	\$84,460.71	40.25%	40.25%		\$84,460.71	\$125,388.29
Trash	630	\$138,808.00	\$67,143.42	48.37%	48.37%		\$67,143.42	\$71,664.58
Rec	230	\$130,503.00	\$42,148.06	32.30%	32.30%		\$42,148.06	\$88,354.94
Cemetery	720	\$7,860.00	\$2,620.00	33.33%	33.33%		\$2,620.00	\$5,240.00
Loan Pmt	310	\$72,616.00	(\$15,067.50)	-20.75%	-20.75%		(\$15,067.50)	\$87,683.50
Library	210	\$57,200.00	\$42,543.14	74.38%	74.38%		\$57,030.00	\$170.00
		\$2,208,277.00	\$843,680.13				\$0.00	



City of Towanda, KS  
**Claims Report**  
 June 2024

Ordinary Income/Expense	Date	Num	Name	Memo	Debit	Credit	Balance
Expense							
100X - GENERAL FUND EXPENSES							
12 - ADMINISTRATION EXPENSES							
12-Administration/Finance							
12-5200 - Non-Material Expenditures							
06/10/2024	39355	Culligan	POTABLE WATER		\$14.50		\$14.50
Total 12-5200 - Non-Material Expenditures					\$14.50	\$0.00	\$14.50
12-5210 - Training / Meetings							
06/21/2024	39378	Bank of America	Andy Training		\$140.00		\$140.00
06/21/2024	39378	Bank of America	Andy Training		\$30.00		\$170.00
Total 12-5210 - Training / Meetings					\$170.00	\$0.00	\$170.00
12-5215 - Food For Meetings							
06/21/2024	39378	Bank of America	Food for Council Meeting		\$56.19		\$56.19
06/21/2024	39378	Bank of America	Gambinos		\$65.26		\$121.45
Total 12-5215 - Food For Meetings					\$121.45	\$0.00	\$121.45
12-5221 - Membership Fees							
06/03/2024	39343	Kansas Rural Water Association	ANNUAL MEMBERSHIP DUES TO KRWA EXPIRES 06/01/2025		\$591.50		\$591.50
Total 12-5221 - Membership Fees					\$591.50	\$0.00	\$591.50
12-5222 - Intergovernment / Permit Fees							
06/30/2024	39408	TOWANDA POST OFFICE	10X Rolls of Stamps		\$426.66		\$426.66
Total 12-5222 - Intergovernment / Permit Fees					\$426.66	\$0.00	\$426.66
12-5254 - Printing / Publications							
06/21/2024	39378	Bank of America	Mailchimp Publication		\$13.00		\$13.00
06/21/2024	39388	CANON FINANCIAL SERVICES	Printer Contract Canon		\$35.06		\$48.06
Total 12-5254 - Printing / Publications					\$48.06	\$0.00	\$48.06
12-5255 - Postage & Shipping Charges							
06/21/2024	39378	Bank of America	Every Door Direct Mailing		\$153.06		\$153.06
Total 12-5255 - Postage & Shipping Charges					\$153.06	\$0.00	\$153.06
12-5259 - Miscellaneous Services							
06/10/2024	ACH	Nexbill Pay	Paperless Billing June 2024		\$4.40		\$4.40
Total 12-5259 - Miscellaneous Services					\$4.40	\$0.00	\$4.40
12-5314 - Office Supplies							
06/13/2024	39369	STAPLES	CARTON OF PAPER		\$44.49		\$44.49
06/21/2024	39378	Bank of America	Cable for meeting		\$40.70		\$85.19
06/21/2024	39378	Bank of America	USB 3.0 and Hard Drive		\$161.77		\$246.96
06/21/2024	39387	STAPLES	12Pack White Out, 4 Pack Envelope Moistener, 6x Ink Refills for Pens		\$22.59		\$269.55
Total 12-5314 - Office Supplies					\$269.55	\$0.00	\$269.55
12-5319 - Misc. Supplies							
06/21/2024	39378	Bank of America	Pool Noodles for Pool Basket Giveaway		\$59.11		\$59.11

**City of Towanda, KS  
Claims Report  
June 2024**

Date	Num	Name	Memo	Debit	Credit	Balance
06/21/2024	39378	Bank of America	Paper Plates	\$28.48		\$87.59
06/21/2024	39378	Bank of America	Forks, Spoons, and Knives	\$22.56		\$110.15
06/21/2024	39378	Bank of America	Basket for Pool Basket Giveaway	\$38.69		\$148.84
06/21/2024	39378	Bank of America	Pool Basket Giveaway- Beach Buckets, Beach Balls, Water Splash Balls, Beach Towels, Googles, Pool...	\$204.58		\$353.42
06/21/2024	39378	Bank of America	Museum Glass For Window	\$109.48	\$0.00	\$462.90
Total 12-5319 - Misc. Supplies				\$462.90	\$0.00	\$462.90
<b>12-5400 - Computer Software</b>						
06/21/2024	39378	Bank of America	Quickbooks	\$334.00		\$334.00
06/21/2024	39378	Bank of America	ADOBE	\$29.99		\$363.99
Total 12-5400 - Computer Software				\$363.99	\$0.00	\$363.99
Total 12-Administration/Finance				\$2,626.07	\$0.00	\$2,626.07
<b>12-5100 - Staff Expense Administration</b>						
<b>12-5110 - Salaries</b>						
06/30/2024	EOMPRADJ			\$14,341.43		\$14,341.43
Total 12-5110 - Salaries				\$14,341.43	\$0.00	\$14,341.43
<b>12-5140 - PR Tax Expense City Share</b>						
06/21/2024	40395703115	United States Treasury	Federal Unemployment Return to City		\$795.84	-\$795.84
06/30/2024	EOMPRADJ			\$1,112.44		\$316.60
Total 12-5140 - PR Tax Expense City Share				\$1,112.44	\$795.84	\$316.60
<b>12-5150 - KPERS City Share</b>						
06/30/2024	EOMPRADJ			\$1,246.67		\$1,246.67
Total 12-5150 - KPERS City Share				\$1,246.67	\$0.00	\$1,246.67
<b>12-5160 - Health Ins. - City Share</b>						
06/30/2024	EOMPRADJ			\$2,860.58		\$2,860.58
Total 12-5160 - Health Ins. - City Share				\$2,860.58	\$0.00	\$2,860.58
<b>12-5161 - Adj - Payroll Liab. Differences</b>						
06/30/2024	EOMLBCLNUP			\$414.46		\$414.46
Total 12-5161 - Adj - Payroll Liab. Differences				\$414.46	\$0.00	\$414.46
<b>Total 12-5100 - Staff Expense Administration</b>						
06/30/2024				\$19,975.58	\$795.84	\$19,179.74
<b>12-5251 - Utilities</b>						
06/03/2024	39348	BUTLER RURAL ELECTRIC	ELECTRIC UTILITY LIGHT AT HUNTER RD AND 254	\$67.00		\$67.00
06/03/2024	39349	EVERGY	STREET LIGHTS EVERGY UTILITY	\$1,473.95		\$1,540.95
06/13/2024	39367	VERIZON WIRELESS	VERIZON UTILITY	\$41.47		\$1,582.42
06/25/2024	39402	KANSAS GAS SERVICE	Kansas Gas Utility	\$60.35		\$1,642.77
Total 12-5251 - Utilities				\$1,642.77	\$0.00	\$1,642.77
<b>12-5253 - Insurance</b>						
06/13/2024	39366	EMC INSURANCE	Commercial Insurance	\$3,004.01		\$3,004.01
Total 12-5253 - Insurance				\$3,004.01	\$0.00	\$3,004.01
Total 12 - ADMINISTRATION EXPENSES				\$27,248.43	\$795.84	\$26,452.59



City of Towanda, KS  
**Claims Report**  
 June 2024

Date	Numb	Name	Memo	Debit	Credit	Balance
<b>13 - COURT</b>						
13-Court General Expenses						
13-5251 - Utilities						
06/13/2024	39367	VERIZON WIRELESS	VERIZON UTILITY	\$81.36		\$81.36
Total 13-5251 - Utilities				\$81.36	\$0.00	\$81.36
Total 13-Court General Expenses				\$81.36	\$0.00	\$81.36
13-5100 - Staff Expense Court						
13-5110 - Salaries						
06/30/2024	EOMPRADJ			\$323.46		\$323.46
Total 13-5110 - Salaries				\$323.46	\$0.00	\$323.46
13-5140 - PR Tax Expense City Share						
06/30/2024	EOMPRADJ			\$27.00		\$27.00
Total 13-5140 - PR Tax Expense City Share				\$27.00	\$0.00	\$27.00
13-5150 - KPERS City Share						
06/30/2024	EOMPRADJ			\$0.00		\$0.00
Total 13-5150 - KPERS City Share				\$0.00	\$0.00	\$0.00
13-5160 - Health Ins. - City Share						
06/30/2024	EOMPRADJ			\$0.00		\$0.00
Total 13-5160 - Health Ins. - City Share				\$0.00	\$0.00	\$0.00
Total 13-5100 - Staff Expense Court				\$350.46	\$0.00	\$350.46
Total 13 - COURT				\$431.82	\$0.00	\$431.82
<b>14 - LEGAL</b>						
14-5110 - Salaries / Permanent						
06/25/2024	39405	Robert Lane	ATTORNEY FEES 07/2024	\$1,200.00		\$1,200.00
Total 14-5110 - Salaries / Permanent				\$1,200.00	\$0.00	\$1,200.00
Total 14 - LEGAL				\$1,200.00	\$0.00	\$1,200.00
<b>15 - PLANNING &amp; ZONING</b>						
15-5252 - Communications						
06/25/2024	39403	LISA HAMILTON	Phone Bill 7/2024	\$59.71		\$59.71
Total 15-5252 - Communications				\$59.71	\$0.00	\$59.71
15-5254 - Printing / Publications						
06/21/2024	39388	CANON FINANCIAL SERVICES	Printer Contract Canon	\$35.05		\$35.05
Total 15-5254 - Printing / Publications				\$35.05	\$0.00	\$35.05
Total 15 - PLANNING & ZONING				\$94.76	\$0.00	\$94.76
<b>21 - PARKS</b>						
21-5251 - Utilities						
06/25/2024	39398	EVERGY	EVERGY UTILITY	\$28.55		\$28.55
Total 21-5251 - Utilities				\$28.55	\$0.00	\$28.55
21-5253 - Insurance						
06/13/2024	39366	EMC INSURANCE	Commercial Insurance	\$59.54		\$59.54
Total 21-5253 - Insurance				\$59.54	\$0.00	\$59.54

