

Big Weekend Coming Up!



GET CRACKIN' WITH OUR 3RD ANNUAL CRAWFISH BOIL!

Free will donation
fundraising event!

@ TOWANDA FIRE STATION



50/50 Raffle

Saturday, April 12th. 2025
5pm-8pm/or until gone

hot dogs and chicken strips available also

Butler County District #11 Towanda



City Of Towanda, KS
Lovin' the Small Town Life!

Regular Council Meeting April 9th, 2025
7 pm at City Hall, 110 S. 3rd, Towanda, KS

The City of Towanda

City Council Regular Meeting Agenda

Wednesday, April 9th, 2025, 7:00 PM, City Hall, 110 S 3rd, Towanda, KS

Regular Council Meeting

1. CALL TO ORDER

2. ROLL CALL

3. **CONSENT AGENDA** – *Consent agenda items will be acted on by one motion unless a majority of the City Council votes to remove an item for discussion and separate action.*

- **Minutes of March 12th, 2025 Council Meeting**
- **TREASURER'S INFORMATION REPORTS MARCH 2025**
 - i. Statement of Activities
 - ii. Fund Balance Report
 - iii. Budget Execution Report
 - iv. Water Loss Report
- **Claims**
 - i. Claims Reports
 - 1. Appropriations Ordinance 3-2025
- **STAFF/DEPARTMENT INFORMATION REPORTS**
 - i. Sheriff Office Report
 - ii. Court Clerk's Report
 - iii. Planning and Zoning
 - iv. Code Compliance Report
 - v. Towanda Maintenance Department

4. **PRESENTATIONS AND GUEST SPEAKERS**

- i. None Scheduled

5. **OLD BUSINESS**

- Update: Water System Problem
 - i. Kansas Water Office Grant for Design Update
 - ii. **Discussion:** Sales Tax Initiative
 - iii. Kansas State Revolving Loan Fund Update
- Update: Main Street Building Demolition
- HV/AC at the Library Update
- Clay Hill Rd Maintenance

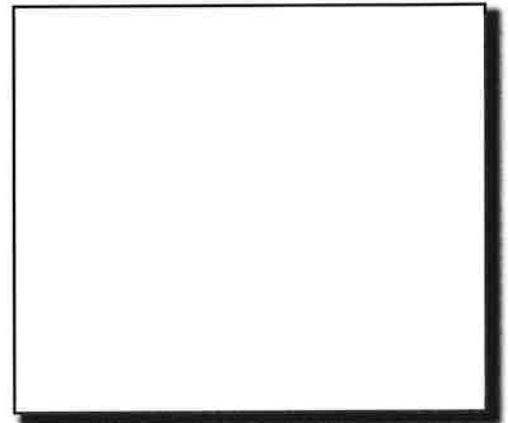
6. **NEW BUSINESS**

- Request for a Curb Cut on Main St. Permission
- **Discussion:** 2026 Budget

7. **OTHER NEW BUSINESS**

- .

8. **PUBLIC COMMENT TIME**



Council Packet

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

9. EXECUTIVE SESSION

- None Scheduled

10. Adjourn

* **“Discussion”** = No expectation of a final decision. The Council cannot discuss City issues as a group outside of a public meeting without violating the Kansas Open Meeting Act.

INTRODUCTION

Under the Kansas Open Meetings Act (KOMA), the public has the right to observe the meetings of the Towanda City Council unless the City Council has recessed into a lawfully conducted executive session. The KOMA does not require the opportunity for public comment – that opportunity is provided at the discretion of the City Council, except as required by State law or City ordinance in certain specific circumstances. This policy outlines the various circumstances under which the City Council meets and elaborates on the City Council’s Rules of Procedure by addressing the rules regarding the time, place, and manner of public participation in the City Council meetings from the standpoint of the participating member of the public. This policy is intended to strike a lawful balance between First Amendment protections and the substantial public interests of (1) assuring that meetings of the City Council can occur in an efficient, orderly, and safe manner and (2) promoting productive public discourse regarding the governance and administration of the City while maintaining decorum in an environment free from interference, distraction, or intimidation, whether real or perceived, by any person present in the meeting room toward the Council or members of the public.

SUBMISSION OF WRITTEN INFORMATION

Written information may be submitted to the City Clerk before noon on Thursday prior to a City Council meeting for distribution to Council and key staff members or may be presented during the meeting upon recognition by the Mayor as a speaker in the manner described below. Ten (10) copies should be provided to ensure that all applicable parties are able to receive and review the information provided.

FORMS OF COMMUNICATION OR EXPRESSION NOT ALLOWED IN THE MEETING ROOM

To assure fulfillment of the substantial public interests outlined above, no member of the public attending the City Commission meeting shall in the meeting room engage in the following forms of communication or expression found by the City Council to be in conflict with the substantial public interests outlined above and, therefore, not allowed in the meeting room (the “disallowed conduct”):

Before, during, or after the meeting:

- (1) Possessing, placing, or displaying a sign, placard, flag, or banner, regardless of its size, the material of which it is made, or its written, graphic, or symbolic content;

During the meeting:

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

- (2) Audibly speaking, or making any sound or noise other than while speaking as a speaker recognized by the mayor;
- (3) Applauding, whistling, cheering, clapping, or otherwise expressing agreement with a speaker recognized by the mayor;
- (4) Booing, jeering, taunting, ridiculing, mocking or otherwise expressing disagreement with a speaker recognized by the mayor;
- (5) Inaudibly mouthing or gesturing messages deemed to be distracting to other persons in the meeting room;
- (6) Making available or distributing written materials to those in attendance.

Persons attending a City Commission meeting must turn off or set on vibrate all cellular telephones. Any person exhibiting any form of the disallowed conduct will first be warned by the Mayor to cease. If the person continues the disallowed conduct, the Mayor may ask the person to leave the meeting room. If the person does not promptly leave the meeting room, the Mayor may direct that the person be escorted from the meeting room.

AGENDA ITEMS

CONSENT AGENDA

The Consent Agenda assembles routine action items for collective approval in the interest of efficiency of the meeting. Any item may be removed from the Consent Agenda for separate consideration either (a) at the request of a Council Member or City staff, or (b) by a majority vote of the City Council upon request by a Towanda resident directed to City staff or to a Council Member prior to the start of the meeting without discussion.

PRESENTATIONS AND GUEST SPEAKERS

Presentations and Guest Speakers Time is an opportunity for organizations or citizens to make special presentations before the City Council. Such are scheduled in advance of the meeting by calling the City Clerk Andy Newbrey at (316) 536-2243 by 5:00 pm the Thursday preceding the meeting. Presentations are limited to ten minutes. Any presentation is for information purposes only; no action will be taken.

PUBLIC HEARINGS AND REGULAR AGENDA ITEMS

Following the introduction of any public hearing or regular agenda item, consideration of the item will ordinarily begin with a staff report followed by Council Member questions of staff. If the matter involves an applicant, the applicant or the applicant's representative will be given the opportunity to address the City Council.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

In the case of a public hearing, the public hearing shall be conducted in the manner required by State law or Towanda ordinance and any person entitled to address the City Council shall be provided that opportunity, regardless of his or her viewpoint on the matter, subject to the allowed time period.

In the case of a regular agenda item, subject to the discretion of the City Council, any interested persons wishing to address the City Council regarding the subject of the agenda item, regardless of his or her viewpoint on the matter, may be given the opportunity to do so, subject to the allowed time period.

In the case of either a public hearing or regular agenda item, those allowed to address the City Council may do so by, in turn, approaching the podium to be recognized by the mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the agenda item for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the public hearing or regular agenda item.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the agenda item to City Council Members, the City Administrator/City Clerk.
- The speaker should avoid repeating what has already been said and should feel free to simply state whether he or she is or is not in support of the matter being discussed.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.

PUBLIC COMMENT TIME

Public Comment Time provides an opportunity for Towanda citizens to address the City Council on a topic that is not on the meeting agenda.

After the Mayor announces the Public Comment Time:

- Any citizen wishing to address the City Council should, in turn, approach the podium to be recognized by the Mayor.
- There are no residency requirements.
- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the City Council for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the Public Comment Time.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information to Council Members, the City Manager, and the City Clerk.
- The City Council is not expected to take immediate action in response to the presentation.
- At the discretion of the City Council, subjects introduced under Public Comment Time may be referred to City staff for follow-up or may become an agenda item for a future meeting.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

- Comments or questions will be directed **only** to the City Council.
- Debate or arguments between parties in the audience is not allowed.
- Comments on personnel matters and matters pending in court are not permitted.

In order for the Council to have an opportunity to review comments in advance of the meeting, please email your comments or questions to administrator@cityoftowanda.com by 5:00 p.m. the Tuesday prior to the Wednesday meetings.

EXECUTIVE SESSION

The Kansas Open Meetings Act allows the City Council to recess into an executive session based upon certain justifications outlined in the act. The City Council may recess into executive session based upon a motion that includes (1) a statement describing the subjects to be discussed during the executive session, (2) the statutory justification for the executive session, and (3) the time and place at which the open meeting shall resume. Executive sessions are closed to the public, however, once the executive session has concluded, members of the public may return to the meeting room.

AGENDA INFORMATION

Copies of the agenda are available on the Friday afternoon preceding the regular meetings. Items for the agenda should be submitted to the Towanda City Clerk's office prior to noon on the Thursday preceding a regularly scheduled Wednesday meeting. Information regarding the agenda may be obtained from City Hall, 110 S. 3rd, Towanda, KS, or by visiting our website at: www.cityoftowanda.com/agendas-minutes

OTHER ITEMS

STUDY/WORKSHOP SESSION

The City Council may meet in study session on topics determined by the City Administrator or the City Council on a specific date and time. As the name suggests, the study/workshop session is intended to provide a less formal opportunity for the City Council to study, discuss, and provide direction to City staff regarding the subject under study. Study sessions are open to the public; however, the extent of public participation is subject to the discretion of the City Council based upon available time during the study session and the need for public input in order to accomplish the objectives of the City Council in studying the subject of the study session.

SPECIAL LIMITED PUBLIC FORUM

A special limited public forum may be called by the City Council for the purposes of

- (a) conducting public discussion and
- (b) seeking public comment and/or the submission of written information regarding a particular subject matter.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

A special limited public forum may be convened in the City Council's regular meeting room or at an alternative, publicly accessible site suitable for the anticipated number of participants in the forum.

At the appointed time on the agenda, any persons wishing to address the City Council regarding the subject of the special limited public forum, regardless of their viewpoint on the matter, may do so by, in turn, approaching the podium or microphone to be recognized by the Mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the special limited public forum for no longer than the allowed time period determined and announced by the mayor based upon the number of persons expected to speak during the forum.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the special limited public forum to the City Council, the City Administrator, and the City Clerk.

Consent Agenda Items

04.09.2025



The City of Towanda

City Council Meeting Minutes

Towanda City Hall – 110 S 3rd St.

Wednesday, March 12, 2025, 7:00 PM

Governing Body

Present Not Present

☒	☐	Mayor – Jennifer Shaults
☐	☒	Council President – Mike Hayes
☒	☐	Council Member – Kit Williams
☒	☐	Council Member – Jennifer Watkins
☒	☐	Council Member – Chris Hunt
☒	☐	Council Member – TC Pyle

Staff

Present Not Present

☒	☐	City Administrator – Andy Newbrey
☒	☐	City Attorney – Rob Lane
☒	☐	Planning/Zoning Administrator -Lisa Long
☒	☐	Court Administrator – Emelia Toney
☐	☐	

BUDGET AMENDMENT HEARING:

1. Call to Order

- 6:59 pm by Jennifer Shaults

2. Roll Call

3. **Discussion:** The 2025 Budget amendment will increase Towanda Fire Rescue's expenditures from \$0.00 to \$55,420. These funds remained in that account due to 2024 budget expenditure limitations. Refuse budget increase of \$3,249.00 it to allow for transfers to the General fund that could not have happened in 2024 due to budget limitations.

Motion by Chris Hunt to amend the Budget to increase those expenditure amounts for 2025. Second by Jen Watkins. Motion carried (3-0).

4. Roll Call Vote

- Signing of the Budget Certificate

5. Budget Hearing Adjourn

at 7:03 p.m.

