

The Towanda Tornado of 1892



This photo shows the town and Main Street after the cleanup from the devastating tornado had started taking place. The tall slender man with the cane on the right is "Father of Towanda", Rev. Issac Mooney. Standing nearby with a cane and his arm in a sling is Mr. J.M Sorter who rescued 4 people from the storm before he realized his arm was broken, and to the far left in the buggy is H.S. Wait and his father C.H Wait. This photo shows resilience and a big push to move forward with rebuilding the life of a small Kansas prairie town. The Towanda Area Historical Museum does have some original dishes that were recovered from the debris.



City Of Towanda, KS

Lovin' the Small Town Life!

Regular Council Meeting March 12th, 2025
7 pm at City Hall, 110 S. 3rd, Towanda, KS

The City of Towanda

2025 Budget Amendment Hearing, and City Council Regular Meeting Agenda
Wednesday, March 12th, 2025, 7:00 PM, City Hall, 110 S 3rd, Towanda, KS

Budget Amendment Hearing

1. CALL TO ORDER
2. ROLL CALL
3. DISCUSSION
4. ROLL CALL VOTE
 - SIGNING OF THE Budget Certificate
5. BUDGET HEARING ADJOURN



Regular Council Meeting

Council Packet

1. CALL TO ORDER
2. ROLL CALL
3. **CONSENT AGENDA** – *Consent agenda items will be acted on by one motion unless a majority of the City Council votes to remove an item for discussion and separate action.*
 - **Minutes of January 8th, 2025** - *See January's Abbreviated Packet*
 - **AMENDED TREASURER'S REPORTS FROM JANUARY 8TH, 2025 MEETING**
 - i. **TREASURER'S INFORMATION REPORTS FOR JANUARY AND FEBRUARY 2025**
 - ii. Statement of Activities
 - iii. Fund Balance Report
 - iv. Budget Execution Report
 - v. Water Loss Report
 - vi. *See January's Abbreviated Packet for its Financial Reports*
 - **Claims**
 - i. Claims Reports
 1. Appropriations Ordinance 1-2025
 - a. *See January's Abbreviated Packet*
 2. Appropriations Ordinance 2-2025
 - **STAFF/DEPARTMENT INFORMATION REPORTS**
 - i. Sheriff Office Report
 - ii. Court Clerk's Report
 - iii. Planning and Zoning
 - iv. Code Compliance Report
 - v. Towanda Maintenance Department

**CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND
PUBLIC PARTICIPATION POLICY**

4. PRESENTATIONS AND GUEST SPEAKERS

- i. None Scheduled

5. OLD BUSINESS

- **Update:** Water System Problem
 - i. Kansas Water Office Grant for Our Failing Water Infrastructure
 - 1. **What's the plan now?**
 - ii. **Design Plan Kickoff Workshop** March 26th, 6:30 pm at City Hall (Maybe Community Building if we find enough interest.)
 - iii. **Discussion:** Sales Tax Initiative
 - iv. Kansas State Revolving Loan Fund
- **Discussion:** Plan for the new empty lot downtown
 - i. **Update** from The Kansas Dept. of Health and Environment
 - ii. **Workshop Date?**
- Updating Planning and Zoning Codes
 - i. Building Resilient Infrastructure and Communities Grant (BRIC)
- **Update:** Main Street Building Demolition

6. NEW BUSINESS

- Library
 - i. HV/AC Replacement Quotes
 - ii. **Update:** New Library Director
- Establishing the new Treasurer as a check signer
- Bank Interest Rates
- New Appointment to the Planning and Zoning Board Member
- Community Building Cleaning Fee
- **Discussion:** What to do with the Baseball & Flag Football Fields at the park south of town.
 - i. Land Water Conservation Fund Grant (LWCF)?
 - ii. Workshop?
- New Dump Trailer
- New Sewer Jetter Trailer
- Updating Building Codes
- Ordinance on Regulating Vacant Residential Buildings
- Resolution to update Zoning/Subdivision Fees

7. OTHER NEW BUSINESS

- New Office Hours

8. PUBLIC COMMENT TIME

9. EXECUTIVE SESSION

- None Scheduled

10. Adjourn

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

* **“Discussion”** = No expectation of a final decision. The Council cannot discuss City issues as a group outside of a public meeting without violating the Kansas Open Meeting Act.

INTRODUCTION

Under the Kansas Open Meetings Act (KOMA), the public has the right to observe the meetings of the Towanda City Council unless the City Council has recessed into a lawfully conducted executive session. The KOMA does not require the opportunity for public comment – that opportunity is provided at the discretion of the City Council, except as required by State law or City ordinance in certain specific circumstances. This policy outlines the various circumstances under which the City Council meets and elaborates on the City Council’s Rules of Procedure by addressing the rules regarding the time, place, and manner of public participation in the City Council meetings from the standpoint of the participating member of the public. This policy is intended to strike a lawful balance between First Amendment protections and the substantial public interests of (1) assuring that meetings of the City Council can occur in an efficient, orderly, and safe manner and (2) promoting productive public discourse regarding the governance and administration of the City while maintaining decorum in an environment free from interference, distraction, or intimidation, whether real or perceived, by any person present in the meeting room toward the Council or members of the public.

SUBMISSION OF WRITTEN INFORMATION

Written information may be submitted to the City Clerk before noon on Thursday prior to a City Council meeting for distribution to Council and key staff members or may be presented during the meeting upon recognition by the Mayor as a speaker in the manner described below. Ten (10) copies should be provided to ensure that all applicable parties are able to receive and review the information provided.

FORMS OF COMMUNICATION OR EXPRESSION NOT ALLOWED IN THE MEETING ROOM

To assure fulfillment of the substantial public interests outlined above, no member of the public attending the City Commission meeting shall in the meeting room engage in the following forms of communication or expression found by the City Council to be in conflict with the substantial public interests outlined above and, therefore, not allowed in the meeting room (the “disallowed conduct”):

Before, during, or after the meeting:

(1) Possessing, placing, or displaying a sign, placard, flag, or banner, regardless of its size, the material of which it is made, or its written, graphic, or symbolic content;

During the meeting:

(2) Audibly speaking, or making any sound or noise other than while speaking as a speaker recognized by the mayor;

(3) Applauding, whistling, cheering, clapping, or otherwise expressing agreement with a speaker recognized by the mayor;

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

- (4) Booing, jeering, taunting, ridiculing, mocking or otherwise expressing disagreement with a speaker recognized by the mayor;
- (5) Inaudibly mouthing or gesturing messages deemed to be distracting to other persons in the meeting room;
- (6) Making available or distributing written materials to those in attendance.

Persons attending a City Commission meeting must turn off or set on vibrate all cellular telephones. Any person exhibiting any form of the disallowed conduct will first be warned by the Mayor to cease. If the person continues the disallowed conduct, the Mayor may ask the person to leave the meeting room. If the person does not promptly leave the meeting room, the Mayor may direct that the person be escorted from the meeting room.

AGENDA ITEMS

CONSENT AGENDA

The Consent Agenda assembles routine action items for collective approval in the interest of efficiency of the meeting. Any item may be removed from the Consent Agenda for separate consideration either (a) at the request of a Council Member or City staff, or (b) by a majority vote of the City Council upon request by a Towanda resident directed to City staff or to a Council Member prior to the start of the meeting without discussion.

PRESENTATIONS AND GUEST SPEAKERS

Presentations and Guest Speakers Time is an opportunity for organizations or citizens to make special presentations before the City Council. Such are scheduled in advance of the meeting by calling the City Clerk Andy Newbrey at (316) 536-2243 by 5:00 pm the Thursday preceding the meeting. Presentations are limited to ten minutes. Any presentation is for information purposes only; no action will be taken.

PUBLIC HEARINGS AND REGULAR AGENDA ITEMS

Following the introduction of any public hearing or regular agenda item, consideration of the item will ordinarily begin with a staff report followed by Council Member questions of staff. If the matter involves an applicant, the applicant or the applicant's representative will be given the opportunity to address the City Council.

In the case of a public hearing, the public hearing shall be conducted in the manner required by State law or Towanda ordinance and any person entitled to address the City Council shall be provided that opportunity, regardless of his or her viewpoint on the matter, subject to the allowed time period.

In the case of a regular agenda item, subject to the discretion of the City Council, any interested persons wishing to address the City Council regarding the subject of the agenda item, regardless of his or her viewpoint on the matter, may be given the opportunity to do so, subject to the allowed time period.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

In the case of either a public hearing or regular agenda item, those allowed to address the City Council may do so by, in turn, approaching the podium to be recognized by the mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the agenda item for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the public hearing or regular agenda item.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the agenda item to City Council Members, the City Administrator/City Clerk.
- The speaker should avoid repeating what has already been said and should feel free to simply state whether he or she is or is not in support of the matter being discussed.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.

PUBLIC COMMENT TIME

Public Comment Time provides an opportunity for Towanda citizens to address the City Council on a topic that is not on the meeting agenda.

After the Mayor announces the Public Comment Time:

- Any citizen wishing to address the City Council should, in turn, approach the podium to be recognized by the Mayor.
- There are no residency requirements.
- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the City Council for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the Public Comment Time.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information to Council Members, the City Manager, and the City Clerk.
- The City Council is not expected to take immediate action in response to the presentation.
- At the discretion of the City Council, subjects introduced under Public Comment Time may be referred to City staff for follow-up or may become an agenda item for a future meeting.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.
 - Comments or questions will be directed **only** to the City Council.
- Debate or arguments between parties in the audience is not allowed.
- Comments on personnel matters and matters pending in court are not permitted.

In order for the Council to have an opportunity to review comments in advance of the meeting, please email your comments or questions to administrator@cityoftowanda.com by 5:00 p.m. the Tuesday prior to the Wednesday meetings.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

EXECUTIVE SESSION

The Kansas Open Meetings Act allows the City Council to recess into an executive session based upon certain justifications outlined in the act. The City Council may recess into executive session based upon a motion that includes (1) a statement describing the subjects to be discussed during the executive session, (2) the statutory justification for the executive session, and (3) the time and place at which the open meeting shall resume. Executive sessions are closed to the public, however, once the executive session has concluded, members of the public may return to the meeting room.

AGENDA INFORMATION

Copies of the agenda are available on the Friday afternoon preceding the regular meetings. Items for the agenda should be submitted to the Towanda City Clerk's office prior to noon on the Thursday preceding a regularly scheduled Wednesday meeting. Information regarding the agenda may be obtained from City Hall, 110 S. 3rd, Towanda, KS, or by visiting our website at:
www.cityoftowanda.com/agendas-minutes

OTHER ITEMS

STUDY/WORKSHOP SESSION

The City Council may meet in study session on topics determined by the City Administrator or the City Council on a specific date and time. As the name suggests, the study/workshop session is intended to provide a less formal opportunity for the City Council to study, discuss, and provide direction to City staff regarding the subject under study. Study sessions are open to the public; however, the extent of public participation is subject to the discretion of the City Council based upon available time during the study session and the need for public input in order to accomplish the objectives of the City Council in studying the subject of the study session.

SPECIAL LIMITED PUBLIC FORUM

A special limited public forum may be called by the City Council for the purposes of

- (a) conducting public discussion and
- (b) seeking public comment and/or the submission of written information regarding a particular subject matter.

A special limited public forum may be convened in the City Council's regular meeting room or at an alternative, publicly accessible site suitable for the anticipated number of participants in the forum.

At the appointed time on the agenda, any persons wishing to address the City Council regarding the subject of the special limited public forum, regardless of their viewpoint on the matter, may do so by, in turn, approaching the podium or microphone to be recognized by the Mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the special limited public forum for no longer than

**CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND
PUBLIC PARTICIPATION POLICY**

the allowed time period determined and announced by the mayor based upon the number of persons expected to speak during the forum.

- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the special limited public forum to the City Council, the City Administrator, and the City Clerk.

2025

**Notice of Budget Hearing for Amending the
2025 Budget**

The governing body of

Towanda, KS

will meet on the day of 3/12/2025 at 7:00 PM at Towanda City Hall, 110 S. 3rd, Towanda, KS for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at Towanda City Hall
and will be available at this hearing.

Summary of Amendments

Fund	2025 Adopted Budget			2025 Proposed Amended Expenditures
	Actual Tax Rate	Amount of Tax that was Levied	Expenditures	
Fire/Rescue			0	55,420
Refuse			193,811	197,060
			0	0
			0	0
			0	0
			0	0

Andrew Newbrey
Official Title: City Clerk

Page No.

2025

Amended
Certificate
For Calendar Year 2025

To the Clerk of Butler, State of Kansas
We, the undersigned, duly elected, qualified, and acting officers of
Towanda, KS
certify that: (1) the hearing mentioned in the attached publication was
held;(2) after the Budget Hearing this Budget was duly approved and
adopted as the maximum expenditure for the various funds for the year.

			2025 Amended Budget		
			Amount of 2024 Tax that was Levied	Adopted 2025 Expenditures	Proposed Amended 2025 Expenditures
Table of Contents:			Page No.		
Fund	K.S.A.				
Fire/Rescue					55,420
Refuse				193,811	197,060
Totals		xxxxxxxxx	0	193,811	252,480
Summary of Amendments		0			

Attested date: _____

County Clerk

Assisted by:

Address:

Email:

Governing Body

CPA Summary

Consent Agenda Items

03.12.2025

City of Towanda, NJ
Statement of Activities
February 2025

	<u>Feb 25</u>
100I · GENERAL FUND INCOME	
1004140 · Franchise Fees	13,715.87
1004150 · Sales Tax Income	15,828.08
1004328 · Sales Tax Collected To Send On	52.54
1004413 · Business / Contractor Licenses	169.00
1004420 · MHP License	35.00
1004421 · Building / Remodeling Permit	240.30
1004501 · Court Fines	327.50
1004610 · Interest Revenue	118.30
1004693 · Collections Fee	151.14
1005254 · Newsletter Income	30.00
Total 100I · GENERAL FUND INCOME	<u>30,667.73</u>
 100X · GENERAL FUND EXPENSES	
12 · ADMINISTRATION EXPENSES	
12-Administration/Finance	
12-5211 · Registration Fees	2.90
12-5215 · Food For Meetings	49.37
12-5221 · Membership Fees	1,494.23
12-5227 · Audit Fees	3,662.62
12-5242 · Building / Facilities R&M	1,486.29
12-5244 · Other Repair / Maintenance	32.12
12-5254 · Printing / Publications	37.12
12-5314 · Office Supplies	1,045.00
12-5315 · Operating Supplies	212.38
12-5320 · POOL BASKETS	324.29
12-5324 · Office Furniture	79.99
12-5400 · IT & Website Expenses	
12-5401 · QuickBooks Software	334.00
12-5404 · Tockify - Community Calendar	8.00
12-5405 · Adobe - Licenced Images	29.99
12-5406 · Mail Chimp Email Service	33.00
12-5415 · IT Service Work	550.00
Total 12-5400 · IT & Website Expenses	954.99
66900 · Reconciliation Discrepancies	-0.05
Total 12-Administration/Finance	9,381.25
12-5100 · Staff Expense Administration	
12-5110 · Salaries	13,662.47
12-5140 · PR Tax Expense City Share	1,058.86
12-5150 · KPERS City Share	1,364.40
12-5160 · Health Ins. - City Share	2,949.88
12-5161 · Adj - Payroll Liab. Differences	645.73
Total 12-5100 · Staff Expense Administration	<u>19,681.34</u>

CITY OF TOWANDA, KS
Statement of Activities
February 2025

	<u>Feb 25</u>
12-5251 · Utilities	
12-5261 · Utilities Reimbursed By BUFD#11	986.33
12-5251 · Utilities - Other	<u>2,305.31</u>
Total 12-5251 · Utilities	3,291.64
12-5253 · Insurance	
12-5260 · Insuranc C Hall & Fire Sta Bldg	130.56
12-5253 · Insurance - Other	<u>1,800.43</u>
Total 12-5253 · Insurance	1,930.99
12-5650 · Interfund Operate / TR Out	
12 - Transfer to Capital Improv	2,250.00
12 - Transfer to Community Bldg	833.33
12 - Transfer to Equipment Res	2,083.33
12 - Transfer to Sewer Reserve	166.67
12 - Transfer to Water Reserve	416.67
12 -Transfer to Street Reserve	<u>2,500.00</u>
Total 12-5650 · Interfund Operate / TR Out	<u>8,250.00</u>
Total 12 · ADMINISTRATION EXPENSES	42,535.22
13 · COURT	
13-Court General Expenses	
13-5221 · Membership Fees	50.00
13-5251 · Utilities	<u>21.36</u>
Total 13-Court General Expenses	71.36
13-5100 · Staff Expense Court	
13-5110 · Salaries	543.60
13-5140 · PR Tax Expense City Share	42.12
13-5150 · KPERS City Share	0.00
13-5160 · Health Ins. - City Share	<u>0.00</u>
Total 13-5100 · Staff Expense Court	<u>585.72</u>
Total 13 · COURT	657.08
14 · LEGAL	
14-5110 · Salaries / Permanent	<u>1,200.00</u>
Total 14 · LEGAL	1,200.00
15 · PLANNING & ZONING	
15-5225 · Code Compliance Contract	1,400.00
15-5252 · Communications	59.71
15-5254 · Printing / Publications	78.01
15-5259 · Misc. Services	1,250.00
15-5315 · Operating Supplies	<u>234.13</u>
Total 15 · PLANNING & ZONING	3,021.85
21 · PARKS and GROUNDSKEEPING	
21-5253 · Insurance	38.27
21-5332 · Building / Facility Parts	-574.47
21-5550 · Groundkeeping	

City of Towanda, NC
Statement of Activities
February 2025

	<u>Feb 25</u>
21-5551 · Greenhouse Supplies & Parts	485.65
21-5554 · Mowing	
21-5555 · Mower Gas & Oil	16.46
Total 21-5554 · Mowing	16.46
Total 21-5550 · Groundkeeping	502.11
Total 21 · PARKS and GROUNDSKEEPING	-34.09
22 · POOL	
22-Pool General Expenses	
22-5242 · Building / Facilities R&M	347.35
22-5253 · Insurance	87.77
22-5315 · Operating Supplies	124.22
Total 22-Pool General Expenses	559.34
22-5100 · Staff Expense Pool	
22-5110 · Salaries	0.00
22-5140 · PR Tax Expense City Share	0.00
Total 22-5100 · Staff Expense Pool	0.00
Total 22 · POOL	559.34
24 · LIBRARY-BILLING	
24-5242 · Building / Facilities R&M	187.00
24-5244 · Other Repair / Maintenance	32.12
24-5251 · Utilities	105.36
24-5253 · Insurance	88.85
24-5319 · Misc. Supplies	27.99
Total 24 · LIBRARY-BILLING	441.32
25 · SENIOR CENTER	
25-5244 · Other Repair / Maintenance	139.62
25-5251 · Utilities	483.10
25-5253 · Insurance	76.34
Total 25 · SENIOR CENTER	699.06
26 · MUSEUM	
26-5242 · Building / Facilities R&M	311.74
26-5253 · Insurance	218.30
Total 26 · MUSEUM	530.04
31 · SHERIFF DEPARTMENT CONTRACT	
31-Police Genral Expenditures	
31-5251 · Utilities	345.66
31-5253 · Insurance	88.85
Total 31-Police Genral Expenditures	434.51
31-5243 · Contractural Services	10,822.82
Total 31 · SHERIFF DEPARTMENT CONTRACT	11,257.33
34 · ANIMAL CONTROL	
34-5319 · Misc. Supplies	127.42
Total 34 · ANIMAL CONTROL	127.42

