



City Of Towanda, KS

Lovin' the Small Town Life!

Regular Council Meeting November 13th, 2024
7 pm at City Hall, 110 S. 3rd, Towanda, KS

Consent
Agenda
Items

11.13.2024

The City of Towanda

City Council Regular Meeting Agenda

Wednesday, November 13th, 2024, 7:00 PM, City Hall, 110 S 3rd, Towanda, KS

Regular Council Meeting

1. CALL TO ORDER

2. ROLL CALL

3. CONSENT AGENDA – *Consent agenda items will be acted on by one motion unless a majority of the City Council votes to remove an item for discussion and separate action.*

- **Minutes of October 9th, 2024**
- **Minutes from October 17th, 2024, Special Council Meeting**
- **TREASURER'S INFORMATION REPORTS**
 - i. Statement of Activities
 - ii. Fund Balance Report
 - iii. Budget Execution Report
 - iv. Water Loss Report
- **Claims**
 - i. Claims Report
 - 1. Appropriations Ordinance 10-2024
- **STAFF/DEPARTMENT INFORMATION REPORTS**
 - i. Sheriff Office Report
 - ii. Court Clerk's Report
 - iii. Planning and Zoning
 - iv. Code Compliance Report
 - v. Towanda Fire Rescue
 - vi. Towanda Maintenance Department



Council Packet

4. PRESENTATIONS AND GUEST SPEAKERS

- i. JEO Presentation of Our Water System Evaluation, Next Steps, and Options Forward

5. OLD BUSINESS

- **Resolution** Setting Hearing Date for Main Street Building Demolition
- Cameras for Council Meetings Update
- Old Gas Station Update & Demo Prices
- **Ordinance** to Establish Meter Replacement Fund
- Further Discussion on Vacant Building Fees
- Sharing Cost of Lions Park Maintenance with New Circle Rec. Update
- Setting the Date for a Library Workshop

6. NEW BUSINESS

**CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND
PUBLIC PARTICIPATION POLICY**

- **Discussion:** Resolution to Transfer Assets to Butler County Fire District #11
- **Discussion:** Proposed Lease Agreement with Butler Fire District #11

7. OTHER NEW BUSINESS

-

8. PUBLIC COMMENT TIME

9. EXECUTIVE SESSION

- None Scheduled

10. ADJOURN

* **“Discussion”** = No expectation of a final decision. The Council cannot discuss City issues as a group outside of a public meeting without violating the Kansas Open Meeting Act.

INTRODUCTION

Under the Kansas Open Meetings Act (KOMA), the public has the right to observe the meetings of the Towanda City Council unless the City Council has recessed into a lawfully conducted executive session. The KOMA does not require the opportunity for public comment – that opportunity is provided at the discretion of the City Council, except as required by State law or City ordinance in certain specific circumstances. This policy outlines the various circumstances under which the City Council meets and elaborates on the City Council’s Rules of Procedure by addressing the rules regarding the time, place, and manner of public participation in the City Council meetings from the standpoint of the participating member of the public. This policy is intended to strike a lawful balance between First Amendment protections and the substantial public interests of (1) assuring that meetings of the City Council can occur in an efficient, orderly, and safe manner and (2) promoting productive public discourse regarding the governance and administration of the City while maintaining decorum in an environment free from interference, distraction, or intimidation, whether real or perceived, by any person present in the meeting room toward the Council or members of the public.

SUBMISSION OF WRITTEN INFORMATION

Written information may be submitted to the City Clerk before noon on the Thursday prior to a City Council meeting for distribution to Council and key staff members or may be presented during the meeting upon recognition by the Mayor as a speaker in the manner described below. Ten (10) copies should be provided to ensure that all applicable parties are able to receive and review the information provided.

FORMS OF COMMUNICATION OR EXPRESSION NOT ALLOWED IN THE MEETING ROOM

To assure fulfillment of the substantial public interests outlined above, no member of the public attending the City Commission meeting shall in the meeting room engage in the following forms of communication or expression found by the City Council to be in conflict with the substantial public interests outlined above and, therefore, not allowed in the meeting room (the “disallowed conduct”):

Before, during, or after the meeting:

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

(1) Possessing, placing, or displaying a sign, placard, flag, or banner, regardless of its size, the material of which it is made, or its written, graphic, or symbolic content;

During the meeting:

(2) Audibly speaking, or making any sound or noise other than while speaking as a speaker recognized by the mayor;

(3) Applauding, whistling, cheering, clapping, or otherwise expressing agreement with a speaker recognized by the mayor;

(4) Booing, jeering, taunting, ridiculing, mocking or otherwise expressing disagreement with a speaker recognized by the mayor;

(5) Inaudibly mouthing or gesturing messages deemed to be distracting to other persons in the meeting room;

(6) Making available or distributing written materials to those in attendance.

Persons attending a City Commission meeting must turn off or set on vibrate all cellular telephones. Any person exhibiting any form of the disallowed conduct will first be warned by the Mayor to cease. If the person continues the disallowed conduct, the Mayor may ask the person to leave the meeting room. If the person does not promptly leave the meeting room, the Mayor may direct that the person be escorted from the meeting room.

AGENDA ITEMS

CONSENT AGENDA

The Consent Agenda assembles routine action items for collective approval in the interest of efficiency of the meeting. Any item may be removed from the Consent Agenda for separate consideration either (a) at the request of a Council Member or City staff, or (b) by a majority vote of the City Council upon request by a Towanda resident directed to City staff or to a Council Member prior to the start of the meeting without discussion.

PRESENTATIONS AND GUEST SPEAKERS

Presentations and Guest Speakers Time is an opportunity for organizations or citizens to make special presentations before the City Council. Such are scheduled in advance of the meeting by calling the City Clerk Andy Newbrey at (316) 536-2243 by 5:00 pm the Thursday preceding the meeting. Presentations are limited to ten minutes. Any presentation is for information purposes only; no action will be taken.

PUBLIC HEARINGS AND REGULAR AGENDA ITEMS

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

Following the introduction of any public hearing or regular agenda item, consideration of the item will ordinarily begin with a staff report followed by Council Member questions of staff. If the matter involves an applicant, the applicant or the applicant's representative will be given the opportunity to address the City Council.

In the case of a public hearing, the public hearing shall be conducted in the manner required by State law or Towanda ordinance and any person entitled to address the City Council shall be provided that opportunity, regardless of his or her viewpoint on the matter, subject to the allowed time period.

In the case of a regular agenda item, subject to the discretion of the City Council, any interested persons wishing to address the City Council regarding the subject of the agenda item, regardless of his or her viewpoint on the matter, may be given the opportunity to do so, subject to the allowed time period.

In the case of either a public hearing or regular agenda item, those allowed to address the City Council may do so by, in turn, approaching the podium to be recognized by the mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the agenda item for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the public hearing or regular agenda item.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the agenda item to City Council Members, the City Administrator/City Clerk.
- The speaker should avoid repeating what has already been said and should feel free to simply state whether he or she is or is not in support of the matter being discussed.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.

PUBLIC COMMENT TIME

Public Comment Time provides an opportunity for Towanda citizens to address the City Council on a topic that is not on the meeting agenda.

After the Mayor announces the Public Comment Time:

- Any citizen wishing to address the City Council should, in turn, approach the podium to be recognized by the Mayor.
- There are no residency requirements.
- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the City Council for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the Public Comment Time.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information to Council Members, the City Manager, and the City Clerk.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

- The City Council is not expected to take immediate action in response to the presentation.
- At the discretion of the City Council, subjects introduced under Public Comment Time may be referred to City staff for follow-up or may become an agenda item for a future meeting.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.
 - Comments or questions will be directed **only** to the City Council.
- Debate or arguments between parties in the audience is not allowed.
- Comments on personnel matters and matters pending in court are not permitted.

In order for the Council to have an opportunity to review comments in advance of the meeting, please email your comments or questions to administrator@cityoftowanda.com by 5:00 p.m. the Tuesday prior to the Wednesday meetings.

EXECUTIVE SESSION

The Kansas Open Meetings Act allows the City Council to recess into an executive session based upon certain justifications outlined in the act. The City Council may recess into executive session based upon a motion that includes (1) a statement describing the subjects to be discussed during the executive session, (2) the statutory justification for the executive session, and (3) the time and place at which the open meeting shall resume. Executive sessions are closed to the public, however, once the executive session has concluded, members of the public may return to the meeting room.

AGENDA INFORMATION

Copies of the agenda are available on the Friday afternoon preceding the regular meetings. Items for the agenda should be submitted to the Towanda City Clerk's office prior to noon on the Thursday preceding a regularly scheduled Wednesday meeting. Information regarding the agenda may be obtained from City Hall, 110 S. 3rd, Towanda, KS, or by visiting our website at: www.cityoftowanda.com/agendas-minutes

OTHER ITEMS

STUDY/WORKSHOP SESSION

The City Council may meet in study session on topics determined by the City Administrator or the City Council on a specific date and time. As the name suggests, the study/workshop session is intended to provide a less formal opportunity for the City Council to study, discuss, and provide direction to City staff regarding the subject under study. Study sessions are open to the public; however, the extent of public participation is subject to the discretion of the City Council based upon available time during the study session and the need for public input in order to accomplish the objectives of the City Council in studying the subject of the study session.

SPECIAL LIMITED PUBLIC FORUM

A special limited public forum may be called by the City Council for the purposes of

**CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND
PUBLIC PARTICIPATION POLICY**

(a) conducting public discussion and

(b) seeking public comment and/or the submission of written information regarding a particular subject matter.

A special limited public forum may be convened in the City Council's regular meeting room or at an alternative, publicly accessible site suitable for the anticipated number of participants in the forum.

At the appointed time on the agenda, any persons wishing to address the City Council regarding the subject of the special limited public forum, regardless of their viewpoint on the matter, may do so by, in turn, approaching the podium or microphone to be recognized by the Mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the special limited public forum for no longer than the allowed time period determined and announced by the mayor based upon the number of persons expected to speak during the forum.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the special limited public forum to the City Council, the City Administrator, and the City Clerk.



The City of Towanda

City Council Meeting Minutes

Towanda City Hall – 110 S 3rd St.

Wednesday, October 9, 2024, 7:00 PM

Governing Body

Present Not Present

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mayor – Jennifer Shaults
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council President – Mike Hayes
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – Jeff Banks
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – Jennifer Watkins
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – Chris Hunt
<input type="checkbox"/>	<input type="checkbox"/>	Council Member –

Staff

Present Not Present

<input checked="" type="checkbox"/>	<input type="checkbox"/>	City Administrator – Andy Newbrey
<input checked="" type="checkbox"/>	<input type="checkbox"/>	City Attorney – Rob Lane
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fire Chief – TC Pyle
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Planning/Zoning Administrator -Lisa Long
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Court Administrator – Emelia Toney

REGULAR COUNCIL MEETING:

1 Call To Order

- 7:01 pm by Jennifer Shaults

2 Roll Call

3 Consent Agenda

- Minutes of the September 11, 2024, 2025 Budget Hearing and Regular City Council Meeting
- Treasurer’s Information Reports
 - Statement of Activities
 - Fund Balance Report
 - Budget Execution Report
 - Water Loss Report
- Claims
 - Claims Report
 - 1. Appropriations Ordinance 09-2024
- Staff/Development Information Reports
 - Sheriff Office Report
 - Court Clerk’s Report
 - Planning and Zoning
 - Towanda Fire and Rescue
 - Towanda Maintenance Department
- *Motion by Mike Hays to approve the consent agenda from September 11, 2024, in its entirety, **with an amendment on appearances as TC Pyle was present.** Second by Chris Hunt. Motion carried (4-0).*

4 Presentation and Guest Speakers

- **Don Krahn**

- Here to talk about crosswalks and safety issues. Benton has had talks about how to improve traffic safety, is there something we can do to prevent tragedies? Proposes 6 possible ways to improve traffic concerns. 1.) Do Nothing 2.) Reduce Speed Limit 3.) Speed bumps/ramps 4.) A sign to stop if there's a pedestrian entering the crosswalk 5.) Radar signs that show vehicle speed 6.) Push-button stop light at the intersection of 6th and Main, and north of the High School
- The Counsel informed the speaker that there have been talks on how to improve safety. We have been getting prices for some crosswalk lights and other options. Something does need to be done.

5 Old Business

- **Library Board Update**

- Appointment of New Board Members

- There was discussion about appointing new board members and that there need to be 4 legally appointed members to have a quorum
- Counsel moved to appoint Bailey Johnson as a board member for the library.
 - *-Motion by Jennifer Watkins to approve the appointment of Bailey Johnson as a board member for the library. Second by Mike Hays. Motion carried (4-0)*

- Discussion of Library Ordinance

- There are still a lot of things to consider for revisions. The Library Board needs to take time to get together proposals for programs and new directions. Once the Board is ready, there needs to be a workshop with the Council and community to determine what is feasible, what new programs will be implemented, and how to move forward.
- *Move to table this discussion to the January 2025 meeting - Motion by Mike Hayes to table this discussion and move to the January 2025 meeting. Second by Chris Hunt. Motion carried (4-0)*

- **Cameras for Council Meetings**

There are a couple of different camera options. The first one, which is the lesser-priced one, is the Logitech Group USB and camera system with microphones, which is similar to what Benton uses. The second is the LC200 Lumens capture vision station which the City of Sedgwick uses. The approximate cost for the LC200 system would be around \$5000.00.

Motion by Chris Hunt to approve up to \$5000.00 for the purchase of the camera and accessories needed. Second by Mike Hays. Motion carried (4-0)

○ **Old Gas Station Update**

- For the last couple of weeks, crews from Larson and Associates have been drilling observation wells at our gas station and surrounding properties. KDHE is initiating this to see how far the contamination has spread over the years. The KDHE will test for approximately ten years to monitor any spread of soil contamination.
- KDHE has assistance to remove contaminated soil at the gas station, but they are requesting that the gas station be removed.
- KDHE also recommends a vapor barrier before we build anything.
- Three bids were obtained previously for removing the gas station building and concrete. The City Administrator will get revised bids from those companies.
- Further discussion will be tabled till next month.

○ **JEO Update**

- The lead and copper survey and inventory are ahead of schedule thanks to our staff; Cami, and our maintenance crew. October 16 is the deadline for this inventory. The State of Kansas is paying our engineering firm to complete this inventory for us.
- Our \$140,000 **Safe Streets for All Grant** is still in the works. The UDOT is still processing 2023 grant awards. We won't know much about the progress of our grant for several months.
- **Water System Evaluation** – The evaluation is just about completed. They will present the final findings at our next Council Meeting on November 13, 224.

6 New Business

○ **Donation for Trunk or Treat/After Prom**

Last year, we spent \$350.00 on candy for trick-or-treating. This year we are expecting around 500 people. Also, funds for After Prom have been requested. We have supported this program in the past.

Motion by Mike Hayes to approve \$500.00 for Trunk or Treat and \$200.00 for After Prom from Mayoral Fund. Second by Jennifer Watkins. Motion carried (4-0)

○ **Discussion of the Creation of a City “Rates and Fees Schedule”**

The city needs to compile a Rates and Fees schedule to give the community an easy-to-access resource. We are gathering information from other cities and will develop one for Towanda.

- **Trash Rate Increase (Resolution)**
The City of Towanda received notice from Waste Connections that the cost of trash services will increase on November 1, 2024. A resolution has been made to establish new prices that reflect these increases.
Motion by Mike Hayes to approve Resolution number 2024-09 regarding the price increases as presented. Second by Jeff Banks. Motion carried (4-0)
- **Street Impact Fee (Resolution)**
A request was made to table this discussion until the next meeting. Staff will do more research as to how to present repair and maintenance income on the City's water bill.
Motion by Mike Hayes to table this resolution number 2024-10 discussion and move to the November meeting. Second by Chris Hunt. Motion carried (4-0)
- **Water Meter Replacement Fee (Resolution)**
- A request was made to table this discussion until the next meeting. Staff will do more research as to how to present repair and maintenance income on the City's water bill.
Motion by Mike Hayes to table this resolution number 2024-11 discussion and move to the November meeting. Second by Jennifer Watkins. Motion carried (4-0)
- **Mobile Home Park Billing Change Resolution (Resolution)**
These billing rates cannot be established until the Street Impact and Meter Replacement Fees have been clarified.
Motion by Mike Hayes to table this resolution number 2024-12 discussion and move to the November meeting. Second by Jennifer Watkins. Motion carried (4-0)
- **Discussion: How to Charge for Water Meters on Vacant Lots**
The Counsel members agreed that meters on vacant lots are billed the same as all other meters.
- **Discussion: Vacant Building Fees**
Other cities in Kansas have established a "Vacant Building Fee" to press owners to use the buildings as zoned instead of leaving them vacant. This is only the beginning of this discussion. Staff will find more resources and counsel as to how to establish and enforce this program.
- **Discussion: Sharing Costs of Lions Park Maintenance with New Circle Rec.**
The City of Towanda has covered the cost of maintaining the City Park south of town. The ball fields and flag football field have been used primarily by the former Circle Recreation Commission. That commission did not participate in covering any of those costs. The new Circle Recreation Commission is now a free-standing, tax-supported entity under the umbrella of the Circle School District. They are not, however, directed by the District. We are in discussions with the new Commission as to how the costs for maintenance will be shared between them and the City of Towanda. This was only the beginning of this discussion. Staff will have more information at the next Council Meeting.

○ **Water Well for Lions Park**

Our maintenance crew rounded up thousands of pounds of scrap steel, brass water meter bodies, copper, and aluminum signs to send to salvage. All Metal Recycling gave the City a check for a little over \$6,100.00. Some of those funds will be sent to Towanda Fire Rescue. They sent in some scrap steel and an old fire truck. Staff is proposing that the City use the funds collected plus \$5,000 to drill a water well on the west edge of the old waste treatment area. That location is just west of the City Pool. Hopefully, the well will generate enough water to irrigate the City Park there and fill the pool every summer.

Motion by Jeff Banks to authorize \$10,000 to be used to drill the well. Second by Chris Hunt. Motion carried (4-0)

7 Other New Business

- Andy - The intersection of Hwy 254 and River Valley is a major issue and has been since its construction. We have learned from the last 254 Corridor Association meeting that KDOT has programs to help us get the problematic southbound turning lane moved off of the highway. We don't have to wait for KDOT to decide to fix this problem. A meeting has been scheduled to plot out a plan which will hopefully take about 2 years instead of 10 years.

8 Public Comment Time

- Nicole Mandina (Benton Township Resident, Towanda Property & Business Owner); has additional questions on water meters. If there is a warranty on them and for how long. Andy – There is but we would need to pull that information to verify.
- Mandina also asked about the proposed sales tax to help pay for the water system rebuild, and the timeline. Andy – this issue will probably be addressed more toward the end of the year, with a possible vote in early 2025.

9 Executive Session

No executive session

10 Adjourn

- *Motion by Jennifer Watkins to adjourn at 8:57 p.m. Second by Mike Hays. Motion carried (4-0).*

Andrew Newbrey
City Clerk

Approved the 13th day of November 2024 by the City Council, City of Towanda, Kansas.



The City of Towanda

City Council Meeting Minutes

Towanda City Hall – 110 S 3rd St.