REGULAR COUNCIL MEETING:

1 Call To Order

- 7:03 pm by Jennifer Shaults

2 Roll Call

Kit Williams was appointed as the new Towanda City Council Member to replace Jeff Bank. The Council voted to approved the appointment (3-0)

3 Consent Agenda

- Minutes of the January 8, 2025-See January's Abbreviated Packet
- Amended Treasurer's Reports from January 8, 2025 Meeting
- Treasure's Information Reports for January and February 2025
 - Statement of Activities
 - Fund Balance Report
 - Budget Execution Report
 - Water Loss Report
 - See January's Abbreviated Packet for its Financial Reports
- Claims
 - Claims Report
 - 1. Appropriations Ordinance 1-2025
 - a. See January's Abbreviated Packet
 - 2. Appropriations Ordinance 2-2025
- Staff/Development Information Reports
 - Sheriff Office Report
 - Court Clerk's Report
 - Planning and Zoning
 - Code Compliance Report
 - Towanda Maintenance Department
- *Motion by TC Pyle to approve the consent agenda from January 8, 2025 in its entirety. Second by Kit Williams. Motion carried (4-0).*

4 Presentation and Guest Speakers

- None

5 Old Business

- **Update: Kansas Water Office Grant for our Failing Water Infrastructure**
- **What's the plan now?** We received approval for a Technical Assistance Grant from the Kansas Water Office for \$390,900. This grant covers the cost of design fees. We will have a kickoff meeting with JEO on March 26th at 6:30 PM. We will have plenty of discussion time to discuss options for thought designs. We are waiting for the Kansas Water Office to give us a date as to when and how we will receive the funds for the project. In the interim, we will have more discussions as to how to pay for reconstruction costs.
- **Discussion: Sales Tax Initiative** – If we pass a 1% sales tax, it would potentially generate around \$180,000 to \$190,000 to help cover loan costs for the water project.
- **Discussion: Plan for the empty lot downtown**
 - i. **Update from the Kansas Dept. of Health and Environment:** The KDHE will cover the cost of removing and replacing the contaminated soil on the old

gas station lot. We are waiting for them to decide when and how that will be completed. **One** Option for the future might be to fill the space, concrete the whole thing and turn in into a community event space. The elements can be added as we go. We can apply for grants for things related to Parks and Recreation. A workshop will be set up for further suggestions and ideas.

- ii. **Zoning Code:** We are planning to update our zoning codes. They have been in place since 1997. We will be working with Foster and Associates to guide us in these changes.
- iii. **Main Street Building:** The owner of the collapsed building, Mr. Jones, will be working with the City of Towanda and our City Engineers at JEO Consultants to make the structure safe until a firm plan is created.

6 New Business

- **Roof on Senior Center**
- **Library HV/AC**

Quentin Sage, president of the Towanda Library Board, presented 3 quotes for replacing the HV/AC at the library. The current unit has been in place since the building was built. He also stated that a concrete pad is needed to set the new units on to keep them out of the dirt. Quotes provided from Don's Heating and Air, Hanna, and B & C. After discussions, Council decided to go with B & C.

Motion by Chris Hunt to approve the B & C quote of \$15,786.91 and proceed..
Second by Kit Williams. Motion carried (4-0)

- **Establishing the new Treasurer as a check signer**

Need to establish Stetson Diveley as an authorized check signer

Motion by TC Pyle to approve Stetson Diveley as an authorized check signer.
Second by Chris Hunt. Motion carried (4-0)

- **New Appointment to the Planning and Zoning Board Member**

Lisa-a request is made to appoint Matt Martin to the Planning and Zoning Board

Motion by TC Pyle to approve Matt Martin on the Planning and Zoning Board.
Second by Chris Hunt. Motion carried (4-0)

- **Community Building Cleaning Fee**

Andy – Lisa Hamilton and her husband Milton have cleaned the community building for 21 years. They were paid \$297 monthly initially, which increased to \$400 within the last couple of years. Andy suggests a motion to increase the monthly payment to \$500.

Motion by Chris Hunt to approve the increase of the Community Cleaning Building fee from \$400 monthly to \$500 monthly. Second by Kit Williams.
Motion carried (4-0)

- **Discussion: What to do with the Baseball & Flag Football Fields at the park south of town**

We will gather ideas and proposals for a workshop in the future.

- **New Dump Trailer**

There was a discussion of the need for a dump trailer to replace one of our dump trucks. The Consensus was that, since it is not a pressing matter, we plan to sell off equipment to pay for it instead of financing.

- **New Sewer Jetter Trailer**

Years ago, we bought a used sewer vacuum and jetter truck. The vacuum never worked, and the jetter was the reason for the purchase. That truck is worn out and the jetter is beyond repair.

Motion by TC Pyle to purchase Jetter w/o dump trailer from Hot Jet USA with a lease agreement with Emprise Bank, Wichita, KS, for a term of 5 years for \$50,000 at 5.5% interest. Second by Kit Williams. Motion carried (4-0)

- **Updating Building Codes**

We adopted the 2006 building codes several years ago. We want to update them to the 2018 version. The County is also looking to update as well. It would be good to keep our Codes more in line with the County. Will need more time to review. Table until next month

- **Ordinance on Regulating Vacant Residential Buildings**

Have been reviewing ordinances on the vacant buildings and realized that residential buildings have, from time to time, become a problem. Many cities have adopted a vacant residential building registration fees.

Motion by TC Pyle to approve Ordinance number 722. Second by Chris Hunt. Motion carried (3-1)

- **Resolution to update Zoning/Subdivision Fees**

Motion by Chris Hunt to approve the 2025-02 Resolution to update Zoning/Submission fees. Second by Kit Williams. Motion carried (4-0)

7 Other New Business

- **New Office Hours**

Many more people are paying their utility bill online through our automated system. Fewer and fewer people have the need to come into City Hall. Friday afternoons have next to no traffic. Right now, many cities are facing the same issue and have modified their office hours to accommodate the change in traffic flow. Our City Hall Offices are open Monday through Thursday, 9 am to 4:30 pm and Friday p am to noon. Our staff is always on call before and after ours.

- **Bank Interest Rates**

Vintage Bank has offered to match the interest rates offered by the Kansas Municipal Investment Pool. If we choose to accept this proposal, our interest income should substantially increase.

Motion by Kit Williams to adopt the Vintage Bank Interest Rate Plan. Second by Chris Hunt. Motion carried (4-0)

8 Public Comment Time

9 Executive Session

- *None scheduled*

10 Adjourn

- *Motion by Kit Williams to adjourn at 8:46 p.m. Second by Chris Hunt. Motion carried (4-0).*

Andrew Newbrey
City Administrator

Approved the 9th day of April, 2025 by the City Council, City of Towanda, Kansas.

City of Iowanda, KS
Statement of Activities
March 2025

Mar 25

100I · GENERAL FUND INCOME

1004110 · General Prop. Tax / AD Valorem	4,134.78
1004120 · General Prop Tax / Delinquent	3,147.06
1004130 · Motor Vehicle Pers Prop Tax	3,411.88
1004140 · Franchise Fees	16,925.50
1004150 · Sales Tax Income	14,332.37
1004314 · Zoning Fees	150.00
1004328 · Sales Tax Collected To Send On	64.87
1004413 · Business / Contractor Licenses	125.00
1004421 · Building / Remodeling Permit	329.50
1004501 · Court Fines	518.75
1004610 · Interest Revenue	1,544.67
1004693 · Collections Fee	158.57
1005254 · Newsletter Income	30.00
Total 100I · GENERAL FUND INCOME	44,872.95

100X · GENERAL FUND EXPENSES

12 · ADMINISTRATION EXPENSES

12-Administration/Finance

12-5207 · Fees Paid to Collection Agency	41.79
12-5242 · Building / Facilities R&M	536.65
12-5254 · Printing / Publications	41.29
12-5314 · Office Supplies	71.86
12-5315 · Operating Supplies	151.36
12-5319 · Misc. Supplies	33.59
12-5320 · POOL BASKETS	77.94
12-5324 · Office Furniture	20.69
12-5400 · IT & Website Expenses	
12-5401 · QuickBooks Software	334.00
12-5404 · Tockify - Community Calendar	8.00
12-5405 · Adobe - Licenced Images	29.99
12-5406 · Mail Chimp Email Service	33.00
12-5415 · IT Service Work	457.50
Total 12-5400 · IT & Website Expenses	862.49
66900 · Reconciliation Discrepancies	2.77
Total 12-Administration/Finance	1,840.43
12-5100 · Staff Expense Administration	
12-5110 · Salaries	14,712.00
12-5140 · PR Tax Expense City Share	1,133.40
12-5150 · KPERS City Share	1,335.61
12-5160 · Health Ins. - City Share	2,949.88

City of Iowanda, KS
Statement of Activities
March 2025

	<u>Mar 25</u>
12-5161 · Adj - Payroll Liab. Differences	617.78
12-6000 · Payroll Reallocation	<u>8,532.01</u>
Total 12-5100 · Staff Expense Administration	29,280.68
12-5251 · Utilities	
12-5261 · Utilities Reimbursed By BUFD#11	307.58
12-5251 · Utilities - Other	<u>375.30</u>
Total 12-5251 · Utilities	682.88
12-5650 · Interfund Operate / TR Out	
12 - Transfer to Capital Improv	2,250.00
12 - Transfer to Community Bldg	833.33
12 - Transfer to Equipment Res	2,083.33
12 - Transfer to Sewer Reserve	166.67
12 - Transfer to Water Reserve	416.67
12 -Transfer to Street Reserve	<u>2,500.00</u>
Total 12-5650 · Interfund Operate / TR Out	<u>8,250.00</u>
Total 12 · ADMINISTRATION EXPENSES	40,053.99
13 · COURT	
13-Court General Expenses	
13-5251 · Utilities	<u>81.53</u>
Total 13-Court General Expenses	81.53
13-5100 · Staff Expense Court	
13-5110 · Salaries	543.60
13-5140 · PR Tax Expense City Share	42.13
13-5150 · KPERS City Share	0.00
13-5160 · Health Ins. - City Share	<u>0.00</u>
Total 13-5100 · Staff Expense Court	<u>585.73</u>
Total 13 · COURT	667.26
14 · LEGAL	
14-5110 · Salaries / Permanent	<u>1,200.00</u>
Total 14 · LEGAL	1,200.00
15 · PLANNING & ZONING	
15-5224 · Consulting Services	997.50
15-5225 · Code Compliance Contract	1,400.00
15-5252 · Communications	59.71
15-5254 · Printing / Publications	33.78
15-5319 · Misc. Supplies	<u>53.32</u>
Total 15 · PLANNING & ZONING	2,544.31
21 · PARKS and GROUNDSKEEPING	
21-5251 · Utilities	57.75
21-5420 · Contractural Services	1,470.32
21-5550 · Groundkeeping	
21-5551 · Greenhouse Supplies & Parts	109.98
21-5554 · Mowing	

City of Towanda, KS
Statement of Activities
March 2025

	Mar 25
21-5555 · Mower Gas & Oil	89.92
21-5556 · Mower Repairs & Maint	88.27
Total 21-5554 · Mowing	178.19
Total 21-5550 · Groundkeeping	288.17

City of Towanda, KS
Statement of Activities
March 2025

	Mar 25
Total 21 · PARKS and GROUNDSKEEPING	1,816.24
22 · POOL	
22-Pool General Expenses	
22-5222 · Intergovernment / Permit Fees	262.50
22-5242 · Building / Facilities R&M	1,114.24
22-5251 · Utilities	31.70
22-5315 · Operating Supplies	3,750.00
Total 22-Pool General Expenses	5,158.44
22-5100 · Staff Expense Pool	
22-5110 · Salaries	0.00
22-5140 · PR Tax Expense City Share	0.00
Total 22-5100 · Staff Expense Pool	0.00
Total 22 · POOL	5,158.44
24 · LIBRARY-BILLING	
24-5242 · Building / Facilities R&M	397.67
24-5244 · Other Repair / Maintenance	142.92
24-5251 · Utilities	291.23
Total 24 · LIBRARY-BILLING	831.82
25 · SENIOR CENTER	
25-5251 · Utilities	253.00
Total 25 · SENIOR CENTER	253.00
31 · SHERIFF DEPARTMENT CONTRACT	
31-Police Genral Expenditures	
31-5251 · Utilities	150.58
31-5327 · Law Enforcement Housing	70.00
Total 31-Police Genral Expenditures	220.58
31-5243 · Contractural Services	0.00
Total 31 · SHERIFF DEPARTMENT CONTRACT	220.58
34 · ANIMAL CONTROL	
34-5319 · Misc. Supplies	12.34
Total 34 · ANIMAL CONTROL	12.34
50 · PUBLIC WORKS SHOP	
50-Public Works General	
50-5214 · Training Supplies	6.75
50-5251 · Utilities	286.14
50-5311 · Gasoline / Fuel / Lubricants	179.48
50-5315 · Operating / Shop Supplies	149.99
50-5319 · Misc. Supplies	249.98
50-5321 · Maintenance Uniforms	178.64
50-5325 · Tools	106.02
50-5328 · Safety Equipment	14.99
50-5541 · Machinery / Equipment	350.98
Total 50-Public Works General	1,522.97

City of Iowanda, KS
Statement of Activities
March 2025

	<u>Mar 25</u>
50-5100 · Staff Expense Public Works	
50-5110 · Salaries	5,718.11
50-5140 · PR Tax Expense City Share	449.11
50-5150 · KPERS City Share	566.17
50-5160 · Health Ins. - City Share	1,740.82
50-6000 · Payroll Reallocation Adj	-11,222.94
Total 50-5100 · Staff Expense Public Works	<u>-2,748.73</u>
Total 50 · PUBLIC WORKS SHOP	<u>-1,225.76</u>
Total 100X · GENERAL FUND EXPENSES	<u>51,532.22</u>