City of Towanda, KS
Statement of Activities
February 2025

	Feb 25
50 · PUBLIC WORKS SHOP	
50-Public Works General	
50-5200 · Non-Material Expenditures	9.00
50-5241 · Vehicle / Mobile Equipment R/M	341.12
50-5242 · Building / Facilities R&M	192.87
50-5251 · Utilities	714.26
50-5311 · Gasoline / Fuel / Lubricants	968.55
50-5312 · Chemicals	27.79
50-5314 · Office Supplies	14.53
50-5315 · Operating / Shop Supplies	825.29
50-5319 · Misc. Supplies	360.48
50-5321 · Maintenance Uniforms	218.16
50-5325 · Tools	759.31
50-5331 · Vehicle / Mobile Parts-Supplies	24.98
Total 50-Public Works General	4,456.34
50-5100 · Staff Expense Public Works	
50-5110 · Salaries	6,172.58
50-5140 · PR Tax Expense City Share	484.34
50-5150 · KPERS City Share	603.13
50-5160 · Health Ins. - City Share	1,740.82
50-5100 · Staff Expense Public Works - Other	0.00
Total 50-5100 · Staff Expense Public Works	9,000.87
Total 50 · PUBLIC WORKS SHOP	13,457.21
Total 100X · GENERAL FUND EXPENSES	74,451.78

220I · FIRE INCOME	
2204331 · Fire Protection Services	50.00
Total 220I · FIRE INCOME	50.00
220X · FIRE RESCUE EXPENSE	
2205100 · Staff Expense Fire Rescue	
2205110 · Salaries	0.00
2205140 · PR Tax Expense City Share	0.00
Total 2205100 · Staff Expense Fire Rescue	0.00
Total 220X · FIRE RESCUE EXPENSE	0.00

240I · EQUIPMENT RESERVE INCOME	
2404750 · Interfund Operating TR In	2,083.33
Total 240I · EQUIPMENT RESERVE INCOME	2,083.33
240X · EQUIPMENT RESERVE	

City of Towanda, Inc.
Statement of Activities
February 2025

	Feb 25
2405227 · Audit Fees	104.27
Total 240X · EQUIPMENT RESERVE	104.27

250I · STREETS INCOME	
2504690 · Misc. Revenues	10.81
Total 250I · STREETS INCOME	10.81
250X · STREETS OM FUND EXPENSE	
2505100 · Staff Expense Streets	
2505110 · Salaries	0.00
2505140 · PR Tax Expense City Share	0.00
2505150 · KPERS City Share	0.00
2505160 · Health Ins. - City Share	0.00
Total 2505100 · Staff Expense Streets	0.00
2505227 · Audit Fees	197.12
2505241 · Vehicle / Mobile Equip R&M	187.40
2505244 · Other Repair / Maintenance	77.55
2505253 · Insurance (WC)	57.03
2505254 · Printing / Publications	29.71
2505310 · Fuel for Township-Exch for Rock	311.02
2505315 · Operating Supplies	271.85
2505331 · Vehicle / Mobile Parts-Supplies	542.72
Total 250X · STREETS OM FUND EXPENSE	1,674.40

251I · STREET RESERVE INCOME	
2514690 · Misc. Rev. / Street Impact Fee	79.84
2514750 · Interfund Operate Trans. In	2,500.00
Total 251I · STREET RESERVE INCOME	2,579.84
251X · STREET RESERVE	
2515227 · Audit Fees	257.82
Total 251X · STREET RESERVE	257.82

260I · COMMUNITY CENTER INCOME	
2604640 · Rents and Royalties	375.00
2604750 · Interfund Operating Tr. In	833.33
Total 260I · COMMUNITY CENTER INCOME	1,208.33
260X · COMMUNITY CENTER EXPENSE	
2605225 · Cleaning / Disposal Service	1,200.00

City of Towanda, NC
Statement of Activities
February 2025

	Feb 25
2605227 · Audit Fees	52.25
2605244 · Other Repair / Maintenance	32.13
2605251 · Utilities	457.91
2605253 · Insurance	159.19
2605319 · Misc. Supplies	707.85
Total 260X · COMMUNITY CENTER EXPENSE	2,609.33

310X · BOND FUND EXPENSE	
3105227 · Audit Fees	37.17
Total 310X · BOND FUND EXPENSE	37.17

410X · CAPITAL IMPROVEMENT	
4105531 · Improvements	2,247.80
Total 410X · CAPITAL IMPROVEMENT	2,247.80
410I · CAPITAL IMPROVEMENT INCOME	
4104750 · Interfund Operating Trans. In	2,250.00
Total 410I · CAPITAL IMPROVEMENT INCOME	2,250.00

610I · Water Meter Replacement Fund	
6104100 · Water Meter Replacement Income	1,776.00
Total 610I · Water Meter Replacement Fund	1,776.00

611I · WATER INCOME	
6114350 · Water Revenue	27,418.17
6114355 · Late Payment Charge	451.78
6114356 · Disconnect Fees	125.00
Total 611I · WATER INCOME	27,994.95
611X · WATER FUND EXPENSE	
6115100 · Staff Expense Water	
6115110 · Salaries	1,874.74
6115140 · PR Tax Expense City Share	145.30
6115150 · KPERS City Share	200.79
6115160 · Health Ins. - City Share	484.66
Total 6115100 · Staff Expense Water	2,705.49
6115200 · Non- Material Expenditures	18.05
6115212 · Transportation / Mileage	54.66
6115227 · Audit Fees	1,625.88

City of Towanda, NC
Statement of Activities
February 2025

	Feb 25
6115251 · Utilities	131.35
6115253 · Insurance	152.09
6115254 · Printing / Publications	29.72
6115319 · Misc. Supplies	1,356.24
6115341 · Water For Resale	22,948.82
6115400 · Computer Software	678.50
6115420 · Contractual Services	200.00
Total 611X · WATER FUND EXPENSE	29,900.80

612I · WATER RESERVE INCOME	
6124750 · Interfund Operating Trans. In	416.67
Total 612I · WATER RESERVE INCOME	416.67
612X · WATER RESERVE EXPENSE	
6125227 · Audit Fees	125.85
6125320 · Water Well	432.00
Total 612X · WATER RESERVE EXPENSE	557.85

613I · WATER TOWER INCOME	
6134691 · Water Tower Rental Fees	2,305.77
Total 613I · WATER TOWER INCOME	2,305.77
613X · WATER TOWER EXPENSE	
6135227 · Audit Fees	75.64
6135253 · Insurance	108.09
6135300 · Water Tower Expense	281.77
Total 613X · WATER TOWER EXPENSE	465.50

621I · SEWER INCOME	
6214350 · Sewer Revenue	9,905.17
6214355 · Late Payment Charge	295.95
6214685 · Sewer Lagoon Fee	1,340.84
Total 621I · SEWER INCOME	11,541.96
621X · SEWER FUND EXPENSE	
6215100 · Staff Expense Sewer	
6215110 · Salaries	6,172.58
6215140 · PR Tax Expense City Share	484.34
6215150 · KPERS City Share	603.13
6215160 · Health Ins. - City Share	1,740.82

City of Towanda, NC
Statement of Activities
February 2025

	Feb 25
Total 6215100 · Staff Expense Sewer	9,000.87
6215200 · Non-Material Expenditures	18.06
6215227 · Audit Fees	762.83
6215243 · Contractural Sewer R&M	1,840.00
6215251 · Utilities	604.02
6215253 · Insurance	60.88
6215312 · Chemicals	2,836.72
6215315 · Operating Supplies	108.88
6215400 · Computer Software	318.33
Total 621X · SEWER FUND EXPENSE	15,550.59

622I · SEWER RESERVE INCOME	
6224690 · Misc.. Revenues	8,174.12
6224750 · Interfund Operating UV Trans In	166.67
Total 622I · SEWER RESERVE INCOME	8,340.79
622X · SEWER RESERVE	
6225227 · Audit Fees	576.42
6225232 · Contract Principal Lagoon Loan	35,720.54
6225233 · Interest & Fiscal Charges	3,763.48
6225400 · Computer Software	240.55
6226000 · Wtr System & SaleTax	594.00
Total 622X · SEWER RESERVE	40,894.99

630I · TRASH REVENUE	
6304350 · Trash Service Revenue	13,038.36
6304355 · Late Payment Charge	178.64
Total 630I · TRASH REVENUE	13,217.00
630X · TRASH FUND EXPENSE	
6305225 · Cleaning / Disposal Service	11,212.21
6305227 · Audit Fees	622.13
6305254 · Printing / Publications	29.72
6305400 · Computer Software	259.62
Total 630X · TRASH FUND EXPENSE	12,123.68

City of Towanda, KS
Fund Balance Report
As of February 28, 2025

	Feb 28, 25
ASSETS	
Current Assets	
Checking/Savings	
1000 · Vintage Bank	
100B · General Fund	
100PC · Change Fund	450.00
100B · General Fund - Other	173,956.75
Total 100B · General Fund	174,406.75
200B · Mayor/Council Fund	3,300.00
220B · Fire Rescue Fund	56,622.95
240B · Equipment Reserve Fund	21,670.60
250B · Streets O/M Fund	21,585.68
251B · Street Reserve Fund	200,967.53
260B · Community Center Fund	38,678.25
310B · Bond Fund	58,230.95
410B · Capital Improvemnet Fund	80,490.72
610B · Water Meter Replacement Fund	1,776.00
611B · Water O/M Fund	-4,913.29
612B · Water Reserve Fund	25,342.84
613B · Tower Fund	80,672.94
621B · Sewer O/M Fund	21,385.98
622B · Sewer Reserve Fund	151,082.22
630B · Trash and Refuse Fund	33,815.72
720B · Cemetery Fund	2,400.00
Total 1000 · Vintage Bank	967,515.84
Total Checking/Savings	967,515.84
Total Current Assets	967,515.84
TOTAL ASSETS	967,515.84
LIABILITIES & EQUITY	
Equity	
30000 · Opening Balance Equity	1,321,506.52
32000 · Retained Earnings	-407,299.10
Net Income	53,308.42
Total Equity	967,515.84
TOTAL LIABILITIES & EQUITY	967,515.84

Budget Execution Report 2025

Date Friday, February 28, 2025

% of year

16%

Fund		Budget	YTD	% Used	Remaining
General	100	\$901,600.00	\$166,399.85	18%	\$735,200.15
Streets	250	\$47,393.00	\$2,350.03	5%	\$45,042.97
Fire	220	\$0.00	(\$0.51)	0%	\$0.51
Comm Cntr	260	\$36,604.00	\$4,150.32	11%	\$32,453.68
Water	611	\$435,890.00	\$57,669.27	13%	\$378,220.73
Sewer	621	\$201,745.00	\$33,200.20	16%	\$168,544.80
Trash	630	\$193,811.00	\$24,160.91	12%	\$169,650.09
Cemetery	720	\$10,000.00	\$1,060.00	11%	\$8,940.00
Loan Pmt	310	\$16,739.00	\$168.42	1%	\$16,570.58
Library	210	\$57,190.00	\$29,689.34	52%	\$27,500.66
		\$1,900,972.00	\$318,847.83		

2025

stated (

Jayhawk Water \$ Amount	\$29,595.52	\$28,685.72	\$22,343.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rural Water 5 Billing Amou	\$22,550.38	\$22,684.53	\$22,343.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total income from Water	\$7,045.14	\$6,001.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,046.33

City of Towanda, KS
Claims Report
February 2025

Date	Num	Name	Memo	Debit	Credit	Balance
GENERAL FUND EXPENSES						
12 - ADMINISTRATION EXPENSES						
12-Administration/Finance						
12-5211 - Registration Fees						
02/16/2025	40518	Bank of America	2024 TAX SUBMITTING	2.90		2.90
Total 12-5211 - Registration Fees				2.90	0.00	2.90
12-5215 - Food For Meetings						
02/16/2025	40518	Bank of America	COUNCIL FOOD PIZZA	49.37		49.37
Total 12-5215 - Food For Meetings				49.37	0.00	49.37
12-5221 - Membership Fees						
02/02/2025	40490	K254 CORRIDOR DEVELOPMENT ASSOCIATION	DEVELOPMENT ASSOCIATION DUES	500.00		500.00
02/05/2025	40495	League of Kansas Municipalities	DUES	894.23		1,394.23
02/24/2025	40532	League of Kansas Municipalities	MEMBERSHIP DUES, SMALL CITY	100.00		1,494.23
Total 12-5221 - Membership Fees				1,494.23	0.00	1,494.23
12-5227 - Audit Fees						
02/11/2025	40504	LOYD GROUP LLC	2025 AUDITING FEES	3,662.62		3,662.62
Total 12-5227 - Audit Fees				3,662.62	0.00	3,662.62
12-5242 - Building / Facilities R&M						
02/06/2025	40498	MIKE ROSE	LED LIGHTS FOR COUNCIL ROOM AND OFFICE	341.66		341.66
02/11/2025	40512	SUTHERLANDS CREDIT	SCRAPER, SPACKLING PASTE, PNTR FLAT WHITE X2, HAMM HDL, 5X LED LIGHTS, PICTURES, COUNCIL ROOM SIGN, BLACK SPRAY,	668.23		1,009.89
02/16/2025	40518	Bank of America		476.40		1,486.29
Total 12-5242 - Building / Facilities R&M				1,486.29	0.00	1,486.29
12-5244 - Other Repair / Maintenance						
02/11/2025	40506	FIRE SAFETY SERVICES	INSPECTION	32.12		32.12
Total 12-5244 - Other Repair / Maintenance				32.12	0.00	32.12
12-5254 - Printing / Publications						
02/11/2025	AUTO	Nexbill Pay	FEBRUARY 2025 EBILL	7.40		7.40
02/24/2025	40529	CANON FINANCIAL SERVICES	COPY MACHINE 01/01/2025 TO 01/31/2025	29.72		37.12
Total 12-5254 - Printing / Publications				37.12	0.00	37.12
12-5314 - Office Supplies						
02/02/2025	40479	STAPLES	PAPER FOR OFFICE	35.90		35.90
02/16/2025	40518	Bank of America	PRINTER, GOLF CART STICKERS, BINDERS, CAMI COMPUTER, DISPLAY CABLE, 2X MONTHLY ...	1,009.10		1,045.00

City of Towanda, KS
Claims Report
February 2025

Date	Num	Name	Memo	Debit	Credit	Balance
Total 12-5314 · Office Supplies						
				1,045.00	0.00	1,045.00
12-5315 · Operating Supplies						
02/18/2025	40523	BOMGAARS SUPPLY	4X DRILL BITS AND MOUNT, PINTLE, ADJUSTABLE PLATE	165.95		165.95
02/18/2025	40523	BOMGAARS SUPPLY	5X T-POST, 2X WIRE ROPE	46.43		212.38
Total 12-5315 · Operating Supplies				212.38	0.00	212.38
12-5320 · POOL BASKETS						
02/16/2025	40518	Bank of America	POOL BASKETS	324.29		324.29
Total 12-5320 · POOL BASKETS				324.29	0.00	324.29
12-5324 · Office Furniture						
02/16/2025	40518	Bank of America	ANDY SOFA TABLE	79.99		79.99
Total 12-5324 · Office Furniture				79.99	0.00	79.99
12-5400 · IT & Website Expenses						
12-5401 · QuickBooks Software						
02/16/2025	40518	Bank of America	QUICKBOOKS	334.00		334.00
Total 12-5401 · QuickBooks Software				334.00	0.00	334.00
12-5404 · Tockify - Community Calendar						
02/16/2025	40518	Bank of America	CALENDAR FOR WEBSITE	8.00		8.00
Total 12-5404 · Tockify - Community Calendar				8.00	0.00	8.00
12-5405 · Adobe - Licenced Images						
02/16/2025	40518	Bank of America	ADOBE	29.99		29.99
Total 12-5405 · Adobe - Licenced Images				29.99	0.00	29.99
12-5406 · Mail Chimp Email Service						
02/16/2025	40518	Bank of America	MAILCHIMP	33.00		33.00
Total 12-5406 · Mail Chimp Email Service				33.00	0.00	33.00
12-5415 · IT Service Work						
02/02/2025	40477	IT HALOS, LLC	INSTALL COMPUTER AND SUPPORT CAMI COMPUTER	375.00		375.00
JAYHAWK SOFTWARE						
02/02/2025	40486	JAYHAWK SOFTWARE	REINSTALL JAYHAWK SOFTWARE ON NEW COMPUTER (CAMI)	175.00		550.00
Total 12-5415 · IT Service Work				550.00	0.00	550.00
Total 12-5400 · IT & Website Expenses						
				954.99	0.00	954.99
66900 · Reconciliation Discrepancies						
02/28/2025	BNKRECADJ		Balance Adjustment		0.05	-0.05
Total 66900 · Reconciliation Discrepancies				0.00	0.05	-0.05
Total 12-Administration/Finance				9,381.30	0.05	9,381.25

City of Towanda, KS
Claims Report
February 2025

Date	Num	Name	Memo	Debit	Credit	Balance
12-5100 · Staff Expense Administration						
12-5110 · Salaries						
02/28/2025	EOMPRADJ			13,662.47		13,662.47
Total 12-5110 · Salaries				13,662.47	0.00	13,662.47
12-5140 · PR Tax Expense City Share						
02/28/2025	EOMPRADJ			1,058.86		1,058.86
Total 12-5140 · PR Tax Expense City Share				1,058.86	0.00	1,058.86
12-5150 · KPERS City Share						
02/28/2025	EOMPRADJ			1,364.40		1,364.40
Total 12-5150 · KPERS City Share				1,364.40	0.00	1,364.40
12-5160 · Health Ins. - City Share						
02/28/2025	EOMPRADJ			2,949.88		2,949.88
Total 12-5160 · Health Ins. - City Share				2,949.88	0.00	2,949.88
12-5161 · Adj - Payroll Liab. Differences						
02/28/2025	EOMLBCLNUP			645.73		645.73
Total 12-5161 · Adj - Payroll Liab. Differences				645.73	0.00	645.73
Total 12-5100 · Staff Expense Administration				19,881.34	0.00	19,881.34
12-5251 · Utilities						
12-5261 · Utilities Reimbursed By BUFD#11						
02/02/2025	40476	ACCENTLOGIC	PHONE UTILITY	32.69		32.69
02/02/2025	40480	COX	COX UTILITY	44.91		77.60
02/02/2025	40483	EVERGY	EVERGY UTILITY	160.98		238.58
02/13/2025	40513	VERIZON WIRELESS	VERIZON BILL TELEPHONE	41.51		280.09
02/24/2025	40543	KANSAS GAS SERVICE	KANSAS GAS UTILITY	706.24		986.33
Total 12-5261 · Utilities Reimbursed By BUFD#11				986.33	0.00	986.33
12-5251 · Utilities - Other						
02/02/2025	40476	ACCENTLOGIC	PHONE UTILITY	32.70		32.70
02/02/2025	40480	COX	COX UTILITY	27.52		60.22
02/02/2025	40482	BUTLER RURAL ELECTRIC	LIGHT AT HUNTER RD AND 254	68.04		128.26
02/02/2025	40483	EVERGY	EVERGY UTILITY	1,744.34		1,872.60
02/24/2025	40543	KANSAS GAS SERVICE	KANSAS GAS UTILITY	432.71		2,305.31
Total 12-5251 · Utilities - Other				2,305.31	0.00	2,305.31
Total 12-5251 · Utilities				3,291.64	0.00	3,291.64
12-5253 · Insurance						
12-5260 · Insuranc C Hall & Fire Sta Bldg						
02/11/2025	40507	EMC INSURANCE	GENERAL LIABILITY INSURANCE POLICY	130.56		130.56