City of Towanda, KS  
**Claims Report**  
 June 2024

Date	Numb	Name	Memo	Debit	Credit	Balance
<b>21-5319 - MISC SUPPLIES</b>						
06/21/2024	39378	Bank of America	25lb Rye Grass	\$174.50		\$174.50
06/21/2024	39378	Bank of America	Drinking Faucet for ParksX2	\$251.53		\$426.03
				\$426.03	\$0.00	\$426.03
Total 21-5319 - MISC SUPPLIES						
<b>21-5332 - Building / Facility Parts</b>						
06/13/2024	39376	SUTHERLANDS CREDIT	CONNECTORS, ELBOWS, YARD HYDRANT YARD HYDRANT, CONNECTORS, COUPLINGS	\$186.16		\$186.16
06/13/2024	39376	SUTHERLANDS CREDIT		\$275.68		\$461.84
				\$461.84	\$0.00	\$461.84
Total 21-5332 - Building / Facility Parts						
<b>21-5420 - Contractual Services</b>						
06/03/2024	39341	AAA PORTABLE SERVICES	620 Highland Restroom	\$143.75		\$143.75
06/03/2024	39341	AAA PORTABLE SERVICES	2405 SW River Valley Rd Restroom	\$143.75		\$287.50
				\$287.50	\$0.00	\$287.50
				\$1,263.46	\$0.00	\$1,263.46
Total 21 - PARKS						
<b>22 - POOL</b>						
<b>22-Pool General Expenses</b>						
<b>22-5244 - Other Repair / Maintenance</b>						
06/10/2024	39358	D. GERBER COMMERCIAL POOL PRODUCTS	PH SENSOR	\$425.00		\$425.00
06/10/2024	39358	D. GERBER COMMERCIAL POOL PRODUCTS	ORP SENSOR	\$450.00		\$875.00
06/10/2024	39358	D. GERBER COMMERCIAL POOL PRODUCTS	SHIPPING AND HANDLING	\$26.00		\$901.00
06/21/2024	39383	D. GERBER COMMERCIAL POOL PRODUCTS	Solenoid 24 Volt	\$275.00		\$1,176.00
06/21/2024	39383	D. GERBER COMMERCIAL POOL PRODUCTS	Shipping	\$22.92		\$1,198.92
				\$1,198.92	\$0.00	\$1,198.92
Total 22-5244 - Other Repair / Maintenance						
<b>22-5251 - Utilities</b>						
06/03/2024	39344	VERIZON WIRELESS	VERIZON UTILITY	\$64.73		\$64.73
				\$64.73	\$0.00	\$64.73
Total 22-5251 - Utilities						
<b>22-5253 - Insurance</b>						
06/13/2024	39366	EMC INSURANCE	Commercial Insurance	\$136.54		\$136.54
				\$136.54	\$0.00	\$136.54
Total 22-5253 - Insurance						
<b>22-5312 - Chemicals</b>						
06/03/2024	39342	D. GERBER COMMERCIAL POOL PRODUCTS	3x Acid Magic 15 Gallon Carboy	\$480.00		\$480.00
06/21/2024	39381	USA BLUE BOOK	LaMotte ColorQ Chlorine Colorimeter	\$266.41		\$746.41
				\$746.41	\$0.00	\$746.41
Total 22-5312 - Chemicals						
<b>22-5314 - Office Supplies</b>						
06/21/2024	39384	DON'S PRINTING	1,000 Pool Passes	\$150.00		\$150.00
				\$150.00	\$0.00	\$150.00
Total 22-5314 - Office Supplies						
<b>22-5315 - Operating Supplies</b>						

**City of Towanda, KS  
Claims Report  
June 2024**

Date	Num	Name	Memo	Debit	Credit	Balance
06/13/2024	39376	SUTHERLANDS CREDIT	SCRUB BRUSH, METAL WHEEL, HANGER HOSE	\$43.68		\$43.68
06/21/2024	39378	Bank of America	5X Pool Umbrellas and Holders	\$561.10		\$604.78
Total 22-5315 - Operating Supplies				\$604.78	\$0.00	\$604.78
<b>22-5332 - Building / Facility Parts</b>						
06/13/2024	39376	SUTHERLANDS CREDIT	COUPLING, HOSE BIBB	\$25.24		\$25.24
06/13/2024	39376	SUTHERLANDS CREDIT	POLY TUBING AND ADAPTER	\$16.40		\$41.64
06/13/2024	39376	SUTHERLANDS CREDIT	PAINT	\$47.46		\$89.10
Total 22-5332 - Building / Facility Parts				\$89.10	\$0.00	\$89.10
Total 22-Pool General Expenses				\$2,990.48	\$0.00	\$2,990.48
<b>22-5100 - Staff Expense Pool</b>						
<b>22-5110 - Salaries</b>						
06/30/2024	EOMPRADJ			\$10,553.04		\$10,553.04
Total 22-5110 - Salaries				\$10,553.04	\$0.00	\$10,553.04
<b>22-5140 - PR Tax Expense City Share</b>						
06/30/2024	EOMPRADJ			\$881.19		\$881.19
Total 22-5140 - PR Tax Expense City Share				\$881.19	\$0.00	\$881.19
Total 22-5100 - Staff Expense Pool				\$11,434.23	\$0.00	\$11,434.23
Total 22 - POOL				\$14,424.71	\$0.00	\$14,424.71
<b>24 - LIBRARY-BILLING</b>						
<b>24-5242 - Building / Facilities R&amp;M</b>						
06/13/2024	39376	SUTHERLANDS CREDIT	LIBRARY AC UNIT	\$54.13		\$54.13
Total 24-5242 - Building / Facilities R&M				\$54.13	\$0.00	\$54.13
<b>24-5244 - Other Repair / Maintenance</b>						
Total 24-5244 - Other Repair / Maintenance				\$106.99	\$0.00	\$106.99
<b>24-5251 - Utilities</b>						
06/03/2024	39340	ORKIN	STANDARD PEST CNTRL QUARTERLY (ANTS, SPIDERS, MICE, ROACHES) DOES NOT COVER TERMITES (CALLED 06...	\$106.99		\$106.99
Total 24-5251 - Utilities				\$106.99	\$0.00	\$106.99
<b>24-5253 - Insurance</b>						
06/25/2024	39394	KANSAS GAS SERVICE	GAS UTILITY	\$58.16		\$58.16
06/25/2024	39398	EVERGY	EVERGY UTILITY	\$247.21		\$305.37
Total 24-5253 - Insurance				\$305.37	\$0.00	\$305.37
Total 24-5253 - Insurance				\$138.23		\$138.23
Total 24 - LIBRARY-BILLING				\$138.23	\$0.00	\$138.23
<b>25 - SENIOR CENTER</b>						
<b>25-5242 - Building / Facilities R&amp;M</b>						
06/13/2024	39376	SUTHERLANDS CREDIT	WAX GASKET FOR TOILET	\$17.08		\$17.08
Total 25-5242 - Building / Facilities R&M				\$17.08	\$0.00	\$17.08
<b>25-5251 - Utilities</b>						
06/10/2024	39361	COX	COX UTILITY	\$286.74		\$286.74

City of Towanda, KS  
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Date	Nm	Name	Memo	Debit	Credit	Balance
06/25/2024	39402	KANSAS GAS SERVICE	Kansas Gas Utility	\$44.59		\$331.33
Total 25-5251 - Utilities				\$331.33	\$0.00	\$331.33
25-5253 - Insurance						
06/13/2024	39366	EMC INSURANCE	Commercial Insurance	\$118.76		\$118.76
Total 25-5253 - Insurance				\$118.76	\$0.00	\$118.76
Total 25 - SENIOR CENTER				\$467.17	\$0.00	\$467.17
26 - MUSEUM						
26-5253 - Insurance						
06/13/2024	39366	EMC INSURANCE	Commercial Insurance	\$339.61		\$339.61
Total 26-5253 - Insurance				\$339.61	\$0.00	\$339.61
Total 26 - MUSEUM				\$339.61	\$0.00	\$339.61
31 - SHERIFF DEPARTMENT CONTRACT						
31-Police General Expenditures						
31-5200 - Non-Material Expenditures						
06/10/2024	39355	Culligan	POTABLE WATER	\$14.50		\$14.50
Total 31-5200 - Non-Material Expenditures				\$14.50	\$0.00	\$14.50
31-5251 - Utilities						
06/25/2024	39402	KANSAS GAS SERVICE	Kansas Gas Utility	\$44.59		\$44.59
Total 31-5251 - Utilities				\$44.59	\$0.00	\$44.59
31-5253 - Insurance						
06/13/2024	39366	EMC INSURANCE	Commercial Insurance	\$138.23		\$138.23
Total 31-5253 - Insurance				\$138.23	\$0.00	\$138.23
Total 31-5253 - Insurance				\$197.32	\$0.00	\$197.32
Total 31 - Police General Expenditures				\$197.32	\$0.00	\$197.32
Total 31 - SHERIFF DEPARTMENT CONTRACT						
50 - PUBLIC WORKS SHOP						
50-Public Works General						
50-5200 - Non-Material Expenditures						
06/10/2024	39355	Culligan	POTABLE WATER	\$14.50		\$14.50
Total 50-5200 - Non-Material Expenditures				\$14.50	\$0.00	\$14.50
50-5213 - Lodging / Meals						
06/21/2024	39378	Bank of America	Gambinos during water leak for guys	\$33.63		\$33.63
Total 50-5213 - Lodging / Meals				\$33.63	\$0.00	\$33.63
50-5241 - Vehicle / Mobile Equipment R/M						
06/25/2024	39393	MYERS AUTOMOTIVE	2009 FORD F-350 DIAGNOSIS TIRE PRESSURE MONITORING SYSTEM, REPLACE TPMS SENSOR AND PROGRAM, ROTA...	\$288.17		\$288.17
Total 50-5241 - Vehicle / Mobile Equipment R/M				\$288.17	\$0.00	\$288.17
50-5311 - Gasoline / Fuel / Lubricants						
06/13/2024	39373	JUMPSTART	CITY FUEL	\$1,161.58		\$1,161.58
Total 50-5311 - Gasoline / Fuel / Lubricants				\$1,161.58	\$0.00	\$1,161.58
50-5315 - Operating / Shop Supplies						

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Date	Num	Name	Memo	Debit	Credit	Balance
06/13/2024	39376	SUTHERLANDS CREDIT	2X TOOL BOX AND POWERSTRIP	\$169.08		\$169.08
06/14/2024	39377	USA BLUE BOOK	BLUE BOOK	\$23.65		\$192.73
06/21/2024	39387	STAPLES	GOJO Hand Soap	\$17.32		\$210.05
Total 50-5315 - Operating / Shop Supplies				\$210.05	\$0.00	\$210.05
<b>50-5320 - City Signs and Banners</b>						
06/10/2024	39363	ANDOVER RENTAL CENTER	05/21/2024 TO 05/22/2024 LIFT FOR	\$654.60		\$654.60
06/13/2024	39376	SUTHERLANDS CREDIT	VETERANS FLAGS	\$26.60		\$681.20
Total 50-5320 - City Signs and Banners				\$681.20	\$0.00	\$681.20
<b>50-5321 - Maintenance Uniforms</b>						
06/01/2024	39316	UNIFIRST CORPORATION	UNIFORMS 06/03/2024	\$45.50		\$45.50
06/10/2024	39352	UNIFIRST CORPORATION	SHOP UNIFORMS	\$45.50		\$91.00
06/13/2024	39375	UNIFIRST CORPORATION	Uniforms 06/17/2024	\$53.70		\$144.70
06/21/2024	39386	UNIFIRST CORPORATION		\$141.79		\$286.49
Total 50-5321 - Maintenance Uniforms				\$286.49	\$0.00	\$286.49
<b>50-5325 - Tools</b>						
06/21/2024	39378	Bank of America	Recip Saw, Impact Wrench 3/8", 2X- Impact Wrench 1/2"	\$699.96		\$699.96
Total 50-5325 - Tools				\$699.96	\$0.00	\$699.96
Total 50-Public Works General				\$3,375.58	\$0.00	\$3,375.58
<b>50-5100 - Staff Expense Public Works</b>						
<b>50-5110 - Salaries</b>						
06/30/2024	EOMPRADJ			\$2,017.89		\$2,017.89
Total 50-5110 - Salaries				\$2,017.89	\$0.00	\$2,017.89
<b>50-5140 - PR Tax Expense City Share</b>						
06/30/2024	EOMPRADJ			\$154.09		\$154.09
Total 50-5140 - PR Tax Expense City Share				\$154.09	\$0.00	\$154.09
<b>50-5150 - KPERS City Share</b>						
06/30/2024	EOMPRADJ			\$177.41		\$177.41
Total 50-5150 - KPERS City Share				\$177.41	\$0.00	\$177.41
<b>50-5160 - Health Ins. - City Share</b>						
06/30/2024	EOMPRADJ			\$580.27		\$580.27
Total 50-5160 - Health Ins. - City Share				\$580.27	\$0.00	\$580.27
<b>50-6000 - Payroll Reallocation Adj</b>						
06/30/2024	EOMPRADJ			\$13,166.30		\$13,166.30
Total 50-6000 - Payroll Reallocation Adj				\$13,166.30	\$0.00	\$13,166.30
Total 50-5100 - Staff Expense Public Works				\$16,095.96	\$0.00	\$16,095.96
Total 50 - PUBLIC WORKS SHOP				\$19,471.54	\$0.00	\$19,471.54
Total 100X - GENERAL FUND EXPENSES				\$65,743.54	\$795.84	\$64,947.70
Total Expense				\$119,361.47	\$54,413.77	\$64,947.70