City of Iowanda, KS
Statement of Activities
March 2025

Mar 25

210I · LIBRARY COUNTY TAX INCOME	
2104110 · Gen. Property Tax / AD Valorem	619.46
2104120 · Gen. Property Tax / Delinquent	400.12
2104130 · Motor Vehicle Tax	432.87
Total 210I · LIBRARY COUNTY TAX INCOME	1,452.45
 210X · LIBRARY BLDG COUNTY TAX DIS	
2105610 · Appropriations	1,452.45
Total 210X · LIBRARY BLDG COUNTY TAX DIS	1,452.45

220I · FIRE INCOME	
2204331 · Fire Protection Services	50.00
Total 220I · FIRE INCOME	50.00
 220X · FIRE RESCUE EXPENSE	
2205100 · Staff Expense Fire Rescue	
2205110 · Salaries	0.00
2205140 · PR Tax Expense City Share	0.00
Total 2205100 · Staff Expense Fire Rescue	0.00
2205650 · Interfund Operate / TR Out	
220 - TFR To Fire District #11	55,420.00
Total 2205650 · Interfund Operate / TR Out	55,420.00
Total 220X · FIRE RESCUE EXPENSE	55,420.00

240I · EQUIPMENT RESERVE INCOME	
2404750 · Interfund Operating TR In	2,083.33
Total 240I · EQUIPMENT RESERVE INCOME	2,083.33
 240X · EQUIPMENT RESERVE	
2405541 · Machinery / Equipment	949.98
Total 240X · EQUIPMENT RESERVE	949.98

City of Towanda, KS
Statement of Activities
March 2025

Mar 25

250I · STREETS INCOME	
2504230 · City/County/State Highway Fund	1,448.59
2504690 · Misc. Revenues	9.91
Total 250I · STREETS INCOME	1,458.50
250X · STREETS OM FUND EXPENSE	
2505100 · Staff Expense Streets	
2505110 · Salaries	0.00
2505140 · PR Tax Expense City Share	0.00
2505150 · KPERS City Share	0.00
2505160 · Health Ins. - City Share	0.00
2506000 · Payroll Reallocation Adj	5,162.98
Total 2505100 · Staff Expense Streets	5,162.98
2505241 · Vehicle / Mobile Equip R&M	335.71
2505242 · STREET REPAIR AND MAINTENANCE	50.00
2505254 · Printing / Publications	33.78
2505310 · Fuel for Township-Exch for Rock	77.15
2505311 · Gasoline/ Fuel/ Lubricants	182.65
2505315 · Operating Supplies	77.94
2505319 · Misc. Supplies	305.64
2505331 · Vehicle / Mobile Parts-Supplies	631.82
Total 250X · STREETS OM FUND EXPENSE	6,857.67

251I · STREET RESERVE INCOME	
2514690 · Misc. Rev. / Street Impact Fee	140.36
2514750 · Interfund Operate Trans. In	2,500.00
Total 251I · STREET RESERVE INCOME	2,640.36
251X · STREET RESERVE	
2515333 · Street Material / Supplies	3,153.92
Total 251X · STREET RESERVE	3,153.92

260I · COMMUNITY CENTER INCOME	
2604640 · Rents and Royalties	225.00
2604750 · Interfund Operating Tr. In	833.33
Total 260I · COMMUNITY CENTER INCOME	1,058.33
260X · COMMUNITY CENTER EXPENSE	
2605225 · Cleaning / Disposal Service	500.00
2605251 · Utilities	151.18
Total 260X · COMMUNITY CENTER EXPENSE	651.18

City of Iowanda, KS
Statement of Activities
March 2025

Mar 25

410I · CAPITAL IMPROVEMENT INCOME	
4104750 · Interfund Operating Trans. In	2,250.00
Total 410I · CAPITAL IMPROVEMENT INCOME	2,250.00

310X · BOND FUND EXPENSE	
3105233 · Interest & Fiscal Charges	0.00
Total 310X · BOND FUND EXPENSE	0.00

610I · Water Meter Replacement Fund	
6104100 · Water Meter Replacement Income	1,797.00
Total 610I · Water Meter Replacement Fund	1,797.00

611I · WATER INCOME	
6114349 · Base Fee Water Revenue	189.67
6114350 · Water Revenue	32,379.73
6114355 · Late Payment Charge	590.35
6114356 · Disconnect Fees	175.00
6114358 · Water Protection Fee	86.62
Total 611I · WATER INCOME	33,421.37

611X · WATER FUND EXPENSE	
6115100 · Staff Expense Water	
6115110 · Salaries	1,857.24
6115140 · PR Tax Expense City Share	143.93
6115150 · KPERS City Share	198.91
6115160 · Health Ins. - City Share	484.66
6116000 · Payroll Reallocation Adj.	-4,156.59
Total 6115100 · Staff Expense Water	-1,471.85
6115212 · Transportation / Mileage	82.32
6115241 · Vehicle / Mobile Equip R&M	335.71
6115251 · Utilities	310.41
6115254 · Printing / Publications	33.78
6115311 · Gaoline / Fuel / Lubricants	182.65
6115319 · Misc. Supplies	105.81
6115334 · Materials / Supplies Stock	13.01
6115341 · Water For Resale	22,608.08
6115420 · Contractual Services	229.58
Total 611X · WATER FUND EXPENSE	22,429.50

612I · WATER RESERVE INCOME	
6124750 · Interfund Operating Trans. In	416.67

City of Iowanda, KS
Statement of Activities
March 2025

	Mar 25
Total 612I · WATER RESERVE INCOME	416.67
612X · WATER RESERVE EXPENSE	
6125319 · Water Infrastructure Parts	8,554.83
6125320 · Water Well	2,273.68
6125400 · COMPUTER SOFTWARE	600.00
Total 612X · WATER RESERVE EXPENSE	11,428.51

613I · WATER TOWER INCOME	
6134691 · Water Tower Rental Fees	2,305.77
Total 613I · WATER TOWER INCOME	2,305.77
613X · WATER TOWER EXPENSE	
6135300 · Water Tower Expense	152.42
Total 613X · WATER TOWER EXPENSE	152.42

621I · SEWER INCOME	
6214350 · Sewer Revenue	13,300.14
6214355 · Late Payment Charge	396.67
6214685 · Sewer Lagoon Fee	32.44
Total 621I · SEWER INCOME	13,729.25
621X · SEWER FUND EXPENSE	
6215100 · Staff Expense Sewer	
6215110 · Salaries	5,718.11
6215140 · PR Tax Expense City Share	449.11
6215150 · KPERS City Share	566.17
6215160 · Health Ins. - City Share	1,740.82
6216000 · Payroll Reallocation Adj.	1,684.54
Total 6215100 · Staff Expense Sewer	10,158.75
6215226 · Testing Services	485.50
6215251 · Utilities	712.59
6215311 · Gasoline / Fuel / Lubricants	182.66
6215315 · Operating Supplies	58.76
6215334 · Materials / Supplies Stock	13.01
6215400 · Computer Software	600.00
Total 621X · SEWER FUND EXPENSE	12,211.27

City of Iowanda, KS
Statement of Activities
March 2025

Mar 25

622I · SEWER RESERVE INCOME	
6224690 · Misc.. Revenues	7,971.22
6224750 · Interfund Operating UV Trans In	166.67
Total 622I · SEWER RESERVE INCOME	8,137.89
 622X · SEWER RESERVE	
6225243 · Contractual Sewer R&M	10,531.91
Total 622X · SEWER RESERVE	10,531.91

630I · TRASH REVENUE	
6304350 · Trash Service Revenue	13,269.72
6304355 · Late Payment Charge	244.35
Total 630I · TRASH REVENUE	13,514.07
 630X · TRASH FUND EXPENSE	
6305225 · Cleaning / Disposal Service	10,988.09
6305254 · Printing / Publications	33.78
6305400 · Computer Software	600.00
Total 630X · TRASH FUND EXPENSE	11,621.87

City of Towanda, KS
Fund Balance Report
As of March 31, 2025

	Mar 31, 25
ASSETS	
Current Assets	
Checking/Savings	
1000 · Vintage Bank	
100B · General Fund	
100PC · Change Fund	450.00
100B · General Fund - Other	167,297.48
Total 100B · General Fund	167,747.48
200B · Mayor/Council Fund	3,300.00
220B · Fire Rescue Fund	1,252.95
240B · Equipment Reserve Fund	22,803.95
250B · Streets O/M Fund	16,186.51
251B · Street Reserve Fund	200,453.97
260B · Community Center Fund	39,085.40
310B · Bond Fund	58,230.95
410B · Capital Improvemnet Fund	82,740.72
610B · Water Meter Replacement Fund	3,573.00
611B · Water O/M Fund	6,078.58
612B · Water Reserve Fund	14,331.00
613B · Tower Fund	82,826.29
621B · Sewer O/M Fund	22,903.96
622B · Sewer Reserve Fund	148,688.20
630B · Trash and Refuse Fund	35,707.92
720B · Cemetery Fund	2,400.00
Total 1000 · Vintage Bank	908,310.88
Total Checking/Savings	908,310.88
Total Current Assets	908,310.88
TOTAL ASSETS	908,310.88
LIABILITIES & EQUITY	908,310.88

Budget Execution Report 2025

Date Monday, March 31, 2025

% of year

25%

Fund		Budget	YTD	% Used	Remaining
General	100	\$901,600.00	\$217,932.07	24%	\$683,667.93
Streets	250	\$47,393.00	\$9,207.70	19%	\$38,185.30
Fire	220	\$55,419.49	\$55,419.49	100%	\$0.00
Comm Cntr	260	\$36,604.00	\$4,801.50	13%	\$31,802.50
Water	611	\$435,890.00	\$80,098.77	18%	\$355,791.23
Sewer	621	\$201,745.00	\$45,411.47	23%	\$156,333.53
Trash	630	\$193,811.00	\$35,782.78	18%	\$158,028.22
Cemetery	720	\$10,000.00	\$1,060.00	11%	\$8,940.00
Loan Pmt	310	\$16,739.00	\$168.42	1%	\$16,570.58
Library	210	\$57,190.00	\$31,141.79	54%	\$26,048.21
		\$1,956,391.49	\$481,023.99		

2025

*Consumption totals are for the **billed** month stated (readings from the end of the previous month).

[illegible]

Jayhawk Water \$ Amount	\$29,595.52	\$28,685.72	\$31,943.08	\$29,272.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rural Water 5 Billing Amot	\$22,550.38	\$22,684.53	\$22,343.79	\$22,194.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Income from Water	\$7,045.14	\$6,001.19	\$9,599.29	\$7,077.32	\$0.00	\$0.00	\$0.00	\$0.00	\$29,722.94

City of Towanda, KS
Claims Report
March 2025

Date	Num	Name	Memo	Debit	Credit	Balance
100X - GENERAL FUND EXPENSES						
12 - ADMINISTRATION EXPENSES						
12-Administration/Finance						
12-5207 - Fees Paid to Collection Agency						
03/10/2025	40581	CBK	COLLECTION FEES ON DAVID JIANFORTONI	41.79		41.79
Total 12-5207 - Fees Paid to Collection Agency				41.79	0.00	41.79
12-5242 - Building / Facilities R&M						
03/09/2025	40579	SUTHERLANDS CREDIT	CONNECTORS, WIRE STIPPER, CABLE CONNECTOR, PUSH IN CONNECTOR	62.05		62.05
03/16/2025	40588	Bank of America	SIGN FOR COUNCIL ROOM	132.94		194.99
			18X LED BULBS FOR THE COUNCIL ROOM PURCHASED 02/06/2025			
03/20/2025	40599	MIKE ROSE		341.66		536.65
Total 12-5242 - Building / Facilities R&M				536.65	0.00	536.65
12-5254 - Printing / Publications						
03/10/2025	AUTO	Nextbill Pay	March 2025 E-Bills 75	7.50		7.50
03/20/2025	40595	CANON FINANCIAL SERVICES	Printing 02/01/2025 to 02/28/2025	33.79		41.29
Total 12-5254 - Printing / Publications				41.29	0.00	41.29
12-5314 - Office Supplies						
03/11/2025	40583	STAPLES	20 LBS COPY PAPER AND 3X SCISSORS	39.80		39.80
03/16/2025	40588	Bank of America	BATTERIES AA AND AAA	32.06		71.86
Total 12-5314 - Office Supplies				71.86	0.00	71.86
12-5315 - Operating Supplies						
03/16/2025	40588	Bank of America	TRASH BAGS AND TOILET PAPER	99.58		99.58
			EXIT SIGN BATTERIES IN CITY HALL AND COUCIL ROOM AND EXTRAS			
03/16/2025	40588	Bank of America		51.78		151.36
Total 12-5315 - Operating Supplies				151.36	0.00	151.36
12-5319 - Misc. Supplies						
03/16/2025	40588	Bank of America	COFFEE	33.59		33.59
Total 12-5319 - Misc. Supplies				33.59	0.00	33.59
12-5320 - POOL BASKETS						
03/16/2025	40588	Bank of America	GOOGLES FOR POOL BASKETS	77.94		77.94
Total 12-5320 - POOL BASKETS				77.94	0.00	77.94
12-5324 - Office Furniture						
03/16/2025	40588	Bank of America	COAT RACK ANDY OFFICE	20.69		20.69