City of Towanda, KS
Claims Report
February 2025

Date	Num	Name	Memo	Debit	Credit	Balance
Total 12-5260 - Insuranc C Hall & Fire Sta Bldg						
				130.56	0.00	130.56
12-5253 - Insurance - Other						
02/11/2025 40507 EMC INSURANCE						
Total 12-5253 - Insurance - Other				1,800.43		1,800.43
Total 12-5253 - Insurance				1,800.43	0.00	1,800.43
Total 12-5253 - Insurance				1,930.99	0.00	1,930.99
12-5650 - Interfund Operate / TR Out						
12 - Transfer to Capital Improv						
02/28/2025 MonthlyTFR						
Total 12 - Transfer to Capital Improv				2,250.00		2,250.00
Total 12 - Transfer to Capital Improv				2,250.00	0.00	2,250.00
12 - Transfer to Community Bldg						
02/28/2025 MonthlyTFR						
Total 12 - Transfer to Community Bldg				833.33		833.33
Total 12 - Transfer to Community Bldg				833.33	0.00	833.33
12 - Transfer to Equipment Res						
02/28/2025 MonthlyTFR						
Total 12 - Transfer to Equipment Res				2,083.33		2,083.33
Total 12 - Transfer to Equipment Res				2,083.33	0.00	2,083.33
12 - Transfer to Sewer Reserve						
02/28/2025 MonthlyTFR						
Total 12 - Transfer to Sewer Reserve				166.67		166.67
Total 12 - Transfer to Sewer Reserve				166.67	0.00	166.67
12 - Transfer to Water Reserve						
02/28/2025 MonthlyTFR						
Total 12 - Transfer to Water Reserve				416.67		416.67
Total 12 - Transfer to Water Reserve				416.67	0.00	416.67
12 -Transfer to Street Reserve						
02/28/2025 MonthlyTFR						
Total 12 -Transfer to Street Reserve				2,500.00		2,500.00
Total 12 -Transfer to Street Reserve				2,500.00	0.00	2,500.00
Total 12-5650 - Interfund Operate / TR Out				8,250.00	0.00	8,250.00
Total 12 - ADMINISTRATION EXPENSES				42,535.27	0.05	42,535.22
13 - COURT						
13-Court General Expenses						
13-5221 - Membership Fees						
02/16/2025 40518 Bank of America						
Total 13-5221 - Membership Fees				50.00		50.00
Total 13-5221 - Membership Fees				50.00	0.00	50.00
13-5251 - Utilities						
02/13/2025 40513 VERIZON WIRELESS						
Total 13-5251 - Utilities				21.36		21.36
Total 13-5251 - Utilities				21.36	0.00	21.36
Total 13-Court General Expenses						
13-5100 - Staff Expense Court						
13-5110 - Salaries						
Total 13-5100 - Staff Expense Court				71.36	0.00	71.36

City of Towanda, KS
Claims Report
February 2025

Date	Num	Name	Memo	Debit	Credit	Balance
02/28/2025	EOMPRADJ			543.60		543.60
Total 13-5110 - Salaries						
13-5140 - PR Tax Expense City Share						
02/28/2025	EOMPRADJ			543.60	0.00	543.60
Total 13-5140 - PR Tax Expense City Share						
13-5150 - KPERS City Share						
02/28/2025	EOMPRADJ			42.12		42.12
Total 13-5150 - KPERS City Share						
02/28/2025	EOMPRADJ			42.12	0.00	42.12
Total 13-5160 - Health Ins. - City Share						
02/28/2025	EOMPRADJ			0.00	0.00	0.00
Total 13-5160 - Health Ins. - City Share						
02/28/2025	EOMPRADJ			0.00	0.00	0.00
Total 13-5100 - Staff Expense Court						
02/28/2025	EOMPRADJ			585.72	0.00	585.72
Total 13 - COURT						
02/28/2025	EOMPRADJ			657.08	0.00	657.08
14 - LEGAL						
14-5110 - Salaries / Permanent						
02/01/2025	40438	Robert Lane	FEB 2025 ATTORNEY FEES	1,200.00		1,200.00
Total 14-5110 - Salaries / Permanent						
02/01/2025	40438			1,200.00	0.00	1,200.00
Total 14 - LEGAL						
02/01/2025	40438			1,200.00	0.00	1,200.00
15 - PLANNING & ZONING						
15-5225 - Code Compliance Contract						
02/05/2025	40496	PIERCE CODE COMPLIANCE LLC	Feb 2025 Code Compliance	1,400.00		1,400.00
Total 15-5225 - Code Compliance Contract						
02/05/2025	40496			1,400.00	0.00	1,400.00
15-5252 - Communications						
02/18/2025	40524	LISA HAMILTON	MARCH 2025 TELEPHONE BILL	59.71		59.71
Total 15-5252 - Communications						
02/18/2025	40524			59.71	0.00	59.71
15-5254 - Printing / Publications						
02/16/2025	40518	Bank of America	COLUMN PUBLIC NOTICE	48.30		48.30
Total 15-5254 - Printing / Publications						
02/24/2025	40529	CANON FINANCIAL SERVICES	COPY MACHINE 01/01/2025 TO 01/31/2025	29.71		78.01
15-5259 - Misc. Services						
02/16/2025	40518			78.01	0.00	78.01
Total 15-5259 - Misc. Services						
02/11/2025	40511	CITYCODE FINANCIAL LLC	2025 ANNUAL FEE FOR ALWAYS UP TO DATE CODE	1,250.00		1,250.00
Total 15-5315 - Operating Supplies						
02/11/2025	40511			1,250.00	0.00	1,250.00

City of Towanda, KS
Claims Report
February 2025

Date	Num	Name	Memo	Debit	Credit	Balance
02/24/2025	40533	League of Kansas Municipalities	2023 KANSAS LOCAL GOVERNMENT LAW (HEIM) BOOK	234.13		234.13
Total 15-5315 · Operating Supplies				234.13	0.00	234.13
Total 15 · PLANNING & ZONING				3,021.85	0.00	3,021.85
21 · PARKS and GROUNDSKEEPING						
21-5253 · Insurance						
02/11/2025	40507	EMC INSURANCE	GENERAL LIABILITY INSURANCE POLICY	38.27		38.27
Total 21-5253 · Insurance				38.27	0.00	38.27
21-5332 · Building / Facility Parts						
02/11/2025	87005	EVERGY	EVERGY ENERGY SAVINGS PROGRAM CAMI APPLIED FOR		574.47	-574.47
Total 21-5332 · Building / Facility Parts				0.00	574.47	-574.47
21-5550 · Groundkeeping						
21-5551 · Greenhouse Supplies & Parts						
02/11/2025	40512	SUTHERLANDS CREDIT	GREENHOUSE PARTS, 2X HEATERS, DUCK TAPE, POLYFILM, THERMOMETER, WELDABLE ANGEL, FLAT PLATE 4'X8'X14" GREENHOUSE	257.40		257.40
02/18/2025	40521	HIZEY SERVICE AND SUPPLY		228.25		485.65
Total 21-5551 · Greenhouse Supplies & Parts				485.65	0.00	485.65
21-5554 · Mowing						
21-5555 · Mower Gas & Oil						
02/02/2025	40475	WEX FLEET UNIVERSAL		16.46		16.46
Total 21-5555 · Mower Gas & Oil				16.46	0.00	16.46
Total 21-5554 · Mowing				16.46	0.00	16.46
Total 21-5550 · Groundkeeping				502.11	0.00	502.11
Total 21 · PARKS and GROUNDSKEEPING				540.38	574.47	-34.09
22 · POOL						
22-Pool General Expenses						
22-5242 · Building / Facilities R&M						
02/11/2025	40512	SUTHERLANDS CREDIT	HEX NUTS, WASHERS, 2X ANTI SPATTER SPRAY, 2X 70S- 6 MILD STEEL .030 10LB	168.29		168.29
02/16/2025	40518	Bank of America	POOL FILTERS AND AWNING	179.06		347.35
Total 22-5242 · Building / Facilities R&M				347.35	0.00	347.35

City of Towanda, KS
Claims Report
February 2025

Date	Num	Name	Memo	Debit	Credit	Balance
22-5253 · Insurance						
02/11/2025	40507	EMC INSURANCE	GENERAL LIABILITY INSURANCE POLICY	87.77		87.77
Total 22-5253 · Insurance				87.77	0.00	87.77
22-5315 · Operating Supplies						
02/13/2025	40514	HIZEY SERVICE AND SUPPLY	BALL VALVE, CAP, CHECK VALVE	124.22		124.22
Total 22-5315 · Operating Supplies				124.22	0.00	124.22
Total 22-Pool General Expenses				559.34	0.00	559.34
22-5100 · Staff Expense Pool						
22-5110 · Salaries						
02/28/2025	EOMPRADJ			0.00		0.00
Total 22-5110 · Salaries				0.00	0.00	0.00
22-5140 · PR Tax Expense City Share						
02/28/2025	EOMPRADJ			0.00		0.00
Total 22-5140 · PR Tax Expense City Share				0.00	0.00	0.00
Total 22-5100 · Staff Expense Pool				0.00	0.00	0.00
Total 22 · POOL				559.34	0.00	559.34
24 · LIBRARY-BILLING						
24-5242 · Building / Facilities R&M						
02/02/2025	40487	BRONCO LOCKSMITH	REKEY LOCKS ON LIBRARY OUTER AND INNER DOORS	187.00		187.00
Total 24-5242 · Building / Facilities R&M				187.00	0.00	187.00
24-5244 · Other Repair / Maintenance						
02/11/2025	40506	FIRE SAFETY SERVICES	FIRE EXTINGUISHER INSPECTION	32.12		32.12
Total 24-5244 · Other Repair / Maintenance				32.12	0.00	32.12
24-5251 · Utilities						
02/24/2025	40535	EVERGY	EVERGY UTILITY	105.36		105.36
Total 24-5251 · Utilities				105.36	0.00	105.36
24-5253 · Insurance						
02/11/2025	40507	EMC INSURANCE	GENERAL LIABILITY INSURANCE POLICY	88.85		88.85
Total 24-5253 · Insurance				88.85	0.00	88.85
24-5319 · Misc. Supplies						
02/02/2025	40489	NATIONAL SCREENING BUREAU	BACKGROUND CHECK ALECIA DARROW	20.00		20.00
02/18/2025	40523	BOMGAARS SUPPLY	THREADED ZINC PLATED ROD FOR DOOR AT LIBRARY	7.99		27.99
Total 24-5319 · Misc. Supplies				27.99	0.00	27.99

City of Towanda, KS
Claims Report
February 2025

Date	Num	Name	Memo	Debit	Credit	Balance
Total 24 - LIBRARY-BILLING						
				441.32	0.00	441.32
25 - SENIOR CENTER						
25-5244 - Other Repair / Maintenance						
02/11/2025	40506	FIRE SAFETY SERVICES	FIRE EXTINGUISHER INSPECTION	32.13		32.13
02/16/2025	40518	Bank of America	SENIOR CENTER COMPUTER	107.49		139.62
Total 25-5244 - Other Repair / Maintenance				139.62	0.00	139.62
25-5251 - Utilities						
02/02/2025	40476	ACCENTLOGIC	PHONE UTILITY	32.69		32.69
02/02/2025	40483	EVERGY	EVERGY UTILITY	205.29		237.98
02/06/2025	40500	COX	COX UTILITY	33.50		271.48
02/24/2025	40543	KANSAS GAS SERVICE	KANSAS GAS UTILITY	211.62		483.10
Total 25-5251 - Utilities				483.10	0.00	483.10
25-5253 - Insurance						
02/11/2025	40507	EMC INSURANCE	GENERAL LIABILITY INSURANCE POLICY	76.34		76.34
Total 25-5253 - Insurance				76.34	0.00	76.34
Total 25 - SENIOR CENTER				699.06	0.00	699.06
26 - MUSEUM						
26-5242 - Building / Facilities R&M						
02/16/2025	40518	Bank of America	PRINTER FOR MUSEUM REIMBURSED ALREADY	311.74		311.74
Total 26-5242 - Building / Facilities R&M				311.74	0.00	311.74
26-5253 - Insurance						
02/11/2025	40507	EMC INSURANCE	GENERAL LIABILITY INSURANCE POLICY	218.30		218.30
Total 26-5253 - Insurance				218.30	0.00	218.30
Total 26 - MUSEUM				530.04	0.00	530.04
31 - SHERIFF DEPARTMENT CONTRACT						
31-Police General Expenditures						
31-5251 - Utilities						
02/02/2025	40483	EVERGY	EVERGY UTILITY	89.66		89.66
02/02/2025	40485	COX	COX UTILITY	67.00		156.66
02/24/2025	40543	KANSAS GAS SERVICE	KANSAS GAS UTILITY	189.00		345.66
Total 31-5251 - Utilities				345.66	0.00	345.66
31-5253 - Insurance						
02/11/2025	40507	EMC INSURANCE	GENERAL LIABILITY INSURANCE POLICY	88.85		88.85

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Date	Num	Name	Memo	Debit	Credit	Balance
Total 31-5253 · Insurance						
				88.85	0.00	88.85
Total 31-Police Genral Expenditures						
				434.51	0.00	434.51
31-5243 · Contractural Services						
02/01/2025	40472	BUTLER COUNTY SHERIFF LE	2X SHERIFF WALKER AND JOHNSON FEBRUARY 2025	10,822.82		10,822.82
Total 31-5243 · Contractural Services						
				10,822.82	0.00	10,822.82
Total 31 · SHERIFF DEPARTMENT CONTRACT						
				11,257.33	0.00	11,257.33
34 · ANIMAL CONTROL						
34-5319 · Misc. Supplies						
02/11/2025	40512	SUTHERLANDS CREDIT	CONCRETE CRACK SEAL, SCRAPER, QUICK SETTING CEMENT, TROWEL SQUARE, PET DISH, BAR, FLAT, STEEL WELDABLE	100.44		100.44
02/18/2025	40523	BOMGAARS SUPPLY		26.98		127.42
Total 34-5319 · Misc. Supplies						
				127.42	0.00	127.42
Total 34 · ANIMAL CONTROL						
				127.42	0.00	127.42
50 · PUBLIC WORKS SHOP						
50-Public Works General						
50-5200 · Non-Material Expenditures						
02/11/2025	40508	Culligan		9.00		9.00
Total 50-5200 · Non-Material Expenditures						
				9.00	0.00	9.00
50-5241 · Vehicle / Mobile Equipment R/M						
02/05/2025	40493	BUMPER TO BUMPER OF EL DORADO	HYDRAULIC FITTING	18.35		18.35
Total 50-5241 · Vehicle / Mobile Equipment R/M						
02/05/2025	40494	O'REILLY AUTO PARTS	2X REFLEX SHOCK 2009 FORD F-350 AND 2X REFLEX SHOCK 2004 FORD F-350 AND OIL FILTER	267.85		286.20
02/05/2025	40494	O'REILLY AUTO PARTS	2X WIPER BLADES	54.92		341.12
Total 50-5241 · Vehicle / Mobile Equipment R/M						
				341.12	0.00	341.12
50-5242 · Building / Facilities R&M						
02/11/2025	40512	SUTHERLANDS CREDIT	GARAGE DOOR OPENER X2, HEAT TAPE, COUPLING, GAP SEALER, RED PEX PIPE	192.87		192.87
Total 50-5242 · Building / Facilities R&M						
				192.87	0.00	192.87
50-5251 · Utilities						
02/02/2025	40476	ACCENTLOGIC	PHONE UTILITY	32.69		32.69

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Date	Nm	Name	Memo	Debit	Credit	Balance
02/02/2025	40480	COX	COX UTILITY	27.52		60.21
02/02/2025	40483	EVERGY	EVERGY UTILITY	131.34		191.55
02/18/2025	40526	CHRIS RAGLAND	FEB 2025 PHONE BILL	30.00		221.55
02/18/2025	40527	RYLAN ROSE	FEB 2025 PHONE BILL	30.00		251.55
02/18/2025	40528	KALEB MONEY	FEB 2025 PHONE BILL	30.00		281.55
02/24/2025	40543	KANSAS GAS SERVICE	KANSAS GAS UTILITY	432.71		714.26
Total 50-5251 - Utilities				714.26	0.00	714.26
50-5311 - Gasoline / Fuel / Lubricants						
02/02/2025	40475	WEX FLEET UNIVERSAL		968.55		968.55
Total 50-5311 - Gasoline / Fuel / Lubricants				968.55	0.00	968.55
50-5312 - Chemicals						
02/05/2025	40492	Lampton Welding Supply	OXYGEN AND ARGON	27.79		27.79
Total 50-5312 - Chemicals				27.79	0.00	27.79
50-5314 - Office Supplies						
02/02/2025	40479	STAPLES	PENS FOR SHOP	14.53		14.53
Total 50-5314 - Office Supplies				14.53	0.00	14.53
50-5315 - Operating / Shop Supplies						
02/11/2025	40512	SUTHERLANDS CREDIT	HOSE, UTILITY KNIFE, TAPE MEASURE	89.52		89.52
02/13/2025	40516	RAVENS CRAFT IMPLEMENT INC.	TRACTOR GLASS, WIPER ARM, WIPER BLADE	468.84		558.36
02/18/2025	40523	BOMGAARS SUPPLY	WELDING ROD	51.99		610.35
02/18/2025	40523	BOMGAARS SUPPLY	HELMET GALAZSIS, AND FLIP FRONT HELMET	94.98		705.33
02/18/2025	40523	BOMGAARS SUPPLY	2X FLAT BAR WELDABLE STEEL, 2X COUPLER SET 3/8 BALL	119.96		825.29
Total 50-5315 - Operating / Shop Supplies				825.29	0.00	825.29
50-5319 - Misc. Supplies						
02/16/2025	40518	Bank of America	PAPER TOWELS, TOILET PAPER, PLATES, SILVERWARE, BOWLS, SALT AND PEPPER	294.51		294.51
02/18/2025	40523	BOMGAARS SUPPLY	TUBE RECEIVER, UTILITY KNIFE, AND BAR, FLAT, WELABLE STEEL	65.97		360.48