City of Towanda, KS  
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Date	Numb	Name	Memo	Debit	Credit	Balance
<b>DESIGNATED FUND EXPENDITURES</b>						
<b>210X - LIBRARY BLDG COUNTY TAX DIS</b>						
<b>2105610 - Appropriations</b>						
06/10/2024	39362	TOWANDA LIBRARY BOARD	BUTLER COUNTY TAX 06/05/2024	\$17,201.87		\$17,201.87
Total 2105610 - Appropriations						
Total 210X - LIBRARY BLDG COUNTY TAX DIS						
<b>220X - FIRE RESCUE EXPENSE</b>						
<b>2205100 - Staff Expense Fire Rescue</b>						
<b>2205110 - Salaries</b>						
06/30/2024	EOMPRADJ			\$292.42		\$292.42
Total 2205110 - Salaries						
<b>2205140 - PR Tax Expense City Share</b>						
06/30/2024	EOMPRADJ			\$24.41		\$24.41
Total 2205140 - PR Tax Expense City Share						
Total 2205100 - Staff Expense Fire Rescue						
<b>2205211 - Registration Fees</b>						
06/25/2024	39399	INTERNATIONAL ASSOC. OF FIRE CHIEFS	FIRE DEPT MEMBERSHIP	\$215.00		\$215.00
Total 2205211 - Registration Fees						
<b>2205241 - Vehicle / Mobile Equip. R/M</b>						
06/10/2024	39353	CITY TRUCK & TIRE REPAIR	45 ELBOW, AIR SEAT VALVE ASSEMBLY, ACTUATOR, AIR DRYER, SHOP SUPPLIES, AND LABOR	\$1,049.73		\$1,049.73
06/13/2024	39365	CITY TRUCK & TIRE REPAIR	Fuel Solenoid and Labor Unit #12	\$732.03		\$1,781.76
06/21/2024	39379	Bank of America	Starter for Truck	\$364.43		\$2,146.19
06/21/2024	39379	Bank of America	Car Wash	\$11.94		\$2,158.13
Total 2205241 - Vehicle / Mobile Equip. R/M						
<b>2205251 - Utilities</b>						
06/13/2024	39367	VERIZON WIRELESS	VERIZON UTILITY	\$41.47		\$41.47
06/25/2024	39402	KANSAS GAS SERVICE	Kansas Gas Utility	\$60.34		\$101.81
Total 2205251 - Utilities						
<b>2205253 - Insurance</b>						
06/13/2024	39366	EMC INSURANCE	Commercial Insurance	\$925.71		\$925.71
Total 2205253 - Insurance						
<b>2205311 - Gasoline / Fuel / Lubricants</b>						
06/03/2024	39345	MEARS FERTILIZER	20.68 GALLONS DIESEL 3.36 PER GALLON	\$68.79		\$68.79
06/13/2024	39373	JUMPSTART	FIRE DEPT FUEL	\$63.53		\$132.32
Total 2205311 - Gasoline / Fuel / Lubricants						
Total 220X - FIRE RESCUE EXPENSE						
<b>240X - EQUIPMENT RESERVE</b>						
<b>2405541 - Machinery / Equipment</b>						
				\$3,849.80		\$3,849.80

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Date	Num	Name	Memo	Debit	Credit	Balance
06/24/2024	39390	BUTLER RURAL ELECTRIC	2017 BUCKET TRUCK	\$23,000.00		\$23,000.00
06/24/2024	39405	BUTLER COUNTY TREASURER	Tag for Bucket Truck	\$33.75		\$23,033.75
				\$23,033.75	\$0.00	\$23,033.75
				\$23,033.75	\$0.00	\$23,033.75
Total 2405541 - Machinery / Equipment						
Total 240X - EQUIPMENT RESERVE						
<b>250X - STREETS OM FUND EXPENSE</b>						
<b>2505100 - Staff Expense Streets</b>						
<b>2505110 - Salaries</b>						
06/30/2024	EOMPRADJ			\$2,017.89		\$2,017.89
				\$2,017.89	\$0.00	\$2,017.89
Total 2505110 - Salaries						
<b>2505140 - PR Tax Expense City Share</b>						
06/30/2024	EOMPRADJ			\$154.09		\$154.09
				\$154.09	\$0.00	\$154.09
Total 2505140 - PR Tax Expense City Share						
<b>2505150 - KPERS City Share</b>						
06/30/2024	EOMPRADJ			\$177.41		\$177.41
				\$177.41	\$0.00	\$177.41
Total 2505150 - KPERS City Share						
<b>2505160 - Health Ins. - City Share</b>						
06/30/2024	EOMPRADJ			\$580.27		\$580.27
				\$580.27	\$0.00	\$580.27
Total 2505160 - Health Ins. - City Share						
<b>2506000 - Payroll Reallocation Adj</b>						
06/30/2024	EOMPRADJ				\$2,929.66	-\$2,929.66
				\$0.00	\$2,929.66	-\$2,929.66
				\$2,929.66	\$2,929.66	\$0.00
Total 2506000 - Payroll Reallocation Adj						
<b>2505100 - Staff Expense Streets</b>						
<b>2505241 - Vehicle / Mobile Equip R&amp;M</b>						
06/25/2024	39401	HOOVER MOWER SALES	3X 61' HD BLADE PMP, 3 X BLADE BOLT, BOTTOM SPINDLE SPACER	\$0.00		\$0.00
06/25/2024	39401	HOOVER MOWER SALES	3X BOTTOM SPINDLE SPACER, 3X BLADE BOLT, 3X BLADE NUT	\$0.00		\$0.00
06/25/2024	39401	HOOVER MOWER SALES	3X BLADE BOLT	\$0.00		\$0.00
06/25/2024	39401	HOOVER MOWER SALES	6X 61' HD BLADE PMP	\$0.00		\$0.00
06/25/2024	EOMLBCLNUP	HOOVER MOWER SALES	For CHK 39401 voided on 06/26/2024	\$185.58		\$185.58
06/25/2024	EOMLBCLNUP	HOOVER MOWER SALES	For CHK 39401 voided on 06/26/2024	\$69.28		\$254.86
06/25/2024	EOMLBCLNUP	HOOVER MOWER SALES	For CHK 39401 voided on 06/26/2024	\$27.77		\$282.63
06/25/2024	EOMLBCLNUP	HOOVER MOWER SALES	For CHK 39401 voided on 06/26/2024	\$152.29		\$434.92
06/26/2024	EOMLBCLNUPR	HOOVER MOWER SALES	Reverse of GJE EOMLBCLNUP -- For CHK 39401 voided on 06/26/2024		\$185.58	\$249.34
06/26/2024	EOMLBCLNUPR	HOOVER MOWER SALES	Reverse of GJE EOMLBCLNUP -- For CHK 39401 voided on 06/26/2024		\$69.28	\$180.06
06/26/2024	EOMLBCLNUPR	HOOVER MOWER SALES	Reverse of GJE EOMLBCLNUP -- For CHK 39401 voided on 06/26/2024		\$27.77	\$152.29
06/26/2024	EOMLBCLNUPR	HOOVER MOWER SALES	Reverse of GJE EOMLBCLNUP -- For CHK 39401 voided on 06/26/2024		\$152.29	\$0.00
				\$434.92	\$434.92	\$0.00
Total 2505241 - Vehicle / Mobile Equip R&M						
<b>2505251 - Utilities</b>						
06/13/2024	39367	VERIZON WIRELESS	VERIZON UTILITY	\$41.47		\$41.47

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Date	Numb	Name	Memo	Debit	Credit	Balance
Total 2505251 - Utilities				\$41.47	\$0.00	\$41.47
2505253 - Insurance (WC)						
06/13/2024	39366	EMC INSURANCE	Commercial Insurance	\$88.73	\$0.00	\$88.73
Total 2505253 - Insurance (WC)				\$88.73	\$0.00	\$88.73
2505254 - Printing / Publications						
06/21/2024	39388	CANON FINANCIAL SERVICES	Printer Contract Canon	\$35.05	\$0.00	\$35.05
Total 2505254 - Printing / Publications				\$35.05	\$0.00	\$35.05
2505310 - Fuel for Township-Exch for Rock						
06/13/2024	39373	JUMPSTART	TOWNSHIP FUEL	\$379.41	\$0.00	\$379.41
Total 2505310 - Fuel for Township-Exch for Rock				\$379.41	\$0.00	\$379.41
2505312 - Chemicals						
06/13/2024	39370	BUTLER COUNTY NOXIOUS WEED DEPARTMENT	WEED KILLER	\$232.05	\$0.00	\$232.05
Total 2505312 - Chemicals				\$232.05	\$0.00	\$232.05
Total 250X - STREETS OM FUND EXPENSE				\$4,141.29	\$3,364.58	\$776.71
251X - STREET RESERVE						
2515420 - Contractural Services						
06/13/2024	39374	PAULINO SIGALA	CONCRETE WORK AT CINCINNATI AND 3RD, AND 9TH STREET 36 FT OF CURB AND GUTTER	\$3,020.00	\$0.00	\$3,020.00
Total 2515420 - Contractural Services				\$3,020.00	\$0.00	\$3,020.00
Total 251X - STREET RESERVE				\$3,020.00	\$0.00	\$3,020.00
260X - COMMUNITY CENTER EXPENSE						
2605225 - Cleaning / Disposal Service						
06/25/2024	39404	Lisa K. Hamilton	Community Building Cleaning	\$400.00	\$0.00	\$400.00
Total 2605225 - Cleaning / Disposal Service				\$400.00	\$0.00	\$400.00
2605242 - Building / Facilities R&M						
06/25/2024	39395	CARLISLE INC	HVAC SERVICE HOURS AND LABOR- RESET BREAKER AND CHECKED REFRIGERANTS	\$125.00	\$0.00	\$125.00
Total 2605242 - Building / Facilities R&M				\$125.00	\$0.00	\$125.00
2605251 - Utilities						
06/21/2024	39382	COX	Cox Utility	\$80.34	\$0.00	\$80.34
06/25/2024	39402	KANSAS GAS SERVICE	Kansas Gas Utility	\$48.58	\$0.00	\$128.92
Total 2605251 - Utilities				\$128.92	\$0.00	\$128.92
2605253 - Insurance						
06/13/2024	39366	EMC INSURANCE	Commercial Insurance	\$247.65	\$0.00	\$247.65
Total 2605253 - Insurance				\$247.65	\$0.00	\$247.65
Total 260X - COMMUNITY CENTER EXPENSE				\$901.57	\$0.00	\$901.57
611X - WATER FUND EXPENSE						
6115100 - Staff Expense Water						
6115110 - Salaries						
06/30/2024	EOMPRADJ			\$9,062.11		\$9,062.11