City of Towanda, KS
Claims Report
March 2025

Date	Num	Name	Memo	Debit	Credit	Balance
Total 12-5324 - Office Furniture						
				20.69	0.00	20.69
12-5400 - IT & Website Expenses						
03/16/2025	40588	Bank of America	QUICKBOOKS	334.00		334.00
				334.00	0.00	334.00
03/16/2025	40588	Bank of America	TOKIFY	8.00		8.00
				8.00	0.00	8.00
03/16/2025	40588	Bank of America	ADOBE	29.99		29.99
				29.99	0.00	29.99
03/16/2025	40588	Bank of America	MAILCHIMP	33.00		33.00
				33.00	0.00	33.00
03/20/2025	40598	IT HALOS, LLC	CEMETERY FILE CONVERSION, PHONE SYSTEM ADJUSTMENT, QUICKBOOKS HELP, NETWORK ISSUES, COUNCIL MEET...	457.50		457.50
				457.50	0.00	457.50
				862.49	0.00	862.49
Total 12-5400 - IT & Website Expenses						
				2.77		2.77
66900 - Reconciliation Discrepancies						
03/31/2025	MixedIncome			2.77	0.00	2.77
Total 66900 - Reconciliation Discrepancies						
				1,840.43	0.00	1,840.43
Total 12-Administration/Finance						
12-5100 - Staff Expense Administration						
12-5110 - Salaries						
03/31/2025	EOMPRADJ		Balance Adjustment	2.77		2.77
				2.77	0.00	2.77
Total 12-5110 - Salaries						
				14,712.00		14,712.00
				14,712.00	0.00	14,712.00
Total 12-5110 - Salaries						
12-5140 - PR Tax Expense City Share						
03/31/2025	EOMPRADJ			1,133.40		1,133.40
Total 12-5140 - PR Tax Expense City Share						
				1,133.40	0.00	1,133.40
Total 12-5140 - PR Tax Expense City Share						
12-5150 - KPERS City Share						
03/31/2025	EOMPRADJ			1,335.61		1,335.61
Total 12-5150 - KPERS City Share						
				1,335.61	0.00	1,335.61
Total 12-5150 - KPERS City Share						
12-5160 - Health Ins. - City Share						

City of Towanda, KS
Claims Report
March 2025

Date	Nm	Name	Memo	Debit	Credit	Balance
03/31/2025	EOMPRADJ			2,949.88		2,949.88
Total 12-5160 - Health Ins. - City Share						
12-5161 - Adj - Payroll Liab. Differences						
03/31/2025	EOMLBCLNUP			2,949.88	0.00	2,949.88
Total 12-5161 - Adj - Payroll Liab. Differences						
03/31/2025				617.78		617.78
Total 12-5100 - Staff Expense Administration						
03/31/2025				617.78	0.00	617.78
Total 12-5100 - Staff Expense Administration						
03/31/2025				20,748.67	0.00	20,748.67
12-5251 - Utilities						
12-5261 - Utilities Reimbursed By BUFD#11						
03/01/2025	40548	EVERGY	EVERGY UTILITY	188.41		188.41
03/03/2025	40556	COX	COX UTILITY	44.91		233.32
03/03/2025	40560	ACCENTLOGIC	PHONE BILL 02/2025	32.74		266.06
03/13/2025	40586	VERIZON WIRELESS	VERIZON UTILITY	41.52		307.58
Total 12-5261 - Utilities Reimbursed By BUFD#11						
03/13/2025				307.58	0.00	307.58
12-5251 - Utilities - Other						
03/01/2025	40548	EVERGY	EVERGY UTILITY	205.22		205.22
03/03/2025	40556	COX	COX UTILITY	27.52		232.74
03/03/2025	40560	ACCENTLOGIC	PHONE BILL 02/2025	32.74		265.48
03/03/2025	40564	BUTLER RURAL ELECTRIC	LIGHT AT HUNTER AND 264	68.30		333.78
03/13/2025	40586	VERIZON WIRELESS	VERIZON UTILITY	41.52		375.30
Total 12-5251 - Utilities - Other						
03/13/2025				375.30	0.00	375.30
Total 12-5251 - Utilities						
03/13/2025				682.88	0.00	682.88
12-5650 - Interfund Operate / TR Out						
12 - Transfer to Capital Improv						
03/31/2025	MonthlyTFR			2,250.00		2,250.00
Total 12 - Transfer to Capital Improv						
03/31/2025				2,250.00	0.00	2,250.00
12 - Transfer to Community Bldg						
03/31/2025	MonthlyTFR			833.33		833.33
Total 12 - Transfer to Community Bldg						
03/31/2025				833.33	0.00	833.33
12 - Transfer to Equipment Res						
03/31/2025	MonthlyTFR			2,083.33		2,083.33
Total 12 - Transfer to Equipment Res						
03/31/2025				2,083.33	0.00	2,083.33
12 - Transfer to Sewer Reserve						
03/31/2025	MonthlyTFR			166.67		166.67
Total 12 - Transfer to Sewer Reserve						
03/31/2025				166.67	0.00	166.67
12 - Transfer to Water Reserve						
03/31/2025	MonthlyTFR			416.67		416.67
Total 12 - Transfer to Water Reserve						
03/31/2025				416.67	0.00	416.67

City of Towanda, KS
Claims Report
March 2025

Date	Num	Name	Memo	Debit	Credit	Balance
12 - Transfer to Street Reserve						
03/31/2025	MonthlyTFR			2,500.00		2,500.00
Total 12 - Transfer to Street Reserve				2,500.00	0.00	2,500.00
Total 12-5650 - Interfund Operate / TR Out				8,250.00	0.00	8,250.00
Total 12 - ADMINISTRATION EXPENSES				31,521.98	0.00	31,521.98
13 - COURT						
13-Court General Expenses						
13-5251 - Utilities						
03/13/2025	40586	VERIZON WIRELESS	VERIZON UTILITY	81.53		81.53
Total 13-5251 - Utilities				81.53	0.00	81.53
Total 13-Court General Expenses				81.53	0.00	81.53
13-5100 - Staff Expense Court						
13-5110 - Salaries						
03/31/2025	EOMPRADJ			543.60		543.60
Total 13-5110 - Salaries				543.60	0.00	543.60
13-5140 - PR Tax Expense City Share						
03/31/2025	EOMPRADJ			42.13		42.13
Total 13-5140 - PR Tax Expense City Share				42.13	0.00	42.13
13-5150 - KPERS City Share						
03/31/2025	EOMPRADJ					0.00
Total 13-5150 - KPERS City Share				0.00	0.00	0.00
13-5160 - Health Ins. - City Share						
03/31/2025	EOMPRADJ					0.00
Total 13-5160 - Health Ins. - City Share						0.00
Total 13-5100 - Staff Expense Court				585.73	0.00	585.73
Total 13 - COURT				667.26	0.00	667.26
14 - LEGAL						
14-5110 - Salaries / Permanent						
03/01/2025	40544	Robert Lane	March 2025 Attorney Fees	1,200.00		1,200.00
Total 14-5110 - Salaries / Permanent						0.00
03/12/2025	BNKRECADJR	Robert Lane	Reverse of GJE BNKRECADJ -- For CHK 40438 voided on 03/12/2025	1,200.00	1,200.00	1,200.00
03/12/2025	40584	Robert Lane	February 2025 Attorney Fees	1,200.00		1,200.00
Total 14-5110 - Salaries / Permanent				2,400.00	1,200.00	1,200.00
Total 14 - LEGAL				2,400.00	1,200.00	1,200.00
15 - PLANNING & ZONING						
15-5224 - Consulting Services						

City of Towanda, KS
Claims Report
March 2025

Date	Num	Name	Memo	Debit	Credit	Balance
03/09/2025	40572	JEO CONSULTING GROUP	ENGINEER FOR 309 MAIN TO BE REIMBURSED	997.50		997.50
Total 15-5224 · Consulting Services						
15-5225 · Code Compliance Contract						
03/03/2025	40553	PIERCE CODE COMPLIANCE LLC	March 2025 Code Compliance	1,400.00		1,400.00
Total 15-5225 · Code Compliance Contract						
15-5252 · Communications						
03/24/2025	40606	LISA HAMILTON	APRIL 2025 PHONE BILL	59.71		59.71
Total 15-5252 · Communications						
15-5254 · Printing / Publications						
03/20/2025	40595	CANON FINANCIAL SERVICES	Printing 02/01/2025 to 02/28/2025	33.78		33.78
Total 15-5254 · Printing / Publications						
15-5319 · Misc. Supplies						
03/01/2025	40549	WALMART COMMUNITY BRC	STORAGE BOXES AND LATCH BOXES	53.32		53.32
Total 15-5319 · Misc. Supplies						
Total 15 · PLANNING & ZONING						
21 · PARKS and GROUNDSKEEPING						
21-5251 · Utilities						
03/01/2025	40546	EVERGY	EVERGY UTILITY	28.55		28.55
03/24/2025	40610	EVERGY	EVERGY UTILITY @ 620 HIGHLAND PARK	29.20		57.75
Total 21-5251 · Utilities						
21-5420 · Contractural Services						
03/06/2025	40566	EVERGY	STREET LIGHTS EVERGY UTILITY	1,470.32		1,470.32
Total 21-5420 · Contractural Services						
21-5550 · Groundkeeping						
21-5551 · Greenhouse Supplies & Parts						
03/09/2025	40579	SUTHERLANDS CREDIT	BLADE AND 3- 2X4 PREFERRED CUT	78.82		78.82
03/16/2025	40588	Bank of America	PUMPER FOR GREENHOUSE	31.16		109.98
Total 21-5551 · Greenhouse Supplies & Parts						
21-5554 · Mowing						
03/03/2025	40554	WEX FLEET UNIVERSAL	FUEL FOR 02-2525	50.00		50.00
03/09/2025	40577	O'REILLY AUTO PARTS	MOWER OIL AND OIL FILTER	39.92		89.92
Total 21-5554 · Mowing						

City of Towanda, KS
Claims Report
March 2025

Date	Num	Name	Memo	Debit	Credit	Balance
03/01/2025	40551	TOWANDA BATTERY COMPANY	BATTERY FOR MOWER	62.95		62.95
03/09/2025	40579	SUTHERLANDS CREDIT	2X ELBOWS, WASHER, PVC, PRESSURE CAP	25.32		88.27
				88.27	0.00	88.27
				178.19	0.00	178.19
				288.17	0.00	288.17
				1,816.24	0.00	1,816.24
Total 21-5554 · Mowing						
Total 21-5550 · Groundkeeping						
Total 21 · PARKS and GROUNDSKEEPING						
22 · POOL						
22-Pool General Expenses						
22-5222 · Intergovernment / Permit Fees						
03/09/2025	40574	KANSAS DEPARTMENT OF AGRICULTURE	FOOD ESTABLISHMENT LICENSE 2025	262.50		262.50
				262.50	0.00	262.50
Total 22-5222 · Intergovernment / Permit Fees						
22-5242 · Building / Facilities R&M						
03/09/2025	40579	SUTHERLANDS CREDIT	POOL AWNING	543.51		543.51
03/16/2025	40588	Bank of America	POOL AWNING	570.73		1,114.24
				1,114.24	0.00	1,114.24
Total 22-5242 · Building / Facilities R&M						
22-5251 · Utilities						
03/01/2025	40548	EVERGY	EVERGY UTILITY	31.70		31.70
				31.70	0.00	31.70
Total 22-5251 · Utilities						
22-5315 · Operating Supplies						
03/03/2025	40541	D. GERBER COMMERCIAL POOL PRODUCTS	PULSAR PRECISION CHLORINATION SYSTEM	3,750.00		3,750.00
				3,750.00	0.00	3,750.00
				5,158.44	0.00	5,158.44
Total 22-Pool General Expenses						
22-5100 · Staff Expense Pool						
22-5110 · Salaries						
03/31/2025	EOMPRADJ					0.00
				0.00	0.00	0.00
Total 22-5110 · Salaries						
22-5140 · PR Tax Expense City Share						
03/31/2025	EOMPRADJ					0.00
				0.00	0.00	0.00
				0.00	0.00	0.00
				5,158.44	0.00	5,158.44
Total 22-5140 · PR Tax Expense City Share						
Total 22-5100 · Staff Expense Pool						
Total 22 · POOL						
24 · LIBRARY-BILLING						
24-5242 · Building / Facilities R&M						