Thursday, October 17, 2024, 6:30 PM

Governing Body

Present Not Present

- | | | |
|-------------------------------------|-------------------------------------|-----------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Mayor – Jennifer Shaults |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Council President – Mike Hayes |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Council Member – Jeff Banks |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Council Member – Jennifer Watkins |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Council Member – Chris Hunt |
| <input type="checkbox"/> | <input type="checkbox"/> | Council Member – |

Staff

Present Not Present

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | City Administrator – Andy Newbrey |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | City Attorney – Rob Lane |
| <input type="checkbox"/> | <input type="checkbox"/> | Fire Chief – TC Pyle |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Planning/Zoning Administrator -Lisa Long |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Court Administrator – Emelia Toney |

EMERGENCY SPECIAL COUNCIL MEETING:

1 Call To Order

- 6:29 pm by Jennifer Shaults

2 Roll Call

3 Appointment of Approved Library Board

- Linda Pyle for term ending 04-30-2025
Bonnie Foose for term ending 04-30-2026
Paula Hephner for term ending 04-30-2027
Spencer Pyper for term ending 04-30-2028
- *Motion by Mike Hayes to approve the appointment selected library board members. Second by Jeff Banks. Motion carried (3-0).*

4 Adjourn

- *Motion by Jeff Banks to adjourn at 6:30 p.m. Second by Mike Hayes. Motion carried (3-0).*

Andrew Newbrey
City Clerk

Approved the 13th day of November, 2024 by the City Council, City of Towanda, Kansas.

City of Towanda, KS
Statement of Activity

October 2024

Oct 24

100I · GENERAL FUND INCOME

1004120 · General Prop Tax / Delinquent	534.51
1004130 · Motor Vehicle Tax	4,598.61
1004140 · Franchise Fees	9,696.69
1004150 · Sales Tax Income	15,309.09
1004328 · Sales Tax Collected To Send On	82.93
1004413 · Business / Contractor Licenses	25.00
1004421 · Building / Remodeling Permit	907.50
1004422 · Dog Tag Income	35.00
1004501 · Court Fines	362.50
1004610 · Interest Revenue	129.60
1004689 · Bad Debt Coll. Prior to Jayhawk	20.25
1004690 · Misc. Revenues	
1004699 · Reconciliation Income	5,715.58
1004690 · Misc. Revenues - Other	57.29
Total 1004690 · Misc. Revenues	<u>5,772.87</u>
1005254 · Newsletter Income	30.00
Total 100I · GENERAL FUND INCOME	<u><u>37,504.55</u></u>

100X · GENERAL FUND EXPENSES

12 · ADMINISTRATION EXPENSES

12-Administration/Finance

00 · Non Departmental

00-5118 · Sales Tax Sent On to State	259.75
00-5661 · Late Fees Paid	9.86
Total 00 · Non Departmental	<u>269.61</u>
12-5200 · Non-Material Expenditures	17.00
12-5209 · Bank Fees	1.50
12-5210 · Training / Meetings	185.00
12-5215 · Food For Meetings	49.37
12-5222 · Intergovernment / Permit Fees	0.00
12-5242 · Building / Facilities R&M	1,298.68
12-5244 · Other Repair / Maintenance	847.80
12-5254 · Printing / Publications	81.80
12-5314 · Office Supplies	317.40
12-5319 · Misc. Supplies	82.30
12-5320 · Website and Related Fees	171.89
12-5400 · Computer Software	<u>363.99</u>
Total 12-Administration/Finance	3,686.34
12-5100 · Staff Expense Administration	
12-5110 · Salaries	20,390.16
12-5140 · PR Tax Expense City Share	1,561.99
12-5150 · KPERS City Share	1,874.20
12-5160 · Health Ins. - City Share	4,420.83

City of Towanda, KS
Statement of Activity

October 2024

	Oct 24
12-5161 · Adj - Payroll Liab. Differences	-3,038.30
Total 12-5100 · Staff Expense Administration	25,208.88
12-5251 · Utilities	2,207.54
12-5253 · Insurance	3,177.08
Total 12 · ADMINISTRATION EXPENSES	34,279.84
13 · COURT	
13-Court General Expenses	
13-5251 · Utilities	81.52
Total 13-Court General Expenses	81.52
13-5100 · Staff Expense Court	
13-5110 · Salaries	713.73
13-5140 · PR Tax Expense City Share	55.32
13-5150 · KPERS City Share	0.00
13-5160 · Health Ins. - City Share	0.00
Total 13-5100 · Staff Expense Court	769.05
Total 13 · COURT	850.57
14 · LEGAL	
14-5110 · Salaries / Permanent	1,200.00
Total 14 · LEGAL	1,200.00
15 · PLANNING & ZONING	
15-5225 · Code Compliance Contract	1,400.00
15-5252 · Communications	59.71
15-5254 · Printing / Publications	42.31
Total 15 · PLANNING & ZONING	1,502.02
21 · PARKS and GROUNDSKEEPING	
21-5251 · Utilities	28.55
21-5253 · Insurance	62.97
21-5420 · Contractural Services	143.75
21-5550 · Groundkeeping	
21-5551 · Greenhouse Supplies & Parts	1,660.32
21-5552 · Fertilizer & Chemicals	557.52
21-5553 · Grass Seed, Plants & Supplies	717.60
21-5554 · Mowing	
21-5555 · Mower Gas & Oil	297.98
21-5554 · Mowing - Other	599.71
Total 21-5554 · Mowing	897.69
Total 21-5550 · Groundkeeping	3,833.13
Total 21 · PARKS and GROUNDSKEEPING	4,068.40
22 · POOL	
22-Pool General Expenses	
22-5251 · Utilities	199.36
22-5253 · Insurance	144.40
Total 22-Pool General Expenses	343.76
22-5100 · Staff Expense Pool	
22-5110 · Salaries	0.00

City of Towanda, KS
Statement of Activity

October 2024

	Oct 24
22-5140 · PR Tax Expense City Share	0.00
Total 22-5100 · Staff Expense Pool	0.00
Total 22 · POOL	343.76
24 · LIBRARY-BILLING	
24-5251 · Utilities	203.41
24-5253 · Insurance	146.19
Total 24 · LIBRARY-BILLING	349.60
25 · SENIOR CENTER	
25-5244 · Other Repair / Maintenance	296.88
25-5251 · Utilities	195.03
25-5253 · Insurance	125.60
Total 25 · SENIOR CENTER	617.51
26 · MUSEUM	
26-5253 · Insurance	359.18
Total 26 · MUSEUM	359.18
31 · SHERIFF DEPARTMENT CONTRACT	
31-Police Genral Expenditures	
31-5200 · Non-Material Expenditures	17.00
31-5251 · Utilities	227.66
31-5253 · Insurance	146.19
31-5327 · Law Enforcement Housing	35.00
Total 31-Police Genral Expenditures	425.85
31-5243 · Contractural Services	21,684.54
Total 31 · SHERIFF DEPARTMENT CONTRACT	22,110.39
34 · ANIMAL CONTROL	
34-5319 · Misc. Supplies	69.50
Total 34 · ANIMAL CONTROL	69.50
50 · PUBLIC WORKS SHOP	
50-Public Works General	
50-5200 · Non-Material Expenditures	17.00
50-5214 · Training Supplies	64.48
50-5241 · Vehicle / Mobile Equipment R/M	155.89
50-5242 · Building / Facilities R&M	761.36
50-5244 · Other Repair / Maintenance	33.99
50-5251 · Utilities	112.09
50-5311 · Gasoline / Fuel / Lubricants	886.12
50-5312 · Chemicals	315.09
50-5314 · Office Supplies	36.32
50-5315 · Operating / Shop Supplies	659.93

City of Towanda, KS
Statement of Activity

October 2024

	<u>Oct 24</u>
50-5319 · Misc. Supplies	35.94
50-5321 · Maintenance Uniforms	386.07
50-5322 · Personal Protective Equip	195.58
50-5325 · Tools	41.79
50-5331 · Vehicle / Mobile Parts-Supplies	<u>370.25</u>
Total 50-Public Works General	4,071.90
50-5100 · Staff Expense Public Works	
50-5110 · Salaries	2,686.67
50-5140 · PR Tax Expense City Share	208.37
50-5150 · KPERS City Share	239.76
50-5160 · Health Ins. - City Share	782.56
50-6000 · Payroll Reallocation Adj	<u>6,202.20</u>
Total 50-5100 · Staff Expense Public Works	<u>10,119.56</u>
Total 50 · PUBLIC WORKS SHOP	<u>14,191.46</u>
Total 100X · GENERAL FUND EXPENSES	<u>79,942.23</u>

**City of Towanda, KS
Statement of Activity**

October 2024

Oct 24

200X · Mayor/Council Fund Distribution	
2001225 · Trunk or Treat Exp	324.00
Total 200X · Mayor/Council Fund Distribution	324.00

220CDI · Fire Fund CD	
220CD40 · CD Interest	1,293.69
Total 220CDI · Fire Fund CD	1,293.69

220I · FIRE INCOME	
2204331 · Fire Protection Services	3,208.69
2204690 · Misc. Revenues	5.00
Total 220I · FIRE INCOME	3,213.69

220X · FIRE RESCUE EXPENSE	
2205100 · Staff Expense Fire Rescue	
2205110 · Salaries	540.62
2205140 · PR Tax Expense City Share	41.88
Total 2205100 · Staff Expense Fire Rescue	582.50
2205200 · Non-Material Expenditures	75.24
2205214 · Training Supplies	3,500.00
2205241 · Vehicle / Mobile Equip. R/M	17,907.35
2205242 · Building / Facilities R&M	521.84
2205251 · Utilities	140.50
2205253 · Insurance	979.05
2205254 · Printing / Publications	733.21
2205311 · Gasoline / Fuel / Lubricants	236.61
2205314 · Office Supplies	268.72
2205319 · Misc. Supplies	112.51
2205321 · Uniforms	526.84
2205325 · Tools	877.65
2205326 · Medical	139.30
2205542 · Grant Eligible Items	5,466.86
Total 220X · FIRE RESCUE EXPENSE	32,068.18

221CDI · Fire Reseve CD Income	
221CD40 · Fire Reserve CD Interest	3,919.87
Total 221CDI · Fire Reseve CD Income	3,919.87

**City of Towanda, KS
Statement of Activity**

October 2024

Oct 24

250I · STREETS INCOME	
2504230 · City/County/State Highway Fund	9,956.69
2504690 · Misc. Revenues	66.40
Total 250I · STREETS INCOME	10,023.09
250X · STREETS OM FUND EXPENSE	
2505100 · Staff Expense Streets	
2505110 · Salaries	2,686.67
2505140 · PR Tax Expense City Share	208.37
2505150 · KPERS City Share	239.76
2505160 · Health Ins. - City Share	782.56
2506000 · Payroll Reallocation Adj	-3,657.00
Total 2505100 · Staff Expense Streets	260.36
2505244 · Other Repair / Maintenance	-1,000.00
2505251 · Utilities	41.51
2505253 · Insurance (WC)	93.84
2505254 · Printing / Publications	42.31
2505310 · Fuel for Township-Exch for Rock	228.71
2505315 · Operating Supplies	399.81
Total 250X · STREETS OM FUND EXPENSE	66.54

251I · STREET RESERVE INCOME	
2514690 · Misc. Rev. / Street Impact Fee	5,622.00
Total 251I · STREET RESERVE INCOME	5,622.00
251X · STREET RESERVE	
2515333 · Street Material / Supplies	1,999.00
2515420 · Contractural Services	2,250.00
Total 251X · STREET RESERVE	4,249.00

**City of Towanda, KS
Statement of Activity**

October 2024

Oct 24

260I · COMMUNITY CENTER INCOME	
2604640 · Rents and Royalties	2,125.00
Total 260I · COMMUNITY CENTER INCOME	2,125.00
260X · COMMUNITY CENTER EXPENSE	
2605225 · Cleaning / Disposal Service	400.00
2605244 · Other Repair / Maintenance	423.25
2605251 · Utilities	252.74
2605253 · Insurance	261.92
2605319 · Misc. Supplies	149.54
Total 260X · COMMUNITY CENTER EXPENSE	1,487.45

611I · WATER INCOME	
6114349 · Bad Debt Collected Post JH	131.72
6114350 · Water Revenue	32,518.97
6114355 · Late Payment Charge	391.57
6114356 · Disconnect Fees	75.00
6114358 · Water Protection Fee	96.88
Total 611I · WATER INCOME	33,214.14
611X · WATER FUND EXPENSE	
6115100 · Staff Expense Water	
6115110 · Salaries	12,455.46
6115140 · PR Tax Expense City Share	963.26
6115150 · KPERS City Share	1,146.33
6115160 · Health Ins. - City Share	3,595.05
6116000 · Payroll Reallocation Adj.	-7,660.47
Total 6115100 · Staff Expense Water	10,499.63
6115212 · Transportation / Mileage	55.10
6115222 · Intergovernment / Permit Fees	506.29
6115226 · Testing Services	555.00
6115251 · Utilities	148.29
6115253 · Insurance	250.24
6115254 · Printing / Publications	42.31
6115315 · Operating Supplies	316.28
6115334 · Materials / Supplies Stock	27.20
6115341 · Water For Resale	20,316.92
6115420 · Contractual Services	400.00
Total 611X · WATER FUND EXPENSE	33,117.26

City of Towanda, KS
Statement of Activity
 October 2024

Oct 24

613X · WATER TOWER EXPENSE	
6135253 · Insurance	177.84
Total 613X · WATER TOWER EXPENSE	177.84

621I · SEWER INCOME	
6214350 · Sewer Revenue	4,348.53
6214355 · Late Payment Charge	227.91
6214685 · Sewer Lagoon Fee	8,686.46
Total 621I · SEWER INCOME	13,262.90

621X · SEWER FUND EXPENSE	
6215100 · Staff Expense Sewer	
6215110 · Salaries	2,686.67
6215140 · PR Tax Expense City Share	208.37
6215150 · KPERS City Share	239.76
6215160 · Health Ins. - City Share	782.56
6216000 · Payroll Reallocation Adj.	5,115.27
Total 6215100 · Staff Expense Sewer	9,032.63
6215251 · Utilities	563.80
6215253 · Insurance	100.22
6215254 · Printing / Publications	42.30
6215312 · Chemicals	2,725.33
6215315 · Operating Supplies	757.14
621X · SEWER FUND EXPENSE - Other	41.51
Total 621X · SEWER FUND EXPENSE	13,262.93

622I · SEWER RESERVE INCOME	
6224690 · Misc.. Revenues	7,905.36
Total 622I · SEWER RESERVE INCOME	7,905.36

622X · SEWER RESERVE	
6225243 · Contractual Sewer R&M	4,017.50
6226000 · Water System Eval 2024	9,000.00
Total 622X · SEWER RESERVE	13,017.50

City of Towanda, KS
Statement of Activity

October 2024

Oct 24

630I · TRASH REVENUE	
6304350 · Trash Service Revenue	13,832.19
6304355 · Late Payment Charge	163.56
Total 630I · TRASH REVENUE	13,995.75
630X · TRASH FUND EXPENSE	
6305225 · Cleaning / Disposal Service	12,058.56
6305254 · Printing / Publications	42.30
Total 630X · TRASH FUND EXPENSE	12,100.86

720I · CEMETERY INCOME	
7204687 · Deed Fees	30.00
Total 720I · CEMETERY INCOME	30.00
720X · CEMETERY FUND EXPENSE	
7205200 · Funds Sent to Towanda Township	2,660.00
Total 720X · CEMETERY FUND EXPENSE	2,660.00

750I · Donated Funds	
7504001 · Donations	200.00
Total 750I · Donated Funds	200.00

City of Towanda, KS
Fund Balance Report
As of October 31, 2024

	Oct 31, 24
ASSETS	
Current Assets	
Checking/Savings	
1000 · Vintage Bank	
100B · General Fund	
100PC · Change Fund	450.00
100B · General Fund - Other	172,901.28
Total 100B · General Fund	173,351.28
200B · Mayor/Council Fund	2,576.00
220B · Fire Rescue Fund	62,153.03
221B · Fire Reserve Fund	351.73
240B · Equipment Reserve Fund	108.21
250B · Streets O/M Fund	26,722.92
251B · Street Reserve Fund	168,168.82
260B · Community Center Fund	30,896.88
310B · Bond Fund	58,399.37
410B · Capital Improvemnet Fund	80,738.52
611B · Water O/M Fund	-2,529.01
612B · Water Reserve Fund	39,697.73
613B · Tower Fund	87,250.81
621B · Sewer O/M Fund	45,789.64
622B · Sewer Reserve Fund	168,598.17
630B · Trash and Refuse Fund	29,700.94
720B · Cemetery Fund	30.00
750B · Donated Funds	200.00
Total 1000 · Vintage Bank	972,205.04
220CD · CD - Fire Rescue Mat. 12.18.24	101,293.69
221CD · CD-Fire Reserve Mat. 12.18.24	306,919.87
Total Checking/Savings	1,380,418.60
Total Current Assets	1,380,418.60
TOTAL ASSETS	1,380,418.60
LIABILITIES & EQUITY	0.00

Budget Execution Report 2024

Date **Thursday, October 31, 2024**

304 Days

83% % of year that has transpired

Fund	Budget	YTD	% Expended	%w/oTransfers	Transfers	YTD w/Transfers	Remaining
General	\$822,268.00	\$674,282.76	82.00%	82.00%	\$44,181.00	\$718,463.76	\$103,804.24
Streets	\$63,373.00	\$29,650.21	46.79%	46.79%		\$29,650.21	\$33,722.79
Fire	\$258,484.00	\$102,114.81	39.51%	39.51%		\$102,114.81	\$156,369.19
Comm Cntr	\$27,846.00	\$10,290.23	36.95%	36.95%		\$10,290.23	\$17,555.77
Water	\$419,470.00	\$299,040.46	71.29%	71.29%		\$299,040.46	\$120,429.54
Sewer	\$209,849.00	\$131,823.69	62.82%	62.82%		\$131,823.69	\$78,025.31
Trash	\$138,808.00	\$112,270.02	80.88%	80.88%		\$112,270.02	\$26,537.98
Rec	\$130,503.00	\$81,802.27	62.68%	62.68%		\$81,802.27	\$48,700.73
Cemetery	\$7,860.00	\$7,440.00	94.66%	94.66%		\$7,440.00	\$420.00
Loan Pmt	\$72,616.00	(\$9,559.57)	-13.16%	-13.16%		(\$9,559.57)	\$82,175.57
Library	\$57,200.00	\$48,373.76	84.57%	84.57%		\$48,373.76	\$8,826.24
	\$2,208,277.00	\$1,487,528.64			\$44,181.00		

City of Towanda
Water Consumption Totals (Gallons)
2024

*Consumption totals are for the billed month stated (readings from the end of the previous month).