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Date	Num	Name	Memo	Debit	Credit	Balance
Total 6115110 - Salaries						
6115140 - PR Tax Expense City Share				\$9,062.11	\$0.00	\$9,062.11
06/30/2024	EOMPRADJ					
Total 6115140 - PR Tax Expense City Share						
6115150 - KPERS City Share				\$692.22	\$0.00	\$692.22
06/30/2024	EOMPRADJ					
Total 6115150 - KPERS City Share						
6115160 - Health Ins. - City Share				\$821.15	\$0.00	\$821.15
06/30/2024	EOMPRADJ					
Total 6115160 - Health Ins. - City Share						
6116000 - Payroll Reallocation Adj.				\$2,590.82	\$0.00	\$2,590.82
06/30/2024	EOMPRADJ					
Total 6116000 - Payroll Reallocation Adj.						
6115100 - Staff Expense Water				\$0.00	\$13,166.30	-\$13,166.30
06/03/2024	39346	AMERICAN MESSAGING	SEWER EMERGENCY PHONE		\$13,166.30	-\$13,166.30
Total 6115200 - Non-Material Expenditures						
6115200 - Non-Material Expenditures				\$19.15	\$0.00	\$19.15
06/10/2024	39356	METRO COURIER	5/16/2024 TO 05/31/2024 WATER SAMPLES TO KDHE	\$27.22		\$27.22
06/25/2024	39397	METRO COURIER	WATER TESTING TRANSPORT 06/01/2024 TO 06/15/2024	\$27.22		\$54.44
Total 6115212 - Transportation / Mileage						
6115226 - Testing Services				\$54.44	\$0.00	\$54.44
06/03/2024	39350	MERIDIAN ANALYTICAL LABS	DRINKING WATER TESTING 03/09/2024	\$180.00		\$180.00
Total 6115226 - Testing Services						
6115251 - Utilities				\$41.47	\$0.00	\$41.47
06/13/2024	39367	VERIZON WIRELESS	VERIZON UTILITY	\$41.47		\$41.47
Total 6115251 - Utilities						
6115253 - Insurance				\$236.61	\$0.00	\$236.61
06/13/2024	39366	EMC INSURANCE	Commercial Insurance	\$236.61		\$236.61
Total 6115253 - Insurance						
6115254 - Printing / Publications				\$37.52	\$0.00	\$37.52
06/21/2024	39378	Bank of America	Printing Maps for Water	\$37.52		\$37.52
06/21/2024	39388	CANON FINANCIAL SERVICES	Printer Contract Canon	\$35.05		\$72.57
Total 6115254 - Printing / Publications						
6115315 - Operating Supplies				\$72.57	\$0.00	\$72.57
06/13/2024	39372	MUNICIPAL SUPPLY COMPANY	8" X 1" CC SERVICE SADDLE 8.54	\$223.08		\$223.08
Total 6115315 - Operating Supplies						
6115319 - Misc. Supplies				\$223.08	\$0.00	\$223.08
06/21/2024	39385	HIZEY SERVICE AND SUPPLY	Quick Coupler 30B Alum. Quick Coupler 30D Alum., 24" X 36" Tulcor Meter Box, 24" Flat Lid for T...	\$362.48		\$362.48

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Date	Num	Name	Memo	Debit	Credit	Balance
Total 6115319 - Misc. Supplies				\$362.48	\$0.00	\$362.48
<b>6115334 - Materials / Supplies Stock</b>						
06/10/2024	39351	Lampton Welding Supply	WELDING SUPPLIES	\$26.80	\$0.00	\$26.80
Total 6115334 - Materials / Supplies Stock				\$26.80	\$0.00	\$26.80
<b>6115341 - Water For Resale</b>						
06/03/2024	39347	RURAL WATER DIST. NO. 5	04/29/2024 TO 05/30/2024 WATER USAGE 4,038,700	\$23,055.82		\$23,055.82
06/03/2024	39347	RURAL WATER DIST. NO. 5	04/29/2024 TO 05/30/2024 WATER USAGE 4,038,700	\$196.78		\$23,252.60
06/03/2024	39347	RURAL WATER DIST. NO. 5	04/29/2024 TO 05/30/2024 WATER USAGE 4,038,700	\$67.51		\$23,320.11
Total 6115341 - Water For Resale				\$23,320.11	\$0.00	\$23,320.11
<b>6115420 - Contractual Services</b>						
06/10/2024	39357	KANSAS ONE CALL SYSTEM	ONE-CALL SYSTEM FEB MARCH AND APRIL	\$93.60		\$93.60
Total 6115420 - Contractual Services				\$93.60	\$0.00	\$93.60
Total 611X - WATER FUND EXPENSE				\$37,796.61	\$13,166.30	\$24,630.31
<b>613X - WATER TOWER EXPENSE</b>						
6135253 - Insurance						
06/13/2024	39366	EMC INSURANCE	Commercial Insurance	\$168.16		\$168.16
Total 6135253 - Insurance				\$168.16	\$0.00	\$168.16
Total 613X - WATER TOWER EXPENSE				\$168.16	\$0.00	\$168.16
<b>621X - SEWER FUND EXPENSE</b>						
6215100 - Staff Expense Sewer						
6215110 - Salaries						
06/30/2024	EOMPRADJ			\$2,017.89		\$2,017.89
Total 6215110 - Salaries				\$2,017.89	\$0.00	\$2,017.89
6215140 - PR Tax Expense City Share						
06/30/2024	EOMPRADJ			\$154.10		\$154.10
Total 6215140 - PR Tax Expense City Share				\$154.10	\$0.00	\$154.10
6215150 - KPERS City Share						
06/30/2024	EOMPRADJ			\$177.41		\$177.41
Total 6215150 - KPERS City Share				\$177.41	\$0.00	\$177.41
6215160 - Health Ins. - City Share						
06/30/2024	EOMPRADJ			\$580.27		\$580.27
Total 6215160 - Health Ins. - City Share				\$580.27	\$0.00	\$580.27
6216000 - Payroll Reallocation Adj.						
06/30/2024	EOMPRADJ			\$2,929.66		\$2,929.66
Total 6216000 - Payroll Reallocation Adj.				\$2,929.66	\$0.00	\$2,929.66
Total 6215100 - Staff Expense Sewer				\$5,859.33	\$0.00	\$5,859.33
<b>6215200 - Non-Material Expenditures</b>						
06/03/2024	39346	AMERICAN MESSAGING	SEWER EMERGENCY PHONE	\$19.16		\$19.16
Total 6215200 - Non-Material Expenditures				\$19.16	\$0.00	\$19.16

City of Towanda, KS  
Claims Report  
June 2024

Date	Num	Name	Memo	Debit	Credit	Balance
<b>6215222 - Intergovernment / Permit Fees</b>						
06/30/2024	39408	TOWANDA POST OFFICE	10X Rolls of Stamps	\$253.34		\$253.34
Total 6215222 - Intergovernment / Permit Fees						
<b>6215226 - Testing Services</b>						
06/03/2024	39350	MERIDIAN ANALYTICAL LABS	WASTEWATER TESTING 03/29/2024	\$485.50		\$485.50
Total 6215226 - Testing Services						
<b>6215251 - Utilities</b>						
06/13/2024	39367	VERIZON WIRELESS	VERIZON UTILITY	\$41.47		\$41.47
06/25/2024	39396	LINGO	EMERGENCY PHONE	\$80.79		\$122.26
06/25/2024	39398	EVERGY	EVERGY UTILITY	\$29.53		\$151.79
06/25/2024	39398	EVERGY	EVERGY UTILITY	\$289.79		\$441.58
06/25/2024	39398	EVERGY	EVERGY UTILITY	\$132.42		\$574.00
Total 6215251 - Utilities						
<b>6215253 - Insurance</b>						
06/13/2024	39366	EMC INSURANCE	Commercial Insurance	\$94.75		\$94.75
Total 6215253 - Insurance						
<b>6215254 - Printing / Publications</b>						
06/21/2024	39388	CANON FINANCIAL SERVICES	Printer Contract Canon	\$35.05		\$35.05
Total 6215254 - Printing / Publications						
<b>6215312 - Chemicals</b>						
06/10/2024	39359	MID-AMERICAN RESEARCH CHEMICALS	PURPLE POWER LIFT STATION CLNR, WASP AND HORNET KILLER, GLOVES, AND TACKEL III JELLED DEGREASER	\$3,184.43		\$3,184.43
Total 6215312 - Chemicals						
<b>630X - TRASH FUND EXPENSE</b>						
<b>6305225 - Cleaning / Disposal Service</b>						
06/10/2024	39360	WASTE CONNECTIONS INC	TRASH PICKUP FROM 05/01/2024 TO 05/31/2024	\$10,863.00		\$10,863.00
Total 6305225 - Cleaning / Disposal Service						
<b>6305254 - Printing / Publications</b>						
06/21/2024	39388	CANON FINANCIAL SERVICES	Printer Contract Canon	\$35.06		\$35.06
Total 6305254 - Printing / Publications						
<b>630X - TRASH FUND EXPENSE</b>						
<b>800X - ARPA Funds Expense</b>						
06/10/2024	39354	MUNICIPAL SUPPLY COMPANY	4" GATE VALVE X2 AND 4" HYMAX GATE VALVE X1	\$2,565.26		\$2,565.26
06/13/2024	39368	Schulte Supply	2X 2" NEPTUNE MACH 10 WATER METERS, 4X 2" GASKET	\$3,294.56		\$5,859.82
06/13/2024	39371	MUNICIPAL SUPPLY COMPANY	1X 4" BURY A420 2 WAY	\$2,485.66		\$8,345.48
06/13/2024	39371	MUNICIPAL SUPPLY COMPANY	1X 4 1/2" X 6" MULLER HYD EXT	\$370.91		\$8,716.39
06/13/2024	39371	MUNICIPAL SUPPLY COMPANY	2X 4" GRIP RING ACC PACK	\$122.26		\$8,838.65
06/13/2024	39371	MUNICIPAL SUPPLY COMPANY	1X 4" MJ GATE VALVE	\$834.14		\$9,672.79

**City of Towanda, KS  
Claims Report  
June 2024**

Date	Num	Name	Memo	Debit	Credit	Balance
06/21/2024	39380	MUNICIPAL SUPPLY COMPANY	4" Bury A420 2 Way 4 1/2- Fire Hydrant	\$2,485.66		\$12,158.45
06/21/2024	39380	MUNICIPAL SUPPLY COMPANY	4" Mueller Hymax Gate Valve	\$1,072.58		\$13,231.03
06/21/2024	39389	MUNICIPAL SUPPLY COMPANY	9X 3/4" NL FIP X FIP Curb Stop	\$831.06		\$14,062.09
06/25/2024	39391	THE TAP TAPC	4" 90 DEGREE ELBOW X1, AND 4" MJ KITS STANDARD X2	\$121.73		\$14,183.82
06/25/2024	39392	THE TAP TAPC	1X 4" ALPHA NRS GATE VALVE, 5X 6" WATER LID	\$936.53		\$15,120.35
06/25/2024	39400	MUNICIPAL SUPPLY COMPANY	4" MUELLER HYMAX GATE VALVE O/L	\$1,009.48		\$16,129.83
Total 800X - ARPA Funds Expense				\$16,129.83	\$0.00	\$16,129.83
Total DESIGNATED FUND EXPENDITURES				\$127,646.50	\$16,530.88	\$111,115.62
Total Other Expense				\$127,646.50	\$16,530.88	\$111,115.62