City of Towanda, KS
Claims Report
March 2025

Date	Num	Name	Memo	Debit	Credit	Balance
03/09/2025	40579	SUTHERLANDS CREDIT	LED LIGHTS	379.96		379.96
03/09/2025	40579	SUTHERLANDS CREDIT	CONNECTOR PUSH IN	15.72		395.68
03/16/2025	40589	BOMGAARS SUPPLY	SEAL, KNOCKOUT 3/4" 4/BAG	1.99		397.67
Total 24-5242 · Building / Facilities R&M						
24-5244 · Other Repair / Maintenance						
03/03/2025	40555	ORKIN	TERMITE INSPRCTIONS, RETREATMENTS, NOTIFICATION, TERMITE GUARANTEE 05/2025 TO 05/2026	142.92		142.92
Total 24-5244 · Other Repair / Maintenance						
24-5251 · Utilities						
03/01/2025	40547	KANSAS GAS SERVICE	GAS UTILITY	291.23		291.23
Total 24-5251 · Utilities						
Total 24 · LIBRARY-BILLING						
25 · SENIOR CENTER						
25-5251 · Utilities						
03/01/2025	40548	EVERGY	EVERGY UTILITY	186.76		186.76
03/03/2025	40560	ACCENTLOGIC	PHONE BILL 02/2025	32.74		219.50
03/09/2025	40573	COX	COX INTERNET	33.50		253.00
Total 25-5251 · Utilities						
Total 25 · SENIOR CENTER						
31 · SHERIFF DEPARTMENT CONTRACT						
31-Police Genral Expenditures						
31-5251 · Utilities						
03/01/2025	40548	EVERGY	EVERGY UTILITY	83.58		83.58
03/01/2025	40550	COX	COX UTILITY	67.00		150.58
Total 31-5251 · Utilities						
31-5327 · Law Enforcement Housing						
03/03/2025	40563	Butler County Sheriff Inmate Housing	INMATE HOUSING FROM 02/01/2025 TO 02/28/2025 2 INMATES	70.00		70.00
Total 31-5327 · Law Enforcement Housing						
Total 31-Police Genral Expenditures						
31-5243 · Contractural Services						
03/10/2025	Reminder	BUTLER COUNTY SHERIFF LE	Credit from February covers March payment	0.00		0.00
Total 31-5243 · Contractural Services						
Total 31 · SHERIFF DEPARTMENT CONTRACT						

City of Towanda, KS
Claims Report
March 2025

Date	Num	Name	Memo	Debit	Credit	Balance
34 - ANIMAL CONTROL						
34-5319 - Misc. Supplies						
03/09/2025	40579	SUTHERLANDS CREDIT	PAINTERS TCH BLACK	12.34		12.34
Total 34-5319 - Misc. Supplies				12.34	0.00	12.34
Total 34 - ANIMAL CONTROL				12.34	0.00	12.34
50 - PUBLIC WORKS SHOP						
50-Public Works General						
50-5214 - Training Supplies						
03/16/2025	40588	Bank of America	CDL BOOKS	6.75		6.75
Total 50-5214 - Training Supplies				6.75	0.00	6.75
50-5251 - Utilities						
03/01/2025	40548	EVERGY	EVERGY UTILITY	135.87		135.87
03/03/2025	40556	COX	COX UTILITY	27.52		163.39
03/03/2025	40560	ACCENTLOGIC	PHONE BILL 02/2025	32.75		196.14
03/20/2025	40600	CHRIS RAGLAND	March 2025 Phone Bill	30.00		226.14
03/20/2025	40601	RYLAN ROSE	March 2025 Phone Bill	30.00		256.14
03/20/2025	40602	KALEB MONEY	March 2025 Phone Bill	30.00		286.14
Total 50-5251 - Utilities				286.14	0.00	286.14
50-5311 - Gasoline / Fuel / Lubricants						
03/03/2025	40554	WEX FLEET UNIVERSAL	FUEL FOR 02-2525	149.48		149.48
03/09/2025	40569	JUMPSTART	Fuel Mike Rose	30.00		179.48
Total 50-5311 - Gasoline / Fuel / Lubricants				179.48	0.00	179.48
50-5315 - Operating / Shop Supplies						
03/16/2025	40589	BOMGAARS SUPPLY	GRINDER BENCH	149.99		149.99
Total 50-5315 - Operating / Shop Supplies				149.99	0.00	149.99
50-5319 - Misc. Supplies						
03/09/2025	40579	SUTHERLANDS CREDIT	WINDOW DOOR, DRIP FREE CAULK, FINE FISSURED 2X4, TEE, PVC, BOILER DRAIN, CONNECTORS, PVC ELBOW, ...	249.98		249.98
Total 50-5319 - Misc. Supplies				249.98	0.00	249.98
50-5321 - Maintenance Uniforms						
03/03/2025	40561	UNIFIRST CORPORATION	MAINTENANCE UNIFORMS 03/03/2025	44.66		44.66
03/10/2025	40580	UNIFIRST CORPORATION	MAINTENANCE UNIFORMS 03/10/2025	44.66		89.32
03/18/2025	40592	UNIFIRST CORPORATION	UNIFORMS FOR MAINTENANCE 03/17/2025	44.66		133.98

City of Towanda, KS
Claims Report
March 2025

Date	Num	Name	Memo	Debit	Credit	Balance
03/27/2025	40611	UNIFIRST CORPORATION	MAINTENANCE UNIFORMS 03/24/2025	44.66		178.64
Total 50-5321 - Maintenance Uniforms						
50-5325 - Tools						
03/09/2025	40579	SUTHERLANDS CREDIT	DRILL BITS, MAGNETIC TORPEDO, SCREW EXT, METAL WHEEL	89.16		89.16
03/16/2025	40589	BOMGAARS SUPPLY	CLIP, WIRE ROPE, KNIFE TURBOFOLD YELLOW	16.86		106.02
Total 50-5325 - Tools						
50-5328 - Safety Equipment						
03/16/2025	40588	Bank of America	DIESEL STICKERS FOR FUEL TANKS	14.99		14.99
Total 50-5328 - Safety Equipment						
50-5541 - Machinery / Equipment						
03/16/2025	40589	BOMGAARS SUPPLY	ELECTRICAL WINCH	350.98		350.98
Total 50-5541 - Machinery / Equipment						
Total 50-Public Works General						
50-5100 - Staff Expense Public Works						
50-5110 - Salaries						
03/31/2025	EOMPRADJ			5,718.11		5,718.11
Total 50-5110 - Salaries						
50-5140 - PR Tax Expense City Share						
03/31/2025	EOMPRADJ			449.11		449.11
Total 50-5140 - PR Tax Expense City Share						
50-5150 - KPERS City Share						
03/31/2025	EOMPRADJ			566.17		566.17
Total 50-5150 - KPERS City Share						
50-5160 - Health Ins. - City Share						
03/31/2025	EOMPRADJ			566.17	0.00	566.17
Total 50-5160 - Health Ins. - City Share						
Total 50-5100 - Staff Expense Public Works						
Total 50 - PUBLIC WORKS SHOP						
Total 100X - GENERAL FUND EXPENSES						
Total Expense						
Net Ordinary Income						
Other Income/Expense						
				95,772.93	41,549.78	-54,223.15

DESIGNATED FUND EXPENDITURES

City of Towanda, KS
Claims Report
March 2025

Date	Num	Name	Memo	Debit	Credit	Balance
210X · LIBRARY BLDG COUNTY TAX DIS						
2105610 · Appropriations						
03/24/2025	40607	TOWANDA LIBRARY BOARD	Butler County Tax 03-20-2025	1,452.45		1,452.45
Total 2105610 · Appropriations						
Total 210X · LIBRARY BLDG COUNTY TAX DIS						
220X · FIRE RESCUE EXPENSE						
2205100 · Staff Expense Fire Rescue						
2205110 · Salaries						
03/31/2025	EOMPRADJ			0.00	0.00	0.00
Total 2205110 · Salaries						
2205140 · PR Tax Expense City Share						
03/31/2025	EOMPRADJ			0.00	0.00	0.00
Total 2205140 · PR Tax Expense City Share						
Total 2205100 · Staff Expense Fire Rescue						
2205650 · Interfund Operate / TR Out						
220 - TFR To Fire District #11						
03/16/2025	40587	FIRE DISTRICT 11	Budget Amendment 2025	55,420.00		55,420.00
Total 220 - TFR To Fire District #11						
Total 2205650 · Interfund Operate / TR Out						
Total 220X · FIRE RESCUE EXPENSE						
240X · EQUIPMENT RESERVE						
2405541 · Machinery / Equipment						
03/16/2025	40588	Bank of America	LIFT FOR SHOP	949.98		949.98
Total 2405541 · Machinery / Equipment						
Total 240X · EQUIPMENT RESERVE						
250X · STREETS OM FUND EXPENSE						
2505100 · Staff Expense Streets						
2505110 · Salaries						
03/31/2025	EOMPRADJ					0.00
Total 2505110 · Salaries						
2505140 · PR Tax Expense City Share						
03/31/2025	EOMPRADJ			0.00	0.00	0.00
Total 2505140 · PR Tax Expense City Share						
2505150 · KPERS City Share						
03/31/2025	EOMPRADJ			0.00	0.00	0.00
Total 2505150 · KPERS City Share						

City of Towanda, KS
Claims Report
March 2025

Date	Num	Name	Memo	Debit	Credit	Balance
2505160 · Health Ins. - City Share						
03/31/2025	EOMPRADJ					0.00
Total 2505160 · Health Ins. - City Share						
				0.00	0.00	
Total 2505100 · Staff Expense Streets						
				0.00	0.00	
2505241 · Vehicle / Mobile Equip R&M						
BACKHOE REPAIRS- WAINROY 84" CUTTING EDGE + FREIGHT, CASE- BOLT CARRIAGE X7, AND CASE NUT X7						
03/01/2025	40552	EQUIPMENTSHARE		335.71		335.71
Total 2505241 · Vehicle / Mobile Equip R&M						
				335.71	0.00	335.71
2505242 · STREET REPAIR AND MAINTENANCE						
03/16/2025	1010	TOWANDA PROPERTIES HIZEY SERVICE AND SUPPLY	KURT REEVES CULVERT		437.36	-437.36
03/22/2025	40605		CULVERT FOR KURT REEVES	487.36		50.00
Total 2505242 · STREET REPAIR AND MAINTENANCE						
				487.36	437.36	50.00
2505254 · Printing / Publications						
03/20/2025	40595	CANON FINANCIAL SERVICES	Printing 02/01/2025 to 02/28/2025	33.78		33.78
Total 2505254 · Printing / Publications						
				33.78	0.00	33.78
2505310 · Fuel for Township-Exch for Rock						
03/03/2025	40554	WEX FLEET UNIVERSAL	FUEL FOR TOWNSHIP 02-2025	77.15		77.15
Total 2505310 · Fuel for Township-Exch for Rock						
				77.15	0.00	77.15
2505311 · Gasoline/ Fuel/ Lubricants						
03/03/2025	40554	WEX FLEET UNIVERSAL	FUEL FOR 02-2525	182.65		182.65
Total 2505311 · Gasoline/ Fuel/ Lubricants						
				182.65	0.00	182.65
2505315 · Operating Supplies						
03/16/2025	40589	BOMGAARS SUPPLY	8X DRILL BITS	77.94		77.94
Total 2505315 · Operating Supplies						
				77.94	0.00	77.94
2505319 · Misc. Supplies						
03/09/2025	40579	SUTHERLANDS CREDIT	WIRE 500FT, BIB OVERALL, TAPE RUBBER GRIPS, ADAPTER, COUPLER, BELL, CONDUIT	305.64		305.64
Total 2505319 · Misc. Supplies						
				305.64	0.00	305.64
2505331 · Vehicle / Mobile Parts-Supplies						
03/09/2025	40570	BUMPER TO BUMPER OF EL DORADO	HYDRAULIC HOSE AND FITTINGS	351.10		351.10

City of Towanda, KS
Claims Report
March 2025

Date	Num	Name	Memo	Debit	Credit	Balance
03/09/2025	40579	SUTHERLANDS CREDIT	10X WELDABLE FLATS, PAINT, CLAMPS, 3X BITS, 2X DEEP SOCKET	280.72		531.82
				631.82	0.00	531.82
				2,132.05	437.36	1,694.69
Total 2505331 · Vehicle / Mobile Parts-Supplies						
Total 250X · STREETS OM FUND EXPENSE						
251X · STREET RESERVE						
2515333 · Street Material / Supplies						
03/16/2025	40591	RURAL WATER DIST. NO. 5	150 FT 4 INCH BORE AND PIPE INSTALL	2,062.50		2,062.50
03/18/2025	40593	EQUIPMENTSHARE	84" Cutting Edge, Bolt Carriage, and Nuts Snow Plow	671.42		2,733.92
03/20/2025	40597	PEARSON READY MIX	NORTH 3RD STREET AND MAIN STREET REPAIR	420.00		3,153.92
				3,153.92	0.00	3,153.92
				3,153.92	0.00	3,153.92
Total 2515333 · Street Material / Supplies						
Total 251X · STREET RESERVE						
260X · COMMUNITY CENTER EXPENSE						
2605225 · Cleaning / Disposal Service						
03/20/2025	40603	Lisa K. Hamilton	COMMUNITY BUILDING CLEANING MARCH 2025	500.00		500.00
				500.00	0.00	500.00
Total 2605225 · Cleaning / Disposal Service						
2605251 · Utilities						
03/01/2025	40548	EVERGY	EVERGY UTILITY	84.94		84.94
03/03/2025	40560	ACCENTLOGIC	PHONE BILL 02/2025	32.74		117.68
03/09/2025	40573	COX	COX INTERNET	33.50		151.18
				151.18	0.00	151.18
				651.18	0.00	651.18
Total 2605251 · Utilities						
Total 260X · COMMUNITY CENTER EXPENSE						
310X · BOND FUND EXPENSE						
3105233 · Interest & Fiscal Charges						
03/13/2025	40585	KANSAS STATE TREASURER	Series B 2009 Bl# 4360110409374 INTEREST PAYMENT	0.00		0.00
03/13/2025	FUNDDESIG	KANSAS STATE TREASURER	For CHK 40585 voided on 03/24/2025	131.25		131.25
			Reverse of GJE FUNDDDESIG -- For CHK 40585 voided on 03/24/2025		131.25	0.00
				131.25	131.25	0.00
				131.25	131.25	0.00
Total 3105233 · Interest & Fiscal Charges						
Total 310X · BOND FUND EXPENSE						
611X · WATER FUND EXPENSE						
6115100 · Staff Expense Water						
6115110 · Salaries						