Usage Month	Dec		Jan		Feb		Mar		Apr		May		Jun		Jul		Aug		Sep		Oct		Nov		Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Billed Month																									
RWD #5 (Account #1310)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
RWD #5 (Account #1309)	3,724,400	4,880,100	4,134,400	3,449,900	4,170,500	4,038,700	3,753,800	5,058,900	4,506,400	3,508,000	4,432,800	4,432,800	3,508,000	4,506,400	3,508,000	4,432,800	4,432,800	3,508,000	4,506,400	3,508,000	4,432,800	4,432,800	4,432,800	4,432,800	45,657,900
RWD #5 (Account #1297)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
RWD #5 Total	3,724,400	4,880,100	4,134,400	3,449,900	4,170,500	4,038,700	3,753,800	5,058,900	4,506,400	3,508,000	4,432,800	4,432,800	3,508,000	4,506,400	3,508,000	4,432,800	4,432,800	3,508,000	4,506,400	3,508,000	4,432,800	4,432,800	4,432,800	4,432,800	45,657,900
Jayhawk Billed	2,526,000	2,567,000	2,590,000	2,106,000	2,521,000	3,396,000	3,259,000	3,029,000	3,134,028	3,125,000	2,471,000	2,471,000	3,125,000	3,134,028	3,125,000	2,471,000	2,471,000	3,125,000	3,134,028	3,125,000	2,471,000	2,471,000	2,471,000	2,471,000	30,724,028
Bulk Water Billed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Known Water Loss	2,526,000	2,532,000	2,590,000	2,106,000	2,521,000	3,396,000	3,259,000	3,029,000	3,385,000	3,128,000	2,563,000	2,563,000	3,128,000	3,385,000	3,128,000	2,563,000	2,563,000	3,128,000	3,385,000	3,128,000	2,563,000	2,563,000	2,563,000	2,563,000	92,000
Total Billed	(1,198,400)	(2,313,100)	(1,544,400)	(1,343,900)	(1,649,500)	(642,700)	(494,800)	(2,029,900)	(1,372,372)	(383,000)	(1,961,800)	(1,961,800)	(383,000)	(1,372,372)	(383,000)	(1,961,800)	(1,961,800)	(383,000)	(1,372,372)	(383,000)	(1,961,800)	(1,961,800)	(1,961,800)	(1,961,800)	(14,622,900)
Consumption Difference	32%	47%	37%	39%	40%	16%	13%	40%	30%	11%	44%	44%	11%	30%	11%	44%	44%	11%	30%	11%	44%	44%	44%	44%	32%
Percent Different																									

Jayhawk Water \$ Amount	\$32,343.12	\$29,558.06	\$29,892.18	\$26,378.96	\$29,347.22	\$28,993.22	\$27,311.82	\$32,192.00	\$34,205.54	\$35,007.26	\$29,561.54	\$29,561.54	\$334,790.92
Rural Water 5 Billing Amount	\$21,574.84	\$28,208.55	\$23,928.24	\$19,999.21	\$23,676.70	\$23,320.11	\$21,707.58	\$28,830.15	\$25,967.29	\$20,052.06	\$25,089.65	\$25,089.65	\$262,354.38
Total Income from Water	\$10,768.28	\$1,349.51	\$5,963.94	\$6,379.75	\$5,670.52	\$5,673.11	\$5,604.24	\$3,361.85	\$8,238.25	\$14,955.20	\$4,471.89	\$4,471.89	\$0.00

City of Towanda, KS
Claims Report

October 2024

Ordinary Income/Expense	Date	Num	Name	Memo	Debit	Credit	Balance
Expense							
100X · GENERAL FUND EXPENSES							
12 · ADMINISTRATION EXPENSES							
12-Administration/Finance							
00 · Non Departmental							
00-5118 · Sales Tax Sent On to State							
	10/31/2024	EOMLBCLNUP			259.75		259.75
Total 00-5118 · Sales Tax Sent On to State					259.75	0.00	259.75
00-5661 · Late Fees Paid							
	10/29/2024	EWD	KANSAS DEPARTMENT OF REVENUE		9.86		9.86
Total 00-5661 · Late Fees Paid					9.86	0.00	9.86
Total 00 · Non Departmental					269.61	0.00	269.61
12-5200 · Non-Material Expenditures							
	10/09/2024	40207	Culligan	POTABLE WATER	17.00		17.00
Total 12-5200 · Non-Material Expenditures					17.00	0.00	17.00
12-5209 · Bank Fees							
	10/21/2024	AUTODRAFT	Nexbill Pay	CHECK PROCESSING FEE FOR RETURN CHECK ON 09/18/2024	1.50		1.50
Total 12-5209 · Bank Fees					1.50	0.00	1.50
12-5210 · Training / Meetings							
	10/21/2024	40217	League of Kansas Municipalities	KACM FALL CONFERENCE REGISTRATION	185.00		185.00
Total 12-5210 · Training / Meetings					185.00	0.00	185.00
12-5215 · Food For Meetings							
	10/21/2024	40222	Bank of America	COUNCIL MEETING PIZZA	49.37		49.37
Total 12-5215 · Food For Meetings					49.37	0.00	49.37
12-5222 · Intergovernment / Permit Fees							
	10/04/2024	EPAY	KDOL Unemployment Tax	QTR 3 2024 UMEMPLOYMENT	0.00		0.00
Total 12-5222 · Intergovernment / Permit Fees					0.00	0.00	0.00
12-5242 · Building / Facilities R&M							
	10/29/2024	40254	IT HALOS, LLC	CONFIGURE CAMERAS, TRAINING, HARD DRIVE INSTALL, MOBILE APP SET UP, PROTECT VIEWPORT, CAMERA MONI	1,298.68		1,298.68
Total 12-5242 · Building / Facilities R&M					1,298.68	0.00	1,298.68
12-5244 · Other Repair / Maintenance							

City of Towanda, KS
Claims Report

October 2024

Date	Num	Name	Memo	Debit	Credit	Balance
10/21/2024	40229	HIZEY SERVICE AND SUPPLY	4X4 SQUARE TUBING 4 X 1/4 GUARDRAIL AT INTERLOCAL SCHOOL	472.80		472.80
10/28/2024	40250	IT HALOS, LLC	CONVERT BACKUP TO DROPBOX AND REMOVE LOCAL COPY	300.00		772.80
10/28/2024	40250	IT HALOS, LLC	NETWORK CONFIGURATION	75.00		847.80
Total 12-5244 - Other Repair / Maintenance				847.80	0.00	847.80
12-5254 - Printing / Publications						
10/21/2024	40222	Bank of America	MASS LETTER	33.00		33.00
10/21/2024	40227	CANON FINANCIAL SERVICES	PRINTING SERVICES INVOICE #35569519	42.30		75.30
10/21/2024	AUTODRAFT	Nexbill Pay	PAPERLESS E-BILL 10/10/2024	6.50		81.80
Total 12-5254 - Printing / Publications				81.80	0.00	81.80
12-5314 - Office Supplies						
10/21/2024	40214	STAPLES	8X DAB N SEAL, 100 MANILLA ENVELOPES	38.13		38.13
10/21/2024	40222	Bank of America	PAPERTOWELS AND TRASH BAGS	73.78		111.91
10/21/2024	40222	Bank of America	COFFEE	36.32		148.23
10/21/2024	40222	Bank of America	BOWLS AND PAPER CUPS	41.48		189.71
10/28/2024	40244	STAPLES	Bulk order of Paper Towels	42.97		232.68
10/28/2024	40244	STAPLES	8 Reams of copy Paper and Gel Refill pen ink	39.58		272.26
10/31/2024	40258	STAPLES	MAILING LABELS AND DYMO LABELS	45.14		317.40
Total 12-5314 - Office Supplies				317.40	0.00	317.40
12-5319 - Misc. Supplies						
10/21/2024	40222	Bank of America	CANDY FOR KIDS AFTER SCHOOL	52.90		52.90
10/21/2024	40222	Bank of America	PAULS GOODBYE GIFT	13.75		66.65
10/28/2024	40245	Seven K Company	Name plate for Jennifer Watkins	15.65		82.30
Total 12-5319 - Misc. Supplies				82.30	0.00	82.30
12-5320 - Website and Related Fees						
10/21/2024	40222	Bank of America	ZOOM MEETING	171.89		171.89
Total 12-5320 - Website and Related Fees				171.89	0.00	171.89
12-5400 - Computer Software						
10/21/2024	40222	Bank of America	QUICKBOOKS	334.00		334.00
10/21/2024	40222	Bank of America	ADOBE	29.99		363.99
Total 12-5400 - Computer Software				363.99	0.00	363.99
Total 12-Administration/Finance				3,686.34	0.00	3,686.34
12-5100 - Staff Expense Administration						

City of Towanda, KS
Claims Report

October 2024

Date	Num	Name	Memo	Debit	Credit	Balance
12-5110 - Salaries						
10/31/2024	EOMPRADJ			20,390.16		20,390.16
Total 12-5110 - Salaries						
				20,390.16	0.00	20,390.16
12-5140 - PR Tax Expense City Share						
10/31/2024	EOMPRADJ			1,561.99		1,561.99
Total 12-5140 - PR Tax Expense City Share						
				1,561.99	0.00	1,561.99
12-5150 - KPERS City Share						
10/31/2024	EOMPRADJ			1,874.20		1,874.20
Total 12-5150 - KPERS City Share						
				1,874.20	0.00	1,874.20
12-5160 - Health Ins. - City Share						
10/31/2024	EOMPRADJ			4,420.83		4,420.83
Total 12-5160 - Health Ins. - City Share						
				4,420.83	0.00	4,420.83
12-5161 - Adj - Payroll Liab. Differences						
10/31/2024	EOMLCLNUP				3,038.30	-3,038.30
Total 12-5161 - Adj - Payroll Liab. Differences						
				0.00	3,038.30	-3,038.30
Total 12-5100 - Staff Expense Administration						
				28,247.18	3,038.30	25,208.88
12-5251 - Utilities						
10/03/2024	40173	COX	COX UTILITY	30.15		30.15
10/03/2024	40179	ACCENTLOGIC	PHONE UTILITY	32.65		62.80
10/14/2024	40211	VERIZON WIRELESS	VERIZON PHONE BILL	41.51		104.31
10/21/2024	40230	KANSAS GAS SERVICE	GAS UTILITY	66.35		170.66
10/21/2024	40227	CANON FINANCIAL SERVICES	UNDERPAID INVOICE # 33529288	5.32		175.98
10/28/2024	40248	EVERGY	ELECTRIC UTILITY	2,003.01		2,178.99
10/29/2024	40255	EVERGY	EVERGY UTILITY	28.55		2,207.54
Total 12-5251 - Utilities						
				2,207.54	0.00	2,207.54
12-5253 - Insurance						
10/14/2024	40210	EMC INSURANCE	EMC GENERAL LIABILITY POLICY	3,177.08		3,177.08
Total 12-5253 - Insurance						
				3,177.08	0.00	3,177.08
Total 12 - ADMINISTRATION EXPENSES						
				37,318.14	3,038.30	34,279.84
13 - COURT						
13-Court General Expenses						
13-5251 - Utilities						
10/14/2024	40211	VERIZON WIRELESS	VERIZON PHONE BILL	81.52		81.52
Total 13-5251 - Utilities						
				81.52	0.00	81.52
Total 13-Court General Expenses						
				81.52	0.00	81.52

City of Towanda, KS
Claims Report

October 2024

Date	Num	Name	Memo	Debit	Credit	Balance
13-5100 · Staff Expense Court						
13-5110 · Salaries						
10/31/2024	EOMPRADJ			713.73		713.73
Total 13-5110 · Salaries				713.73	0.00	713.73
13-5140 · PR Tax Expense City Share						
10/31/2024	EOMPRADJ			55.32		55.32
Total 13-5140 · PR Tax Expense City Share				55.32	0.00	55.32
13-5150 · KPERS City Share						
10/31/2024	EOMPRADJ			0.00		0.00
Total 13-5150 · KPERS City Share				0.00	0.00	0.00
13-5160 · Health Ins. - City Share						
10/31/2024	EOMPRADJ			0.00		0.00
Total 13-5160 · Health Ins. - City Share				0.00	0.00	0.00
Total 13-5100 · Staff Expense Court				769.05	0.00	769.05
Total 13 · COURT				850.57	0.00	850.57
14 · LEGAL						
14-5110 · Salaries / Permanent						
10/21/2024	40236	Robert Lane	NOVEMBER 2024 ATTORNEY FEES	1,200.00		1,200.00
Total 14-5110 · Salaries / Permanent				1,200.00	0.00	1,200.00
Total 14 · LEGAL				1,200.00	0.00	1,200.00
15 · PLANNING & ZONING						
15-5225 · Code Compliance Contract						
10/03/2024	40175	PIERCE CODE COMPLIANCE LLC	CODE COMPLIANCE OCT 2024	1,400.00		1,400.00
Total 15-5225 · Code Compliance Contract				1,400.00	0.00	1,400.00
15-5252 · Communications						
10/21/2024	40234	LISA HAMILTON	PHONE BILL 11-2024	59.71		59.71
Total 15-5252 · Communications				59.71	0.00	59.71
15-5254 · Printing / Publications						
10/21/2024	40227	CANON FINANCIAL SERVICES	PRINTING SERVICES INVOICE #35569519	42.31		42.31
Total 15-5254 · Printing / Publications				42.31	0.00	42.31
Total 15 · PLANNING & ZONING				1,502.02	0.00	1,502.02
21 · PARKS and GROUNDSKEEPING						
21-5251 · Utilities						
10/28/2024	40248	EVERGY	ELECTRIC UTILITY	28.55		28.55

City of Towanda, KS Claims Report

October 2024

Date	Num	Name	Memo	Debit	Credit	Balance
Total 21-5251 · Utilities				28.55	0.00	28.55
21-5253 · Insurance						
10/14/2024	40210	EMC INSURANCE	EMC GENERAL LIABILITY POLICY	62.97		62.97
Total 21-5253 · Insurance				62.97	0.00	62.97
21-5420 · Contractual Services						
10/21/2024	40226	AAA PORTABLE SERVICES	PORTA POTTY 620 HIGHLAND	143.75		143.75
Total 21-5420 · Contractual Services				143.75	0.00	143.75
21-5550 · Groundkeeping						
21-5551 · Greenhouse Supplies & Parts						
10/14/2024	40212	SUTHERLANDS CREDIT	WATER HOSE, 2X SPRAY NOZZLE, 2X SHOP TOWEL, ELBOW, 2X COUPLER, BUSHING, 3X GAP CRACK, ELBOW, PVC...	491.65		491.65
10/14/2024	40212	SUTHERLANDS CREDIT	WELD SOLVENT, ELBOW, PVC ADAPTER, PVC CEMENT, PVC	55.23		546.88
10/14/2024	40212	SUTHERLANDS CREDIT	10X CASTER 2" INDUSTRIAL, 2X EXTENSION CORDS, 2X TAP 90 DEGREE, 6X SHOP LIGHT, SPRAY PAINT	321.86		868.74
10/21/2024	40222	Bank of America	TRAYS FOR PLANTS AND POTS	253.64		1,122.38
10/21/2024	40222	Bank of America	LAMINATION	43.46		1,165.84
10/21/2024	40238	BOMGAARS SUPPLY	SPREADER TOW, ATV, SHOP TOWEL, COUPLING COMPRESSION, COUPLING PVC	409.96		1,575.80
10/21/2024	40238	BOMGAARS SUPPLY	2X WHIP FLAG W/ RUBBER HANDLE, 2X COUPLING REDUCING, 2X FLANGE FLOOR, 2X PIPE STANDARD	84.52		1,660.32
Total 21-5551 · Greenhouse Supplies & Parts				1,660.32	0.00	1,660.32
21-5552 · Fertilizer & Chemicals						
10/14/2024	40212	SUTHERLANDS CREDIT	BLEACH, MOLD MILDEW REMOVER, SPAYER, DEHUMIDIFIER	310.60		310.60
10/21/2024	40238	BOMGAARS SUPPLY	HK TRANS FLUID 5 GALLONS, MAX LAWN WEED & FEED X6, BAR AND CHAIN OIL	246.92		557.52
Total 21-5552 · Fertilizer & Chemicals				557.52	0.00	557.52
21-5553 · Grass Seed, Plants & Supplies						
10/21/2024	40222	Bank of America	GARDEN SUPPLIES	85.96		85.96
10/21/2024	40222	Bank of America	GRASS SEED	149.50		235.46
10/21/2024	40222	Bank of America	POTTING MIX	80.59		316.05

City of Towanda, KS
Claims Report

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Date	Num	Name	Memo	Debit	Credit	Balance
10/21/2024	40222	Bank of America	FLOWER SEEDS	189.74		505.79
10/21/2024	40222	Bank of America	WEED BARRIER	62.31		568.10
10/21/2024	40238	BOMGAARS SUPPLY	GRASS SEED	149.50		717.60
Total 21-5553 - Grass Seed, Plants & Supplies				717.60	0.00	717.60
21-5554 - Mowing						
21-5555 - Mower Gas & Oil						
10/07/2024	40184	JUMPSTART	GASOLINE	30.00		30.00
10/21/2024	40238	BOMGAARS SUPPLY	GAS CAN, BATTERY M18	267.98		297.98
Total 21-5555 - Mower Gas & Oil				297.98	0.00	297.98
21-5554 - Mowing - Other						
10/21/2024	40222	Bank of America	WEEDEATER	466.46		466.46
10/21/2024	40222	Bank of America	EDGING, 2X PUSH BROOMS, AND EDGER	133.25		599.71
Total 21-5554 - Mowing - Other				599.71	0.00	599.71
Total 21-5554 - Mowing				897.69	0.00	897.69
Total 21-5550 - Groundkeeping				3,833.13	0.00	3,833.13
Total 21 - PARKS and GROUNDSKEEPING				4,068.40	0.00	4,068.40
22 - POOL						
22-Pool General Expenses						
22-5251 - Utilities						
10/28/2024	40248	EVERGY	ELECTRIC UTILITY	134.39		134.39
10/31/2024	40257	VERIZON WIRELESS	Verizon Utility	64.97		199.36
Total 22-5251 - Utilities				199.36	0.00	199.36
22-5253 - Insurance						
10/14/2024	40210	EMC INSURANCE	EMC GENERAL LIABILITY POLICY	144.40		144.40
Total 22-5253 - Insurance				144.40	0.00	144.40
Total 22-Pool General Expenses				343.76	0.00	343.76
22-5100 - Staff Expense Pool						
22-5110 - Salaries						
10/31/2024	EOMPRADJ			0.00		0.00
Total 22-5110 - Salaries				0.00	0.00	0.00
22-5140 - PR Tax Expense City Share						
10/31/2024	EOMPRADJ			0.00		0.00
Total 22-5140 - PR Tax Expense City Share				0.00	0.00	0.00
Total 22-5100 - Staff Expense Pool				0.00	0.00	0.00