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Date	Num	Name	Memo	Debit	Credit	Balance
Total 50-5319 - Misc. Supplies						
				360.48	0.00	360.48
50-5321 - Maintenance Uniforms						
02/02/2025	40488	UNIFIRST CORPORATION	MAINTENANCE UNIFORMS 12/23/2024	42.09		42.09
02/03/2025	40491	UNIFIRST CORPORATION	MAINTENANCE UNIFORMS 02/03/2025	42.09		84.18
02/11/2025	40501	UNIFIRST CORPORATION	UNIFORMS FOR MAINTENANCE 02/10/2025	44.66		128.84
02/18/2025	40519	UNIFIRST CORPORATION	02/17/2025 Maintenance Uniforms	44.66		173.50
02/24/2025	40531	UNIFIRST CORPORATION	MAINTIENANCE UNIFORMS 02/24/2025	44.66		218.16
Total 50-5321 - Maintenance Uniforms						
				218.16	0.00	218.16
50-5325 - Tools						
02/11/2025	40503	MAX'S BREATHE EASY	MILLER MDX-250 MIG GUN 15' (WELDING GUN)	671.35		671.35
02/11/2025	40512	SUTHERLANDS CREDIT	ADJUSTABLE WRENCH, WRENCH SET, PLIERS, SCREWDRIVERS, TOOL STAR MECHANIC SET, TOTE TOUGH BOX, PAR...	87.96		759.31
Total 50-5325 - Tools						
				759.31	0.00	759.31
02/16/2025	40518	Bank of America	FUEL PUMP	24.98		24.98
Total 50-5331 - Vehicle / Mobile Parts-Supplies						
				24.98	0.00	24.98
Total 50-5331 - Vehicle / Mobile Parts-Supplies						
				4,456.34	0.00	4,456.34
Total 50-Public Works General						
50-5100 - Staff Expense Public Works						
50-5110 - Salaries						
02/28/2025	EOMPRADJ			6,172.58		6,172.58
Total 50-5110 - Salaries						
				6,172.58	0.00	6,172.58
50-5140 - PR Tax Expense City Share						
02/28/2025	EOMPRADJ			484.34		484.34
Total 50-5140 - PR Tax Expense City Share						
				484.34	0.00	484.34
50-5160 - KPERS City Share						
02/28/2025	EOMPRADJ			603.13		603.13
Total 50-5160 - KPERS City Share						
				603.13	0.00	603.13
02/28/2025	EOMPRADJ			1,740.82		1,740.82
Total 50-5160 - Health Ins. - City Share						
				1,740.82	0.00	1,740.82

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Date	Num	Name	Memo	Debit	Credit	Balance
50-5100 - Staff Expense Public Works - Other						
02/18/2025				0.00		0.00
Total 50-5100 - Staff Expense Public Works - Other						
				0.00	0.00	0.00
Total 50-5100 - Staff Expense Public Works						
				9,000.87	0.00	9,000.87
Total 50 - PUBLIC WORKS SHOP						
				13,457.21	0.00	13,457.21
Total 100X - GENERAL FUND EXPENSES						
				75,026.30	574.52	74,451.78
				115,357.63	40,905.85	74,451.78
				115,357.63	40,905.85	-74,451.78
Total Expense						
Net Ordinary Income						
Other Income/Expense						
Other Expense						
DESIGNATED FUND EXPENDITURES						
220X - FIRE RESCUE EXPENSE						
2205100 - Staff Expense Fire Rescue						
2205110 - Salaries						
02/28/2025	EOMPRADJ			0.00		0.00
Total 2205110 - Salaries						
				0.00	0.00	0.00
2205140 - PR Tax Expense City Share						
02/28/2025	EOMPRADJ			0.00		0.00
Total 2205140 - PR Tax Expense City Share						
				0.00	0.00	0.00
Total 2205100 - Staff Expense Fire Rescue						
				0.00	0.00	0.00
Total 220X - FIRE RESCUE EXPENSE						
				0.00	0.00	0.00
240X - EQUIPMENT RESERVE						
2405227 - Audit Fees						
02/11/2025	40504	LOYD GROUP LLC	2025 AUDITTING FEES	104.27		104.27
Total 2405227 - Audit Fees						
				104.27	0.00	104.27
Total 240X - EQUIPMENT RESERVE						
				104.27	0.00	104.27
250X - STREETS OM FUND EXPENSE						
2505100 - Staff Expense Streets						
2505110 - Salaries						
02/28/2025	EOMPRADJ					0.00
Total 2505110 - Salaries						
				0.00	0.00	0.00
2505140 - PR Tax Expense City Share						
02/28/2025	EOMPRADJ					0.00
Total 2505140 - PR Tax Expense City Share						
				0.00	0.00	0.00
2505150 - KPERS City Share						
02/28/2025	EOMPRADJ					0.00
Total 2505150 - KPERS City Share						
				0.00	0.00	0.00
2505160 - Health Ins. - City Share						
				0.00	0.00	0.00

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Date	Num	Name	Memo	Debit	Credit	Balance
02/28/2025	EOMPRADJ					0.00
Total 2505160 · Health Ins. - City Share						
				0.00	0.00	0.00
Total 2505100 · Staff Expense Streets						
				0.00	0.00	0.00
2505227 · Audit Fees						
02/11/2025	40504	LOYD GROUP LLC	2025 AUDITING FEES	197.12		197.12
Total 2505227 · Audit Fees						
				197.12	0.00	197.12
2505241 · Vehicle / Mobile Equip R&M						
02/24/2025	40538	HIZEY SERVICE AND SUPPLY	20X FLAT STRAP 6"X3/8" & 20X ANGLE IRON 2"X2"X1/4"	187.40		187.40
Total 2505241 · Vehicle / Mobile Equip R&M						
				187.40	0.00	187.40
2505244 · Other Repair / Maintenance						
02/11/2025	40512	SUTHERLANDS CREDIT	4X WELDABLE FLAT, 3X ORANGE SPRAY, BAR CHAIN OIL,	77.55		77.55
Total 2505244 · Other Repair / Maintenance						
				77.55	0.00	77.55
2505253 · Insurance (WC)						
02/11/2025	40507	EMC INSURANCE	GENERAL LIABILITY INSURANCE POLICY	57.03		57.03
Total 2505253 · Insurance (WC)						
				57.03	0.00	57.03
2505254 · Printing / Publications						
02/24/2025	40529	CANON FINANCIAL SERVICES	COPY MACHINE 01/01/2025 TO 01/31/2025	29.71		29.71
Total 2505254 · Printing / Publications						
				29.71	0.00	29.71
2505310 · Fuel for Township-Exch for Rock						
02/02/2025	40475	WEX FLEET UNIVERSAL		311.02		311.02
Total 2505310 · Fuel for Township-Exch for Rock						
				311.02	0.00	311.02
2505315 · Operating Supplies						
02/18/2025	40522	MID-AMERICAN RESEARCH CHEMICALS	12X DEICER SPRAY AND 12X CHOKE AND CARB CLEANER	271.85		271.85
Total 2505315 · Operating Supplies						
				271.85	0.00	271.85
2505331 · Vehicle / Mobile Parts-Supplies						
02/13/2025	40517	RAVENS CRAFT IMPLEMENT INC.	HOSE AND PARTS FOR SNOW PLOWING	240.46		240.46
Total 2505331 · Vehicle / Mobile Parts-Supplies						
				302.26		542.72
02/18/2025	40520	RAVENS CRAFT IMPLEMENT INC.	TRACTOR MOTOR	542.72		542.72
Total 250X · STREETS OM FUND EXPENSE						
				1,674.40	0.00	1,674.40
251X · STREET RESERVE						
2515227 · Audit Fees						

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Date	Num	Name	Memo	Debit	Credit	Balance
02/11/2025	40504	LOYD GROUP LLC	2025 AUDITING FEES	257.82		257.82
Total 2515227 - Audit Fees						
Total 251X - STREET RESERVE						
260X - COMMUNITY CENTER EXPENSE						
2605225 - Cleaning / Disposal Service						
02/11/2025	40510	Lisa K. Hamilton	CLEANING COMM BUILDING 2023	400.00		400.00
02/11/2025	40510	Lisa K. Hamilton	CLEANING COMM BUILDING 2024	400.00		800.00
02/18/2025	40525	Lisa K. Hamilton	FEB 2025 COMMUNITY BUILDING CLEANING	400.00		1,200.00
Total 2605225 - Cleaning / Disposal Service				1,200.00	0.00	1,200.00
2605227 - Audit Fees						
02/11/2025	40504	LOYD GROUP LLC	2025 AUDITING FEES	52.25		52.25
Total 2605227 - Audit Fees				52.25	0.00	52.25
2605244 - Other Repair / Maintenance						
02/11/2025	40506	FIRE SAFETY SERVICES	FIRE EXTINGUISHER INSPECTION	32.13		32.13
Total 2605244 - Other Repair / Maintenance				32.13	0.00	32.13
2605251 - Utilities						
02/02/2025	40476	ACCENTLOGIC	PHONE UTILITY	32.70		32.70
02/02/2025	40483	EVERGY	EVERGY UTILITY	101.55		134.25
02/06/2025	40500	COX	COX UTILITY	33.50		167.75
Total 2605251 - Utilities				290.16		457.91
02/24/2025	40543	KANSAS GAS SERVICE	KANSAS GAS UTILITY	457.91	0.00	457.91
Total 2605251 - Utilities						
2605253 - Insurance						
02/11/2025	40507	EMC INSURANCE	GENERAL LIABILITY INSURANCE POLICY	159.19		159.19
Total 2605253 - Insurance				159.19	0.00	159.19
2605319 - Misc. Supplies						
02/16/2025	40518	Bank of America	TABLE CART, 2X DOOR MATS, PAPER TOWEL HOLDER, DUST MOP, 2X ROUND TABLES, LONG TABLE, TABLE CLOT...	707.85		707.85
Total 2605319 - Misc. Supplies				707.85	0.00	707.85
Total 260X - COMMUNITY CENTER EXPENSE				2,609.33	0.00	2,609.33
310X - BOND FUND EXPENSE						
3105227 - Audit Fees						
02/11/2025	40504	LOYD GROUP LLC	2025 AUDITING FEES	37.17		37.17

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Date	Nu	Name	Memo	Debit	Credit	Balance
Total 3105227 - Audit Fees						
				37.17	0.00	37.17
Total 310X - BOND FUND EXPENSE						
				37.17	0.00	37.17
410X - CAPITAL IMPROVEMENT						
4105531 - Improvements						
02/02/2025	40481	HIZEY SERVICE AND SUPPLY	AWING AT POOL	2,267.80		2,267.80
Total 4105531 - Improvements						
02/06/2025	CASH	RYLAN ROSE	RYLAN PAYING FOR 4FT OF TUBING FROM HIZEY		20.00	2,247.80
Total 410X - CAPITAL IMPROVEMENT						
				2,267.80	20.00	2,247.80
611X - WATER FUND EXPENSE						
				2,267.80	20.00	2,247.80
6115100 - Staff Expense Water						
6115110 - Salaries						
02/28/2025	EOMPRADJ			1,874.74		1,874.74
Total 6115110 - Salaries						
				1,874.74	0.00	1,874.74
6115140 - PR Tax Expense City Share						
02/28/2025	EOMPRADJ			145.30		145.30
Total 6115140 - PR Tax Expense City Share						
				145.30	0.00	145.30
6115150 - KPERS City Share						
02/28/2025	EOMPRADJ			200.79		200.79
Total 6115150 - KPERS City Share						
				200.79	0.00	200.79
6115160 - Health Ins. - City Share						
02/28/2025	EOMPRADJ			484.66		484.66
Total 6115160 - Health Ins. - City Share						
				484.66	0.00	484.66
6115100 - Staff Expense Water						
				2,705.49	0.00	2,705.49
6115200 - Non- Material Expenditures						
02/24/2025	40530	AMERICAN MESSAGING	EMERGENCY PHONE	18.05		18.05
Total 6115200 - Non- Material Expenditures						
				18.05	0.00	18.05
6115212 - Transportation / Mileage						
02/11/2025	40502	METRO COURIER	WATER SAMPLE TO KDHE 01/16/2025 TO 1/31/2025	27.22		27.22
Total 6115212 - Transportation / Mileage						
				27.22		27.22
02/24/2025	40539	METRO COURIER	WATER SAMPLE DELIVERY 02/01/2025 TO 02/15/2025	54.66		54.66
Total 6115212 - Transportation / Mileage						
				54.66	0.00	54.66
6115227 - Audit Fees						
02/11/2025	40504	LOYD GROUP LLC	2025 AUDITING FEES	1,625.88		1,625.88
Total 6115227 - Audit Fees						
				1,625.88	0.00	1,625.88
6115251 - Utilities						

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Date	Num	Name	Memo	Debit	Credit	Balance
02/02/2025	40483	EVERGY	EVERGY UTILITY	131.35		131.35
Total 6115251 - Utilities				131.35	0.00	131.35
6115253 - Insurance						
02/11/2025	40507	EMC INSURANCE	GENERAL LIABILITY INSURANCE POLICY	152.09		152.09
Total 6115253 - Insurance				152.09	0.00	152.09
6115254 - Printing / Publications						
02/24/2025	40529	CANON FINANCIAL SERVICES	COPY MACHINE 01/01/2025 TO 01/31/2025	29.72		29.72
Total 6115254 - Printing / Publications				29.72	0.00	29.72
6115319 - Misc. Supplies						
02/11/2025	40512	SUTHERLANDS CREDIT	MEASURING WHEEL FOR WELL, MALE ADAPTER, UBOLTS, WEDABLE HOT ROLLD RD, BAND SAW DEEP CUT, BLADE ...	741.24		741.24
02/13/2025	40515	Schulte Supply	HYDRANT PRO TO MEASURE AMOUNT OF THE WATER WE PUSH THROUGH HYDRANTS	615.00		1,356.24
Total 6115319 - Misc. Supplies				1,356.24	0.00	1,356.24
6115341 - Water For Resale						
02/02/2025	40484	RURAL WATER DIST. NO. 5	1503 MAIN BARBOUR BUILDING 12-30-2024 TO 1-30-2025	22,684.53		22,684.53
02/02/2025	40484	RURAL WATER DIST. NO. 5	PIT AT TENNIS COURT 12-30-2024 TO 01-30-2025	196.78		22,881.31
02/02/2025	40484	RURAL WATER DIST. NO. 5	RIVER VALLEY ROAD 12-30-2024 TO 01-30-2025	67.51		22,948.82
Total 6115341 - Water For Resale				22,948.82	0.00	22,948.82
6115400 - Computer Software						
02/11/2025	40505	JAYHAWK SOFTWARE	JAYHAWK ANNUAL SOFTWARE SUPPORT 05/04/25025 TO 05/03/2026	226.17		226.17
02/24/2025	40534	JAYHAWK SOFTWARE	JAYHAWK SOFTWARE ASSURANCE AND SUPPORT HOURS 05/09/2025 TO 05/08/2026	452.33		678.50

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Date	Num	Name	Memo	Debit	Credit	Balance
Total 6115400 - Computer Software						
6115420 - Contractual Services				678.50	0.00	678.50
02/02/2025	40478	GRIFFIN MAX CONSTRUCTION INC	FEBUARY 2025 WATER OPERATOR	200.00		200.00
Total 6115420 - Contractual Services						
Total 611X - WATER FUND EXPENSE				200.00	0.00	200.00
612X - WATER RESERVE EXPENSE				29,900.80	0.00	29,900.80
6125227 - Audit Fees						
02/11/2025	40504	LOYD GROUP LLC	2025 AUDITING FEES	125.85		125.85
Total 6125227 - Audit Fees						
Total 6125320 - Water Well				125.85	0.00	125.85
6125320 - Water Well						
02/06/2025	40497	HIZEY SERVICE AND SUPPLY	PIPE FOR WELL	432.00		432.00
Total 6125320 - Water Well						
Total 612X - WATER RESERVE EXPENSE				432.00	0.00	432.00
613X - WATER TOWER EXPENSE				557.85	0.00	557.85
6135227 - Audit Fees						
02/11/2025	40504	LOYD GROUP LLC	2025 AUDITING FEES	75.64		75.64
Total 6135227 - Audit Fees						
Total 6135253 - Insurance				75.64	0.00	75.64
6135253 - Insurance						
02/11/2025	40507	EMC INSURANCE	GENERAL LIABILITY INSURANCE POLICY	108.09		108.09
Total 6135253 - Insurance						
Total 6135300 - Water Tower Expense				108.09	0.00	108.09
6135300 - Water Tower Expense						
02/11/2025	40512	SUTHERLANDS CREDIT	WELDABLE FLATS, UBOLTS, SEALANT, HOSE CLAMPS, WAL MOUNT HEATER, PROPANE CYLINDER, HEAD TORCH	281.77		281.77
Total 6135300 - Water Tower Expense						
Total 613X - WATER TOWER EXPENSE				281.77	0.00	281.77
621X - SEWER FUND EXPENSE				465.50	0.00	465.50
6215100 - Staff Expense Sewer						
6215110 - Salaries						
02/28/2025	EOMPRADJ			6,172.58		6,172.58
Total 6215110 - Salaries						
6215140 - PR Tax Expense City Share				6,172.58	0.00	6,172.58
02/28/2025	EOMPRADJ			484.34		484.34
Total 6215140 - PR Tax Expense City Share						
6215150 - KPERS City Share				484.34	0.00	484.34