**General Fund Expenditures**  
**Designated Fund Expenditures**  
**Total Expenditures**  
**Payroll Expenditures**  
**Expenditures Other than Payroll**

**\$64,947.70**  
**\$111,115.62**  
**\$176,063.32**  
**\$53,617.93**  
**\$122,445.39**

T C PYLE

Business Card

May 08, 2024 - June 07, 2024

Cardholder Statement

**Account Information:**  
www.bankofamerica.com

**Mail Billing Inquiries to:**  
BANK OF AMERICA  
PO BOX 660441  
DALLAS, TX 75266-0441

**Mail Payments to:**  
BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796

**Customer Service:**  
1.800.673.1044, 24 Hours

**Outside the U.S.:**  
1.509.353.6656, 24 Hours

**For Lost or Stolen Card:**  
1.800.673.1044, 24 Hours

**Business Offers:**  
www.bankofamerica.com/mybusinesscenter

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
<b>Payments and Other Credits</b>				
05/24	05/24	PAYMENT - THANK YOU	1451530000000511260070	- 88.58
<b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>				<b>- \$88.58</b>
<b>Purchases and Other Charges</b>				
06/03	06/01	TRUCK CENTER CO. #103 4025922440 KS <i>starter</i>	55500364154636000028864 <i>220-5241</i>	364.43
06/03	06/02	WM SUPERCENTER #186 EL DORADO KS <i>Car Wash</i>	05436844155400100214062 <i>220-5241</i>	11.94
<b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b>				<b>\$376.37</b>

**Payment Information**

New Balance Total ..... \$376.37  
**Minimum Payment Due ..... \$25.00**  
**Payment Due Date ..... 07/04/24**

**Late Payment Warning:** If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:  
 \$0.00 for balance less than \$100.01  
 \$29.00 for balance less than \$1,000.01  
 \$39.00 for balance less than \$5,000.01  
 \$49.00 for balance equal to or greater than \$5,000.01

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

**Account Summary**

Previous Balance ..... \$88.58  
 Payments and Other Credits ..... -\$88.58  
 Balance Transfer Activity ..... \$0.00  
 Cash Advance Activity ..... \$0.00  
 Purchases and Other Charges ..... \$376.37  
**Fees Charged ..... \$0.00**  
**Finance Charge ..... \$0.00**  
 New Balance Total ..... \$376.37  
 Credit Limit ..... \$6,000  
 Credit Available ..... \$5,623.63  
 Statement Closing Date ..... 06/07/24  
 Days in Billing Cycle ..... 31



BUSINESS CARD  
 PO BOX 15796  
 WILMINGTON, DE 19886-5796



T C PYLE  
 THE CITY OF TOWANDA  
 PO BOX 160  
 TOWANDA, KS 67144-0160

\*\*N0052585

Account Number [REDACTED]  
 May 08, 2024 - June 07, 2024

New Balance Total ..... \$376.37  
**Minimum Payment Due ..... \$25.00**  
**Payment Due Date ..... 07/04/24**

**Enter payment amount**

\$

For change of address/phone number, see reverse side.

Mail this coupon along with your check payable to:  
**BUSINESS CARD,**  
 or make your payment online at  
 www.bankofamerica.com

ANDY NEWBREY

Business Card

May 08, 2024 - June 07, 2024

Cardholder Statement

Account Information: www.bankofamerica.com

Mail Billing Inquiries to: BANK OF AMERICA PO BOX 660441 DALLAS, TX 75266-0441

Mail Payments to: BUSINESS CARD PO BOX 15796 WILMINGTON, DE 19886-5796

Customer Service: 1.800.673.1044, 24 Hours

Outside the U.S.: 1.509.353.6656, 24 Hours

For Lost or Stolen Card: 1.800.673.1044, 24 Hours

Business Offers: www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$3,245.11
Minimum Payment Due \$32.45
Payment Due Date 07/04/24

Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date: \$0.00 for balance less than \$100.01 \$29.00 for balance less than \$1,000.01 \$39.00 for balance less than \$5,000.01 \$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$1,078.44
Payments and Other Credits -\$1,078.44
Balance Transfer Activity \$0.00
Cash Advance Activity \$0.00
Purchases and Other Charges \$3,245.11
Fees Charged \$0.00
Finance Charge \$0.00
New Balance Total \$3,245.11

Credit Limit \$7,500
Credit Available \$4,254.89
Statement Closing Date 06/07/24
Days in Billing Cycle 31

Transactions

Table with columns: Posting Date, Transaction Date, Description, Reference Number, Amount. Includes transactions for Payments and Other Credits, Purchases and Other Charges, and various food items like Council Food, Gambino's Pizzeria, and Amazon market purchases.

Account Number: [Redacted]
May 08, 2024 - June 07, 2024

New Balance Total \$3,245.11
Minimum Payment Due \$32.45
Payment Due Date 07/04/24

Enter payment amount

\$

For change of address/phone number, see reverse side.

Mail this coupon along with your check payable to: BUSINESS CARD, or make your payment online at www.bankofamerica.com



BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796



ANDY NEWBREY
THE CITY OF TOWANDA
PO BOX 160
TOWANDA, KS 67144-0160

\*\*N0017161

ANDY NEWBREY

May 08, 2024 - June 07, 2024

Page 3 of 4

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
05/14	05/13	SQ *GAMBINO'S PIZZA TO 8774174551 KS <i>Food Shop</i>	55432864135201833206058	33.63
05/14	05/14	AMZN Mktp US*OS8OX7883 8662161072 WA <i>Pool Baskets</i>	55432864135201874233177	38.69
05/14	05/14	AMZN Mktp US*PK5CZ19L3 8662161072 WA <i>Pool Baskets</i>	55432864135201841136784	204.58
05/14	05/13	BOMGAARS 133 7122265000 KS <i>Parks grass</i>	55488724134258000419146	174.50
05/17	05/16	WSU MARKETPLACE 3169783333 KS <i>Class</i>	25247804137003097113315	140.00
05/20	05/17	BOMGAARS 133 7122265000 KS <i>tools</i>	55488724138258000423334	699.96
05/20	05/20	INTUIT *QuickBooks 8004468848 CA <i>program</i>	55432864141203859305147	334.00
05/22	05/21	ADOBE *ADOBE 4085366000 CA <i>program</i>	55429504142719454257611	29.99
05/23	05/21	WALMART.COM 8009256278 8009256278 AR	05436844143200058868314	40.70
05/23	05/17	ZORO TOOLS INC 8552899676 IL <i>Drinking Faucet</i>	55436874143291431342871	251.53
05/23	05/22	LEWIS STREET GLASS 3162638259 KS <i>Museum Glass</i>	25247804143004175021091	109.48
05/29	05/28	Mailchimp 6789990141 GA <i>mailing</i>	12302024149000904662071	13.00
05/29	05/28	WSU MARKETPLACE 3169783333 KS <i>Class</i>	25247804149005439008786	30.00
05/30	05/29	FEDEX OFFIC54800005488 3166365443 KS <i>Printing</i>	05410194150069223535201	37.52
05/30	05/29	USPS PO 1989541202 TOWANDA KS <i>Door Direct</i>	02305374151000634503738	153.06
05/31	05/29	OFFICE DEPOT #2190 WICHITA KS <i>USB 3.0, Hardware</i>	02305374151100126588856	161.77
<b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b>				<b>\$3,245.11</b>

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.99%	\$0.00	\$0.00
CASH	29.49% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

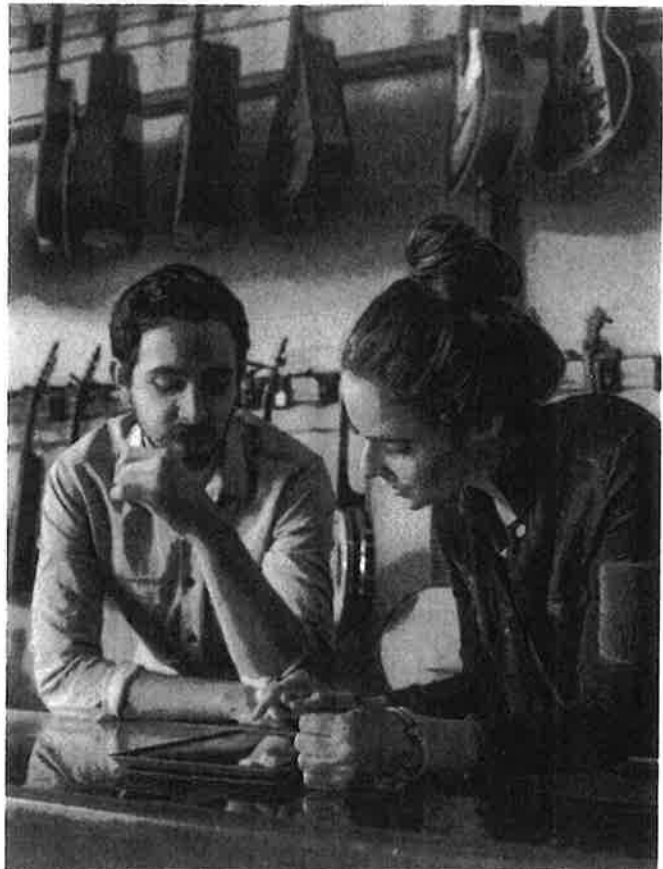
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SSM-10-23-0365.C | 6024375

# CITY OF TOWANDA

## APPROPRIATION ORDINANCE NO. 06-2024

For period June 1<sup>st</sup>, 2024 through, June 30<sup>th</sup>, 2024

Be it ordained by the Governing Body of the City of Towanda that the above dated ordinance is and shall be passed and all claims honored and paid by the City Clerk.

<b><u>Section 1.</u></b>	<b>Claims paid prior to approval of the City Council, authorized by Ordinance No. 279.</b>	<b>\$122,445.39</b>
<b><u>Section 2.</u></b>	<b>Payroll</b>	<b>\$53,617.93</b>
	<b>Total this Ordinance:</b>	<b>\$176,036.32</b>

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**Paul Erickson**  
**Treasurer**

---

**Jennifer Shaults**  
**Mayor**



**Report Attestation for the Month of June 2024.**

I have reviewed the Financial Statements and reports contained herein and, to the best of my knowledge, believe they present an accurate record of the City of Towanda's financial transactions for the indicated month.

A handwritten signature in black ink, appearing to read "Paul Erickson", written over a horizontal line.