City of Towanda, KS Claims Report

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Date	Num	Name	Memo	Debit	Credit	Balance
Total 22 POOL				343.76	0.00	343.76
24 - LIBRARY-BILLING						
24-5251 - Utilities						
10/21/2024	40228	EVERGY	ELECTRIC UTILITY	140.35		140.35
10/28/2024	40241	KANSAS GAS SERVICE	Gas Utility	63.06		203.41
Total 24-5251 - Utilities				203.41	0.00	203.41
24-5253 - Insurance						
10/14/2024	40210	EMC INSURANCE	EMC GENERAL LIABILITY POLICY	146.19		146.19
Total 24-5253 - Insurance				146.19	0.00	146.19
Total 24 LIBRARY-BILLING				349.60	0.00	349.60
25 - SENIOR CENTER						
25-5244 - Other Repair / Maintenance						
10/21/2024	40222	Bank of America	ROKU FOR SENIOR CENTER	39.00		39.00
10/21/2024	40222	Bank of America	INTERNET MODEM FOR SENIOR CENTER AND HDMI CABLE	107.88		146.88
10/28/2024	40250	IT HALOS, LLC	ADD ROKU TO WIFI AT SENIOR CENTER	150.00		296.88
Total 25-5244 - Other Repair / Maintenance				296.88	0.00	296.88
25-5251 - Utilities						
10/03/2024	40179	ACCENTLOGIC	PHONE UTILITY	32.65		32.65
10/07/2024	40185	COX	COX UTILITY	12.41		45.06
10/21/2024	40230	KANSAS GAS SERVICE	GAS UTILITY	51.13		96.19
10/28/2024	40248	EVERGY	ELECTRIC UTILITY	98.84		195.03
Total 25-5251 - Utilities				195.03	0.00	195.03
25-5253 - Insurance						
10/14/2024	40210	EMC INSURANCE	EMC GENERAL LIABILITY POLICY	125.60		125.60
Total 25-5253 - Insurance				125.60	0.00	125.60
Total 25 SENIOR CENTER				617.51	0.00	617.51
26 - MUSEUM						
26-5253 - Insurance						
10/14/2024	40210	EMC INSURANCE	EMC GENERAL LIABILITY POLICY	359.18		359.18
Total 26-5253 - Insurance				359.18	0.00	359.18
Total 26 MUSEUM				359.18	0.00	359.18
31 - SHERIFF DEPARTMENT CONTRACT						
31-Police Genral Expenditures						
31-5200 - Non-Material Expenditures						

City of Towanda, KS
Claims Report

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Date	Num	Name	Memo	Debit	Credit	Balance
10/09/2024	40207	Culligan	POTABLE WATER	17.00		17.00
Total 31-5200 - Non-Material Expenditures						
31-5251 - Utilities						
10/21/2024	40230	KANSAS GAS SERVICE	GAS UTILITY	47.15		47.15
10/28/2024	40248	EVERGY	ELECTRIC UTILITY	113.51		160.66
10/29/2024	40252	COX	Cox Utility	67.00		227.66
Total 31-5251 - Utilities						
31-5253 - Insurance						
10/14/2024	40210	EMC INSURANCE	EMC GENERAL LIABILITY POLICY	146.19		146.19
Total 31-5253 - Insurance						
31-5327 - Law Enforcement Housing						
10/03/2024	40177	Butler County Sheriff Inmate Housing	INMATE HOUSING FROM 09/01/2024 TO 09/30/2024	35.00		35.00
Total 31-5327 - Law Enforcement Housing						
Total 31-Police General Expenditures						
31-5243 - Contractual Services						
10/03/2024	40174	BUTLER COUNTY SHERIFF LE	2X DEPUTIES JOHNSON AND HICKMAN OCT 2024	10,842.27		10,842.27
10/28/2024	40251	BUTLER COUNTY SHERIFF LE	2X DEPUTIES JOHNSON AND HICKMAN NOV 2024	10,842.27		21,684.54
Total 31-5243 - Contractual Services						
Total 31 - SHERIFF DEPARTMENT CONTRACT						
34 - ANIMAL CONTROL						
34-5319 - Misc. Supplies						
10/21/2024	40219	JP COOKE COMPANY	DOG TAGS FOR 2025	69.50		69.50
Total 34-5319 - Misc. Supplies						
Total 34 - ANIMAL CONTROL						
50 - PUBLIC WORKS SHOP						
50-Public Works General						
50-5200 - Non-Material Expenditures						
10/09/2024	40207	Culligan	POTABLE WATER	17.00		17.00
Total 50-5200 - Non-Material Expenditures						
50-5214 - Training Supplies						
10/07/2024	40190	Ragland, Christopher M	TRAINING APP FOR WASTEWATER	32.24		32.24
10/07/2024	40191	ROSE, RYLAN J	TRAINING APP ON PHONE FOR WATER EXAM PREP	32.24		64.48
Total 50-5214 - Training Supplies						

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Date	Num	Name	Memo	Debit	Credit	Balance
50-5241 - Vehicle / Mobile Equipment R/M						
10/28/2024	40243	DIRE TRUCK PARTS	Engine Oil Pressure	155.89		155.89
Total 50-5241 - Vehicle / Mobile Equipment R/M						
50-5242 - Building / Facilities R&M						
10/29/2024	40254	IT HALOS, LLC	CONFIGURE CAMERA, HARD DRIVE INSTALL, UNIFI G4 INSTANT CAMERA, UNIFI G3 FLEX CAMERA, UNIFI G5 DO...	761.36		761.36
Total 50-5242 - Building / Facilities R&M						
50-5244 - Other Repair / Maintenance						
10/21/2024	40215	MYERS AUTOMOTIVE	VALVE STEM REPAIR TIRE ONLY	33.99		33.99
Total 50-5244 - Other Repair / Maintenance						
50-5251 - Utilities						
10/03/2024	40179	ACCENTLOGIC	PHONE UTILITY	32.66		32.66
10/28/2024	40248	EVERGY	ELECTRIC UTILITY	79.43		112.09
Total 50-5251 - Utilities						
50-5311 - Gasoline / Fuel / Lubricants						
10/07/2024	40184	JUMPSTART	GASOLINE	793.41		793.41
10/21/2024	40222	Bank of America	GASOLINE	92.71		886.12
Total 50-5311 - Gasoline / Fuel / Lubricants						
50-5312 - Chemicals						
10/09/2024	40208	Lampton Welding Supply	ARGON AND CO2	315.09		315.09
Total 50-5312 - Chemicals						
50-5314 - Office Supplies						
10/21/2024	40222	Bank of America	COFFEE	36.32		36.32
Total 50-5314 - Office Supplies						
50-5315 - Operating / Shop Supplies						
10/03/2024	40170	MAX'S BREATHE EASY	6X PROPANE	187.90		187.90
10/14/2024	40212	SUTHERLANDS CREDIT	SCREW LAG HEX, 6X SEALANT, MINI GREASE GUN	83.54		271.44
10/21/2024	40216	DIRE TRUCK PARTS	AIR KING MALE NPT END AND AIR KING FEMALE NPT END	13.79		285.23
10/21/2024	40222	Bank of America	SHOWER AND EYE WASH STATION	205.99		491.22
10/21/2024	40222	Bank of America	MARKING PAINT	131.72		622.94
10/21/2024	40222	Bank of America	TOW EYE	36.99		659.93
Total 50-5315 - Operating / Shop Supplies						

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Date	Num	Name	Memo	Debit	Credit	Balance
50-5319 · Misc. Supplies						
10/14/2024	40212	SUTHERLANDS CREDIT	MIKE WENT TO SUTERLANDS AFTER WORK AND THEY PUT IT ON THE CITY ACCOUNT WITHOUT ASKING HIM. TAKIN.	74.04		74.04
10/17/2024		ROSE, MICHAEL R	Direct Deposit		74.04	0.00
10/21/2024	40238	BOMGAARS SUPPLY	5X T-POST, WIRE ALUMINUM	35.94		35.94
Total 50-5319 · Misc. Supplies				109.98	74.04	35.94
50-5321 · Maintenance Uniforms						
10/03/2024	40176	UNIFIRST CORPORATION	GUYS UNIFORMS 09/30/2024	42.09		42.09
10/07/2024	40204	UNIFIRST CORPORATION	MAINTENANCE UNIFORMS 10/07/2024	42.09		84.18
10/14/2024	40212	SUTHERLANDS CREDIT	8X WELDABLE STEEL TUBING, 4X 2X10 FIRST AID PATCHES, SAFETY PINS X2	175.62		259.80
10/21/2024	40220	UNIFIRST CORPORATION	UNIFORMS 10/14/2024	42.09		301.89
10/21/2024	40225	UNIFIRST CORPORATION	MAINTENANCE UNIFORM 10/21/2024	42.09		343.98
10/28/2024	40246	UNIFIRST CORPORATION	Maintenance Uniforms 10/28/2024	42.09		386.07
Total 50-5321 · Maintenance Uniforms				386.07	0.00	386.07
50-5322 · Personal Protective Equip						
10/14/2024	40212	SUTHERLANDS CREDIT	2X AIR HOSE, WORK GLASSES, EYE GLASS PROTECTOR, 3X EAR MUFFS, 3X GLOVES, 3X UTILITY KNIFE	195.58		195.58
Total 50-5322 · Personal Protective Equip				195.58	0.00	195.58
50-5325 · Tools						
10/14/2024	40212	SUTHERLANDS CREDIT	MINI RATCHET W/ CAPLOCK X2	41.79		41.79
Total 50-5325 · Tools				41.79	0.00	41.79
50-5331 · Vehicle / Mobile Parts-Supplies						
10/09/2024	40206	CENTRAL AG WHEEL & TIRE	12-16.5 12PL DEESTONE D304 BACKHOE RIGHT FRONT TIRE	370.25		370.25
Total 50-5331 · Vehicle / Mobile Parts-Supplies				370.25	0.00	370.25
Total 50-Public Works General				4,145.94	74.04	4,071.90
50-5100 · Staff Expense Public Works						
50-5110 · Salaries						
10/31/2024	EOMPRADJ			2,686.67		2,686.67
Total 50-5110 · Salaries				2,686.67	0.00	2,686.67
50-5140 · PR Tax Expense City Share						

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Claims Report

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Date	Num	Name	Memo	Debit	Credit	Balance
10/31/2024	EOMPRADJ			208.37		208.37
Total 50-5140 · PR Tax Expense City Share						
50-5150 · KPERS City Share						
10/31/2024	EOMPRADJ			239.76		239.76
Total 50-5150 · KPERS City Share						
50-5160 · Health Ins. - City Share						
10/31/2024	EOMPRADJ			782.56		782.56
Total 50-5160 · Health Ins. - City Share						
50-6000 · Payroll Reallocation Adj						
10/31/2024	PRREALL			6,202.20		6,202.20
Total 50-6000 · Payroll Reallocation Adj						
Total 50-5100 · Staff Expense Public Works						
Total 50 · PUBLIC WORKS SHOP						
Total 100X · GENERAL FUND EXPENSES						
200X · Mayor/Council Fund Distribution						
2001225 · Trunk or Treat Exp						
10/28/2024	40249	WALMART COMMUNITY BRC		324.00		324.00
TRUNK OR TREAT CANDY MAX AMT						
\$500.00						
Total 2001225 · Trunk or Treat Exp						
Total 200X · Mayor/Council Fund Distribution						
220X · FIRE RESCUE EXPENSE						
2205100 · Staff Expense Fire Rescue						
2205110 · Salaries						
10/31/2024	EOMPRADJ			540.62		540.62
Total 2205110 · Salaries						
2205140 · PR Tax Expense City Share						
10/31/2024	EOMPRADJ			41.88		41.88
Total 2205140 · PR Tax Expense City Share						
Total 2205100 · Staff Expense Fire Rescue						
2205200 · Non-Material Expenditures						
10/21/2024	40223	Bank of America	MICROSOFT 360	75.24		75.24
Total 2205200 · Non-Material Expenditures						

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Claims Report

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Date	Num	Name	Memo	Debit	Credit	Balance
2205214 · Training Supplies						
10/14/2024	40209	WICHITA TRAILER	40' STORAGE CONTAINER (TRAINING)	3,500.00		3,500.00
Total 2205214 · Training Supplies				3,500.00	0.00	3,500.00
2205241 · Vehicle / Mobile Equip. R/M						
10/03/2024	40180	CASCO	PARTS AND PIECES FOR NEW FIRE ENGINE	7,515.42		7,515.42
10/14/2024	40212	SUTHERLANDS CREDIT	BROOM, HANGUP BRACKETS, 24X FASTNERS	62.23		7,577.65
10/21/2024	40223	Bank of America	FASTNERS, 26 PIECE RATCHET SET, TOOLS, FASTNERS, DRAINAGE MATS, FASTNERS, ANGLE, RIVET NUTS TOOL...	1,368.38		8,946.03
10/25/2024	Wire TFR	Midwest Military Equipment	New Engine Pumper 5	8,961.32		17,907.35
Total 2205241 · Vehicle / Mobile Equip. R/M				17,907.35	0.00	17,907.35
2205242 · Building / Facilities R&M						
10/14/2024	40212	SUTHERLANDS CREDIT	SCRAPPER, BUCKET, TRASH CAN, MAGNETIC TOOL ORGANIZER, TOTE	102.55		102.55
10/29/2024	40254	IT HALOS, LLC	CONFIGURE CAMERA, TRAINING, HARD DRIVE INSTALL, MOBILE APP SETUP, UNIFI HARD DRIVE STORAGE, 1X B...	419.29		521.84
Total 2205242 · Building / Facilities R&M				521.84	0.00	521.84
2205251 · Utilities						
10/03/2024	40179	ACCENTLOGIC	PHONE UTILITY	32.65		32.65
10/14/2024	40211	VERIZON WIRELESS	VERIZON PHONE BILL	41.51		74.16
10/21/2024	40230	KANSAS GAS SERVICE	GAS UTILITY	66.34		140.50
Total 2205251 · Utilities				140.50	0.00	140.50
2205253 · Insurance						
10/14/2024	40210	EMC INSURANCE	EMC GENERAL LIABILITY POLICY	979.05		979.05
Total 2205253 · Insurance				979.05	0.00	979.05
2205254 · Printing / Publications						
10/21/2024	40223	Bank of America	HAZARDOUS MATERIALS VIDEO, HAZARDOUS MATERIALS BOOKS	733.21		733.21
Total 2205254 · Printing / Publications				733.21	0.00	733.21
2205311 · Gasoline / Fuel / Lubricants						
10/03/2024	40172	MEARS FERTILIZER	FUEL FOR FIRE DEPT	139.36		139.36
10/07/2024	40184	JUMPSTART	GASOLINE	97.25		236.61
Total 2205311 · Gasoline / Fuel / Lubricants				236.61	0.00	236.61

City of Towanda, KS
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Date	Num	Name	Memo	Debit	Credit	Balance
2205314 · Office Supplies						
10/21/2024	40223	Bank of America	FILE CABINET	268.72		268.72
Total 2205314 · Office Supplies				268.72	0.00	268.72
2205319 · Misc. Supplies						
10/21/2024	40223	Bank of America	SUPPLIES, TOWELS, FASTNERS	112.51		112.51
Total 2205319 · Misc. Supplies				112.51	0.00	112.51
2205321 · Uniforms						
10/21/2024	40223	Bank of America	FIRE FIGHTER PANTS	526.84		526.84
Total 2205321 · Uniforms				526.84	0.00	526.84
2205325 · Tools						
10/14/2024	40212	SUTHERLANDS CREDIT	BOLT CUTTERS, 2X WRENCH COMBO, SPONGES	47.73		47.73
10/14/2024	40212	SUTHERLANDS CREDIT	2X WRENCH COMBO AND SPONGES	19.17		66.90
10/21/2024	40223	Bank of America	TOOLS, SCREWDRIVER, DRILL TAP DEBUR, AXE, CONES, STOP AND SLOW DOWN SIGNS, MOVING BLANKETS	810.75		877.65
Total 2205325 · Tools				877.65	0.00	877.65
2205326 · Medical						
10/21/2024	40223	Bank of America	MEDICAL SUPPLIES, FIRST AID SUPPLIES	139.30		139.30
Total 2205326 · Medical				139.30	0.00	139.30
2205542 · Grant Eligible Items						
10/03/2024	40181	CASCO	UNIFORMS	5,466.86		5,466.86
Total 2205542 · Grant Eligible Items				5,466.86	0.00	5,466.86
Total 220X · FIRE RESCUE EXPENSE				32,068.18	0.00	32,068.18
250X · STREETS OM FUND EXPENSE						
2505100 · Staff Expense Streets						
2505110 · Salaries						
10/31/2024	EOMPRADJ			2,686.67		2,686.67
Total 2505110 · Salaries				2,686.67	0.00	2,686.67
2505140 · PR Tax Expense City Share						
10/31/2024	EOMPRADJ			208.37		208.37
Total 2505140 · PR Tax Expense City Share				208.37	0.00	208.37
2505150 · KPERS City Share						
10/31/2024	EOMPRADJ			239.76		239.76

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Claims Report

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Date	Num	Name	Memo	Debit	Credit	Balance
Total 2505150	KPERS City Share			239.76	0.00	239.76
2505160	Health Ins. - City Share					
10/31/2024	EOMPRADJ			782.56		782.56
Total 2505160	Health Ins. - City Share			782.56	0.00	782.56
2506000	Payroll Reallocation Adj					
10/31/2024	PRREALL				3,657.00	-3,657.00
Total 2506000	Payroll Reallocation Adj			0.00	3,657.00	-3,657.00
Total 2505100	Staff Expense Streets			3,917.36	3,657.00	260.36
2505244	Other Repair / Maintenance					
10/22/2024	45149	EMC INSURANCE	For Steet Light Pole Repair		1,000.00	-1,000.00
Total 2505244	Other Repair / Maintenance			0.00	1,000.00	-1,000.00
2505251	Utilities					
10/14/2024	40211	VERIZON WIRELESS	VERIZON PHONE BILL	41.51		41.51
Total 2505251	Utilities			41.51	0.00	41.51
2505253	Insurance (WC)					
10/14/2024	40210	EMC INSURANCE	EMC GENERAL LIABILITY POLICY	93.84		93.84
Total 2505253	Insurance (WC)			93.84	0.00	93.84
2505254	Printing / Publications					
10/21/2024	40227	CANON FINANCIAL SERVICES	PRINTING SERVICES INVOICE #35569519	42.31		42.31
Total 2505254	Printing / Publications			42.31	0.00	42.31
2505310	Fuel for Township-Exch for Rock					
10/07/2024	40184	JUMPSTART	GASOLINE FOR ROCK	228.71		228.71
Total 2505310	Fuel for Township-Exch for Rock			228.71	0.00	228.71
2505315	Operating Supplies					
10/14/2024	40212	SUTHERLANDS CREDIT	HEAD TORCH MAX HEAT, 6X PROPANE CYLINDER, KIT TORCH TRIG START, 4X HOSE ASSEMBLYS, HI PRESSURE R...	399.81		399.81
Total 2505315	Operating Supplies			399.81	0.00	399.81
Total 250X	STREETS OM FUND EXPENSE			4,723.54	4,657.00	66.54
251X	STREET RESERVE					
2515333	Street Material / Supplies					
10/04/2024	Online	Asphalt Kingdom	New Crack Seal Heater Box	1,999.00		1,999.00
Total 2515333	Street Material / Supplies			1,999.00	0.00	1,999.00
2515420	Contractual Services					