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Date	Num	Name	Memo	Debit	Credit	Balance
02/28/2025	EOMPRADJ			603.13		603.13
Total 6215150 - KPERs City Share						
6215160 - Health Ins. - City Share				603.13	0.00	603.13
02/28/2025	EOMPRADJ					
Total 6215160 - Health Ins. - City Share						
Total 6215100 - Staff Expense Sewer				1,740.82		1,740.82
6215200 - Non-Material Expenditures				1,740.82	0.00	1,740.82
				9,000.87	0.00	9,000.87
Total 6215200 - Non-Material Expenditures						
02/24/2025	40530	AMERICAN MESSAGING	EMERGENCY PHONE	18.06		18.06
Total 6215200 - Non-Material Expenditures						
6215227 - Audit Fees				18.06	0.00	18.06
02/11/2025	40504	LOYD GROUP LLC	2025 AUDITING FEES	762.83		762.83
Total 6215227 - Audit Fees						
6215243 - Contractural Sewer R&M				762.83	0.00	762.83
Total 6215243 - Contractural Sewer R&M						
02/06/2025	40499	MAYER SPECIALTY SERVICES	HIGH PRESSURE JET TRUCK EASEMENT MACHINE FROM MANHOLE 34 TO MANHOLE 33	1,840.00		1,840.00
Total 6215243 - Contractural Sewer R&M						
6215251 - Utilities				1,840.00	0.00	1,840.00
02/02/2025	40483	EVERGY	EVERGY UTILITY	429.26		429.26
Total 6215251 - Utilities						
02/24/2025	40529	CANON FINANCIAL SERVICES	COPY MACHINE 01/01/2025 TO 01/31/2025	29.72		458.98
02/24/2025	40535	EVERGY	EVERGY UTILITY	49.01		507.99
Total 6215251 - Utilities						
02/24/2025	40540	LINGO	MAINTENANCE EMERGENCY PHONE LINE	96.03		604.02
Total 6215251 - Utilities						
6215253 - Insurance				604.02	0.00	604.02
02/11/2025	40507	EMC INSURANCE	GENERAL LIABILITY INSURANCE POLICY	60.88		60.88
Total 6215253 - Insurance						
6215312 - Chemicals				60.88	0.00	60.88
02/24/2025	40537	MID-AMERICAN RESEARCH CHEMICALS	PURPLE POWER LIFT STATION CLEANER DR55	2,836.72		2,836.72
Total 6215312 - Chemicals						
6215315 - Operating Supplies				2,836.72	0.00	2,836.72
02/11/2025	40512	SUTHERLANDS CREDIT	75 FT WIRE 14-2	58.89		58.89
02/18/2025	40523	BOMGAARS SUPPLY	HOSE, FUEL TRANSFER	49.99		108.88
Total 6215315 - Operating Supplies						

City of Towanda, KS
Claims Report
February 2025

Date	Num	Name	Memo	Debit	Credit	Balance
Total 6215315 · Operating Supplies						
				108.88	0.00	108.88
6215400 · Computer Software						
02/11/2025	40505	JAYHAWK SOFTWARE	JAYHAWK ANNUAL SOFTWARE SUPPORT 05/04/25025 TO 05/03/2026	106.11		106.11
02/24/2025	40534	JAYHAWK SOFTWARE	JAYHAWK SOFTWARE ASSURANCE AND SUPPORT HOURS 05/09/2025 TO 05/09/2026	212.22		318.33
				318.33	0.00	318.33
				15,550.59	0.00	15,550.59
Total 6215400 · Computer Software						
Total 621X · SEWER FUND EXPENSE						
622X · SEWER RESERVE						
6225227 · Audit Fees						
02/11/2025	40504	LOYD GROUP LLC	2025 AUDITING FEES	576.42		576.42
				576.42	0.00	576.42
Total 6225227 · Audit Fees						
6225232 · Contract Principal Lagoon Loan						
02/24/2025	40542	KANSAS HEALTH AND ENVIRON.	PRINIPAL ON LOAN C20 1737-01	35,720.54		35,720.54
				35,720.54	0.00	35,720.54
Total 6225232 · Contract Principal Lagoon Loan						
6225233 · Interest & Fiscal Charges						
02/24/2025	40542	KANSAS HEALTH AND ENVIRON.	INTEREST ON LOAN C20 1737-01	3,763.48		3,763.48
				3,763.48	0.00	3,763.48
Total 6225233 · Interest & Fiscal Charges						
6225400 · Computer Software						
02/11/2025	40505	JAYHAWK SOFTWARE	JAYHAWK ANNUAL SOFTWARE SUPPORT 05/04/25025 TO 05/03/2026	80.18		80.18
02/24/2025	40534	JAYHAWK SOFTWARE	JAYHAWK SOFTWARE ASSURANCE AND SUPPORT HOURS 05/09/2025 TO 05/08/2026	160.37		240.55
				240.55	0.00	240.55
Total 6225400 · Computer Software						
6226000 · Wtr System & SaleTax						
02/24/2025	40536	JEO CONSULTING GROUP	2024 SALEX TAX INITIATIVE PROJECT # R241261.00	594.00		594.00
				594.00	0.00	594.00
				40,894.99	0.00	40,894.99
Total 622X · SEWER RESERVE						
630X · TRASH FUND EXPENSE						

City of Towanda, KS
Claims Report
February 2025

Date	Num	Name	Memo	Debit	Credit	Balance
6305225 · Cleaning / Disposal Service						
02/11/2025	40509	WASTE CONNECTIONS OF KANSAS	TRASH SERVICE FROM 01/01/2025 TO 01/31/2025	11,212.21		11,212.21
Total 6305225 · Cleaning / Disposal Service				11,212.21	0.00	11,212.21
6305227 · Audit Fees						
02/11/2025	40504	LOYD GROUP LLC	2025 AUDITTING FEES	622.13		622.13
Total 6305227 · Audit Fees				622.13	0.00	622.13
6305254 · Printing / Publications						
02/24/2025	40529	CANON FINANCIAL SERVICES	COPY MACHINE 01/01/2025 TO 01/31/2025	29.72		29.72
Total 6305254 · Printing / Publications				29.72	0.00	29.72
6305400 · Computer Software						
02/11/2025	40505	JAYHAWK SOFTWARE	JAYHAWK ANNUAL SOFTWARE SUPPORT 05/04/25025 TO 05/03/2026	86.54		86.54
02/24/2025	40534	JAYHAWK SOFTWARE	JAYHAWK SOFTWARE ASSURANCE AND SUPPORT HOURS 05/09/2025 TO 05/08/2026	173.08		259.62
Total 6305400 · Computer Software				259.62	0.00	259.62
Total 630X · TRASH FUND EXPENSE				12,123.68	0.00	12,123.68
Total DESIGNATED FUND EXPENDITURES				106,444.20	20.00	106,424.20
General Fund Expenditures						
Designated Fund Expenditures						
Section 1	Expenditures Other than Payroll					\$74,451.78
Section 2	Payroll Expenditures					\$106,424.20
Total this Ordinance	Total Expenditures					\$180,875.98

synchrony

Summary of Account Activity		Payment Information										
Previous Balance	\$514.33	New Balance	\$2,724.16									
+ New Purchases	\$2,750.74	Total Minimum Payment Due	\$96.00									
- Payments	\$514.33	Payment Due Date	02/27/2025									
+/- Credits, Fees & Adjustments (net)	(\$26.58)	PAYMENT DUE BY 5 P.M. EASTERN ON THE DUE DATE.										
+/- Interest Charge (net)	\$0.00	We may convert your payment into an electronic debit. See reverse side.										
New Balance	\$2,724.16	Late Payment Warning: If we do not receive your Total Minimum Payment Due by the Payment Due Date listed above, you may have to pay a late fee of up to \$41.00 and your APRs may be increased up to the Penalty APR of 39.990%.										
Credit Limit	\$5,000.00	Minimum Payment Warning: Making only the Total Minimum Payment Due will increase the amount of interest you pay and the time it takes to repay your balance. For example:										
Available Credit	\$2,218.00	<table><tr><th>If you make no additional charges using this card and each month you pay ...</th><th>You will pay off the balance shown on this statement in about ...</th><th>And you will end up paying an estimate total of ...</th></tr><tr><td>Only the minimum payment</td><td>14 years</td><td>\$8,794.00</td></tr><tr><td>\$123.00</td><td>3 years</td><td>\$4,436.00 (Savings = \$4,358.00)</td></tr></table>		If you make no additional charges using this card and each month you pay ...	You will pay off the balance shown on this statement in about ...	And you will end up paying an estimate total of ...	Only the minimum payment	14 years	\$8,794.00	\$123.00	3 years	\$4,436.00 (Savings = \$4,358.00)
If you make no additional charges using this card and each month you pay ...	You will pay off the balance shown on this statement in about ...	And you will end up paying an estimate total of ...										
Only the minimum payment	14 years	\$8,794.00										
\$123.00	3 years	\$4,436.00 (Savings = \$4,358.00)										
Days in Billing Period	32	If you would like information about credit counseling services, call 1-877-302-8797.										
Pay online for free at: synchrony.com For Synchrony Bank customer service or to report your card lost or stolen, call 1-866-396-8254. Best times to call are Wednesday - Friday.												

1-2

Entered

Transaction Summary				
Tran Date	Post Date	Reference Number	Description	Amount
01/20/2025	01/20/2025	P9123000N01QSDFV4	PAYMENT - THANK YOU	(\$514.33)
01/31/2025	01/31/2025	85348121100Y37N0D	SUTHERLANDS 2302 EL DORADO KS CREDIT	\$26.58
01/03/2025	01/04/2025	8534812050112MRA8	HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS	\$268.50
			STANDARD PURCHASE	
01/07/2025	01/07/2025	853481208010T4NBT	HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS	\$55.90
			STANDARD PURCHASE	
01/07/2025	01/07/2025	853481208010T4NB9	HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS	\$61.40
			STANDARD PURCHASE	
01/08/2025	01/08/2025	853481209011Z9E64	HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS	\$32.00
			STANDARD PURCHASE	
01/09/2025	01/09/2025	85348120A010FKJNM	HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS	\$281.70
			STANDARD PURCHASE	
01/13/2025	01/13/2025	85348120E010T4V2Q	HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS	\$16.10

Continued on next page

* NOTICE: See reverse side and additional pages (if any) for important information concerning your account.

Transaction Summary (Continued)

Tran Date	Post Date	Reference Number	Description	Amount
01/14/2025	01/14/2025	85348120F010T4WA2 12-5242	STANDARD PURCHASE HOME IMPROVEMENT Spackling paste, stop rust SUTHERLANDS 2302 EL DORADO KS \$71.17 STANDARD PURCHASE 2x paint, scraper putty HOME IMPROVEMENT	
01/15/2025	01/15/2025	85348120G0128STNT 12-5242	STANDARD PURCHASE SUTHERLANDS 2302 EL DORADO KS \$17.95 STANDARD PURCHASE stop rust HOME IMPROVEMENT Bulk Fasteners	
01/15/2025	01/15/2025	85348120G0128STTL 12-5242	STANDARD PURCHASE SUTHERLANDS 2302 EL DORADO KS \$19.94 STANDARD PURCHASE Dark Bronze HOME IMPROVEMENT Spray	
01/16/2025	01/16/2025	85348120H01062JY7 12-5242	STANDARD PURCHASE SUTHERLANDS 2302 EL DORADO KS \$14.25 STANDARD PURCHASE Brad Finish nails HOME IMPROVEMENT	
01/16/2025	01/16/2025	85348120H011N8EX3 12-5242	STANDARD PURCHASE SUTHERLANDS 2302 EL DORADO KS \$53.17 STANDARD PURCHASE 4x Pine Lattice HOME IMPROVEMENT	
01/20/2025	01/20/2025	85348120M010FKVJ6 50-5242	STANDARD PURCHASE SUTHERLANDS 2302 EL DORADO KS \$192.87 STANDARD PURCHASE 2x Garage Door opener, HOME IMPROVEMENT Heat Tape, pex pipe	
01/22/2025	01/22/2025	85348120P010FKX46 12-5242	STANDARD PURCHASE SUTHERLANDS 2302 EL DORADO KS \$199.48 STANDARD PURCHASE 3x LED Light HOME IMPROVEMENT Panel	
01/22/2025	01/22/2025	85348120P0112N8GZ 621-5315	STANDARD PURCHASE SUTHERLANDS 2302 EL DORADO KS \$58.89 STANDARD PURCHASE 75 ft wire HOME IMPROVEMENT	
01/22/2025	01/22/2025	85348120P012JW1BF 611-5319	STANDARD PURCHASE SUTHERLANDS 2302 EL DORADO KS \$23.80 STANDARD PURCHASE u weld, male adapter, HOME IMPROVEMENT u bolts	
01/23/2025	01/23/2025	85348120R010T53W6 21-5551	STANDARD PURCHASE SUTHERLANDS 2302 EL DORADO KS \$140.59 STANDARD PURCHASE 2x Heaters HOME IMPROVEMENT	
01/24/2025	01/24/2025	85348120S010TM036	STANDARD PURCHASE SUTHERLANDS 2302 EL DORADO KS \$8.98 STANDARD PURCHASE HOME IMPROVEMENT	
01/28/2025	01/28/2025	85348120X011QPQAE 22-5242	STANDARD PURCHASE SUTHERLANDS 2302 EL DORADO KS \$96.37 STANDARD PURCHASE Anti Spatter spray, HOME IMPROVEMENT magnet welding, magnet kit	
01/29/2025	01/29/2025	85348120Y010FL2NV 21-5551	STANDARD PURCHASE SUTHERLANDS 2302 EL DORADO KS \$53.18 STANDARD PURCHASE Duct Tape HOME IMPROVEMENT poly film	
01/29/2025	01/29/2025	85348120Y011Z9Z6F 21-5551	STANDARD PURCHASE SUTHERLANDS 2302 EL DORADO KS \$63.63 STANDARD PURCHASE Thermometer HOME IMPROVEMENT 2x Angel welds	
01/30/2025	01/30/2025	85348120Z010FL3JX 12-5242	STANDARD PURCHASE SUTHERLANDS 2302 EL DORADO KS \$151.99 STANDARD PURCHASE 20 LED lights HOME IMPROVEMENT	
01/30/2025	01/30/2025	85348120Z0129AXT7 611-5319	STANDARD PURCHASE SUTHERLANDS 2302 EL DORADO KS \$627.92 STANDARD PURCHASE Deep cut Band saw, HOME IMPROVEMENT saw blades, Angel cut	
01/31/2025	01/31/2025	853481211010T5A57 34-5319	STANDARD PURCHASE SUTHERLANDS 2302 EL DORADO KS \$60.56 STANDARD PURCHASE Concrete Crack Seal	

01/22/2025	01/22/2025	85348120F0112N8GZ	WIRE IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	Panel 75 ft wire	\$58.81
01/22/2025	01/22/2025	85348120P012JW1BF	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	u weld, male adaptor, u bolts	\$23.81
01/23/2025	01/23/2025	85348120R010T53W6	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	2x Heaters	\$140.59
01/24/2025	01/24/2025	85348120S010TM036	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT		\$8.99
01/28/2025	01/28/2025	85348120X011QPQAE	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT		\$96.37
01/29/2025	01/29/2025	85348120Y010FL2NV	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	Anti-Spatter Spray, magnetizing magnet kit	\$53.18
01/29/2025	01/29/2025	85348120Y011Z9Z6F	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	Duct Tape poly film	\$63.63
01/30/2025	01/30/2025	85348120Z010FL3JX	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	Thermometer 2x Angelus dry	\$151.99
01/30/2025	01/30/2025	85348120Z0129AXT7	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	20 LED lights	\$627.92
01/31/2025	01/31/2025	853481211010T5A57	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	Deep cut Bandsaw, saw blades, Angl cut	\$60.56
01/31/2025	01/31/2025	85348121101062YSG	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	Concrete Crack Seal Scraper	\$33.00
01/31/2025	01/31/2025	853481211011Q7MHS	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	Wire Connectors	\$39.88
01/31/2025	01/31/2025	853481211011ZA0XK	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	Quikrete Cement, Trowel	\$64.58
02/03/2025	02/03/2025	853481213010FL6K8	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	Push Connectors, Ceiling Tiles	\$42.70
TOTAL FEES FOR THIS PERIOD					\$0.00

Continued on next page



ANDY NEWBREY

Business Card

January 08, 2025 - February 07, 2025

Cardholder Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 660441
DALLAS, TX 75266-0441

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$4,070.97
Minimum Payment Due **\$40.71**
Payment Due Date **03/06/25**
Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:
\$0.00 for balance less than \$100.01
\$29.00 for balance less than \$1,000.01
\$39.00 for balance less than \$5,000.01
\$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$4,428.23
Payments and Other Credits -\$4,488.21
Balance Transfer Activity \$0.00
Cash Advance Activity \$0.00
Purchases and Other Charges \$4,130.95
Fees Charged \$0.00
Finance Charge \$0.00
New Balance Total \$4,070.97

Credit Limit \$7,500
Credit Available \$3,429.03
Statement Closing Date 02/07/25
Days in Billing Cycle 31

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
Payments and Other Credits				
01/21	01/20	PAYMENT - THANK YOU	02115300000000536073929	- 4,428.23
02/07	02/05	AMAZON MARK* Z73361542 SEATTLE WA	82305095037000046810997	- 59.98
TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD				- \$4,488.21
Purchases and Other Charges				
01/08	01/07	Microsoft*Store 8006427676 WA <i>Senior center comp</i>	12302025007001104150097	107.49
01/08	01/07	TOCKIFY WEB CALENDAR BRIGHTON LND <i>12-5404</i>	85383905007000016386147	8.00
01/09	01/07	OFFICE DEPOT #2190 WICHITA KS <i>Ink treasure</i>	02305375008100094316431	176.26
01/09	01/08	SQ *GAMBINO'S PIZZA TO 8774174551 KS <i>Council food</i>	55432865009205099114724	49.37
01/10	01/10	AFP*KACM 5127168561 KS <i>Car + management</i>	12302025010000740887059	50.00



BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796



ANDY NEWBREY
THE CITY OF TOWANDA
PO BOX 160
TOWANDA, KS 67144-0160

**N0001564

Account Number: 5474 9706 9218 **1969**
January 08, 2025 - February 07, 2025

New Balance Total \$4,070.97
Minimum Payment Due **\$40.71**
Payment Due Date **03/06/25**

Enter payment amount

\$

For change of address/phone number, see reverse side.