Paul Erickson

Treasurer, City of Towanda, KS





# TOWANDA DEPARTMENTAL REPORT- Planning/Zoning Adm. Lisa Long

June 2024 Activity July 3, 2024 Report

### What we have been doing:

- Assisting with the prep of Ordinances and Resolutions
- Research and prepare Annexation Information
- Submitting Ordinance/Resolution Publications for Printing
- Preparing Demolition Paperwork for the August Hearing
- Monitor and Dispatch inspections
- Preparing/Submitting Occupancy Certificates for completed projects at USD 375
- Providing Excellent Public Service
- Processing Licensing/Permits
- Assisting Residents/Contractors daily with building code questions
- Cemetery Lot Sales, Paperwork, Deeds, and Questions
- Working always to make the PZ Department more efficient and functional
- Filing away older business
- Code Enforcement

### What we plan to do:

- |  |   |
|--|---|
| Continue Serving Towanda Citizens                | Continue to improve the efficiency of the PZ Department |
| Continue Contractor Licensing and Permit Issuing | Cemetery Paperwork                                      |
| Code Enforcement                                 | Misc. other work as needed                              |
| Continue with duties as listed above             | Animal Control Records                                  |
| Secretary duties for the Planning Board          |   |
| Preparing Information for PZ Hearings            |   |

### Permits:

- |  |  |
|--|--|
| 314 Main Electrical Inspection                         | 438 N 9 <sup>th</sup> Roofing          |
| 1210 Rainbow Pool and Electrical                       | 416 Cincinnati Steps & Patio           |
| 802 North St Roofing                                   | 1110 Rainbow Ext Plumbing              |
| 710 North St Remodel & Fence                           | 118 N 5 <sup>th</sup> Roofing          |
| 216 S 4 <sup>th</sup> Roofing                          | 1206 Rainbow Roofing                   |
| 1311 Rainbow 32'x50' Garage (Conditional Use Approved) | 125 S. 5 <sup>th</sup> Mechanical HVAC |
| 700 Mechanic Lot 11 Electric Inspection                |  |

### Statistics and Lists:

#### Inspections Completed

- |                                   |                                   |
|-----------------------------------|-----------------------------------|
| Consult                           | 429 N 10 <sup>th</sup> Electrical |
| H2O Stairway Review               | 408 High Sewer Backfill Consult   |
| 303 N 3 <sup>rd</sup> Gazebo      | 418 N 9 <sup>th</sup> Reinforcing |
| 904 Main Bus Barn                 | 408 High Sewer                    |
| 340 N 10 <sup>th</sup> Consult    | 461 N 8 <sup>th</sup> Electrical  |
| 340 N 10 <sup>th</sup> Electrical | 429 N 10 <sup>th</sup> Consult    |
| 904 Main Final                    |                                   |
| 657 Mills Electrical              |                                   |
| 340 N 10 Phase 1 Electrical       |                                   |
| 408 High Sewer                    |                                   |

#### New Contractors Licensed & Certificates Issued:

- Ashbrook Roofing Clearwater KS
- Sunflower State Exteriors Wichita KS

NTA Citations Issued/ Court: #16586 308 Main #16587 315 S. 5<sup>th</sup> #16588 210 S. 5<sup>th</sup> #16589 301 Cincinnati #16590 301 S. 4<sup>th</sup>  
 PZ Board Meeting/BZA No July Meeting Business Permit for Door-to-Door Sales: None

# Fire Dept Report

June 2024

**Summary:** June is typically a slow month for calls. Still making slow progress on the SCBA dilemma. One new challenge is the availability of masks for these old units.

**Membership:** 14. Kaleb Ash has resigned. Sam Atchison has resigned.

Trenton Cooper has purchased a house in El Dorado and will be moving.

Active members: 11. One member has a medical issue and will be unavailable for at least a year. 3 members have been inactive because of their life circumstances. One just quit showing up. Three more possible candidates.

**YTD (as of 6/30/24) Calls:** 193

**June Calls:** Number of calls 25 (5-yr avg. for June calls: 23.0. Avg. June calls since 1985-13.9)

5 – Fire calls: 2 false alarm, 2 structure, 1 illegal burn

12 – Medical

6 – Vehicle accidents

2 – Lift Assist

## Training:

- Driver June 6, 20
- Tools June 18
- Hose Loads June 22

## Equipment:

- New Engine (2024 Spencer): Training, fitting, and graphics
- Engine 1 (2002 Luverne): Still awaiting valve replacement. Has surpassed its recommended replacement age of 20 years. Electrical gremlins persist.
- Engine 3 (1988 Emergency One): Will soon be retired or re-assigned. After E6 is in service, E1 needs lot's of work, so E3 will remain in service until E1 is repaired. Brakes required repair 6/26.
- Pumper 4 (2011 Navistar): Is approaching its 15 year recommended replacement date.
- Pumper 5 (1990 American General): This truck was moved outside to accommodate the extra fire engine. Response of this truck will be delayed due to it's location and lack of utilities (air and electricity).
- Pumper 6 (2003 Stewart Stephenson): No change (out of service). Looking for water tank.
- Pickups 8 & 9 (2015 GMC Sierra 3500):
- Tanker 12 (1984 American General): stopped running. Replaced fuel solenoid. Flat tires repaired.
- KSFM Grant. Finally received the complete order. Paperwork was submitted to complete grant requirements. Money should be forthcoming.

## Building:

- Overhead door required urgent repair due to poor installation.
- Due to lack of space, dilapidation and many regulatory requirements, the emergency responders serving the Towanda and Fairview communities need a new facility in order to better serve and maintain their own safety.

# Fire Dept Report

June 2024

## For Discussion:

### Tanker

- In order to repair the lost hauled water rating (for our out-of-town citizens and those of neighboring districts) we should acquire a tanker of at least 3000 gallons that will fit inside our small station.

### Command and Utility Vehicle

- TFR does not have a vehicle to haul large items such as tires, fire hose, fire extinguishers, etc. that need to be transferred for service or repair.
- Having a vehicle of this type available to the department and its officers can greatly reduce response times to medical calls. This truck would carry medical equipment and could respond directly to medical calls, perhaps saving the trip to the fire station and possibly retracing the same route out and back. That equals time. Time that may make a difference the patient's outcome.
- The Chief's personal vehicle was used to haul the new-to-us SCBAs and cylinders from and to various cities for work—600+ miles in May. The mileage cost on the personal vehicle(s) nearly eclipses the "salary." No one should have to pay taxes on reimbursement!
- It is possible to lease a vehicle for this purpose. Surrounding departments are doing it.



*Hauling some dirty equipment back to station after house fire. Do you think those SCBAs look like they will make it back to the station?*

- Received a quote for \$18,162.25 for a new tank for Pumper 6. Shipping will be extra. We should get this truck back in service soon. This fall and next spring will likely be very active with grass fires considering the fuel loads.

## Upcoming:

- Task Force meeting July 11
- LEPC and Fire Chiefs meetings on July 18
- BBQ feed and street dance September 14
- Push in ceremony for new engine September 14

# Fire Dept Report

June 2024

## Other:

- Public Relations events:
  - Towanda firefighters assisted the Towanda Lions club with the Summer Bash on June 1.
- SCBAs: The 1997 specification Draeger SCBAs are back from the shop. All but one passed.
- In an effort to save money, we have acquired 30 expired SCBA cylinders from which we will salvage the valves and use on our cylinders. This will save about \$3000. Eight have been converted to Draeger valves. Now that the SCBAs have passed, we will work on getting the rest converted.
- Training on the new-to-us SCBAs will start.
- Fire board appointments were made June 11. A meeting will be scheduled in early July.
- The County is revising the fire district resolution for (most) fire districts.
- The County is creating Fire District #12. The former, 107 year old Towanda Fire Department will be Butler County Fire District #11.
- OSHA is updating their 29CFR 1910.156. This has been the “Fire Brigade” standard for Industrial facilities since 1980. It will be revised and called the “Emergency Response” standard. The new language will pull in nearly ALL fire departments in the USA and make mandatory many more NFPA standards. For instance, certification as a FF will become mandatory. Certification as a driver will become mandatory. Same for Rescue (vehicle, trench, urban, rope, water, etc.), Officer, Wildland, RIT, and more. Also the standard for replacement of fire apparatus will be law, not recommendation. Comprehensive medical programs will be required, and on and on.  
Expect costs to operate a fire department to double and many volunteer fire departments will not survive. Bigger, paid departments will take over, but they, too, will have to comply with the higher costs to operate in compliance.
- Applied for a grant for rescue tools.

## Fire Dept Report

June 2024

**Activities:** A glimpse of daily Fire Dept. activities.

Date	Day	Activity
June 1	Sat	Work day: replace T12 starter, paperwork, prep for Summer Bash A volunteer has filled a space with exercise equipment for Fire Dept use in the City. Assist Lions Club with Summer Bash 2-9 Man hours 92
June 2	Sun	reports Man hours: 4
June 3	Mon	Task Force meeting in Whitewater SCBA cylinders to Emporia Staff station Big overhead door repaired Total man hours: 18
June 4	Tue	County Commission meeting Motor Vehicle Accident at 3 PM in City Butler County Annual Fire District Appreciation dinner
June 5	Wed	Work on transferring inventory to MS Excel anticipating loss of Emergency Reporting software
June 6	Thu	Work on Tanker 12 Motor Vehicle Accident at 3 PM in City
June 7	Fri	To Emporia to pick up SCBA cylinders Tanker 12 to shop: no start/run
June 8	Sat	Work day Medical call in City at 6:30 PM
June 9	Sun	Medical call in Twp at 1 PM
June 10	Mon	
June 11	Tue	Medical call in City at 7 AM Picked up Tanker and returned to station
June 12	Wed	House fire in El Dorado at 12:30 PM
June 13	Thu	
June 14	Fri	
June 15	Sat	Discovered air compressor failed. (used to keep air brakes on trucks ready) Dog Wash
June 16	Sun	Medical call in City at 8 AM
June 17	Mon	Vehicle accident in Twp at 1 PM
June 18	Tue	Automatic Crash Notification on KTA at 1 PM. Once again, nothing found. Washed gear. Kaleb Ash's last day. Medical call in City at 7 PM Fire training Lift assist call in Twp at 10:30 PM
June 19	Wed	
June 20	Thu	Towanda Hometown Action meeting. Illegal fire in City at 7:35 PM Graphics planning for new engine
June 21	Fri	Tested SCBAs delivered to station. Measured P6 for tank. Reports. Submitted May reports to KSFM. Drove T12 around block. Burning regulations,
June 22	Sat	Work day: Loaded 2100# of hose on E6, SCBA checks Motor vehicle accident at 9 AM in Twp Automatic Crash Notification at 5 PM in Twp Heavy Smoke investigation in Twp at 8:30 PM

## Fire Dept Report

June 2024

June 24	Mon	Medical Call 5 AM in City Tanker 12 tire repair, air compressor repair, reports, fuel trucks, medical supplies Fireworks building inspection Lift assist call in Twp 10 PM
June 25	Tue	Tanker 12 to shop for axle grease leak. Medical call in Fairview at 5 PM Meet and Greet new candidates Structure fire in City at 7 PM Engine 3 brake fail Refit trucks, refill SCBAs Fire investigation. Medical call in Fairview at 9 PM FRA/FFA meeting
June 26	Wed	More fire investigation. Meet with investigator. Refill cascade system (run breathing air compressor) Fix water leak on Engine 1 & refill water tank. Mechanic for E3 brakes. Ordered part Wash fire hose Reports Wash SCBAs (stench from house fire call) Fuel trucks Budget workshop
June 27	Thu	E3 repairs (part installed) Meet with investigator. Repair printer color, print forms Submit documents to KSFM to KSFM for bunker gear grant Smoke alarm call in Fairview Storm shelter location change Fireworks building inspection Training: driver/mapping/smoke alarms/ladders Medical call in City at 5 PM Auxiliary meeting
June 28	Fri	
June 29	Sat	Work day. More E3 repairs Medical call in City at 3:30 PM
June 30	Sun	Two (2) Medical calls in City at 2:30 PM
July 1	Mon	Air leak: Breathing air compressor blew a hose and emptied #3 bank
July 2	Tue	Medical call on Turnpike at 12:30 PM Medical call in City at 6 PM Medical call in City at 10:30 PM
July 3	Wed	Rollover Accident on KTA at 7:30 AM-Heavy rain Medical call in City at 4 PM
July 4	Thu	Medical call in Twp at 2 AM Independence Day Parade Medical call in City at 5 PM