City of Towanda, KS Claims Report

October 2024

Date	Num	Name	Memo	Debit	Credit	Balance
10/21/2024	40221	DISPLAY SALES	20X CHRISTMAS POLE BANNERS	2,250.00		2,250.00
Total 2515420 - Contractual Services						
10/21/2024				2,250.00	0.00	2,250.00
10/21/2024				4,249.00	0.00	4,249.00
260X - COMMUNITY CENTER EXPENSE						
2605225 - Cleaning / Disposal Service						
10/21/2024	40235	Lisa K. Hamilton	COMMUNITY BUILDING CLEANING	400.00		400.00
Total 2605225 - Cleaning / Disposal Service						
2605244 - Other Repair / Maintenance						
10/28/2024	40242	MR APPLIANCE	Installed new control panel on stove and tested at Community Building	423.25		423.25
Total 2605244 - Other Repair / Maintenance						
2605251 - Utilities						
10/03/2024	40179	ACCENTLOGIC	PHONE UTILITY	32.65		32.65
10/21/2024	40230	KANSAS GAS SERVICE	GAS UTILITY	51.13		83.78
10/28/2024	40248	EVERGY	ELECTRIC UTILITY	168.96		252.74
Total 2605251 - Utilities						
2605253 - Insurance						
10/14/2024	40210	EMC INSURANCE	EMC GENERAL LIABILITY POLICY	261.92		261.92
Total 2605253 - Insurance						
2605319 - Misc. Supplies						
10/28/2024	40244	STAPLES	2x Bulk order of Paper Towels	85.94		85.94
10/29/2024	40253	STAPLES	2 Cases of Center Pull Paper Towels	63.60		149.54
Total 2605319 - Misc. Supplies						
Total 260X - COMMUNITY CENTER EXPENSE						
611X - WATER FUND EXPENSE						
6115100 - Staff Expense Water						
6115110 - Salaries						
10/31/2024	EOMPRADJ			12,455.46		12,455.46
Total 6115110 - Salaries						
6115140 - PR Tax Expense City Share						
10/31/2024	EOMPRADJ			963.26		963.26
Total 6115140 - PR Tax Expense City Share						
6115150 - KPERS City Share						
10/31/2024	EOMPRADJ			1,146.33		1,146.33

City of Towanda, KS
Claims Report

October 2024

Date	Num	Name	Memo	Debit	Credit	Balance
Total 6115150 · KPERS City Share				1,146.33	0.00	1,146.33
6115160 · Health Ins. - City Share						
10/31/2024 · EOMPRADJ				3,595.05		3,595.05
Total 6115160 · Health Ins. - City Share				3,595.05	0.00	3,595.05
6116000 · Payroll Reallocation Adj.						
10/31/2024 · PRREALL					1,458.27	-1,458.27
10/31/2024 · PRREALL					6,202.20	-7,660.47
Total 6116000 · Payroll Reallocation Adj.				0.00	7,660.47	-7,660.47
Total 6115100 · Staff Expense Water				18,160.10	7,660.47	10,499.63
6115212 · Transportation / Mileage						
10/07/2024 · 40189		METRO COURIER	DELIVERY OF WATER SAMPLE TO KDHE 09/16/2024 TO 09/30/2024	27.66		27.66
10/21/2024 · 40232		METRO COURIER	WATER SAMPLE DELIVERY 10/01/2024 TO 10/15/2024	27.44		55.10
Total 6115212 · Transportation / Mileage				55.10	0.00	55.10
6115222 · Intergovernment / Permit Fees						
10/03/2024 · 40182		KDOR MISCELLANEOUS TAX	QTR 3 2024 WATER PROTECTION FEE AND CLEAN DRINKING WATER FEE	506.29		506.29
Total 6115222 · Intergovernment / Permit Fees				506.29	0.00	506.29
6115226 · Testing Services						
10/03/2024 · 40178		KANSAS HEALTH AND ENVIRONMENT	TESTING DRINKING WATER	555.00		555.00
Total 6115226 · Testing Services				555.00	0.00	555.00
6115251 · Utilities						
10/14/2024 · 40211		VERIZON WIRELESS	VERIZON PHONE BILL	41.51		41.51
10/28/2024 · 40248		EVERGY	ELECTRIC UTILITY	106.78		148.29
Total 6115251 · Utilities				148.29	0.00	148.29
6115253 · Insurance						
10/14/2024 · 40210		EMC INSURANCE	EMC GENERAL LIABILITY POLICY	250.24		250.24
Total 6115253 · Insurance				250.24	0.00	250.24
6115254 · Printing / Publications						
10/21/2024 · 40227		CANON FINANCIAL SERVICES	PRINTING SERVICES INVOICE #35569519	42.31		42.31
Total 6115254 · Printing / Publications				42.31	0.00	42.31
6115315 · Operating Supplies						

City of Towanda, KS
Claims Report

October 2024

Date	Num	Name	Memo	Debit	Credit	Balance
10/14/2024	40212	SUTHERLANDS CREDIT	4X PIPE THREAD, BOILER DRAIN X2, TEFLON TAPE, GALVENIZED TEE & NIPPLES X6, 3X BLACK APPLIANCE, 5...	190.64		190.64
10/21/2024	40222	Bank of America	WATER TEST TABLETS	125.64		316.28
				316.28	0.00	316.28
				27.20		27.20
				27.20	0.00	27.20
				20,052.06		20,052.06
				196.78		20,248.84
				68.08		20,316.92
				20,316.92	0.00	20,316.92
				200.00		200.00
				200.00		400.00
				400.00	0.00	400.00
				40,777.73	7,660.47	33,117.26
				177.84		177.84
				177.84	0.00	177.84
				177.84	0.00	177.84
				2,686.67		2,686.67
				2,686.67	0.00	2,686.67
				208.37		208.37
				208.37	0.00	208.37
				239.76		239.76
				239.76	0.00	239.76

City of Towanda, KS
Claims Report

October 2024

Date	Num	Name	Memo	Debit	Credit	Balance
6215160 · Health Ins. - City Share						
10/31/2024	EOMPRADJ			782.56		782.56
Total 6215160 · Health Ins. - City Share						
6216000 · Payroll Reallocation Adj.						
10/31/2024	PRREALL			3,657.00		3,657.00
10/31/2024	PRREALL			1,458.27		5,115.27
Total 6216000 · Payroll Reallocation Adj.						
Total 6215100 · Staff Expense Sewer						
6215251 · Utilities						
10/21/2024	40228	EVERGY	ELECTRIC UTILITY	108.99		108.99
10/21/2024	40231	LINGO	EMERGENCY PHONE	80.79		189.78
10/28/2024	40248	EVERGY	ELECTRIC UTILITY	374.02		563.80
Total 6215251 · Utilities						
6215253 · Insurance						
10/14/2024	40210	EMC INSURANCE	EMC GENERAL LIABILITY POLICY	100.22		100.22
Total 6215253 · Insurance						
6215254 · Printing / Publications						
10/21/2024	40227	CANON FINANCIAL SERVICES	PRINTING SERVICES INVOICE #35569519	42.30		42.30
Total 6215254 · Printing / Publications						
6215312 · Chemicals						
10/21/2024	40233	MID-AMERICAN RESEARCH CHEMICALS	PURPLE POWER LIFT STATION	2,725.33		2,725.33
Total 6215312 · Chemicals						
6215315 · Operating Supplies						
10/14/2024	40212	SUTHERLANDS CREDIT	2X YARD HYDRANTS, 4X PEX PIPE, 2X ADAPTERS, 6X COUPLING, 2X ELBOW TEE, 5X CONNECTOR	541.37		541.37
10/21/2024	40218	INDUSTRIAL CHEM LABS & SERVICES	LIFT STATION DEGREASER	215.77		757.14
Total 6215315 · Operating Supplies						
621X · SEWER FUND EXPENSE - Other						
10/14/2024	40211	VERIZON WIRELESS	VERIZON PHONE BILL	41.51		41.51
Total 621X · SEWER FUND EXPENSE - Other						
Total 621X · SEWER FUND EXPENSE						
622X · SEWER RESERVE						
6225243 · Contractual Sewer R&M						
				13,262.93	0.00	13,262.93

City of Towanda, KS
Claims Report

October 2024

Date	Num	Name	Memo	Debit	Credit	Balance
10/30/2024	40256	MAYER SPECIALTY SERVICES	9.5 HRS ON EMERGENCY SERVICE HIGH PRESSURE JET TRUCK CLEAN 8" SEWER LINE HIGHLAND BETWEEN 9TH A...	2,327.50		2,327.50
10/30/2024	40256	MAYER SPECIALTY SERVICES	6.5 HRS ON TELEVISION INSPECTION TRUCK ON 8" SEWER LINE HIGHLAND BETWEEN 9TH AND 10TH ORDERED BY...	1,690.00		4,017.50
Total 6225243 - Contractual Sewer R&M					0.00	4,017.50
6226000 - Water System Eval 2024						
10/28/2024	40247	JEO CONSULTING GROUP	Towanda 2024 Water System	9,000.00		9,000.00
Total 6226000 - Water System Eval 2024				9,000.00	0.00	9,000.00
Total 622X - SEWER RESERVE				13,017.50	0.00	13,017.50
630X - TRASH FUND EXPENSE						
6305225 - Cleaning / Disposal Service						
10/07/2024	40186	WASTE CONNECTIONS OF KANSAS	TRASH BILL FROM 09/01/2024 TO 09/30/2024	10,746.00		10,746.00
10/07/2024	40187	WASTE CONNECTIONS OF KANSAS	DUMPSTER AT CITY HALL 10/01/2024 TO 10/31/2024	75.00		10,821.00
10/07/2024	40188	WASTE CONNECTIONS OF KANSAS	DISPOSAL OF DUMPSTER AT BURN PILE	1,237.56		12,058.56
Total 6305225 - Cleaning / Disposal Service				12,058.56	0.00	12,058.56
6305254 - Printing / Publications						
10/21/2024	40227	CANON FINANCIAL SERVICES	PRINTING SERVICES INVOICE #35569519	42.30		42.30
Total 6305254 - Printing / Publications				42.30	0.00	42.30
Total 630X - TRASH FUND EXPENSE				12,100.86	0.00	12,100.86
720X - CEMETERY FUND EXPENSE						
7205200 - Funds Sent to Towanda Township						
10/04/2024	40183	TOWANDA TOWNSHIP	CEMETERY BURIAL, CEMETERY PLOT AND DEED FEES QTR 3 2024	2,660.00		2,660.00
Total 7205200 - Funds Sent to Towanda Township				2,660.00	0.00	2,660.00
Total 720X - CEMETERY FUND EXPENSE				2,660.00	0.00	2,660.00
Total DESIGNATED FUND EXPENDITURES				124,849.03	12,317.47	112,531.56
General Fund Expenditures						\$79,942.23
Designated Fund Expenditures						\$112,531.56
Total Expenditures						\$192,473.79
Payroll Expenditures						\$59,510.91

Total this Ordinance
Section 2

City of Towanda, KS
Claims Report

October 2024

Date	Num	Name	Memo	Debit	Credit	Balance
			Section 1 Expenditures Other than Payroll			\$132,962.88

Transaction Summary

Tran Date	Post Date	Reference Number	Description	Amount
09/21/2024	09/21/2024	P912300LW00YP4NYS	PAYMENT - THANK YOU	(\$1,324.36)
09/05/2024	09/05/2024	8534812LA010FMING8	SUTHERLANDS 2302 EL DORADO KS	\$541.37
			2 x yard hydrant, 4x pex pipe, 2x wood deck STANDARD PURCHASE 50-	
			1x coupling, 2x elbow Tee, 5x connectors HOME IMPROVEMENT	
09/05/2024	09/05/2024	8534812LA011Q97NE	SUTHERLANDS 2302 EL DORADO KS	\$62.23
			Broom, tengup brackets, STANDARD PURCHASE 200-5241	
			24x fasteners HOME IMPROVEMENT	
09/05/2024	09/05/2024	8534812LA0128WRSF	SUTHERLANDS 2302 EL DORADO KS	\$28.50
			Bolt cutters STANDARD PURCHASE 200-5325	
09/04/2024	09/05/2024	8534812L900ZWK9ZF	SUTHERLANDS 2302 EL DORADO KS	\$175.62
			8x weldable steel tubing, 4x 2x10 STANDARD PURCHASE 50-	
			riser aid parts, safety pins x2 HOME IMPROVEMENT	
09/06/2024	09/06/2024	8534812LQ011MSELY	SUTHERLANDS 2302 EL DORADO KS	\$190.64
			4x pipe thread, boiler drain x2, teflon tape STANDARD PURCHASE 50-	
			gardenized tee + wye kexle, 3x 6 pack pipe caps, 1x 6 pack elbows HOME IMPROVEMENT	
09/10/2024	09/10/2024	8534812LF01064P57	SUTHERLANDS 2302 EL DORADO KS	\$195.58
			2x air hose, work glasses, eye goggles STANDARD PURCHASE 50-	
			protector, 3x earmuffs, 3x gloves, 3x work gloves HOME IMPROVEMENT	
09/11/2024	09/11/2024	8534812LG0135X4AB	SUTHERLANDS 2302 EL DORADO KS	\$74.04
			Continued on next page Take from miles check 50-	

* NOTICE: See reverse side and additional pages (if any) for important information concerning your account.

5302 0021 D3H 1 7 4 241004 PAGE 1 of 3 9123 1100 XT57 016T5502 134944

Pay online at mysynchrony.com or enclose this coupon with your check. Please use blue or black ink.

Sutherlands

Total Minimum Payment Due	Payment Due Date	New Balance	Account Number
\$109.00	10/27/2024	\$3,113.41	6034 6211 0990 1413

Payment Enclosed: \$ **03103.41**

New address or e-mail?
Check the box at left and print changes on back

CITY OF TOWANDA
CITY OF TOWANDA
ATTN ANDY NEWBREY
110 S 3RD ST
TOWANDA KS 67144

134944
UPER

Make Payment to: SYNCHRONY BANK
PO BOX 71715
PHILADELPHIA, PA 19176-1715



00109000132436 0010900000311341 000603462 1109901 41362

Transaction Summary (Continued)

Tran Date	Post Date	Reference Number	Description	Amount
			FEEES	
			TOTAL FEES FOR THIS PERIOD	\$0.00
			INTEREST CHARGED	
			INTEREST CHARGE ON PURCHASES	\$0.00
			TOTAL INTEREST FOR THIS PERIOD	\$0.00
10/04/2024	10/04/2024			

2024 Totals Year-to-Date	
Total Fees Charged in 2024	\$41.00
Total Interest Charged in 2024	\$0.00
Total Interest Paid in 2024	\$0.00

Interest Charge Calculation

Type of Balance	Expiration Date	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
Purchases	NA	34.99%	\$0.00	\$0.00

When is interest charged on my account?

- If you make a **purchase**, generally we charge interest from the day you make the purchase until you pay it in full.
- You can avoid interest on new purchases (except some promotional purchases) if you have no balance at the start of your billing cycle or you pay your balance in full each month.
 - If you did not pay your balance in full in the prior billing cycle, interest will be calculated on your balance from the first day of the current billing cycle until we receive your payment in full, even if you pay your balance in full and on time and make no new charges in the current billing cycle. This interest, plus interest on that interest, will be reflected on your next billing statement.

New Promotional Financing Plans

Eligible card purchases may be billed under the following promotion: No Interest if Paid in Full within 6, 12, 18, or 24 months. Under this promotion, if the promotional balance is not paid in full within the promotional period, interest will be imposed from the date of purchase at a rate of 34.99%. If a (v) is shown after your APR in the Interest Charge Calculation section of this billing statement, the APR is a variable rate and will vary with the market based on the Prime Rate. Regular account terms apply to non-promotional purchases and, after promotion ends, to promotional purchase. Minimum monthly payments are required. See promotional advertising for further details.

Cardholder News & Information

If you need to contact Synchrony about the loss of a Synchrony cardholder, you can submit a deceased notification form located at www.syf.com under the 'Contact Us' page.

Synchrony Bank may continue to obtain information, including employment and income information from others about you

ANDY NEWBREY

Business Card

September 08, 2024 - October 07, 2024

Cardholder Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 660441
DALLAS, TX 75266-0441

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$3,077.64
Minimum Payment Due \$30.78
Payment Due Date 11/03/24

Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:
 \$0.00 for balance less than \$100.01
 \$29.00 for balance less than \$1,000.01
 \$39.00 for balance less than \$5,000.01
 \$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$1,500.55
 Payments and Other Credits -\$1,500.55
 Balance Transfer Activity \$0.00
 Cash Advance Activity \$0.00
 Purchases and Other Charges \$3,077.64
Fees Charged \$0.00
Finance Charge \$0.00

New Balance Total \$3,077.64

Credit Limit \$7,500
 Credit Available \$4,422.36
 Statement Closing Date 10/07/24
 Days in Billing Cycle 30

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
09/30	09/27	Payments and Other Credits PAYMENT - THANK YOU TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD	2721530000000584664195	- 1,500.55 -\$1,500.55
09/09	09/07	Purchases and Other Charges ZOOM.US 888-799-9666 8887999666 CA <i>program</i>	82305094251000039569404 <i>12-5320</i>	171.89 <i>→</i>
09/12	09/11	SQ *GAMBINO'S PIZZA TO 8774174551 KS <i>Council-food</i>	55432864256208013358503 <i>12-5215</i>	49.37 <i>→</i>
09/13	09/12	AMAZON MARK* Z881G6AC1 SEATTLE WA <i>ROKU for seniors</i>	82305094256000042094007 <i>25-5244</i>	39.00 <i>→</i>
09/13	09/12	AMAZON MARK* Z85SU1A91 SEATTLE WA <i>Internet modem</i>	82305094256000044585473 <i>25-5244</i>	98.99 <i>→</i>
09/16	09/13	AMZN Mktp US*MN9YL2SI3 8662161072 WA <i>Test tablets</i>	55432864257208499141208 <i>11-5315</i>	125.64 <i>→</i>
09/16	09/13	AMZN Mktp US*XJ8391TY3 8662161072 WA <i>paper towels</i>	55432864257208601214307 <i>12-5314</i>	33.79 <i>→</i>

Account Number: [REDACTED]
September 08, 2024 - October 07, 2024

New Balance Total \$3,077.64
Minimum Payment Due \$30.78
Payment Due Date 11/03/24

Enter payment amount

\$

For change of address/phone number, see reverse side.