Mail this coupon along with your check payable to:
BUSINESS CARD,
or make your payment online at
www.bankofamerica.com

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
01/13	01/10	AMZN Mktp US*Z586Y95D2 8662161072 WA Golf cart stickers	55432865010205648404060	27.28
01/15	01/13	MENARDS WICHITA EAST K WICHITA KS stem, casing	02305375014100096642927	42.62
01/15	01/14	AMAZON RETA* Z54S30PW0 SEATTLE WA table cart	82305095015000011484097	191.19
01/16	01/15	WWW.TAX1099.COM FAYETTEVILLE AR 2024 taxes	82117556015000008765103	2.90
01/16	01/15	AMAZON MARK* ZD3VW7R01 SEATTLE WA 2 door mat Paper	82305095016000012242253	133.25
01/16	01/15	AMAZON MARK* Z52EL1H70 SEATTLE WA Binders	82305095016000012242253	29.42
01/17	01/16	AMAZON MARK* ZG5CA4522 SEATTLE WA dust mop	82305095016000043688151	25.99
01/20	01/16	SUTHERLANDS 2302 3163227788 KS spray for pictures	75265865017041301553056	14.17
01/20	01/17	FEDEX OFFIC54800005488 3166365443 KS council pictures	05410195017069223475135	36.24
01/20	01/20	INTUIT *QuickBooks 8004468848 CA Computer program	55432865020208690332054	334.00
01/22	01/21	AMAZON MARK* ZC6DA5ED2 SEATTLE WA Cam: computer	82305095021000035236566	637.90
01/22	01/21	ADOBE *ADOBE 4085366000 CA Computer program	57540245021716324319619	29.99
01/22	01/22	AMAZON RETA* ZC2163GJ2 SEATTLE WA Disp by cable	82305095022000018640098	16.49
01/23	01/22	SIGNS NOW 3166867446 KS Council room sign	55457375022096053223293	265.00
01/23	01/23	AMAZON RETA* ZG7VM9CY1 SEATTLE WA 2 Round tables	82305095023000028866	158.78
01/23	01/23	AMAZON MARK* ZC8WM9B22 SEATTLE WA Table Tablecloth	8230509502300002250948	134.68
01/24	01/23	AMAZON MARK* ZC20078R2 SEATTLE WA Fuel pump	82305095023000042583800	24.98
01/27	01/23	SUTHERLANDS 2302 3163227788 KS Black spray council room	82305095024080900590771	24.17
01/27	01/24	FEDEX OFFIC54800005488 3166365443 KS Council sign	05410195024069223785534	9.68
01/27	01/24	FEDEX OFFIC54800005488 3166365443 KS council pictures	05410195024069223785526	84.52
01/27	01/26	AMAZON MARK* ZC7DL4N90 SEATTLE WA 4 x tablecloth	82305095026000046526513	63.96
01/27	01/26	AMAZON MARK* ZG28I7HF1 SEATTLE WA monthly planner x 2	82305095026000046514279	27.44
01/28	01/27	AMAZON MARK* ZC2P06100 SEATTLE WA water pitcher, splitter	82305095028000010042123	61.33
01/28	01/28	Mailchimp 6789990141 GA computer program	12302025028000502359073	33.00
01/29	01/28	KING ARCHITECTURAL MET DALLAS TX postcard pool lawn	55345885016300231399154	43.09
01/30	01/28	OFFICE DEPOT #2190 WICHITA KS museum printer re-imprinted	82305095029100096739478	311.74
01/30	01/29	AMAZON MARK* Z73361542 SEATTLE WA paper towel, table paper, trash bags	823050950300000304726485	305.24
01/30	01/30	AMAZON MARK* ZC4DU1361 SEATTLE WA Paper plates	82305095030000027255664	35.89
02/04	02/04	AMAZON RETA* Z726A6XR0 SEATTLE WA paper towels	82305095035000027298792	32.98
02/05	02/04	AMAZON MARK* 3N16U9843 SEATTLE WA Andy sofa table	82305095035000037989877	79.99
02/05	02/04	AMZN Mktp US*TE0B904A3 8662161072 WA Pool baskets	554328650352035852556	90.00
02/05	02/04	AMAZON RETA* Z71HI7Z31 SEATTLE WA pool baskets	8230509503600000324695	43.63
02/05	02/04	AMAZON MARK* 8Y4S01XL3 SEATTLE WA salt + pepper	8230509503600000309936	13.36
02/07	02/06	AMAZON MARK* 4B0WO5H3 SEATTLE WA Pool Baskets	8230509503800001164840	190.66
02/07	02/06	COLUMN PUBLIC NOTICE 2027135613 DC Lisa	8230509503800004763724	48.30
02/07	02/06	ACE HARDWARE 3163227500 KS pool filters	5531020503814527310422	135.97
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$4,130.95

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.99%	\$0.00	\$0.00
CASH	28.49% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Important Messages

YOUR FINANCE CHARGES IN 2024 WERE \$44.09.

CITY OF TOWANDA

APPROPRIATION ORDINANCE NO. 2-2025

For period February 1st, 2025 through, February 28th, 2025

Be it ordained by the Governing Body of the City of Towanda that the above dated ordinance is and shall be passed and all claims honored and paid by the City Clerk.

<u>Section 1.</u>	Claims paid prior to approval of the City Council, authorized by Ordinance No. 279.	\$140,547.42
<u>Section 2.</u>	Payroll	\$40,328.56
	Total this Ordinance:	\$180875.98

Stetson Diveley
Treasurer

Jennifer Shautlz
Council President

Report Attestation for the Month of February 2025.

I have reviewed the Financial Statements and reports contained herein and, to the best of my knowledge, believe they present an accurate record of the City of Towanda's financial transactions for the indicated month.

A handwritten signature in cursive script, appearing to read "Stetson Diveley", is written above a horizontal line.

Stetson Diveley

Treasurer, City of Towanda, KS

Date	Call Type	Location	Outcome	Deputy	Total Calls For Service		Walker	District
					Calls Handled by Officer	Accident Reports		
2/1/2025	Check Welfare	400 blk N 10th St	HBO	District			30	19
2/1/2025	Suspicious Person	E Clayhill Rd & SW Hunter Rd	HBO	Walker			17	14
2/1/2025	Miscellaneous	E Clayhill Rd & SW Hunter Rd	HBO	Walker			0	0
2/1/2025	Miscellaneous	E Clayhill Rd & SW Hunter Rd	HBO	Walker			2	3
2/1/2025	Miscellaneous	400 blk N 10th St	HBO	Walker				
2/2/2025	Traffic Complaint	E Clayhill Rd & SW Hunter Rd	HBO	Walker			2	0
2/2/2025	Miscellaneous	E Clayhill Rd & SW Hunter Rd	HBO	Walker			9	0
2/2/2025	Traffic Complaint	E Clayhill Rd & SW Hunter Rd	Citation	Walker			0	2
2/2/2025	Traffic Complaint	500 blk N 11th	HBO	Walker				
2/3/2025	Check Welfare	400 blk N 10th St	HBO	District				
2/4/2025	Assist Harvey Co	600 blk E Mills Dr	HBO	District				
2/4/2025	Wanted Person	400 blk N 9th St	Arrest	District				
2/6/2025	Traffic Complaint	100 blk S 2nd St	HBO	District				
2/6/2025	Lost Property	600 blk E Mills Dr	HBO	Walker				
2/6/2025	Suspicious Activity	900 blk E Main St	HBO	Walker				
2/6/2025	Traffic Stop	N 2nd St & E Main St	Warning	Walker				
2/6/2025	Traffic Stop	N 2nd St & E Main St	Warning	Walker				
2/6/2025	Green Tag	SW Hunter Rd & SW Old Hwy 254	HBO	Walker				
2/7/2025	Suspicious Person	E Clayhill Rd & SW Hunter Rd	HBO	District				
2/9/2025	Assist EMS	500 blk N 8th St	HBO	District				
2/9/2025	Check Welfare	600 blk E Mills Dr	HBO	District				
2/10/2025	Runaway	500 blk E North St	Report	District				
2/10/2025	Threat	400 N 10th St	HBO	Walker				
2/10/2025	PFA Violation	700 blk E Cincinnati St	Report	Walker				
2/11/2025	Check Welfare	700 blk E Bever Dr	HBO	District				
2/11/2025	Traffic Stop	N 2nd St & E Main St	Warning	Walker				
2/11/2025	Harassment by Telephone	700 blk E Cincinnati St	Report	Walker				
2/13/2025	Accident/ <1000	S 6th St & E Pool Rd	Report	District				
2/13/2025	Disturbance/ DV	700 blk E Mechanic	Report	District				
2/14/2025	Miscellaneous	700 blk E Bever Dr	HBO	District				
2/14/2025	Traffic Stop	E 2nd St & E Main St	Warning	Walker				
2/14/2025	Assist Towanda Fire	200 blk N 3rd St	HBO	Walker				
2/14/2025	Disturbance	N 6th St & E Main St	HBO	Walker				
2/16/2025	Civil Stand By	700 blk Mechanic St	HBO	District				
2/17/2025	Civil	700 blk Mechanic St	HBO	Walker				
2/18/2025	Check Welfare	400 blk N 10th St	HBO	District				
2/19/2025	PFS/PFA Service	600 blk E Mills Dr	HBO	District				
2/19/2025	Runaway	700 blk E Cincinnati St	Report	Walker				
2/20/2025	Miscellaneous	700 blk E Cincinnati St	HBO	Walker				
2/20/2025	Assist EMS	1000 blk Rainbow Ct	HBO	Walker				
2/24/2025	Eviction	400 blk N 10th St	HBO	District				
2/24/2025	Traffic Stop	400 blk E Main St	HBO	District				

2/24/2025	Wanted Person	E Circle Dr	Arrest	District
2/25/2025	Traffic Stop	S 6th St & E Pool Rd	Warning	Walker
2/25/2025	Traffic Stop	600 Blk E Main St	Warning	Walker
2/25/2025	Traffic Stop	E Main St & 2nd St	Warning	Walker
2/25/2025	Suspicious Vehicle	900 blk E Main St	HBO	Walker
2/28/2025	Traffic Stop	E Main St & N 6th St	Warning	Walker
2/28/2025	Traffic Stop	E Main St & N 5th St	Warning	Walker

MUNICIPAL COURT OF TOWANDA, KS
CASELOAD SUMMARY
For the Period February 1, 2025 through February 28, 2025

1. NUMBER OF OFFENSES WRITTEN DURING MONTH

*Fines/Court Costs listed in this section are often waived in dismissed cases.

		COURT COSTS
a. Speeding.....	0	\$0.00
b. No/Invalid Insurance.....	1	\$50.00
c. Invalid/Expired Registration.....	0	\$0.00
d. No/Invalid Driver's License/Improper Use of DL.....	1	\$50.00
e. Driving Under the Influence.....	0	\$0.00
f. FTY or Failure to Stop.....	0	\$0.00
g. Other Traffic Violations.....	1	\$50.00
h. Crimes Against Persons/Property (e.g. assault, battery, theft, criminal damage, vandalism).....		
i. Other Crimes (e.g. tobacco infractions by minors, crimes against government, public safety, public morals).....		

[(i. Offense Breakdown)]

TOTAL THIS MONTH

*YTD: 372.00 collected of estimated annual revenue of \$

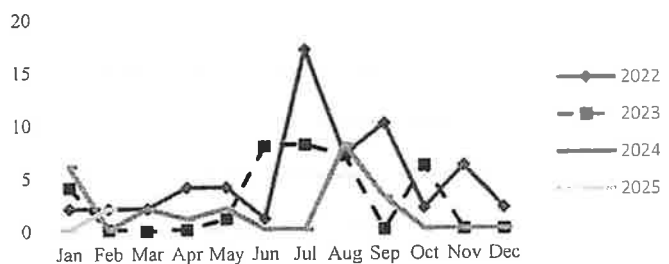
2. NUMBER OF OFFENSES DISPOSED OF DURING MONTH

a. Guilty Pleas.....	
b. Bond Forfeitures.....	
c. Dismissals.....	1
Reason.....	proof of registration shown
Reason.....	
Reason.....	
d. Guilty by Trial (on plea of not guilty).....	
e. Diversion Agreements.....	

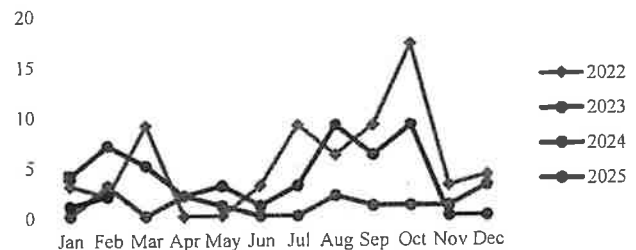
TOTAL DISPOSITIONS THIS MONTH

1

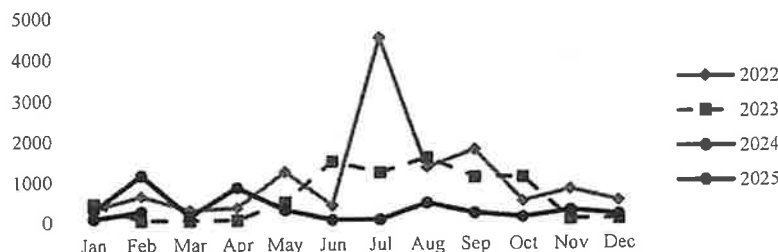
Offense Filings



Offense Dispositions



Estimated Revenue





TOWANDA DEPARTMENTAL REPORT- Planning/Zoning Adm. Lisa Long

February 2024 Activity March 4, 2025 Report

What we have been doing:

Preparing documentation for ISO Evaluation	Monitor and Dispatch inspections
Researching information for update of city building codes	Processing Licensing/Permits
Monitoring and follow-up on fallen bldg. front downtown	Providing Excellent Public Service
Processing Contractor Licensing Renewals for 2025	Filing away older business
Research and prepare information as needed	
Cemetery Lot Sales, Paperwork, Deeds, and Questions	Assisting with the prep of Ordinances and Resolutions
Assisting Residents/Contractors daily with building code questions and inspections	
Working always to make the PZ Department more efficient	
Following Code Enforcement	

What we plan to do:

Continue Contractor Licensing and Permit Issuing	Continue Serving Towanda Citizens
Misc. other work as needed	Continue with duties as listed above
Research and Secretary duties for the Planning Board	Continue to improve the efficiency of the PZ Department
Cemetery -Selling Plots-Preparing paperwork and Deeds-Assisting residents with sales of plots and information	
Animal Control Records. Annual Shelter Inspection Feb 2024	
Continue to follow Code Enforcement	
Gather info to prepare for completion of Fee/Fine Chart for Towanda	Once New Resolutions completed

Permits:

710 Bever Electrical	707 N Mills Plumbing
785 Bever Electrical	700 Mechanic Lot 3 MFH Permit
783 Bever Electrical	312 Mechanic St Plumbing
779 Bever Electrical	631 North Roof
785 Bever Electrical	710 Bever Electrical
783 Bever Electrical	700 Mechanic Lot 3 Plumbing
710 Bever Electrical	710 Bever Electrical
441 N 11 th Electrical	

Statistics and Lists: Inspections Completed

710 Bever Electrical Failed	441 N 11 th Electrical
783 Bever Electrical Failed	710 Bever Electrical Failed
312 Mechanic Sewer	ISO Mtg 2/25 9:30am-noon
Consult Elect 441 N 11 th	337 N 8 th Final
783 Bever Passed	309 Main St Bldg. Supports
710 Bever Failed	700 Mechanic Lot 3 Sewer Water Gas
785 Bever Failed	Code Review for Bldg. Code Update5
Consult 441 N 11 th Electrical	710 Bever Electrical Passed

Towanda Building Department/Adm met with the ISO Representative for a review of Towanda Building Code practices to formulate an ISO rating.. The PZ Dept is also researching and preparing for an update of the Adopted Building Codes.

New Contractors Licensed & Certificates Issued:

All Service Plumbing LLC – El Dorado	Groundworks FRS LLC – Wichita
Shocker Homes LLC- Wichita	AR Roofing- Pratt
Kyle Thomas/Thomas Construction-El Dorado	Rush Plumbing- El Dorado
PD Plumbing Inc- Augusta	

NTA Citations Issued/ Pending Court Action #16586 308 Main Arrested for Failure to Appear. Continued Court Date March
#16587 315 S. 5th Found still in violation. Appealing to District Court.
PZ Board Meeting/BZA March 2025 No Meeting – **Business Permit for Door-to-Door Sales:** None

CITY OF TOWANDA

FEBRUARY 2025 SUMMARIZED MAINTENANCE REPORT



WATER

In the month of February, the city Maintenance crew has been working with the city administrator to come up with an overall plan of how we go about exercising valves and replacing Fire hydrants in the upcoming summer. We have decided to hold off on exercising valves because they are brittle and are prone to breaking. With an upcoming water grant in the works to fix our water system we do not want to spend money putting in brand new valves just to rip them back out, the same thing goes with the fire hydrants.

- Took coliform samples
- Read meters
- Fixed main leak on s 5th ST
- Plumed in well for the pool
- Finished the well filter box plumbing
- Took HAA5 samples

Terry brown from RWD5 will be here 3/10-3/14 to bore water line under river valley rd. so we can finish hooking up the well for the pool.

STREETS

As the streets are in poor condition the Maintenance crew has been monitoring/ keeping track of street conditions for repair. Due to poor runoff situations the water sits on the roads, making the base soft and allowing the asphalt to crack as heavy traffic drives on many of our roads. The city maintenance crew does our due diligence in making sure the base is repaired on any patches we do and will continue to do so in our operations of road repair.

- Fixed pothole on main St
- Plowed snow

SEWERS/ DRAINAGE

The Maintenance crew has been working to further our progress on replacing the sewer line in the 9th ST easement. Max and I have decided to take on this task in the week of March 10-14th and will be replacing and inspecting the sewer main in the process. We have charted out the main waterways of the town and will be working with the city engineers on how we fix them to keep water off our roads. When we fix them, we will come up with a long-term solution to our ditch flow and make sure they no longer eat out the sides of our ditches and roads with heavy water flow.

Update on issue above: City Maintenance has cleaned alleyway

- General maintenance on lift stations and lagoons
- Charted out main waterways of the town
- Fixed ditch on 3rd and Cincinnati
- Fixed 4th St alley

FACILITIES/ GENERAL MAINTENANCE

- Cleaned out lift station
- Clean shop on Fridays
- Pushed up burn pile
- Plowed snow
- Fixed snowplows
- Went to a water conference
- Built tractor plow
- Fixed lights on 254
- Got salt
- Hung coat rack
- Cut out greenhouse feet
- Hung heater in water tower
- Hung signs on city hall
- Made snowplow markers
- Sandblasted pool awning
- Worked on lights in city hall and library
- Rebuild snowplow faces
- Fixed plumbing in the shop
- Got ready for department of labor inspection
- Planted flowers
- Picked up rocks at pool
- Seeded pool park
- Put labels on diesel tanks

EQUIPMENT MAINTENANCE

- Greased equipment
- Topped off all fluids on pickups
- Washed equipment
- Serviced mowers
- Fixed tractor window
- Sent bucket truck to the shop

UPCOMING ISSUES

- Water line replacement on the south side of town

Old
Business
03.12.2025

New Business

03.12.2025

7 X 12 Interstate LoadRunner Bumper Pull Dump Trailer



Price: \$8569

Pay As Low As **\$273.46/mo.**

RESERVE FOR \$1 & CHECKOUT

At Rent A Trailer's Depot of Choice, you can reserve this 7 X 12 Trailer for \$1.00.

SCHEDULE AN APPOINTMENT

Back and forth in our team's hands. We're here to make sure everything is perfect.

Not ready to reserve? [Add to Cart](#) and decide to reserve when you are ready!

Financing Benefits

- ✓ Pay As Low As \$273.46/mo. - With Traditional Financing
- ✓ Rent-To-Own Available With C3 - All Credit Approved
- ✓ Same Day Financing
- ✓ No Penalty For Early Payoff

Want to learn more? [Apply for financing](#) or Call Now! 501-232-4019

Description Specifications

Trailer Details

Color	Black
Size	7 X 12 LoadRunner Bumper Pull Dump Trailer
Tires	Radial
Ball / Plug Type	2-5/16" / 7-Way
Model	4RADXL227SC067915

Features

Clearance Lights	LED
Tail Lights	LED
Undercoating	

BUILT FOR THE PRO!

38HP 12GPM @ 4000PSI COLD WATER JETTER

Variable Speed Hydraulic Hose Reel

Equipped with either 300' 3/8" or 300' 1/2" or 500' of 3/8", our full hydraulic hose reels feature a roller guide arm for easy operator application.