# Fire Dept Report

June 2024

## 2024 Fire Dept Calls by Month

What the Calls Are														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Grass Fire	1	3	5	4	1								14	7%
Vehicle Fire				1	1								2	1%
Structure Fire	2			1	3	2							8	4%
HazMat			2	1	1								4	2%
Carbon Monoxide		1											1	1%
Other Fire			3	12	2	3							20	10%
Vehicle Accident	5	4	2	3	6								22	11%
Medical	22	23	20	14	15	12							106	55%
Rescue														0%
Public Assist	3	4	4	2	2	2							15	8%
Storm Watch														0%
Other			1										1	1%
<b>Total</b>	<b>33</b>	<b>35</b>	<b>37</b>	<b>36</b>	<b>27</b>	<b>25</b>							<b>193</b>	
Where the Calls Are														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Towanda Twp	11	12	14	13	10	8							68	35%
Fairview Twp	1	5	1	2	1	3							13	7%
City	16	14	17	14	13	12							86	45%
KTA	4	3	1	2	2	1							13	7%
Mutual Aid Given	1	1	4	5	1	1							13	7%
<b>Total</b>	<b>33</b>	<b>35</b>	<b>37</b>	<b>36</b>	<b>27</b>	<b>25</b>							<b>193</b>	
Mutual Aid Rec'd	1		1	2	1	1							5	3%
YTD Percentage														
	Fire			EMS			Other							
	23%			55%			22%							
YTD % per Area														
	Fire			EMS			Other							
	24%			44%			32%							
	23%			69%			8%							
	13%			71%			16%							
	8%			46%			38%							
	92%			0%			8%							
	100%			0%			0%							

# CITY OF TOWANDA

JUNE 2024 SUMMARIZED MAINTENANCE REPORT



## **WATER**

City Of Towanda Maintenance is in the works of replacing fire hydrants and valves that are either broken or leaking. In the process the Maintenance Department has had to jump through numerous hoops while tackling these tasks such as valves that don't work to shut off the water and leaving us with no choice but to shut down a vast majority of our town while replacing fire hydrants and valves. Another issue we are currently facing in our town is the aftermath of fixing these leaks and pressurizing the system back up, as the added pressure is released into the system any weak spots in service lines continue to break. The water system is very brittle and old but as service lines break, we are using it to our advantage as we can replace these lines we are verifying if there are any lead goose necks and removing them if they are present.

- Replaced service line at 108 S 5<sup>th</sup> Street and pulled out lead goose neck
- Replaced hydrant 440 N 11<sup>th</sup> Street
- Replaced Gables meter with new Neptune Radio Read
- Took 2 monthly Coliform samples
- Fixed a Bell housing leak on 12-inch C900 from the tower
- Read meters the 15<sup>th</sup>
- Replaced hydrant 544 N 11<sup>th</sup> Street
- Replaced meter riser 548 N 11<sup>th</sup> Street
- Replaced Hydrant 4<sup>th</sup>/ High Street
- Backfilled all fire hydrants and planted grass
- Changed out pool meter to radio read

## **STREETS**

As the streets are in poor condition the Maintenance crew and City Administration work to find grants and contractors to fix Clay Hill Rd and many of our other problem streets. With the amount of water work currently being done within our city the Maintenance crews will be focusing on street repair come the month of August laying asphalt over water valves and main repairs done in the roadways. As a Maintenance crew we are working on patching small potholes and replacing street signs not up to code as we continue to tackle our water crisis in the meantime.

- Patched 6 potholes
- Replaced 2 street signs
- Got a count on streets signs needing replaced
- Fixed a speed limit sign on 6<sup>th</sup>
- Cut overhead trees down on clay hill
- Fixed valve cap on 11<sup>th</sup>
- Fixed the City of Towanda sign on west end of town

## SEWERS/ DRAINAGE

The Maintenance crew is in the works of cutting down alleys to be able to find sewer manholes, while in the process of having them located there are utilities that run very shallow, so we are having to rethink our plan to fix the drainage issues along our alleyways. As reoccurring sewer issues appear we are noticing tree roots coming into our manholes making it very hard to get sewers unclogged, because of the dry spell we have been in the past 2 years the trees are trying to find water leading them directly into some of our manholes. As we battle the tree roots we are working on cleaning them out of our manholes to try and prevent some of our sewer backups.

- Degreased the whole town by dumping a degreaser in our furthest manholes on the north end of town hoping to clear any debris blocking our sewer pipes
- Cleaned ditch and culvert out on 11<sup>th</sup> Street
- Fixed 108 S 5<sup>th</sup> ditch
- Took lagoon test

## FACILITIES

- Fixed lift station gates
- Fixed urinal in senior center
- Hung flags down Main Street
- Installed museum window
- Dug fence out of burn pile leaf bin
- Emptied trash bins downtown
- Put gate in at tower for easy access to our water lines at Terrell's property
- Picked up pool chemicals
- Replaced butterfly valve at the pool
- Fixed toilet in women's restroom at the pool
- Treated the pool for algae
- Changed out mower blades on the Scag mower
- Looked at community building AC
- Put new service pickup in service
- Mowed the corner of 6<sup>th</sup> and Pool Rd
- Caught saint Bernard and took her to pound
- Picked brush off the road
- Put vise/ welder on pickup
- Mow and weed eat all city properties every Friday
- Spray and weed eat weeds downtown

Old  
Business  
7.10.2024

**ORDINANCE 2024-\_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF TOWANDA KANSAS, ESTABLISHING A MONTHLY METER REPLACEMENT FEE ON ALL UTILITY ACCOUNTS AND CREATING A METER REPLACEMENT RESERVE FUND.**

**WHEREAS**, the City has recently replaced all manual read water meters with computer read meters that have a limited lifetime,

**WHEREAS**, the Governing Body realizes it is in the best interest of the city to plan for the future replacement of these meters and sees the need to plan for the future cost of replacing large numbers of meters.

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TOWANDA, KANSAS;**

**SECTION 1: CREATING A WATER METER REPLACEMENT FEE AND RESERVE FUND**

There is hereby created a Water Meter Replacement Fee to be deposited and held in a Meter Replacement Reserve Fund. Said fund shall be to replace Water meters at any time needed.

Revenues collected and deposited in said fund shall not be used for purposes other than those designated in this article

At the end of any fiscal year, the balance, if any, shall be carried over to the subsequent fiscal year and shall be used for no other purposes than those designated for this account.

**SECTION 2: ASSESSING A MONTHLY FEE**

The monthly fee shall be set by resolution and shall be reviewed by the governing body from time to time as necessary to ensure adequate revenues and fund balances are maintained for the purpose set forth in this article and may change the fee by a separate resolution.

**SECTION 3:** This Ordinance shall take effect and be in force from and after its passage, approval, and publication in the Official City Newspaper and be reflected in the following month's utility billing.

**PASSED** by the Governing Body of the City of Towanda on this 10<sup>th</sup> day of July 2024.

\_\_\_\_\_  
Jennifer Shaults, Mayor

**ATTEST:**

\_\_\_\_\_  
Andy Newbrey, City Clerk

**RESOLUTION 2024- \_\_\_\_\_**

**A RESOLUTION SETTING THE METER REPLACEMENT FEE (MR) ON ALL UTILITY BILLING ACCOUNTS FOR THE CITY OF TOWANDA KANSAS.**

**WHEREAS**, it is the desire of the governing body of the City of Towanda to establish a monthly fee to be assessed to all utility accounts for the replacement of water meters within the city of Towanda.

**NOW, THEREFORE BE IT RESOLVED**, that effective the next utility billing cycle after the publication of Ordinance No. \_\_\_\_\_, the following monthly charges will be assessed accordingly:

3/4" to 1" Meter	Monthly (MR) Meter Replacement Fee .....	\$2.50
2" Meter	Monthly (MR) Meter Replacement Fee .....	\$6.25
6" Meter	Monthly (MR) Meter Replacement Fee .....	\$20.00

**BE IT FURTHER RESOLVED**, that all revenue collected from this fee shall be placed in the Meter Replacement Reserve Fund and shall not be used for purposes other than replacing water meters at any time.

**ADOPTED AND APPROVED BY THE GOVERNING BODY on July 10, 2024.**

\_\_\_\_\_  
Jennifer Shaults, Mayor

ATTEST:

\_\_\_\_\_  
Andrew Newbrey



Contact: Caleb Gorden  
Phone: 316-644-1683

Proposal Date:  
7/2/2024

Andy Newbrey  
Towanda, KS 67144  
316-619-6522

[administrator@cityoftowanda.com](mailto:administrator@cityoftowanda.com)

**Estimate is submitted to the following specifications**

<u>Description of Work</u>	<u>SQYD</u>	<u>Rate</u>	<u>Total</u>
<b>Chip Seal :</b>			
Sweeping streets before work	6,800	\$ 4.36	\$ 29,648.00
Application of asphalt emulsion at .40 Gals/SY			
Application of rock at 25 Lbs/SY			
Compact with pneumatic roller			
Sweeping and collection of loose rock after application			
<b>Asphalt Patching :</b>	<b>SF</b>	<b>Rate</b>	
6 inch Base Rock	6,960	\$ 6.49	\$ 45,170.40
4 inch new Asphalt			
			<b>\$ 74,818.40</b>

**Notes:**

- \*Project exempt certificate required
- \*Includes one mobilization.
- \*City must provide location dump for excess rock sweepings
- \*through traffic to be closed during construction

**All estimate totals include labor and material. All pricing is valid for 10 days after estimate date. All payments on invoices are due 10 days upon receipt of invoice.**

**Acceptance of Proposal**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: \_\_\_\_\_ Date of Acceptance: \_\_\_\_\_



**AGREEMENT BETWEEN THE CITY OF TOWANDA AND PIERCE CODE  
COMPLIANCE LLC**

**THIS AGREEMENT** is made and entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2024, in accordance with the provisions of Kansas statute, by and among the City of Towanda, acting by and through its governing body, as authorized by vote (hereinafter referred to as “City”), and Pierce Code Compliance LLC, (hereinafter referred to as “PPC”) (collectively to be referred to as “the Parties”).

**WITNESSETH:**

**WHEREAS**, the City of Towanda currently has a need for nuisance code compliance services and enforcement within the City;

**WHEREAS**, PPC is a legal entity in the State of Kansas which performs nuisance code compliance and enforcement services;

**AND, WHEREAS**, more efficient and effective municipal government administration would be realized through the City contracting with PPC for nuisance code compliance and enforcement services

**NOW, THEREFORE**, in consideration of the mutual agreements contained herein, the Parties agree as follows:

**ARTICLE I. CODE COMPLIANCE OFFICER**

**SECTION I.1. DUTIES OF THE CODE COMPLIANCE OFFICER**

(a) The Code Compliance Officer shall perform the duties related to municipal government administration of nuisance code compliance and enforcement services for the City under the policy guidance of the governing body, as detailed below.

(b) When providing services for the City:

(i) The Code Compliance Officer shall perform the duties as defined by this Agreement, the bylaws, applicable Ordinances, Codes, and policies of the City.

(ii) The Code Compliance Officer shall report directly to the \_\_\_\_\_ (e.g. City Administrator, City Clerk, Mayor, etc.)

**ARTICLE II.**

**SECTION II-1. APPOINTMENT, TERM; QUALIFICATIONS**

City shall appoint the Code Compliance Officer to serve for a term of one year and shall appoint the same in conjunction with the City's other annual mayoral appointments. Any successive terms must be appointed annually.