Mail this coupon along with your check payable to:
BUSINESS CARD,
 or make your payment online at
 www.bankofamerica.com



BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796



ANDY NEWBREY
THE CITY OF TOWANDA
PO BOX 160
TOWANDA, KS 67144-0160

**ND011637

ANDY NEWBREY

September 08, 2024 - October 07, 2024

Page 3 of 6

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
09/16	09/13	JUMP START 21 3163487005 KS <i>gasoline</i>	55506294258088551012335	92.71
09/16	09/15	AMAZON MKTPL*F78XA1UN3 8662161072 WA <i>HANI trashbags</i>	55432864259209198307775	44.88
09/18	09/17	PRAIRIEBLOSSOM EL DORADO KS <i>Garden supplies</i>	82711164262000002741671	85.96
09/18	09/17	AUGUSTA SAW AND MOWER 3167753855 KS <i>weedcator</i>	55500364262092134283323	466.46
09/19	09/18	AMZN Mktp US*TI4RZ8M03 8662161072 WA <i>Cond. for kids</i>	55432864262200126394808	23.95
09/19	09/18	AMAZON MKTPL*GT9RD7E53 8662161072 WA <i>Candy for kids</i>	55432864262200269755856	28.95
09/20	09/19	AMAZON RETA* 1K83O8P13 SEATTLE WA <i>Coffee</i>	82305094263000040519188	72.64
09/23	09/20	INTUIT *QuickBooks 8004468848 CA <i>-Computer program</i>	55432864264200737931053	334.00
09/23	09/21	ADOBE *ADOBE 4085366000 CA <i>- computer program</i>	57540244265742330499144	29.99
09/26	09/25	BOMGAARS 133 7122265000 KS <i>- Grass seed</i>	55488724269017661218164	149.50
09/26	09/25	SP PRAIRIEBLOSSOM EL DORADO KS <i>- potting mix</i>	82711164270000002534845	80.59
09/27	09/26	SP BOOTSTRAPFARMER DOWNINGTOWN PA <i>Garden supplies</i>	55432864262200126394808	253.64
09/30	09/27	FEDEX OFFIC54800005488 3166365443 KS <i>Lamination</i>	05410194271069223522781	43.46
09/30	09/27	OUTSIDEPRIDE.COM, INC 5036060175 OR <i>Flower seeds</i>	52653844271712362193876	189.74
09/30	09/28	Mailchimp 6789990141 GA <i>mass letter</i>	12302024272000604582073	33.00
09/30	09/30	AMAZON MKTPL*B223U17I3 8662161072 WA <i>Shower station</i>	55432864274203979471919	205.99
10/02	10/01	AMZN Mktp US*L89XQ5PM3 8662161072 WA <i>Paul's goodbye gift</i>	55432864275204354442334	13.75
10/02	10/01	AMAZON MARK* GF45V3W13 SEATTLE WA <i>marking point</i>	82305094275000051064211	64.98
10/03	10/02	AMAZON RETA* D568P5ZY3 SEATTLE WA <i>marking point</i>	82305094277000013591077	66.74
10/04	10/03	SP PRAIRIEBLOSSOM EL DORADO KS <i>Grands Keeping</i>	82711164278000001605051	62.31
10/07	10/03	MENARDS WICHITA EAST K WICHITA KS <i>Garden supplies</i>	02305374278100118325497	133.25
10/07	10/06	AMAZON MARK* 4O9NY1SJ3 SEATTLE WA <i>Towels, cup, bowls</i>	82305094280000014982619	82.47
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$3,077.64

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.99%	\$0.00	\$0.00
CASH	28.99% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Important Messages

As of December 31, 2024, Mastercard will no longer offer Mastercard Receipt Management as a benefit for Business Advantage credit card accounts.

T C PYLE

Business Card

September 08, 2024 - October 07, 2024

Cardholder Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 660441
DALLAS, TX 75266-0441

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$4,034.95
Minimum Payment Due \$40.35
Payment Due Date 11/03/24

Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:
 \$0.00 for balance less than \$100.01
 \$29.00 for balance less than \$1,000.01
 \$39.00 for balance less than \$5,000.01
 \$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$2,180.28
 Payments and Other Credits -\$2,180.28
 Balance Transfer Activity \$0.00
 Cash Advance Activity \$0.00
 Purchases and Other Charges \$4,034.95
Fees Charged \$0.00
Finance Charge \$0.00
 New Balance Total \$4,034.95
 Credit Limit \$6,000
 Credit Available \$1,965.05
 Statement Closing Date 10/07/24
 Days in Billing Cycle 30

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
09/30	09/27	Payments and Other Credits PAYMENT - THANK YOU TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD	2721530000000584664211	- 2,180.28 -\$2,180.28
		Purchases and Other Charges		
09/09	09/06	AMAZON MKTPL*ZT5NA75R0 8662161072 WA <i>medical supplies</i>	55432864250206335429883	26.85 X
09/09	09/06	AMZN Mktp US*ZT6YE5IS2 8662161072 WA <i>medical supplies</i>	55432864250206335429883	71.00 X
09/09	09/07	AMAZON MKTPL*ZT91A7H21 8662161072 WA <i>orange mats</i>	55432864250206335429883	212.76 X
09/09	09/06	HARBOR FREIGHT TOOLS35 8004443353 KS <i>Tool</i>	55263524251081476199170	27.94 X
09/09	09/07	HARBOR FREIGHT TOOLS35 8004443353 KS <i>Tools</i>	55263524252082455069300	50.95 X
09/09	09/07	ACE HARDWARE 3163227500 KS <i>Fastners</i>	55310204252051174154216	45.20 X

Account Number: [REDACTED]
 September 08, 2024 - October 07, 2024

New Balance Total \$4,034.95
Minimum Payment Due \$40.35
Payment Due Date 11/03/24

Enter payment amount

\$

For change of address/phone number, see reverse side.

Mail this coupon along with your check payable to:
BUSINESS CARD,
 or make your payment online at
 www.bankofamerica.com



BUSINESS CARD
 PO BOX 15796
 WILMINGTON, DE 19886-5796



T C PYLE
 THE CITY OF TOWANDA
 PO BOX 160
 TOWANDA, KS 67144-0160

**N0011296

T C PYLE

September 08, 2024 - October 07, 2024

Page 3 of 6

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
09/11	09/10	HARBOR FREIGHT TOOLS35 8004443353 KS <i>1/2 piece ratchet</i>	55263524255085366955266	31.96
09/13	09/12	HARBOR FREIGHT TOOLS35 8004443353 KS <i>2 1/2 inch drive tools</i>	55263524257087405220254	90.43
09/13	09/12	CURTIS WEB 8774880469 CA <i>Engine Parts</i>	55436874257262572293753	589.32
09/16	09/12	ACE HARDWARE 3163227500 KS <i>Fastners</i>	55310204257054185318742	9.45
09/18	09/13	AMAZON MARK* V01X21PP3 SEATTLE WA <i>Drainage mats</i>	82305094257000032168620	141.84
09/18	09/17	HARBOR FREIGHT TOOLS35 8004443353 KS <i>Drill Tap Debur</i>	55263524262092380897590	30.36
09/19	09/17	ACE HARDWARE 3163227500 KS <i>- Fastners</i>	55310204262057207191073	15.37
09/20	09/18	CAB STORE WICHITA, KS 3168543130 KS <i>Pants</i>	55263524263093270155882	78.24
09/20	09/19	ACE HARDWARE 3163227500 KS <i>Fastners</i>	55310204264058445334192	11.72
09/23	09/20	WAL-MART #0186 EL DORADO KS <i>Supplies</i>	55483824265002240070598	83.63
09/25	09/25	Microsoft*Microsoft 36 8006427676 WA <i>Computer program</i>	12302024269000700264084	75.24
09/25	09/24	WM SUPERCENTER #186 EL DORADO KS <i>First Aid Supplies</i>	05436844269400100504705	41.45
09/26	09/25	AMZN Mktp US*CF49R24U3 8662161072 WA <i>Hazardous materials</i>	553206202443095046	112.91
09/26	09/25	SAMSCLUB #6418 WICHITA KS <i>Towels</i>	05416014269141008834554	21.48
09/26	09/25	AMAZON MARK* VF6164KE3 SEATTLE WA <i>Books</i>	82305094270000011801731	64.49
09/26	09/25	WWW.KSFFA.COM MILFORD NE <i>Books</i>	82305094270000006731349	376.56
09/26	09/25	CURTIS WEB 8774880469 CA <i>Axe, Cones, Trip, slow motion</i>	55436874270262701218815	573.08
09/27	09/26	AMZN Mktp US*UA1PR8223 8662161072 WA <i>Movng & jackets</i>	55432864270202700352616	37.99
09/27	09/25	OFFICE DEPOT #2190 WICHITA KS <i>SPARE PARTS</i>	553206202443095046	268.74
09/27	09/25	FIRE SAFETY USA INC 5075298444 MN <i>parts</i>	85431324270701958589798	448.60
09/27	09/26	THE YARD STORE CENTRAL 3162654672 KS <i>Angle</i>	55436874270642704965308	12.90
09/27	09/27	AMAZON MKTPL*E07001Q43 8662161072 WA <i>Rivet nubstact</i>	55432864271202935597398	67.80
10/02	10/01	AMAZON MARK* F32FV0P43 SEATTLE WA <i>Books</i>	82305094276000006245377	78.38
10/03	10/02	WAL-MART #0186 EL DORADO KS <i>Brushes</i>	55483824277002580172562	19.88
10/03	10/02	ACE HARDWARE 3163227500 KS <i>Fastners</i>	55310204277066342276288	7.40
10/07	10/04	TRUCK CENTER CO. #103 4025922440 KS <i>Truck repair</i>	55500364278109212001708	210.16
10/07	10/05	AMAZON MARK* KV4QT4H43 SEATTLE WA <i>Books Hazardous materials</i>	82305094270000019622734	100.87
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$4,034.95

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.99%	\$0.00	\$0.00
CASH	28.99% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Important Messages

As of December 31, 2024, Mastercard will no longer offer Mastercard Receipt Management as a benefit for Business Advantage credit card accounts.

CITY OF TOWANDA

APPROPRIATION ORDINANCE NO. 10-2024

For period October 1st, 2024 through, October 31st, 2024

Be it ordained by the Governing Body of the City of Towanda that the above dated ordinance is and shall be passed and all claims honored and paid by the City Clerk.

<u>Section 1.</u>	Claims paid prior to approval of the City Council, authorized by Ordinance No. 279.	\$132,962.88
<u>Section 2.</u>	Payroll	\$59,510.91
	Total this Ordinance:	\$192,473.79

Paul Erickson
Treasurer

Jennifer Shaults
Mayor

Report Attestation for the Month of October 2024.

I have reviewed the Financial Statements and reports contained herein and, to the best of my knowledge, believe they present an accurate record of the City of Towanda's financial transactions for the indicated month.



Paul Erickson

Treasurer, City of Towanda, KS

Towanda July, 2024 Calls for Service

Call Breakdown by Deputy

Date	Call Type	Location	Outcome	Deputy	Total Calls For Service	Hickman	Johnson	District
10/1/2024	Assist Other	300 blk N 7th St	HBO	Johnson	21	13		24
10/1/2024	Suspicious Vehicle	600 blk E North St	HBO	Johnson	13	8		16
10/2/2024	Traffic Stop	700 blk E Main St	Warning	Hickman	0	0		0
10/3/2024	Extra Patrol	500 blk N 3rd St	HBO	Hickman	5	3		3
10/3/2024	Runaway	500 blk North St	HBO	District				
10/3/2024	Traffic Stop	S 6th St/E Main St	Warning	Hickman	1	0		0
10/4/2024	Animal at Large/ Domestic	600 blk E Mills Dr	HBO	District	2	1		2
10/5/2024	Criminal Damage	SW HWY 254/SW Ohio Street Rd	HBO	District	0	1		3
10/5/2024	Runaway	300 blk S 3rd St	HBO	Johnson				
10/6/2024	Animal/ Vicious	700 blk E Main St	HBO	District				
10/7/2024	Green Tag	SW HWY 254/SW Ohio Street Rd	HBO	Hickman				
10/7/2024	Runaway	500 blk E North St	HBO	Hickman				
10/9/2024	Arrest/ Warrant	600 blk E Mills Dr	Arrest	District				
10/9/2024	Disturbance	600 blk E Mills Dr	Report	District				
10/9/2024	Assist Circle SRO	900 blk E Main St	HBO	Johnson				
10/10/2024	Runaway	700 blk E Bever	HBO	District				
10/10/2024	Traffic Stop	SW HWY 254/SW Ohio Street Rd	Warning	Johnson				
10/11/2024	Check Welfare	700 blk E Cincinnati St	HBO	Johnson				
10/11/2024	Criminal Damage	600 blk E Mills Dr	Report	Hickman				
10/11/2024	Abuse/ Child	400 blk N 6th St	Report	District				
10/11/2024	Green Tag	700 blk E Mechanic St	HBO	Hickman				
10/11/2024	Accident Non Injury	E Main St/2nd St	Report	Hickman				
10/11/2024	Extra Patrol	400 blk N 6th St	HBO	District				
10/12/2024	Mental Disorder	300 blk E Main St	HBO	Hickman				
10/14/2024	Suspicious Activity	400 blk E North St	HBO	Johnson				
10/15/2024	Runaway	700 blk E Bever Dr	Report	Johnson				
10/15/2024	Civil Stand By	600 blk E Mills Dr	HBO	Johnson				
10/16/2024	Traffic Stop	N 2nd St/E Main St	Citation	Hickman				
10/17/2024	Traffic Stop	SW HWY 254/SW Ohio Street Rd	Warning	District				
10/17/2024	School Check	900 blk E Main St	HBO	Hickman				
10/17/2024	Check Welfare	100 blk N Sunset Ln	HBO	Hickman				
10/17/2024	Suspicious Person	600 blk E Main St	HBO	District				
10/18/2024	Disturbance	600 blk E Mills Dr	HBO	District				
10/18/2024	Suspicious Person	700 blk E Main St	HBO	District				
10/18/2024	PFA/PFS Violation	700 blk E Cincinnati St	Report	Johnson				

10/21/2024	Civil Stand By	700 blk E Bever Dr	HBO	Hickman
10/21/2024	PFA/PFS Violation	700 blk E Cincinnati St	Report	Hickman
10/21/2024	Motorist Assist	SW HWY 254/SW Ohio Street Rd	HBO	Hickman
10/21/2024	PFS/PFA Service	1300 blk E Willowbrook Ln	HBO	District
10/22/2024	Traffic Hazard	SW HWY 254/SW Ohio Street Rd	HBO	District
10/23/2024	Motorist Assist	SW HWY 254/SW Ohio Street Rd	HBO	District
10/23/2024	Traffic Stop	S Pine Ridge Dr/E Bever Dr	Warning	District
10/23/2024	Arrest/Juvenile	S 6th St/E Cincinnati St	Arrest	Johnson
10/26/2024	Animal at Large/ Domestic	300 blk N 3rd St	HBO	Hickman
10/26/2024	Noise Complaint	500 blk N 9th St	HBO	District
10/27/2024	Miscellaneous	600 blk E Mills Dr	HBO	Hickman
10/27/2024	Drug Law Violation	500 blk N 6th St	Arrest	District
10/28/2024	Motorist Assist	SW HWY 254/SW Ohio Street Rd	HBO	District
10/28/2024	Arrest/ Warrant	200 blk S 3rd St	Arrest	District
10/28/2024	Miscellaneous	300 blk N 9th St	HBO	District
10/29/2024	Theft	1200 blk E Clay Hill Rd	Report	District
10/29/2024	Theft	400 blk N 6th St	Report	Johnson
10/30/2024	Motorist Assist	SW HWY 254/SW Ohio Street Rd	HBO	Johnson
10/30/2024	Motorist Assist	N 6th St/E Main St	HBO	Hickman
10/30/2024	Fraud/ Forgery	600 blk E Mills Dr	Report	Hickman
10/30/2024	Motorist Assist	N 6th St/E Main St	HBO	Hickman
10/31/2024	Aggravated Burglary	400 blk N 6th St	Report	Hickman
10/31/2024	Civil Stand By	700 blk E Mechanic St	HBO	District

MUNICIPAL COURT OF TOWANDA, KS
CASELOAD SUMMARY
For the Period October 1, 2024 through October 31, 2024

1. NUMBER OF OFFENSES WRITTEN DURING MONTH

*Fines/Court Costs listed in this section are often waived in dismissed cases.

		COURT COSTS
a. Speeding.....	0	\$0.00
b. No/Invalid Insurance.....	0	\$0.00
c. Invalid/Expired Registration.....	0	\$0.00
d. No/Invalid Driver's License/Improper Use of DL.....	0	\$0.00
e. Driving Under the Influence.....	0	\$0.00
f. FTY or Failure to Stop.....	0	\$0.00
g. Other Traffic Violations.....	1	\$50.00
h. Crimes Against Persons/Property (e.g. assault, battery, theft, criminal damage, vandalism).....		
i. Other Crimes (e.g. tobacco infractions by minors, crimes against government, public safety, public morals).....		

[(i. Offense Breakdown)]

TOTAL THIS MONTH	1	\$50.00
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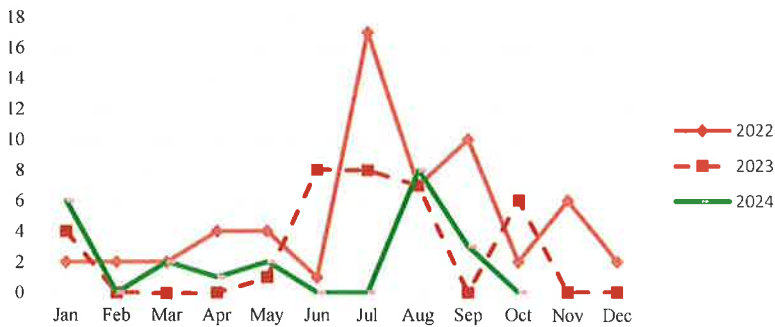
*YTD: [Amount] collected of estimated annual revenue of \$2,802.00

2. NUMBER OF OFFENSES DISPOSED OF DURING MONTH

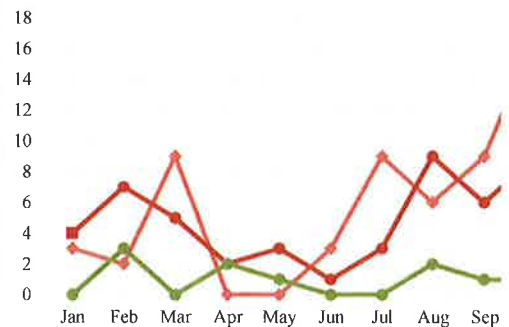
a. Guilty Pleas.....	1	
b. Bond Forfeitures.....	0	
c. Dismissals.....		
Reason.....		
Reason.....		
Reason.....		
d. Guilty by Trial (on plea of not guilty).....	0	
e. Diversion Agreements.....	0	

TOTAL DISPOSITIONS THIS MONTH	1	
--------------------------------------	---	--

Offense Filings



Offense Dispositions



Estimated Revenue





TOWANDA DEPARTMENTAL REPORT- Planning/Zoning Adm. Lisa Long September 2024 Activity October 1, 2024 Report

What we have been doing:

- Cemetery Lot Sales, Paperwork, Deeds, and Questions
- Assisting with the prep of Ordinances and Resolutions
- Research and prepare information as needed
- Submitting Ordinance/Resolution Publications for Printing
- Monitor and Dispatch inspections
- Providing Excellent Public Service
- Processing Licensing/Permits and PZ Board of Appeals Application
- Assisting Residents/Contractors daily with building code questions
- Working always to make the PZ Department more efficient and functional
- Filing away older business
- Following Code Enforcement

What we plan to do:

- Preparing Complete Fee/Fine Chart for Towanda ONCE Resolutions completed
- Apply for KDOT Directional Signage for Towanda
- Misc. other work as needed
- Continue Serving Towanda Citizens
- Continue Contractor Licensing and Permit Issuing
- Continue with duties as listed above
- Secretary duties for the Planning Board Continue to improve the efficiency of the PZ Department
- Cemetery Paperwork
- Animal Control Records
- Preparing Information for PZ Hearings
- Continue to follow Code Enforcement

Permits:

700 Mechanic Lot 18 Electrical	660 Mills Elect for Service	509 N 9 th Elect Upgrade
700 Mechanic Lt 4 Electrical	219 Main Storage Unit	1221 Willow Brook Roof
700 Mechanic Lt 16 Electrical	652 Mills Elec for Service	
509 N 9 th Gas Insp	601 Mills HVAC	

Statistics and Lists: Inspections Completed

700 Mechanic LT 18 Elect	660 Mills Elect	103 Briarwood Roofing
Circle Rec Consult re: Sign	1331 Rainbow Project	700 Mechanic Sewer
700 Mechanic Lt 4 Elect	700 Mechanic Consult Sewer	Consult Circle Rec
Circle Rec Consult re: sign	219 Main Reinforcement	219 Main Project
1331 Rainbow FTG	Consult DNA Elect	509 N. 9 th Elect
509 N 9 th Gas Pressure	700 Mechanic Consult Sewer	652 Mills Elect Consult
652 Mills Elect fail	219 Main Footing	

New Contractors Licensed & Certificates Issued:

DNA Electric Bel Aire KS Erie Const Midwest LLC/ Roofing - Toledo OH

CODE ENFORCEMENT: Prepared 20 certified letters and mailed them to the property owners in the adjoining 400 Block of N. 9th & N. 10th St., including the rear Utility Easement, for tallgrass& yard conditions to prepare for Towanda Maintenance to work in the easement. Any easement properties that are not cleaned will be cleaned by Maintenance and assessed to the properties.