Pump

The pump systems we use are manufactured by Industrial Division of Giant Pumps. These Premium Tri-Plex Pumps are proven with literally thousands in service worldwide. They are easy and inexpensive for service.

Pump Saver System / EZ Start Valve

We engineer all jetter trailers with our "pump saver system" - that when the hose flow is released, the bypass water re-circulates back to the water tank. This keeps the head of the pump cool extending its life substantially.

TBDS™ (Total Belt Driven System)

All components are belt driven. The pump is Triple-V-Belt Driven. Belt driven reduces vibration and allows the pump to run at 1/2 RPM. This extends operational life, especially vs. gear driven power plants.

Detergent Application / Injection

The equipment operator can control the concentration levels at the machine and controls the detergent injections depending on the job needs.

Quick Antifreeze System / Recycle System

Our jetter units come with our quick antifreeze system where you close one ball valve and open the antifreeze ball valve - then run the machine for 30 seconds and the entire system is antifreezed. Start the machine - then recapture the antifreeze in the antifreeze tank and re-attach the jetter nozzle and you are ready to jet!

AVAILABLE IN SINGLE OR TANDEM AXLE

Model Numbers:

XF21240CW-SA-200GL
XF21240CW-SA-330GL
XF21240CW-TA-200GL
XF21240CW-TA-330GL

FEATURES:

- 38HP Kohler Magnum Fuel Injected
- 12GPM @ 4,000 PSI
- Drive Triple V-Belt
- Trailer Size 5' x 12' Deck
- Tandem Axle Rating 2 x 3,500 LB.

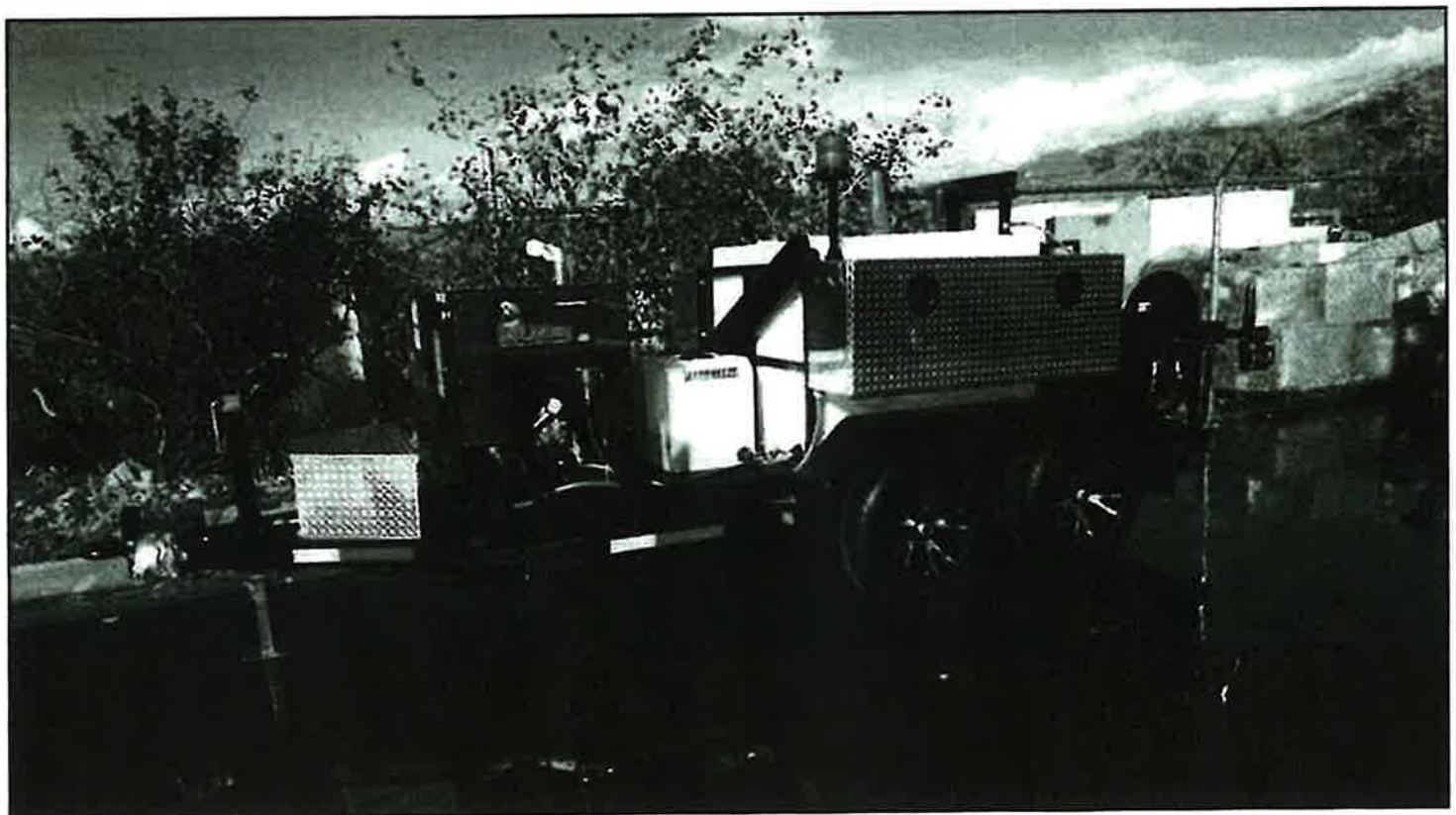
1.800.624.8186
www.HotJetUSA.com

07-18-2024

SINGLE AXLE



TANDEM AXLE

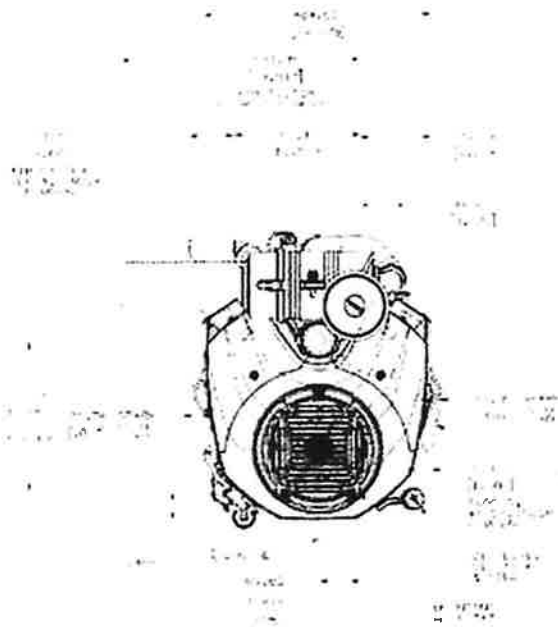


BEST IN CLASS POWER UNIT!

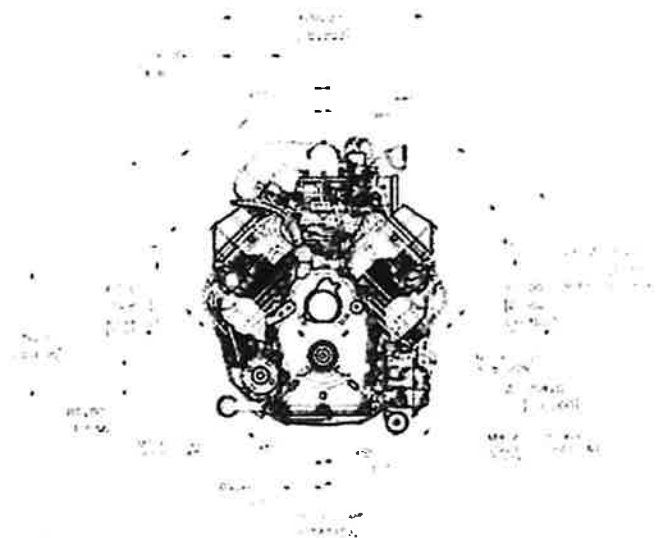
Manufactured by Kohler

ADVANTAGES:

- Ultra-Cool Operation
- Proven High Torque
- Parts and Service Readily Available



Top view



Starter view

MODEL	ECH980
POWER @ 3600 rpm Max.hp (kW)	38 (28.3)
SHAFT	HORIZONTAL
DISPLACEMENT cu in (cc)	61 (999)
BORE in (mm)	3.5 (90)
STROKE in (mm)	3.1 (78.5)
PEAK TORQUE @ rpm ft-lb (Nm)	56.0 (75.9) @ 3000 56.0 (75.9) @ 3000
COMPRESSION RATIO	8.8:1
DRY WEIGHT lb (kg)	132 (60)
OIL CAPACITY U.S. qt (L)	2.0 (1.9)
LUBRICATION	FULL-PRESSURE WITH FULL-FLOW FILTER
DIMENSIONS L x W x H in (mm)	LOW-PROFILE AIR CLEANER 15.8 X 19.1 X 23.6 (402 X 484 X 600) HEAVY-DUTY AIR CLEANER 17.1 X 19.1 X 27.5 (435 X 484 X 699)

COLD WATER FUEL INJECTION SERIES SPECIFICATIONS

GENERAL SPECIFICATIONS

- 330 or 200 Gallon Water Capacity
- Molded HDP Water Tank(s)
- Nema 4 Rated Control Panel

HOSES & REELS

- Hydraulically Powered, Variable Speed Hose Reel with 300' of 3/8" Jetting Hose Rated @ 16,000 PSI Burst Pressure
- Water Supply Hose Reel with 100' of 3/4" Hose
- 2nd Hose Reel for Wash Down with 100' Hose/Spray Gun
- Adjustable Pressure Relief/Control Valve(s)
- Adjustable Pulsation System with Control
- Rotary Beacon Light
- "Fast Fill" for Hydrant Hook-Up

PUMP

- Premium Modified Hybrid Pump 12 GPM @ 4,000 PSI (+/- 5%)
- Triple Power Belt Driven
- Dual Safety Relief Valves and Pump Saver System
- Rear Throttle Control

MOTOR DESCRIPTION

- 38HP Kohler Magnum F.I.
- Low Noise Muffler
- EPA Tier 4 Rated
- Low Engine Oil/High Temperature Auto Shutdown System
- Large Battery Box

TRAILER DESCRIPTION

- Rugged, Compact Specially Engineered Trailer to Haul the Equipment and Water Load
- Leaf Spring Axles Cushion and Distribute the Weight for Easy Towing
- 5'x12' Tandem Axle - Single Axle also available.
- Tandem Axle (2 x 3,500 lb)
- Dual Axle Brake - DOT Legal in all 50 States
- Full Premium Powder Coat
- LED Lighting

NOZZLES

- Warthog - WT-3/8
- 3/8" Lazer, Ram, Spinner, Degreaser
- 1/4" Lazer, Ram, Spinner, Degreaser

PACKAGE INCLUDES

- Two Side Locking Toolboxes
- Side Signage with Custom Branding
- 10' Safety Colored Leader Hose
- 2" x 36" Tiger Tail Hose Protector
- Portable Reel with 100' 1/4" Jetting Hose
- Safety Cone Holder
- Rear LED Lighting
- 2 Remote Controls - Solid State Wireless Unit up to 300' Range

OVERALL DIMENSIONS

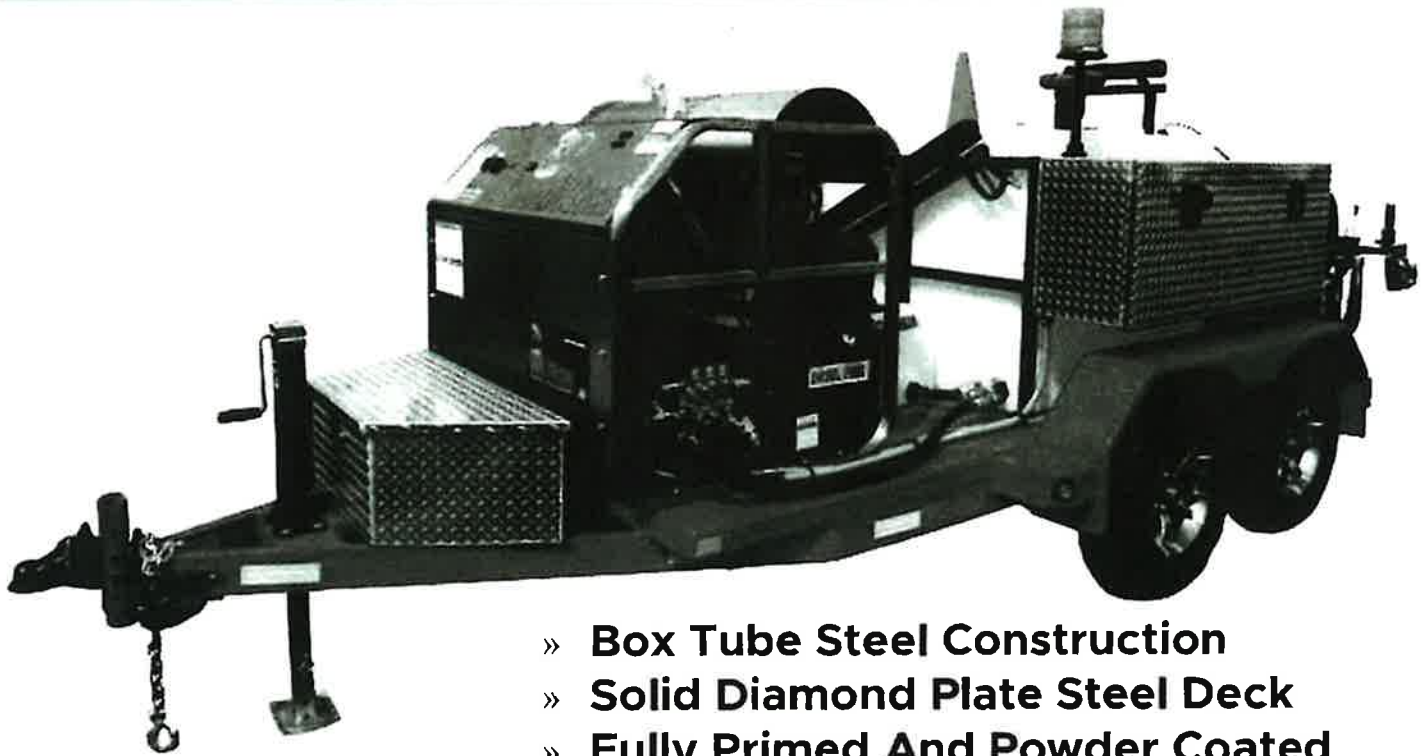
- | | |
|----------------------|--------------------|
| • Overall Length | 16' 6" incl. hitch |
| • Deck Length | 12' |
| • Height | 8' w/safety light |
| • Overall Deck Width | 7' |
| • Weight Dry | 2,950 lbs |
| • Weight Full Load | 6,100 lbs |

OPTIONS AVAILABLE

- 14k Trailer w/600 Gallon Water Tank
- Single Axle; 200 gal. Water Tank, 5,000lb Rated Axle -or- 350 gal. Water Tank, 7,500lb Rated Axle



THE BEST JETTERS DESERVE THE BEST TRAILERS



- » Box Tube Steel Construction
- » Solid Diamond Plate Steel Deck
- » Fully Primed And Powder Coated

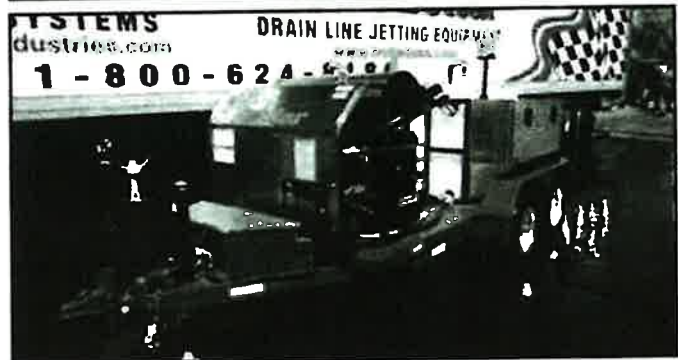
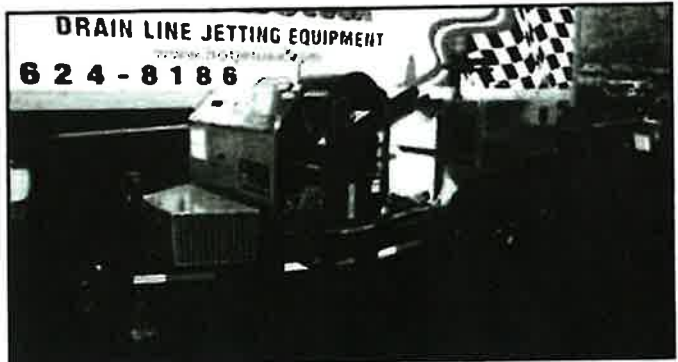
BUILT FOR YEARS OF SERVICE



CHOOSE YOUR TRAILER COLOR!