City of Towanda, KS
Claims Report
March 2025

Date	Num	Name	Memo	Debit	Credit	Balance
03/31/2025	EOMPRADJ			1,857.24		1,857.24
Total 6115110 - Salaries						
6115140 - PR Tax Expense City Share						
03/31/2025	EOMPRADJ			1,857.24	0.00	1,857.24
Total 6115140 - PR Tax Expense City Share						
6115150 - KPERS City Share						
03/31/2025	EOMPRADJ			143.93		143.93
Total 6115150 - KPERS City Share						
03/31/2025	EOMPRADJ			143.93	0.00	143.93
Total 6115150 - KPERS City Share						
6115160 - Health Ins. - City Share						
03/31/2025	EOMPRADJ			198.91		198.91
Total 6115160 - Health Ins. - City Share						
03/31/2025	EOMPRADJ			198.91	0.00	198.91
Total 6115160 - Health Ins. - City Share						
6115212 - Transportation / Mileage						
03/09/2025	40575	METRO COURIER	02/16/2025 TO 02/28/2025 WATER SAMPLE MAILING	484.66		484.66
03/22/2025	40604	METRO COURIER	03/01/2025 to 03/15/2025 Water Sample testing	484.66	0.00	484.66
Total 6115100 - Staff Expense Water						
6115241 - Vehicle / Mobile Equip R&M						
03/09/2025	40575	METRO COURIER	02/16/2025 TO 02/28/2025 WATER SAMPLE MAILING	2,684.74	0.00	2,684.74
03/22/2025	40604	METRO COURIER	03/01/2025 to 03/15/2025 Water Sample testing	27.44		82.32
Total 6115212 - Transportation / Mileage						
6115241 - Vehicle / Mobile Equip R&M						
03/01/2025	40552	EQUIPMENTSHARE	BACKHOE REPAIRS- WAINROY 84" CUTTING EDGE + FREIGHT, CASE- BOLT CARRIAGE X7, AND CASE NUT X7	82.32	0.00	82.32
Total 6115241 - Vehicle / Mobile Equip R&M						
6115251 - Utilities						
03/01/2025	40548	EVERGY		335.71		335.71
03/03/2025	40558	EVERGY		335.71	0.00	335.71
Total 6115251 - Utilities						
6115254 - Printing / Publications						
03/01/2025	40548	EVERGY	EVERGY UTILITY	135.88		135.88
03/03/2025	40558	EVERGY	EVERGY UTILITY	174.53		310.41
Total 6115254 - Printing / Publications						
03/01/2025	40595	CANON FINANCIAL SERVICES		310.41	0.00	310.41
Total 6115254 - Printing / Publications						
03/20/2025	40595	CANON FINANCIAL SERVICES	Printing 02/01/2025 to 02/28/2025	33.78		33.78
Total 6115254 - Printing / Publications						
6115311 - Gaoline / Fuel / Lubricants						
03/03/2025	40554	WEX FLEET UNIVERSAL	FUEL FOR 02-2525	33.78	0.00	33.78
Total 6115311 - Gaoline / Fuel / Lubricants						
03/03/2025	40554	WEX FLEET UNIVERSAL	FUEL FOR 02-2525	182.65		182.65
Total 6115311 - Gaoline / Fuel / Lubricants						
6115319 - Misc. Supplies						
03/09/2025	40579	SUTHERLANDS CREDIT	5X ELBOWS, PVC CEMENT, HOLE SAW, SNAP LOCK	182.65	0.00	182.65
Total 6115319 - Misc. Supplies						
03/09/2025	40579	SUTHERLANDS CREDIT	5X ELBOWS, PVC CEMENT, HOLE SAW, SNAP LOCK	105.81		105.81
Total 6115319 - Misc. Supplies						
03/09/2025	40579	SUTHERLANDS CREDIT	5X ELBOWS, PVC CEMENT, HOLE SAW, SNAP LOCK	105.81	0.00	105.81

City of Towanda, KS
Claims Report
March 2025

Date	Num	Name	Memo	Debit	Credit	Balance
6115334 · Materials / Supplies Stock						
03/06/2025	40567	Lampton Welding Supply	OXYGEN AND ARGON	13.01		13.01
Total 6115334 · Materials / Supplies Stock						
				13.01	0.00	13.01
6115341 · Water For Resale						
03/03/2025	40557	RURAL WATER DIST. NO. 5	01/30/2025 TO 02/28/2025 WATER CONSUMPTION 3,912,900 GALLONS	0.00		0.00
03/03/2025	BNKRECADJ	RURAL WATER DIST. NO. 5	For CHK 40557 voided on 03/06/2025	23,608.08		23,608.08
03/06/2025	BNKRECADJR	RURAL WATER DIST. NO. 5	Reverse of GJE BNKRECADJ – For CHK 40557 voided on 03/06/2025		23,608.08	0.00
03/07/2025	40565	RURAL WATER DIST. NO. 5	WATER FROM 01/30/2025 TO 02/28/2025 3,912,900 GALLONS	22,608.08		22,608.08
Total 6115341 · Water For Resale						
				46,216.16	23,608.08	22,608.08
6115420 · Contractual Services						
03/01/2025	40545	GRIFFIN MAX CONSTRUCTION INC	March 2025 Water Operator	200.00		200.00
03/09/2025	40578	KANSAS ONE CALL SYSTEM	KANSAS ONE CALLS NOV, DEC, AND JANUARY	29.58		229.58
Total 6115420 · Contractual Services						
				229.58	0.00	229.58
Total 611X · WATER FUND EXPENSE						
				50,194.17	23,608.08	26,586.09
6125319 · Water Infrastructure Parts						
03/03/2025	40559	METRON-FARNIER, LLC	2" Top Load Measurer x2	2,035.00		2,035.00
03/03/2025	40562	MUNICIPAL SUPPLY COMPANY	2" GATE VALVE OL AND 2X 2" MIDCO SERIES 3000 STYLE 30	624.61		2,659.61
03/09/2025	40571	FLINT HILLS WINDMILL AND WELL SERVICE LLC	INSTALL FOR PUMP ON WELL	5,895.22		8,554.83
Total 6125319 · Water Infrastructure Parts						
				8,554.83	0.00	8,554.83
6125320 · Water Well						
03/16/2025	40589	BOMGAARS SUPPLY	2X ELBOWS	9.58		9.58
03/16/2025	40590	HIZEY SERVICE AND SUPPLY	140 FT PVC	201.60		211.18
03/16/2025	40591	RURAL WATER DIST. NO. 5	150 FT 4 INCH BORE AND PIPE INSTALL	2,062.50		2,273.68
Total 6125320 · Water Well						
				2,273.68	0.00	2,273.68
6125400 · COMPUTER SOFTWARE						
03/24/2025	40608	ZIPTILITY	ZIPTILITY	600.00		600.00

City of Towanda, KS
Claims Report
March 2025

Date	Numb	Name	Memo	Debit	Credit	Balance
Total 6125400 - COMPUTER SOFTWARE						
				600.00	0.00	600.00
Total 612X - WATER RESERVE EXPENSE						
				11,428.51	0.00	11,428.51
613X - WATER TOWER EXPENSE						
6135300 - Water Tower Expense						
03/09/2025	40579	SUTHERLANDS CREDIT	TUBE, WELDABLE PLATE, SCRAPER, RACHET STRAP, SPLITER NUT, WALL HEATER	152.42		152.42
Total 6135300 - Water Tower Expense						
				152.42	0.00	152.42
Total 613X - WATER TOWER EXPENSE						
				152.42	0.00	152.42
621X - SEWER FUND EXPENSE						
6215100 - Staff Expense Sewer						
6215110 - Salaries						
03/31/2025	EOMPRADJ			5,718.11		5,718.11
Total 6215110 - Salaries						
				5,718.11	0.00	5,718.11
6215140 - PR Tax Expense City Share						
03/31/2025	EOMPRADJ			449.11		449.11
Total 6215140 - PR Tax Expense City Share						
				449.11	0.00	449.11
6215150 - KPERS City Share						
03/31/2025	EOMPRADJ			566.17		566.17
Total 6215150 - KPERS City Share						
				566.17	0.00	566.17
6215160 - Health Ins. - City Share						
03/31/2025	EOMPRADJ			1,740.82		1,740.82
Total 6215160 - Health Ins. - City Share						
				1,740.82	0.00	1,740.82
Total 6215100 - Staff Expense Sewer						
				8,474.21	0.00	8,474.21
6215226 - Testing Services						
03/11/2025	40582	MERIDIAN ANALYTICAL LABS	SEWER INFLUENT AND EFFLUENT TESTING	485.50		485.50
Total 6215226 - Testing Services						
				485.50	0.00	485.50
6215251 - Utilities						
03/01/2025	40548	EVERGY	EVERGY UTILITY	363.05		363.05
03/03/2025	40558	EVERGY	EVERGY UTILITY	166.69		529.74
03/03/2025	40558	EVERGY	EVERGY UTILITY	53.04		582.78
03/20/2025	40595	CANON FINANCIAL SERVICES	Printing 02/01/2025 to 02/28/2025	33.78		616.56
03/24/2025	40609	LINGO	SEWER EMERGENCY PHONE	96.03		712.59
Total 6215251 - Utilities						
				712.59	0.00	712.59
6215311 - Gasoline / Fuel / Lubricants						
03/03/2025	40554	WEX FLEET UNIVERSAL	FUEL FOR 02-2525	182.66		182.66

City of Towanda, KS
Claims Report
March 2025

Date	Numb	Name	Memo	Debit	Credit	Balance
Total 6215311 - Gasoline / Fuel / Lubricants						
6215315 - Operating Supplies						
03/16/2025	40589	BOMGAARS SUPPLY	HOOK, CLEVIS SLIP W/ LATCH	7.49		7.49
03/16/2025	40589	BOMGAARS SUPPLY	4X NIPPLE PIPE, 2X SPRAY PAINT	51.27		56.76
Total 6215315 - Operating Supplies				58.76	0.00	58.76
6215334 - Materials / Supplies Stock						
03/06/2025	40567	Lampton Welding Supply	OXYGEN AND ARGON	13.01		13.01
Total 6215334 - Materials / Supplies Stock				13.01	0.00	13.01
6215400 - Computer Software						
03/24/2025	40608	ZIPTILITY	ZIPTILITY	600.00		600.00
Total 6215400 - Computer Software				600.00	0.00	600.00
Total 621X - SEWER FUND EXPENSE				10,526.73	0.00	10,526.73
622X - SEWER RESERVE						
6225243 - Contractual Sewer R&M						
03/20/2025	40596	GRIFFIN MAX CONSTRUCTION INC	REPAIR OF SEWER MAIN NORTH OF HIGHLAND BETWEEN 9TH AND 10TH	10,531.91		10,531.91
Total 6225243 - Contractual Sewer R&M				10,531.91	0.00	10,531.91
Total 622X - SEWER RESERVE				10,531.91	0.00	10,531.91
630X - TRASH FUND EXPENSE						
6305225 - Cleaning / Disposal Service						
03/06/2025	40568	BUTLER COUNTY LANDFILL	MIXED SOLID WASTE DISPOSAL 02/07/2025	19.24		19.24
03/09/2025	40576	WASTE CONNECTIONS INC	02/01/2025 TO 02/28/2025 TRASH SERVICE	10,988.85		10,988.09
Total 6305225 - Cleaning / Disposal Service				10,988.09	0.00	10,988.09
6305254 - Printing / Publications						
03/20/2025	40595	CANON FINANCIAL SERVICES	Printing 02/01/2025 to 02/28/2025	33.78		33.78
Total 6305254 - Printing / Publications				33.78	0.00	33.78
6305400 - Computer Software						
03/24/2025	40608	ZIPTILITY	ZIPTILITY	600.00		600.00
Total 6305400 - Computer Software				600.00	0.00	600.00
Total 630X - TRASH FUND EXPENSE				11,621.87	0.00	11,621.87
Total DESIGNATED FUND EXPENDITURES				158,346.44	24,176.69	134,169.75

City of Towanda, KS
Claims Report
March 2025

Date	Num	Name	Memo	Debit	Credit	Balance
			General Fund Expenditures			\$ 54,223.15
			Designated Fund Expenditures			\$ 134,169.75
		Section 1	Expenditures Other than Payroll			\$148,043.12
		Section 2	Payroll Expenditures			\$40,349.78
		Total this Ordinance	Total Expenditures			\$188,392.90

Summary of Account Activity

Previous Balance

\$2,724.16

+ New Purchases

\$2,301.45

- Payments

\$2,724.16

+/- Credits, Fees & Adjustments (net)

\$0.00

+/- Interest Charge (net)

\$0.00

New Balance

\$2,301.45

Credit Limit

\$5,000.00

Available Credit

\$2,453.00

Days in Billing Period

28

Pay online for free at: synchrony.com

For Synchrony Bank customer service or to report your card lost or stolen, call 1-866-396-8254.