NTA Citations Issued/ Pending Court Action #16586 308 Main #16587 315 S. 5th

PZ Board Meeting/BZA Nov Conditional Use Hearing for 122 N. 5th 24'x30' Carport Approved **Business Permit for Door-to-Door Sales:**
None



Here is the report.

I have sent out 65 violation notices to property owners since Aug.

Out of those 65 we have 14 active files going. Out of that 14, 8 of them are new files from the previous inspection.

We have made some great progress within the town and as the vegetation starts to die, we will be able to see more violations getting exposed and handle them as they come.

Currently I am working on getting ALL vehicles that are untagged and illegally parked. This is going to ruffle some feathers, but that's the job.

Thank you for the continued support!

STREET	Address	VIOLATION/TF	LETTER	DELIV
333 N 8th St	333 N 8TH ST TOWANDA, KS 67144-8908	Trash/10 days	Cert Mail	6-Nov
208 4th St	PO BOX 455 TOWANDA, KS 67144-0455	Backyard still messy	Cert Mail	6-Nov
514 High St	PO BOX 23 AUGUSTA, KS 67010-0023	Cars on the grass and front yard	Cert Mail	6-Nov
309 4th St	PO BOX 596 TOWANDA, KS 67144-0596	Trash and Cars- 10 days	Mail	6-Nov
301 Cincinnati	PO Box 515 Towanda, KS 67144	Bus and yard	Mail/Flyer	6-Nov
412 N 8th St	412 N 8TH ST TOWANDA, KS 67144	structure	Mail	6-Nov
435 N 11th	PO BOX 491 TOWANDA, KS 67144	Trash/10 days	Flyer	6-Nov
501 N 10th St.	3625 SE 137TH TER LEON, KS 67074-9070	Trash/10 days	Flyer	6-Nov
448 N 8th St	10901 SW 45TH TER TOWANDA, KS 67144	Trash/10 days	Flyer	6-Nov
401 N 8th St	401 N 8TH ST TOWANDA, KS 67144-8909	Car on grass/ 10 days	Flyer	6-Nov
314 N 7th St	PO BOX 220 BENTON, KS 67017-0220	Trash/10 days	Flyer	6-Nov
217 4th St	PO BOX 391 TOWANDA, KS 67144-0391	Blocking Alleyway/10 days	Flyer	6-Nov
206 S 5th St	PO BOX 73 TOWANDA, KS 67144	Trailer full of trash	Mail/Flyer	6-Nov
462 N 10th st	10901 SW 45TH TER TOWANDA, KS 67144	Trash/10 days	Flyer	6-Nov
720 High Street	PO BOX 44 TOWANDA, KS 67144-0044	Car on grass/ 10 days	Flyer	6-Nov

Fire Dept Report

October 2024

Summary: As this report illustrates, the Towanda Fire Rescue works hard every day and stays busy for this community. Towanda volunteer firefighters donated at least 904 hours of service in October supporting and building a better community. Medical calls are at an all time high for this department. In 2005 25% of our calls were medical. This year, so far, we are at 55%. November and December are historically high in medical calls.

Membership: 15. Added Chelsea Holloway. Three candidates Blake Moore, Jason Crumrine, & Kenzie Killman.

YTD (as of 10/31/24) Calls: 336 (4th highest annual total. 2 months to go!)

October Calls: Number of calls- 48 (busiest ever October by 12%)
(5-yr avg. for Oct. calls: 35.0. Avg. Oct. calls since 1985-18.1)
264 man-hours

11 – Fire calls: 4 grass, 1 structure, 2 alarms, 4 other

26 – Medical

2 – Vehicle accidents

3 – Automatic Crash Notifications (1 not paged)

7 – Public Service calls

Training: 150 man hours

- Driver/Pump operation
- Medical
- SCBAs
- Hose rolls
- Fire behavior
- Hazardous Materials Operations
- County-wide exercise
- Webinar on new NFPA PPE standard

Building:

- Due to lack of space, dilapidation and many regulatory requirements, the emergency responders serving the Towanda and Fairview communities need a newer facility in order to better serve citizens and maintain responder safety.

For Discussion:

Tanker (100% of firefighting water must be hauled outside the city)

- We should acquire a tanker of at least 3000 gallons that will fit inside our small station (for our out-of-town citizens and those of neighboring districts).
- New possible option: Acquire the red building at 4th and Main (NW corner) to house our tanker and Pumper 5

Command and Utility Vehicle

- The Chief's personal vehicle was used to haul the new-to-us SCBAs and cylinders from and to various cities for work—2500+ miles so far in 2024. The mileage cost on the personal vehicle(s) nearly eclipses the "salary." Consider a lease of a 4-door pickup.
- New possible option: Acquire a newer, used half ton pickup with ~100000 miles for ~\$16000.
- It is possible to lease a vehicle. Surrounding departments are doing this. Response times on many calls could be reduced with this type of vehicle.
- We should not have to haul wet, muddy, fire hose inside the fire engine cab with us!

Fire Dept Report

October 2024

Equipment:

- New Engine (2024 Spencer): Training, fitting, and graphics, Some graphics may finally be on the way. Still awaiting some equipment (primarily the ventilation fan) so we can finalize fitting.
- Engine 1 (2002 Luverne): Still awaiting valve replacement. Has surpassed its recommended replacement age of 20 years. Electrical gremlins persist. Right rear rotator and right brake/tail lights replaced/repared. Auxiliary pump will not prime and therefore will not work to pump and roll.
- Engine 3 (1988 Emergency One): Will soon be retired or re-assigned. After E6 is in service, E1 needs lots of work, so E3 will remain in service until E1 is repaired.
- Pumper 4 (2011 Navistar): Is approaching its 15 year recommended replacement date.
- Pumper 5 (1990 American General): This truck was moved outside to accommodate the extra fire engine. Response of this truck will be delayed due to its location and lack of utilities (air and electricity). Replaced batteries on Oct 17. Engine blew later that day while en route to a large fire, and required being towed in.
- Pumper 6 (2003 Stewart Stephenson): No change (out of service). Considering selling/trading for 7 ton military chassis. Actively looking for a tank to get this truck in service.
- Pickups 8 & 9 (2015 GMC Sierra 3500):
- Tanker 12 (1984 American General): still outside, will have to be winterized soon. Trailer axles continue to “freeze” not allowing the truck to respond in timely manner due to being outside. Fuel was again stolen from the truck in September. This truck needs new front spring bushings and transmission work.

Other: Towanda firefighters gifted over 490 hours of their time to the community in addition to the training and response time.

- Former EMT Nancy Riner passed away Sep. 8. Final service on Oct 11.
- Chief Pyle has been updating and adding to the SOGs all month
- Linda Pyle is working hard to catch up with the 48 reports and many training sessions.
- Oct 8 Fire prevention presentations
- Oct 9 K254 corridor meeting (finalize the final tentative plan?)
- Oct 11 Homecoming Parade
- Oct 21 Fire District 11 Board meeting
- Oct 22 Monthly Drill
- Oct 26: Work Day, “Huge” County-wide exercise, Trunk or Treat
- Oct 29 FFA/FRA meeting
- Oct 31 Halloween at Fire Station-Social and PR
- Nov 1-4 TFR FFs (with assistance) removed the bad engine from Pumper 5 and installed a used engine.
- Nov 2 HazMat certification testing

Fire Dept Report

October 2024

Upcoming:

- 1 new FF is registered for the Emergency Medical Technician class next spring.
- 3 FFs are registered for FFI class in Mulvane starting in November and into January.
- Nov 7 Task Force Chiefs meeting
- New FF training Nov 9
- Veterans Day parade (we may do our own, informal drive around to honor our veterans)
- Fire Dept Family dinners begin in November. These are planned, monthly events to socialize.
- Fire Board Nov 11
- Council meeting Nov 13
- Apparatus Checks Nov 16
- Training with Butler County EMS Nov 18
- Drill Nov 19
- Work Day/Training Nov 23
- FRA/FFA meeting Nov 26
- Christmas event Dec 1.

Fire Dept Report

October 2024

Activities: A glimpse of daily Fire Dept. activities.

Date	Day	Activity
Sep 30	Mon	Medical call in City at 4 AM Motor vehicle accident at 6 AM on K254 Medical call in City at 8 AM Staff station HazMat training PR event at Circle High School
Oct 1	Tue	Medical call in Twp (City) at 1 PM Work on monthly report E6 fitting and graphics HazMat training in Mulvane
Oct 2	Wed	Work in station, 19 man hours Medical call in City at 8:30 PM
Oct 3	Thu	Work in station and report entry PR event at Circle High School Medical call at High School at 5 PM
Oct 4	Fri	Medical call in City at 9 AM E6 to Freightliner dealer in Wichita: adjustments by computer Work in station: tool maintenance, reports
Oct 5	Sat	Medical call on KTA at 12:30 AM Medical call in City at 9:30 AM Staff station Smoke investigation in Fairview Twp at 2:30 PM
Oct 6	Sun	A day off?!
Oct 7	Mon	Medical call in Twp at 9 AM Work at station PR event at Circle High School
Oct 8	Tue	Fire Safety presentations at Elementary School Medical training HazMat training in Mulvane
Oct 9	Wed	Washed Main Street and sidewalks Structure fire in Benton Twp at 12:30 PM K254 Corridor meeting in Benton Council meeting Bon Fire at the High School
Oct 10	Thu	Washed Main Street and sidewalks Submitted September reports to KSFM PR event at Circle High School HazMat training in Mulvane (Another) Vehicle rollover accident at Adams & SW 30th
Oct 11	Fri	Work in station: wash trucks Homecoming Parade PR event at the High School Nancy Riner Memorial Medical call in Twp at 10 PM
Oct 12	Sat	Medical call in City at 4 PM
Oct 13	Sun	Live fire training Automatic Crash Notification call on KTA at 11 AM. No accident found.
Oct 14	Mon	Fire Board meeting postponed Work at station: wash trucks, SOGs Medical call in City at midnight

Fire Dept Report

October 2024

Oct 15	Tue	Work on SOGs HazMat training in Mulvane Medical call in City at 6:30 PM Fire call in City at 11 PM
Oct 16	Wed	Medical call in Twp at 5:30 AM Status 3 (controlled burns NOT allowed) due to very high fire danger Work in Station Medical call in City at 1 PM
Oct 17	Thu	Very High Fire Danger Automatic Crash Notification at K254 & River Valley at 8 AM. No accident found. Medical call in City at noon Staff station for fire danger LEPC meeting in Augusta Replaced batteries in Pumper 5 Large ground fire (stubble) in Murdock Twp (Benton). 4 departments responded. Pumper 5 engine quit en route to fire. Towed in. Auxiliary provided supper Fire Chiefs meeting Home Town Action Commission Special Council Meeting
Oct 18	Fri	Very High Fire Danger Medical call in City at 2 AM Connex box delivered 7:30 AM Medical call in Twp at 10 AM Work on E1 lights, reports
Oct 19	Sat	Apparatus Checks (after hours of troubleshooting, located bad ground and bad motor in right rear of E1) Medical call in Fairview at 4:30 PM Medical call on KTA at 8:30 PM Medical call in Twp at 11 PM
Oct 20	Sun	Automatic Crash Notification at MP 27 on K196. No accident found.
Oct 21	Mon	Meeting prep. Work in station PR event at the High School Fire Board meeting
Oct 22	Tue	Back to Status 1 (controlled burns allowed) HazMat training in Mulvane Training prep Monthly Drill Medical call in Fairview at 11 PM
Oct 23	Wed	Status 3 (controlled burns NOT allowed) due to high winds to next few days Work in station: E1 air horn, P9 cabin filter, wash, fuel Grass fire—mutual aid—at 5:30 PM
Oct 24	Thu	Very High Fire Danger Staffed station: Fueled trucks, cleaned City limb pile on fire rekindled by high wind at 5 PM HazMat training in Mulvane
Oct 25	Fri	Very High Fire Danger Staffed station Finally (after 4 months) removed SCBA bottles from back of Chief's personal truck to Connex box Ordered used engine for P5 PR event at the High School

Fire Dept Report

October 2024

Oct 26	Sat	<p>Work Day/Training County wide exercise 10 AM to 2 PM Refit Engine 3 and wash hose Trunk or Treat 3 PM to 5 PM Medical call in City at 5:15 Medical call in City at 5:30</p>
Oct 27	Sun	<p>Medical call in City at 9 PM</p>
Oct 28	Mon	<p>Red Flag Fire Danger Wind Advisory Staffed Station Large grass Fire in Fairview Twp at noon (Many other fires in surrounding counties pulled resources from Butler Co.) Hay bales on fire in Benton Twp at 5:30 PM Lift assist call in Fairview Twp at 7:30 PM</p>
Oct 29	Tue	<p>High Fire Danger Wind Advisory Staffed station Engine arrived for P5. Hauled to El Dorado. Arranged to have P5 towed to El Dorado City limb pile on fire rekindled by high wind (after stirred?) 7 PM FFA/FRA meeting</p>
Oct 30	Wed	<p>Wind Advisory Medical call on KTA at 8:30 AM Work on SOGs, reports Fire alarm in City at 12:30 PM Evening rain!</p>
Oct 31	Thu	<p>Medical call in City at 2 AM Medical call in City at 3 AM P5 towed to El Dorado Back to Status 1 (controlled burns allowed) Work at station: prep for event-sweep, mop, empty trash, wash truck, clean interior, clean refrigerator and toilet. Herald article completed and submitted. Halloween at the Fire Station</p>
Nov 1	Fri	<p>Staff station, reports, clean Medical call in City at 4 PM Begin work on P5 (engine removal) in El Dorado Medical call in Twp at 8 PM</p>
Nov 2	Sat	<p>Rain! HazMat certification testing Work on P5 (engine removal and installation) in El Dorado Lift assist call in Twp at 9 AM in heavy rain Rollover vehicle accident on KTA at 1 PM in heavy rain</p>
Nov 3	Sun	<p>Medical call in Twp at midnight thirty More rain. Whitewater River is out of its banks. Work on P5 in El Dorado Medical call in Twp at 11:30 AM</p>
Nov 4	Mon	<p>Work on P5 in El Dorado Submit monthly activity report</p>

Fire Dept Report

October 2024

2024 Fire Dept Calls by Month

What the Calls Are														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Grass Fire	1	3	5	7	1		5	1	4	4			31	9%
Vehicle Fire				1	1				2				4	1%
Structure Fire	2			1	3	2	3	1	1	1			13	4%
HazMat			2	1	1		1						5	1%
Carbon Monoxide		1											1	0%
Other Fire			3	9	2	3	1	1	3	6			28	8%
Vehicle Accident	5	4	2	3	3	6	3	2	4	4			35	10%
Medical	22	23	20	14	15	12	20	21	13	26			186	55%
Rescue														0%
Public Assist	3	4	4		2	2			3	1			19	6%
Storm Watch														0%
Other			1						7	6			14	4%
Total	33	35	37	36	27	25	33	25	37	48			336	
Where the Calls Are														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Towanda Twp	11	12	14	13	10	8	11	7	8	8			102	30%
Fairview Twp	1	5	1	2	1	3	4	1	5	5			28	8%
City	16	14	17	14	13	12	14	15	19	27			161	48%
KTA	4	3	1	2	2	1	1	1	2	4			21	6%
Mutual Aid Given	1	1	4	5	1	1	3	1	3	4			24	7%
Total	33	35	37	36	27	25	33	25	37	48			336	
Mutual Aid Rec'd	1		1	2		1	3			1			9	3%
YTD Percentage														
	35% Fire													
	YTD Percentage													
	Fire	23%												
	EMS	55%												
	Other	22%												
YTD % per Area														
	Fire	24%												
	EMS	45%												
	Other	31%												
	Fire	36%												
	EMS	50%												
	Other	14%												
	Fire	11%												
	EMS	71%												
	Other	19%												
	Fire	14%												
	EMS	57%												
	Other	29%												
	Fire	92%												
	EMS	0%												
	Other	8%												
	Fire	88%												
	EMS	0%												
	Other	12%												

CITY OF TOWANDA

OCTOBER 2024 SUMMARIZED MAINTENANCE REPORT



WATER

In the month of October your city maintenance crew has accomplished blowing out all the lines at the pool and has prepared all our fountains and park hydrants for the brutal winter to come. As for the rest of our water system, we are still shelling out thousands of dollars each month to pay for the water being lost. As a maintenance crew we have exhausted all our efforts trying to find this leak with little hope of it showing itself any time soon.

- Monthly coliform samples

STREETS

As the streets are in poor condition the Maintenance crew has been working on finishing up crack sealing Clay Hill and has officially worked out all the kinks on their crack sealing carts and melter. For years our crews have struggled with crack sealing due to terrible equipment, now that we have a melter that heats up in 30 minutes instead of 3 hours.

- Crack sealed 600 yards of clay hill rd.
- Patched 6 potholes

SEWERS/ DRAINAGE

The Maintenance crew has been working on over coming some major sewer issues on 10th st, that could possibly cost thousands of dollars in repairs to properly fix our issues. We had Meyer specialty services come out and camera the sewer line having lots of issues, for right now we will continue to get quotes and monitor the pipe for adequate flow.