The Parties may also, from time to time and by agreement, establish qualifications required to hold the position of Code Compliance Officer.

## **SECTION II-2. POWERS AND DUTIES**

The Code Compliance Officer shall be responsible to the City for the proper administration of nuisance code compliance and enforcement services within the City. The powers and duties of the Code Compliance Officer shall include, but are not intended to be limited to, the following:

- (a)** Conduct regular field surveys of residential properties within the City to determine compliance with the City's appropriate codes, ordinances, and regulations.
- (b)** Prepare and serve/deliver any and all communications needed (e.g. warning letters, citations, etc.) to property owners, tenants, landlords, etc. for code compliance and enforcement services.
- (c)** Work in conjunction with the City Attorney/Prosecutor and governing body toward the enforcement of appropriate codes, ordinances, and regulations. This shall include, but not necessarily be limited to, preparation and production of regular semi-monthly reports regarding the nuisance code compliance status of properties. This shall also include providing testimony as a witness in municipal court or before the governing body at public hearings for property status or remediation requirements.
- (d)** If requested by the City, the Code Compliance Officer may also refer appropriate providers to the City for remediation of properties when necessary.

## **SECTION II-3. COMPENSATION, REIMBURSEMENT, AND INVOICING**

The Code Compliance Officer shall receive such compensation pursuant to this agreement.

- (a)** Compensation shall be in the amount of \$1,400 (One thousand and four hundred dollars) per month. This amount is a flat fee and includes any costs that PPC incurs for fuel, office expenses, limited postage (see below), etc.
- (b)** The above flat fee includes a maximum amount of \$25 per month for regular or certified mailing or other postage expenses. PPC shall make all due diligence efforts to provide personal service of warnings, citations, etc. but when necessary, certified/regular mailing service costs are necessary, the City shall reimburse PPC for any such costs that exceed \$25 per month.
- (c)** PPC shall invoice the City on a monthly basis at the beginning of each month. Said invoice shall be for services for the preceding month as well as for any reimbursements from the preceding month. For example, the invoice produced on July 1<sup>st</sup> shall be for services to be

performed in July as well as any postage reimbursement applicable for June. Invoices shall be paid by the City no later than the end of the month in which the invoice was received.

#### **SECTION II-4. SCHEDULE OF THE CODE COMPLIANCE OFFICER**

(a) It is expected that the CCO will devote approximately 56 hours per month toward the work necessary for code compliance and enforcement duties. This includes time needed for field surveys, office administration, and potential testimony. The CCO shall apportion said hours between the obligations as necessary with adjustments made appropriately to successfully perform the dues as set forth above.

#### **ARTICLE III. TERM**

##### **SECTION III-1. INITIAL TERM**

The initial term of this agreement shall be for a period of 10 (ten) months commencing on the 1<sup>st</sup> day of July, 2024 and this agreement shall automatically renew thereafter for successive terms of one year unless terminated by either party. The parties may terminate this agreement within the initial term by giving written notice of termination to the other party no later than October 31<sup>st</sup>. Upon such notice, then this agreement shall terminate effective October 31<sup>st</sup>.

##### **SECTION III-2. RENEWAL TERM(S)**

The initial term shall automatically renew for a renewal term of one (1) year effective May 1<sup>st</sup> of each year. Should either party seek to amend, renegotiate, or revise this agreement, such party shall give notice of such proposed revision or amendment to the other party no later than the 1<sup>st</sup> day of March of the preceding year in which the proposed amendment or revision is to become effective: The parties shall either agree in writing to any amendments or revisions, abandon negotiations and proceed with a renewal term under the effective terms, or abandon negotiations and terminate the agreement. In the event of a notice to amend or revise being given by either party, one of the three outcomes shall be determined no later than May 1<sup>st</sup> of that year.

#### **ARTICLE IV.**

##### **SECTION IV-1. GENERAL PROVISIONS:**

(a) No change or modification of this Agreement shall be valid unless it shall be in writing and signed by the Parties.

(b) The text herein shall constitute the entire Agreement between Parties.

(d) If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.

**ARTICLE V. DUAL INDEMNIFICATION**

**SECTION V-1.** To the extent allowed under applicable laws, and solely with respect to acts undertaken on behalf of the respective City, each City shall defend, save harmless and indemnify the CCO against any tort, professional liability, claim or demand, or other legal action, whether groundless or otherwise, arising out of an alleged act of omission occurring in the performance of his or her duties as CCO, even if said claim has been made following his or her termination from employment, provided that the CCO acted with the scope of his or her duties. The respective City shall pay the amount of any settlement or judgment rendered thereon, again only for acts undertaken on behalf of the respective City and within the scope of employment. The City may compromise and settle any such claim or suit and will pay the amount of any settlement or judgment rendered thereon without recourse to the CCO.

The City shall reimburse the CCO for any attorneys' fees and costs incurred by the CCO in connection with such claims or suits involving the CCO in his or her professional capacity for acts undertaken on behalf of the respective City.

This indemnification shall also apply to the CCO after the cessation of this agreement and/or any amendment(s) and this section shall survive the termination of this Agreement.

**PIERCE CODE COMPLIANCE LLC,**

**CITY OF TOWANDA, KANSAS**

Acting by and through its governing body:

\_\_\_\_\_  
Member

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Attest as to Signature:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date

WAIVER OF POTENTIAL CONFLICT

The undersigned, on behalf of the City of Towanda, and separately on behalf of Pierce Code Compliance LLC and Professional Code Compliance LLC, hereby acknowledges as follows:

- That the City is contracting for code enforcement services with Pierce Code Compliance LLC
- That Pierce Code Compliance LLC's sole member is Kendall Pierce
- That Kendall Pierce is also a member of Professional Code Compliance LLC and that the other member of said LLC is Robert J. Lane.
- That Robert J. Lane, an attorney with Davis, Manley and Lane, LLC, has been appointed as the city attorney for the City of Towanda for approximately ten (10) years.
- That Professional Code Compliance LLC is in the business of providing code compliance services to cities as well but not Towanda, Kansas.
- That the City has been advised that compensation paid to Pierce Code Compliance LLC shall not be commingled with any compensation paid from other cities to Professional Code Compliance nor with compensation paid to Robert J. Lane for services rendered as City Attorney.
- That the City has been advised and acknowledges that Pierce Code Compliance is utilizing office space owned by Res Ipsa Loquitur LLC (single member Robert J. Lane).
- That Robert J. Lane shall continue to ensure that the City's affairs are to be kept confidential pursuant to attorney/client privilege at all times.
- That the agreement between Pierce Code Compliance LLC and the City of Towanda for services was prepared by Robert J. Lane.
- That the City has been afforded the opportunity for third party counsel to review the same on behalf of the City.

Notwithstanding such disclosures, the undersigned waives the same and agrees that Mr. Lane may continue to serve as City Attorney even in the event that such representation may appear to conflict with other obligations. By executing this Waiver I am acknowledging that I am waiving any potential conflict or appearance of conflict and doing so after having had adequate opportunity to discuss this matter with counsel of my choosing.

Dated: \_\_\_\_\_

\_\_\_\_\_  
City of Towanda

Dated: 6-13-24

  
\_\_\_\_\_  
Kendall J. Pierce

FUND	Prior Year Actual for 2023		Current Year Estimate for 2024		Proposed Budget for 2025		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2024 Ad Valorem Tax	Proposed Estimated Tax Rate*
General	712,399	43.941	822,268	35.429	901,600	314,484	30.465
Debt Service	23,128		26,405		16,739		
Library	57,030	5.642	57,200	4.494	57,190	47,112	4.564
Consolidated Streets	43,612		63,373		47,393		
Fire/Rescue	204,078		318,012				
Community Center	4,696		27,846		36,604		
Water	449,995		400,568		435,890		
Sewer	80,083		156,323		201,745		
Refuse	132,248		138,808		193,811		
Special Parks/Recreation	99,355		130,503				
Cemetery	7,010		7,860		10,000		
Non-Budgeted Funds-A	32,570						
Non-Budgeted Funds-B	334,069						
Totals	2,180,273	49.583	2,149,166	39.923	1,900,972	361,596	35.029
					<i>Revenue Neutral Rate**</i>		
Less: Transfers	232,440		310,805		130,000		39.513
Net Expenditure	1,947,833		1,838,361		1,770,972		
Total Tax Levied	407,853		407,858		XXXXXXXXXXXXXXXXXXXX		
Assessed Valuation	8,225,679		10,216,532		10,322,784		
Outstanding Indebtedness, January 1,	2022		2023		2024		
G.O. Bonds	100,000		50,000		30,000		
Other	503,870		437,182		368,802		
Lease Purchase Principal	0		0		0		
Total	603,870		487,182		398,802		

\*Tax rates are expressed in mills

\*\* Revenue Neutral Rate as defined by KSA 79-2988



Butler County Clerk's Office  
205 W Central Ave  
El Dorado, KS 67042  
316-322-4239

INDICATION OF REVENUE NEUTRAL RATE

PURSUANT TO K.S.A 79-1460, 79-1801, 79-2024, 79-2925c

Please indicate below whether your governing body will be exceeding the Revenue Neutral Rate:

Yes, the **City of Towanda** intends to exceed the Revenue Neutral Rate and the proposed levies are:

General fund \_\_\_\_\_

Library fund \_\_\_\_\_

Total Levy \_\_\_\_\_

The Hearing date will be on  Click or tap to enter a date. at  Choose an item. Choose an item. and will be held at \_\_\_\_\_ in \_\_\_\_\_, KS

No, we do not plan to exceed the Revenue Neutral Rate and will submit our budget to the County Clerk on or before August 25, 2024.

**This form is due back to the County Clerk's office on or before July 20, 2024.**

**City of Towanda**

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Title

New  
Business  
7.10.2024



**RESOLUTION NO 2024- \_\_\_\_\_**

**A RESOLUTION AMENDING BUILDING AND RESIDENTIAL CODE PERMIT FEES GOVERNING WORK PERFORMED IN THE CITY OF TOWANDA UNDER THE**

2006 INTERNATIONAL BUILDING CODE

2006 INTERNATIONAL RESIDENTIAL CODE

2006 INTERNATIONAL EXISTING BUILDING CODE

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF TOWANDA, KANSAS:**

**SECTION 1: BUILDING/RESIDENTIAL CODE FEES**

TOTAL VALUATION	FEE
\$1 TO \$500 ...	\$24
\$501 TO \$2000...	\$24 for the first \$500; PLUS \$3.00 for each additional \$100 or fraction thereof, to and including \$2,000
\$2,000 TO \$40,000 ...	\$69 for the first \$2000; PLUS \$11 for each additional \$1,000 or fraction thereof, to and including \$40,000
\$40,001 to \$100,000 ...	\$487 for the first \$40,000; plus \$9 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 to \$500,000 ...	\$1,027 for the first \$100,000; plus \$7 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000 ...	\$ 3,827 for the first \$500,000; plus \$5 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 to \$5,000,000 ...	\$6,327 for the first \$1,000,000; plus \$3 for each additional \$1,000 or fraction thereof

**SECTION 2:** This Resolution amends Resolution No. 2021-04 referencing the above codes.

**SECTION 3:** Effective Date. This Resolution shall become effective upon its approval by the City Council.

**PASSED** by the Governing Body of the City of Towanda, Kansas, and approved by the Mayor on the 10<sup>th</sup> day of July 2024.

\_\_\_\_\_  
Jennifer Shaults, Mayor

**ATTEST:**

\_\_\_\_\_  
Andy Newbrey, City Clerk

Other  
Business  
7.10.2024