Red, Black & Blue Standard Color Options
Custom Paint Colors Available Upon Request - Cost Extra





TOLL FREE. 800-624-8186 | FAX. 1-801-545-9132
 14773 Heritage Crest Way | Riverton, UT 84065
 EMAIL | mo@hotjetusa.com

PAGE 1 OF 2

XtremeFlow II – Fuel Injected - Cold Water

Order Overview #XF2FI-11425

CONTACT INFORMATION			SHIPPING ADDRESS		
City of Towanda Rylan Rose 110 S. 3rd Ave Towanda, KS 67144 316-390-4085 super@cityoftowanda.com			Same		
Date	Sales Rep.	Build Times	Contact	Terms	Quote Expires
1/14/25	Mo and Derek	4-6 Weeks	Rylan	50% Down 50% Before Shipping – PIF or finance or PO	4/14/25
Quantity	Model/Item	Description		List Price	Municipality Price
1	XFIITA1240CW	Complete Cold-Water Trailer Mounted Jetter Package		\$49,995.00	\$46,995.00
1	Custom Built Open Deck Trailer	5' x 10' Diamond Plate Steel Open Deck Single Axel Trailer, DOT Compliant, Electric Brakes. Your choice of trailer color (Black, Red, Blue, Powder Coat Paint. Includes the new HD Trailer Jack. Comes with the new alloy rims and a spare tire.			INCLUDED
1	Kohler 38 HP	38 HP Kohler Fuel Injected Cold Water Unit – Electric Start– 12 GPM @ 4000 PSI. Custom Stainless Steel Removable Machinery Cabinets with Full Gauge and Control Panel. This will clean lines from 2-inch up to 12-inch			INCLUDED
1	Premium Tri-Plex Pump	Premium Tri-Plex Pump with By-Pass Pump Saver System - Triple Belt Driven (TBD) with pump pre-filter system 50 mesh. Comes with the jetter pulsation valve			INCLUDED
2	Remote Control	Solid State Remote Control. Can start the jetter up to 300 feet away. For safety start and stop operation.			INCLUDED
1	Water Tank	200-gallon Lifetime Industrial Water Tank, Fast-fill Piping for Hydrant Connection.			INCLUDED
1	3/8 Hose & Hose Reel	500' 3/8" Poly Flow Jetter Hose. Installed on an industrial grade hose reel made by Hannay includes Swivel Thumb Control Arm and gear reduction. Comes with Tiger Tail Hose Protector (2" x 36"). This reel will be full hydraulic drive.			INCLUDED
1	3/8-Nozzle Set	Custom Drilled 4-piece 3/8" Nozzle Set, Ram, Laser, Spinner, Degreaser. Custom drilled to be puller / flushers.			INCLUDED
1	WT-3/8-C	3/8" Custom Drilled Warthog Nozzle, with WT-600 Service Kit.			INCLUDED
1	Power Wash Down System	3/8x100ft high pressure wash down hose installed on a manual hose reel made by Hosetract. Includes 5000-PSI stainless Steel Super Swivel with grease fitting. Comes with gun/lance combo, full set of spray nozzles (Red, Green, Yellow, and White) and one (1) Turbo Nozzle. Includes the Sludge Pump Assembly Engineered to vacate liquid at 50 GPM. With a 25-foot flat fire hose.			INCLUDED
1	Soap Injection System	12-gallon Soap Tank with Custom Injection System			INCLUDED
1	1-Day Training	Lodging, Meals, Transportation in Salt Lake City for one (1) to attend Safety & Operations, Business & Marketing Training. All you do is get here, we will take care of everything else, Transportation, Meals, Room & Board. You are more than welcome to bring more (Up to 4 and 2-rooms), all you do is cover the airfare, and we will take care of the rest.			FREE
4	Toolboxes	(2) Heavy Duty Lockable Custom Steel Side Mounted, (1) Heavy Duty Steel Tongue Mounted, (1) Craftsman Toolbox.			INCLUDED
1	Safety Package	Safety and Operations Video – OSHA Compliant, Safety Sign-off Sheets, Safety Vests, Safety Cones, Strobe Light, LED Trailer Lights			INCLUDED
1	Manual Package	(1) Parts Book, (1) Service Manual (1) Operator's Book			FREE
1	Detergents	Case (12 pcs) 3N1 Total C Jetting Detergent			FREE
1	Small Line Hose & Hose Reel	100' 1/4" Jumper/Satellite Hose, Reel, Foot Control Pedal and 4pc custom drilled nozzle set (laser, ram, deicer/degreaser & spinner).			Included

[Type here]

		Includes 1/8x100 Foot black jetter hose (no hose reel) with 4-piece nozzle set.		
		Page 2 of 2		
Quantity	Model/Item	** Options/Extras/Upgrades**	Wholesale Price	Add In Price If Wanted
1	Company Signage	We will design with your high-resolution logo custom signs to mount on the toolboxes.	\$650.00	FREE
1	3/8 Root Cutter Kit	3/8 complete root cutter kit includes 3-types of chain – Bicycle, Link, and cable. All cables pre-cut to 3-4-6- in pipe sizes. Also includes all three centralizers 3-4-6. Custom drilled to the specifications of your jetter for optimum performance.	\$1,484.00	Not Included
1	Directional light Bar	Left/Right directional light bar on rear of trailer. Light bar made by Whelen.	\$2,480.00	Not Included
1	Surge Protectors	Liquid Surge Protectors to eliminate the water tank surge. This helps the wear and tear on a transmission. (10 are required in a 330-gallon water tank). Price is for the assembly and installation of the surge busters.	\$450.00	Not Included
1	Antifreeze System if needed	12-gallon Antifreeze Tank with full recycle System and blow down option.	\$925.00	Not Included

Please review carefully and note any corrections or optional items to be included. If purchasing the Equipment out-right, we require 50% deposit, with balance before shipment. if a municipality or government division is purchasing, we require a purchase order before production. If financing the equipment, we will work with you directly with the financing company.

Authorized Signature _____

Date _____

Subtotal:	\$46,995.00
Sales Tax:	EXEMPT
Shipping:	\$2,780.00
TOTAL:	\$49,775.00



02/06/2025 DEPARTMENTAL UPDATES

RE: New Ordinance for the Regulation of Vacant Residential Buildings (Ordinance for approval)

Prepared for this meeting is an Ordinance for the regulation of Vacant Residential Buildings. We have had an instance or so stemming from vacant residential structures in the city.

RE: Update of Zoning Regulation Fees (Resolution for Approval)

At the Planning Zoning Meeting of February, after much deliberation and discussion, the PZ Board approved an increase to the Zoning/Subdivision Regulation Fees which had not been revised since 1998. They are asking for your approval of the Resolution to increase these fees.

RE: Updating of 1997 Towanda Zoning Regulations (FYI)

The week of February 10th, Foster & Associates plans to provide a timeline for the process to update the Towanda Zoning Code.

There will be an extensive amount of research for the Zoning Department to provide Ordinances and changes that have been added to the regulations since 1997 to be included in the update.

RE: Building Code Effectiveness Grading Schedule (FYI)

A meeting has been scheduled here for February 26th with a representative of ISO from Verisk to evaluate our Building Code Enforcement Program. The data required includes Building Code Enforcement, Inspection Information, Zoning Appeals, permits issued in the previous year and the process to review them, employee data and qualifications, departmental operations, and enforcement of Flood Plain Regulations. Also reported is the edition of the adopted Building Code Models in effect.

This information is used widely by the insurance industry to set rates for our community and utilized by FEMA for various grant programs. The last ISO evaluation for Planning & Zoning was in 2019.

RE: Building Resilient Infrastructure and Communities (BRIC) 2024 Grant (FYI)

On January 30th, we received word that the FEMA Grant 1, had applied for, to monetarily assist the city in updating the Building Codes and/or Zoning Regulations, had passed the pre-application process, and was approved to be forwarded to the next phase.

On February 3rd we received word that there was a funding pause on the FEMA Grant. We are awaiting further instructions.

AN ORDINANCE PROVIDING FOR THE REGISTRATION OF VACANT RESIDENTIAL BUILDINGS PROVIDING PROCEDURES RELATED TO MAINTENANCE, MARKETING AND ANNUAL INSPECTIONS.

WHEREAS, the Governing Body Towanda finds that vacant residential real estate adversely affects quality of life, creates blight, and impacts local property values; and

WHEREAS, vacant residential buildings are known to attract vandalism, become havens for drug use and other crime, and require expenditure of public funds for police protection, fire protection and housing inspection; and

WHEREAS, the Governing Body of Towanda finds that public health, safety and welfare are adversely affected by prolonged vacancies in residential real estate;

BE IT ORDAINED by the Governing Body of the City of Towanda, Kansas:

SECTION 1. The Governing Body of Towanda, Kansas, hereby adopts a vacant residential building ordinance as follows:

Section 1.

(a) Purpose

Recognizing that vacant residential buildings contribute to blight in residential neighborhoods, discourage economic development and retard appreciation of property values, endanger public health and safety, attract criminal activity, and create fire hazards, it is the responsibility of property owners to prevent buildings from becoming a burden to the neighborhood and community and a threat to the public health, safety, and welfare. Maintenance of the public health, safety, and welfare thus requires the City to maintain an accurate registration of all vacant buildings and properties.

(b) Definitions

(1) **'Building'** means a residential building, accessory structure, mobile or modular structure, or other structure adapted to permanent occupancy for residential purposes;

(2) **'City'** means the City of Towanda ;

(3) **'Chronic Vacancy'** means any building or property vacant for an uninterrupted term of 1 year or more after initial registration

(4) **'Owner'** means the person, persons or entity identified as the owner of the parcel with the Butler County Appraiser's Office; or any agent identified by a nonresident owner;

(5) **'Residential'** means any "residential structure or property" as defined in the Towanda Zoning Regulations;

(6) **'Unsecured'** means that access to the building may be obtained through open, unlocked, broken or missing doors or windows of such building;

(7) **'Vacant Building'** means a building or property that is unattended or unoccupied and is not actively used as a place of residence, or the building is frequently open or unsecured so that unauthorized admittance may be gained without damaging any portion of the property. A residential property will be considered vacant when found to be in the above condition for more than twelve consecutive (12) months and subject to the registration requirements found in Section 2.

Section 2.

(a) Registration and maintenance requirements; fees

(1) The owner of a vacant building or property must register the building with the City designated officer within twenty (20) days of written notice provided to the owner or the owner's resident agent of the existence of the vacant building. Such notice shall be served on the owner or resident agent by personal service or by certified mail, return receipt requested. If the owner is a non-resident, such notice shall be sent by certified mail, return receipt requested, to the last known address of the owner;

(2) The City shall also accept notifications by mail or electronic transmissions of a building or property that meets the definition of a Vacant Building or Property as defined in Section 1-(b) -7 and shall pursue registration of said building/property in accordance with the provisions of this ordinance.

(3) The required registration shall be submitted on the form provided by the City, which form shall include the name, current mailing address, phone number and any other contact information of the owner; the names and addresses of all known lien holders and all other parties with a legal or equitable ownership interest in the building; and the common address of the building. The form shall also include the period of time the vacant building is expected to remain vacant, and a plan and timetable for either:

- (i) returning the vacant building or property to appropriate occupancy or use; or
- (ii) marketing the property pursuant to the requirements of subsection (b) of this ordinance;

(4) Pursuant to the registration requirements of this subsection, for every subsequent year a building remains vacant beyond the initial registration, the owner of the vacant building must:

- (i) re-register the building or property, including appropriate fees, and
- (ii) submit an updated plan for either returning the vacant building or property to appropriate occupancy or use, or marketing thereof;

(5) If the owner of the vacant building or property does not reside in Butler County for at least six (6) months a year, then they must provide the information for a resident agent with authority to act with respect to the property, including name, current mailing address, phone number and any other contact information of the owner's agent;

(6) Any subsequent owner of a vacant building or property must register or reregister the building with the City designated officer within thirty (30) days of any transfer of any ownership interest in the vacant building;

(7) The owner of a vacant building or property must keep the building and any adjoining property secure, safe and maintained in compliance with all federal, state and local ordinances and regulations;

(8) A registration fee of twenty-five dollars (\$25.00) per residential building shall be collected by the City designated officer at the time of registration or re-registration.

(b) Marketing requirements

The following vacant buildings or properties shall be exempt from the registration fee required pursuant to Section 2(a)(9), but shall still comply with all other registration requirements under this section:

(1) All buildings which are actively marketed as "for rent" in a newspaper or in a recognized online website listing at a fair market value rental rate based upon market rental rates for comparable properties. It is the responsibility of the vacant building owner to produce evidence of active marketing to claim this exemption. In the event that active rental marketing ceases, the vacant building in question shall be subject to the registration fees provided for above and shall immediately be due and owing;

(2) All buildings or properties which are being actively marketed as "for sale" by a licensed real estate broker or by the owner and advertised as such in a newspaper or listed on a recognized online website. The vacant building owner has the obligation to produce evidence of active marketing in order to obtain this exemption. In the event that the active "for sale" marketing ceases, the vacant building in question shall be subject to the registration fees provided for above and shall immediately be due and owing

(3) Any vacant residential building for which the owner executes a valid affidavit on a form provided by the City attesting that the owner intends to resume occupancy of the vacant building as a dwelling within 180 days. Failure to actually resume use of the vacant building as a dwelling within 180 days will result in the reinstatement of the registration fee that was exempted under this section;

(4) An owner who acquires a vacant building or property for which the registration fee has already been paid for the calendar year period shall register the change of ownership with the City, but is not liable for an additional registration fee for that calendar year.

Section 3.

Penalties; procedures

(1)(a) Any owner who fails to register a vacant building under this ordinance, as required by Section 2, may be liable for a civil penalty not to exceed fifty dollars (\$50.00).

(b) If the building continues to meet the definition of a vacant building for a period of ninety (90) calendar days beyond the required registration or re-registration date, and the owner fails to register or re-register such building, the City designated officer may assess a penalty of one-hundred dollars (\$100.00) for each ninety (90) calendar day period the building continues to be unregistered. At no time may the amount of the assessment exceed four-hundred dollars (\$400.00) per building in a calendar year.

(c) If a building or property is vacant more than 1 year after initial registration it shall be classified as a chronic vacancy and shall be subject to a fee of \$200.00 per year. Funds derived from said fee shall be used to offset the city's cost of annual inspections as found in Section 2 of this ordinance.

(d) All penalties assessed shall be payable directly to the City.

(e) Any and all civil penalties assessed under this section shall be billed to the owner or other responsible party. Failure or refusal to pay any and all such penalties permits the City to pursue any and all available legal remedies for the enforcement and collection of such penalties; including but not limited to, civil actions being filed in district court, suits or actions being maintained in any court of competent jurisdiction, abatement of nuisances maintained in violation of this Ordinance, institution of injunction, mandamus, or other appropriate action or proceedings to enforce the penalty provisions of this Ordinance.

(2)(a) Upon failure to register a vacant building, as required by Section 2, a Notice of Registration Penalty may be issued to the owner;

(b) A separate Notice of Registration Penalty shall be issued for each subsequent penalty that may be assessed pursuant to Section 3(1);

(c) The Notice of Registration Penalty shall be served upon the owner by certified mail or personal service.

(d) This ordinance in no way limits the penalties, actions or abatement procedures which may be taken by the City for a violation of any other ordinance of the City or statute of the State of Kansas

Section 4.***Annual inspection requirement for structures or properties classified as chronic***

(1) The City designated officer or their appointee may inspect or cause to be inspected any premises in the City for the purposes of enforcing and assuring compliance with the provisions of this chapter and safeguarding the health, safety and welfare of the general public. Upon the request of the City designated officer, an owner shall provide access to all interior portions of any vacant building or suspected vacant building in order to permit a complete inspection;

(2) The Fire Chief is authorized to enter and inspect, or cause to be inspected, all vacant buildings and premises for the purpose of conducting an annual fire code compliance inspection.

Section 5. Should any paragraph, section or subsection of this ordinance be declared to be invalid by a court of competent jurisdiction, the decision shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 6. The provisions of this ordinance shall be included and incorporated in the Code of the City of Towanda, Kansas, as an addition or amendment thereto, and shall be appropriately numbered to conform to the Uniform Numbering System of the Code.

Section 7. This ordinance shall take effect upon its publication in the official City newspaper.

PASSED AND APPROVED by the Governing Body of the City of Towanda, Kansas, this 12th day of February 2025.

Jennifer Shaults, Mayor

ATTEST:

Andrew Newbrey, City Clerk

RESOLUTION NO. 2025- _____

A RESOLUTION ESTABLISHING A FEE SCHEDULE FOR CHARGES FOR PROCEEDINGS GOVERNED BY THE ZONING REGULATIONS AND SUBDIVISION REGULATIONS OF THE CITY OF TOWANDA, KANSAS.

WHEREAS, the City of Towanda has adopted Zoning Regulations and Subdivision Regulations which create the need for a fee schedule to wholly or partially defray the costs for administration and enforcement of such regulations; and

WHEREAS, the City is authorized pursuant to K.S.A. 12-757 (a) to establish reasonable fees to be paid in advance by the owner of any property at the time of making application for a zoning amendment; and

WHEREAS, the City is authorized pursuant to K.S.A. 12-759 (a) to establish a scale of reasonable fees to be paid in advance by applicants for cases heard by the Board of Zoning Appeals; and

WHEREAS, the City is authorized pursuant to K.S.A. 12-752(d) to establish a scale of reasonable fees to be paid by the applicant for each plat filed with the Planning Commission;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF TOWANDA, KANSAS:

Section 1. That the following fees are hereby established for the purpose of wholly or partially defraying costs for proceedings under the City Zoning Regulations for amendments to zoning district classifications and for special use applications:

Amendment to District Classification	\$275.00
Special Use Application	\$275.00 *

* If an amendment to a district classification and a special use application are concurrently processed for the same zoning lot, only one fee is to be charged which would be the higher of the two fees listed.

If notifications have been given for an amendment to a district classification for a special use application and the applicant requests a deferral of the hearing, the applicant will be charged the direct cost of renotification.

Section 2. That the following fees are hereby established for the purpose Of wholly or partially defraying costs of proceedings before the City Board of Zoning Appeals for appeals from the determination of the Zoning Administrator,

Appeal	\$150.00
Variance	\$150.00
Conditional Use	\$150.00

If notifications have been given for an appeal, variance or conditional use and the applicant requests a deferral of the hearing, the applicant will be charged the direct cost of renotification.

Section 3. That the following fees are hereby established for the purpose of wholly or partially defraying costs of administration and enforcement under the Zoning Regulations for various permits and certificates:

Zoning Permits and Occupancy Certificates

Principal Structure or Use.....	\$50.00 *
Accessory Structure or Use	\$20.00*
Sign Only	\$15.00 *
Portable Sign – Annual	\$50.00 per year or \$5.00 per month for remaining months in calendar year

Service Charge for Redeeming Illegally Placed Portable Sign	\$20.00
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Temporary Permit	\$25.00
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- This fee is not separately required if an application is concurrently made and a fee paid for a Building Permit. When an application for a permit is concurrently made for any combination of principle, accessory or sign structures or uses, the highest fee applicable to any one of the structures or uses will apply.

If there is a failure to apply for a zoning permit prior to commencing the construction, structural alteration, enlargement or moving of a structure or the establishment, change to another, extension or enlargement of a use which upon investigation would otherwise have been permitted by the Zoning Regulations, there shall be an investigation charge added to the above permit fee which doubles the cost of the fee.

Section 4. That the following fees are hereby established for the purpose of wholly or partially defraying costs of proceedings under the Subdivision Regulations for applications pertaining to platting:

Sketch Plan Staff Review.....	No Charge
Sketch Plan Limited Consultant Review	\$50.00 or actual cost
Preliminary Plat	\$200.00 plus \$10 for each lot over one
Final Plat for Small Tracts	\$200.00 plus \$10 for each lot over one
Final Plat	\$125.00 plus \$10 for each lot over one
Lot Split	\$125.00
Correction of Platting Error	Engineering costs and Recording fee for affidavit
Vacation of a Street, Alley, Public Easement or Public Reservation (Building Setback line, access control, etc.).....	\$250.00

The cost of recording documents, publications, writs, engineering costs and inspections are payable in addition to filing fees. These, if any, will be billed to the applicant.

No fee shall be required when a proposed plat or lot split is submitted by any agency, political subdivision, board or commission of any township, city, the county, the state or federal government.

Section 5. That no part of the fees in Sections 1-4 shall be refunded after payment is made in advance of filing an application, except when a zoning permit is not approved by the Zoning Administrator in Section 3. A written receipt shall be issued by the City to the person making the payment and records thereof shall be kept in such manner as prescribed by law.

Section 6. That the foregoing fees shall become effective on _____, 2025.

PASSED BY THE CITY COUNCIL this _____ day of February, 2025.

APPROVED BY THE MAYOR this _____ day of February, 2025.

ATTEST:

Jennifer Shaults, Mayor

Andrew Newbrey, City Clerk

Other
Business
03.12.2025