FACILITIES/ GENERAL MAINTENANCE

- Cleaned out lift station
- Clean shop on Fridays
- Pushed up burn pile
- Major redo being done at the pool park
- Wire fence being put up at pool park
- Fixed leaking toilet at community building
- Redo of wood bleachers, metal planks installed
- Seeded library park
- Picked up green house
- Worked on sprinklers
- Homecoming parade setup
- Worked on library flower beds
- Put guard rail in at interlocal school

EQUIPMENT MAINTENANCE

- Greased equipment
- Fixed crack sealing trailer
- Put hitch on golf cart
- Put blade on tractor bucket
- Built soil rake for tractor

UPCOMING ISSUES

- Seal roads for winter
- Plant grass
- Do flower beds around town
- Replace sewer line on 10th

Old
Business
11.13.2024

RESOLUTION NO. 2024-_____

A RESOLUTION FIXING A TIME AND PLACE AND PROVIDING FOR NOTICE OF A HEARING BEFORE THE GOVERNING BODY OF THE CITY OF TOWANDA, KANSAS, AT WHICH THE OWNER, HIS OR HER AGENT, LIENHOLDERS OF RECORD, OCCUPANTS AND OTHER PARTIES IN INTEREST OF STRUCTURES LOCATED WITHIN SAID CITY AND DESCRIBED HEREIN MAY APPEAR AND SHOW CAUSE WHY SUCH STRUCTURE SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED AS AN UNSAFE OR DANGEROUS STRUCTURE.

WHEREAS, the enforcing officer of the City of Towanda, Kansas, did on the 24th day of July 2024, file with the governing body of said city, a statement in writing that the structure, hereinafter described, is unsafe and dangerous.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF TOWANDA, KANSAS:

That a hearing will be held on the 12th day of March 2025, before the Governing Body of the City at 7:00 o'clock p.m., at 110 S 3rd at which the owner, his or her agent, any lienholders of record, any occupant, and any other parties in interest, as that term is defined by law, of the structure located at:

**TOWANDA ORIGINAL TOWN, S16, T26, R04E, BLOCK 6, LOT 17, 7,350 SF.
309 E. Main St. Towanda Kansas**

may appear and show cause why such structure should not be condemned as an unsafe or dangerous structure and ordered repaired or demolished.

BE IT FURTHER RESOLVED, that the City Clerk shall cause this resolution to be published and shall give notice of the aforesaid hearing in the manner provided by law.

Adopted this 13th day of, November, 2024.

Jennifer Shaults, Mayor

ATTEST:

Andrew Newbrey, City Clerk

ORDINANCE 2024-_____

AN ORDINANCE OF THE CITY OF TOWANDA KANSAS, CREATING A METER REPLACEMENT RESERVE FUND AND SETTING FEES.

WHEREAS, the City has recently replaced all manual read water meters with computer read meters that have a limited lifetime,

WHEREAS, the Governing Body realizes it is in the best interest of the city to plan for the future replacement of these meters and sees the need to plan for the future cost of replacing large numbers of meters.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TOWANDA, KANSAS;

SECTION 1: CREATING A WATER METER RESERVE FUND

1. There is hereby created a Meter Replacement Reserve Fund
2. Said fund shall be to replace Water meters at any time needed.
3. Revenue collected and deposited in said fund shall not be used for purposes other than those designated in this article.
4. At the end of any fiscal year, the fund balance, if any, shall be carried over to the subsequent fiscal year and shall be used for no other purpose than that designated above for this account.

SECTION 2: ASSESSING THE FEE

A fee of \$ _____ shall be included in the base rate of the monthly utility billing to be deposited into the Water Meter Reserve Fund. These fees may be amended by Resolution. Fees for the Manufactured Home Parks consisting of more than 4 (four) licensed residential lots that have one master meter in place as per Ordinance 710 will be set by a separate fee Resolution.

SECTION 3: EFFECTIVE DATE

This Ordinance shall take effect and be in force from and after its passage, approval, and publication in the Official City Newspaper and be reflected in the December 2024 utility billing cycle.

PASSED by the Governing Body of the City of Towanda on this 13th day of November 2024.

Jennifer Shaults, Mayor

ATTEST:

Andrew Newbrey, City Clerk



City Of Towanda, KS

Lovin' the Small Town Life!

Maintaining the Flag Football and Baseball Fields

Item	Factor	Monthly Average	Annual Cost
Mowing Costs	9hrs x \$23.00 per Hr x Approx. 30 weeks		\$7,020.00
Fuel	10 Gallons Per Week x \$3.25/gallon		\$975.00
Weed & Feed	.01 per SQFT + (8hs Labor x \$23)		\$2,500.00
Grass Seed	As Needed		\$300.00
Trash Removal 50% Cost Share	(1.5hrs x \$23.00 per Hr x 52 weeks)/2		\$897.00
Electricity Account & Meter	Based on 2023 Usage		
5846624025 Meter #25092600	North Ball Field & Lot Lighths	\$77.76	\$933.12
3757457054 Meter #25026344	South Ball Field & Lot Lighths	\$108.81	\$1,305.72
3757426291 Meter #40274634	Pool and Flag Football Field & Lot Lighths*	\$51.91	\$622.92
Added Elecicity for Well Pump		\$50.00	\$600.00
Water for Restrooms & Consessions		\$50.00	\$600.00
	Total Cost		\$15,753.76
	Per Month		\$1,312.81

Pool and Flag Football Field & Lot Lighths* This represents billing average when the pool in not in use.

Monthly Average Electric Usage is based on a 36 month period.

Mowing season in Kansas is approximately from the 1st week of April to the last week of October.

Square Footage of all Rec. Use Areas:

Small Field	54,900 SQFT
Large Field	108,800 SQFT
Flag Football Field	46,360 SQFT
	Total SQFT 210,060 (4.83 Acres)

New
Business
11.13.2024

LEASE AGREEMENT
between
BUTLER COUNTY FIRE DISTRICT NO. 11
and
THE CITY OF TOWANDA, KANSAS

THIS LEASE AGREEMENT ("Lease") made an entered into to be effective January 1, 2025, between the Board of County Commissioners of the County of Butler County, Kansas, as the governing body of Butler County Fire District No. 11 ("FD11") and the City of Towanda, Butler County, Kansas ("City").

WHEREAS the City operates governmental functions and owns the real property commonly referred to as 110 S. 3rd Street and 130 S. 3rd Street, in Towanda, Kansas and legally described as Lots 19, 20, 21, 22, and 23 in Block 1, Railroad Addition to Towanda, in Butler County, Kansas ("Property");

WHEREAS, FD11 wishes to enter into a contract with City to lease a portion of the Property exclusively for fire district operations and the maintenance of firefighting equipment for volunteer members of FD11 to allow firefighters to respond to fires and emergencies or to attend meetings; and

WHEREAS, it is the mutual desire of the parties to reduce their agreement to writing.

NOW, THEREFORE, FD11 and City agree as follows:

- 1. DESCRIPTION OF PREMISES.** The building located on the Property has approximately 5,328 square feet of space, which the City currently utilizes 2,072 square feet for administrative services and 3,256 square feet for its local fire department. The City wishes to lease the 3,256 square feet space of the building ("Premises") to FD11 since the City no longer maintains a

municipal fire department after petitioning Butler County to be included within FD11. A sketch identifying the Premises is attached as "Exhibit A".

2. TERM. The term of this Lease shall be five (5) years ("Initial Term") commencing on January 1, 2025 ("Effective Date") and expiring on December 31, 2029 ("Initial Termination Date"), thereafter this Lease may be extended upon terms and conditions as mutually agreed upon by the parties. Upon renewal of the Lease, the FD11 rental rate shall continue at the same rate defined in this Lease and the parties shall continue sharing maintenance of the Premises on the same prorated basis as set forth in the Initial Term of the Lease taking into consideration such other factors as are equitable under the then existing circumstances.

3. RENT AND INSURANCE PAYMENTS.

(a) Rent. FD11 agrees to pay annual rent of \$1.00 to the City with the payment being due on January 1st of each year.

(b) Insurance Payment. FD11 shall annually reimburse the City for its proportionate share of the property and casualty insurance premium calculated by dividing the Premises square feet (3,256) by the Property square feet (5,328). The applicable percentage attributable to FD11 is sixty-one percent (61%). The total property and casualty insurance premium will be determined using the previous years insurance premium on the Property, without any interest, and FD11 will pay its proportionate share with the annual rent payment. If it is difficult to ascertain the specific premium allocation, then FD11's allocation of costs applicable to any particular improvement to the Premises shall be computed at sixty-one percent (61%).

4. UTILITIES. To the extent practicable, the utilities for the Premises will be metered separately and FD11 shall be obligated to pay its applicable utility costs. If utility services cannot be metered separately and must be utilized jointly, FD11 share of utility costs shall be fixed at sixty-one percent (61%) of the total cost, which FD11 may pay directly to the utility provider or reimburse the City for FD11's prorated share. If the utility cost allocated to FD11 are not reflective of its actual energy usage or water consumption, FD11's allocation of utility costs may be subject to an equitable adjustment following the first year of the Lease.

5. TAXES. The parties agree that the Premises shall be used solely for governmental purposes and for that reason it is not anticipated that ad valorem taxes will be assessed against the Premises. Should either party during the term of this Lease fail to achieve or retain tax-exempt status, then that party shall be solely responsible for any tax assessed on account of the loss of tax-exempt status.

6. MAINTENANCE AND REPAIRS.

(a) Maintenance and Cleaning. Each party shall be solely responsible for maintaining and cleaning the area of the Property that it occupies and each shall maintain their occupied area in good condition.

(b) Common Area Maintenance Costs. Maintenance and cleaning costs applicable to the interior common areas shall be the responsibility of the City.

(c) Exterior. The City shall be responsible for maintenance or repairs to the exterior of the Property including the roof, mechanical, electrical, plumbing systems, and parking areas. Any exterior maintenance or repairs shall be paid by the City, but the City shall be reimbursed by FD11 in an amount equal to sixty-one percent (61%) of the cost of each

such maintenance or repair. FD11 shall have thirty (30) days to pay its prorated share after City pays the total cost.

(d) Late Term Repairs. The parties recognize that FD11's prorated cost for repairs, especially repairs made late during the term of the Lease or any subsequent renewal, may provide a substantial benefit to the City in the event this Lease is not renewed at the end of the Initial Term or any subsequent renewal. Accordingly, if this Lease is not renewed after the Initial Term or after any renewal term, the City shall be obligated to reimburse to FD11 an equitable amount for any maintenance or repairs which FD11 paid, to the extent the maintenance or repairs improved the Property or extended its useful life substantially beyond the Initial Term or renewal term of the Lease.

(e) Lawn Maintenance and Snow Removal. City shall be responsible for lawn maintenance and snow removal but FD11 shall reimburse City sixty-one percent (61%) of the costs incurred for the same. FD11 shall have thirty (30) days to pay its prorated share after City pays the total amount owed.

(f) Restoration of Premises. Upon the expiration of this Lease term or any subsequent renewal term, the Premises shall be restored to the City by FD11 in as good as a condition as it was at the commencement of the Lease, reasonable wear and tear excepted. FD11 shall remove, at its expense, all furnishings, equipment and all other property owned by FD11 within sixty (60) days of lease expiration or termination, unless other mutually arrangements are agreed upon.

7. INSURANCE.

(a) Property and Casualty Insurance. City shall be responsible for maintaining property and casualty insurance for the Property, however, FD11 shall be solely responsible for insuring its interest in any of its contents and interior fixtures.

(b) Premium Increase. Any additional surcharge or insurance premium incurred by the City in excess of the 2024 property and casualty insurance premium, which is directly attributable FD11's use of the Premises, will be the responsibility of FD11.

(c) Liability Insurance. FD11 shall at all times maintain comprehensive general liability insurance in an amount not less than \$1,000,000.00 and City shall be designated as a coinsured upon said policy of insurance.

(d) Deductible. Any deductibles owed for claims shall be paid by the City and reimbursed at sixty-one percent (61%) of the total deductible amount by FD11 to the City in the event of a casualty event as defined in Section 9(a). In the event of a casualty and the City decides not to reconstruct the building on the Premises with insurance proceeds, the City will provide FD11 with sixty-one percent (61%) of any insurance proceeds received after deductibles.

8. ALTERATIONS, ADDITIONS, AND IMPROVEMENTS. FD11 shall not make alterations, additions, or improvements to the Premises without the written consent of the City, which consent shall not be unreasonably withheld. All such alterations, additions, or improvements shall be performed in a competent manner. All such alterations, additions, or improvements shall be made at the sole expense of FD11. FD11 is not designated as City's agent and shall not allow a lien for labor or material to attach to the Property.

9. EVENT OF CASUALTY.

(a) If the Premises shall be destroyed or damaged by fire, tornado or other storms, flood, explosion, earthquake, act of war, vandalism, or other casualty ("Casualty") as to make the Premises untenable, then City may, if City so elects, either rebuild and put said Premises in good condition and fit for occupancy within a reasonable time after such destruction or damage, or the City may give notice in writing to FD11 terminating the Lease.

(b) If City elects to repair or rebuild said Property, City shall give FD11 reasonably prompt notice after such Casualty of City's intention to repair or rebuild, and then proceed with reasonable diligence to repair or rebuild. If notice is not given within thirty (30) days, the Lease shall be deemed terminated. FD11 shall not be obligated to pay any rent or insurance reimbursement from the time of such destruction or damage until said Premises is again fit and ready for occupancy, unless FD11 or FD11's agents, intentionally or negligently caused said destruction or damages.

(c) If there is only partial destruction of the Property by any means stated above, such partial destruction shall not terminate or void this Lease.

10. DISCLAIMER OF LIABILITY. Neither party shall hold harmless or indemnify the other party beyond that liability incurred under the Kansas Tort Claims Act (K.S.A. 75-6101 *et seq.*).

11. DEFAULT. If FD11 is in default of any obligation undertaken pursuant to the terms of this Lease, City shall provide FD11 with written notification of said default. If said default is not cured by FD11 within sixty (60) days thereafter, this Lease shall, in the discretion of the City, be terminated. Notwithstanding such termination, FD11's obligations herein shall survive

such termination and FD11 shall be liable to City for such amounts as may become due under the terms of this Lease throughout the balance of its term.

12. ASSIGNMENT. FD11 agrees not to assign nor in any manner transfer this Lease or to sublet said Premises or any part thereof, or permit any person, firm or corporation to share any part thereof with FD11 without the express written consent of the City, which consent shall not be unreasonably withheld.

13. NOTICE. Any notices required or permitted under this Lease may be personally delivered, delivered by e-mail, or mailed by certified mail, return receipt requested, to the addresses listed in this section or to such other places as the parties may direct in writing from time to time. A notice shall be deemed given and delivered upon personal delivery, or three (3) days after being mailed as set forth above, whichever is applicable. A notice sent by email shall be deemed to have been received at the time shown in a delivery confirmation report generated by the sender's email system.

If to Fire District No 11:

Name: Butler County Fire District No. 11
Attn: William H. Johnson, Administrator
Address: 205 W. Central Ave. - 4th Floor
El Dorado, KS 67042
Phone No.: 316.322.4300

If to the City of Towanda, Kansas:

Name: The City of Towanda, Kansas
Attn: Andrew Newbrey, City Clerk
Address: P.O. Box 160
110 S. 3rd Street
Towanda, KS 67144
Phone No.: 316.536.2243

14. COMPLIANCE WITH KANSAS LAW. This Lease shall be governed by the laws of the state of Kansas. It is the express intention of the parties that this Lease be compliant with the Kansas Cash-Basis Law, K.S.A. 10-1101 *et seq.* As such, this Lease is subject to both parties' annual budget appropriations for the same, and shall be terminated in the event FD11 fails to appropriate funds to meet its obligations hereunder for any calendar year. Additionally, the terms and conditions of this Lease shall be modified for compliance with applicable law in the event it is determined by a court of competent jurisdiction that any term or condition of this Lease is not in compliance with applicable law.

15. MISCELLANEOUS.

- (a) Authority. The City and FD11 represent that each person signing this Lease on its behalf is authorized to do so.
- (b) Successors and Assigns. This Lease shall be binding upon and inure to the benefit of the parties, their successors and assigns.
- (c) Headings. The headings used in this Lease are for convenience only and in no way define, limit, or extend the scope of this Lease or the intent of any provision.
- (d) Entire Agreement. This Lease, including the exhibits and addenda, if any, contains the entire agreement of the parties. All prior and contemporaneous agreements, promises, representations, and statements relating to this transaction or to the Premises, if any, are merged into this Lease.
- (e) Waiver. The waiver by the City of any breach or default of any term, covenant, or condition of this Lease shall not be deemed to be a waiver of such term, covenant, or condition; of any subsequent breach or default of the same; or of any other term,

covenant, or condition of this Lease. The City's acceptance of a rental payment shall not be construed to be a waiver of any preceding or existing breach other than the failure to pay the particular rental payment that was accepted.

(f) Cumulative Remedies. The rights and remedies of the City under this Lease are cumulative and in addition to all other rights and remedies afforded to the City by law or equity or otherwise.

(g) Time is of the Essence. Time is of the essence as to each and every provision of this Lease.

(h) Invalidity. If any provision of this Lease shall prove to be invalid, void, or illegal, it shall in no way affect, impair, or invalidate any other provision of this Lease.

(i) Termination. By majority vote of both governing bodies, FD11 and City may terminate this agreement by jointly executing an agreement of termination.

(j) Applicable Law and Venue. This Lease shall be interpreted and construed in accordance with the laws of the state of Kansas. Any reference to a statute shall mean that statute as presently enacted or hereafter amended or superseded. Venue for any action arising out of or in connection with this Lease shall be in the District Court for Butler County, Kansas.

(k) Modification. Any modification of this Lease must be in writing and signed by the parties. The City shall not be bound by any oral representations or statements.

(l) Quiet Enjoyment. The City covenants and agrees that FD11, upon performing the terms and conditions of the Lease, may peacefully hold and enjoy the Premises during said term without any interruption by the City, its successors or assigns, or any person or

company lawfully claiming by or through it.

(m) Duplicate Originals. This Lease may be executed in duplicate originals.

THIS AGREEMENT requires the signature of all parties and is executed as of the date of the last signature below.

CITY OF TOWANDA, KANSAS

Jennifer Shaults, Mayor

Date signed: _____

ATTEST:

Andrew Newbrey, Towanda City Clerk

FIRE DISTRICT NO. 11,
BUTLER COUNTY, KANSAS

Daniel J. Woydziak, Chairman, the Board of
County Commissioners of the County of
Butler County, Kansas

Date signed: _____

ATTEST:

Tatum Stafford, Butler County Clerk and
Fire District No. 11, Secretary

Exhibit A

Lease Agreement – The City of Towanda and Fire District No. 11

Sketch of Premises
(for informational purposes only)

City of Towanda and Fire District No. 11



RoadCenterline	PAPER	2021_38097-A2.sid	2021_38097-A1.sid	2	
ROAD_TYPE	PAPER	RGB	RGB		R
CITY	STATE HWY	Red: Band_1	Red: Band_1		
COUNTY ASPHALT	TOWNSHIP	Green: Band_2	Green: Band_2		
COUNTY GRAVEL	US HWY	Blue: Band_3	Blue: Band_3		
KANSAS TURNPIKE	<all other values>				

This map is intended for informational purposes only. It should not be used in lieu of a survey to determine property boundaries.

Other
Business
11.13.2024