Best times to call are Wednesday - Friday.

Payment Information

New Balance

\$2,301.45

Total Minimum Payment Due

\$81.00

Payment Due Date

03/27/2025

PAYMENT DUE BY 5 P.M. EASTERN ON THE DUE DATE.

We may convert your payment into an electronic debit. See reverse side.

Late Payment Warning:

If we do not receive your Total Minimum Payment Due by the Payment Due Date listed above, you may have to pay a late fee of up to \$41.00 and your APRs may be increased up to the Penalty APR of 39.990%.

Minimum Payment Warning:

Making only the Total Minimum Payment Due will increase the amount of interest you pay and the time it takes to repay your balance. For example:

If you make no additional charges using this card and each month you pay ...

Only the minimum payment

\$104.00

You will pay off the balance shown on this statement in about ...

13 years

3 years

And you will end up paying an estimated total of ...

\$7,211.00

\$3,747.00
(Savings = \$3,464.00)

If you would like information about credit counseling services, call 1-877-302-8797.

Transaction Summary				
Tran Date	Post Date	Reference Number	Description	Amount
02/20/2025	02/20/2025	P9123001L01QA0MFS	PAYMENT - THANK YOU	(\$2,724.16)
02/04/2025	02/05/2025	853481214010T5QYL	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	\$57.91
	22 - Pool		Thunderbolt BIKO index 3 Titanium Shockwaver 2	
02/05/2025	02/05/2025	8534812150128VA6N	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	\$42.75
	50 - Shop		Drill bit & piece	
02/06/2025	02/06/2025	853481216010T5ELM	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	\$84.20
	22 - pool		Nipple, UBolt x B, Ballvalve Swivel, Elbows	
02/06/2025	02/06/2025	853481216011Q7S39	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	\$48.41
	12 - Circuit Room lights		Connector Wire stripper	
02/06/2025	02/06/2025	8534812160112NLQG	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	\$12.34
	34 - Dog Runnel		Painters Telt Black	
02/07/2025	02/07/2025	853481218011Q7V14	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	\$80.01
	22 -		Ball valve, Nipples, spring snap	
02/08/2025	02/08/2025	8534812190112NN22	SUTHERLANDS 2302 EL DORADO KS	\$13.64
	12 -		Cable connector, pushpin	

Continued on next page

* NOTICE: See reverse side and additional pages (if any) for important information concerning your account.

02/20/2025	250- plow	02/20/2025	85348121L011Q85AR	STANDARD PURCHASE HOME IMPROVEMENT	Weldable Flat x3	\$12.34
02/24/2025	250- plow	02/24/2025	85348121R010T5XZ8	STANDARD PURCHASE HOME IMPROVEMENT	2x Deep Socket	\$25.32
02/24/2025	21 mower	02/24/2025	85348121R011Q89EW	STANDARD PURCHASE HOME IMPROVEMENT	2x Elbow, washer, PVC, pressure cap	\$38.52
02/24/2025	50- Shop	02/24/2025	85348121R011ZALS5	STANDARD PURCHASE HOME IMPROVEMENT	PVC 1/2" Barbs Drain, Connector, pvc elbow	\$34.18
02/24/2025	50- Shop	02/24/2025	85348121R0112P3PB	STANDARD PURCHASE HOME IMPROVEMENT	50M Elbow x3	\$62.68
02/24/2025	50- Shop	02/24/2025	85348121R0128VSEJ	STANDARD PURCHASE HOME IMPROVEMENT	PVC Cement, Washer	\$4.83
02/26/2025	50- Shop	02/26/2025	85348121S0112P5Y6	STANDARD PURCHASE HOME IMPROVEMENT	Gap Nipple	\$105.81
02/27/2025	611- water	02/27/2025	85348121V011MTJFS	STANDARD PURCHASE HOME IMPROVEMENT	5x Elbows, PVC cement, Hoe saw, snap lock	\$21.61
02/27/2025	24- Libra 4	02/27/2025	85348121V011MTJGW	STANDARD PURCHASE HOME IMPROVEMENT	Connector push in	\$215.43
02/28/2025	22- pool	02/28/2025	85348121X010T628E	STANDARD PURCHASE HOME IMPROVEMENT	Coupling, saw hole, PVC cement, Elbows, connectors	\$18.88
	21 Greenhouse			STANDARD PURCHASE HOME IMPROVEMENT	3x 2x4 preformed cut	
FEES						\$0.00
TOTAL FEES FOR THIS PERIOD						\$0.00

Continued on next page

Transaction Summary (Continued)

Tran Date	Post Date	Reference Number	Description	Amount
02/10/2025	02/10/2025	85348121A0106368Y	STANDARD PURCHASE HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS	\$80.32
02/10/2025	02/10/2025	85348121A011MT2LD	STANDARD PURCHASE HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS	\$29.45
02/12/2025	02/12/2025	85348121Q010FLDEQ	STANDARD PURCHASE HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS	\$18.51
02/13/2025	02/13/2025	85348121D010FLE1D	STANDARD PURCHASE HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS	\$111.92
02/13/2025	02/13/2025	85348121D011Q7Z65	STANDARD PURCHASE HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS	\$152.42
02/14/2025	02/14/2025	85348121F010G402H	STANDARD PURCHASE HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS	\$379.96
02/14/2025	02/14/2025	85348121F010G402T	STANDARD PURCHASE HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS	\$224.19
02/14/2025	02/14/2025	85348121F010T5LY2	STANDARD PURCHASE HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS	\$81.45
02/17/2025	02/17/2025	85348121H0112NX1J	STANDARD PURCHASE HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS	\$75.99
02/18/2025	02/18/2025	85348121J0112NXWQ	STANDARD PURCHASE HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS	\$95.42
02/20/2025	02/20/2025	85348121L010FLL0P	STANDARD PURCHASE HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS	\$172.98
02/20/2025	02/20/2025	85348121L011Q85AR	STANDARD PURCHASE HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS	\$12.34
02/24/2025	02/24/2025	85348121R010T5XZ8	STANDARD PURCHASE HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS	\$25.32
02/24/2025	02/24/2025	85348121R011Q89EW	STANDARD PURCHASE HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS	\$38.52
02/24/2025	02/24/2025	85348121R011ZALS5	STANDARD PURCHASE HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS	\$34.18
02/24/2025	02/24/2025	85348121R0112P3PB	STANDARD PURCHASE HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS	\$62.68
02/24/2025	02/24/2025	85348121R0128VSEJ	STANDARD PURCHASE HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS	\$4.83

8-12

50-
Shop
21-
22-
50-
Shop

50-
Shop
50-
Shop

50-
Shop
59.94
29.97
27.90

Water Tower

24-

250-
Light Pole

250-
Light Pole

22-

250-
plaw

250-
plaw

250-
plaw

21-
mower

50-
Shop

50-
Shop

50-
Shop

50-

Window door, Drip free

Caulk, Fine Fissured 2x4

Tee

Magnetic Torpedo,
Screw Ext

Blade 7/4x48 mt cut,
Gloves, metal wheel

Tube, weldable flat, scraper,
ratchet strap, splitter nut, wall
header

LED lights

wire sooft
B.B overall

Tape rubber grips,
Adapter, Coupler, Bell, Conduit

Tie down ratchet,
Heavy Grade tarp

7x weldable flat

Paint, Clamps, 3x10s,
weldable flat x3

2x Deep socket

2x Elbow, washer,
PVC, pressure cap

PVC, Baler Drain,
Connector, pvc elbow

5BM Elbow x3

p/c cement,
washer

Gall Nipple



ANDY NEWBREY

Business Card

February 08, 2025 - March 07, 2025

Cardholder Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 660441
DALLAS, TX 75266-0441

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$2,427.48

Minimum Payment Due **\$25.00**Payment Due Date **04/03/25**

Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:
\$0.00 for balance less than \$100.01
\$29.00 for balance less than \$1,000.01
\$39.00 for balance less than \$5,000.01
\$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$4,070.97

Payments and Other Credits -\$4,110.57

Balance Transfer Activity \$0.00

Cash Advance Activity \$0.00

Purchases and Other Charges \$2,467.08

Fees Charged \$0.00**Finance Charge \$0.00**

New Balance Total \$2,427.48

Credit Limit \$7,500

Credit Available \$5,072.52

Statement Closing Date 03/07/25

Days in Billing Cycle 28

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
Payments and Other Credits				
02/25	02/24	PAYMENT - THANK YOU	05615300000000580820439	- 4,070.97
02/28	02/26	AMAZON MARK* Z76PR1QU1 SEATTLE WA	82305095058000048565213	- 39.60
		TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD		-\$4,110.57
Purchases and Other Charges				
02/10	02/07	TOCKIFY WEB CALENDAR BRIGHTON LND 12-5404	85383905038000018169635	8.00
02/10	02/07	AMAZON MARK* Z76PR1QU1 SEATTLE WA 12-5324	82305095038000055157503	20.69
02/10	02/10	AMAZON MARK* HE9UH1AO3 SEATTLE WA 12-5315	82305095041000017981680	99.58
02/13	02/12	AMAZON MARK* 094HS1RW3 SEATTLE WA 12-5320	82305095043000034922665	77.94
02/13	02/12	AMAZON RETA* 1A3VF2CU3 SEATTLE WA 12-5319	82305095044000003004064	33.59



BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796



ANDY NEWBREY
THE CITY OF TOWANDA
PO BOX 160
TOWANDA, KS 67144-0160

**N0001809

Account Number: [REDACTED]
February 08, 2025 - March 07, 2025

New Balance Total \$2,427.48

Minimum Payment Due **\$25.00**Payment Due Date **04/03/25**

Enter payment amount

\$

For change of address/phone number, see reverse side.

Mail this coupon along with your check payable to:
BUSINESS CARD,
or make your payment online at
www.bankofamerica.com

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
02/14	02/13	SIGNS NOW 3166867446 KS <i>Signcane 1 Room</i>	55457375044105707205996	12-5242 132.94
02/18	02/17	IN *THIMESCH ENTERPRIS 8002623246 KS <i>@pool dining</i>	55432865048207786114937	22-5242 462.34
02/18	02/17	WESTLAKE HARDWARE #055 WICHITA KS <i>pool dining</i>	02305375049500304761261	22-5242 148.29
02/20	02/19	VCN*KDORCOBUTLERCTR 8662551857 KS <i>COL Books</i>	05436845050300171040995	50-5214 6.75
02/21	02/20	INTUIT *QuickBooks 8004468848 CA <i>Program</i>	55432865051208537968005	12-5401 334.00
02/24	02/21	ADOBE *ADOBE 4085366000 CA <i>program</i>	57540245052712010592280	12-5405 29.99
02/28	02/27	AMAZON MARK* Z95HJ19Y3 SEATTLE WA <i>Batteries</i>	82305095059000011473766	12-5314 32.06
02/28	02/28	Mailchimp 6789990141 GA <i>Program</i>	1230202505900009984607C	12-5406 33.00
03/03	02/27	SUTHERLANDS 2302 3163227788 KS <i>Pump greenhouse</i>	75265865059281901609911	21-5551 31.16
03/05	03/04	NOR*NORTHERN TOOL 8002225381 IL <i>list</i>	5543286506320285358070L	240-5541 949.98
03/06	03/05	AMAZON MARK* R850B7D03 SEATTLE WA <i>Desel staks</i>	82305095065000004722098	50-5328 14.99
03/06	03/05	AMAZON MARK* 7M5YF0VH3 SEATTLE WA <i>Ext sign batteries</i>	82305095065000007269634	12-5315 51.78
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$2,467.08

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.99%	\$0.00	\$0.00
CASH	28.49% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Important Messages

We want to remind you of a few things you can do to help avoid late fees and finance charges:

- Schedule automatic payments to your corporate account, so they're not late.
- Create alerts to let you know when your payments are due or posted to your corporate account, and have them delivered to your phone or email.

Turn on automatic payments and alerts through Business Advantage 360 at Bankofamerica.com/SmallBusiness or our mobile app.

BUSINESS ADVANTAGE

We see the importance of your business

At Bank of America, we are grateful that you have chosen us for your everyday banking needs and are here for you with tools, resources and expertise you can count on for continued financial growth.



To learn more about how we can serve you, scan this code or visit bankofamerica.com/SmallBusiness/Resources.

When you use the QRC feature, certain information is collected from your mobile device for business purposes.

SSM-10-23-0365 C | 6024375



CITY OF TOWANDA

APPROPRIATION ORDINANCE NO. 3-2025

For period March 1st, 2025 through, March 31st, 2025

Be it ordained by the Governing Body of the City of Towanda that the above dated ordinance is and shall be passed and all claims honored and paid by the City Clerk.

<u>Section 1.</u>	Claims paid prior to approval of the City Council, authorized by Ordinance No. 279.	\$148,043.12
--------------------------	--	---------------------

<u>Section 2.</u>	Payroll	\$40,349.78
--------------------------	----------------	--------------------

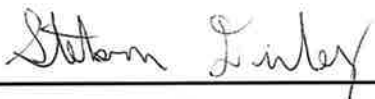
Total this Ordinance:	\$188,392.90
------------------------------	---------------------

Stetson Diveley
Treasurer

Jennifer Shautlz
Council President

Report Attestation for the Month of March 2025.

I have reviewed the Financial Statements and reports contained herein and, to the best of my knowledge, believe they present an accurate record of the City of Towanda's financial transactions for the indicated month.

A handwritten signature in cursive script, reading "Stetson Diveley", positioned above a horizontal line.

Stetson Diveley

Treasurer, City of Towanda, KS

Date	Call Type	Location	Outcome	Deputy	Total Calls For Service Calls Handled by Officer Accident Reports Reports	Walker	District
3/1/2025	Traffic Stop	600 blk E Main	Warning	Walker	23	19	
3/4/2025	Check Welfare	400 blk E Main	HBO	District	10	14	
3/5/2025	Harassment by Telephone	E Circle Dr	Report	Walker	0	0	
3/5/2025	Traffic Stop	E Main St & N 4th St	HBO	Walker	1	3	
3/6/2025	Animal Recovered	400 Blk E Highland St	HBO	Walker			
3/6/2025	Check Welfare	100 blk S 4th St	HBO	Walker	0	0	
3/6/2025	Traffic Stop	300 blk E Main St	Warning	Walker	11	1	
3/6/2025	Traffic Stop	E Main St & N Briarwood Rd	Warning	Walker	1	0	
3/7/2025	Past Fraud	500 blk E Main St	HBO	Walker			
3/8/2025	Criminal Trespass	400 blk N 10th St	Report	District			
3/8/2025	Follow Up	500 blk N 10th St	HBO	District			
3/10/2025	Traffic Stop	N 2nd & E Main St	Warning	Walker			
3/10/2025	Traffic Stop	300 Blk N 3rd St	Warning	Walker			
3/12/2025	Traffic Stop	E Clay Hill Rd & N 8th St	Warning	Walker			
3/12/2025	Assist El Dorado PD	900 blk E Main	HBO	Walker			
3/12/2025	Suspicious Activity	600 blk E Mills Dr	HBO	District			
3/13/2025	Accident/ 10-47	SW Hunter Rd & E Rainbow Dr	Report	District			
3/13/2025	Barking Dog	600 blk E Mills Dr	HBO	Walker			
3/14/2025	Follow Up	400 Blk E Highland St	HBO	District			
3/14/2025	Noise Complaint	S 3rd St & E Bigelow St	HBO	Walker			
3/15/2025	Traffic Stop	SW Hunter Rd & E Clay Hill Rd	Warning	Walker			
3/16/2025	Civil Standby	E Clay Hill Rd & N 8th St	HBO	District			
3/16/2025	Runaway	300 Blk S 3rd St	HBO	Walker			
3/20/2025	Lock Out	600 Blk E Main St	HBO	District			
3/20/2025	Disturbance/ DV	500 Blk N 9th St	HBO	District			
3/22/2025	Assist EMS	600 Blk E Mills Dr	HBO	District			
3/23/2025	Civil Stand By	E Clay Hill Rd & N 8th St	HBO	District			
3/24/2025	Theft	SW Old Hwy 254 & SW Hunter Rd	HBO	District			
3/24/2025	Traffic Stop	E North St & N Lions Rd	Arrest	Walker			
3/25/2025	Check Welfare	600 blk E Mills Dr	HBO	District			
3/25/2025	Assist Sedgwick CO	700 blk E Bever Dr	HBO	Walker			
3/26/2025	Check Welfare	700 blk E Bever Dr	HBO	District			
3/27/2025	Assist Towanda Fire	300 blk N Sunrise Ln	HBO	District			
3/27/2025	Assist Lyon Co	300 blk E North St	HBO	District			
3/27/2025	Assist Sedgwick CO	300 blk E Mechanic St	HBO	District			
3/28/2025	Traffic Stop	400 blk E Main St	Warning	Walker			
3/28/2025	Traffic Stop	S 2nd St & E Main St	Warning	Walker			
3/29/2025	Traffic Stop	N 4th St & E Main St	Warning	Walker			
3/29/2025	Traffic Stop	700 blk E Main St	Warning	Walker			
3/30/2025	Signal 3 Subject	500 blk E Main St	HBO	Walker			
3/30/2025	Disturbance/ DV	500 Blk N 9th St	Report	District			
3/31/2025	Traffic Stop	SW Ohio St & SW Old Hwy 254	Warning	District			

MUNICIPAL COURT OF TOWANDA, KS
CASELOAD SUMMARY
For the Period March, 2025 through March 31, 2025

1. NUMBER OF OFFENSES WRITTEN DURING MONTH

*Fines/Court Costs listed in this section are often waived in dismissed cases.

		COURT COSTS
a. Speeding.....	0	\$0.00
b. No/Invalid Insurance.....	1	\$50.00
c. Invalid/Expired Registration.....	0	\$0.00
d. No/Invalid Driver's License/Improper Use of DL.....	0	\$0.00
e. Driving Under the Influence.....	0	\$0.00
f. FTY or Failure to Stop.....	0	\$0.00
g. Other Traffic Violations.....	0	\$0.00
h. Crimes Against Persons/Property (e.g. assault, battery, theft, criminal damage, vandalism).....		
i. Other Crimes (e.g. tobacco infractions by minors, crimes against government, public safety, public morals).....		

[(i. Offense Breakdown)]

TOTAL THIS MONTH

*YTD: 372.00 collected of estimated annual revenue of \$

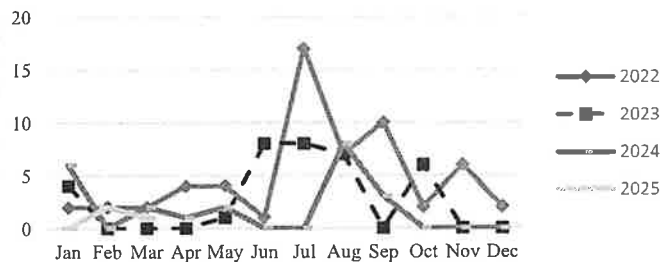
2. NUMBER OF OFFENSES DISPOSED OF DURING MONTH

a. Guilty Pleas.....	
b. Bond Forfeitures.....	
c. Dismissals.....	
Reason.....	proof of registration shown
Reason.....	
Reason.....	
d. Guilty by Trial (on plea of not guilty).....	
e. Diversion Agreements.....	1

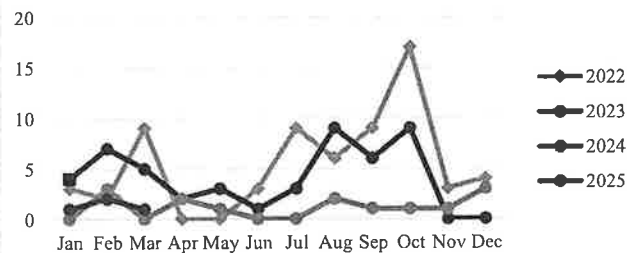
TOTAL DISPOSITIONS THIS MONTH

1

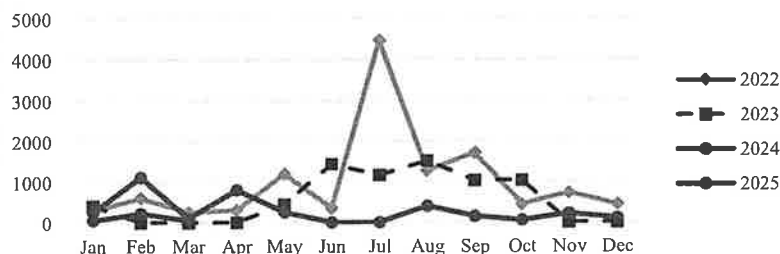
Offense Filings



Offense Dispositions



Estimated Revenue





TOWANDA DEPARTMENTAL REPORT- Planning/Zoning Adm. Lisa Long

March 2024 Activity April 3, 2025 Report

What we have been doing:

ISO Evaluation- follow up for adoption of new Building Code	Monitor and Dispatch inspections
Researching information for update of city building codes	Processing Licensing/Permits
Completing revisions and final submission of BRIC Grant	Providing Excellent Public Service
Continued follow-up on fallen bldg. front downtown	Following Code Enforcement
Processing Contractor Licensing Renewals for 2025	Research and prepare information as needed
Cemetery Lot Sales, Paperwork, Deeds, and Questions	Assisting with the prep of Ordinances and Resolutions
Assisting Residents/Contractors daily with building code questions and inspections	
Working always to make the PZ Department more efficient	

What we plan to do:

Continue Contractor Licensing and Permit Issuing	Continue Serving Towanda Citizens
Misc. other work as needed	Continue with duties as listed above
Research and Secretary duties for the Planning Board	Continue to improve the efficiency of the PZ Department
Cemetery -Selling Plots-Preparing paperwork and Deeds-Assisting residents with sales of plots and information	
Animal Control Records. Annual Shelter Inspection Feb 2024	
Continue to follow Code Enforcement	

Permits:

208 N. 6th Roofing
409 N 9th Egress Window
754 Wilson Electrical
460 N 8th Plumbing
620 Highland HVAC

208 N 6th Roof
409 N 9th Site visit egress window consult
123 S 2nd Rough in
110 S 3rd Electrical
620 Highland HVAC
317 Sunrise Elect/Structure Insp
409 N 9th Egress
301 Main Site visit for remodeling consult

Statistics and Lists: Inspections Completed

Consult-Plumbing Contractor
309 Main Site Monitoring damaged bldg.
Review of Building Codes
754 Wilson Electric
455 N 10th Area City Sewer progress
605 Mills Site visit /Consult floor damage

To improve Towanda's ISO rating the Representative is waiting for the adoption of the Building Code Ordinance update.

New Contractors Licensed & Certificates Issued:

Meyers Electric LLC- Wichita
City of Gold Solutions- Maintenance & Repair El Dorado
B&C Air Conditioning & Electrical-Wichita

Gotta Guy Plumbing- Wichita
Von Dutch Construction-Towanda

NTA Citations Issued/ Pending Court Action/Status #16586 308 Main Complied- Case finished
#16587 315 S. 5th Found still in violation. Appealing to District Court.

PZ Board Meeting/BZA April 15, 2025 Meeting-Carport/Garage 500 N. 6th – Business Permit for Door-to-Door Sales: None

CITY OF TOWANDA

MARCH 2025 SUMMARIZED MAINTENANCE REPORT



WATER

In the month of March your city Maintenance staff attended the annual KRWA conference in Wichita. As a group we collectively learned the inside and outs of water and wastewater treatment and will continue to learn more valuable information so we can further benefit our city.

- Took coliform samples
- Read meters
- Hooked up pool chlorinator
- Fixed service line leak 408 N 8th St
- Fixed service line leak 514 N 10th St
- Changed out meter 308 N Main St

STREETS

As the streets are in poor condition the Maintenance crew has been monitoring/ keeping track of street conditions for repair. Due to poor runoff situations the water sits on the roads, making the base soft and allowing the asphalt to crack as heavy traffic drives on many of our roads. The city maintenance crew does our due diligence in making sure the base is repaired on any patches we do and will continue to do so in our operations of road repair.

- Fixed school zone lights

In the summer of 2025, we will be patching and replacing parts of clay hill Rd again, as it looks to need continual maintenance.

SEWERS/ DRAINAGE

The Maintenance crew assisted in the replacement of the sewer and will continue to monitor the new sewer line for any future problems it may have.

Update on issue above: fixed

- Took Lagoon Test
- Treated lift station
- Fixed sewer backup N 2nd ST
- Installed culvert S 2nd

The Maintenance crew has identified a grade problem/ pipe deformation on a sewer main going under Main St and will need to camera it to know for sure so we can get a plan to fix it.

FACILITIES/ GENERAL MAINTENANCE

- Cleaned out lift station
- Clean shop on Fridays

- Pushed up burn pile
- Potholed sewer out at pool for boring
- Made sewer brackets
- Cleaned up park
- Hooked up electrical for pool chlorinator
- Fixed library roof trim
- Finished flower beds at pool
- Put in AC unit pad at library
- Poured concrete at Towanda gables
- Fixed banners
- Worked on electrical in shop
- Put lights in the library
- Worked on electrical for well pump
- Fixed pool fence post
- Assembled shade awning at pool
- Fixed lights in the shop
- Fixed vac sucker
- Hung flag at cemetery
- Fixed welder plug

EQUIPMENT MAINTENANCE

- Fixed slave cylinder on blue pickup

UPCOMING ISSUES

- Water line replacement on the south side of town

Old
Business
04.09.2025

New
Business
04.09.2025

Other
Business
04.09.2025